

**CITY OF LOVELAND OPEN LANDS ADVISORY COMMISSION
SEPTEMBER 14, 2011
PARKS AND RECREATION CONFERENCE ROOM
REGULAR MEETING MINUTES**

Commissioners Present: Lori Bell, Gale Bernhardt, Rick Brent, Kathy Hartman, Andy Hawbaker, Bill Zawacki, Hugh McKean (Council Liaison).

Commissioners Absent: Chris Bryand, Steve McMillan.

Staff Present: Brian Hayes, Gary Havener, Debbie Eley.

The public meeting was called to order at 5:30 pm.

Approval of the August 10, 2011 Commission Meeting Minutes: Kathy Hartman made a motion to approve the minutes as written, Bill Zawacki seconded, and the motion passed unanimously.

Public Comment: None present.

Council Liaison Report. Hugh McKean reported that he met with Jim Tolstrup from High Plains Environmental Center. Hugh also reported that PRPA will vote on Oct. 18 regarding the power lines through Fort Collins' Pineridge Natural Area. Hugh noted that the Larimer County Open Lands Advisory Board meetings were cancelled in July and August.

Discussion/Action:

1. City Comprehensive Plan Update: Phase Three, Revision of Objectives. Staff presented a revised objective that resulted from the combination of the two objectives rated "C" (not yet achieved) by the commission during the August meeting. The commission recommended including the Wild Property and revising the timeframe to complete this new objective to 2012-2014.

2. ACE Open Space Statement of Qualifications (SOQ). A Request for Statement of Qualifications from Landscape Architecture Firms for the ACE Open Space property was published on September 10th. Staff will select a "short-list" of firms to submit full proposals, which will then be reviewed by staff and 2-3 OLAC members. Staff will begin to contact stakeholders to solicit their input on the property. The farmhouse and outbuildings are listed on the City's historic property survey, and the Historic Preservation Commission will discuss the buildings at their September 19 meeting. A naming contest will be announced in October to solicit proposed names for the open space from the public.

Reports/Correspondence:

3. High Plains Environmental Open Space Funds. At the City's request, the High Plains Foundation has provided financial reports of all funds collected and placed into the High Plains-City of Loveland Open Space account. Brian will set up a meeting with High Plains Foundation and City staff to review the financial reports. The City has also requested an estimate of future fees that will be collected for the Open Space account, assuming full build-out of the affected parcels that are part of the Millennium Addition.

4. Natural Areas Manager Report. Rick asked about the Prairie Ridge Farm Lease item. The City of Loveland has a lease with Mr. Sauer to farm the Prairie Ridge property, which provides income of approximately \$2,500 annually to the Natural Areas Division. This lease will be presented to City Council for a 1-year renewal to comply with a desire by Larimer County and the City of Fort Collins to send out an RFP for lease provisions on all lands leased by Mr. Sauer.

Commission Members' Discussion Topics: None.

Adjournment: The meeting was adjourned at 6:40 pm.