



**COMMUNITY DEVELOPMENT BLOCK GRANTS  
2013-2014 QUARTERLY REPORTING FORM  
Bricks & Mortar Projects**

**DATE OF REPORT** \_\_\_\_\_

Please indicate which quarter this report covers.

October 1– December 31 *due on Jan. 15th*

January 1– March 31 *due on Apr. 15th*

April 1 – June 30 *due on Jul. 15th*

July 1 – September 30 *due on Oct. 10th*

**AGENCY NAME and ADDRESS:**

**A. Total Amount of 2013 Grant** \$ \_\_\_\_\_

Grant Balance \$ \_\_\_\_\_

**Description of Work Accomplished**

1. Describe the work that has been accomplished during this reporting period. If no work has taken place, please indicate a target starting date. Describe any challenges prohibiting the start of the project.

2. How many housing units have been **constructed or rehabilitated** for each income level during this reporting period? *Skip if report is for a Public Facility*

Income Level	# Units	Income Level	# Units	
0% - 30% AMI		51% - 80% AMI		
31% - 50% AMI		Market Rate		<b>TOTAL # constructed or rehabilitated</b>

If the housing project included rehabilitation and the total project cost was \$5,000 or more (all funding, not just CDBG), please complete the table below. If the total cost of the project was \$5,000 or less, just complete the address column. *Skip if report is for a Public Facility or Land Acquisition*

Address of rehabilitated property	Year Built	Ages of Occupants Head of Household only (Seniors and persons with disabilities excluded)	Total cost of rehab project (not just CDBG \$)

#### C. Recipient Documentation

Provide the following data about clients served with CDBG funds using current HUD income guidelines. Please provide this information cumulatively beginning October 1, 2013 – present.

#### RECIPIENT INCOME DOCUMENTATION BY HEAD OF HOUSEHOLD

INCOME LEVEL	Housing: # of Individuals in Owned Unit	Housing: # of Individuals in Rental Unit	Public Facility: # of Individuals Served	TOTAL by Head of Household	# of female- headed households
Extremely low income (30% AMI or less, per HUD income guidelines)					
Low income (31-50% AMI, per HUD income guidelines)					
Moderate income (51-80% AMI, per HUD income guidelines)					
<b>TOTAL of 0% - 80% AMI Clients</b>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Non-low/mod income (81-100% AMI, per HUD income guidelines)					

**DO NOT INCLUDE NON-LOW 81-100% AMI CLIENTS IN THIS TABLE**

**RACE/ETHNICITY OF HOUSEHOLDS SERVED WITH CDBG FUNDS (OCT. 1, 2013 - PRESENT)**

**TOTAL MUST MATCH NUMBER OF HOUSEHOLDS GIVEN IN PREVIOUS TABLE'S BLUE SHADeD ROW**

RACE/ETHNICITY CATEGORY	Public Facility SERVICES		Housing: OWNER		Housing: RENTER	
	Total # by Head of Household	*Of this total, # Hispanic	Total # by Head of Household	*Of this total, # Hispanic	Total # by Head of Household	*Of this total, # Hispanic
White						
Black/African American						
Asian						
American Indian / Native Alaskan						
Native Hawaiian / Other Pacific Islander						
American Indian / Native Alaskan & White						
Asian & White						
Black/African American & White						
American Indian / Native Alaskan & Black/African American						
Other Multi-Racial						
<b>TOTAL</b>						

\*According to HUD, Hispanic is not a separate race but is categorized with another race, e.g. White/Hispanic.

## **CLIENT INFORMATION – Includes ALL Income Levels (All Types of Projects)**

# of Persons with Disabilities	# of Homeless	# of Seniors	# of Veterans

**D. Project Revenue** (This question should be answered with the 4<sup>th</sup> quarter or Final report you will submit.)

Provide an update of the Revenue the project received compared to the amounts submitted with the grant proposal.

For example

Expected project revenue included:	Actual project revenue included:
<ul style="list-style-type: none"><li>• CDBG - \$11,500</li><li>• Other Federal Funding - \$27,000</li><li>• Donations/Other - \$12,800</li></ul>	<ul style="list-style-type: none"><li>• CDBG - \$10,000</li><li>• Other Federal Funding - \$27,000</li><li>• Donations/Other - \$14,300</li></ul>

**E. Certification**

I hereby certify that all of the above information is true, that all City of Loveland Grant funds were expended for the project as defined in the Recipient Contract with the City of Loveland, and that all income guidelines have been met.

Electronic Signature\_\_\_\_\_

Date\_\_\_\_\_