

**CITY OF LOVELAND OPEN LANDS ADVISORY COMMISSION  
NOVEMBER 9, 2011  
PARKS AND RECREATION CONFERENCE ROOM  
SPECIAL MEETING MINUTES**

**Commissioners Present:** Lori Bell, Chris Bryant, Kathy Hartman, Andy Hawbaker, Steve McMillan, Ted Mioduski, Bill Zawacki.

**Commissioners Absent:** Gale Bernhardt, Rick Brent, Hugh McKean (City Council Liaison).

**Staff Present:** Brian Hayes, Gary Havener, Debbie Eley.

**The public meeting was called to order at 8:00 pm.**

**Approval of the October 12, 2011 Commission Meeting Minutes:** Tabled until a quorum is present.

**Public Comment:** None present.

**City Council Liaison Report.** Not present.

**Larimer County Open Lands Advisory Board Report:** Kathy Hartman attended the meeting and reported that: 1) there was a presentation about the Northern Colorado Food System that may be an interesting meeting topic for OLAC; and 2) a current financial report shows funding levels higher than expected.

**Discussion/Action:**

**1. Agilent/ACE Open Space Development Update.** Brian Hayes reported that five landscape architecture firms received the RFP package for the development of the Agilent/ACE Open Space. A mandatory site visit for the five qualified firms is scheduled for November 10. Full proposals are due by November 30 and interviews will be held on December 6 and 7. Commission members who volunteered to participate in the interview process were Rick Brent, Kathy Hartman, and Bill Zawacki. Selection of the landscape architecture firm will be completed by December 16. Site visits were held for the Loveland Historic Preservation Commission, the Colorado Division of Wildlife, Big Thompson Watershed Forum, and Loveland Fishing Club.

**Reports/Correspondence:**

**2. Natural Areas Manager's Report.** Conservation easement monitoring visits are tentatively scheduled for the week of November 14. Staff will notify OLAC of the schedule.

Brian distributed a letter from two citizens who are interested in farming on the Agilent property. Staff has informed them of the planning process and upcoming opportunities for public input.

**Commission Members' Discussion Topics:** Commission members all had a positive response regarding the joint regional open space meeting and appreciated the opportunity for interaction and learning about other programs, resources, and issues.

**Adjournment:** The meeting was adjourned at 8:10 pm.