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**CITY OF LOVELAND
PLANNING COMMISSION MINUTES
September 12, 2011**

A meeting of the City of Loveland Planning Commission was held in the City Council Chambers on September 12, 2011 at 6:30 p.m. Members present: Chairman Molloy; Vice Chairman Meyers; and Commissioners Dowding, Crescibene, Krenning, Leadbetter and Middleton. Commissioners Fancher and Ray were absent. City Staff present: Kerri Burchett, Current Planning; Robert Paulsen, Current Planning Manager; Judy Schmidt, Assistant City Attorney.

These minutes are a general summary of the meeting. For more detailed information, audio and videotapes of the meeting are available for review in the Community Services office.

CITIZEN REPORTS

There were no citizen reports.

STAFF MATTERS

There were no staff matters.

COMMISSIONER COMMENTS

Chairman Molloy welcomed Assistant City Attorney Judy Schmidt as the Planning Commission's new Counsel.

APPROVAL OF MINUTES

Commissioner Middleton moved to approve the Minutes of the August 22, 2011 Planning Commission meeting. Upon a second by Commissioner Crescibene the motion passed unanimously.

REGULAR AGENDA

1. **Mariana Butte 23rd Subdivision PUD PDP Amendment and Mariana Butte 26th Subdivision.**

SUMMARY OF AGENDA ITEM: Approval of Findings and Conclusions in support of the Planning Commission's determination that the requested Amendment to the Preliminary Development Plan and Preliminary Plat did not satisfy the required Findings in Sections

1 18.41.050.D.4.b and c and Section 16.020.030.A of the Municipal Code. The Municipal Code
2 requires the Planning Commission to issue Findings and Conclusions in support of their decision
3 within thirty (30) days of the Public Hearing. After the Commission adopts its written Findings
4 and Conclusions, a ten (10) day appeal period will occur.
5

6 **Kerri Burchett, Project Planner** gave a brief staff presentation on this item stating that the
7 submitted Findings and Conclusions reflect the Planning Commission's decision on August 22, 2011.
8 She indicated that the Municipal Code requires that the Planning Commission adopt a Resolution
9 stating their findings and conclusions in order to finalize their decision. She elaborated that after
10 adoption of the Resolution a 10-day appeal period will begin. Ms. Burchett stated that if an appeal
11 is filed, it will be scheduled for a full public hearing, *de novo*, with the City Council.
12

13 *Commissioner Dowding made a motion to approve Resolution #11-01 thereby denying the First*
14 *Amendment to the Mariana Butte 23rd Subdivision PUD Preliminary Development Plan and*
15 *Mariana Butte 26th Subdivision preliminary plat. Upon a second by Commissioner Middleton the*
16 *motion was unanimously adopted.*
17

18 **ADJOURNMENT**

19
20 *Commissioner Middleton made a motion to adjourn. Upon a second by Commissioner Krenning*
21 *the motion was unanimously adopted.*
22

23 _____
24 Rob Molloy, Chair
25

26 _____
27 Vicki Mesa, Secretary