

2012 ANNUAL *Budget*



CITY OF LOVELAND
COLORADO

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Table of Contents

Transmittal Letter-----	2	Department Summaries -----5-1	
Distinguished Budget Presentation Award -----	8	Legislative-----	6-1
Budget Guide-----	9	Executive & Legal-----	7-1
		Cultural Services-----	8-1
<u>Introduction</u>		Development Services-----	9-1
City Limits-----	1-1	Economic Development-----	10-1
City Organizational Structure-----	1-2	Finance-----	11-1
General Information-----	1-3	Fire & Rescue-----	12-1
Scope of Services-----	1-5	Human Resources-----	13-1
Budget Process-----	1-6	Information Technology-----	14-1
Financial Policies-----	1-8	Loveland Public Library-----	15-1
Financial Information-----	1-11	Parks & Recreation-----	16-1
		Police-----	17-1
<u>Budget Overview</u>		Public Works-----	18-1
Total City Budget-----	2-1	Water & Power-----	19-1
2012 Fund Information-----	2-2	Other-----	20-1
Revenue Overview-----	2-3		
Expenditure Overview-----	2-7	<u>Appendix</u>	
Debt Service & Financial Obligations-----	2-11	Glossary of Terms-----	21-2
		2012 Staffing-----	21-8
<u>Financial Master Plan</u>		Transfer Summary-----	21-9
Financial Master Plan Summary-----	3-1	Inter-Fund Loan Schedules-----	21-10
General Fund Overview-----	3-5	Supplemental Budget Schedule-----	21-12
Finance Master Plan-----	3-8	Oversizing Agreement Summary-----	21-14
		General Fund Equipment Replacement-----	21-16
<u>Fund Summaries</u>			
Fund Summaries-----	4-1	<u>Capital Program</u>	
Fund Summary Schedule-----	4-2	Capital Program Overview-----	22-2
General Fund Summary-----	4-3	General Fund Capital Projects Descriptions---	22-3
Internal Service Funds Summary-----	4-6	Enterprise Fund Capital Projects Descriptions	22-4
Enterprise Fund Summary-----	4-11	5-Year & 10-Year Project Summaries-----	22-6
Special Revenue Fund Summary-----	4-22	General Fund Project Summaries-----	22-8
Other Entity Funds Summary-----	4-37	Utility Project Summaries-----	22-18
Fund Balance Summary-----	4-44	Detailed Projects By Departments	
Staffing Levels-----	4-45	Cultural Services-----	22-24
TABOR Revenue-----	4-46	Fire & Rescue-----	22-25
		Parks & Recreation-----	22-28
		Police-----	22-36
		Public Works-----	22-37
		Water & Power-----	22-65



CITY OF LOVELAND

CITY MANAGERS OFFICE

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BUDGET MESSAGE FROM THE CITY MANAGER

To the Honorable Mayor and Members of the City Council:

The budget for 2012 is respectfully submitted for your consideration, in accordance with the City's home rule charter. This budget outlines revenues and expenses for 2012, and is largely consistent with the directions of previous Budgets.

Budget Overview

The total City Budget for January 1 to December 31, 2012 is a reduction from 2011. While revenues have begun to recover from the lows of 2009, the Budget reflects an effort to maintain tight control of expenses, so that total spending has been reduced from 2011 levels.

Total City Budget (Net of Internal Transfers, in 1000's)

	2009 Budget	2010 Budget	2011 Budget	2012 Budget
Operations	135,305	128,230	137,577	142,175
Percent Change	4.4%	-5.2%	7.3%	3.3%
Capital	44,650	41,174	40,699	36,758
Percent Change	13.0 %	-7.9%	-1.2%	-9.7%
Total Net Budget	179,955	169,405	178,276	179,947
Percent Change	6.4%	-5.9%	5.2%	0.4%

Of equal interest is the General Fund operating budget trend. This does not include capital projects, which can vary annually. The 2012 Budget proposes reduction of nearly a million dollars from 2011, or 2.4 percent. The net effect is to rebuild the General Fund ending balance by about \$35 million over the budgeted level for 2011.

General Fund Operating Budgets (Net of Internal Transfers)

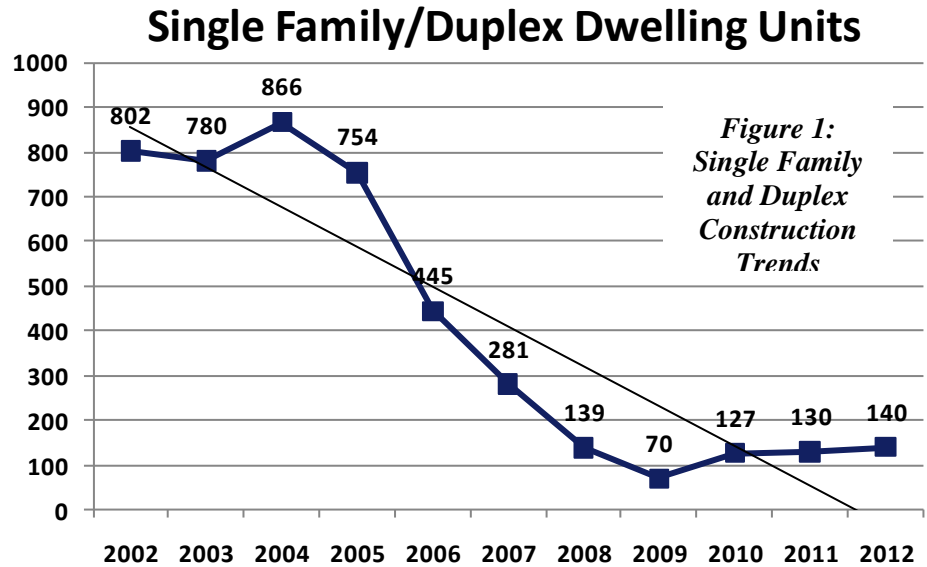
	2009 Budget	2010 Budget	2011 Budget	2012 Recommended Budget
Operating Budget	59,859,310	57,135,320	59,711,650	58,856,790
		-4.6 %	4.5 %	-2.4 %
Ending Balance		17,494,640	21,237,600	21,570,950

Economic Climate

There are signs that the Northern Colorado regional economic picture is improving, even as the national economy shows signs of continued weakness and the possibility of a "double dip" recession. These muddled national economic prospects lead us into an attitude of continued vigilance and caution.

Loveland's unemployment rate remains well below the national average, and has been trending downward in 2011. Job creation in Loveland has recovered somewhat in 2011, though not enough to generate real optimism of continuance. Retail sales tax revenues for 2011 are exceeding 2010, but use taxes (driven by construction activity) remain very low.

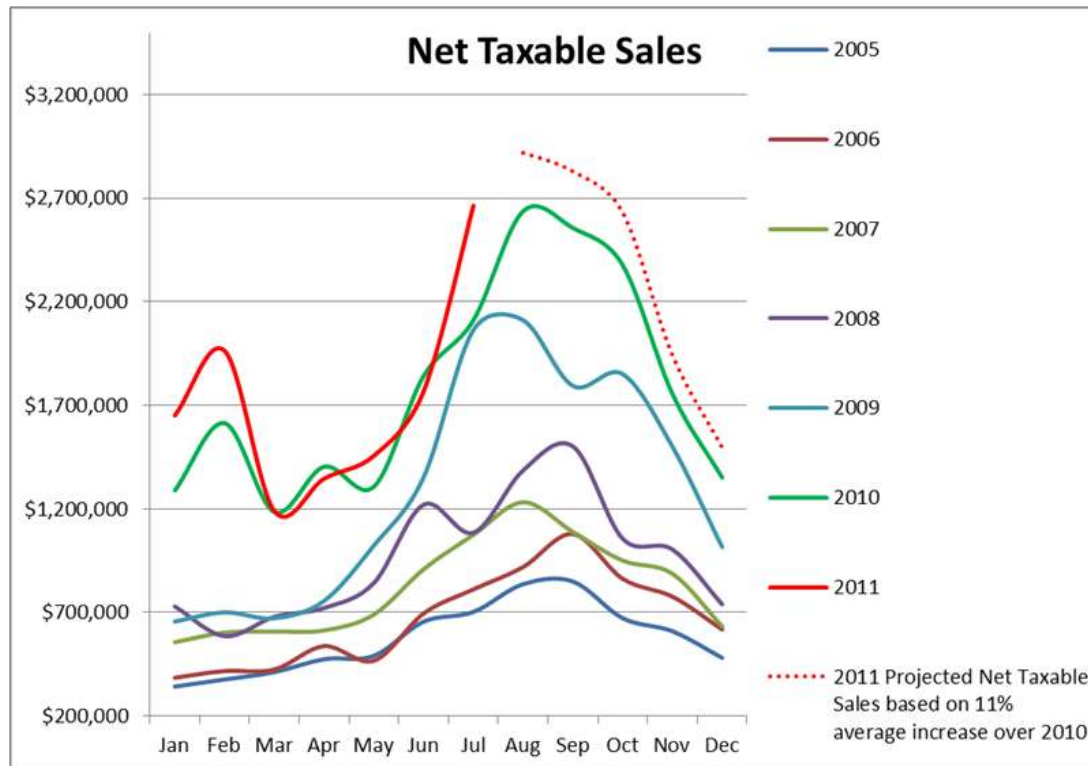
The growth forecast for Loveland is a foundational element of building the budget. Our expectations are for a slight resumption of construction in the single family home market (Figure 1), complemented by very slight growth in commercial and industrial construction, and flatness in multi-family construction. This not only drives use tax revenues, but provides a general backdrop for projection of other economic activity.



The forecasts are prepared by Development Services and are based on projection of trends, as well as projects “in the pipeline”.

The other significant trend to watch is sales tax revenues, since these revenues account for such a large portion of General Fund revenues. Figure 2 shows net taxable sales since 2005. Loveland's net taxable sales in 2011 showed a very encouraging increase above the prior year. This trend bears watching due to the fears of a national “double-dip” recession.

The net result in consideration of budgeting is to project modest revenue increases in 2012.



*Figure 2:
Trends in
Loveland
Net
Taxable
Sales
Figure*

Financial Sustainability Strategy and Long-Term Trends

The City has traditionally operated under a 10-Year Financial Master Plan, so that financial decisions can be made with understanding of their long-term effects. The Master Plan is annually updated, so that it always presents a rolling ten-year horizon.

This Master Plan alerted the City to a looming “structural deficit”, projected to materialize in 2013, and to continue at a level averaging about \$3.5 million annually thereafter. Figure 3 illustrates the projected deficits for future years that were shown in the 10-Year Financial Master Plan.

Confronted with this prospect, the City developed a “Financial Sustainability Strategy” in the first half of 2011. After significant public input and consideration of ideas generated by employees and management, the City Council adopted the Strategy on June 7, 2011.

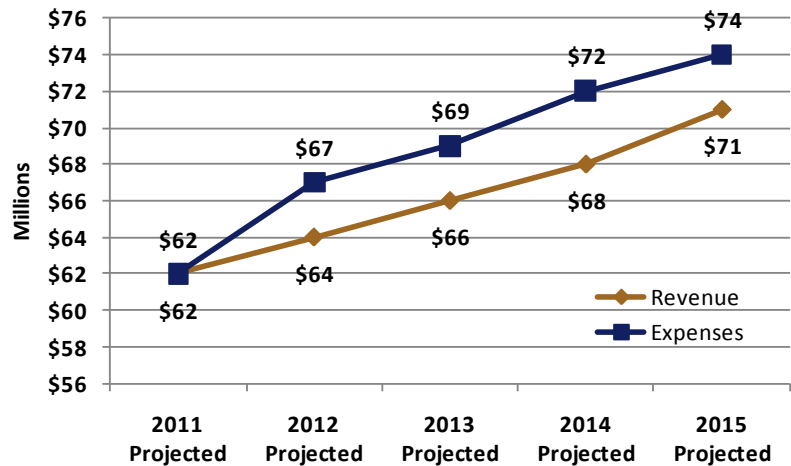
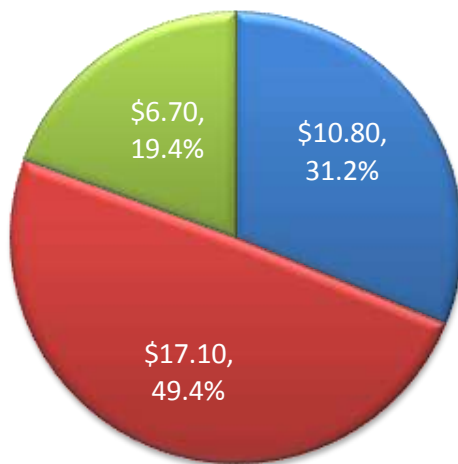


Figure 3: Previously Forecast Deficits in 10-Year Financial Master Plan



- Revenue
- Expenditures
- Compensation & Benefits

Figure 4: Composition of Solutions for Financial Sustainability

The Sustainability Strategy resulted in a balanced approach to resolve the structural deficit. Over the 10-year period, \$34.6 million in solutions were identified. As Figure 4 illustrates, about half of the solutions were in expenditure reductions (not including employee compensation). Another 20% was achieved through modifying employee compensation, while about one-third came from revenue additions. None of the revenue additions are new taxes.

Implementation of this Strategy eliminates the structural deficit. The revenue projections have remained on track, but expenses have been reduced to be within the available revenue. The 10-Year Master Plan, included with this budget, now shows positive balances (no deficits) in any of the 10 years of the Plan (Figure 5).

Many of the implementing measures are reflected in this 2012 budget. Others remain for future action. Provided that the measures approved by Council are actually carried out, the structural deficit has been eliminated. Since many of the measures are embodied in the 2012 Budget, we have a high degree of confidence in achieving the goals set in the Financial Sustainability Strategy.

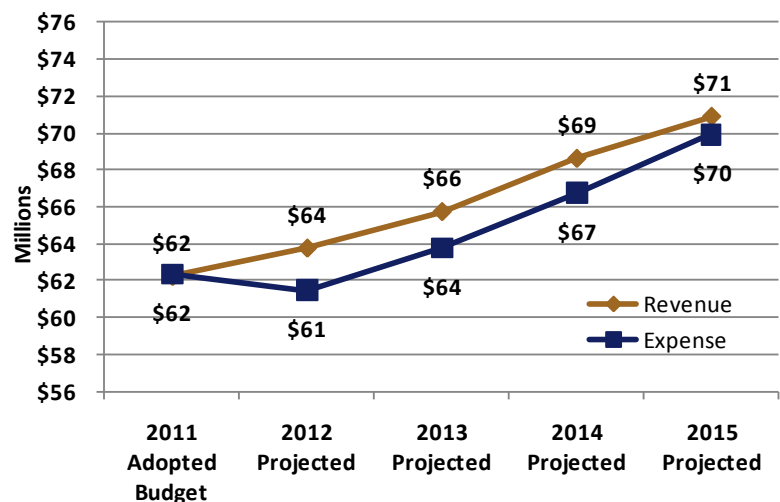


Figure 5: Results of Financial Sustainability Strategy

Changes in Budget Presentation and Development

Readers will notice several differences in budget presentation from previous years. Changes are being made in an attempt to improve the quality of public information and create even greater transparency. Three key changes are designed to help in public understanding:

- “General Fund Subsidy”: The revenue breakout for each department receiving support from the General Fund now identifies clearly how much of the department’s revenues come from earned income from operations, vs. the amount of General Fund support required for the department. This clearly identifies the level to which each operation supports itself from “earned revenues”, as opposed to requiring general tax support.
- Special and Restricted Fund Descriptions: Descriptions have been added to these funds to clarify the sources of revenue into the funds, the restrictions on their expenditures, and the Departments responsible for activities within the funds. This provides for greater public understanding of the purposes of various funds.
- Employee Information: A new subsection has been provided describing the number of City employees, including full-time and part-time benefitted positions, as well as temporary employees. This information, by department, provides a clearer public picture of the City as an organization.

The internal budget development process has also been changed this year, as a consequence of the Financial Sustainability Strategy adopted by the City Council. One particular change has been made which may not be apparent from reading the final published document. Departments have traditionally been given “core” amounts for expenditure levels that they can budget, but have not been issued revenue limits to constrain the budget level. This year, departments using General Fund revenues have been given “core” expenditure limits, and have also been given General Fund subsidy levels (revenue limits). The revenue constraint, if not adequate to support the core expenditure level, becomes another “brake” on departmental budget proposals. Departments are free, however, to develop additional “earned revenues” from their operations to supplement what they receive from the General Fund.

The Final Budget in Detail

The City’s budget falls into two major categories: operations and capital. The City anticipates a fairly steady state of operations; capital investments fluctuate by their nature, with some years having very large capital projects and other years being fairly minor. The City is coming off of several major capital projects such as the expansion of the Library, and the Chilson Recreation Center expansion. Therefore, 2012 is a relatively light year in capital investments. Staffing levels have remained steady with only 1.29 additional benefitted full-time equivalent (FTE) positions in the 2012 Recommended Budget.

Operations

Total operational expenses for the City will be approximately \$142,174,920, compared to \$137,607,200 for 2011. General Fund expenses for 2012 are \$63,537,380 compared to \$64,179,020 for 2011.

Departments submit “core” budgets (based on previous year’s baseline expenditures with adjustments for the recommended compensation policy and less one-time expenditures), and also may request “supplemental” budgets for new items. Departments were very restrained in supplemental requests this year, given the continuing pressures on the General Fund.

Although overall expenses for operations are fairly “steady state” compared to 2011, there are some highlights and changes in departments. Of particular note:

- A new Economic Development Department was created mid-year in 2011, and appears as a department for the first time in the 2012 Budget. The new department unifies all the primary economic development functions of the City of Loveland. These include primary employment attraction, retention and expansion; retail development and recruitment; small business development; creative sector development; tourism and visitor services; and downtown development. However, the budgetary impact of the new Department is minimal, because existing financial resources were combined to create the Department.
- The City's Fire and Rescue Department is undergoing a significant change in governance and funding. A new Loveland Fire Authority has been created in collaboration between the City and the Loveland Rural Fire District. The Fire Authority will be governed by a five-member board, with three representatives from the City and two from the Rural Fire District. Employees and assets will remain with the City, so these are still included in 2012 budgeted levels, but expenses in Fire are now shown as "purchased services", rather than directly expensed as "personnel." Cost-sharing will change: the Rural District formerly paid 12% of expenses; that share will increase to 18% with the new Authority.
- The budgets for the Cultural Services Department and Facilities Maintenance (in Public Works) incorporate the effects of the Rialto Bridge project, which will become operational in 2012. The Rialto Bridge project increases operational expenses, but also brings in new revenues to balance the expenses.
- The Library budget includes expanded operations associated with the Library expansion project, which is anticipated to be completed in early 2012.

Capital Program

Total capital projects in 2012 are budgeted at \$36,757,820. This represents a decrease from the 2011 level of \$40,669,610, due to reduced projects in the Enterprise Funds.

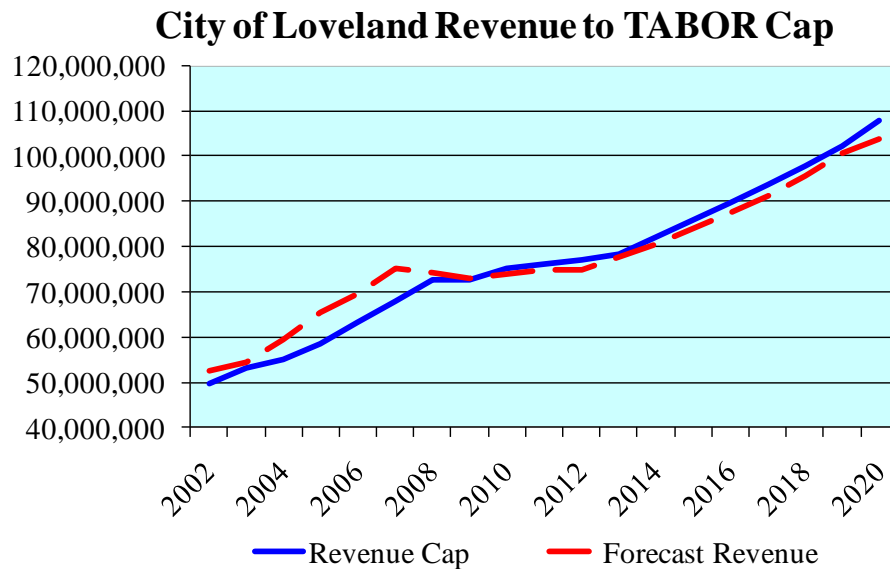
The key project in 2012 is MeHaffey Park. The construction of MeHaffey Park had previously been anticipated for 2013, but the Financial Sustainability Strategy resulted in an advancement to the schedule for operating expenses associated with the Park. This allowed the change to construct the Park in 2012.

Other large capital project expenses in the 2012 Budget are "allowance" amounts for projects which are customarily budgeted annually, with locations varying year-to-year. For example, open lands acquisition is based on an expected expense level, without identification particular properties for acquisition, the Transportation Program has a several projects included based on the 2030 Transportation Plan, and the Street Rehabilitation Program funds the resurfacing of streets throughout the City. \$1.1 million included for potential downtown projects.

Taxpayers' Bill of Rights (TABOR)

The City Council has authorized a TABOR measure to be placed on the November 2011 election ballot, to allow the City to keep and spend revenues over the TABOR cap for a period which will sunset in 12 years.

Beginning in 2010, the City was beneath the TABOR cap. While the City may remain underneath the cap for several years, it will only take minor fluctuations in revenue collections or the two factors that inflate the cap for the City to once again be over the revenue limitation. The City's ability to retain and spend revenues from possible retail growth may therefore depend upon the outcome of the ballot measure.



*Figure 6:
Projection
of
Loveland
Revenue
relative to
the
TABOR
Cap*

Conclusion: Going Forward

The City has preserved its strong financial condition, in a very uncertain economy. Steps taken toward financial sustainability in 2011 have re-set a new course for the City's projected financial future, so that the City has been placed on a path of self-sufficiency.

Thank you to the departmental staff throughout the entire City who have collaborated in assembling this year's budget. In particular, the hard work done by several individuals should be recognized: Renee Wheeler, John Hartman, and Dawn Wirth.

While fund balances remain strong, and revenues are fairly healthy, continued vigilance is called for in monitoring revenues and expenses. We will continue to implement the direction of the Financial Sustainability Strategy in order to stay on a path of financial vitality.

Distinguished Budget Presentation Award

The Government Finance Officers Association (GFOA) of the United States and Canada presented an award of Distinguished Presentation to the City of Loveland, Colorado for its annual budget for the fiscal year beginning January 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



Budget Guide

This section is a guide and summary of the information contained in each section of the budget document. There are seven main sections: ***Introduction, Budget Overview, Financial Master Plan, Fund Summaries, Department Summaries, Appendix and Capital Program.***

As the previous ***Table of Contents*** demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

The ***Introduction*** provides background information on the City of Loveland and the environment in which the budget decisions take place. It includes demographic information, financial policies, and the budget calendar and process.

This section provides general information about the City. It includes:

- a City organizational chart;
- a list of the City officials;
- demographic and economic information;
- a summary of the budget process;
- the underlying policies and rules that guide and shape the budget; and,
- a brief description of each fund type.

The ***Budget Overview*** is the Executive Summary of the budget, followed by supplemental information about the City of Loveland, its organization finances, and budget. The Budget Overview provides analysis of revenues of and expenditures on a total budget basis, highlighting significant trends affecting the revenues and expenditures of the City.

The City's total proposed budget and summaries of each fund type are presented in this section. It shows a summary of the City's total proposed budget in both gross and net form, discusses the major revenues and expenses, describes major factors that will impact both revenues and expenses, and provides a debt service summary.

The ***Financial Master Plan*** chapter discusses the planning processes used to drive the budget, provides a 10-year outlook for the General Fund, and forecasts revenues and expenditures for the General Fund for the next five years, with discussion on the forecast assumptions and projected impacts.

Fund Summaries provide summaries of the four major accounting fund groups as well as complete fund summaries with ending balances for each City Fund.

This section also includes:

- a list of full-time equivalent positions by department/division;
- a summary of all fund balances by fund; and,
- the impact of Amendment 1 (TABOR) restrictions on the City's budget.

Department Summaries provide historical cost information by department and division. Revenues that are attributed to a department are also presented. Included in this section are concise explanations of changes that have occurred from the 2011 Adopted Budget. "**Changes compared to the prior year**" are increases or decreases to the base budget due to operational changes or other known factors. "**Core Changes**" represent the increase or decrease due to the pay plan, inflation factors, or transfers between categories (i.e. from supplies to purchased services). *Please note that all variances are comparisons between the Recommended Budget and the 2011 Adopted Budget.* "**Supplements**" are increases from the 2011 Adopted Budget which are required to maintain existing service levels (noted as workload), provide new services (noted as improvement), or as required by state or federal law (noted as mandated). "**Financial Sustainability Reductions**" are reductions made during the Financial Sustainability process to ensure revenue is available and exceeds operating costs. The strategies for these reductions were approved by the City Council at the beginning of the budget process.

The City of Loveland Budget provides City residents and the City Council with a funding plan for the year 2012. The Department Summaries Section is organized by function (e.g. Development Services) which mirrors the City's departmental organization chart and is further separated by divisions, which represent discrete activities within a department.

Included with the cost information is the department's mission statement, descriptions of the program objectives for the coming year, along with measures which show the effectiveness or "outcome" of the programs.

The Other section within the Department Summaries is for General Fund costs that cannot be associated with a specific department and separate governmental entities or special districts that are not a part of City operations but are budgeted for and accounted for by the City.

References are made in the Department Summaries to the ***Capital Program***, which is included in the last section of this document. Appropriations in the Capital Program for 2012, with the exception of General Fund agencies, are included within a department's budget.

The ***Appendix*** contains a glossary of specialized words used within this document with their definitions, and a collection of supplementary material used throughout this document.

The ***Capital Program*** shows planned capital improvements with a cost of \$250,000 or more from all funding sources over the next 10-year period. All projects to be funded in 2012 are included the 2012 Adopted Budget. The future years are approved by the City Council in concept only. The Capital Program is updated annually based on Council priorities and goals.

For the answer to questions regarding the budget or for additional information, please call the Budget Division at (970) 962-2329.

Introduction

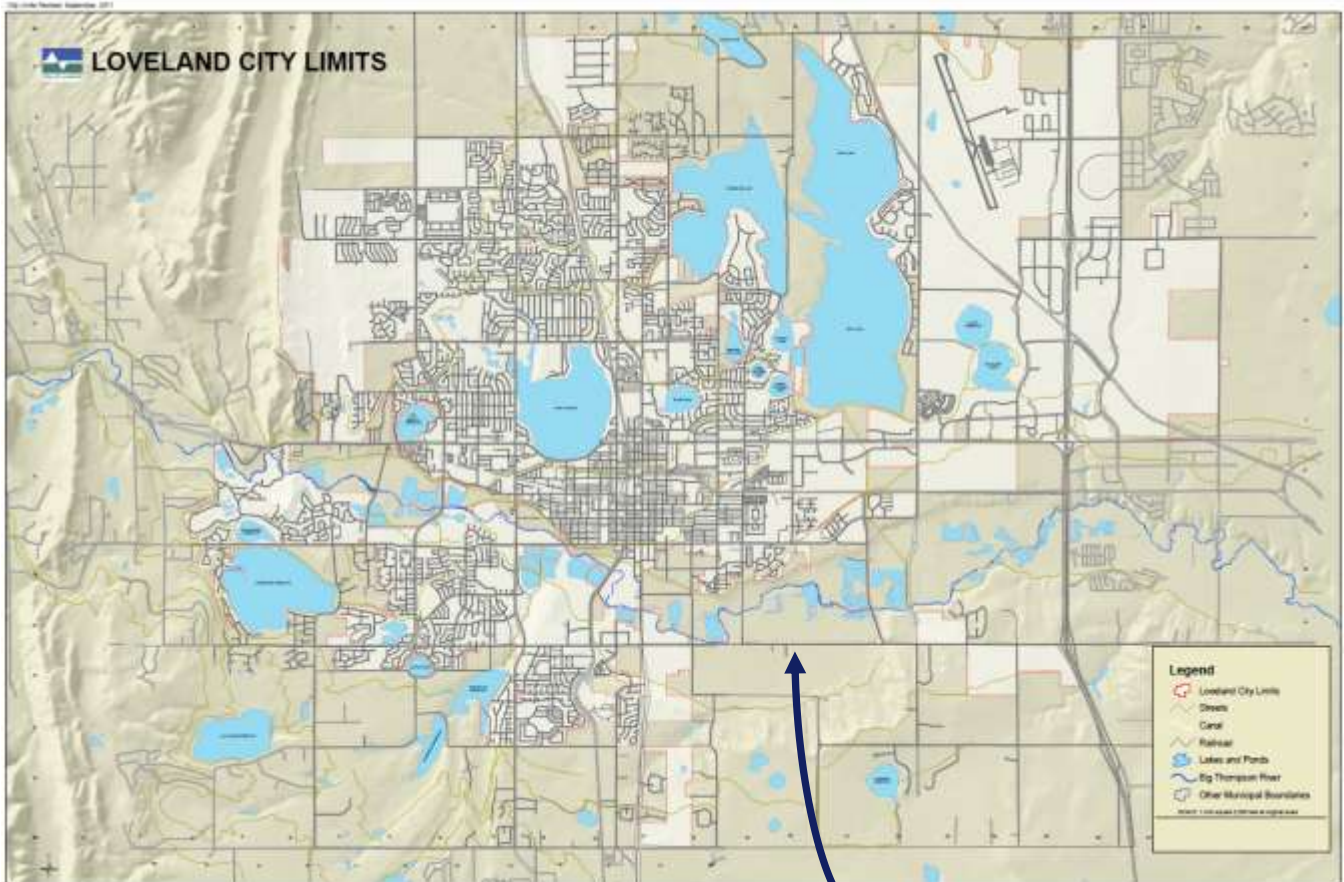


This section provides general information about the City including:

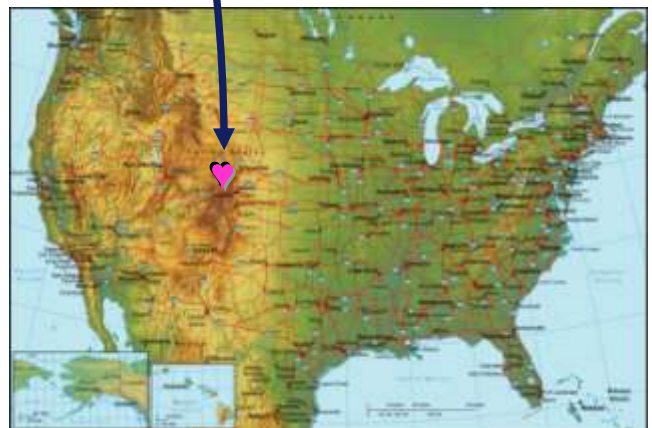
- ▲ a list of City officials;
- ▲ a City organization chart;
- ▲ a summary of the budget process;
- ▲ a brief description of each fund type;
- ▲ demographics and economic information; and,
- ▲ the policies that guide budget development.

City of Loveland, Colorado

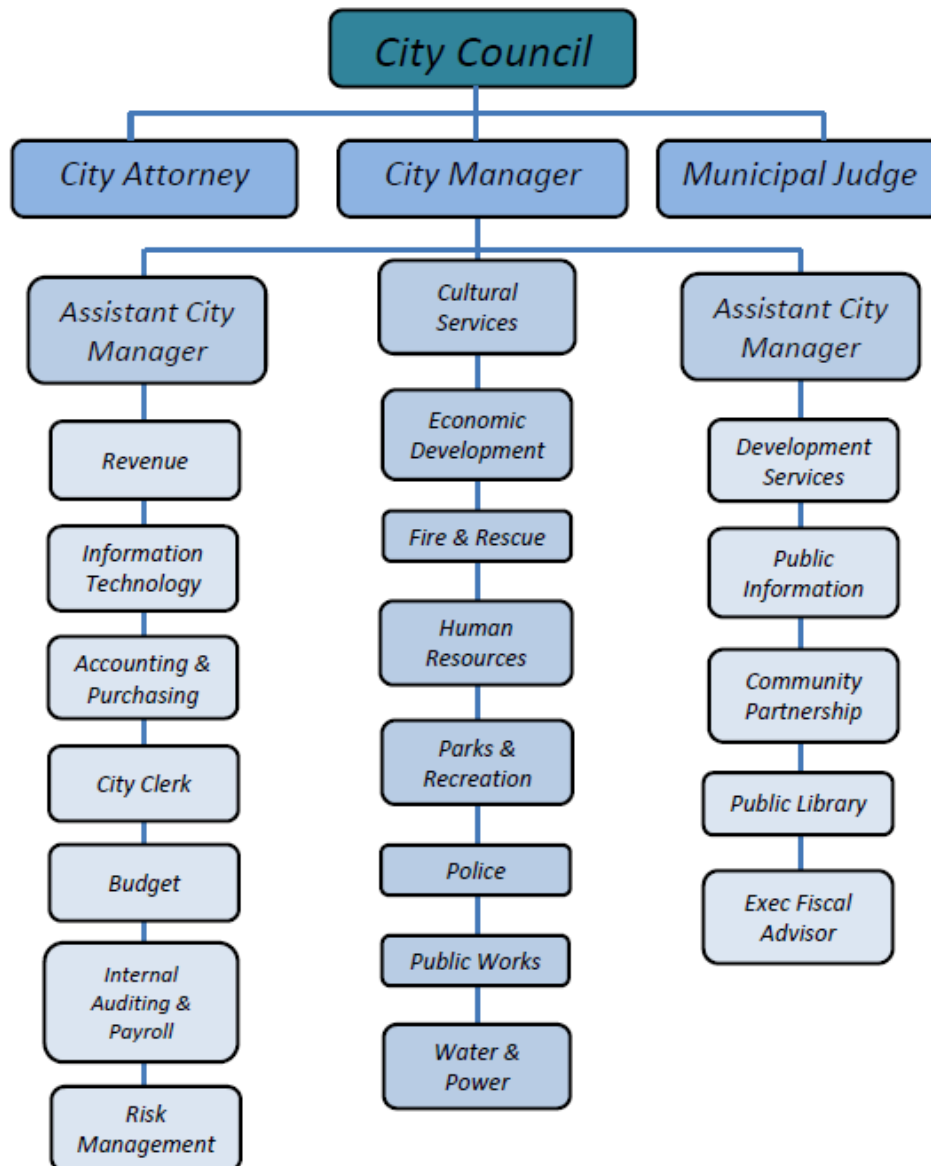
City Limits



Larger map can be found at
<http://logic.ci.loveland.co.us/Maps/CityLimits2000Scale.pdf>



City Organizational Structure



Loveland's Boards & Commissions

Citizens' Finance Advisory Commission (See pg. 1-6)

Ralph Trenary, Chair
Jon Smela, Vice Chair
Jim Atkins
John Case
Dave Clark
Bruce Finger
Brad Pierson
Jodi Radke
Jennifer Travis

Affordable Housing Commission
Citizens' Finance Advisory Commission
Community Marketing Commission
Construction Advisory Board
Cultural Services Board
Disabilities Advisory Commission
Fire and Rescue Advisory Commission
Golf Advisory Board
Historic Preservation Commission
Housing Authority
Human Services Commission

Library Board
Loveland Utilities Commission
Open Lands Advisory Commission
Parks and Recreation Commission
Planning Commission
Police Citizen Advisory Board
Senior Advisory Board
Transportation Advisory Board
Visual Arts Commission
Youth Advisory Commission

General Information

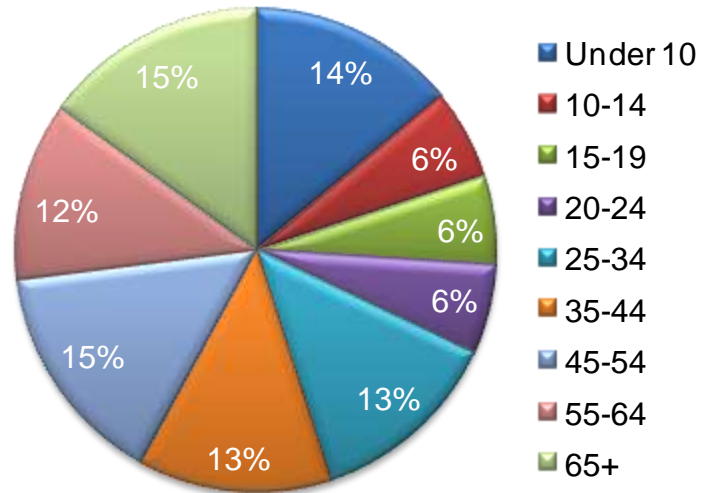
History and Location

The City of Loveland, Colorado, is located approximately 50 miles north of Denver, directly east of the Big Thompson River's emergence from the Front Range of the Rocky Mountains. Situated in southeastern Larimer County, the City limits encompass 35.43 square miles and a current population of 66,859. Loveland is the 13th largest city in the state of Colorado.

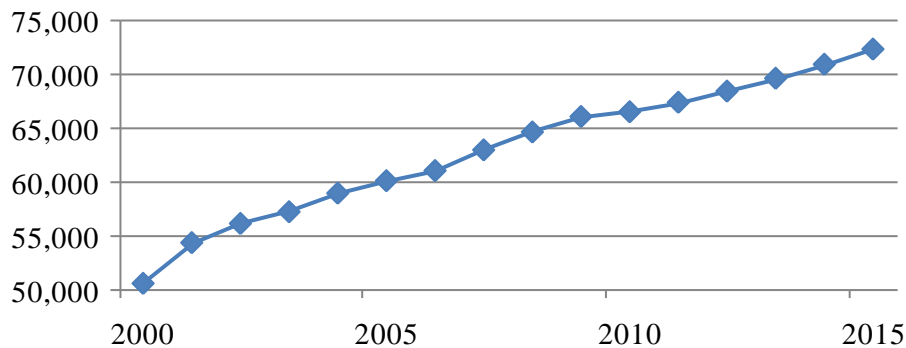
Demographics

Loveland's population is older, with a median age of 38.7 in 2010, than Larimer County, the State, and the national averages at 35.5, 36.1, and 37.2 respectively. People 65 years of age or older represented 14.9% of Loveland's total population in 2010. By comparison, the percentage of persons 65 years or older in Larimer County, the State, and the nation were 11.9%, 10.9%, and 13.0% respectively. However, there is an indication that this trend may change. Persons under 18 years of age represented 23.9% of Loveland's total population in 2010. By comparison, the percentage of persons under 18 years of age in Larimer County, the State, and the nation were 21.4%, 24.4%, and 24.0% respectively.

Age Distribution



Population Growth



The City's population is 22.3% of Larimer County. The City has experienced an annual population growth rate of 2.8% since 2000. However, the number of persons per household has declined since 1990. In 2010, the average number of persons per household was 2.44, compared to 2.55 in 2000.

Major Employers in Loveland by Employee Total

Thompson School District.....	2,616	City of Loveland.....	639
Medical Center of the Rockies	953	US Engineering Co.....	466
McKee Medical Center.....	940	Agilent Technologies.....	384
Wal-Mart Distribution Center	851	Hewlett-Packard	349
Wal-Mart Stores	785	Group Publishing.....	336
Hach Chemical Company.....	741	King Soopers	293

Unemployment Rate for March 2011 (Not seasonally adjusted) (2010 Bureau of Labor Statistics)

Loveland.....	6.7%	Colorado	9.3%
Larimer County	7.7%	US	9.2%

Family Income (2010 Estimate from U.S. Dept. of Housing and Urban Development)

Median family income (includes all earners in household).....	\$74,900
---	----------

Larimer County Income (2010 Bureau of Labor Statistics)

Average annually wages (all occupations)\$40,093

Housing Costs in Loveland (2010)

Average sale price for a detached single family home (*MLS/IRES statistics*)\$215,000

Average apartment rental rates (*Colorado Dept. of Local Affairs, Division of Housing*) \$637.68/month

Commercial Vacancy Rates (Sperry Van Ness Group)

Industrial.....	19.0%	Office	14.0%
Retail	6.0%	Apartment	5.5%

Taxes

City property tax levy for 2010	9.564 mills	Larimer County sales tax levy	0.8%
City sales tax levy.....	3.0%	State of Colorado sales tax levy.....	2.9%

Governing Body

Loveland operates as a home rule city according to a city charter and ordinances, under a city council-city manager form of government.

Voters select members of the City Council in elections on the first Tuesday in November of odd-numbered years. The Council has a total of nine members. Each of four city wards elects two councilors to serve staggered four-year terms. The mayor is elected at large to serve a two-year term. The mayor pro-tem is chosen by the Council from its membership.

Scope of Services

Loveland is a full service municipality. The major services provided by the City include:

- Building
- Cemetery
- Community Planning
- Engineering
- Fire & Rescue
- Fort Collins–Loveland Municipal Airport
- Loveland Museum & Gallery
- Loveland Public Library
- Municipal Court
- Mosquito Control
- Parks & Recreation
- Police
- Power Utility
- Public Transportation
- Rialto Theater
- Solid Waste & Recycled Materials Collection
- Stormwater Utility
- Streets Maintenance
- Wastewater Utility
- Water Utility

Employees and Benefits

The City's 2012 Recommended Budget authorizes regular full-time and part-time positions total of 690.48 on a full-time equivalent basis. In addition, a varying number are employed on a temporary and seasonal basis as needed. Loveland neither recognizes nor bargains with any employee union.

The City determines employee compensation by performance within a market based pay plan. Using market pay established through an independent survey as the midpoint, the salary range for each level is set at 12.5%-20.0% above and below the midpoint.

Benefits include medical, dental, disability and life insurance, as well as a pension plan for all full-time regular employees. Part-time employees who work at least 20 hours per week are eligible to participate in benefit plans under a prorated cost-sharing arrangement.

Budget Process

Budget Administration

This budget has been structured and prepared using the guidelines of the Government Finance Officers Association (GFOA). Two publications, Governmental Accounting, Auditing and Financial Reporting (GAAFR) and the Governmental Accounting and Financial Reporting Standards as adopted by the Governmental Accounting Standards Board (GASB) guide the budget process. The City of Loveland prepares its budget on a calendar-year basis as required by the City Charter. The budget must be balanced or show a revenue surplus.

Basis of Accounting

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred. Records for the City's Enterprise Funds, Proprietary Funds, and non-expendable Trust and Pension funds are maintained on a full accrual basis. For budgetary purposes depreciation, accrued liabilities for accumulated leave balances, and market value adjustments to City investments are not included in calculating fund balances. Building and equipment repair and maintenance are budgeted for annually. Payments for accrued leave are paid within the existing budget as employees leave. Investments are held to maturity so market value during the term of the investment is not an issue to allocating resources.

Citizens' Finance Advisory Commission

A Citizens' Finance Advisory Commission (CFAC) is appointed by City Council to participate in a review of the budget, evaluate all financial policies and report its findings to the Council. The commission consists of nine members who serve staggered terms of three years each. Its members are involved in the budget process and provide input to the Council during the adoption process.

Budget Preparation Schedule

The budget process begins in January with the annual Council retreat. At the retreat, City Council establishes the goals and objectives for the coming year, and direction on where future budgets should go.

In April, the capital planning process begins. Departments develop 10-year capital project lists. From these, the City Manager develops a 5- and 10-Year Capital Program to present to Council in May for approval. This provides the base for developing the budget for the next year.

Also in April, the Budget Division prepares core data, such as salary information, health insurance rates, rates for vehicle maintenance and rental, workers' compensation and general liability rates. Along with this data, forecasts of current year revenue and preliminary revenue forecasts for the next year are completed. In late May, the core data is distributed, along with budget instructions for the upcoming year to the departments.

Departments meet internally and with their respective advisory commissions to develop their budget requests. The requests are due back to the Budget Division in late June through the first week in July. The Budget Division compiles all the submissions in preparation for the budget conferences with the City Manager and the departments. The conferences are held in late July, with final decisions on what will be included in the Recommended Budget completed by early August. Through August, the Budget Division balances and prepares the Recommended Budget. The document is submitted to City Council in early September, with a study session on the Recommended Budget. The budget is submitted for approval on First Reading, after a public hearing in early October, with Second Reading and final approval occurring in late October or early November.

Budget Preparation Schedule

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
	City Council establishes priorities										
		ICMA reporting									
			Review year-end reports, develop rollover requests and Supplemental Budget Ordinance								
				Prepare final Capital Program and present to Council for adoption							
				4-month forecasting							
				Develop preliminary revenue forecast							
				Budget Division prepares and distributes core data							
				Departments prepare budgets							
				Compile budget requests							
				Reviews and conferences							
				Recommended Budget production							
				8-month forecasting							
				Present Recommended Budget at Study Session							
				Budget approval							
				Adopted Budget Book distributed							



Council action/participation



Mgmt. & Budget Staff



Departments



Budget Staff

Budget Amendments

Because not all situations can be predicted during the budget process, an amendment process is necessary to keep current. The Adopted Budget can be amended during the year by presenting an ordinance to Council for approval after a public hearing, on both First and Second Reading. In general, budget amendments, or supplemental budgets, are done for one-time items such as grants for specific projects that are received during the year. Unless critical to service delivery in the current year, amendments that create on-going costs are discouraged, with the preference to defer these type of items to the budget process, to be prioritized among all requests, rather than as a single issue.

The most significant amendment occurs in the spring after the fiscal year has been closed, to reappropriate the remaining balances in the Capital Program. Most capital projects are multi-year in nature, and due to weather conditions and other factors related to construction, forecasting spending in the current year is difficult. The City follows a practice of appropriating the total cost of a project in the first year of the project, unless there are clearly definable phases. The unspent balance is re-appropriated each year until the project has been completed.

Financial Policies

The City of Loveland financial policies, compiled below, set forth the basic framework for the overall financial management of the City. These policies assist the City Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs. These policies are reviewed annually and presented to Council for approval.

General Policies

City of Loveland will:

- Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- Identify costs and funding sources before recommending approval of capital and operating budgets.
- Provide for sound financial planning, the best possible bond rating, funding of depreciation and adequate working capital in all funds.
- Take measures to protect against catastrophic losses through a combination of insurance, funded self-insurance, and cash reserves.
- Provide for recommended maintenance and replacement of facilities and equipment. Each department will prepare and annually update a maintenance and replacement plan.
- Follow the City of Loveland Charter when preparing the City's budget.
- View the budget as a dynamic rather than static plan which requires periodic adjustment as circumstances change. Approval of City Council is required for increases in total fund budgets and shifts in appropriations among departments in excess of \$25,000.
- Encourage citizen involvement in the budget process by having a Citizens' Finance Advisory Commission, public hearings and informal meetings.

Operating Budget Policies

City of Loveland will:

- Pay for all current year operating expenses with current year revenues and/or available fund balances.
- Provide for the adequate funding of all pension plans.
- Update operating expenditure projections for the budget year plus four years. Projections will include increased operating costs associated with future capital improvements.
- Establish and monitor performance and productivity indicators associated with operating expenses.
- Maintain a positive cash balance in each operating fund at the end of each fiscal year.
- Attempt to maintain present service levels for all priority and essential services within existing Amendment 1 revenue limitations.

Capital Budget Policies

City of Loveland will:

- Update capital program projections for the budget year plus four years.
- The capital program is for projects and equipment with a cost equal to or greater than \$250,000.
- Evaluate the relative merit of each capital project according to Council's goals and priorities.
- Give priority to capital projects that are mandated by federal or state legislation.

Revenue Management Policies

City of Loveland will:

- Impose taxes, fees and rates at appropriate levels to fund their intended purposes. Maintain a balance to provide for a diversified and stable revenue system.
- Estimate annual revenues using an objective, analytical process.
- Update revenue projections for the budget year plus four years.
- Annually review costs of activities supported by taxes, rates, user fees, plant investment fees and capital expansion fees.
- Set fees and user charges for each enterprise fund that maintains the enterprise status pursuant to TABOR.
- Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities.
- Allocate revenues from restricted funds in accordance with municipal code provisions.

Reserve Management Policies

City of Loveland will:

- Establish reserves from restricted cash accounts for growth-related development. The reserve balance will be equal to the unexpended balance of cash less current liabilities in each restricted account.
- Establish bond reserves based on requirements of individual bond ordinances.
- Establish capital reserves which accumulate funds for the planned construction or replacement of City infrastructure or for the acquisition of capital equipment not funded through growth-related fees. These amounts will be determined by five-year or longer capital programs.
- Establish other reserves related to special items as approved by City Council. This would include accumulating reserves to retire debt at an accelerated schedule.
- Maintain the General Fund unrestricted balance at 6% of General Fund revenue.

Definitions of Reserve Terms

- **Operating** - Reserves to cover unanticipated expenditures of a nonrecurring nature or to meet unexpected small increases in service delivery costs. These also cover operating carryover balances associated with cash flow needs and to provide an orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Reserve amounts are based on a percentage of the operating budget within each appropriate fund.
- **Emergency** - Reserves to cover costs associated with natural disasters or other unforeseen and declared emergency situations. Reserve amounts are based on a percentage of the operating budget in the general fund. This reserve satisfies the requirements of Amendment 1.
- **Liability** - Reserves to cover accrued liabilities from items such as vacation, sick leave or compensation time. Reserve amounts are based on a percentage of fund liabilities.
- **Equipment Replacement** - Provide for the replacement of fund assets such as office equipment and furniture, computers, vehicles, and tools and equipment used in operating the program. Items not included are City infrastructure, utility infrastructure and equipment covered under capital reserves, and the replacement of City buildings.
- **Designated** - Reserves for planned capital projects, or services, which will be appropriated in future years based on the capital plan, for operating needs, or for known debt payments in the future.
- **Restricted** - Reserves for funds restricted by ordinance or law. An example is impact fee reserves which may only be spent on capital projects that are the result of growth.

Transfers Policies

City of Loveland will:

- Classify the following City of Loveland activities as enterprises: *Golf, Power, Solid Waste, Stormwater, Wastewater, and Water.*
- Require that all City enterprises make payments to the City in lieu of taxes that are reasonable and proportionate to taxes paid to the City by private businesses unless the City Council grants exceptions. Transfer payments are based on percentage of certain revenues received by the fund. Specific transfers to the City from the affected funds are done on a monthly basis per the rates established as follows: Water, Wastewater, Stormwater, Power, and Solid Waste at 6% and Golf at 3%.
- Require that all departments furnish to other department such services, labor and materials as needed by the director of such department. Any labor or material shall be charged to the using department according to accounting procedures established by the City Manager. These charges are direct reimbursements for services provided and shall be calculated annually utilizing a cost of service analysis.

Investment Management Policies

City of Loveland will:

- Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) or are approved for full collateralization by the public deposit protection act or other state statutes.
- Pool cash from all legally permitted funds for investment purposes.
- Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and yield.
- Place custody of the City's investment securities with a third-party financial institution for the purpose of safekeeping of securities.
- Provide monthly investment reports.

Debt Management Policies

City of Loveland will:

- Confine long-term borrowing to major capital improvements that cannot be financed from current revenues.
- Repay debt within the expected useful life of the project or sooner.
- Prohibit the use of long-term debt for operating expenses.
- Issue debt which is relative to payback ability. Borrowing must not overburden future taxpayers. When applicable, state law is the controlling policy.
- When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be a part of all recommended bond issues.

Accounting, Auditing and Reporting Policies

City of Loveland will:

- Provide regular information concerning cash position and investment performance through its accounting system.
- Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA), or their equivalents.
- Present monthly and annual reports to the City Council summarizing financial activity delineated by fund.
- Present a quarterly report on the status of major capital projects.
- Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- Provide full disclosure in annual financial statements and bond representations.
- Use an independent certified public accounting firm to perform an annual audit.
- Publicly issue a Comprehensive Annual Financial Report (CAFR).
- Comply with all required reporting requirements related to bond issuance terms.

Financial Information

Fund Accounting

Fund accounting is used throughout the City, both for budgeting and accounting. Under this system, money is divided into separate accounts, rather than being held in one central account. The City has 39 funds and each fund has been established for a specific purpose which is financially independent of other governmental activities.

For funds established for operations, maintenance and other ongoing activities, revenues flowing into the fund are spent during the same year. Unless there is a change in service levels, spending is similar year to year.

In capital funds, revenues accumulate for periodic capital needs, such as construction of a new park or an electric substation. The balance in those funds grows until expenditures are made. Spending can vary greatly from year to year.

Appropriation and Expenditure

The total appropriation includes internal transfers, which are counted both as revenues and expenditures twice, and occasionally three times across the various funds. For these reasons the total appropriated amount in a fund can be significantly higher than actual spending. *The net City budget excludes internal transfers. It represents a close approximation of projected spending.*

Fund Types:

The City classifies funds into several types: General Fund, Internal Service Funds, Enterprise Funds, Special Revenue Funds and Fiduciary Funds.

The **General Fund** includes the majority of City services. City Council, City Manager, City Attorney, City Clerk, Revenue, Budget, Library, Municipal Court, Economic Development, Development Services, Police, Public Works, Parks and Recreation, and Cultural Services are included. General Fund revenues include sales tax, use tax, property tax, user fees, fines, permits, licenses, internal transfers and intergovernmental revenue.

Internal Service Funds provide support services to other City departments. They are financed by internal service charges included in the user agency operating budgets. They include City Fleet, Vehicle Maintenance, Risk & Insurance and Employee Benefits.

Enterprise Funds are self-supporting through user fees. They include Water, Wastewater, Stormwater, Power, Solid Waste and Golf.

Special Revenue Funds are established by federal/state law, or by municipal ordinance/resolution. Included are Capital Projects, Local Improvements, Capital Expansion Fees, Park Improvement, Conservation Trust, Open Space, Community Development Block Grant, and Art in Public Places. Each has its own specific revenue source.

Fiduciary Funds are used to account for assets held by the City in a trustee capacity. Each fund is established by state law, municipal ordinance or resolution. They include Fire Pension and Cemetery Perpetual Care. *These funds are not included in the City's Total Budget summary.*

The **Airport, Loveland Larimer Building Authority Fund (LLBA), Loveland Fire and Rescue Authority, General Improvement District (GID) #1, Special Improvement District (SID) #1, and Loveland Urban Renewal Authority (LURA)** do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority. The GID #1, the Loveland SID #1 and the LURA are separate entities created for specific expenditures and are funded by either a

separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities. *None of these funds are included in the City's Total Budget summary.*

Transfers

Because money is budgeted and accounted for in separate funds rather than being pooled in one account, transfers occur among funds. Transfers take two primary forms: Direct Charges and Operating Transfers.

Direct Charges – Direct charges represent payments for support services provided by one City department to another City department. These charges are direct reimbursements for services provided and are calculated annually utilizing a cost of service analysis. Examples of support for which direct charges apply include Finance, Human Resources and Information Technology.

Operating Transfers – This represents the transfer from one fund to another fund for operational purposes or for capital outlays without the expectation of any support services in return. One example is the transfers from the Enterprise funds to the General Fund for administrative services. These transfers also include the transfer from one fund to another for the purpose of capital outlays. One example is the transfer from the Capital Expansion Fees Fund to the Capital Projects Fund for the construction of new streets.

Budget Overview



This section shows:

- ▶ the City's total proposed budget summary, in both gross and net forms;
- ▶ a discussion of the major revenues and expenses;
- ▶ major factors that will impact both revenues and expenses; and,
- ▶ a debt service summary.

Total City Budget

The 2012 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

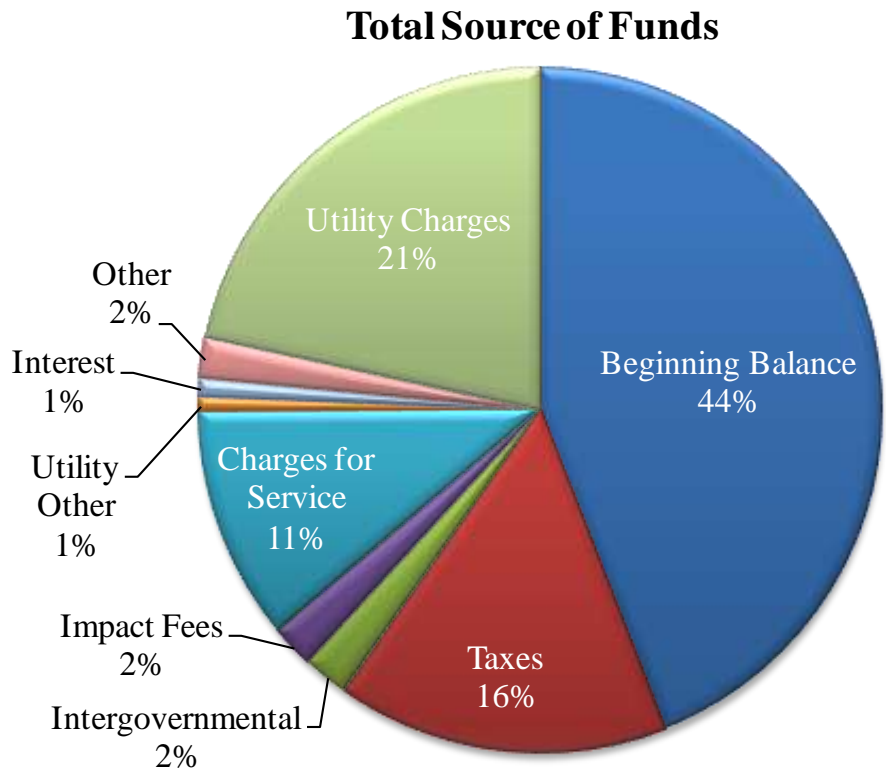
The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

Total Budget

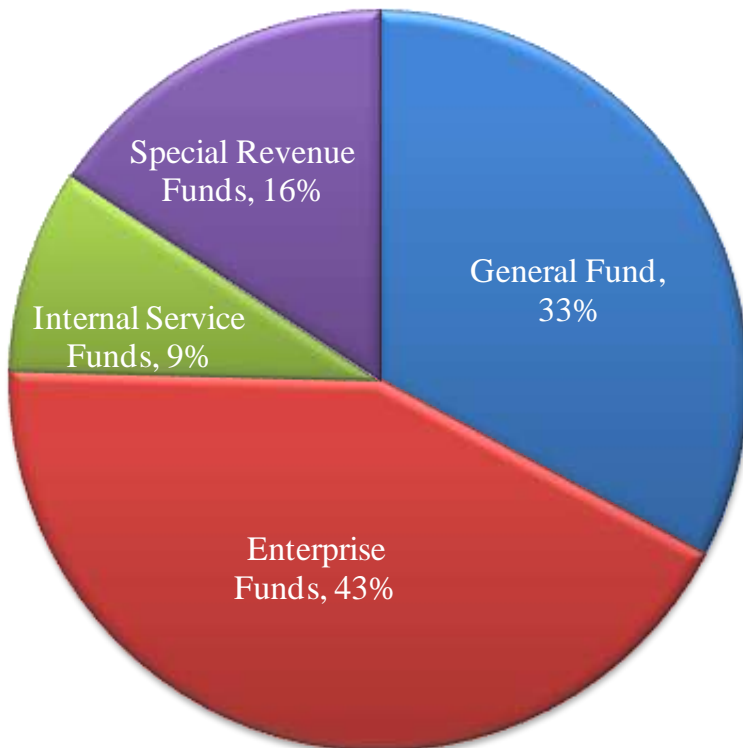
	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REVENUE					
Beginning Balance	\$173,485,848	\$145,132,790	\$171,419,660	\$133,753,730	
Taxes	45,632,723	44,466,780	44,966,770	46,331,520	4.2%
Intergovernmental	13,844,831	8,591,400	12,180,790	7,933,110	(7.7%)
Impact Fees	7,452,744	8,196,720	8,196,720	6,267,330	(23.5%)
Charges for Service	32,270,882	32,665,980	32,683,860	33,383,280	2.2%
Interest	1,807,164	3,084,020	3,084,020	2,605,910	(15.5%)
Other	6,360,216	5,044,420	7,385,320	6,154,610	22.0%
Utility Charges	60,799,755	62,979,640	62,979,530	65,941,590	4.7%
Utility Other	2,016,237	2,142,200	2,140,700	2,100,000	(2.0%)
Total Net Revenue	\$170,184,552	\$167,171,160	\$173,617,710	\$170,717,350	2.1%
Transfers	\$19,251,077	\$8,967,690	\$22,922,670	\$17,668,170	97.0%
Total Revenue	\$189,435,629	\$176,138,850	\$196,540,380	\$188,385,520	7.0%
Total Resources	\$362,921,477	\$321,271,640	\$367,960,040	\$322,139,250	0.3%
EXPENSE					
General Fund	63,403,954	64,179,020	69,074,640	63,617,600	(0.9%)
Enterprise Funds	76,246,930	90,845,380	102,255,110	83,336,960	(8.3%)
Internal Service Funds	15,322,190	17,000,460	18,173,810	17,439,420	2.6%
Special Revenue Funds	36,528,743	15,219,640	44,702,750	31,787,350	108.9%
Total Expense	\$191,501,817	\$187,244,500	\$234,206,310	\$196,181,330	4.8%
Less Transfers	\$19,251,077	\$8,967,690	\$22,922,670	\$17,668,170	97.0%
Total Net Expense	\$172,250,740	\$178,276,810	\$211,283,640	\$178,513,160	0.1%
Ending Balance	\$171,419,660	\$134,027,140	\$133,753,730	\$125,957,920	

2012 Fund Information

The funding sources for the Total City Budget are shown. Fund balance, while not a “true” revenue, is a source of funding for appropriation. The majority of the fund balance resides in Capital Funds and Enterprise Funds. The City uses a “pay as you go” philosophy for capital expenses, so impact fees and other revenues are saved until there is sufficient funding for the capital projects. Utility charges for Water, Wastewater, Stormwater and Power fees are the next major source of revenue. The Enterprise Funds are not subsidized by tax revenue and operate entirely on fees based on usage. Taxes are 16% of the Total Budget revenue stream and used primarily for General Fund agency uses.



Total Uses of Funds



The distribution of expenses by fund type is shown at the right. Enterprise Funds make up 43% of the Total Budget and are not funded by tax revenues. General Fund expenses are the next largest use of funds. The General Fund is where most services funded by tax dollars reside. The Special Revenue Funds are primarily capital in nature and are the third biggest use of funding.

Revenue Overview

Property Tax

Loveland must comply with the TABOR limitation on property tax revenue (inflation plus local growth). In 1998, voters approved an allowance for the City to keep and spend all property tax revenue over the TABOR limit for the years 1998–2002 for street construction and youth services. In 2001, voters approved an allowance for the City to keep and spend all property tax revenue from 2003–2012 for police, fire, street construction and maintenance, and parks construction and maintenance. The City has referred a ballot measure to the November 2012 election to be able to continue to keep and spend all property tax revenue from 2013–2024.

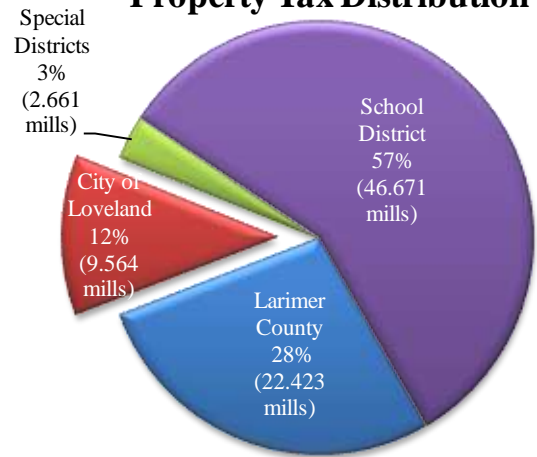
The 2012 mill levy rate will remain at the 2011 level, 9.564 mills. A mill is one-tenth of one cent. In other words, one mill represents \$1 for every \$1,000 of assessed property value. The mill levy is multiplied by the assessed valuation of a property to calculate the property tax. The City's levy has been 9.564 since 1992 and Loveland continues to have one of the lowest city government property tax levies in northern Colorado. On average, the City collects 97.5% of the total value. In 2012, the tax is projected to generate \$7.4 million.

An amendment to the Colorado State Constitution requires that a constant relationship between residential and business property tax revenues be maintained on a statewide basis. Commercial and industrial properties are assessed at 29.0% and residential properties at 7.9% of their market value. The result is for properties of equal value, a business pays over three times as much property tax as a residence.

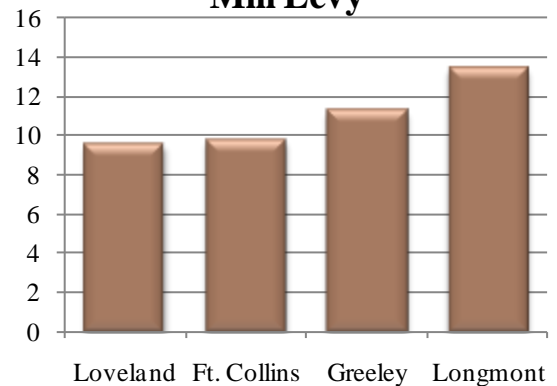
A number of special districts also overlap portions of the City's boundaries and affect some properties. Loveland's City government sets only the City mill levy and has no control over mill levies set by other entities. The City of Loveland receives less than 12.0% of a homeowner's property tax dollars as shown in the pie chart.

Beginning in 2007, the City's growth in property tax revenue has begun to grow at slower rate, due to the creation of three Urban Renewal Authority (URA) project areas. The URA is funded with Tax Increment Revenues (TIF). Increased property values and the associated tax revenue from new growth stays within the URA. For the 2011 assessment, 10.9% of the City's total assessed value is included in the TIF revenues for the URA. Since 2009, property tax revenue has flattened due to the recession and lower property values. In 2012 revenue is expected to decrease by 4.6% due to lower values from the property appraiser's reassessment.

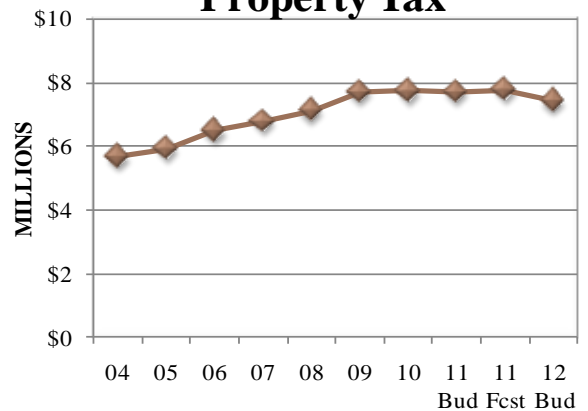
Property Tax Distribution



Mill Levy



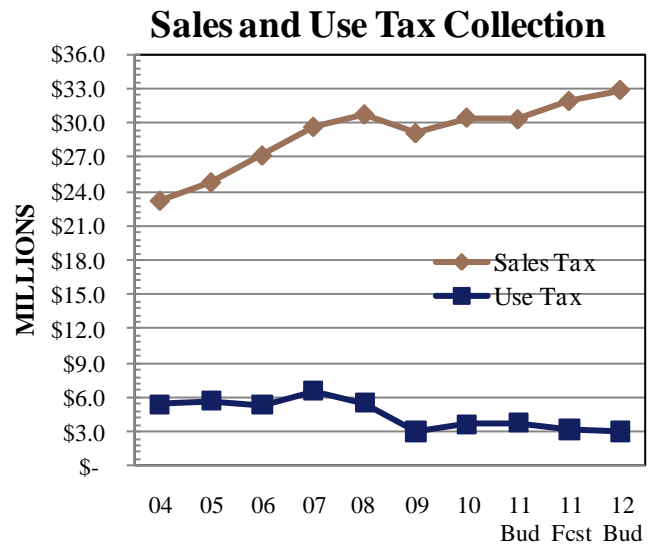
Property Tax



Property Tax Levy (General Fund)			
	Mill Levy	Valuation	Net Tax Revenue
2009	9.564	829,544,221	7,775,080
2010	9.564	833,943,779	7,816,320
2011	9.564	796,673,174	7,466,995
(98% of Total - County Collection fee is 2%)			

Sales & Use Tax

Sales tax is the largest revenue source in the taxes category. Beginning on January 1, 1998, the City began collecting its sales tax in-house instead of using the services provided by the State of Colorado. Loveland's current city sales tax rate is 3.0%. Through July 2011, sales tax collections were 4.7% higher than one year ago. The 2012 sales tax collections are projected to increase by 8.4% from the 2011 adopted budgeted revenue, but only 3.0% from the 2011 forecast amount, due to forecast 3.0% growth. The conservative projection is based on the current economy, where the housing market continues to drag on the amount of discretionary income available, and concerns about increased competition for retail dollars from the surrounding area are growing.



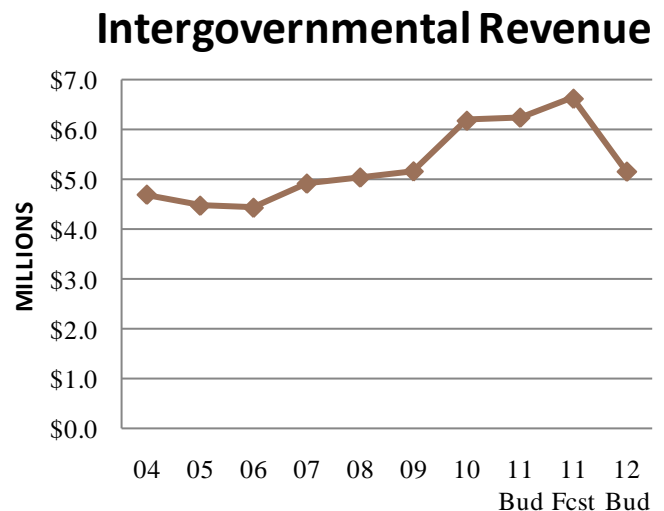
Use tax is also 3.0%, but only applies to building materials and motor vehicles. Use tax collections on building materials are projected to decrease by \$800,000 from the 2011 Budget, due to reduced commercial and large multi-family projects. The decrease is based on a projection of the beginning of the turn-around in residential construction, however commercial and multi-family show no sign of recovery. Collections on motor vehicles are projected to be flat compared to the 2011 Budget, as sales appear to be heading back toward historic average levels.

Other Taxes

- **Liquor Occupational Tax** – The projection is based on the number of businesses that sell liquor in the City; the revenues are very consistent from year to year.
- **Specific Ownership Tax** – A tax paid by owners of motor vehicles in lieu of personal property tax. For 2012, the revenues are projected to be flat compared to the 2011 Budget.
- **Cigarette Tax** – A tax levied on the wholesaling of cigarettes. This source of revenues varies to a small degree from year to year.
- **Gas Franchise Tax** – A tax levied on the Public Service Company in granting the company the privilege to construct, purchase and operate within the City. The current tax levy is 3.0% of gross gas revenue.
- **Cable Television Franchise Tax** – A franchise fee levied on cable service providers to operate within the City. The current fee is 5.0% of the company's annual gross revenue.
- **Telephone Occupation Tax** – A tax levied on telephone service providers that operate within the City. The levy is adjusted annually based on changes in the Consumer Price Index (CPI).

Intergovernmental

Intergovernmental revenues are revenue received from other governmental units. The City does not have control over these revenues. The two largest sources in the General Fund are State Highway revenue sharing and Federal Transit Authority (FTA) operating grants. These are important sources to the City since the State highway revenue sharing funds 40% of the Street Rehabilitation program and 36% of the operational costs for street maintenance, traffic signal maintenance and street engineering costs and FTA grants fund 71% of the Transit system's operating budget. In the Special revenue funds the City receives funding from a county sales tax for the purchase and maintenance of Open Lands and funding from Colorado lottery proceeds, used to fund the construction and maintenance of the recreation trails. The County Open Space tax will sunset in 2018.

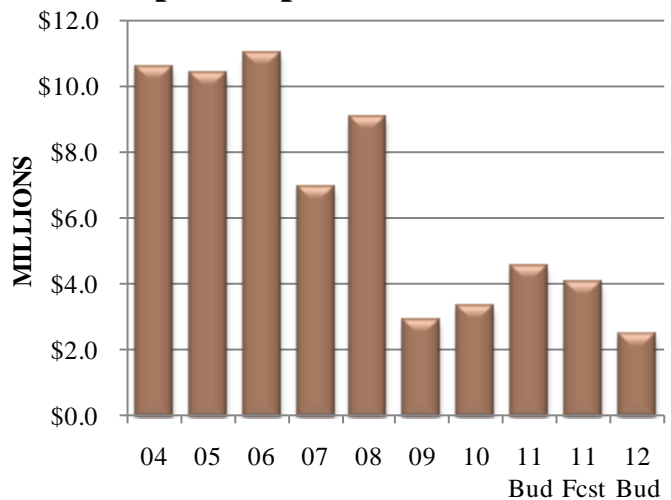


For 2012, intergovernmental revenues are down over 8% from the 2011 adopted budget due to the creation of the new Loveland Fire Rescue Authority, a joint venture between the City of Loveland and the Loveland Rural Fire District. Previously the City received revenue from the Rural District on a contractual basis through an Intergovernmental Agreement for fire services within the district. These revenues will now go directly to the Authority and are not part of the City's budget.

Impact Fees

Capital Expansion Fees (CEFs) are imposed on every additional residential dwelling unit, square foot of retail, office, and institutional construction, as well as every acre of industrial development. These fees are intended to cover growth-related capital costs. The City also imposes System Impact Fees (SIFs) on customers who increase utility demands that require future facilities expansion, such as new water lines, additional treatment plant capacity, or a new substation. Because impact fees are paid at the time the Certificate of Occupancy is issued, there is a delayed impact on impact fee revenue collection. Revenue growth is forecast to decrease in the 2012 budget, due to the reduction in the construction sector of the economy as a result of the recession.

Capital Expansion Fees Collections



Charges for Service

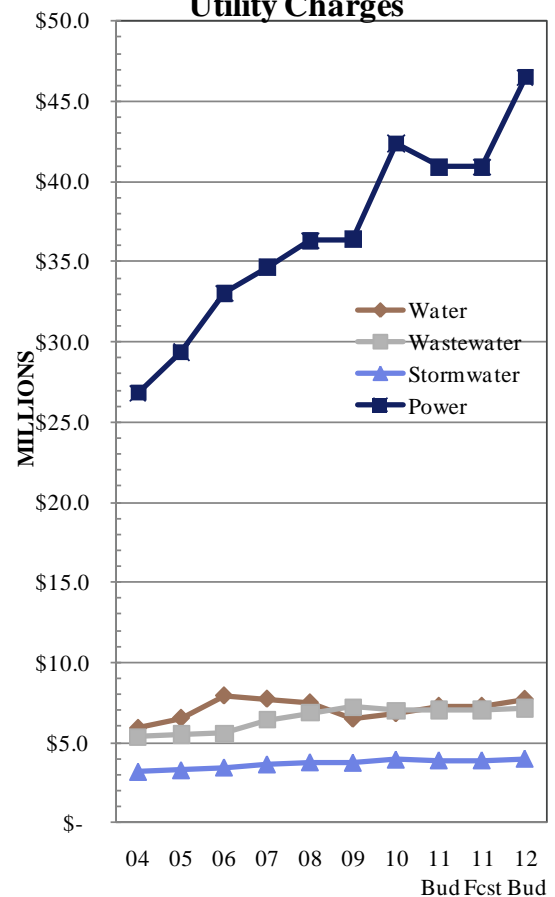
This category includes charges to citizens to access services provided by the City, and internal service charges, which are costs paid by one department to another for services rendered. Examples of these are charges for vehicle maintenance and from the Employee Benefit Fund for employee health care. One of the major sources of this revenue from citizens is fees for the use of the Hatfield Chilson Recreation Center. By charging for service, a substantial part of the cost of operating programs and facilities is borne by those who use them. There are modest fee increases for most Parks and Recreation fees. Other sources of this revenue include golf fees, solid waste fees, and the street maintenance fee. While golf fee revenues are dependent on weather for available playtime, solid waste fees and the transportation fee are more directly tied to population and commercial growth.

Utility Charges

These are revenues generated from the provision of basic utility services. The City provides four utility services: water, power, stormwater and wastewater.

- **Water Utility Charges** – Revenues stabilized in 2004 after the severe drought the region experienced in 2003, and a small increase in usage was experienced in 2005. The 2006 revenue increase was due to a 1% annual fee increase that was approved in 2006 as part of a 30-year annual program to fund the construction of a new reservoir. The utility is proposing a 5% increase, with 1% as part of the program for the new reservoir and 4% for treatment plant and distribution improvements.
- **Power Utility Charges** – Due to increased wholesale costs, a 4.4% average retail rate increase was included in the 2006 budget. A 5.3% increase was approved for the 2010 Budget to pass through wholesale cost increases from the Platte River Power Authority. In 2011, a 4.9% rate increased to pass through wholesale cost increases, and an additional 0.7% is proposed to be generated from a 1.1% increase in the

Utility Charges



residential customer class to fund half the cost of the new energy conservation programs. In 2012 the utility is proposing a 5.6% rate increase primarily to pass through wholesale costs.

- **Stormwater Utility Charges** – The stormwater revenues have been stable and no rate increases are proposed.
- **Wastewater Utility Charges** – The wastewater revenues in 2004 began to taper off due to conservation measures such as low-flow toilets in new construction. To meet the future operational needs and the Capital Program requirements, an 8.0% increase was included in the 2006 Budget as the first of a three-year program, completed in 2008. No rate increase is proposed for 2012 .

Utility Other

These are revenues generated from sources other than regular utility charges. Some of the examples are Wheeling Power Fees, wholesale water sales and sale of water meters. These revenues are projected based on historical averages.

Interest

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the projected cash requirements of the funds. In 2012, the projected interest rate is 1.7%.

Other

These are miscellaneous revenues that do not belong to any of the above revenue categories. The largest revenue source is the Payment-In-Lieu-of-Taxes (PILT), which is charged to all Enterprise Funds based on a percentage of revenue received. Other revenues such as donations, proceeds on the sale of assets, and rents are included here. As part of the Financial Sustainability effort in the General Fund, PILT for all enterprises other than the Golf Enterprise were increased 1% to a total of 7% of revenue. The Golf percentage remains at 6%.

Transfers

Transfers occur between funds to pay for administrative services provided by other departments and to combine funds received from different revenue sources within one fund to budget for a capital project.

The allocations for Administrative Services are calculated based on:

- The Enterprise's percentage of total budget for Finance costs;
- Percentage of FTEs to total FTE for Human Resources;
- Number of computers for Information Technology; and,
- Percentage of total square feet for Facilities.

The allocations are adjusted annually based on changes from year to year.

Fund Balance

The beginning fund balance, while not a true "revenue", is a major source of funding for the 2012 Budget. Fund balance is created from monies saved in previous years for specific capital projects or operating contingencies, and revenue received above the amounts appropriated for expenditure. Fund balance will decrease in the 2012 Budget compared to the 2011 Budget due to the use of impact fee reserves and enterprise funds for where the City is in the Capital Program cycle. The fund balance will continue to decline over the next five years as major capital projects, which are included in the Capital Program, are completed. See the Capital Program Section for details on the 5-Year Program.

The 2011 Revised Budget includes capital projects, which were budgeted in prior years but not completed before 2011 and assumes these, as well as new 2011 projects, will be completed by year end. After the year ends, a supplemental budget will be presented to City Council to re-appropriate the ending balances of capital projects remaining incomplete.

Expenditure Overview

Total Expenses

The City divides expenditures into account groups to describe how it is spending its funds. The account groups are Personnel Services, Supplies, Purchased Services, Debt Service, Transfers, and Capital. The Personnel Services group includes all salaries, the City's contribution towards FICA and retirement accounts, the City's share of insurance benefits, workers' compensation costs, and other costs related to compensation and benefit packages. The Supplies group includes all office supplies, parts and materials necessary to provide the services funded in the budget. The Purchased Services group includes all services provided to the City by outside sources or internal service funds. The Debt Service group includes principal and interest costs associated with any approved debt issues. The Transfers group is for any transfer between City funds. The Capital group is for the purchase of items that cost more than \$5,000 and have a useful life of more than one year and all infrastructure and vertical construction projects.

The percentage for each account group is shown above for the City's total budget of \$197.6 million.

Total Expenses (Excluding Transfers)

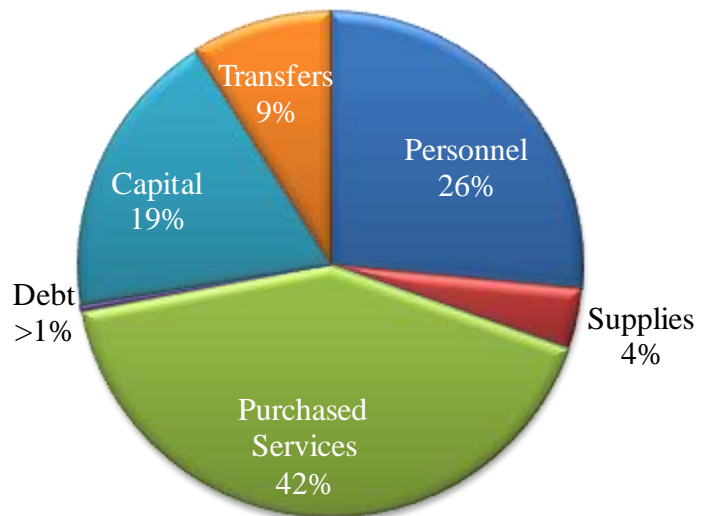
For the Total City Budget, the net budget is a more accurate indicator of actual City spending. The net budget does not include transfers between funds. This is necessary since using transfers double counts some revenues and expenses two or three times.

Of the Total Net City Budget of \$179.0 million, the percentage attributed to each account group is as shown.

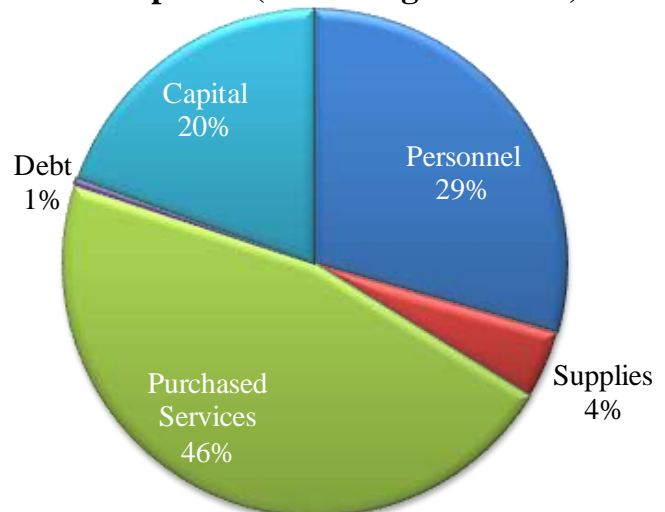
Total Expenses (Excluding Transfers & Purchased Power)

The Purchased Services percentage in the first chart, for analyzing operating costs controlled by the City, is high. The total Purchased Services cost includes the cost of purchased power of approximately \$34.0 million. This is the cost of electricity that is purchased from the Platte River Power Authority (PRPA) and then distributed and resold to the customers of the Power Utility. With purchased power excluded from the net City budget, the percentages attributed to each account group are as shown.

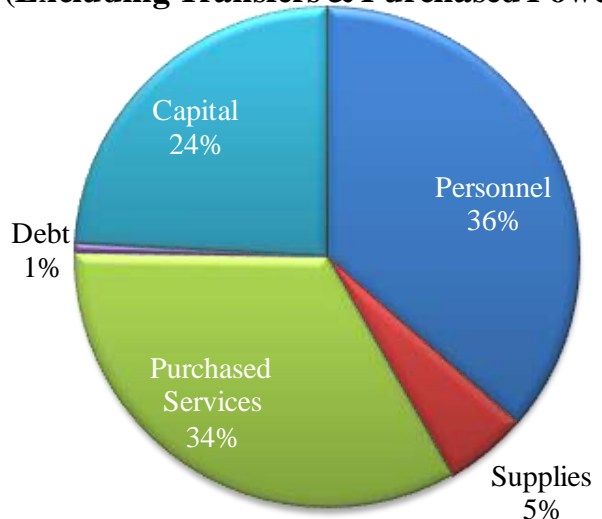
Total Expenses



Total Expenses (Excluding Transfers)



Total Expenses (Excluding Transfers & Purchased Power)



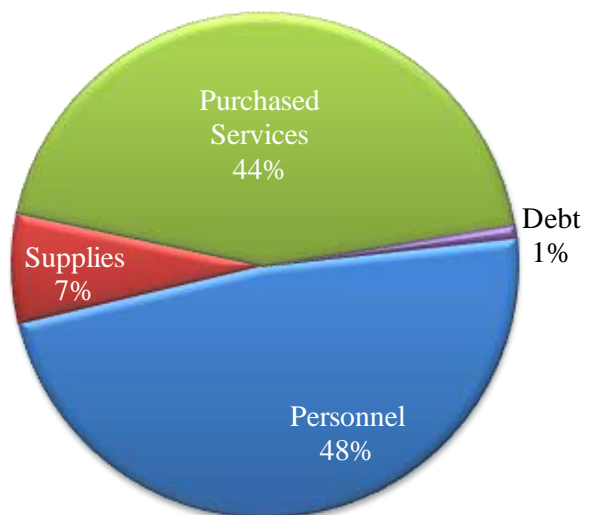
Operating Expenses

Operating costs make up 75% of the City's net budget and require on-going resources to fund these costs. The total operating costs are shown in the following chart. A discussion of each of the operating expense groups follows.

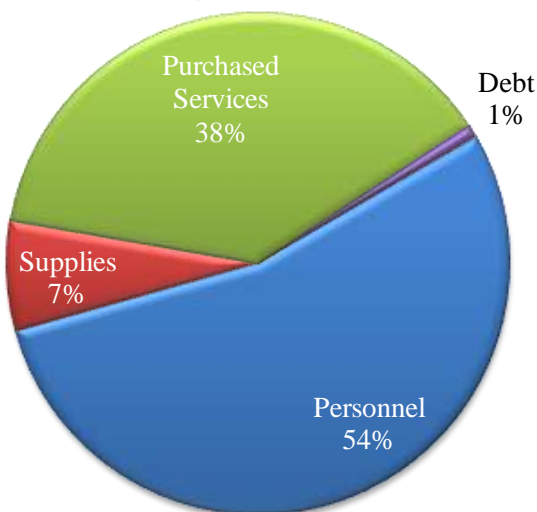
Personnel costs were a significantly higher percentage of the operating expense in prior years. With the formation of the Loveland Fire Rescue Authority, the City now pays a contribution to the Authority that is comprised of a percentage of the total Authority costs, including the salaries and benefits for personnel. This change shifts approximately \$6.6 million in costs from the personnel services category to the purchased services category.

If the Fire Authority personnel costs are taken into account the chart for operating expense is as below:

Operating Expenses



Operating Expenses (Including Fire Authority)



Personnel Services

As can be seen by the chart, Personnel Services are the largest expense for City operations. The City offers a comprehensive compensation package that includes salary, retirement contributions, and insurance benefits. Of these costs, salary is the largest component, at 75% of the total personnel services costs. Insurance Benefit costs are 12% of the personnel service costs.

Salaries

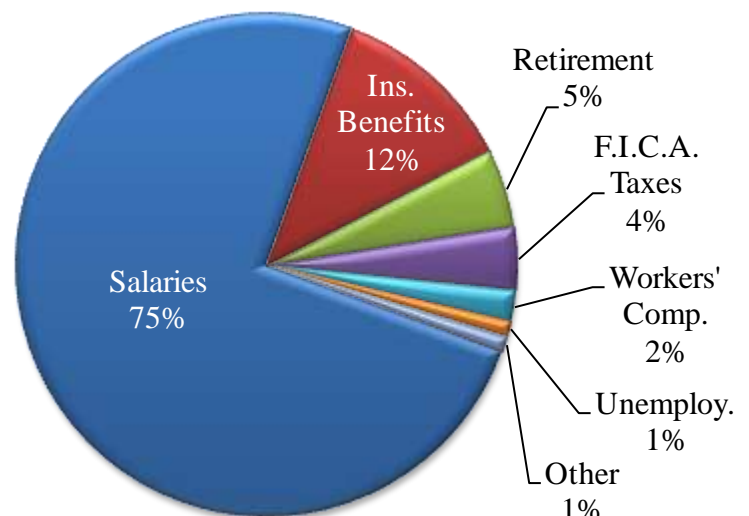
The City's pay system can be described as a market-based pay plan with budgetary constraints. The pay plan is based upon comparing City of Loveland salaries to other public and private employer salaries in the northern Colorado area, using data from the Mountain States Employers Council Northern Colorado Survey and Colorado Municipal League General and Executive Survey. Positions are grouped into pay levels based upon comparative factors of skill, effort, and responsibility. Each pay

level has a pay range. The midpoint of each pay range is the average of all salaries paid in other organizations included in salary surveys completed each year. However, an employee's salary is not automatically raised to reflect range movement. The change in an employee's salary is determined by a merit evaluation of their work performance. As a guideline, employees who are consistently meeting job standards would be paid a salary within the market level of performance. In 2012, 2% of salaries for merit costs were included. This results in a budgeted total of \$41.1 million for salaries of benefited employees and \$3.0 million for non-benefited (temporary and seasonal) employees.

Retirement

For general employees the City offers a pension plan based on the 401(a) provisions. The City contributes to an employee's plan on a graduated scale based on length of service. After six months of employment, the City contributes 5% of the employee's monthly base salary. This percentage is capped at 9% beginning with 21 years of

Personnel Services



services. The employee is required to contribute 3% of their base salary. An employee, after three years of service, will be vested in the City contribution. The City has separate pension plans for certified Fire employees and Police officers. In both plans, the City contributes 11% of the base monthly salary. In the Fire plan, the employee is required to contribute 9% and Police officers are required to contribute 7%. Fire employees vest in the City contribution after six years of service, and Police officers after five years of service. Employees are also offered a 457 Deferred Compensation Plan, to which they may contribute.

Insurance Benefits

The City has self-insured medical coverage with two medical plan options, an Open Access Plan (OAP), which is a form of a Preferred Provider Organization (PPO), and a Health Reimbursement Account (HRA) Plan. All employees working 20 hours or more per week are eligible for medical benefits. Full-time employees receive full coverage and part-time employees receive coverage pro-rated depending on the number of hours worked. The City will continue to contribute 80% of the cost for health care coverage and 60% of the cost of dental benefits to employees. Other benefit costs to the City include coverage for stop-gap insurance that places a cap on claims costs to the City, short-term and long-term disability, life insurance, and wellness costs.

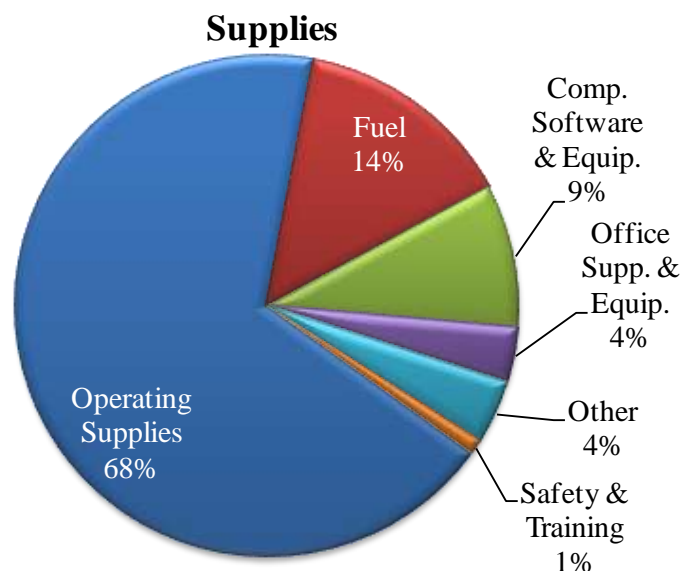
Workers' Compensation

Workers' compensation premium costs and claims are managed by the Risk Management Division, and budgeted in the Risk and Insurance Internal Service Fund. Workers' compensation costs are then charged to each department based on the department's claims history and forecast liability costs. Based on projected claims costs, the total cost for the City is anticipated to increase 2.3% from 2010.

Supplies

Supplies are 7% of the operating budget. Operating Supplies such as parts, tools, equipment, paint, and street materials are 68% of this cost. Fuel is 14% of the total cost, Computer Software & Equipment is 9%, Office Supplies & Equipment are 4%, with the remainder in Safety & Training, and other miscellaneous supplies.

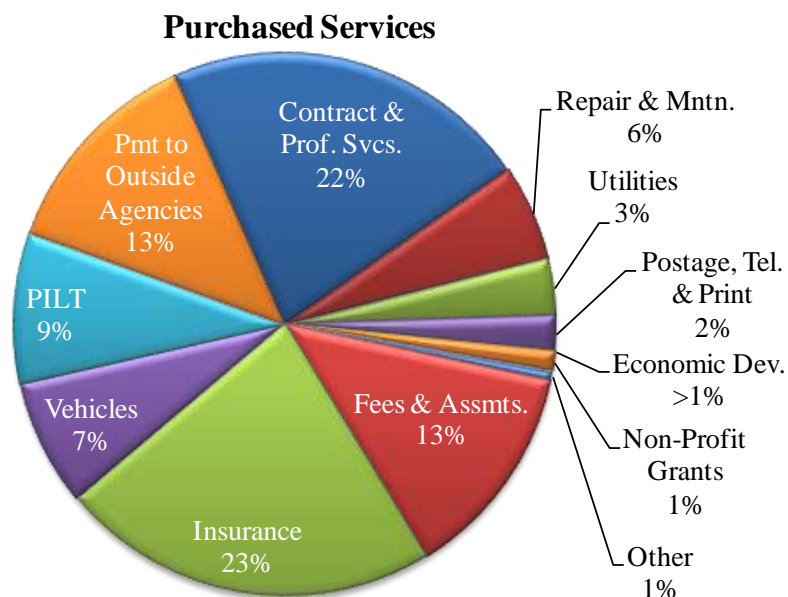
The Public Works Department has been working with the user departments to develop policies and operational efficiencies to reduce fuel usage, such as reducing idle times on the job, eliminating or reducing cold-start warm-up time, and changes to operation procedures to reduce the number of miles driven.



Purchased Services

This account group is for services provided by sources outside the City and internal services focused on operations support, such as insurance and vehicle acquisition and maintenance. Payment in Lieu of Taxes made by enterprises to the General Fund is also a part of this account group. Purchased services account for 44% of the operating budget.

The two largest categories within this account group are Contract & Professional Services and Insurance, which combine for 45% of total purchased services. Contract & Professional Services include payments for custodial services, engineering services, attorney services, and other contractual



services. Insurance covers both purchasing of insurance from outside providers and the City's own self-insurance funds. Payments to outside agencies, at 13% of purchased services include the City's contribution to the Loveland/Larimer Building Authority and the newly-formed Loveland Fire and Rescue Authority. Other components of this account group are the charges for repairs and maintenance, utilities, postage, telephone service, and printing.

Debt Service

This account group is for repayment on all bonded debt or any lease–purchase agreements and is less than 0.5% of the operating budget.

In the Water Enterprise, the City's payment for the revenue bond debt to pay the raw water bonds for the Windy Gap Project is budgeted. These bonds are not City debt, but a debt of the Northern Colorado Water Conservancy District. The City incurred a liability for a share of the debt payments. If the enterprise were to not make the payments, the District could impose a mill levy on City residents to retire the debt. A reserve has been established in the full amount of the liability to defease this obligation.

Not included in the operating budget discussion, but included in the debt category for the Other Entity Funds, are debt payments through the Special Improvement District #1 (SID), and the Loveland Urban Renewal Authority (LURA).

The payments in the SID are for bonded debt to fund infrastructure improvements within the District. Funding for the District is from special assessments on property in the District. The City is the sponsoring agency for the District, but does not have any legal obligation towards this debt.

The payments in the LURA are for bonded debt incurred by the Metropolitan Improvement District, created on the east side of the City, to fund public improvements and regional improvements within the District. LURA funds, from tax increment financing will partially fund these projects based on the agreement with the Metropolitan District.

Debt Service & Financial Obligations

Payments on all of the City of Loveland's long-term obligations are included in debt service. This includes revenue bonds and lease purchase agreements. Also included are the City's obligations for debt issued by other entities for the Windy Gap project.

Outstanding bonds as of December 31, 2010, totaled \$246,450 for golf course construction. All bonds are considered to be self-supporting with revenues providing for adequate debt service coverage. Currently, the City's revenue bonds are rated as follows: *Moody's Investors Service, A1: Standard and Poor, A+*.

The City also has a number of lease-purchase agreements for equipment or facilities. Payments are made as part of operating budgets. Because of our financial planning practices and because the amounts are small, they do not adversely affect other parts of the operating budgets.

Legal Debt Limit

The City of Loveland is a home rule city. The Colorado Revised Statutes provides that general obligation indebtedness for all purposes shall not at any time exceed 3% of actual value, as determined by the County Assessor, of the taxable property in the City. The exception is debt that may be incurred in supplying water. The City's debt is within the legal debt limit as demonstrated by the table.

2011 Actual Value	\$6,982,154,815
Debt Limit: 3% of Actual Value	\$204,664,202
Bonded Debt Applicable To Limit	\$0

Bond Issues

Bond Balances

Revenue Bonds:	Balance	—Payments Due—		Maturity
	12/31/10	2011	2012	Date
Raw Water ⁽¹⁾	826,266	826,236	826,960	2017
Golf Course ⁽²⁾	246,450			2010
Bond Total	\$1,072,716	\$826,236	\$826,960	

Notes:

⁽¹⁾The Municipal Subdistrict of the Northern Colorado Water Conservancy Dist. holds the debt for the Windy Gap project. Loveland's responsible for 1/12 of the payments & has established a reserve to fund them.

⁽²⁾The City of Loveland refunded the original Golf Course COPs with revenue bonds on Sept. 15, 1998.

Lease Purchases:	—Payments Due—			Total Max Payment Liability ⁽¹⁾	Maturity Date
	2010	2011	2012		
Golf GPS System	71,460	71,460	35,730	178,650	2012
Total	\$71,460	\$71,460	\$35,730	\$178,650	
Note: (1) This is the total payment liability from 2010 to the end of the payments					

Financial Master Plan



This section includes:

- ▲ the Comprehensive Master Plan;
- ▲ the Vision Statement;
- ▲ the Guiding Principles; and,
- ▲ the Capital Program Overview for all funds.

Financial Master Plan Summary

The City of Loveland Charter requires, as a part of the budget submission, the 5-Year Capital Program. The Capital Program is in a separate section of this document, which satisfies this requirement. As policy, staff has expanded this requirement to include operations expense and has developed the City of Loveland Financial Master Plan.

This Financial Master Plan is updated annually in conjunction with the budget process, or as needed during the year. The Plan is used for discussions with Council on policy priorities at the beginning of the budget process and provides a long-term planning tool for the City departments for service development. It also forecasts the resources that will be available for service increases or improvements. The Plan is designed to insure that operating revenues for new services, or new capital expansions, will be available in future years to maintain the new buildings or equipment or operate the expanded service after they have come online.

What is a Financial Master Plan?

- It is a multi-year planning instrument that enables the City to forecast the financial implications of emerging issues and trends and direct our resources to meet specific and achievable goals.
- It encompasses the policy direction and priorities of Council.
- It projects resources for the next five years and forecasts compliance with the Amendment 1, also known as Taxpayers' Bill of Rights (TABOR), restrictions.
- It is a living document that enables management and Council to make funding decisions for service delivery and capital requests in a more predictable manner.
- It is a flexible guide to the future revenues and expenditures in the City.
- It is the basis for the development of future budgets.
- It notifies Council when projected revenues are insufficient to cover the projected expenses for priority projects. In order to balance the budgets, Council can make decisions based on a combination of the following options:
 - Cut projected operating or capital expenses by a critical review of departmental budgets.
 - Move projects or services funded in the plan to later years.
 - Increase revenue by increasing or enacting new fees or by proposing new taxes to voters.
 - Reduce the amount of required reserve.
 - Adjust the assumptions used in the forecast model.

The Special Revenue Funds are primarily capital in nature and have dedicated funding sources, as do the Enterprise Funds, so these fund groups are not included in the plan. The Internal Service Funds are funded through internal services charges. The General Fund portion is included within the operating budgets of the General Fund Departments. For these reasons, only the General Fund portion is discussed in this chapter.

The Plan may change significantly from year to year, due to changes in the local economy that will impact the revenue stream, changes in Council policies or goals, or legislative changes at the state and federal level that impact service provision or available revenues.

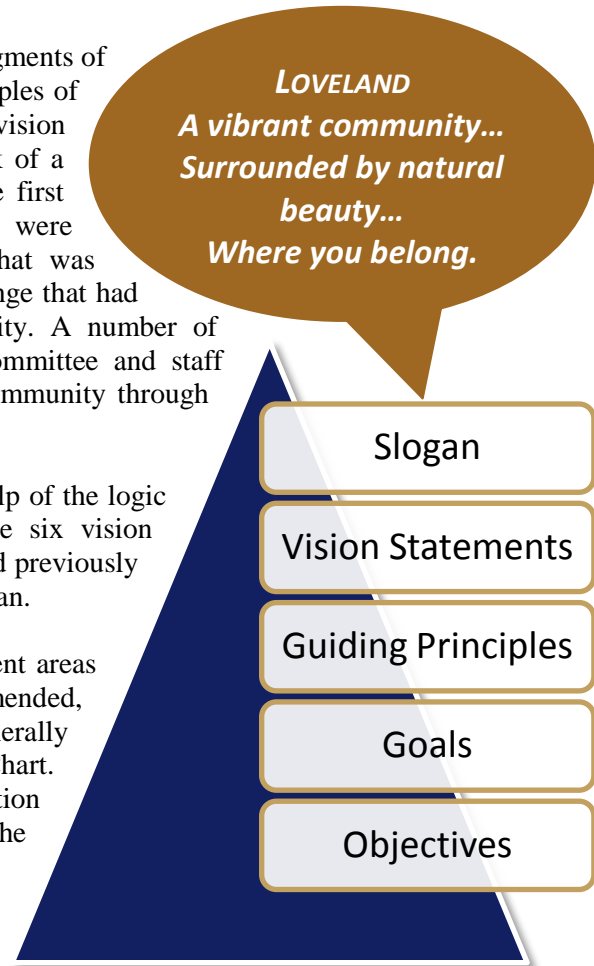
The City uses the Comprehensive Master Plan as its guiding document for both financial planning, and development of the City's Logic Model. The Logic Model is a strategic operations planning guide that incorporates outcome based performance measurement to provide the City a method of tracking progress towards the completion of the master plan goals. The vision statements and guiding principles of the Comprehensive Master Plan are shown below, followed by the Financial Master Plan for the General Fund.

City's Performance Measures and Logic Model

An extensive 15-month public process that incorporated all segments of the community amended vision statements and guiding principles of the Comprehensive Master Plan in 2004 and 2005. Those vision statements and guiding principles were founded in the work of a public process known as the Agenda for the 90's when the first slogan statement and vision statements for the community were developed. The 2004 public process captured the work that was applicable in the 90's and updated the statements for the change that had occurred to shape the 20-30 year vision for the community. A number of community volunteers driven by a 28 member steering committee and staff members invested 7,300 hours in setting the path for the community through 2030.

The City's performance measures were generated with the help of the logic model format organized into six topic areas based on the six vision statements, as recommended to be amended, that were adopted previously by the City Council in 2002 along with Loveland's vision slogan.

Each topic area is further divided into functional or component areas most closely related to the adopted vision statements, as amended, and framed as guiding principles. These functional areas generally align with the elements outlined in the Plan Organizational Chart. The topic areas form the basis for the hierarchical organization (guiding principles, goals, objectives, etc.) incorporated into the general plan organizational framework.



Vision Statement 1: Loveland is a community that is characterized by welcoming neighborhoods with diverse housing opportunities that create a sense of individual belonging.

- *Guiding Principle 1:* Foster attractive development that enhances Loveland's built environment and encourage development that is sensitive to the distinctive character of Loveland.
- *Guiding Principle 2:* Encourage the development of a full range of housing types and a mix of housing densities throughout the city that are convenient to employment centers and quality public and private facilities and that meet the needs of all age and socio-economic groups.
- *Guiding Principle 3:* Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal, and/or more detailed planning analysis, such as the Downtown, districts, corridors, neighborhoods, community separators, and transit-oriented developments.

Vision Statement 2: Loveland is a community that embraces the heritage and natural beauty of the region and values its strategic location.

- *Guiding Principle 4:* Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage.
- *Guiding Principle 5:* Protect regional lands and lands within the Loveland GMA that have important natural resource, recreational, agricultural, and viewshed values from encroachment by the human-built environment.

Vision Statement 3: Loveland is a well-planned and environmentally-sensitive community where all citizens are safe, secure and have equal access to services and amenities, including recreational and cultural activities.

- *Guiding Principle 6:* Ensure that the City's recreation facilities and programs, parks, trail system, and golf facilities and programs remain an integral part of the community through an abundance of offerings, both structured and unstructured, that satisfy the community's leisure-time needs.
- *Guiding Principle 7:* Provide for the cultural needs of Loveland's citizens and visitors through a variety of cultural, visual and performing arts facilities, programs, and activities.

- *Guiding Principle 8A:* Provide, establish, and sustain innovative community policing programs in accordance with nationally-recognized accreditation standards and maintain the necessary facilities to enable those programs.
- *Guiding Principle 8B:* Protect life and property through adequate and strategically-located fire and rescue facilities coupled with a wide range of emergency fire and rescue-related services and programs.
- *Guiding Principle 8C:* Provide the necessary facilities and programs to protect the citizens of the Thompson Valley Health Services District through Thompson Valley Emergency Medical Services (EMS).
- *Guiding Principle 8D:* Sustain the policies, programs, and procedures related to hazards risk assessment and mitigation and engage in emergency preparedness planning through the integration of the City's adopted emergency management notification and response procedures.
- *Guiding Principle 9:* Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry.

Vision Statement 4: Loveland is a community with an integrated system of technology, utility and transportation networks that support a vital economy; and that coordinates with the plans of other regional governmental entities.

- *Guiding Principle 10A:* Recognize Loveland's importance and impact as a major urban area within the northern Colorado region and support regional multi-modal transportation options and air quality maintenance efforts.
- *Guiding Principle 10B:* Plan a safe, efficient, continuous, coordinated, and convenient multi-modal transportation system that serves the current needs of the community and establishes the foundation for a transportation system that is sustainable for future generations.
- *Guiding Principle 10C:* Formulate appropriate strategies and policies that ensure that the Fort Collins-Loveland Municipal Airport is developed and operated in a manner compatible with its surrounding land uses and community goals.
- *Guiding Principle 11A:* Ensure that the general government facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11B:* Ensure that the community water facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11C:* Ensure that the community power facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11D:* Ensure that the community wastewater facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11E:* Ensure that the community stormwater utility facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- *Guiding Principle 11F:* Encourage community investment in the most advanced communications technologies available in an effort to stimulate economic development and meet the current and future needs of citizens, business, and government.
- *Guiding Principle 12:* Encourage a pattern of compact and contiguous development that directs growth to where infrastructure capacity is available, or committed to be available in the future, and take into account the adopted plans of, and agreements with, adjacent local governments to the extent that they reflect extra-jurisdictional interests.

Vision Statement 5: Loveland is a community that is a continuously developing partnership of citizens, business, health, and educational communities; with a stable and diverse economic base that offers ample employment and business opportunities to all.

- *Guiding Principle 13:* Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the northern Colorado region.
- *Guiding Principle 14:* Foster a system of education that meets the needs of the entire community.
- *Guiding Principle 14A:* Foster a system of elementary and secondary education that meets the needs of the entire community by teaching basic skills and creativity/critical thinking, by creating a sense of safety and belonging, and by facilitating the school-to-life transition.
- *Guiding Principle 14B:* Foster the development of post-secondary education opportunities that meet the academic, career technical, and lifelong education needs of the entire community.

- *Guiding Principle 14C:* Provide adequate library facilities and services that serve as the information center of the community, are accessible and active in outreach to people of all ages and backgrounds, and provide a diverse collection of resources and services that informs, educates, entertains, culturally enriches, bridges the past to the future, and connects one community resource with another.
- *Guiding Principle 15:* Recognize that all levels of government, along with the nonprofit and private sectors, play an important role in creating and implementing those policies and practices that support the responsible growth and development of the community.

Vision Statement 6: Loveland is a community that encourages active public involvement and is responsive to the health and human services needs of its citizens.

- *Guiding Principle 16:* Ensure that Loveland is a healthy community whose citizens live a healthy lifestyle, are well-informed about health issues, and have access to preventive, medical, and mental health programs and services.
- *Guiding Principle 17:* Provide the needed network of human services and outreach to ensure that all citizens, including special populations, can achieve their full potential and be self-sufficient.
- *Guiding Principle 18:* Engage, empower, inform, and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process.

Logic Models

Logic models are in a separate document. However, the logic model has been incorporated in the budget document by extracting the department and divisions end outcomes in the detail pages that follow the department tab. The guiding principles are cross referenced by using “GP - #, letter” to demonstrate the link between the strategic and operational planning.



General Fund Overview

The Finance Master Plan is General Fund specific and is very helpful with regard to planning for the financial position of this fund given a set of assumptions. The paragraphs below highlight the assumptions and are intended to assist the reader with understanding the basis for projecting the financial position of the General Fund over the next 10 years.

Forecast Assumptions

The forecast of the Consumer Price Index (CPI) and Local Growth Factor used for the TABOR limit are based on the historical average the City has experienced. Actual amounts are not known until the month of March following the end of an individual fiscal year. The forecasted rate for the CPI is 3.2% in 2012, and 3.0% for the remaining years. The Local Growth Factor is 1.02% in 2012, based on the property valuations from the County Assessor, and is forecasted to be 2.0% in 2013, 3.5% in 2014, 3.0% in 2015 and 4.1% in the remaining years, representing the City's historical average.

Revenue Assumptions

- By State law, the Property Assessor is required to reassess all property values every two years to meet the requirements of the Gallagher Amendment to the State Constitution. Historically, the City has experienced growth in assessments of 5.8% in non-reassessment years and 13.6% in reassessment (Gallagher) years. The recession has resulted in lower than average changes in property values. For 2012, values are expected to decrease by 4.6%. The property tax revenues assume the millage rate (property tax rate) will remain the same throughout the Plan and revenues will increase by the same amount as the property assessments. These are currently forecasted at 0.0% in 2013, 4.0% in 2014, and 5.8% for the remaining years in the plan.
- The City's sales tax base for 2012 is projected to increase by 3.0% and by 4.0% in the remaining years of the Plan.
- Use taxes decrease in 2012 due to the decline in the construction industry and are held at growth of, on average, 2.0% throughout the Plan.
- Revenue from all other taxes increases 3.0% in 2012-2016.
- Intergovernmental revenue decreases in 2012 due to the formation of the Loveland Fire and Rescue Authority and the direction of Rural Fire District revenue to the Authority. Each year from 2013 to 2016, intergovernmental revenue increases at a rate of 2.5%.
- Charges for service increase by 3.5% each year of the Plan.
- PILT revenues increase in 2012, in part due to an increase of 1.0% in the rate charged to the Enterprise funds as part of the sustainability implementation strategies. Based on the forecasts in the ten-year plans for the enterprises, this revenue increases 2.3%-2.5% through 2016.
- Interest is calculated at 1.7% of the expected beginning balance in 2012 and grows to 3.3% by 2016.
- The TABOR excess projections are preliminary and will vary depending on the CPI and local growth percentage for each year and actual revenues.

Expense Assumptions

- The 2012 Budget is the City Manager's Recommended Budget for the departments and serves as the basis for projecting all the future years' expenditures.
- Department base budgets in each of the following years are increased 3.5% from the previous year's amount.
- The street construction General Fund portion is funded at the amount necessary to match the Capital Expansion Fee contribution. The source of the General Fund contribution is excess TABOR revenues the voters have allowed the City to retain.
- The operations impact of capital projects included in the Capital Program are introduced in the year when the impact is expected to begin and then escalated annually at the same percentage as the other departmental expenditures.

Required Reserve Assumptions

- The required balance includes the TABOR 3.0% Emergency Operating Reserve; a Council Contingency Reserve of \$100,000; an unfunded liability reserve of \$200,000; a Library Reserve of \$125,030; a reserve to fund the third year of the SAFER Grant at \$42,700 since the City has to pay the entire amount in the third year; projected revenues which are above the TABOR cap and not currently designated toward specific projects; and the amount of Council Capital Reserve not currently designated for specific projects. The ability to keep and spend TABOR excess revenue and use this revenue for police, fire, street construction and maintenance, and parks construction and maintenance was approved by the voters in the November 2001 election. This approval expires at the end of the 2012 budget year. Council is placing a ballot initiative to retain these revenue through 2024.
- The TABOR 3.0% Emergency Operating Reserve is a requirement of Article X, Section 20 of the State Constitution, which mandates government reserve 3.0% of the current year operating costs, excluding bonded debt, to be used for declared emergencies only.
- The Contingency Reserve is established to provide a funding source for small one-time projects, which could not have been anticipated during the development of the annual budget.
- The unfunded liability reserve provides resources in the event payouts for accrued leave or other unfunded liabilities exceed budgeted resources in any one year.
- The Library Reserve is for donations or endowments given to the Library that have not yet been appropriated.
- The Fire Reserve Fund was established to accumulate savings from a contribution reduction to the previously overfunded Consolidated Volunteer Pension Fund. The contribution was reduced to the actuarially required contribution. The savings is being accumulated to pay for the third year of the part time firefighters wages that were paid for in the first two years by the SAFER Grant.
- The Council Capital Reserve was established by ordinance in 2001. The ordinance requires setting aside 2.50% of all tax revenue under the TABOR revenue cap for capital projects.
- The City went under the TABOR limit beginning in 2010 and is expected to remain so in all but one year of the Plan. However, the projections are only under the limitation by a maximum of 3.0% in any one year. Changes in the economy or a small return to the building growth experienced in prior years will result in the City being over the limitation.

Analysis

The Plan, as presented, shows revenues exceed expenses in all but one year of the Plan. However there is a slim margin to the surplus in the near term. Some growth in expenses may be possible, but the scale of needs is significantly larger than the surpluses. The Fire Service operations impact of capital improvements are included for Station 6 in 2013 and Station 2 in 2015. Based on the projected ending balance, there will be difficult decisions staff and City Council will have to make in the near term. Policy issues outside of the Capital Program that are being discussed by staff are:

- Increasing Police Department staffing due to growth in the City;
- Adequately funding street rehabilitation due to the current increase in new streets from past development;
- Increasing transportation funding to meet projected growth;
- Increasing staffing in all departments to maintain current service levels due to growth in the community;
- Funding a building construction program to provide adequate space for City employees; and,
- The Fire Strategic Plan identifies other service and staffing enhancements for firefighter safety and adequate response that are not in the current Financial Master Plan. While the Financial Master Plan has sufficient revenues to include the entire Fire Strategic Plan, doing so would limit the expansion of other services provided by the General Fund. These are future year policy decisions that should be made deliberately within the organizational context.

There is not enough revenue in the Financial Master Plan to fully fund all of these policy objectives. The decisions to balance this diverse set of requests will need to be made within the available dollars shown in the Financial Master Plan to ensure the financial stability of the organization. As mentioned earlier, City Council and staff can change the scenario presented in this Plan by:

- Increasing revenue as compared to the current assumptions;
- Referring a ballot issue for new or increased taxes to the voters to cover the policy initiatives;
- Increasing the spacing between new capital projects to reduce new operating costs over the short term;
- A reduction in current programs; and/or,
- Reducing the scope of the Capital Program.

Finance Master Plan	2010 Actuals	2011 Adopted Budget	2011 Projected Budget	2012 Projected
Beginning Fund Balance	\$27,834,919	22,389,510	\$29,163,270	23,949,940
REVENUES				
Property Tax	7,738,641	7,713,860	7,713,860	7,428,900
Current Sales Tax Base	30,462,193	30,315,800	30,315,800	32,868,020
Use Tax	3,643,605	3,801,120	3,801,120	3,000,000
Other Taxes	3,272,755	2,636,000	2,636,000	2,484,600
Intergovernmental	6,173,329	6,267,300	6,649,270	5,177,080
Licenses & Permits	1,631,549	1,069,800	1,083,680	1,073,180
Charges for Service	3,023,739	3,533,480	3,533,480	3,542,800
Fines & Forfeits	1,060,320	962,400	962,400	1,005,280
Interest	311,176	447,790	447,790	405,050
Others	1,324,384	346,380	389,680	606,450
Internal Services Transfers	2,074,840	2,059,840	2,129,840	2,062,020
PILT	4,015,774	4,195,390	4,195,390	5,041,470
Transfer from Lodging Tax	-	-	3,000	-
TOTAL REVENUES	\$64,732,305	\$63,349,160	\$63,861,310	\$64,694,850
TOTAL REVENUES & SOURCES	\$92,567,224	\$85,738,670	\$93,024,580	\$88,644,790
EXPENDITURES				
Legislative	106,423	125,880	125,880	126,200
Executive & Legal	1,804,015	1,791,980	1,833,520	1,864,480
Cultural Services	1,133,935	1,125,890	1,169,500	1,151,810
Development Services	3,186,332	2,689,870	3,606,430	2,637,310
Economic Development	492,384	837,480	698,280	715,720
Finance	2,163,129	2,368,140	2,463,140	2,413,690
Fire & Rescue	7,500,323	7,646,300	7,840,230	-
City Contribution to Fire Authority	-	-	-	6,108,500
Human Resources	865,256	1,004,320	1,027,810	926,550
Information Technology	2,430,046	2,521,020	2,838,350	2,596,880
Library	2,220,097	2,265,980	2,353,220	2,330,860
Parks & Recreation	6,636,162	7,216,700	7,303,670	7,361,390
Police	15,419,177	15,989,400	16,545,770	15,665,020
Public Works	10,354,193	10,801,360	11,268,140	11,525,310
Non-Departmental	718,683	533,980	925,590	740,240
Transfers	680,887	205,100	297,840	105,100
Business Incentive Program	22,275	350,000	986,590	5,510
TOTAL EXPENDITURES	\$55,733,570	\$57,473,400	\$61,283,960	\$56,274,570
NET OPERATING REVENUE (LOSS)	\$8,998,988	\$5,875,760	\$2,577,350	\$8,420,280
CAPITAL				
Net Capital Expense	2,774,519	3,386,440	3,814,690	4,226,650
Street Construction Projects	1,908,960	749,780	1,374,090	788,720
Olsen Annexation	-	-	-	-
School District Pool Contribution	604,106	-	-	-
Internal Loan Repayment	179,935	191,750	191,750	191,750
Equipment Replacement	2,203,117	2,377,650	2,410,150	2,135,910
TOTAL CAPITAL EXPENDITURES	\$7,670,637	\$6,705,620	\$7,790,680	\$7,343,030
NET CHANGE IN FUND BALANCE	\$1,328,351	\$(829,860)	\$(5,213,330)	\$1,077,250
Ending Fund Balance	29,163,270	21,559,650	23,949,940	25,027,190
Required Balance	13,060,224	11,233,558	11,223,117	9,955,247
NET SURPLUS (DEFICIT)	\$16,103,046	\$10,326,062	\$12,726,823	\$15,071,943
Reserve Policy Requirement (15% of Operating Expense)	\$9,510,590	\$9,626,850	\$10,631,200	\$9,542,640
Amount Above (Under) Policy	\$8,330,546	\$699,212	\$2,365,623	\$5,529,303

2013 Projected	2014 Projected	2015 Projected	2016 Projected
\$25,027,190	\$25,852,730	\$26,523,340	\$26,428,240

7,428,900	7,726,060	8,174,170	8,648,270
34,182,740	35,550,050	36,972,050	38,450,930
3,018,000	3,099,490	3,158,380	3,221,550
2,559,140	2,635,910	2,714,990	2,796,440
5,306,510	5,439,170	5,575,150	5,714,530
1,105,380	1,138,540	1,172,700	1,207,880
3,789,520	3,922,150	4,059,430	4,201,510
1,010,310	1,015,360	1,020,440	1,025,540
475,520	672,170	822,220	872,130
627,680	949,650	682,890	706,790
2,134,190	2,208,890	2,286,200	2,366,220
5,309,920	5,432,870	5,560,620	5,698,140
-	-	-	-
\$66,947,810	\$69,790,310	\$72,199,240	\$74,909,930
\$91,975,000	\$95,643,040	\$98,722,580	\$101,338,170

126,200	126,200	126,200	126,200
1,929,740	1,997,280	2,067,180	2,139,530
1,175,980	1,217,140	1,622,540	1,679,730
2,729,620	2,825,160	2,924,040	3,026,380
740,770	637,270	659,570	682,650
2,498,170	2,585,610	2,676,110	2,769,770
-	-	-	-
7,350,860	7,608,140	8,682,940	8,986,840
958,980	992,540	1,027,280	1,063,230
2,687,770	2,781,840	2,879,200	2,979,970
2,412,440	2,496,880	2,584,270	2,674,720
7,562,530	7,827,220	8,101,170	8,508,290
16,178,870	16,745,130	17,701,380	18,320,930
11,675,680	12,084,330	12,877,450	13,328,160
766,150	792,970	820,720	849,450
108,780	112,590	116,530	120,610
250,000	350,000	350,000	350,000
\$59,152,540	\$61,180,300	\$65,216,580	\$67,606,060
\$7,795,270	\$8,610,010	\$6,982,660	\$7,303,870

3,282,950	4,546,750	3,568,160	4,306,680
430,360	394,100	359,000	389,000
-	-	-	442,000
-	-	-	-
957,150	1,025,610	1,064,950	1,085,070
2,299,270	1,972,940	2,085,650	2,986,990
\$6,969,730	\$7,939,400	\$7,077,760	\$9,209,740
\$825,540	\$670,610	\$(95,100)	\$(1,905,870)
25,852,730	26,523,340	26,428,240	24,522,370
8,473,927	8,201,607	7,109,747	5,992,417
\$17,378,803	\$18,321,733	\$19,318,493	\$18,529,953
\$9,918,340	\$10,367,960	\$10,844,150	\$11,522,370
\$7,460,463	\$7,953,773	\$8,474,343	\$7,007,583

Finance Master Plan	2010 Actuals	2011 Adopted Budget	2011 Projected Budget	2012 Projected
CALCULATION OF REQUIRED BALANCE				
TABOR Excess Reserves Beginning Balance '03-'12	7,742,966	4,917,696	5,534,006	4,159,916
Street Construction	(1,908,960)	(749,780)	(1,374,090)	(788,720)
TABOR Excess Reserve Ending Balance '03-'12	\$5,534,006	\$4,167,916	\$4,159,916	\$3,371,196
TABOR Excess Reserves Beginning Balance '13-'24	-	-	-	-
Projected TABOR Annual Excess	-	-	-	-
TABOR Excess Reserve '13-'24	-	-	-	-
TABOR 3% Emergency	1,738,090	1,795,530	1,910,820	1,752,310
Council Contingency	-	100,000	100,000	100,000
Unfunded Liability	125,000	200,000	200,000	200,000
Equipment Replacement	-	-	-	70,000
Fire Reserve for 3 rd Year of SAFER Grant	42,600	46,100	46,100	46,100
Fire SCBA Replacement Reserve	-	-	-	434,690
Library Reserve	116,218	125,031	125,031	125,031
Police Communication Console Replacement	512,000	616,000	616,000	-
Telephone Switch Reserve	261,460	-	-	-
Required Reserves	\$2,795,368	\$2,884,631	\$2,997,951	\$2,728,131
Council Reserve Beginning Balance	3,994,901	4,228,991	4,730,850	4,065,250
Annual Council Set-Aside (5% Tax Revenue)	2,092,220	1,045,770	1,045,770	1,082,420
Loveland High School Swimming Pool	(604,106)	-	-	-
Downtown Infrastructure Improvements	(497,230)	(900,000)	(915,360)	(1,100,000)
Milner/Schwartz House Renovation	-	-	(42,700)	-
Juniper Place Fee Waivers	-	-	(59,790)	-
Putlack Fee Waivers	-	-	(14,860)	-
Art Space Pre-Construction	(75,000)	-	(475,000)	-
IHN Fee Waiver	-	-	(11,910)	-
Intra-Fund Loan Repayment/Land Purchase	(179,935)	(191,750)	(191,750)	(191,750)
Council Reserve Ending Balance	\$4,730,850	\$4,183,011	\$4,065,250	\$3,855,920
REQUIRED BALANCE	\$13,060,224	\$11,233,558	\$11,223,117	\$9,955,247

2013 Projected 2014 Projected 2015 Projected 2016 Projected

3,371,196	2,940,836	2,546,736	2,187,736
(430,360)	(394,100)	(359,000)	(389,000)
\$2,940,836	\$2,546,736	\$2,187,736	\$1,798,736
-	-	960,969	960,969
-	960,969	-	-
-	\$960,969	\$960,969	\$960,969
1,843,550	1,894,600	2,019,070	2,117,790
100,000	100,000	100,000	100,000
200,000	200,000	200,000	200,000
250,000	250,000	250,000	250,000
-	-	-	-
125,031	125,031	125,031	125,031
-	-	-	-
-	-	-	-
-	-	-	-
\$2,518,581	\$2,569,631	\$2,694,101	\$2,792,821
3,855,920	3,014,510	2,124,270	1,266,940
1,115,740	1,135,370	1,207,620	1,258,020
-	-	-	-
(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
(957,150)	(1,025,610)	(1,064,950)	(1,085,070)
\$3,014,510	\$2,124,270	\$1,266,940	\$439,890
\$8,473,927	\$8,201,607	\$7,109,747	\$5,992,417

Initial Capital Operating Impacts

The initial operating impacts of capital projects included in the Capital Program are shown below. The impacts are introduced in the year when they are expected to begin and then escalated annually in the Financial Master Plan at the same percentage as the other departmental expenditures.

Operating Impacts	2012	2013	2014	2015	2016
Revenue					
Sale of existing Fire Station 2	-	-	300,000	-	-
Rialto Bridge	122,720	-	-	-	-
Total	\$122,720	-	\$300,000	-	-
Expense					
Library expansion - Library Dept	96,320	-	-	-	-
Library expansion - PW Dept	83,000	-	-	-	-
Mehaffey Park operations	-	-	-	-	-
Service Center expansion	-	-	-	231,150	-
Fire Station 2, additional engine	-	-	-	808,520	-
Fire Station 6	-	1,028,560	-	-	-
Rialto Bridge project	107,230	-	-	-	-
Museum expansion – Cultural Svcs.	-	-	-	362,800	-
Museum expansion – Public Works	-	-	-	139,020	-
Loveland Sports Park	-	-	-	-	123,580
Youth Sports Park	-	-	-	-	-
Fairgrounds Park	-	-	-	-	-
North Lake Tennis Courts	-	3,000	-	-	-
Total	\$286,550	\$1,031,560	-	\$1,541,490	\$123,580

2017	2018	2019	2020	2021
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	64,000	-	-	-
-	-	-	-	66,890
-	-	-	-	-
-	\$64,000	-	-	\$66,890

Fund Summaries



This section provides:

- ▲ summaries of the City's Fund types, showing the primary services provided and the major sources of revenue;
- ▲ a list of the full-time equivalent positions by department or division; and,
- ▲ the impact of Amendment 1 (TABOR) restrictions on the City's budget.

Fund Summaries

The following tables present revenue and expenditure summaries by fund for the four main fund types: the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds. These summaries are in gross budget form. Explanations for expenditure variances and detailed information regarding each department/division can be found in the fund manager's Department Summary sections.

The Fund Summary Schedule provides a view of the City finances across all funds included in the City's Total Budget. It is followed by four tables, one for each of the four major fund groups, along with additional detail of functions and services provide within the fund group.

The **General Fund** is where most services to the public provided by the City are budgeted. This includes police and fire services, parks, recreation and leisure services, economic development activities, services to the development community, public works functions that maintain the existing street system, and the information and administrative functions.

The **Internal Service Funds** provide services to City departments. These include fleet maintenance and replacement, employee insurance benefits, and City insurance costs for workers' compensation, unemployment and general liability costs.

Enterprise Funds, by law, must be self-supporting. Included in this group are the City utilities providing water, wastewater, stormwater and electric service; the solid waste and recycling operations; and three City-owned golf courses.

The **Special Revenue Fund** group is for programs that by Council policy have dedicated revenue sources to achieve specific purposes.

Fund Summary Schedule

Gross Budget	General Fund	Internal Service Funds	Enterprise Funds	Special Revenue Funds	Total City Budget	Other Entity Funds	Total All Funds
Beginning Balance	\$23,949,940	\$14,308,220	\$48,823,020	\$46,672,550	\$133,753,730	\$4,219,420	\$137,973,150
Revenues							
Taxes	45,781,520	-	-	550,000	46,331,520	11,599,010	57,930,530
Intergovernmental	5,177,080	35,000	-	2,721,030	7,933,110	10,119,980	18,053,090
Impact Fees	-	-	4,011,880	2,255,450	6,267,330	-	6,267,330
Charges for Service/Permits/Fines	5,621,260	15,836,480	9,710,070	2,215,470	33,383,280	1,249,170	34,632,450
Interest	405,050	291,580	1,098,040	811,240	2,605,910	81,030	2,686,940
Other	5,647,920	-	501,290	5,400	6,154,610	1,400	6,156,010
Utility Charges	-	-	65,941,590	-	65,941,590	-	65,941,590
Utility Other	-	-	2,100,000	-	2,100,000	-	2,100,000
Transfers	2,062,020	-	694,420	14,911,730	17,668,170	-	17,668,170
Total Revenue	\$64,694,850	\$16,163,060	\$84,057,290	\$23,470,320	\$188,385,520	\$23,050,590	\$211,436,110
Total Resources	\$88,644,790	\$30,471,280	\$132,880,310	\$70,142,870	\$322,139,250	\$27,270,010	\$349,409,260
Expense By Department							
Legislative	126,200	-	-	-	126,200	-	126,200
Executive/Legal	1,864,480	-	-	-	1,864,480	-	1,864,480
Cultural Services	1,171,810	-	-	531,350	1,703,160	-	1,703,160
Development Services	2,637,310	-	-	275,000	2,912,310	-	2,912,310
Economic Development	721,230	-	-	-	721,230	-	721,230
Finance	2,413,690	2,520,880	-	-	4,934,570	11,665,490	16,600,060
Fire & Rescue	-	-	-	767,350	767,350	8,554,790	9,322,140
Human Resources	926,550	11,126,500	-	-	12,053,050	-	12,053,050
Info. Technology	3,221,870	-	-	-	3,221,870	-	3,221,870
Library	2,337,460	-	-	57,000	2,394,460	-	2,394,460
Parks & Recreation	8,419,070	-	3,262,170	3,445,660	15,126,900	14,250	15,141,150
Police	16,015,060	-	-	-	16,015,060	-	16,015,060
Public Works	11,601,910	3,792,040	9,090,620	17,065,900	41,550,470	2,468,760	44,019,230
Water & Power	-	-	68,273,310	-	68,273,310	-	68,273,310
Non-Departmental	6,848,740	-	-	-	6,848,740	-	6,848,740
Transfers	5,312,220	-	2,710,860	9,645,090	17,668,170	-	17,668,170
Total Expenses	\$63,617,600	\$17,439,420	\$83,336,960	\$31,787,350	\$196,181,330	\$22,703,290	\$218,884,620
Ending Balance	\$25,027,190	\$13,031,860	\$49,543,350	\$38,355,520	\$125,957,920	\$4,566,720	\$130,524,640

General Fund Summary

The General Fund is where most City services provided to the public are budgeted. These services include City administrative and legal services, police and fire protection, parks, recreation, library services, cultural activities, street maintenance and repair, mass transportation, and development review and regulation. Funding is transferred to the Capital Projects Fund to provide vertical construction, large building maintenance projects, road projects, major equipment purchases, and information technology improvements.

Over 70% of the funding for these services is through taxes, primarily sales and use taxes. The other funding sources are State revenue sharing through motor vehicle fees and road and bridge taxes, federal grants, charges for service, various licenses and permits, fines, transfers from the Enterprise Funds for administrative services provided by General Fund agencies, and payments from all Enterprise Funds as payment-in-lieu-of-taxes (PILT) that would have been collected if these enterprises were private operations.

General Fund revenues are anticipated to increase slightly over the 2011 Adopted Budget. The increase is due to an increase of 3.0% in base sales tax collections and an increase in the percentage of revenue charged to Enterprise fund for the PILT payments. The 2012 projections for property taxes are down by 4.6% due to lower values from the property reassessments. Intergovernmental revenues are lower due to the creation of the Loveland Fire Rescue Authority. Revenues previously received by the General Fund from the Loveland Rural Fire District now are received by the Authority.

The services provided by the General Fund are labor-intensive. When transfers are excluded, personnel services account for 70% of General Fund expenditures. Another 21% is in purchased services, primarily for repair and maintenance of City buildings, equipment and grounds. The remaining expenses are for supplies, and equipment replacement.

Transfers account for 8% of the General Fund expenses. Ninety-four percent (94%) of the transfer expense is for capital projects with the remaining expenses for repayment of an interfund loan, fee waivers for Habitat for Humanity construction, and for payments to the Water and Power enterprises for the expense of billing the Street Maintenance Fee.

Within the projected ending balance are several reserves, some of which are restricted. The reserves include the Emergency Reserve required by the TABOR Amendment to the State Constitution, the balance of revenues which are over the TABOR revenue limitations, the Council Capital Reserve, a contingency reserve, an equipment replacement reserve, an unfunded liability reserve, a reserve for Library donations, and a reserve to fund the required match of the third year of the SAFER Grant in Fire & Rescue. The amount of each reserve is listed below. The remainder of the ending fund balance is unrestricted, to be used for future operating costs and/or as a hedge against a sudden, unexpected decline in the economy and exceeds the policy of having the unrestricted balance equal 6% of revenue, by over \$11.2 million.

TABOR Emergency Reserve	\$1,749,910
TABOR Revenue Over Revenue Cap	3,371,200
Council Capital Reserve	3,855,920
Council Contingency Reserve	100,000
Unfunded Liability Reserve	200,000
Equipment Replacement Reserve	70,000
SAFER Grant Reserve	46,100
Library Reserve	125,030
6% of Revenue Economic Reserve	3,881,690
Unrestricted Balance	\$11,707,560

The TABOR Emergency Reserve is one of the requirements included in the TABOR Amendment to the State Constitution. Three percent (3%) of the total operating expenses must be reserved, and can only be appropriated by an ordinance declaring an emergency.

The TABOR Revenue Reserve is for revenues over the TABOR revenue limitations. The \$3,371,200 is the balance of revenues over the limitation that has not yet been appropriated by Council. The reserve is limited, by

the ballot language, to Police and Fire, Street Construction and Maintenance, and Parks Construction and Maintenance.

The Council Capital Reserve, originally established by ordinance, required 10% of all tax revenue below the TABOR revenue limitations be set aside for capital projects. In 2005, Council passed an ordinance reestablishing the reserve for another five years, changing the set aside requirement to 5% of all tax revenue below the TABOR revenue limitations, and continuing the restriction requiring funds be used for capital projects. In 2009, Council passed an ordinance reestablishing the reserve for another five years, and broadening the uses to include operating programs and special programs in the first two years the ordinance is in effect. The enabling ordinance sunsets at the end of 2015. In 2011, Council amended the ordinance again to set aside 1.5% through 2015, in order to balance revenues and expenditures.

The Council Contingency Reserve is included each year for small projects that could not be foreseen in the budget development process. The Unfunded Liability Reserve is a contingency against a significant increase in staff turnover. As policy, employees are paid for vacation time and in some cases a portion of sick leave time that is unused at the time they leave City employment. The Library Reserve is for donations and endowments to the Library that are not yet appropriated. In 2010, the City received the SAFER Grant which provided funding for the addition of part-time firefighters. Grant funding is available for two years, but the City is committed to funding the positions for a third year with City resources. Savings that have resulted in the amount of the City's payment for Firefighter Pension is placed in reserve through 2011 to fund the third year of the grant.

General Fund

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REVENUE					
Beginning Balance	\$27,834,919	\$22,389,510	\$29,163,270	\$23,949,940	
TAXES	45,117,194	44,466,780	44,466,780	45,781,520	3.0%
LICENSES & PERMITS	1,631,549	1,069,800	1,083,680	1,073,180	0.3%
INTERGOVERNMENTAL	6,173,329	6,267,300	6,649,270	5,177,080	(17.4%)
CHARGES FOR SERVICE	3,023,739	3,533,480	3,533,480	3,542,800	0.3%
FINES & PENALTIES	1,060,320	962,400	962,400	1,005,280	4.5%
INTEREST	311,176	447,790	447,790	405,050	(9.5%)
OTHER	5,340,158	4,541,770	4,585,070	5,647,920	24.4%
TRANSFERS	2,074,840	2,059,840	2,132,840	2,062,020	0.1%
Total Revenue	\$64,732,305	\$63,349,160	\$63,861,310	\$64,694,850	2.1%
Total Resources	\$92,567,224	\$85,738,670	\$93,024,580	\$88,644,790	
EXPENSES BY DEPARTMENT					
LEGISLATIVE	106,423	125,880	125,880	126,200	0.3%
EXECUTIVE & LEGAL	1,803,833	1,793,730	1,835,270	1,864,480	3.9%
CULTURAL SERVICES	1,133,935	1,153,890	1,197,500	1,171,810	1.6%
DEVELOPMENT SERVICES	3,186,332	2,689,870	3,606,430	2,637,310	(2.0%)
ECONOMIC DEVELOPMENT	492,384	837,480	1,684,870	721,230	(13.9%)
FINANCE	2,163,129	2,368,140	2,463,140	2,413,690	1.9%
FIRE & RESCUE	7,788,379	7,837,730	8,031,660	-	(100.0%)
HUMAN RESOURCES	865,256	1,004,320	1,027,810	926,550	(7.7%)
INFORMATION TECHNOLOGY	2,931,210	3,037,140	3,354,470	3,221,870	6.1%
LIBRARY	2,394,183	2,295,880	2,383,120	2,337,460	1.8%
PARKS & RECREATION	7,551,789	8,510,040	8,629,510	8,419,070	(1.1%)
POLICE	15,707,233	16,198,110	16,754,480	16,015,060	(1.1%)
PUBLIC WORKS	10,673,095	10,909,760	11,376,540	11,601,910	6.3%
NON-DEPARTMENTAL	1,345,065	883,980	925,590	6,848,740	674.8%
TRANSFERS	5,261,708	4,533,070	5,678,370	5,312,220	17.2%
Total Expense	\$63,403,954	\$64,179,020	\$69,074,640	\$63,617,600	(0.9%)
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	39,725,286	41,315,920	42,332,340	35,812,920	(13.3%)
SUPPLIES	3,574,931	3,304,180	3,493,580	3,317,800	0.4%
PURCHASED SERVICES	13,117,511	13,158,170	15,301,850	17,689,570	34.4%
DEBT SERVICES	38,247	-	-	-	-
TRANSFERS	5,261,708	4,533,070	5,678,370	5,312,220	17.2%
CAPITAL	1,686,270	1,867,680	2,268,500	1,485,090	(20.5%)
Total Expense	\$63,403,954	\$64,179,020	\$69,074,640	\$63,617,600	-
Ending Balance	\$29,163,270	\$21,559,650	\$23,949,940	\$25,027,190	

Internal Service Funds Summary

The Internal Service Funds provide for services needed by City departments. Services include employee benefits, risk administration, and fleet maintenance and replacement. Revenue for these funds come from the General Fund and Enterprise Funds through internal service charges. Detailed expenses for the divisions in these funds are in the Department Summaries Chapter under the Finance, Human Resources and Public Works departments.

Internal Service Funds

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REVENUE					
Beginning Balance	\$14,388,662	\$15,658,660	\$15,816,610	\$14,308,220	
CHARGES FOR SERVICE	2,166,740	2,157,570	2,157,570	2,336,310	8.3%
INTERNAL SERVICE CHARGE	13,174,927	13,698,550	13,698,550	13,500,170	(1.4%)
INTERGOVERNMENTAL	761,293	35,000	228,260	35,000	-
INTEREST	148,883	306,300	306,300	291,580	(4.8%)
OTHER	118,672	-	-	-	-
TRANSFERS	379,630	100,000	274,740	-	(100.0%)
Total Revenue	\$16,750,145	\$16,297,420	\$16,665,420	\$16,163,060	(0.8%)
Total Resources	\$31,138,807	\$31,956,080	\$32,482,030	\$30,471,280	
EXPENSES BY DEPARTMENT					
EMPLOYEE BENEFITS	8,794,633	10,860,260	10,860,260	11,126,500	2.5%
CITY FLEET	1,288,785	832,000	1,292,670	654,000	(21.4%)
VEHICLE MAINTENANCE	2,958,107	3,030,510	3,051,330	3,138,040	3.5%
RISK MANAGEMENT	2,280,665	2,277,690	2,969,550	2,520,880	10.7%
Total Expense	\$15,322,190	\$17,000,460	\$18,173,810	\$17,439,420	2.6%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,391,106	1,436,160	1,464,100	1,456,040	1.4%
SUPPLIES	1,763,281	1,955,910	1,955,910	1,964,100	0.4%
PURCHASED SERVICES	10,884,101	12,751,390	13,326,130	13,340,280	4.6%
TRANSFERS	-	-	110,000	-	-
CAPITAL	1,283,702	857,000	1,317,670	679,000	(20.8%)
Total Expense	\$15,322,190	\$17,000,460	\$18,173,810	\$17,439,420	2.6%
Ending Balance	\$15,816,617	\$14,955,620	\$14,308,220	\$13,031,860	

The following pages provide fund summaries for each of the internal service funds.

Employee Benefits Fund

The Employee Benefits Fund is for management of the City's self-insured benefit program. Revenues for the Fund come from internal service charges in each department's budget. These service charges cover 80% of the health benefit cost, 60% of the dental benefit cost, life insurance, disability costs, and wellness program costs. Employees pay 20% of the health benefit costs and 40% of the dental benefit costs. Expenses are for medical and dental claims, purchased insurance for protection beyond a certain limit for individual cases and total claims, disability insurance costs, and benefits administration costs. The Employee Benefits Fund is managed by the Human Resources Department. Details on expenditures are in the Department Summary chapter in the Human Resources Section.

Employee Benefits Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
EMPLOYEE BENEFITS	8,794,633	10,411,840	10,411,840	10,715,800	2.9%
EMPLOYEE CLINIC	-	448,420	448,420	410,700	(8.4%)
Total Expense	\$8,794,633	\$10,860,260	\$10,860,260	\$11,126,500	2.5%
REVENUE					
Beginning Balance	\$4,493,934	\$3,977,230	\$5,020,350	\$3,747,220	
INTEREST	57,087	79,540	79,540	63,330	(20.4%)
CITY CONTRIBUTION – HEALTH INS.	6,413,391	6,386,300	6,386,300	6,491,760	1.7%
CITY CONTRIBUTION – LIFE INS.	138,935	140,620	140,620	138,000	(1.9%)
CITY CONTRIBUTION – DENTAL INS.	317,023	314,950	314,950	320,900	1.9%
CITY CONTRIBUTION – DISABILITY INS.	188,935	188,380	188,380	188,900	0.3%
CITY CONTRIBUTION – WELLNESS	233,826	233,050	233,050	212,820	(8.7%)
EMP. CONTRIBUTION – HEALTH INS.	1,591,487	1,891,170	1,891,170	1,629,350	(13.8%)
EMP. CONTRIBUTION – DENTAL INS.	219,009	261,420	261,420	221,850	(15.1%)
COBRA HEALTH INSURANCE	121,512	33,500	33,500	33,500	-
COBRA DENTAL INSURANCE	6,784	1,200	1,200	1,200	-
RETIREE CONTRIBUTION – HEALTH INS.	1,301	57,000	57,000	57,000	-
MISCELLANEOUS	31,767	-	-	-	-
Total Revenue	\$9,321,057	\$9,587,130	\$9,587,130	\$9,358,610	(2.4%)
Total Resources	\$13,814,991	\$13,564,360	\$14,607,480	\$13,105,830	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	18,755	50,000	50,000	50,000	-
SUPPLIES	-	131,420	131,420	77,000	(41.4%)
PURCHASED SERVICES	8,775,878	10,678,840	10,678,840	10,999,500	3.0%
Total Expense	\$8,794,633	\$10,860,260	\$10,860,260	\$11,126,500	2.5%
Ending Balance	\$5,020,358	\$2,704,100	\$3,747,220	\$1,979,330	

City Fleet Fund

The City Fleet Fund provides for the replacement of vehicles in the City fleet. Revenues for the Fund come from internal service charges in each department's budget based on the amortization of existing vehicles. Reserves are carried within the Fund for future vehicle replacement. The reserves are established to ensure the solvency of the Fund over a 10-year period. The City uses a revolving fund philosophy rather than a fully-funded replacement plan. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

City Fleet Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Fleet Management	\$1,288,785	\$832,000	\$1,292,670	\$654,000	(21.4%)
REVENUE					
Beginning Balance	\$6,753,516	\$8,451,020	\$7,287,550	\$7,500,830	
INTEREST	53,929	169,020	169,020	169,020	-
INTERGOVERNMENTAL	710,604	-	193,260	-	-
INTERNAL SERVICE CHARGES	1,017,262	1,143,670	1,143,670	979,360	(14.4%)
MISCELLANEOUS	41,023	-	-	-	-
Total Revenue	\$1,822,818	\$1,312,690	\$1,505,950	\$1,148,380	(12.5%)
Total Resources	\$8,576,334	\$9,763,710	\$8,793,500	\$8,649,210	
EXPENSES BY CATEGORY					
PURCHASED SERVICES	5,083	-	-	-	-
CAPITAL	1,283,702	832,000	1,292,670	654,000	(21.4%)
Total Expense	\$1,288,785	\$832,000	\$1,292,670	\$654,000	(21.4%)
Ending Balance	\$7,287,549	\$8,931,710	\$7,500,830	\$7,995,210	

Vehicle Maintenance Fund

The Vehicle Maintenance Fund provides for the maintenance of City vehicles, including parts inventory, service, and fuel. Revenues for the Fund come from internal service charges in each department's budget based on department vehicle assignments and allocated usage charges from the City's vehicle pool. Reserves are carried within the Fund for future maintenance requirements. The Fund is managed by the Public Works Department. Expenditure details can be found in the Department Summary in the Public Works chapter.

Vehicle Maintenance Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Vehicle Maintenance	\$2,958,107	\$3,030,510	\$3,051,330	\$3,138,040	3.5%
REVENUE					
Beginning Balance	\$343,476	\$343,480	\$365,230	\$396,190	
INTERGOVERNMENTAL	50,689	35,000	35,000	35,000	-
INTERNAL SERVICES CHARGES	2,925,462	3,047,290	3,047,290	3,225,530	5.8%
OTHER	3,714	-	-	-	-
Total Revenue	\$2,979,865	\$3,082,290	\$3,082,290	\$3,260,530	5.8%
Total Resources	\$3,323,341	\$3,425,770	\$3,447,520	\$3,656,720	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,042,839	1,049,070	1,069,890	1,066,710	1.7%
SUPPLIES	1,760,802	1,819,670	1,819,670	1,882,650	3.5%
PURCHASED SERVICES	154,466	136,770	136,770	163,680	19.7%
CAPITAL	-	25,000	25,000	25,000	100.0%
Total Expense	\$2,958,107	\$3,030,510	\$3,051,330	\$3,138,040	3.5%
Ending Balance	\$365,234	\$395,260	\$396,190	\$518,680	

Risk Management Fund

The Risk and Insurance Fund is used by the City to self-insure for general liability, workers' compensation, and unemployment. Revenue for the Fund comes from internal service charges assessed to each City department. These charges are assessed based upon both the departments' claim history over the last five years and current potential liability. Money in the Fund is set aside to cover claims based upon a forecast of expected claim levels for the year. The Fund is managed by the Finance Department. Expenditure details can be found in the Finance chapter under Risk Management.

Risk Management Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Risk Management	\$1,946,857	\$2,177,690	\$2,771,810	\$2,210,880	1.5%
Human Resources	\$333,808	\$100,000	\$197,740	\$310,000	210.0%
REVENUE					
Beginning Balance	\$2,797,736	\$2,886,930	\$3,143,480	\$2,663,980	
CHARGES FOR SERVICE	2,166,740	2,157,570	2,157,570	2,336,310	8.3%
INTEREST	37,867	57,740	57,740	59,230	2.6%
TRANSFERS	379,630	100,000	274,740	-	(100.0%)
OTHER	42,168	-	-	-	-
Total Revenue	\$2,626,405	\$2,315,310	\$2,490,050	\$2,395,540	3.5%
Total Resources	\$5,424,141	\$5,202,240	\$5,633,530	\$5,059,520	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	329,512	337,090	344,210	339,330	0.7%
SUPPLIES	2,479	4,820	4,820	4,450	(7.7%)
PURCHASED SERVICES	1,948,674	1,935,780	2,510,520	2,177,100	12.5%
TRANSFERS	-	-	110,000	-	-
Total Expense	\$2,280,665	\$2,277,690	\$2,969,550	\$2,520,880	10.7%
Ending Balance	\$3,143,476	\$2,924,550	\$2,663,980	\$2,538,640	

Enterprise Funds Summary

Enterprise Funds are required by law to be self-supporting. The TABOR Amendment limits the amount of tax subsidy to 10% of the total operating cost. The City of Loveland Enterprise Funds are not subsidized, and are funded entirely by user fees. Details of the operating costs for each fund are in the Department Chapter under the department in which the enterprise resides. The capital projects for each fund are included in the Capital Program book.

Enterprise Funds

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REVENUE					
Beginning Balance	\$67,808,115	\$63,010,530	\$70,226,000	\$48,823,020	
CHARGES FOR SERVICE	9,586,861	9,426,870	9,430,870	9,710,070	3.0%
UTILITY CHARGES	60,799,755	62,979,640	62,979,540	65,941,590	4.7%
UTILITY OTHER	2,016,237	2,142,200	2,140,700	2,100,000	(2.0%)
IMPACT FEES	4,115,653	3,673,740	3,673,740	4,011,880	9.2%
INTEREST	727,834	1,473,220	1,473,220	1,098,040	(25.5%)
OTHER	848,771	500,650	498,250	501,290	0.1%
TRANSFERS	569,712	643,900	655,810	694,420	7.8%
Total Revenue	\$78,664,823	\$80,840,220	\$80,852,130	\$84,057,290	4.0%
Total Resources	\$146,472,938	\$143,850,750	\$151,078,130	\$132,880,310	
EXPENSES BY DEPARTMENT					
GOLF	3,140,781	2,977,690	2,828,780	3,447,000	15.8%
POWER	45,458,214	50,558,510	50,478,020	50,598,050	0.1%
POWER PIF	-	-	1,737,000	50,000	100.0%
RAW WATER	5,459,189	5,198,850	5,313,420	4,997,270	(3.9%)
SOLID WASTE	4,131,460	3,222,780	6,729,590	4,655,400	44.5%
STORMWATER	6,759,373	13,045,380	10,863,910	6,812,820	(47.8%)
WASTEWATER	-	-	2,512,700	221,350	100.0%
WASTEWATER SIF	7,991,184	9,548,270	9,554,280	9,844,910	3.1%
WATER	-	-	799,510	1,055,980	100.0%
WATER SIF	3,306,729	6,293,900	11,437,900	1,654,180	(73.7%)
Total Expense	\$76,246,930	\$90,845,380	\$102,255,110	\$83,336,960	(8.3%)
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	13,711,188	14,351,600	14,167,870	14,590,460	1.7%
SUPPLIES	1,877,409	2,308,790	2,281,460	2,409,880	4.4%
PURCHASED SERVICES	44,003,748	45,443,610	45,922,800	49,721,820	9.4%
DEBT SERVICE	1,143,497	897,770	863,570	898,460	0.1%
TRANSFERS	2,717,752	2,598,640	7,134,550	2,710,860	4.3%
CAPITAL	12,793,336	25,244,970	31,884,860	13,005,480	(48.5%)
Total Expense	\$76,246,930	\$90,845,380	\$102,255,110	\$83,336,960	(8.3%)
Ending Balance	\$70,226,008	\$53,005,370	\$48,823,020	\$49,543,350	

The following pages show the fund summary for each of the individual enterprise funds.

Golf Fund

The City's golf courses are funded through and provide the revenues for the Golf Enterprise Fund. The Fund's primary source of revenue is user fees paid by golf course patrons. These fees, set annually, ensure that all operating and capital costs are recovered from users. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department chapter under Golf.

Golf Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
ADMINISTRATION/SUPPORT	833,838	740,230	610,750	689,590	(6.8%)
OLDE COURSE					
General Operations	914,769	883,880	788,800	-	(100.0%)
Clubhouse	-	-	-	124,530	100.0%
Maintenance	-	-	-	1,030,120	100.0%
CATTAIL CREEK					
General Operations	53,307	56,500	56,500	-	(100.0%)
Clubhouse	-	-	-	56,500	100.0%
MARIANA BUTTE					
General Operations	1,143,018	1,192,920	-	-	(100.0%)
Clubhouse	-	-	782,850	484,750	100.0%
Maintenance	-	-	485,720	957,740	100.0%
TEE/PLAY MANAGEMENT	104,354	104,160	104,160	103,770	(0.4%)
SUPPORT	91,495	-	-	-	-
Total Expense	\$3,140,781	\$2,977,690	\$2,828,780	\$3,447,000	15.8%
REVENUE					
Beginning Balance	\$268,199	\$1,052,730	\$673,520	\$1,397,240	
CHARGES FOR SERVICE	3,264,814	3,226,290	3,226,290	3,293,750	2.1%
INTEREST	7,776	54,570	54,570	22,860	(58.1%)
OTHER	273,518	271,640	271,640	242,680	(10.7%)
Total Revenue	\$3,546,108	\$3,552,500	\$3,552,500	\$3,559,290	0.2%
Total Resources	\$3,814,307	\$4,605,230	\$4,226,020	\$4,956,530	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	1,756,355	1,664,770	1,700,850	1,662,460	(0.1%)
SUPPLIES	409,697	492,560	479,060	490,560	(0.4%)
PURCHASED SERVICES	449,738	541,100	403,810	559,850	3.5%
DEBT SERVICE	317,231	71,500	37,300	71,500	-
TRANSFERS	207,760	207,760	207,760	184,830	(11.0%)
CAPITAL	-	-	-	477,800	100.0%
Total Expense	\$3,140,781	\$2,977,690	\$2,828,780	\$3,447,000	15.8%
Ending Balance	\$673,526	\$1,627,540	\$1,397,240	\$1,509,530	

Power Fund

The Power Enterprise Fund includes all costs, operating, purchased power, and capital associated with distributing electricity to City residents and businesses. Revenue for the Fund comes from ratepayers receiving power from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Power Utilities.

Power Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
POWER UTILITY	44,143,269	49,141,570	49,061,080	49,162,310	0.0%
POWER FINANCE	1,314,945	1,416,940	1,416,940	1,435,740	1.3%
Total Expense	\$45,458,214	\$50,558,510	\$50,478,020	\$50,598,050	0.1%
REVENUE					
Beginning Balance	\$15,352,406	\$12,617,670	\$16,389,670	\$12,165,680	
UTILITY CHARGES	42,685,269	44,115,100	44,115,000	46,514,000	5.4%
UTILITY OTHER	1,049,828	1,115,930	1,115,930	1,108,610	(0.7%)
IMPACT FEES	1,765,740	1,500,000	-	-	(100.0%)
CHARGES FOR SERVICE	563,737	505,000	509,000	532,100	5.4%
INTEREST	220,807	263,800	200,250	155,920	(40.9%)
OTHER	193,132	65,820	61,920	36,410	(44.7%)
TRANSFERS	190,410	248,900	251,930	254,420	2.2%
Total Revenue	\$46,668,923	\$47,814,550	\$46,254,030	\$48,601,460	1.6%
Total Resources	\$62,021,329	\$60,432,220	\$62,643,700	\$60,767,140	
EXPENSES BY CATEGORY					
PERSONNEL SERVICES	3,510,494	3,589,140	3,695,320	3,913,500	9.0%
SUPPLIES	309,993	512,200	495,040	419,720	(18.1%)
PURCHASED SERVICES	35,530,476	36,689,440	36,952,800	39,557,090	7.8%
TRANSFERS	645,646	543,280	544,710	647,950	19.3%
CAPITAL	5,461,605	9,224,450	8,790,150	6,059,790	(34.3%)
Total Expense	\$45,458,214	\$50,558,510	\$50,478,020	\$50,598,050	0.1%
Ending Balance	\$16,563,115	\$9,873,710	\$12,165,680	\$10,169,090	

Power PIF Fund

The Power PIF fund is used to account for power impact fees, known in the City as Plant Improvement Fees. These are fees on residential and commercial development and are restricted to expansion of the electrical distribution system. The fund is administered by the Water & Power Department.

Power PIF Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
POWER UTILITY	-	-	1,737,000	50,000	100.0%
Total Expense	-	-	\$1,737,000	\$50,000	100.0%
REVENUE					
Beginning Balance	-	-	\$173,450	-	
IMPACT FEES	-	-	1,500,000	1,700,000	100.0%
INTEREST	-	-	63,550	92,670	100.0%
Total Revenue	-	-	\$1,563,550	\$1,792,670	100.0%
Total Resources	-	-	\$1,737,000	\$1,792,670	
EXPENSES BY CATEGORY					
CAPITAL	-	-	1,737,000	50,000	100.0%
Total Expense	-	-	\$1,737,000	\$50,000	100.0%
Ending Balance	-	-	-	\$1,742,670	

Solid Waste Fund

The Solid Waste Fund includes all costs, operating and capital, associated with the collection and disposal or recycling of the City's solid wastes, and the management of a contract for mosquito control services. Revenues for the Fund come from user fees assessed for solid waste services. Rates, set annually, ensure recovery of all operating and capital costs from users. The Fund is administered by the Public Works Department. Expenditure Details can be found in the Public Works chapter under Solid Waste.

Solid Waste Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REFUSE	3,210,441	2,711,380	2,931,400	2,444,530	(9.8%)
RECYCLING	1,104,853	1,081,800	1,138,420	1,217,020	12.5%
YARD WASTE	912,109	1,132,970	970,900	1,076,020	(5.0%)
MOSQUITO CONTROL	231,786	272,700	272,700	259,700	(4.8%)
Total Expense	\$5,459,189	\$5,198,850	\$5,313,420	\$4,997,270	(3.9%)
REVENUE					
Beginning Balance	\$2,567,721	\$3,020,530	\$3,220,200	\$3,844,360	
CHARGES FOR SERVICES	5,758,310	5,695,580	5,695,580	5,884,220	3.3%
INTEREST	28,939	82,000	82,000	110,900	35.2%
OTHER	324,415	160,000	160,000	212,000	32.5%
Total Revenue	\$6,111,664	\$5,937,580	\$5,937,580	\$6,207,120	4.5%
Total Resources	\$8,679,385	\$8,958,110	\$9,157,780	\$10,051,480	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,876,258	1,964,030	2,003,690	2,000,070	1.8%
SUPPLIES	123,269	165,120	165,120	165,360	0.1%
PURCHASED SERVICES	1,968,672	2,198,420	2,271,750	2,368,900	7.8%
TRANSFERS	248,560	226,280	227,860	222,740	(1.6%)
Total Expense	\$4,216,759	\$4,553,850	\$4,668,420	\$4,757,070	4.5%
CAPITAL	1,242,430	645,000	645,000	240,200	(62.8%)
Total Capital	\$1,242,430	\$645,000	\$645,000	\$240,200	(62.8%)
Total Expense	\$5,459,189	\$5,198,850	\$5,313,420	\$4,997,270	(3.9%)
Ending Balance	\$3,220,196	\$3,759,260	\$3,844,360	\$5,054,210	

Stormwater Fund

The Stormwater Enterprise Fund includes all costs, operating, and capital, associated with treating the City's stormwater runoff and returning clean, usable water to downstream users. Revenues for this fund come from an assessment on utility ratepayers. The Fund is administered by the Public Works Department to more closely align the stormwater management with street construction and maintenance. Details of expenditures from the Fund can be found in the Public Works chapter in the Stormwater section.

Stormwater Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
ADMINISTRATION/ENGINEERING	3,155,434	2,216,640	5,723,450	3,565,890	60.9%
COLLECTIONS	478,823	493,810	493,810	497,480	0.7%
STREET SWEEPING	497,203	512,330	512,330	592,030	15.6%
Total Expense	\$4,131,460	\$3,222,780	\$6,729,590	\$4,655,400	44.5%
REVENUE					
Beginning Balance	\$3,967,729	\$756,430	\$4,628,730	\$2,199,550	
UTILITY CHARGES	3,943,163	3,902,890	3,902,890	4,000,460	2.5%
UTILITY OTHER	12,575	12,000	12,000	30,000	150.0%
IMPACT FEES	792,913	369,000	369,000	369,000	-
INTEREST	36,603	15,130	15,130	15,130	-
TRANSFERS	1,594	-	390	-	-
OTHER	5,616	1,000	1,000	1,000	-
Total Revenue	\$4,792,464	\$4,300,020	\$4,300,410	\$4,415,590	2.7%
Total Resources	\$8,760,193	\$5,056,450	\$8,929,140	\$6,615,140	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	1,126,594	1,167,840	1,195,680	1,259,370	7.8%
SUPPLIES	63,947	107,620	107,620	81,490	(24.3%)
PURCHASED SERVICES	674,734	698,310	738,310	760,230	8.9%
TRANSFERS	348,185	344,010	344,010	339,310	(1.4%)
Total Expense	\$2,213,460	\$2,317,780	\$2,385,620	\$2,440,400	5.3%
CAPITAL	1,917,999	905,000	4,343,970	2,215,000	144.8%
Total Capital	\$1,917,999	\$905,000	\$4,343,970	\$2,215,000	144.8%
Total Expense	\$4,131,459	\$3,222,780	\$6,729,590	\$4,655,400	44.5%
Ending Balance	\$4,628,734	\$1,833,670	\$2,199,550	\$1,959,740	

Wastewater Fund

The Wastewater Enterprise Fund includes all costs, operating and capital, associated with treating the City's wastewater and returning clean usable water to downstream users. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Wastewater Utilities.

Wastewater Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
WASTEWATER UTILITY	6,607,129	12,881,290	10,699,820	6,645,730	(48.4%)
WASTEWATER FINANCE	152,244	164,090	164,090	167,090	1.8%
Total Expense	\$6,759,373	\$13,045,380	\$10,863,910	\$6,812,820	(47.8%)
REVENUE					
Beginning Balance	\$9,237,760	\$9,939,490	\$8,716,810	\$5,138,750	
UTILITY CHARGES	6,995,527	7,140,960	7,140,960	7,152,170	0.2%
UTILITY OTHER	116,472	78,680	4,330	4,980	(93.7%)
IMPACT FEES	661,185	708,990	-	-	(100.0%)
INTEREST	97,152	214,090	139,820	66,190	(69.1%)
TRANSFERS	10,190	-	2,590	-	-
OTHER	12,984	(1,850)	(1,850)	(2,100)	13.5%
Total Revenue	\$7,893,510	\$8,140,870	\$7,285,850	\$7,221,240	(11.3%)
Total Resources	\$17,131,270	\$18,080,360	\$16,002,660	\$12,359,990	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	2,224,470	2,523,740	2,333,650	2,364,020	(6.3%)
SUPPLIES	193,480	290,410	289,790	411,460	41.7%
PURCHASED SERVICES	2,697,290	2,469,710	2,635,030	2,585,650	4.7%
TRANSFERS	756,424	782,110	782,970	822,060	5.1%
Total Expense	\$5,871,664	\$6,065,970	\$6,041,440	\$6,183,190	1.9%
CAPITAL	887,710	6,979,410	4,822,470	629,630	(91.0%)
Total Capital	\$887,710	\$6,979,410	\$4,822,470	\$629,630	(91.0%)
Total Expense	\$6,759,374	\$13,045,380	\$10,863,910	\$6,812,820	(47.8%)
Ending Balance	\$10,371,896	\$5,034,980	\$5,138,750	\$5,547,170	

Wastewater SIF Fund

The Wastewater SIF fund is used to account for wastewater impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Wastewater Treatment Plant and the collection system. The fund is administered by the Water & Power Department.

Wastewater SIF Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
WASTEWATER UTILITY	-	-	2,512,700	221,350	100.0%
Total Expense	-	-	\$2,512,700	\$221,350	100.0%
REVENUE					
Beginning Balance	-	-	\$1,655,090	-	
UTILITY OTHER	-	-	74,350	100,000	100.0%
IMPACT FEES	-	-	74,270	44,440	100.0%
INTEREST	-	-	708,990	710,000	100.0%
Total Revenue	-	-	\$857,610	\$854,440	100.0%
Total Resources	-	-	\$2,512,700	\$854,440	
EXPENSE BY CATEGORY					
TRANSFERS	-	-	-	1,140	100.0%
CAPITAL	-	-	2,512,700	220,210	100.0%
Total Expense	-	-	\$2,512,700	\$221,350	100.0%
Ending Balance	-	-	-	\$633,090	

Water Fund

The Water Enterprise Fund includes all costs, operating and capital, associated with providing the City with an adequate supply of water. The City of Loveland has the third lowest rate of all providers in our surrounding region. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Water Utilities.

Water Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
WATER UTILITY	7,611,296	9,133,880	9,139,890	9,425,360	3.2%
WATER FINANCE	379,888	414,390	414,390	419,550	1.2%
Total Expense	\$7,991,184	\$9,548,270	\$9,554,280	\$9,844,910	3.1%
REVENUE					
Beginning Balance	\$9,323,840	\$9,116,680	\$9,672,870	\$7,971,420	
UTILITY CHARGES	6,783,954	7,263,110	7,263,110	7,687,250	5.8%
UTILITY OTHER	592,190	664,870	493,120	463,790	(30.2%)
IMPACT FEES	895,815	1,095,750	-	-	(100.0%)
INTEREST	21,634	187,960	86,160	34,650	(81.6%)
TRANSFERS	7,518	-	4,900	-	-
OTHER	39,106	4,040	5,540	11,300	179.7%
Total Revenue	\$8,340,217	\$9,215,730	\$7,852,830	\$8,196,990	(11.1%)
Total Resources	\$17,664,057	\$18,332,410	\$17,525,700	\$16,168,410	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	3,217,017	3,442,080	3,238,680	3,391,040	(1.5%)
SUPPLIES	777,023	740,880	744,830	841,290	13.6%
PURCHASED SERVICES	2,668,395	2,839,530	2,914,000	3,883,000	36.7%
TRANSFERS	511,177	495,200	508,240	492,830	(0.5%)
Total Expense	\$7,173,612	\$7,517,690	\$7,405,750	\$8,608,160	14.5%
CAPITAL	817,572	2,030,580	2,148,530	1,236,750	(39.1%)
Total Capital	\$817,572	\$2,030,580	\$2,148,530	\$1,236,750	(39.1%)
Total Expense	\$7,991,184	\$9,548,270	\$9,554,280	\$9,844,910	3.1%
Ending Balance	\$9,672,873	\$8,784,140	\$7,971,420	\$6,323,500	

Water SIF Fund

The Water SIF fund is used to account for water impact fees, known in the City as System Impact Fees. These are fees on residential and commercial development and are restricted to expansion of the Water Treatment Plant and the distribution system. The fund is administered by the Water & Power Department.

Water SIF Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
WATER UTILITY	-	-	799,510	1,055,980	100.00%
Total Expense	-	-	\$799,510	\$1,055,980	100.00%
REVENUE					
Beginning Balance	-	-	-	\$568,290	
UTILITY OTHER			170,250	80,000	100.00%
IMPACT FEES			1,095,750	1,232,880	100.00%
INTEREST			101,800	105,550	100.00%
Total Revenue	-	-	\$1,367,800	\$1,418,430	100.00%
Total Resources	-	-	\$1,367,800	\$1,986,720	
EXPENSE BY CATEGORY					
CAPITAL	-	-	799,510	1,055,980	100.00%
Total Expense	-	-	\$799,510	\$1,055,980	100.00%
Ending Balance	-	-	\$568,290	\$930,740	

Raw Water Fund

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs. Revenue for the Fund comes from ratepayers receiving water from the Department. The rates, set annually, ensure that all operating and capital costs are recovered from ratepayers. The Fund is managed by the Water and Power Department. Expenditure details can be found in the Water and Power Department chapter under Raw Water Utilities.

Raw Water Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Enterprise Fund					
WATER UTILITY	\$3,306,729	\$6,293,900	\$11,437,900	\$1,654,180	(73.7%)
REVENUE					
Beginning Balance	\$27,090,460	\$26,507,000	\$25,095,660	\$15,537,730	
UTILITY CHARGES	391,842	557,580	557,580	587,710	5.4%
UTILITY OTHER	245,172	270,720	270,720	312,620	15.5%
INTEREST	314,923	655,670	655,670	449,730	(31.4%)
TRANSFERS	360,000	395,000	396,000	440,000	11.4%
Total Revenue	\$1,311,937	\$1,878,970	\$1,879,970	\$1,790,060	(4.7%)
Total Resources	\$28,402,397	\$28,385,970	\$26,975,630	\$17,327,790	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	14,443	7,100	7,100	7,100	-
DEBT SERVICE	826,266	826,270	826,270	826,960	0.1%
TRANSFERS	-	-	4,519,000	-	-
Total Expense	\$840,709	\$833,370	\$5,352,370	\$834,060	0.1%
CAPITAL	2,466,020	5,460,530	6,085,530	820,120	(85.0%)
Total Capital	\$2,466,020	\$5,460,530	\$6,085,530	\$820,120	(85.0%)
Total Expense	\$3,306,729	\$6,293,900	\$11,437,900	\$1,654,180	(73.7%)
Ending Balance	\$25,095,668	\$22,092,070	\$15,537,730	\$15,673,610	

Special Revenue Funds Summary

The Special Revenue Funds are for programs that, by Council policy, have dedicated revenue sources, and with the exception of the Community Development Block Grant (CDBG) Fund, are primarily capital in nature. For detail on the projects within these funds, see the Capital Program Chapter. The Department Summary Chapter contains detailed explanations of the expenses in the special revenue funds in the Department Section within which they reside.

Special Revenue Funds

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REVENUE					
Beginning Balance	\$63,454,152	\$44,074,090	\$56,213,760	\$46,672,550	
TAXES	515,529	-	500,000	550,000	100.0%
INTERGOVERNMENTAL	6,910,209	2,289,100	5,303,260	2,721,030	18.9%
IMPACT FEES	3,337,091	4,522,980	4,522,980	2,255,450	(50.1%)
CHARGES FOR SERVICE	1,551,978	1,740,310	1,740,310	2,144,470	23.2%
INTEREST	619,271	856,710	856,710	811,240	(5.3%)
PEG FEE	74,768	77,000	77,000	71,000	(7.8%)
OTHER	52,615	2,000	2,302,000	5,400	170.0%
TRANSFERS	16,226,895	6,163,950	19,859,280	14,911,730	141.9%
Total Revenue	29,288,356	15,652,050	35,161,540	23,470,320	50.0%
Total Resources	\$92,742,508	\$59,726,140	\$91,375,300	\$70,142,870	
EXPENSE BY DEPARTMENT					
ART IN PUBLIC PLACES	283,940	553,680	607,720	531,350	(4.0%)
PARK CEFS	408	1,104,910	1,104,910	5,831,100	427.7%
RECREATION CEFS	6,014,435	14,910	14,910	250,000	1,576.7%
OPEN SPACE CEFS	-	450,000	1,339,000	-	(100.0%)
TRAILS CEFS	148,965	-	-	164,460	100.0%
GENERAL GOVT. CEFS	417,104	382,460	4,450,760	-	(100.0%)
POLICE CEFS	20,365	-	-	-	-
FIRE CEFS	-	-	-	767,350	100.0%
LIBRARY CEFS	1,329,251	-	2,594,910	-	-
CULTURAL SERVICES CEFS	-	-	497,700	-	-
STREET CEFS	3,842,683	1,600,320	3,244,290	1,095,090	(31.6%)
CAPITAL PROJECTS	22,343,692	7,555,770	26,239,660	17,065,900	125.9%
COMMUNITY DEV. BLOCK GRANT	224,222	329,840	655,440	275,000	(16.6%)
CONSERVATION TRUST	1,530,881	287,360	540,090	2,143,930	646.1%
LODGING TAX	117,129	-	469,530	-	100.0%
OPEN SPACE	184,764	2,704,690	2,708,130	3,036,170	12.3%
PARK IMPROVEMENT	-	170,000	170,000	570,000	235.3%
PEG FEE	29,256	65,700	65,700	57,000	(13.2%)
SEIZURES & FORFEITURES FUND	41,648	-	-	-	-
Total Expense	\$36,528,743	\$15,219,640	\$44,702,750	\$31,787,350	108.9%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	483,486	433,590	657,110	482,680	11.3%
SUPPLIES	98,394	27,500	67,680	37,150	35.1%
PURCHASED SERVICES	939,058	458,270	1,403,470	416,040	(9.2%)
TRANSFERS	11,294,917	1,600,320	9,764,090	9,645,090	502.7%
CAPITAL	23,712,888	12,699,960	32,810,400	21,206,390	67.0%
Total Expense	\$36,528,743	\$15,219,640	\$44,702,750	\$31,787,350	108.9%
Ending Balance	\$56,213,765	\$44,506,500	\$46,672,550	\$38,355,520	

The following pages provide fund summaries for each of the funds listed.

Art in Public Places Fund

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art. A construction project is defined as the construction, rehabilitation, renovation, remodeling, equipping, or improvement of any street, park, utility line, or other public improvement by or for the City

Art in Public Places Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget/'11 Adopted Change
Art in Public Places	\$283,940	\$553,680	\$607,720	\$531,350	(4.0%)
REVENUE					
Beginning Balance	\$730,309	\$469,940	\$653,830	\$291,170	
1% FOR THE ARTS	-	235,660	235,660	176,140	-
TRANSFERS	198,696	-	-	59,520	100.0%
INTEREST	6,237	9,400	9,400	9,400	-
OTHER	2,530	-	-	2,900	100.0%
Total Revenue	\$207,463	\$245,060	\$245,060	\$247,960	1.2%
Total Resources	\$937,772	\$715,000	\$898,890	\$539,130	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	50,021	58,580	59,780	106,770	82.3%
SUPPLIES	5,182	5,400	2,900	8,050	49.1%
PURCHASED SERVICES	121,717	131,700	134,200	127,850	(2.9%)
CAPITAL	107,020	358,000	410,840	288,680	(19.4%)
Total Expense	\$283,940	\$553,680	\$607,720	\$531,350	(4.0%)
Ending Balance	\$653,832	\$161,320	\$291,170	\$7,780	

Capital Expansion Fee Funds

The Capital Expansion Fee Funds contain all impact fee collections and projects associated with impact fees.

Capital Expansion Fees, designed to address the need for capital facilities, are one-time charges assessed on new development. Fees are collected at the time a building permit is issued and no later than issuance of a Certificate of Occupancy. All building permits that create new dwelling units, new commercial or industrial facilities or a change in use are assessed a Capital Expansion Fee. The City has a separate fee for each service area and funds received are restricted to use within the service area. The following pages show the revenues and used for each fee service area.

Parks Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$408	\$1,104,910	\$1,104,910	\$5,831,100	427.7%
REVENUE					
Beginning Balance	\$5,753,577	\$6,333,120	\$6,260,870	\$6,111,400	
IMPACT FEES	454,167	828,780	828,780	456,900	(44.9%)
INTEREST	53,531	126,660	126,660	97,750	(22.8%)
Total Revenue	\$507,698	\$955,440	\$955,440	\$554,650	(41.9%)
Total Resources	\$6,261,275	\$7,288,560	\$7,216,310	\$6,666,050	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	-	14,910	14,910	31,100	108.6%
PURCHASED SERVICES	408	-	-	-	-
TRANSFERS	-	-	-	5,800,000	100.0%
CAPITAL	-	1,090,000	1,090,000	-	-
Total Expense	\$408	\$1,104,910	\$1,104,910	\$5,831,100	427.7%
Ending Balance	\$6,260,867	\$6,183,650	\$6,111,400	\$834,950	

Recreation Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$6,014,435	\$14,910	\$14,910	\$250,000	1,576.7%
REVENUE					
Beginning Balance	\$8,284,409	\$2,644,120	\$2,645,520	\$3,175,360	
IMPACT FEES	222,313	415,170	415,170	223,640	(46.1%)
INTEREST	84,025	52,880	52,880	83,330	57.6%
TRANSFERS	69,206	76,700	76,700	76,700	-
Total Revenue	\$375,544	\$544,750	\$544,750	\$383,670	(29.6%)
Total Resources	\$8,659,953	\$3,188,870	\$3,190,270	\$3,559,030	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	43,365	14,910	14,910	-	(100.0%)
PURCHASED SERVICES	360	-	-	-	-
TRANSFERS	5,970,710	-	-	250,000	100.0%
Total Expense	\$6,014,435	\$14,910	\$14,910	\$250,000	1,576.7%
Ending Balance	\$2,645,518	\$3,173,960	\$3,175,360	\$3,309,030	

Open Space Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	-	\$450,000	\$1,339,000	-	(100.0%)
REVENUE					
Beginning Balance	\$1,626,506	\$1,767,040	\$1,751,280	\$656,650	
IMPACT FEES	109,641	209,030	209,030	110,300	(47.2%)
INTEREST	15,131	35,340	35,340	26,420	(25.2%)
Total Revenue	\$124,772	\$244,370	\$244,370	\$136,720	(44.1%)
Total Resources	\$1,751,278	\$2,011,410	\$1,995,650	\$793,370	
EXPENSE BY CATEGORY					
CAPITAL	-	450,000	1,339,000	-	(100.0%)
Total Expense	-	\$450,000	\$1,339,000	-	(100.0%)
Ending Balance	\$1,751,278	\$1,561,410	\$656,650	\$793,370	

Trails Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$148,965	-	-	\$164,460	100.0%
REVENUE					
Beginning Balance	\$943,391	\$836,890	\$872,220	\$1,020,550	
IMPACT FEES	69,954	131,590	131,590	70,370	(46.5%)
INTEREST	7,845	16,740	16,740	16,310	(2.6%)
Total Revenue	\$77,799	\$148,330	\$148,330	\$86,680	(41.6%)
Total Resources	\$1,021,190	\$985,220	\$1,020,550	\$1,107,230	
EXPENSE BY CATEGORY					
CAPITAL	148,965	-	-	164,460	100.0%
Total Expense	\$148,965	-	-	\$164,460	100.0%
Ending Balance	\$872,225	\$985,220	\$1,020,550	\$942,770	

General Government Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$417,104	\$382,460	\$4,450,760	\$382,460	-
REVENUE					
Beginning Balance	\$8,871,885	\$4,755,180	\$9,067,780	\$5,322,720	
IMPACT FEES	525,428	610,600	610,600	176,860	(71.0%)
INTEREST	87,567	95,100	95,100	96,130	1.1%
Total Revenue	\$612,995	\$705,700	\$705,700	\$272,990	(61.3%)
Total Resources	\$9,484,880	\$5,460,880	\$9,773,480	\$5,595,710	-
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	5,657	-	-	-	-
PURCHASED SERVICES	13,979	-	-	-	-
TRANSFERS	7,209	-	3,424,190	-	-
CAPITAL	390,259	382,460	1,026,570	-	(100.0%)
Total Expense	\$417,104	\$382,460	\$4,450,760	-	(100.0%)
Ending Balance	\$9,067,776	\$5,078,420	\$5,322,720	\$5,595,710	

Fire Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	-	-	-	\$767,350	100.0%
REVENUE					
Beginning Balance	\$1,462,849	\$1,732,260	\$2,123,110	\$2,459,420	
IMPACT FEES	536,431	186,610	186,610	146,990	(21.2%)
INTEREST	13,097	34,650	34,650	41,810	20.7%
TRANSFERS	110,729	115,050	115,050	115,050	-
Total Revenue	\$660,257	\$336,310	\$336,310	\$303,850	(9.7%)
Total Resources	\$2,123,106	\$2,068,570	\$2,459,420	\$2,763,270	
EXPENSE BY CATEGORY					
CAPITAL	-	-	-	767,350	100.0%
Total Expense	-	-	-	\$767,350	100.0%
Ending Balance	\$2,123,106	\$2,068,570	\$2,459,420	\$1,995,920	

Police Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$20,365	-	-	-	-
REVENUE					
Beginning Balance	\$3,462,062	\$3,640,440	\$3,837,000	\$4,152,540	
IMPACT FEES	363,738	242,730	242,730	100,190	(58.7%)
INTEREST	31,563	72,810	72,810	66,300	(8.9%)
Total Revenue	\$395,301	\$315,540	\$315,540	\$166,490	(52.2%)
Total Resources	\$3,857,363	\$3,955,980	\$4,152,540	\$4,319,030	
EXPENSE BY CATEGORY					
CAPITAL	20,365	-	-	-	-
Total Expense	\$20,365	-	-	-	-
Ending Balance	\$3,836,998	\$3,955,980	\$4,152,540	\$4,319,030	

Library Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$1,329,251	-	\$2,594,910	-	-
REVENUE					
Beginning Balance	\$3,881,556	\$130,600	\$2,681,270	\$257,430	
IMPACT FEES	91,706	168,460	168,460	92,260	(45.2%)
INTEREST	37,255	2,610	2,610	3,940	51.0%
Total Revenue	\$128,961	\$171,070	\$171,070	\$96,200	(43.8%)
Total Resources	\$4,010,517	\$301,670	\$2,852,340	\$353,630	
EXPENSE BY CATEGORY					
TRANSFERS	1,329,251	-	2,594,910	-	-
Total Expense	\$1,329,251	-	\$2,594,910	-	-
Ending Balance	\$2,681,266	\$301,670	\$257,430	\$353,630	

Cultural Services Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	-	-	\$497,700	-	-
REVENUE					
Beginning Balance	\$2,087,341	\$2,227,660	\$2,182,890	\$1,865,510	
IMPACT FEES	73,856	135,770	135,770	74,300	(45.3%)
INTEREST	21,696	44,550	44,550	34,750	(22.0%)
Total Revenue	\$95,552	\$180,320	\$180,320	\$109,050	(39.5%)
Total Resources	\$2,182,893	\$2,407,980	\$2,363,210	\$1,974,560	
EXPENSE BY CATEGORY					
TRANSFERS	-	-	497,700	-	-
Total Expense	-	-	\$497,700	-	-
Ending Balance	\$2,182,893	\$2,407,980	\$1,865,510	\$1,974,560	

Streets Capital Expansion Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Expansion Fees	\$3,842,683	\$1,600,320	\$3,244,290	\$1,095,090	(31.6%)
REVENUE					
Beginning Balance	\$6,530,310	\$1,817,590	\$3,656,060	\$2,042,360	
IMPACT FEES	889,857	1,594,240	1,594,240	803,640	(49.6%)
INTEREST	59,075	36,350	36,350	27,930	(23.2%)
OTHER	19,500	-	-	-	-
Total Revenue	\$968,432	\$1,630,590	\$1,630,590	\$831,570	(49.0%)
Total Resources	\$7,498,742	\$3,448,180	\$5,286,650	\$2,873,930	
EXPENSE BY CATEGORY					
TRANSFERS	3,842,683	1,600,320	3,244,290	1,095,090	(31.6%)
Total Expense	\$3,842,683	\$1,600,320	\$3,244,290	\$1,095,090	(31.6%)
Ending Balance	\$3,656,059	\$1,847,860	\$2,042,360	\$1,778,840	

Capital Projects Fund

The Capital Projects Fund is where all vertical construction, non-enterprise infrastructure, major building maintenance projects, and major equipment purchases for General Fund agencies are budgeted. The funding sources for the fund are primarily transfers from the General Fund, the CEF Funds, and the Street Maintenance Fee. This allows for the full cost of a project to be budgeted when the funding for the project is from different sources.

The Capital Projects Fund covers all infrastructure construction and major equipment purchases. See the Capital Program Chapter for details on Capital Projects.

Capital Projects Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Capital Projects	\$22,343,692	\$7,555,770	\$26,239,660	\$17,065,900	125.9%
REVENUE					
Beginning Balance	\$1,517,977	\$1,106,290	\$1,109,300	\$1,109,300	
INTERGOVERNMENTAL	4,547,008	130,000	2,818,560	488,190	275.5%
CHARGES FOR SERVICE	1,500,989	1,689,230	1,689,230	1,917,250	13.5%
INTEREST	19,903	-	-	-	-
OTHER	18,857	-	2,300,000	-	-
TRANSFERS	15,848,264	5,736,540	19,431,870	14,660,460	155.6%
Total Revenue	\$21,935,021	\$7,555,770	\$26,239,660	\$17,065,900	125.9%
Total Resources	\$23,452,998	\$8,662,060	\$27,348,960	\$18,175,200	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	68,970	-	176,150	-	-
SUPPLIES	60,425	-	40,180	-	-
PURCHASED SERVICES	461,162	-	138,070	-	-
TRANSFERS	145,064	-	-	-	-
CAPITAL	21,608,071	7,555,770	25,885,260	17,065,900	125.9%
Total Expense	\$22,343,692	\$7,555,770	26,239,660	\$17,065,900	125.9%
Ending Balance	\$1,109,306	\$1,106,290	\$1,109,300	\$1,109,300	

Community Development Block Grant Fund

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The Community Development Block Grant Fund is managed by the Community Partnership Office in the Development Services Department. Details on the expenditures are in the Development Services chapter.

Community Development Block Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Community Dev. Block Grant	\$224,222	\$329,840	\$655,440	\$275,000	(16.6%)
REVENUE					
INTERGOVERNMENTAL	224,222	329,840	655,440	275,000	(16.6%)
Total Revenue	\$224,222	\$329,840	\$655,440	\$275,000	(16.6%)
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	57,418	57,620	57,620	52,420	(9.0%)
SUPPLIES	1,657	500	500	500	-
PURCHASED SERVICES	165,147	271,720	597,320	222,080	(18.3%)
Total Expense	\$224,222	\$329,840	\$655,440	\$275,000	(16.6%)

Conservation Trust Fund

The Conservation Trust Fund receives a share of the proceeds of the Colorado Lottery. Current policy dedicates money in this fund to construction and maintenance of the City's recreation trails system. In the past, Lottery revenues have provided partial funding of the Chilson Recreation Center and the Youth Sports Complex. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Conservation Trust.

Conservation Trust Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Conservation Trust	\$1,530,881	\$287,360	\$540,090	\$2,143,930	646.1%
REVENUE					
Beginning Balance	\$5,512,720	\$3,502,560	\$4,615,550	\$4,545,510	
INTERGOVERNMENTAL	573,181	400,000	400,000	500,000	25.0%
INTEREST	60,534	70,050	70,050	79,710	13.8%
Total Revenue	\$633,715	\$470,050	\$470,050	\$579,710	23.3%
Total Resources	\$6,146,435	\$3,972,610	\$5,085,600	\$5,125,220	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	66,447	127,570	130,300	107,410	(15.8%)
SUPPLIES	13,137	12,900	12,900	12,900	-
PURCHASED SERVICES	34,619	18,860	18,860	23,620	25.2%
TRANSFERS	-	-	-	2,000,000	100.0%
CAPITAL	1,416,678	128,030	378,030	-	(100.0%)
Total Expense	\$1,530,881	\$287,360	\$540,090	\$2,143,930	646.1%
Ending Balance	\$4,615,554	\$3,685,250	\$4,545,510	\$2,981,290	

Lodging Tax Fund

The Lodging Tax Fund revenue is from the 3% tax on the lodging price approved by the voters in November of 2009. Money in the fund is to be used to promote tourism, conventions and related activities within the City by marketing the city and promoting community events. The fund is managed by the Economic Development Department. Details on the expenditures are in the Department Summary chapter in the Economic Development Department Section.

Lodging Tax Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget/'11 Adopted Change
Lodging Tax	\$117,129	-	\$469,530	-	-
REVENUE					
Beginning Balance	-	-	\$399,260	\$429,730	100.00%
LODGING TAX	515,529	-	500,000	550,000	100.00%
INTEREST	860	-	-	7,300	-
Total Revenue	\$516,389	-	\$500,000	\$557,300	100.00%
Total Resources	\$516,389	-	\$899,260	\$987,030	100.00%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	-	-	40,000	-	-
SUPPLIES	9,384	-	2,500	-	-
PURCHASED SERVICES	107,745	-	424,030	-	-
TRANSFERS	-	-	3,000	-	-
Total Expense	\$117,129	-	\$469,530	-	-
Ending Balance	\$399,260	-	\$429,730	\$987,030	

Open Space Fund

The Open Space Fund receives a share of revenues from the Larimer County Open Space tax, a countywide one-quarter cent sales and use tax. The County tax expires in 2018. Use of money in this fund is restricted to the acquisition and management of open space, and it cannot be used for other general governmental purposes. Under City of Loveland policies, fifteen percent (15%) of Open Space revenue is reserved to continue operation and maintenance after the tax expires. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Open Space.

Open Space Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Open Space	\$184,764	\$2,704,690	\$2,708,130	\$3,036,170	12.3%
REVENUE					
Beginning Balance	\$10,164,289	\$10,307,240	\$11,607,810	\$10,535,820	
INTERGOVERNMENTAL	1,525,798	1,428,000	1,428,000	1,456,560	2.0%
INTEREST	96,727	206,140	206,140	176,730	(14.3%)
OTHER	5,759	2,000	2,000	2,500	25.0%
Total Revenue	\$1,628,284	\$1,636,140	\$1,636,140	\$1,635,790	-
Total Resources	\$11,792,573	\$11,943,380	\$13,243,950	\$12,171,610	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	151,608	160,000	163,440	184,980	15.6%
SUPPLIES	883	8,700	8,700	8,700	-
PURCHASED SERVICES	32,273	35,990	90,990	42,490	18.1%
CAPITAL	-	2,500,000	2,445,000	2,800,000	12.0%
Total Expense	\$184,764	\$2,704,690	\$2,708,130	\$3,036,170	12.3%
Ending Balance	\$11,607,809	\$9,238,690	\$10,535,820	\$9,135,440	

Park Improvement Fund

The Park Improvement Fund receives user fees for the use of park shelters, ball fields, and tennis courts, as well as a share of user fees paid for Larimer County parks within the Loveland Urban Growth Area. Current policy dedicates money in this fund to improving and renovating park facilities. The Fund is managed by the Parks and Recreation Department. Expenditure details can be found in the Parks and Recreation Department section under Park Improvement

Park Improvement Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Park Improvement	-	\$170,000	\$170,000	\$570,000	235.3%
REVENUE					
Beginning Balance	\$2,538,811	\$2,671,490	\$2,619,790	\$2,555,560	
INTERGOVERNMENTAL	-	1,260	1,260	1,280	1.6%
CHARGES FOR SERVICE	50,989	51,080	51,080	51,080	-
INTEREST	24,023	53,430	53,430	43,430	(18.7%)
OTHER	5,969	-	-	-	-
Total Revenue	\$80,981	\$105,770	\$105,770	\$95,790	(9.4%)
Total Resources	\$2,619,792	\$2,777,260	\$2,725,560	\$2,651,350	
EXPENSE BY CATEGORY					
TRANSFERS	-	-	-	500,000	100.0%
CAPITAL	-	170,000	170,000	70,000	235.3%
Total Expense	-	\$170,000	\$170,000	\$570,000	235.3%
Ending Balance	\$2,619,792	\$2,607,260	\$2,555,560	\$2,081,350	

PEG Fee Fund

The PEG Fee is included in the Cable Franchise agreement, to provide funding to upgrade City equipment used to broadcast Council meeting and other Government programming on the Comcast cable service. The fee is restricted to capital equipment used for the broadcasts. The PEG Fee Fund is managed by the Library. Details on the expenditures are in the Department Summary chapter in the Library Section.

PEG Fee Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
PEG Fee	\$29,256	\$65,700	\$65,700	\$57,000	(13.2%)
REVENUE					
Beginning Balance	\$82,658	\$128,170	\$128,170	\$139,470	
PEG FEE	74,768	77,000	77,000	71,000	(7.8%)
INTEREST	-	-	-	-	-
Total Revenue	\$74,768	\$77,000	\$77,000	\$71,000	(7.8%)
Total Resources	\$157,426	\$205,170	\$205,170	\$210,470	
EXPENSE BY CATEGORY					
SUPPLIES	7,726	-	-	7,000	100.0%
CAPITAL	21,530	65,700	65,700	50,000	(23.9%)
Total Expense	\$29,256	\$65,700	\$65,700	\$57,000	(13.2%)
Ending Balance	\$128,170	\$139,470	\$139,470	\$153,470	

Seizure & Forfeiture Fund

The Seizure & Forfeiture Fund is used to account for proceeds received from assets seized or forfeited through Police felony arrests. The revenues must be used for overtime or equipment used for investigations.

Seizure & Forfeiture Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Seizure & Forfeiture	\$41,648	-	-	-	-
REVENUE					
Beginning Balance	\$3,502	\$3,500	\$2,050	\$2,050	
INTERGOVERNMENTAL	40,000	-	-	-	-
INTEREST	202	-	-	-	-
Total Revenue	\$40,202	-	-	-	-
Total Resources	\$43,704	\$3,500	\$2,050	\$2,050	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	40,000	-	-	-	-
PURCHASED SERVICES	1,648	-	-	-	-
Total Expense	\$41,648	-	-	-	-
Ending Balance	\$2,056	\$3,500	\$2,050	\$2,050	

Other Entity Funds Summary

These are funds to account for the revenues and expenses of separate governmental units the City of Loveland either has a significant interest in or has created for special purposes. The spending for these funds is approved either by a joint relationship through an intergovernmental agreement, or by a separate resolution.

The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The Loveland/Larimer Building Authority (LLBA) was established by Larimer County and the City of Loveland to construct and operate the Police and Courts facility.

The Loveland Fire and Rescue Authority is a newly-created entity. The Authority is a partnership between the City of Loveland and the Loveland Rural Fire District, with each contributing to the Fire Authority budget.

The General Improvement District (GID) #1, the Loveland Special Improvement District (SID) #1 and the Loveland Urban Renewal Authority (LURA) are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

An ordinance adopting the budget will be presented to the governing body of each entity for approval.

None of these funds are included in the City's Total Budget summary.

Other Entity Funds

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
REVENUE					
Beginning Balance	\$2,946,008	\$3,122,290	\$3,411,880	\$4,219,420	
PROPERTY TAXES	11,134,973	11,522,690	11,522,690	10,922,260	(5.2%)
OTHER TAXES	1,728,353	690,000	690,000	676,750	(1.9%)
INTERGOVERNMENTAL	1,779,418	1,890,860	2,043,440	10,119,980	435.2%
CHARGES FOR SERVICE	972,597	910,900	910,900	1,249,170	37.1%
INTEREST	44,821	41,490	41,490	81,030	95.3%
OTHER	1,947	909,620	909,620	1,400	(99.8%)
Total Revenue	\$15,662,109	\$15,965,560	\$16,118,140	\$23,050,590	44.4%
Total Resources	\$18,608,117	\$19,087,850	\$19,530,020	\$27,270,010	42.9%
EXPENSE BY DEPARTMENT					
AIRPORT	2,263,529	1,943,390	2,492,160	1,996,550	2.7%
LOVELAND FIRE AUTHORITY	-	-	-	8,554,790	100.0%
LOVELAND GID #1	15,386	24,500	24,500	24,500	-
LOVELAND-LARIMER BLDG. AUTHORITY	454,001	470,860	473,440	461,960	(1.9%)
LOVELAND SID #1	1,364,969	774,400	774,400	776,190	0.2%
LOVELAND URBAN RENEWAL AUTHORITY	11,098,342	11,489,730	11,546,100	10,889,300	(5.2%)
Total Expense	\$15,196,227	\$14,702,880	\$15,310,600	\$22,703,290	54.4%
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	471,192	510,210	527,110	7,128,040	1,297.1%
SUPPLIES	33,062	31,600	34,600	242,400	667.1%
PURCHASED SERVICES	1,084,067	946,290	999,660	2,500,740	164.3%
DEBT SERVICE	12,206,323	11,997,780	11,997,780	11,411,960	(4.9%)
CAPITAL	1,401,583	1,217,000	1,751,450	1,420,150	16.7%
Total Expense	\$15,196,227	\$14,702,880	\$15,310,600	\$22,703,290	54.4%
Ending Balance	\$3,411,890	\$4,384,970	\$4,219,420	\$4,566,720	

Airport Fund

The Airport Fund receives revenue for operating and capital expenses primarily from revenues generated by airport operations. Additional revenues are provided by the airport partners, the Cities of Loveland and Fort Collins, and, for approved projects, from the FAA and Colorado Department of Transportation. Use of money in the Fund is restricted to the airport. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

Airport Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Airport	\$1,810,398	\$1,943,390	\$2,492,160	\$1,996,550	2.7%
REVENUE					
Beginning Balance	\$979,265	\$1,067,120	\$1,024,680	\$1,034,760	
AIRPORT REVENUE	972,597	910,900	910,900	932,400	2.4%
INTERGOVERNMENTAL	1,325,417	1,420,000	1,570,000	1,420,000	-
INTEREST	10,931	21,340	21,340	27,590	29.3%
Total Revenue	\$2,308,945	\$2,352,240	\$2,502,240	\$2,379,990	1.2%
Total Resources	\$3,288,210	\$3,419,360	\$3,526,920	\$3,414,750	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	347,741	381,040	395,360	407,130	6.8%
SUPPLIES	27,716	27,100	30,100	36,700	35.4%
PURCHASED SERVICES	482,631	318,250	315,250	335,720	5.5%
DEBT SERVICE	3,858	-	-	-	-
CAPITAL	1,401,583	1,217,000	1,751,450	1,217,000	-
Total Expense	2,263,529	\$1,943,390	\$2,492,160	\$1,996,550	2.7%
Ending Balance	\$1,024,681	\$1,475,970	\$1,034,760	\$1,418,200	

Loveland Fire Authority Fund

The Loveland Fire Authority Fund receives revenue for operating and capital expenses primarily from contributions from the City and the Loveland Rural Fire District. Additional revenues are generated from fees charged for services provided by both the Suppression and Prevention Divisions. Expenditures from this fund are limited to the operations and capital needs of the Authority. The Fund is managed by the Fire Department. Details on the expenditures are in the Other Entities chapter. The Authority was created in 2012.

Loveland Fire Authority Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Loveland Fire Authority	-	-	-	\$8,554,790	100.0%
REVENUE					
Beginning Balance	-	-	-	-	
FIRE ADMINISTRATION	-	-	-	788,630	100.0%
FIRE SUPPRESSION	-	-	-	190,770	100.0%
FIRE PREVENTION	-	-	-	126,000	100.0%
LOVELAND CONTRIBUTION	-	-	-	6,108,500	100.0%
DISTRICT CONTRIBUTION	-	-	-	1,340,890	100.0%
Total Revenue	-	-	-	\$8,554,790	100.0%
Total Resources	-	-	-	\$8,554,790	
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	-	-	-	6,600,640	100.0%
SUPPLIES	-	-	-	201,200	100.0%
PURCHASED SERVICES	-	-	-	1,549,800	100.0%
CAPITAL	-	-	-	203,150	100.0%
Total Expense	-	-	-	\$8,554,790	100.0%
Ending Balance	-	-	-	-	

Loveland General Improvement District #1 Fund

The Loveland General Improvement District #1 (GID) Fund revenues are provided by an ad valorem tax on all properties within the District's boundaries. The mill levy for the District is 2.684 mills. Fund revenues are restricted to construction of parking and pedestrian improvements within the District. The Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

General Improvement District #1 Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
GID #1	\$15,386	\$24,500	\$24,500	\$24,500	-
REVENUE					
Beginning Balance	\$45,274	\$17,560	\$65,300	\$74,110	
INTEREST	226	350	350	560	60.0%
TAXES	35,194	32,960	32,960	32,960	-
Total Revenue	\$35,420	\$33,310	\$33,310	33,520	0.6%
Total Resources	\$80,694	\$50,870	\$98,610	\$107,630	
EXPENSE BY CATEGORY					
SUPPLIES	-	2,000	2,000	2,000	-
PURCHASED SERVICES	15,386	22,500	22,500	22,500	-
Total Expense	\$15,386	\$24,500	\$24,500	\$24,500	-
Ending Balance	\$65,308	\$26,370	\$74,110	\$83,130	

Loveland–Larimer Building Authority Fund

The Loveland–Larimer Building Authority Fund was established to provide operating funds for the Police & Courts Building located at Monroe Avenue and 10th Street. Fund revenues come from contributions from the City of Loveland and Larimer County and are based upon building square footage occupied by each entity. The Fund is managed by the Public Works Department and the Parks & Recreation Department. The Public Works Department provides facility maintenance services and the Parks & Recreation Department provides grounds maintenance services. Details on Fund expenditures can be found in the Other Entities chapter.

Loveland Larimer Building Authority Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
BUILDING OPERATIONS	443,860	456,610	459,190	447,710	(1.9%)
GROUNDS MAINTENANCE	10,141	14,250	14,250	14,250	-
Total Expense	\$454,001	\$470,860	\$473,440	\$461,960	(1.9%)
REVENUE					
LARIMER COUNTY CONTRIBUTIONS	99,351	94,170	94,690	92,390	(1.9%)
CITY OF LOVELAND CONTRIBUTIONS	354,650	376,690	378,750	369,570	(1.9%)
Total Revenue	\$454,001	\$470,860	\$473,440	\$461,960	(1.9%)
EXPENSE BY CATEGORY					
PERSONNEL SERVICES	123,451	129,170	131,750	120,270	(6.9%)
SUPPLIES	5,346	2,500	2,500	2,500	-
PURCHASED SERVICES	325,205	339,190	339,190	339,190	-
Total Expense	\$454,001	\$470,860	\$473,440	\$461,960	(1.9%)

Loveland Special Improvement District #1 Fund

The City serves as the sponsoring agency for the Loveland Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

Loveland Special Improvement District #1 Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Loveland SID #1	\$1,364,969	\$774,400	\$774,400	\$776,190	0.2%
REVENUE					
Beginning Balance	\$529,269	\$607,610	\$912,940	\$849,740	
TAXES	1,728,353	690,000	690,000	676,750	(1.9%)
INTEREST	18,339	19,800	19,800	14,450	(27.0%)
OTHER	1,947	1,400	1,400	1,400	-
Total Revenue	\$1,748,639	\$711,200	\$711,200	\$692,600	(2.6%)
Total Resources	\$2,277,908	\$1,318,810	\$1,624,140	\$1,542,340	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	7,094	10,000	10,000	10,000	-
DEBT SERVICE	1,357,875	764,400	764,400	766,190	0.2%
Total Expense	\$1,364,969	\$774,400	\$774,400	\$776,190	0.2%
Ending Balance	\$912,939	\$544,410	\$849,740	\$766,150	

Note: The bond ordinance for Loveland Special Improvement District #1 requires that a portion of the assessments received be placed in reserve accounts, so at the end of the year there will be a reserve balance. The reserve amounts are not excess funds. The reserves are to fund the upcoming interest payments to bondholders should annual assessments not be received on a timely basis. The fund balance remaining in the final year of the bonds (2029) will be applied to the final payment and assessments on property owners will be lowered.

Loveland Urban Renewal Authority Fund

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Lincoln Place project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1.

Loveland Urban Renewal Authority Fund Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
DOWNTOWN	-	49,370	49,370	30,060	(39.1%)
FINLEY BLOCK	156,970	156,980	156,980	163,470	4.1%
US 34 CROSSROADS	10,894,590	11,283,380	11,283,380	10,695,770	(5.2%)
FAÇADE GRANT	46,782	-	56,370	-	-
Total Expense	\$11,098,342	\$11,489,730	\$11,546,100	\$10,889,300	(5.2%)
REVENUE					
Beginning Balance	\$1,392,200	\$1,430,000	\$1,408,960	\$2,260,810	
TAXES	11,099,779	11,489,730	11,489,730	10,889,300	(5.2%)
INTEREST	15,325	-	-	38,430	100%
OTHER	-	908,220	908,220	-	(100.0%)
Total Revenue	\$11,115,104	\$12,397,950	\$12,397,950	\$10,927,730	(11.9%)
Total Resources	\$12,507,304	\$13,827,950	\$13,806,910	\$13,188,540	
EXPENSE BY CATEGORY					
PURCHASED SERVICES	253,751	256,350	312,720	243,530	(5.0%)
DEBT SERVICE	10,844,590	11,233,380	11,233,380	10,645,770	(5.2%)
Total Expense	\$11,098,342	\$11,489,730	\$11,546,100	\$10,889,300	(5.2%)
Ending Balance	\$1,408,962	\$2,338,220	\$2,260,810	\$2,299,240	

Fund Balance Summary

	2010 Actual Ending Balance	2011 Adopted Ending Balance	2011 Revised Ending Balance as of June	2012 Ending Balance
General Fund	\$29,163,270	\$21,559,650	\$23,949,940	\$25,027,190
INTERNAL SERVICES FUNDS				
EMPLOYEE BENEFITS	5,020,358	2,704,100	3,747,220	1,979,330
CITY FLEET	7,287,549	8,931,710	7,500,830	7,995,210
VEHICLE MAINTENANCE	365,234	395,260	396,190	518,680
RISK & INSURANCE	3,143,476	2,924,550	2,663,980	2,538,640
Total Internal Services Funds	\$15,816,617	\$14,955,620	\$14,308,220	\$13,031,860
ENTERPRISE FUNDS				
GOLF	673,526	1,627,540	1,397,240	1,509,530
POWER	16,563,115	9,873,710	12,165,680	10,169,090
POWER PIF	-	-	-	1,742,670
RAW WATER	25,095,668	22,092,070	15,537,730	15,673,610
SOLID WASTE	3,220,196	3,759,260	3,844,360	5,054,210
STORMWATER	4,628,734	1,833,670	2,199,550	1,959,740
WASTEWATER	10,371,896	5,034,980	5,138,750	5,547,170
WASTEWATER SIF	-	-	-	633,090
WATER	9,672,873	8,784,140	7,971,420	6,323,500
WATER SIF	-	-	568,290	930,740
Total Enterprise Funds	\$70,226,008	\$53,005,370	\$48,823,020	\$49,543,350
SPECIAL REVENUE FUNDS				
ART IN PUBLIC PLACES	653,832	161,320	291,170	7,780
PARK CAPITAL EXPANSION FEES	6,260,867	6,183,650	6,111,400	834,950
RECREATION CAPITAL EXPANSION FEES	2,645,518	3,173,960	3,175,360	3,309,030
TRAILS CAPITAL EXPANSION FEES	872,225	985,220	1,020,550	942,770
OPEN SPACE CAPITAL EXPANSION FEES	1,751,278	1,561,410	656,650	793,370
FIRE CAPITAL EXPANSION FEES	2,123,106	2,068,570	2,459,420	1,995,920
POLICE CAPITAL EXPANSION FEES	3,836,998	3,955,980	4,152,540	4,319,030
LIBRARY CAPITAL EXPANSION FEES	2,681,266	301,670	257,430	353,630
CULT. SVC. CAPITAL EXPANSION FEES	2,182,893	2,407,980	1,865,510	1,974,560
GEN. GOVT. CAPITAL EXPANSION FEES	9,067,776	5,078,420	5,322,720	5,595,710
STREETS CAPITAL EXPANSION FEES	3,656,059	1,847,860	2,042,360	1,778,840
CAPITAL PROJECTS	1,109,306	1,106,290	1,109,300	1,109,300
CONSERVATION TRUST	4,615,554	3,685,250	4,545,510	2,981,290
OPEN SPACE	11,607,809	9,238,690	10,535,820	9,135,440
PARKS IMPROVEMENT	2,619,792	2,607,260	2,555,560	2,081,350
LODGING TAX	399,260	0	429,730	987,030
PEG FEE	128,170	139,470	139,470	153,470
SEIZURE AND FORFEITURE	2,056	3,500	2,050	2,050
Total Special Revenue Funds	\$56,213,765	\$44,506,500	\$46,672,550	\$38,355,520
Total All City Funds	\$171,419,660	\$134,027,140	\$133,753,730	\$125,957,920

Staffing Levels

This table represents a comparison of the benefitted positions that are authorized in the budget for all funds from 2010 to 2012. The summary includes all full-time and part-time benefitted positions, but does not include temporary or non-benefitted positions. A benefitted position is defined as receiving health and retirement benefits.

Department	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted Change
Executive & Legal	14.25	14.25	14.25	14.25	-
Cultural Services	11.40	11.40	11.40	10.88	(0.52)
Development Services	24.95	25.95	24.95	24.45	(1.50)
Economic Development	1.50	1.50	1.63	4.63	2.33
Finance	22.75	22.75	22.75	22.50	(0.25)
Fire & Rescue	68.00	66.00	66.00	66.00	-
Human Resources	10.00	9.75	9.75	9.00	(0.75)
Information Technology	20.50	20.50	20.50	20.50	-
Library	27.55	29.93	29.93	30.04	0.11
Parks & Recreation	59.02	61.52	61.35	60.44	(1.08)
Police	134.00	134.00	134.00	134.00	-
Public Works	75.78	75.78	75.78	75.78	-
Total General Fund	469.70	473.33	472.29	472.47	(0.86)
Finance/Risk Management	4.00	4.00	4.00	4.00	-
Public Works/Vehicle Maintenance	13.65	13.65	13.65	13.65	-
Total Internal Service Funds	17.65	17.65	17.65	17.65	-
Parks & Recreation/Golf	15.50	13.50	13.50	13.75	0.25
Public Works/Solid Waste	27.62	27.62	27.62	27.62	-
Public Works/Stormwater	14.65	14.35	14.35	14.60	0.25
Water & Power	114.50	114.50	114.50	114.50	-
Finance/Utility Billing & Meter Reading	25.40	24.90	24.90	24.90	-
Total Enterprise Funds	197.67	194.87	194.87	195.37	0.50
Parks & Recreation/Conservation Trust	0.92	0.92	0.92	0.92	-
Community & Business Relations/CDBG	0.80	0.80	0.80	0.80	-
Parks & Recreation/Open Space	1.83	1.83	2.00	2.15	0.32
Cultural Services/Art in Public Places	0.85	0.85	0.79	1.12	0.27
Lodging Tax	-	-	-	-	-
Total Special Revenue Funds	4.40	4.40	4.51	4.99	0.59
Total City Employees (FTE)	689.42	690.25	689.32	690.48	0.23

TABOR Revenue

In 1992, Colorado passed a State Constitutional Amendment, known as TABOR, which imposed tax and spending limitations on governmental entities. Since the passage of TABOR, Loveland citizens have approved three ballot issues allowing the City to keep and spend for certain purposes, thus waiving the limits of TABOR. The first in 1994 authorized the City to receive and expend all revenues generated from 1993 through 1997. In the 1999 election, the voters again authorized the City to receive and expend all revenues generated from 1998 through 2002. The 1999 ballot issue stipulated that these monies be spent on street construction and youth services.

In 2002, voters once again authorized the City to receive and expend all revenues generated from 2003 through 2012. This ballot issue stipulated that these monies be spent on Police and Fire, street maintenance and construction, and park maintenance and construction. On the following page are the revenues that qualify under the ballot issue and the projects that have been funded with these revenues. These revenues have provided the General Fund contribution to the 2030 Transportation Plan, allowed for increased maintenance of existing streets, provided a portion of the funding to construct the new Fairgrounds Park, and provided funds for the replacement of fire apparatus and other large equipment purchases. Strong revenue between 2004 and 2007 was the result of the strong growth experienced during this timeframe, with building permit revenues and building use tax revenues higher than average. With the slowdown in residential construction, a significant portion of the new retail in the Centerra development completed, and the decline in sales tax collections in general, there are no projected new revenues in the coming years, reducing the amount that will be available for projects from this source.

Projects Funded From Revenues Above TABOR Limit

Year:	Amount
2003 actual revenues above TABOR limit	1,307,281
2004 actual revenues above TABOR limit	4,370,851
2005 actual revenues above TABOR limit	6,841,751
2006 actual revenues above TABOR limit	6,198,790
2007 actual revenues above TABOR limit	7,208,222
2008 actual revenues above TABOR limit	1,719,794
2009 actual revenues above TABOR limit	472,394
2010 projected revenues above TABOR limit	-
2011 projected revenues above TABOR limit	-
2012 projected revenues above TABOR limit	-
Total	\$ 28,119,083

Projects:	Amount
Street Rehabilitation and Maintenance (2004 Budget)	975,180
Street Rehabilitation and Maintenance (2005 Budget)	2,917,800
Fairgrounds Renovation (2005 Budget)	100,000
Street Construction (2005 Budget)	620,226
In-house Street Construction Engineering (2005 Budget)	489,490
Street Construction (2006 Budget)	1,737,056
Street Rehabilitation and Maintenance (2006 Budget)	1,165,482
Fire Apparatus Replacement (2006 Budget)	263,250
Youth Sports Complex Operating Costs (2006 Budget)	384,000
Replace Street Paint Truck (2006 Budget)	240,000
Four New Firefighters and Volunteer Equipment (2006 Budget)	424,140
Four New Police Officers (2006 Budget)	365,730
Fairgrounds/Barnes Park Expansion (2006 Budget)	3,000,000
Winona Pool Bathhouse Renovation (2006 Budget)	112,500
Street Construction (2007 Budget)	1,737,056
Street Rehabilitation and Maintenance (2007 Budget)	1,374,670
Police Vehicle Upgrades (2007 Budget)	67,500
New Sign Service Truck (2007 Budget)	50,000
Replace 1986 Freightliner (2007 Budget)	105,000
Street Rehabilitation and Maintenance (2008 Budget)	1,449,305
Street Construction (2008 Budget)	1,436,402
Street Construction (2009 Budget)	2,598,710
Street Construction (2010 Budget)	1,595,890
Street Construction (2011 Budget)	749,780
Street Construction (2012 Budget)	788,720
Subtotal	\$ 24,747,887
Balance	\$ 3,371,196

Department Summaries



This section details revenues and operating expenditures for all departments, descriptions of each department with mission statements and goals, performance measurements, a summary of authorized positions, revenue attributable to the departments, and any significant changes in departmental budgets.

The department and division summaries provide historical cost information along with the current and recommended budget.

Department Summaries

Legislative (LEG) 6-1

The City of Loveland is a home rule, council-manager form of government. The City Council is a nine member policy-making board for the City of Loveland. The Council is led by the Mayor, who is elected for a two-year term by the community at large.

Executive & Legal (E&L) 7-1

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence. The Public Information Office is also within this Department.

Cultural Services (CS) 8-1

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events.

Development Services (DS) 9-1

The Development Services Department includes Planning, Building Inspections, Code Enforcement, Community Partnership Office, and Community and Strategic Planning (including Historic Preservation, Downtown Working Committee Support). The Department strives to enhance community livability by providing well-planned, sustainable, vital and safely built community environment through public involvement in the planning and development processes. The Community Partnership Office partners with several non-profit organizations in the community to deliver services to those in need through a grant administration process for awards of city money and Community Development Block Grant funding.

Economic Development (ED) 10-1

The Economic Development Department unifies all the primary economic development functions of the City of Loveland. These include primary employment attraction, retention and expansion; retail development and recruitment; small business development; creative sector development; tourism and visitor services; and downtown development. Departmental activities incorporate analysis and strategic planning; marketing; business assistance and liaison; and financial assistance and partnerships with business.

Finance (FIN) 11-1

The function of the Finance Department is to facilitate interaction between the City Council, City Manager, other City departments and the divisions within the Finance Department. This Department is responsible for all financial functions of the City, as well as many other support services, including Accounting and Purchasing, Budget, City Clerk, Revenue, Risk Management, and Utility Billing. Finance assists the public regarding utility bills, accounts payable, sales and use taxes and municipal bonds.

Fire & Rescue (F&R) 12-1

The Fire & Rescue Department is a combination department which utilizes both career and volunteer firefighters. Staff consists of career members and a maximum of 80 volunteer members. Beginning in 2012, staff and equipment will be assigned to the new Loveland Fire Rescue Authority, which is a joint effort between the City of Loveland and Loveland Rural Fire District. The budget for the Authority in 2012 can be found in the "Other" chapter beginning on page 20-1.

Human Resources (HR)..... 13-1

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; Employee Recognition Program; and the Community Volunteer Program.

Information Technology (IT) 14-1

The Information Technology Department is made up of four divisions: Administration, Application Services, Infrastructure Services, and Telecommunications. IT is responsible for the information systems, applications and technologies that provide communication with and for the City of Loveland government.

Loveland Public Library (LIB)..... 15-1

The Library offers a variety of services to the community through its printed and electronic media. A wide variety of programming for ages 1 to 101 is offered to build knowledge and enjoyment, including an outreach minivan for those that cannot come to the library facility. The media services personnel in the Library also manage Channel 16 broadcasting.

Parks & Recreation (P&R) 16-1

The Parks and Recreation Department manages city parks, golf courses, recreational trails, natural areas, the Loveland Chilson Recreation/Senior Center, Barnes Park Batting Cages, Winona Swimming Pool, Lake Loveland Swim Beach, and cemeteries.

Police (POL)..... 17-1

The Police Department provides an enhanced level of safety in Loveland, protects the rights guaranteed to all people by the constitution, and improves the quality of life of each citizen. The Police Department is a nationally accredited organization that strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations.

Public Works (PW) 18-1

The Public Works Department provides planning, design, construction and maintenance services for the general public and the City of Loveland's internal operations.

Water & Power (W&P) 19-1

The Water & Power Department delivers water, wastewater and electric power to the Loveland community 24 hours a day, seven days a week. The City purchases, stores, and treats water to ensure that each tap in the community can access clean water. The Wastewater Division ensures that the waste is collected and treated. The Power Division ensures access to reliable electric power. All of these services are delivered at the most competitive rates in the State.

Other (OTH)..... 20-1

The Other Section includes detail sheets on non-departmental expenditures that apply generally to the operations of the General Fund, including contributions to outside agencies that support the community. It also includes budgets for entities that are governed by separate boards. The City Council serves as either the entire board (Loveland Urban Renewal Authority, Special Improvement District, and General Improvement District) or is represented on the board (Airport, Loveland/Larimer Building Authority, Loveland Fire Rescue Authority).

Legislative



Front Row: Donna Rice, Mayor Cecil Gutierrez, Joan Shaffer. Back Row: Kent Solt, Mayor Pro Tem Larry Heckel, Hugh McKean, Carol Johnson, Cathleen McEwen, Daryle Klassen.

Loveland's Vision:

A vibrant community...
Surrounded by natural beauty...
Where you belong.

Legislative

The City Council is the legislative and policy-making body of the City government. The Mayor and the council members, working together as a single body, are entrusted with representing and interpreting the needs of Loveland citizens by balancing diverse public interests, establishing policies, and providing leadership and vision for the community. The Council appoints a City Manager to implement policies and manage the day-to-day operations of the Loveland municipal government. In addition, the Council appoints a City Attorney and a Municipal Judge. The Council also oversees the City's 21 citizen boards and commissions.

In elections, held the first Tuesday in November of odd-numbered years, voters select the Mayor and members of the City Council. The Council has a total of nine members. Each of four city wards elects two council members to serve staggered four-year terms. The Mayor, elected from the city at large, serves a two-year term. The Mayor Pro Tem is chosen by the affirmative vote of a majority of the entire Council. As compensation for their work on behalf of the citizens, council members are paid \$600 per month; the Mayor Pro Tem, \$800 per month; and the Mayor, \$1,000 per month.

Legislative Department Summary							
	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
CITY COUNCIL	\$106,423	\$125,880	\$125,880	\$126,200	0.3%	-	-
REVENUE							
GENERAL FUND SUBSIDY	106,423	125,880	125,880	126,200	0.3%		
Total Revenue	\$106,423	\$125,880	\$125,880	\$126,200	0.3%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	75,499	78,360	78,360	78,180	(0.2%)		
SUPPLIES	1,754	2,270	2,270	22,770	903.1%		
PURCHASED SERVICES	29,170	45,250	45,250	25,250	-		
Total Expense	\$106,423	\$125,880	\$125,880	\$126,200	0.3%		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (180) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 30,500 Increase in supplies for food transferred from the Non-Departmental Division for pre-meeting meals.
- (20,000) Decrease in purchased services for travel and meetings.
 - Core Changes
 - There are not core changes in this division.
 - Funded Supplements
 - There are no funded supplements in this division.
- (10,000) Financial Sustainability Reductions
 - (10,000) Reduction in supplies for food for pre-meeting meals.

320 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Executive & Legal



Executive & Legal

William Cahill has been the City Manager, the chief executive officer, at the City of Loveland since the end of 2010. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relations with many external organizations to achieve alignment with City Council priorities for the community and resources available.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence.

Executive & Legal Department Summary							
	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
CITY MANAGER	477,688	448,680	461,690	451,510	0.6%	2.75	2.75
CITY ATTORNEY	843,140	848,010	865,550	895,620	5.6%	6.75	6.75
MUNICIPAL COURT	339,144	351,820	361,060	369,480	5.0%	4.00	4.00
PUBLIC INFORMATION	144,043	145,220	146,970	147,870	1.8%	0.75	0.75
Total Expense	\$1,804,015	\$1,793,730	\$1,835,270	\$1,864,480	3.9%	14.25	14.25
REVENUE							
CHARGES FOR SERVICE	35,243	36,550	36,550	44,500	21.8%		
FINES	253,828	213,000	213,000	220,680	3.6%		
GENERAL FUND SUBSIDY	1,514,944	1,544,180	1,585,720	1,599,300	3.6%		
Total Revenue	\$1,804,015	\$1,793,730	\$1,835,270	\$1,864,480	3.9%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,667,422	1,623,880	1,663,420	1,691,060	4.1%		
SUPPLIES	12,530	25,400	27,400	23,050	(9.3%)		
PURCHASED SERVICES	124,063	144,450	144,450	150,370	4.1%		
Total Expense	\$1,804,015	\$1,793,730	\$1,835,270	\$1,864,480	3.9%		

City Manager

The City Manager is the chief executive officer of the City of Loveland. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relationships with many external organizations to achieve alignment with City Council priorities for the community. This alignment effort is communicated in the annual budget and the 10–Year Financial Plan.

All City staff report to the City Manager, except the Municipal Court and the City Attorney’s Office. It is the City Manager’s responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager’s Office encourages management and every employee to hold each other accountable for achieving excellence. A performance measurement system has been established to create a means of communication that will align expectations for service delivery and the actual service delivery using resources available. The elements of this system serve as a tool to assess the efficiency and effectiveness of resource allocation.

Many outside organizations help to shape the community and set the path for the future. The City Manager is responsible for coordinating relationships with:

- other agencies, such as federal, state, county and other municipalities;
- other non-profit organizations;
- the City of Loveland’s boards and commissions; and
- Businesses and other private agencies.

It is critical to manage those relationships in a way that the citizens receive the most benefit today and in the future. These relationships pave the way to an efficient, results oriented government, which partners with all segments of the community to face the challenges of the future.

ACTIVITY		DEPARTMENT		
City Manager		Executive & Legal		
EXPENSE BY		'11 Adopted	'11 Revised	
DIVISION/Program	'10 Actual	Budget	Budget as of June	'12 Budget
CITY MANAGER	\$477,688	\$448,680	\$461,690	\$451,510
REVENUE				
GENERAL FUND SUBSIDY	477,688	448,680	461,690	451,510
Total Revenue	\$477,688	\$448,680	\$461,690	\$451,510
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	461,854	424,160	435,170	430,440
SUPPLIES	1,405	5,400	7,400	3,650
PURCHASED SERVICES	14,429	19,120	19,120	17,420
Total Expense	\$477,688	\$448,680	\$461,690	\$451,510
FTE	2.75	2.75	2.75	2.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 1,600 Increase in personnel services for temporary salaries for administrative vacation coverage.
- (2,850) Decrease in personnel services for insurance benefits based on employee plan selection.
- (790) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 2,680 Increase in personnel services for the allocated costs of unemployment insurance.
- (2,000) Decrease in supplies for computer software and other supplies based on historical experience.
- (1,500) Decrease in purchased services for travel based on anticipated costs.

5,690 Core Changes

- 5,640 Personnel Services
- 250 Supplies
- (200) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

2,830 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

City Attorney

The Loveland Home Rule Charter sets out the duties of the City Attorney as follows: “The City Attorney shall serve as the chief legal adviser for the City, shall advise the Council and other City officials in matters relating to their official powers and duties, and shall perform such other duties as may be designated by Council.”

The Loveland Municipal Code also requires the City Attorney to appear for the City in all actions or suits in which the City is a party and s/he is authorized to make any and all affidavits or instruments in writing for the proper conduct in any suit in which, in her/his opinion, the City’s interests so require. The City Attorney must attend all meetings of the Council and draft all ordinances, contracts and other instruments when requested by the Council to do so. The City Attorney may appoint assistants as necessary and as authorized in the budget to serve under the direction and control of the City Attorney.

The City Attorney’s Office handles all prosecution in the Loveland Municipal Court. When matters are appealed from the Loveland Municipal Court to the District Court, this office handles the appeals. A vital part of handling Municipal Court matters is consultation with defendants in Municipal Court on their particular cases, which includes an education effort about law enforcement in general.

The City Attorney’s Office handles most legal matters for the City. Occasionally, certain areas that require specialized expertise are handled by outside counsel. When lawsuits are filed against the City on matters for which the City has liability insurance coverage, the insurance company retains an attorney to represent the City at the insurance company’s expense. In these matters, the City Attorney assists the attorney retained by the insurance company with the defense of the lawsuits.

The City Attorney’s Office consults regularly with the City Manager’s Office and all other City departments regarding various matters which have legal implications for the City.

ACTIVITY			DEPARTMENT	
City Attorney			Executive & Legal	
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
CITY ATTORNEY	\$843,140	\$848,010	\$865,550	\$895,620
REVENUE				
GENERAL FUND SUBSIDY	843,140	848,010	865,550	895,620
Total Revenue	\$843,140	\$848,010	\$865,550	\$895,620
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	801,850	804,780	822,320	848,430
SUPPLIES	3,127	3,650	3,650	3,550
PURCHASED SERVICES	38,163	39,580	39,580	43,640
Total Expense	\$843,140	\$848,010	\$865,550	\$895,620
FTE	6.75	6.75	6.75	6.80

CHANGES COMPARED TO PRIOR YEAR ADOPTED

13,000	Increase in personnel services for temporary salaries for administrative vacation coverage.
(1,450)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
9,340	Increase in personnel services for insurance benefits based on employee plan selection.
2,990	Increase in personnel services for the allocated costs of unemployment insurance.
3,960	Increase in personnel services for increased Prosecutor hours to increase the efficiency of processing Municipal Court cases.
640	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
3,320	Increase in purchased services for Westlaw subscription costs.

15,810 Core Changes

15,810	Personnel Services
(100)	Supplies
100	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

47,610 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Municipal Court

The Municipal Court's authority and responsibility is established by the Home Rule Charter and State Law. It functions to adjudicate and process Municipal Code and Charter violations.

The Court will process approximately 12,000 – 13,000 cases in 2012 with the following attendant responsibilities: maintain Traffic Violations Bureau for “decriminalized” traffic infractions; formal arraignment on all other charges with advisement of legal rights and procedures; provision of a trial by judge or jury for disputed violations; sentencing of convicted violators; keep records and report convictions as required; maintain administrative record keeping; issue and account for warrants for the arrest of non-compliant offenders; collect fines and costs; and set minimum fines and costs except as otherwise established by local or State law.

ACTIVITY		DEPARTMENT		
Municipal Court		Executive & Legal		
EXPENSE BY				
DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
MUNICIPAL COURT	\$339,144	\$351,820	\$361,060	\$369,480
REVENUE				
CHARGES FOR SERVICE	35,243	36,550	36,550	44,500
FINES	253,828	213,000	213,000	220,680
GENERAL FUND SUBSIDY	50,073	102,270	111,510	104,300
Total Revenue	\$339,144	\$351,820	\$361,060	\$369,480
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	310,217	314,610	323,850	329,270
SUPPLIES	7,111	12,100	12,100	11,600
PURCHASED SERVICES	21,816	25,110	25,110	28,610
Total Expense	\$339,144	\$351,820	\$361,060	\$369,480
FTE	3.75	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 1,910 Increase in personnel services for temporary salaries for vacation coverage of the Judge by the Associate Judge.
- 3,000 Increase in personnel services for insurance benefits based on employee plan selection.
- 2,470 Increase in personnel services for the allocated costs of unemployment insurance.
- (480) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 3,500 Increase in purchases services for credit card fees due to an accounting change showing these costs as an expense rather than a reduction to revenue.

7,760 Core Changes

7,760 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(500) Financial Sustainability Reductions

- (500) Reduction in food expense as part of the employee suggestion program.

17,660 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Public Information

The Public Information Division provides the community and employees with accurate and timely information related to issues and activities of City government in a manner that facilitates participation.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Engage, empower, inform and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process (GP 18)				
Provide information to the Loveland community and beyond about City government programs, services, facilities and events.	# of <i>City Update</i> newsletters.	12	12	12
	# of "Loveland's Talking" TV shows.	11	11	11
	# of web site updates/additions.	100+	100+	50
	# of RH Dateline: Loveland pages.	9	9	6
	# of tabletop displays.	6	6	6
	# of video presentations/online uploads.	6	6	10
	# of news releases, brochures.	30+	30+	30+
Provide effective information from the audience perspective.	% of survey respondents indicating they are " <i>well informed about City services.</i> "	75 %	75%	75%

ACTIVITY	DEPARTMENT
Public Information	Executive & Legal

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
PUBLIC INFORMATION	\$144,043	\$145,220	\$146,970	\$147,870
REVENUE				
GENERAL FUND SUBSIDY	\$144,043	\$145,220	\$146,970	\$147,870
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	93,501	80,330	82,080	82,920
SUPPLIES	887	4,250	4,250	4,250
PURCHASED SERVICES	49,655	60,640	60,640	60,700
Total Expense	\$144,043	\$145,220	\$146,970	\$147,870
FTE	0.80	0.75	0.75	0.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (150) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 1,060 Increase in personnel services for insurance benefits based on employee plan selection.
- 100 Increase in personnel services for the allocated costs of unemployment insurance.
- 60 Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.

1,810 Core Changes

1,750 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(170) Financial Sustainability Reductions

- (170) Reduction in FICA amount as part of the employee suggestion program.

2,880 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Cultural Services



Cultural Services

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events. The Department includes the Loveland Museum/Gallery, the Rialto Theater and the Art in Public Places Program. The Museum/Gallery serves as a regional cultural center by collecting Loveland's history and by presenting art and history exhibits and events. The historic Rialto Theater presents live theater, dance, concerts, films, lectures and children's programs. The Art in Public Places Program commissions work for public spaces and buildings and cares for the 300+ interior and exterior pieces in the City's collection.

Three citizen advisory boards, the Youth Advisory Commission, the Cultural Services Board and the Visual Arts Commission, assist the Department.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Provide High Quality Cultural Opportunities (GP 7 & 18)				
Provide community-wide cultural events.	Attendance at summer outdoor concert events.	12,500	12,500	10,500
	Attendance at community-wide events.	7,500	7,500	8,000
Institute a docent program at the Museum/Gallery.	# of volunteers trained as docents.	25	20	35
Preserve Loveland's History (GP 4)				
Collect artifacts representing Loveland's history.	# of users for outreach trunks.	1,625	1,600	1,600
Offer Lone Tree School summer programs.	# of participants.	90	90	100
Integrate Art Into Everyday Lives of Lovelanders (GP 14b)				
Partner with the Thompson R2J School District.	Participation in residency programs.	3,300	3,200	2,500
Provide high-quality cultural opportunities at Museum/Gallery.	Attendance at Museum.	40,000	41,000	41,000
Provide high-quality cultural opportunities at Rialto Theater.	Attendance at Rialto Theater.	46,000	43,000	50,000
Enhance the City with public art.	# of pieces of art in public spaces.	356	365	387
Further Develop Loveland's Identity As An Art Community (GP 18)				
Offer tours of the Museum/Gallery and Rialto Theater to visitors and residents.	# of participants in tours.	734	680	980
Promote Art in Public Places.	# of promotional materials distributed.	22,000	25,000	30,000
Providing Funding Stream to Meet City Council Sustainability Goals				
Increase financial sustainability of Cultural Facilities: Loveland Museum/Gallery, Lone Tree Schoolhouse and Rialto Theater.	Increase in memberships.	NA	NA	10%
	Increase in sponsorships.			5%
	Increase in donations.			5%
Increase number of Museum/Gallery and Lone Tree Schoolhouse Rentals.	# of Non-profit Rentals.	65	70	50
	# of For-Profit Rentals.	32	25	30
	# of Private Rentals.	57	40	40
	# of Complimentary Rentals.	6	5	5
Increase number of Rialto Theater Rentals.	# of Non-profit Rentals.	79	65	100
	# of For-Profit Rentals.	44	46	60
	# of Private Rentals.	3	0	10
	# of Complimentary Rentals.	21	18	25
Client customer satisfaction survey of services at 90% or better.	# of class/workshop participants rating their experience as Very Good or Higher.	NA	NA	90%
Client customer satisfaction survey of services at 90% or better.	# of facility rental user surveys rating the facilities as Very Good or Higher.	NA	NA	90%

Cultural Services Department Structure

General Fund Activities

Dept	Description	Division	Description	Program(s)	Description
52	Cultural Services	720	Museum Administration	0000	General Operations
		721	Museum/Gallery	0000	General Operations
				8000	Special Events
				8001	Youth Classes
				8002	Adult Classes
				8003	History Exhibits
				8004	Art Exhibits
				8005	Sponsored Activities
				8006	Program/Workshops
				8007	Collections
				8000	Special Events
		730	Rialto	0000	General Operations
		740	Art in Public Places	0000	General Operations

Cultural Services Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
MUSEUM/GALLERY	798,678	787,780	825,700	695,110	(11.8%)	7.71	6.64
RIALTO THEATER	335,257	366,110	371,800	476,700	30.2%	3.50	4.24
Total General Fund	\$1,133,935	\$1,153,890	\$1,197,500	\$1,171,810	1.6%	11.21	10.88
Special Revenue Fund							
ART IN PUBLIC PLACES	283,940	553,680	607,720	531,350	(4.0%)	0.79	1.12
Total Special Revenue	\$283,940	\$553,680	\$607,720	\$531,350	(4.0%)	0.79	1.12
Total Expense	\$1,417,875	\$1,707,570	\$1,805,220	\$1,703,160	(0.3%)	12.00	12.00
REVENUE							
MUSEUM/GALLERY	83,449	39,700	39,700	46,700	17.6%		
RIALTO THEATER	132,869	166,680	167,680	274,250	64.5%		
GENERAL FUND SUBSIDY	917,617	947,510	990,120	850,860	(10.2%)		
Total General Fund	\$1,133,935	\$1,153,890	\$1,197,500	\$1,171,810	1.6%		
Special Revenue Fund							
ART IN PUBLIC PLACES	207,463	245,060	245,060	247,960	1.2%		
Total Special Revenue	\$207,463	\$245,060	\$245,060	\$247,960	1.2%		
Total Revenue	\$1,341,398	\$1,398,950	\$1,442,560	\$1,419,770	1.5%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	893,447	914,440	933,990	960,570	5.0%		
SUPPLIES	102,815	109,080	119,080	115,580	6.0%		
PURCHASED SERVICES	314,593	298,050	313,310	302,730	1.6%		
CAPITAL	107,020	386,000	438,840	324,280	(16.0%)		
Total Expense	\$1,417,875	\$1,707,570	\$1,805,220	\$1,703,160	(0.3%)		

Museum / Gallery

The mission of the Museum/Gallery is to promote and enrich quality of life by providing diverse cultural experiences through history, artistic expression and community celebration.

ACTIVITY		DEPARTMENT		
Museum/Gallery		Cultural Services		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
MUSEUM/GALLERY	\$798,678	\$787,780	\$825,700	\$695,110
REVENUE				
DONATIONS	49,129	9,400	9,400	9,400
GALLERY SALES	8,282	1,000	1,000	300
MUSEUM STORE SALES	9,164	10,000	10,000	10,000
ADMISSION SALES	-	-	-	10,000
PROGRAMS	16,799	20,000	20,000	17,000
OTHER	75	-	-	-
GENERAL FUND SUBSIDY	715,229	747,380	785,300	648,410
Total Revenue	\$798,678	\$787,780	\$825,700	\$695,110
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	618,696	623,150	636,810	530,130
SUPPLIES	79,582	86,310	98,810	83,060
PURCHASED SERVICES	100,400	71,320	83,080	81,920
CAPITAL	-	7,000	7,000	-
Total Expense	\$798,678	\$787,780	\$825,700	\$695,110
FTE	7.90	7.90	7.90	6.64

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (101,590) Decrease in personnel services for the reallocation of 1.07 FTEs to the Museum Division and the Art in Public Places Fund.
- (390) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 690 Increase in personnel services for the allocated costs of unemployment insurance.
- 13,340 Increase in personnel services for insurance benefits based on employee plan selection.
- 17,500 Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
- (7,000) Decrease in capital due to equipment replacement schedule.
- 10,580 Increase in personnel services for increase in part-time/seasonal workers.

- (17,140) Core Changes
 - (8,250) Personnel Services
 - (2,050) Supplies
 - (6,840) Purchased Services

- Funded Supplements
 - There are no funded supplements in this division.

- (8,660) Financial Sustainability Reductions
 - (700) Reduction in supplies in food expense as part of the employee suggestion program.
 - (960) Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.
 - (4,000) Reduction in artist fees for the financial sustainability strategy.
 - (3,000) Reduction in purchased services in marketing as part of the financial sustainability strategy.

(92,670) Total Change

OTHER INFORMATION

- 39,310 Unfunded Supplements
 - 17,910 Increase in personnel services, supplies, and purchased services to support a possible move of museum collection items from storage.
 - 21,400 Increase in capital for additional museum security equipment.

- Equipment Replacement
 - No equipment is scheduled for replacement in this division.

- Capital Projects
 - There are no capital projects associated with this division.

Rialto Theater

Since the renovation and reopening in February 1996, the historic theater has become a popular venue for theater, dance, concerts, movies, lectures, and children's programming. Rental use of the theater continues to grow as well, and several community performing arts groups have adopted the Rialto as their home theater.

ACTIVITY		DEPARTMENT		
Rialto Theater		Cultural Services		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
RIALTO THEATER	\$335,257	\$366,110	\$371,800	\$476,700
REVENUE				
TICKET SALES	34,863	48,500	48,500	80,200
RESTORATION FEE	23,298	23,000	23,000	27,600
RENTAL	42,227	41,000	41,000	78,000
CONCESSIONS	23,792	24,200	24,200	26,200
DONATIONS	2,000	13,480	14,480	22,250
OTHER	6,688	16,500	8,000	40,000
GENERAL FUND SUBSIDY	202,388	199,430	212,620	202,450
Total Revenue	\$335,257	\$366,110	\$371,800	\$476,700
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	224,730	232,710	237,400	323,670
SUPPLIES	18,051	17,370	17,370	24,470
PURCHASED SERVICES	92,476	95,030	96,030	92,960
CAPITAL	-	21,000	21,000	35,600
Total Expense	\$335,257	\$366,110	\$371,800	\$476,700
FTE	3.50	3.50	3.50	4.24

CHANGES COMPARED TO PRIOR YEAR ADOPTED

67,200	Increase in personnel services for the reallocation of 0.74 of an FTE from the Museum Division.
(1,000)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
240	Increase in personnel services for the allocated costs of unemployment insurance.
(1,740)	Decrease in personnel services for insurance benefits based on employee plan selection.
350	Increase in supplies for software upgrades and licensing.
500	Increase in supplies for food for resale in concessions.
(200)	Decrease in supplies for books and periodicals.
(1,000)	Decrease in capital due to equipment replacement schedule.
4,020	<u>Core Changes</u>
4,190	Personnel Services
(170)	Purchased Services
47,150	<u>Funded Supplements</u>
47,150	Increase in personnel services, supplies, and capital for operation of the Rialto Bridge.
(4,930)	<u>Financial Sustainability Reductions</u>
(430)	Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.
(500)	Reduction in office supplies as part of the financial sustainability strategy.
(4,000)	Reduction in purchased services for artist fees as part of the financial sustainability strategy.

110,590 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Art in Public Places

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art.

ACTIVITY				DEPARTMENT
Art in Public Places				Cultural Services
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
SPECIAL REVENUE FUND				
ART IN PUBLIC PLACES	\$283,940	\$553,680	\$607,720	\$531,350
REVENUE				
1% FOR THE ARTS	-	235,660	235,660	176,140
INTEREST	6,237	9,400	9,400	9,400
TRANSFERS	198,696	-	-	59,520
OTHER	2,530	-	-	2,900
Total Revenue	\$207,463	\$245,060	\$245,060	\$247,960
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	50,021	58,580	59,780	106,770
SUPPLIES	5,182	5,400	2,900	8,050
PURCHASED SERVICES	121,717	131,700	134,200	127,850
CAPITAL	107,020	358,000	410,840	288,680
Total Expense	\$283,940	\$553,680	\$607,720	\$531,350
FTE	0.90	0.85	0.85	1.19

CHANGES COMPARED TO PRIOR YEAR ADOPTED

43,720	Increase in personnel services for the reallocation of 0.33 of an FTE from the Museum Division.
3,360	Increase in personnel services for insurance benefits based on employee plan selection.
2,050	Increase in supplies for food.
(2,800)	Decrease in purchased services related to the installation of art.
(59,320)	Decrease in capital for art commissions and construction related to the Capital Program.
(10,000)	Decrease in capital for art purchases.

770 Core Changes

1,220	Personnel Services.
600	Supplies
(1,050)	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(110) Financial Sustainability Reductions

- (110) Decrease in personnel services based on FICA calculation from employee suggestions for financial sustainability.

(22,330) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Development Services



Development Services

The Development Services Department enhances community livability by: providing a well-planned, sustainable, vital, and safe built community environment; protecting the heritage and natural beauty of the region; facilitating development, urban renewal and historic preservation; promoting attractive and diverse neighborhoods that provide a full range of housing opportunities; facilitating the development of properly located commercial, industrial, and institutional uses; while encouraging organizational transparency and public involvement in the planning and development process.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Foster attractive development. (GP 1)				
Include standards and guidelines in development codes to implement the Community Design Element of the Comprehensive Plan.	# of amendments to development codes incorporating community design standards developed and presented to City Council.	6	6	4
Ensure that development applications and building permits comply with the community design related standards and guidelines.	% of development applications and building permits that comply with design related standards and guidelines.	95%	98%	98%
Encourage the development of a full range of housing types and a mix of housing densities throughout the City. (GP 2)				
Inform developers of the incentives available for the development of affordable housing units.	# of senior and affordable housing units included in approved development projects.	64	0	60
	Annual # of housing units for which building permits are issued as senior and affordable housing.	46	50	40
Ensure that developers understand the housing needs within the Loveland community and include in development applications an appropriate mix of housing types and densities.	Annual # of housing units, other than single family detached for which building permits are issued.	619	130	130
Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal and/or more detailed planning analysis. (GP 3)				
Identify geographic areas in which there is a need for the development of special strategies and policies (special area plans) to promote redevelopment and urban renewal.	# of special area plans developed and presented to Council for adoption.	3	0	1
Remove regulatory barriers that make infill and building reuse difficult.	# of amendments to development codes eliminating unnecessary regulations that make infill and building reuse difficult.	2	4	2
Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage. (GP 4)				
Program implemented to communicate to property owners the value and benefits of designating historic properties on state, local or national registers.	# of properties designated to the national, state or local historic registers as landmarks or part of a historic district.	20	4	5
Financial incentives are communicated and utilized by property owners for preservation / rehabilitation of historic properties.	# of historic buildings rehabilitated using tax credits, State Historic Fund grants, or City of Loveland funding sources.	5	7	4

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Protect regional lands within the Loveland GMA (GP 5)				
Standards consistent with Comprehensive Plan policies are in place to protect environmentally sensitive areas.	% of development projects that comply with such standards.	100%	100%	100%
Standards, consistent with Comprehensive Plan policies, are in place to identify and protect important views and watersheds.	% of development projects complying with such standards.	100%	100%	100%
Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry. (GP 9)				
Development review process ensures the protection of public health, safety and order.	% of development plans that meet standards relative to public health, safety and order.	100%	100%	100%
Building permit review process ensures the protection of public health, safety and order.	% of buildings and structures that comply with International Building Code Series.	100%	100%	100%
	# of building inspections per FTE building inspector.	26.7	25.0	25.0
	% of citizen's complaints responded to within 24 hours.	100%	100%	100%
	% of citizen's complaints resolved without issuance of citation.	100%	100%	100%
Development application and building permit review processes promote resource conservation and establishment of a convenient land use pattern.	% of development projects that comply with standards for the protection of environmentally sensitive areas.	100%	100%	100%
	% of building permit plans that comply with Energy Conservation Code.	100%	100%	100%
	# of development projects that utilize new water efficient landscape/irrigation standards.	2	3	2
Encourage a pattern of compact and contiguous development. (GP 12)				
The development review process ensures compliance with Adequate Community Facilities standards.	% of development projects that comply with Adequate Community Facilities standards.	100%	100%	100%
Development projects are presented to decision makers that establish a pattern of compact development.	% of development projects that achieve greater than 75% of the maximum densities permit under the Comprehensive Plan.	75%	0%	50%
Promote the adequate provision of employment opportunities. (GP 13)				
Development projects strategic for sustaining Loveland's economic health are identified and given priority in the development review and building permit.	# of projects identified as strategic for sustaining Loveland's economic health and processed through the City's expedited review process.	6	4	4

Development Services Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program</i>	<i>Description</i>
19	Development Services	190	Development Services	0000	General Operations
		191	Current Planning	0000	General Operations
		192	Building Services	0000	General Operations
		193	Community & Strategic Planning	0000	General Operations
		195	Community Partnership	0000	General Operations
		196	Development Review	0000	General Operations

Community Development Block Grant Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program</i>	<i>Description</i>
19	Development Services	195	Community Partnership	0000	General Operations
				1475	65% Capital
				1476	15% Public Service
				1478	20% Admin
				1753	Stimulus Projects

Development Services Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
DEVELOPMENT SERVICES	388,755	313,440	316,620	342,490	9.3%	2.50	3.00
BLDG SVC & CODE ENF.	887,006	761,350	777,610	803,030	5.5%	9.00	9.00
COMM & STRAT PLANNING	605,974	332,920	1,000,530	245,670	(26.2%)	3.50	2.50
COMMUNITY PARTNERSHIP	637,434	550,450	767,690	536,380	(2.6%)	2.00	2.00
CURRENT PLANNING	667,163	731,710	743,980	709,740	(3.0%)	8.75	8.75
Total General Fund	\$3,186,332	\$2,689,870	\$3,606,430	\$2,637,310	(2.0%)	25.75	25.25
Special Revenue Fund							
COMM DEV BLOCK GRANT	224,222	329,840	655,440	\$275,000	(16.6%)		
Total Special Rev Fund	\$224,222	\$329,840	\$655,440	\$275,000	(16.6%)		
Total Expense	\$3,410,554	\$3,019,710	\$4,261,870	\$2,912,310	(3.6%)		
REVENUE							
General Fund							
BLDG SVC & CODE ENF.	1,338,238	791,400	791,400	890,780	12.6%		
COMM & STRAT PLANNING	154,722	-	170,560	-	-		
COMMUNITY PARTNERSHIP	111,356	-	52,740	-	-		
CURRENT PLANNING	25,752	29,000	29,000	44,000	51.7%		
GENERAL FUND SUBSIDY	1,556,264	1,869,470	2,562,730	1,702,530	(8.9%)		
Total General Fund	\$3,186,332	\$2,689,870	\$3,606,430	\$2,637,310	(2.0%)		
Special Revenue Fund							
COMM DEV BLOCK GRANT	\$224,222	\$329,840	\$655,440	\$275,000	(16.6%)		
Total Revenue	\$3,410,554	\$3,019,710	\$4,261,870	\$2,912,310	(3.6%)		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	2,051,964	2,086,700	2,135,640	2,054,010	(1.6%)		
SUPPLIES	28,580	35,160	35,160	34,080	(3.1%)		
PURCHASED SERVICES	1,330,010	897,850	2,091,070	824,220	(8.2%)		
Total Expense	\$3,410,554	\$3,019,710	\$4,261,870	\$2,912,310	(3.6%)		

Development Services

The Development Services Program, through the Department Director, provides leadership and management, determines staffing and budgetary needs, and establishes program guidelines for the Department.

ACTIVITY		DEPARTMENT		
Development Services		Development Services		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
DEVELOPMENT SERVICES	\$388,755	\$313,440	\$316,620	\$342,490
REVENUE				
GENERAL FUND SUBSIDY	\$388,755	\$313,440	\$316,620	\$342,490
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	289,301	297,150	303,030	328,760
SUPPLIES	3,701	4,150	4,150	4,050
PURCHASED SERVICES	95,753	12,140	9,440	9,680
Total Expense	\$388,755	\$313,440	\$316,620	\$342,490
FTE	2.50	2.50	2.50	3.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,110)	Decrease in personnel services for insurance benefits based on employee plan selection.
4,370	Increase in personnel services for allocated unemployment costs.
(540)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
240	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
3,850	<u>Core Changes</u>
3,850	Personnel Services
30,980	<u>Funded Supplements</u>
30,980	Increase in personnel services to increase the Department's Business Services Coordinator position from 0.5 of an FTE to 1.0 FTE.
(5,740)	<u>Financial Sustainability Reductions</u>
(2,940)	Decrease in budgeted FICA amount as part of the employee suggestion program.
(100)	Decrease in supplies for food as part of the employee suggestion program.
(2,700)	Decrease in purchased services for travel, meetings, and schooling expenses as part of the financial sustainability strategy.
29,050	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Building Services & Code Enforcement

Building Services & Code Enforcement establishes and administers the International Building Codes to safeguard public health, safety and general welfare by ensuring adequacy of structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to firefighters and emergent responders during emergency operations. Working in a multifaceted permitting process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, and provides staff support to the Construction Advisory Board (CAB) and City Council.

ACTIVITY		DEPARTMENT		
Building Services & Code Enforcement		Development Services		
EXPENSE BY				
DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
BUILDING SVC & CODE ENFORCE	\$887,006	\$761,350	\$777,610	\$803,030
REVENUE				
LICENSES & PERMITS	1,328,242	779,400	779,400	880,780
CHARGES FOR SERVICE	9,996	12,000	12,000	10,000
GENERAL FUND SUBSIDY	(451,232)	(30,050)	(13,790)	(87,750)
Total Revenue	\$887,006	\$761,350	\$777,610	\$803,030
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	692,808	678,710	691,970	710,560
SUPPLIES	10,005	13,270	13,270	12,970
PURCHASED SERVICES	184,193	69,370	72,370	79,500
Total Expense	\$887,006	\$761,350	\$777,610	\$803,030
FTE	9.00	9.00	9.00	9.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,890)	Decrease in personnel services for insurance benefits based on employee plan selection.
(330)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
510	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
1,850	Increase in purchased services for projected costs of vehicle maintenance and fuel.
(1,230)	Decrease in purchased services costs for amortization of vehicle replacements.
10,000	Increase in purchased services for professional services reallocated from the Current Planning Division to support contract building inspection.
16,310	<u>Core Changes</u>
16,310	Personnel Services
18,750	<u>Funded Supplements</u>
18,750	Increase in personnel services for temporary salaries for management of Code Enforcement's weed control program.
(2,290)	<u>Financial Sustainability Reductions</u>
(3,360)	Decrease in budgeted FICA amount as part of the employee suggestion program.
(300)	Decrease in supplies for food as part of the financial sustainability strategy.
(1,000)	Decrease in purchased services for printing as part of the financial sustainability strategy.
41,680	Total Change

OTHER INFORMATION

- | | |
|--------|---|
| 16,000 | <u>Unfunded Supplements</u> |
| 16,000 | Increase in personnel services for part-time help scanning and organizing development review and building applications. |
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
 - Capital Projects
 - There are no capital projects associated with this division.

Community & Strategic Planning

The Community & Strategic Planning Program manages a proactive community-wide planning program, which defines long-term strategies for maintaining and enhancing the quality of life in Loveland. The Community Vision is accomplished through the development of key planning documents and various City programs in collaboration with citizens, elected officials, and other City departments. Staff participates in regional planning projects involving multi-jurisdictions in northern Colorado to identify opportunities to jointly address land use and growth issues on a regional scale. The Program's goal is to provide the Community with services that balance existing resources with the public interest, encouraging quality planning for Loveland's future.

ACTIVITY		DEPARTMENT		
Community & Strategic Planning		Development Services		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
COMM & STRAT PLANNING	\$605,974	\$332,920	\$1,000,530	\$245,670
REVENUE				
INTERGOVERNMENTAL	129,003	-	128,260	-
OTHER	25,719	-	42,300	-
GENERAL FUND SUBSIDY	451,252	332,920	829,970	245,670
Total Revenue	\$605,974	\$332,920	\$1,000,530	\$245,670
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	298,452	309,550	318,080	222,020
SUPPLIES	2,780	1,350	3,250	3,210
PURCHASED SERVICES	304,742	22,020	679,200	20,440
Total Expense	\$605,974	\$332,920	\$1,000,530	\$245,670
FTE	3.50	3.50	3.50	2.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (88,660) Decrease in personnel services and purchased services due to reallocation of 1.0 FTE to the Economic Development Department.
- 470 Increase in personnel services for insurance benefits based on employee plan selection.
- (440) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 320 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

1,660 Core Changes

1,660 Personnel Services

- **Funded Supplements**

- There are no funded supplements in this division.

(600) Financial Sustainability Reductions

(560) Decrease in budgeted FICA amount as part of the employee suggestion program.

(40) Decrease in supplies for food as part of the financial sustainability strategy.

(87,250) Total Change

OTHER INFORMATION

- **Unfunded Supplements**

- There are no unfunded supplements in this division.

- **Equipment Replacement**

- No equipment is scheduled for replacement in this division.

- **Capital Projects**

- There are no capital projects associated with this division.

Community Partnership Office

The City of Loveland provides funds for human service needs in the community through the Human Services Grant and the Community Development Block Grant programs. The Human Services Commission prepares an annual recommendation for allocation of the grant funds for City Council. The grant funds are allocated to a variety of non-profit human service agencies in Loveland that meet the annual goals set by the Human Services Commission.

The City receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development. Congress limits these funds to be used primarily to address the needs of low and moderate income persons, to eliminate slum and blight, and meet urgent community needs. Each year, the Human Services Commission advises City Council on the allocation of funds for projects that meet goals established in the 5-Year Consolidated Plan that guides the way the City expends CDBG dollars. For the past several years, City Council has used the majority of CDBG funds to meet affordable housing and homeless needs in the community.

The Community Partnership Office administers the City's affordable housing policies by tracking affordable housing development and working on policy development with the Affordable Housing Commission.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Community is informed about grant programs and processes.	# agencies applying for grant programs.	38	38	40
	# of new inquiries per year.	2	4	3
Community is aware of city's support of affordable housing.	# of affordable community housing units.	1,011	1,293	1,400
	# of persons on housing waiting list.	1,950	2,000	2,050
Utilize grant funds to address the 5-Year Consolidated Plan goals: <ul style="list-style-type: none"> o Provide services to homeless persons through shelter, case management and permanent housing; o Create and maintain housing opportunities for low income households; o Provide services that provide tools for self-sufficiency. 	# of homeless families assisted annually through CDBG-funded programs.	141	174	190
	# of housing units created, purchased or rehabilitated annually through CDBG-funded projects.	225	227	220
	# of households with low income assisted with tools for self-sufficiency through CDBG-funded programs.	177	405	375
Fiscal Responsibility (GP 2)				
Compliance with federal regulations to maximize revenue.	# of areas for improved by HUD.	0	0	0
Grant funds are spent in a timely and effective manner.	% of grant recipients performing in an untimely manner.	2%	10%	3%
	\$ leveraged with grant funds with CDBG.	\$2.57 mil	\$2.40 mil	\$2.50 mil
	\$ leveraged with grant funds with CPO.	\$25.66 mil	\$21.00 mil	\$22.00 mil
Operational Efficiency (GP 11f & 17)				
Grant process is carried out efficiently and effectively to maximize productivity and community impact.	Cost per application.	\$200	\$210	\$145
Sustainable Results (GP 17)				
Loveland citizens have access to human services and housing.	% of population living at self-sufficiency.	67%	65%	62%
	# of homeless in community.	775	775	775
	# of persons accessing services.	15,000	15,000	15,000
Full range of housing types to meet needs of all socio-economic groups.	# of new housing that is affordable.	21	50	35
Superior Customer Service (GP 16 & 18)				
Grant applicants and commissioners are satisfied with process and management.	% of survey respondents "very satisfied" on agency survey.	98%	92%	96%

ACTIVITY	DEPARTMENT			
Community Partnership/CDBG	Development Services			

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
COMMUNITY PARTNERSHIP	\$637,434	\$550,450	\$767,690	\$536,380
Special Revenue Fund				
COMM DEV BLOCK GRANT				
General Operations	224,222	329,840	655,440	275,000
Total Special Revenue Fund	\$224,222	\$329,840	\$655,440	\$275,000
Total Expense	\$861,656	\$880,290	\$1,423,130	\$811,380
REVENUE				
General Fund				
INTERGOVERNMENTAL	111,356	-	52,740	-
GENERAL FUND SUBSIDY	526,078	550,450	714,950	536,380
Total General Fund	\$637,434	\$550,450	\$767,690	\$536,380
Special Revenue Fund				
INTERGOVERNMENTAL	\$224,222	\$329,840	\$655,440	\$275,000
Total Revenue	\$861,656	\$880,290	\$1,423,130	\$811,380
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	153,092	148,410	148,410	129,950
SUPPLIES	7,423	5,740	5,740	5,350
PURCHASED SERVICES	701,141	726,140	1,268,980	676,080
Total Expense	\$861,656	\$880,290	\$1,423,130	\$811,380
FTE	1.20	2.00	2.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (2,730) Decrease in personnel services for insurance benefits based on employee plan selection.
- (790) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 120 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(13,710) Core Changes

(13,710) Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(2,230) Financial Sustainability Reductions

(1,230) Reduction in budgeted FICA amount as part of the employee suggestion program.

(1,000) Reduction in supplies for food as part of the financial sustainability strategy.

(19,340) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Current Planning

The Current Planning Program coordinates the City's development review process. In facilitating this multifaceted process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, ensures outreach to interested citizens, and provides staff support to the Planning Commission and City Council. In sum, the Current Planning Program is responsible for managing procedures that implement City Council ordinances, policies and visions relating to land development.

ACTIVITY		DEPARTMENT		
Current Planning		Development Services		
EXPENSE BY				
DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
CURRENT PLANNING	\$667,163	\$731,710	\$743,980	\$709,740
REVENUE				
CHARGES FOR SERVICE	25,752	29,000	29,000	44,000
GENERAL FUND SUBSIDY	641,411	702,710	714,980	665,740
Total Revenue	\$667,163	\$731,710	\$743,980	\$709,740
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	633,630	652,880	674,150	662,720
SUPPLIES	4,672	8,750	8,750	8,500
PURCHASED SERVICES	28,861	69,990	61,080	38,520
Total Expense	\$667,163	\$731,710	\$743,980	\$709,740
FTE	8.75	8.75	8.75	8.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 2,290 Increase in personnel services for insurance benefits based on employee plan selection.
- (1,550) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (10,000) Decrease in purchased services for professional services reallocated to the Building Division to support contract building inspection.
- (2,110) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (750) Decrease in purchased services for projected costs of vehicle maintenance and fuel.

- 10,300 Core Changes
 - 10,300 Personnel Services

- Funded Supplements
 - There are no funded supplements in this division.

- (20,150) Financial Sustainability Reductions
 - (1,200) Reduction in budgeted FICA amount as part of the employee suggestion program.
 - (250) Reduction in supplies for food as part of the financial sustainability strategy.
 - (2,000) Reduction in purchased services for travel, meetings, and schooling as part of the financial sustainability strategy.
 - (1,200) Reduction in purchased services for membership fees and dues as part of the financial sustainability strategy.
 - (1,000) Reduction in purchased services for repair and maintenance as part of the financial sustainability strategy.
 - (8,000) Reduction in purchased services for advertising as part of the financial sustainability strategy.
 - (3,500) Reduction in purchased services for other services as part of the financial sustainability strategy.
 - (3,000) Reduction in purchased services for government fees as part of the financial sustainability strategy.

(21,970) Total Change

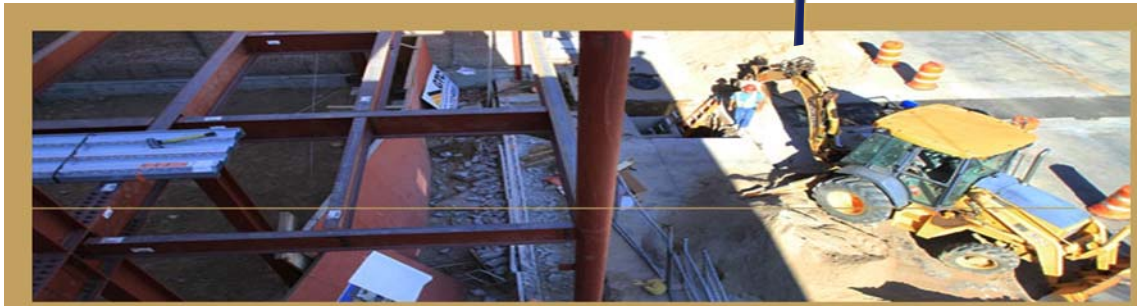
OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.

- Equipment Replacement
 - No equipment is scheduled for replacement in this division.

- Capital Projects
 - There are no capital projects associated with this division.

Economic Development



Economic Development

The City of Loveland Vision for economic development is: Loveland is a community with a growing and diverse economic base that offers ample employment and business opportunities to all.

The City's Economic Development Mission is to: Grow employment and business opportunities to sustain the economic health of Loveland and the Northern Colorado Region. We do this by taking actions to accomplish the community's economic development goals.

Goal #1: Make Loveland the heart of innovation and creativity in Colorado.

Goal #2: Make Loveland a destination which attracts businesses, visitors, and consumers.

Goal #3: Make the Right Investment Easy to Come, Stay and Grow.

Goal #4: Make the Right Connections.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the Northern Colorado region. (GP 13)				
Foster an environment supportive of entrepreneurial endeavors.	Business Appreciation Events.	1	1	5
	Adoption of the Economic Development Policy and Updates.	0	1	1
	City Council Outreach Activities.	4	4	8
	Business Assistance/Incentive Agreements.	7	3	7
	Presentations to Community Groups.	10	25	25
	Rapid Response Conceptual Review Team/Site Tours.	12	12	12
Market Loveland.	Business Development Website.	1	1	1
	Small Business Resource Guide.	1	1	1
	Community Profile Packet.	0	0	0
	City Council Economic Development Information CD and Rack Card.	4	4	0
Relationship management.	Loveland Business Assistance Network Meetings.	8	4	4
	City Council Economic Development Subcommittee Events.	3	3	4
	Letters of Understanding with Partners.	4	4	4
	Ombudsman Calls Addressed.	40	20	20
	Business Assistance Matrix.	1	1	1

Economic Development Department Structure

General Fund Activities

Dept	Description	Division	Description	Program(s)	Description
18	Economic Development	180	Business Development	0000	General Operations
				1500	Business Incentive
				1501	Economic Gardening
				1502	Office of Creative Sector Development
				1503	Partner Agency Contributions

Lodging Tax Activities

Dept	Description	Division	Description	Program(s)	Description
18	Economic Development	180	Visitor Services	0000	General Operations
				1504	Community Marketing

Economic Development Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
BUSINESS DEVELOPMENT	254,676	565,470	1,411,950	343,090	(39.3%)	1.50	3.00
ECONOMIC GARDENING	64,555	94,910	95,820	73,040	(23.0%)	0.63	0.63
CREATIVE SECTOR DEV.	-	-	-	100,000	100.0%	-	1.00
PARTNER AGENCY CONT.	173,153	177,100	177,100	205,100	15.8%	-	-
Total General Fund	\$492,384	\$837,480	\$1,684,870	\$721,230	(13.9%)	1.63	4.63
Special Revenue Fund							
LODGING TAX	117,129	-	469,530	-	-	-	-
Total Expense	\$609,513	\$837,480	\$2,154,400	\$721,230	(13.9%)	1.63	4.63
REVENUE							
General Fund							
BUSINESS DEVELOPMENT	14,148	10,000	10,000	26,000	160.0%		
OPERATING TRANSFERS	-	-	-	76,130	100.0%		
GENERAL FUND SUBSIDY	478,236	827,480	1,674,870	619,100	(25.2%)		
Total General Fund	\$492,384	\$837,480	\$1,684,870	\$721,230	(13.9%)		
Special Revenue Fund							
LODGING TAX	515,529	-	500,000	550,000	100.0%		
INTEREST	860	-	-	7,300	100.0%		
Total Special Revenue	\$516,389	-	\$500,000	\$557,300	100.0%		
Total Revenue	\$1,008,773	\$837,480	\$2,184,870	\$1,278,530	52.7%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	136,371	154,910	275,410	421,510	172.1%		
SUPPLIES	32,845	37,680	42,180	44,280	17.5%		
PURCHASED SERVICES	440,297	644,890	1,833,810	255,440	(60.4%)		
TRANSFERS	-	-	3,000	-	-		
Total Expense	\$609,513	\$837,480	\$2,154,400	\$721,230	(13.9%)		

ACTIVITY	DEPARTMENT
Business Development	Economic Development

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
BUSINESS DEVELOPMENT				
General Operations	254,676	565,470	1,411,950	343,090
Economic Gardening	64,555	94,910	95,820	73,040
Creative Sector Development	-	-	-	100,000
Partner Agency Contribution	173,153	177,100	177,100	205,100
Total Expense	\$492,384	\$837,480	\$1,684,870	\$721,230
REVENUE				
CONTRIBUTIONS	14,148	10,000	10,000	26,000
OPERATING TRANSFERS	-	-	-	76,130
GENERAL FUND SUBSIDY	478,236	827,480	1,674,870	619,100
Total Revenue	\$492,384	\$837,480	\$1,684,870	\$721,230
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	137,561	155,660	236,160	421,510
SUPPLIES	23,462	37,680	39,680	44,280
PURCHASED SERVICES	331,362	644,140	1,409,030	255,440
Total Expense	\$492,384	\$837,480	\$1,684,870	\$721,230
FTE	1.00	1.50	3.83	3.83

CHANGES COMPARED TO PRIOR YEAR ADOPTED

88,660	Increase in personnel services for the reallocation of 1.0 FTE from the Community and Strategic Planning Division.
32,550	Increase in personnel services for the addition of 0.5 of an FTE for Administrative Services.
85,750	Increase in personnel services for the addition of 1.0 FTE for the Office of Creative Sector Development.
66,130	Increase in personnel services due to an accounting change to charge the full cost of the director and transfer funding from the Power Enterprise. Previous 50% for the director's salary was charged directly to the Power Enterprise.
290	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
11,340	Increase in purchased services for professional services for creative sector development.
28,000	Increase in purchased services for payments to partner agencies based on projected costs.
(344,490)	Decrease in purchased services for economic incentives.
(92,000)	Decrease in purchased services for one-time sales tax rebates.
15,050	<u>Core Changes</u>
6,600	Personnel Services
8,450	Purchased Services
-	<u>Funded Supplements</u>
	- There are no funded supplements in this division.
(7,530)	<u>Financial Sustainability Reductions</u>
(7,530)	Reduction in budgeted FICA amount as part of the employee suggestion program.
(116,250)	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

ACTIVITY	DEPARTMENT
Visitor Services	Economic Development

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Special Revenue Fund				
VISITOR SERVICES	\$117,129	-	\$469,530	-
REVENUE				
LODGING TAX	515,529	-	500,000	550,000
INTEREST	860	-	-	7,300
Total Revenue	\$516,389	-	\$500,000	\$557,300
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	40,000	-
SUPPLIES	9,384	-	2,500	-
PURCHASED SERVICES	107,745	-	424,030	-
TRANSFERS	-	-	3,000	-
Total Expense	\$117,129	-	\$469,530	-
FTE	-	-	0.50	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- There are no changes in this division.
- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.
- **Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Finance



Finance

The Finance Department is comprised of the following divisions: Administration, Accounting & Purchasing, Budget, City Clerk's, Risk Management, Revenue, and Utility Billing & Meter Reading.

The Department's primary functions include financial operations and reporting, purchasing, sales tax licensing, sales, use, and retail fee collection, meter reading and customer service and billing operations, accounts payable, financial policy and procedure development, risk management, internal and performance auditing, lease and debt financing, long-range financial planning, capital improvements planning, budgeting, government and enterprise accounting, rate and fee setting, records retention, Council minutes and agenda coordination, liquor licensing and elections.

The Department produces the Comprehensive Annual Financial Report (CAFR), the Annual Budget, long-range financial plans, monthly financial reports, and quarterly summary reports. The CAFR is the official statement of the City's financial position containing detailed accounting of revenues, expenditures, and financial condition. The Department coordinates the development of the Capital Program, 10-Year Financial Master Plan and an annual budget.

Finance Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
15	Finance	120	Administration - Finance	0000	General Operations
				0000	General Operations
		122	City Clerk	0005	Food Tax Rebate
				0006	Document Management
				0007	Recording
				0000	General Operations
				0010	Accounting
				0011	Purchasing
		125	Accounting & Purchasing	0000	General Operations
				0010	Accounting
				0011	Purchasing
		130	Budget	0000	General Operations
		135	Revenue	0000	General Operations
				0012	Fee Collections

Risk and Insurance Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
15	Finance	140	Risk Management	0000	General Operations
				0100	Environmental- Permits
				0101	Environmental - Remediation
				0110	Safety Recognition
				0111	Hearing Conservation
				0112	CPR/AED
				0113	Auto physical damage
				0114	Property damage
		141	Environmental	0100	Environmental- Permits
				0101	Environmental - Remediation
		142	Workers' Comp	0000	General Operations
		143	Property, Casualty/Liability	0113	Auto physical damage
				0114	Property damage
		144	Safety	0000	General Operations
				0110	Safety Recognition
				0111	Hearing Conservation
				0112	CPR/AED

Enterprise Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
45	Business Fin.	303	Utility Billing	0000	General Operations
				2900	Administration
				2903	Distribution
				2913	UB - Billing
				2914	UB - Customer Service
				2915	UB - Meter Reading

Finance Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
ADMINISTRATION	301,504	353,120	346,880	282,210	(20.1%)	2.75	1.90
ACCTG & PURCHASING	765,310	807,810	832,580	817,170	1.2%	10.00	9.85
BUDGET	133,950	148,000	150,190	222,980	50.7%	1.00	2.00
CITY CLERK	492,843	468,390	534,750	507,000	8.2%	4.00	3.75
REVENUE	469,522	590,820	598,740	584,330	(1.1%)	5.00	5.00
Total General Fund	\$2,163,129	\$2,368,140	\$2,463,140	\$2,413,690	1.9%	22.75	22.50
Internal Service Fund							
RISK & INSURANCE	\$1,940,040	\$2,177,690	\$2,771,810	\$2,210,880	1.5%	4.00	4.00
Enterprise Fund							
METER READING	544,077	610,500	610,500	779,200	27.6%	8.52	8.52
UTILITY BILLING	1,307,707	746,290	746,290	645,340	(13.5%)	7.00	7.00
CUSTOMER SERVICE	-	638,630	638,630	597,840	(6.4%)	9.38	9.38
Total Enterprise Fund	\$1,851,784	\$1,995,420	\$1,995,420	\$2,022,380	1.4%	24.90	24.90
Total Expense	\$5,954,953	\$6,541,250	\$7,230,370	\$6,646,950	1.6%	51.65	51.40
REVENUE							
General Fund							
CHARGES FOR SERVICE	281,080	240,800	240,800	194,000	(19.4%)		
OPERATING TRANSFERS	478,980	478,980	478,980	486,650	1.6%		
TAXES	783,440	200,000	200,000	309,800	54.9%		
OTHER	444	-	-	-	-		
GENERAL FUND SUBSIDY	619,185	1,448,360	1,543,360	1,423,240	(1.7%)		
Total General Fund	\$2,163,129	\$2,368,140	\$2,463,140	\$2,413,690	1.9%		
Internal Service Fund							
CHARGES FOR SERVICE	2,166,740	2,157,570	2,157,570	2,026,310	(6.1%)		
INTEREST	37,867	57,740	57,740	59,230	2.6%		
TRANSFERS	379,630	100,000	274,740	-	(100.0%)		
OTHER	42,168	-	-	-	-		
Total Int Svc Fund	\$2,626,405	\$2,315,310	\$2,490,050	\$2,085,540	(9.9%)		
Total Revenue	\$4,789,534	\$4,683,450	\$4,953,190	\$4,484,230	(4.3%)		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	3,464,486	3,672,910	3,711,810	3,686,900	0.4%		
SUPPLIES	35,469	55,670	76,170	82,350	47.9%		
PURCHASED SERVICES	2,447,741	2,799,670	3,319,390	2,872,700	2.6%		
CAPITAL	7,257	13,000	13,000	5,000	(61.5%)		
TRANSFERS	-	-	110,000	-	-		
Total Expense	\$5,954,953	\$6,541,250	\$7,230,370	\$6,646,950	1.6%		

Administration

The Finance Administration Division coordinates the financial support services provided by the Finance Department, and develops financial planning tools to guide resource allocation decisions.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Information transparency.	% of reports posted on the website the same day they are released.	99%	99%	99%
	% policies and procedures posted within one day of approval.	100%	100%	100%
Fiscal Responsibility (GP 15)				
Ensure integrity of financial processes and systems to protect City assets, including City employees.	% of positive compliance audit results / findings.	86%	90%	95%
Operational Efficiency (GP 11f & 17)				
Reduce document production costs.	Cost to produce CAFR per book.	\$40.00	\$29.64	\$30.00
	Cost to produce Budget per book.	\$62.85	\$60.18	\$70.00
Sustainable Results (GP 15)				
Accurate, current, accessible employee policies and regulations.	% of employee respondents that indicate information easy to find.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
Compliance Audit findings deemed accurate and fair, recommendations deemed reasonable.	% of respondents rate findings and recommendations as reasonable.	100%	100%	100%

ACTIVITY	DEPARTMENT
Administration	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
ADMINISTRATION	\$301,504	\$353,120	\$346,880	\$282,210
REVENUE				
OPERATING TRANSFERS	121,630	121,630	121,630	126,730
GENERAL FUND SUBSIDY	179,874	231,490	225,250	155,480
Total Revenue	\$301,504	\$353,120	\$346,880	\$282,210
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	275,316	300,680	299,940	229,050
SUPPLIES	1,864	8,150	8,150	8,150
PURCHASED SERVICES	17,067	44,290	38,790	45,010
CAPITAL	7,257	-	-	-
Total Expense	\$301,504	\$353,120	\$346,880	\$282,210
FTE	2.75	2.75	2.75	1.90

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (72,300) Decrease in personnel services due to reallocation of 0.85 of an FTE to the Accounting and Purchasing Division.
- (9,900) Decrease in personnel services for temporary salaries reallocated to the Accounting and Purchasing Division.
- (4,070) Decrease in personnel services for insurance benefits based on employee plan selection.
- 3,690 Increase in personnel services for allocated unemployment costs.
- (500) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 720 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

3,210 Core Changes

3,210 Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(1,660) Financial Sustainability Reductions

- (1,660) Reduction in budgeted FICA amount as part of the employee suggestion program.

(80,810) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Accounting & Purchasing

Accounting is responsible for the disbursement of City funds and for providing accurate, timely and informative financial information to a variety of users. This Division prepares the Comprehensive Annual Financial Report (CAFR) and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1980.

Purchasing uses professional, effective, efficient, and flexible practices to manage the City's procurement of goods and services and ensure compliance with City and state laws.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Winning GFOA award for Outstanding CAFR Report.	Received GFOA Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Ensure that financial transactions are accurately recorded and reported.	# of adjusting journal entries.	279	159	140
	Average length of time reconciling item remain on the cash reconciliations.	1 month	1 month	1 month
	Reduce adjustment entries (AJE) by 10%.	No	Yes	Yes
Increase department utilization of bidding process to maximize savings.	Total % of savings.	10%	7%	7%
Operational Efficiency (11f & 17)				
Reduce internal manual reporting by implementing new accounting software.	Productivity hours saved for Finance and customer departments.	0%	10%	25%
Electronic media for more efficient accessibility and retrieval.	% of total accounts payable records scanned.	99%	100%	100%
	% of total timesheets scanned.	94%	100%	100%
	% of physical checks reduced to EFT/wires.	21%	35%	35%

ACTIVITY	DEPARTMENT
Accounting & Purchasing	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	275	-	-	-
ACCOUNTING	682,427	731,890	754,250	746,655
PURCHASING	82,608	75,920	78,330	70,515
Total Expense	\$765,310	\$807,810	\$832,580	\$817,170

REVENUE				
OPERATING TRANSFERS	305,830	305,830	305,830	306,430
GENERAL FUND SUBSIDY	459,480	501,980	526,750	510,740
Total Revenue	\$765,310	\$807,810	\$832,580	\$817,170

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	676,184	696,900	713,450	702,290
SUPPLIES	9,557	8,900	8,900	8,900
PURCHASED SERVICES	79,569	102,010	110,230	105,980
Total Expense	\$765,310	\$807,810	\$832,580	\$817,170

FTE	10.00	10.00	10.00	9.85
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

72,300	Increase in personnel services due to reallocation of 0.85 of an FTE from the Administration Division.
3,970	Increase in personnel services for insurance benefits based on employee plan selection.
(5,020)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(3,430)	Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
7,400	Increase in purchased services for professional services necessary for the 2012 audit.
(12,380)	<u>Core Changes</u>
(12,380)	Personnel Services
-	<u>Funded Supplements</u>
	- There are no funded supplements in this division.
(53,480)	<u>Financial Sustainability Reductions</u>
(53,480)	Decrease in personnel services due to the reduction of 1.0 FTE as a part of the financial sustainability strategy.
9,360	Total Change

OTHER INFORMATION

16,500	<u>Unfunded Supplements</u>
16,500	Increase in purchased services for professional services for a temporary clerk.
-	<u>Equipment Replacement</u>
	- No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
	- There are no capital projects associated with this division.

Budget

The Budget Division prepares and administers the City's annual operating budget and capital plan; forecasts and monitors the City's expenditures and revenues; forecasts the 5-year operating and capital plans; and provides financial data, support and analysis to other City departments. In addition, this Division participates in policy analysis and formation and ensures City compliance with federal and state legislation that affect the budget. The Division has received the "Distinguished Budget Presentation Award" from the Government Finance Officers Association every year since 1985.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
City priorities communicated to the public.	Received the GFOA Distinguished Budget Presentation Award.	Yes	Yes	Yes
Fiscal Responsibility (GP 15)				
Council and public have confidence in budget projections.	Adopted budget revenue and expense within 5% of actual revenue and expense.	7.2% / 4.0%	5.0% / 5.0%	5.0% / 5.0%
Capital budget within available resources.	Impact fee reserves remain positive in near term.	Yes	Yes	Yes
Program and service growth within available resources.	Unrestricted reserves at least 6% of fund reserves.	20.1%	23.1%	29.2%
Operational Efficiency (GP 11f & 17)				
Workload focus on analysis.	# of hours reinvested resulting from process efficiencies.	NA	100	100
Sustainable Results (GP 15)				
Current year budget problems identified early and corrective action implemented proactively.	Expenditure forecasts for current year expenses on 4-month data within 5% of actual expenses.	3%	5%	5%

ACTIVITY	DEPARTMENT
Budget	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
BUDGET	\$133,950	\$148,000	\$150,190	\$222,980
REVENUE				
OPERATING TRANSFERS	51,520	51,520	51,520	53,490
GENERAL FUND SUBSIDY	82,430	96,480	98,670	169,490
Total Revenue	\$133,950	\$148,000	\$150,190	\$222,980
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	102,165	135,090	137,280	212,100
SUPPLIES	360	1,200	1,200	600
PURCHASED SERVICES	31,425	11,710	11,710	10,280
Total Expense	\$133,950	\$148,000	\$150,190	\$222,980
FTE	1.00	1.00	1.00	2.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (60) Decrease in personnel services for insurance benefits based on employee plan selection.
- 90 Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 340 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

- (710) Core Changes
 - 1,660 Personnel Services
 - (600) Supplies
 - (1,770) Purchased Services

- 75,620 Funded Supplements
 - 75,620 Increase in personnel services for 1.00 FTE for a Budget Analyst.

- (300) Financial Sustainability Reductions
 - (300) Reduction in budgeted FICA amount as part of the employee suggestion program.

- 74,980 Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.

- Equipment Replacement
 - No equipment is scheduled for replacement in this division.

- Capital Projects
 - There are no capital projects associated with this division.

City Clerk

The City Clerk Division:

- Maintains current files on all minutes, ordinances, resolutions, contracts, agreements, easements, titles and deeds for the City Council and management, as well as scanning public records into the imaging system for citizen and employee access. Maintains and updates Document Management and Retention Policies for the City of Loveland.
- Maintains and updates the Municipal Code.
- Administers the Food Sales Tax and Utility Rebate Program.
- Coordinates City Council Meeting Agendas.
- Conducts Municipal Elections and oversees Campaign Finance.
- Issues certain licenses and permits.
- Operates the central switchboard.
- Coordinates document recording at the County Clerk and Recorder.

The City Clerk:

- Attends and records minutes of City Council meetings.
- Serves as Secretary to the Loveland Liquor License Authority.
- Is responsible for retaining e-mail documents sent to City Council deemed to be public record.
- Serves as the “Designated Election Official” in Municipal Elections, as resolved by City Council.
- Serves as official custodian of City records.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Accessible policies and procedures.	% of respondents that indicate high quality with the site.	80%	80%	85%
Fiscal Responsibility (GP 15)				
Efficient use of resources in the City Clerk's Office.	Meet or below budget projection.	Yes	Yes	Yes
Operational Efficiency (GP 11f & 17)				
Efficient operations in functions of City Clerk's Office.	80% liquor license applicant's rate process 4-5 on survey.	90%	95%	90%
Sustainable Results (GP 15)				
Effective document retention.	# of requests met within 72 hrs.	100%	100%	100%
	# of departments with trained staff using the Retention Schedule.	100%	100%	100%
Superior Customer Service (GP 16 & 18)				
Customer Service expectation equal to above average excellent.	% of respondents that indicate satisfied or extremely satisfied.	90%	90%	90%

ACTIVITY	DEPARTMENT
City Clerk	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	345,317	333,390	399,750	367,000
FOOD TAX REBATE	147,616	135,000	135,000	140,000
Total Expense	\$492,933	\$468,390	\$534,750	\$507,000

REVENUE				
GENERAL FUND SUBSIDY	\$492,933	\$468,390	\$534,750	\$507,000

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	251,982	253,930	259,790	247,430
SUPPLIES	1,577	3,650	24,150	3,650
PURCHASED SERVICES	239,284	210,810	250,810	255,920
Total Expense	\$492,933	\$468,390	\$534,750	\$507,000
FTE	4.00	4.00	3.75	3.75

CHANGES COMPARED TO PRIOR YEAR ADOPTED	
(1,980) Decrease in personnel services for insurance benefits based on employee plan selection.	
(460) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.	
39,900 Increase in purchased services for printing and maintenance after reallocation of council packet creation expense from the Non-Departmental Division.	
210 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.	
(2,960) <u>Core Changes</u>	
(2,960) Personnel Services	
- <u>Funded Supplements</u>	
- There are no funded supplements in this division.	
(11,100) <u>Financial Sustainability Reductions</u>	
(1,100) Reduction in budgeted FICA amount as part of the employee suggestion program.	
(10,000) Reduction in purchased services due to a reduction in the amount budgeted for the Food Sales Tax Rebate Program as part of the financial sustainability strategy.	
23,610 Total Change	

OTHER INFORMATION	
- <u>Unfunded Supplements</u>	
- There are no unfunded supplements in this division.	
- <u>Equipment Replacement</u>	
- No equipment is scheduled for replacement in this division.	
- <u>Capital Projects</u>	
- There are no capital projects associated with this division.	

Revenue

The Revenue Division is comprised of five main areas: Sales & Use Tax, Centerra Fee Collection, Accounts Receivable, Petty Cash and Deposits, and Treasury, which entails banking and investments of the city's operating fund reserve balances, and coordination of borrowing money for capital projects and equipment when necessary. The Division oversees the Utility Billing and Meter Reading areas that are summarized under their own title in this book.

The Revenue Division's primary functions include sales tax licensing, collection and enforcing the City's sales tax ordinance for each retail business located inside the city of Loveland, as well as numerous businesses located outside of the city and the state that do business in the City. In the use tax area, the Division is responsible for enforcing building and auto use tax collections. Beginning January 1, 2010, the collection of the lodging tax was added. Currently, we have over 3,180 active sales tax accounts. In 2010, 21,223 sales tax and fee returns were processed.

The primary source of funding for daily governmental operations is the sales and use tax, amounting to approximately \$34 million in 2011. The Division will begin using a new software system that will centralize accounts receivable in 2012.

The Division accounts for the investment of cash reserves held in operating funds, approximately \$189.8 million as of the middle of 2011. Investment advice is provided by an external manager. Banking services are provided by two banks, one for day to day operations and the other for safekeeping and trustee services for the investment portfolio.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Citizens feel informed and that they understand City's cash and investments.	# of attendees at quarterly Sales Tax and Construction Use Tax seminars.	11	15	20
Fiscal Responsibility (GP 15)				
Maximize the availability of earned revenue.	# of Sales Tax Audits completed.	88	75	90
	# of Construction Use Tax Audits completed.	87	140	100
	Average # of delinquent Sales Tax accounts per month.	254	230	200
	Audit assessments to collection on assessments.	65%	85%	90%
	Annual amount of audit revenue assessed.	\$1,210,703	\$650,000	\$500,000
Operational Efficiency (11f & 17)				
Maximize productivity through technology.	Productivity hours saved through technology innovations.	30	60	80
	# of audit hours per auditor.	1,050	1,200	1,200
Encourage development of staff and customers	Training hours for employees.	120	160	200
	# of customers trained.	20	120	120
Align expectations with deliverables.	# of projects deadline was changed.	5	4	5

ACTIVITY	DEPARTMENT
Revenue	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	273,539	392,360	400,280	499,400
FEE COLLECTION	195,983	198,460	198,460	84,930
Total Expense	\$469,522	\$590,820	\$598,740	\$584,330

REVENUE				
CHARGES FOR SERVICE	281,080	240,800	240,800	194,000
TAXES	783,440	200,000	200,000	309,800
OTHER	444	-	-	-
GENERAL FUND SUBSIDY	(595,442)	150,020	157,940	80,530
Total Revenue	\$469,522	\$590,820	\$598,740	\$584,330

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	373,740	389,310	397,230	398,600
SUPPLIES	7,127	14,660	14,660	12,510
PURCHASED SERVICES	88,655	186,850	186,850	173,220
Total Expense	\$469,522	\$590,820	\$598,740	\$584,330

FTE	5.00	5.00	5.00	5.00
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (1,030) Decrease in personnel services for insurance benefits based on employee plan selection.
- (950) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

10,940 Core Changes

- 15,220 Personnel Services
- (2,150) Supplies
- (2,130) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(15,450) Financial Sustainability Reductions

- (450) Reduction in budgeted FICA amount as part of the employee suggestion program.
- (15,000) Reduction in purchased services for outside auditing as part of the financial sustainability strategy.

(6,490) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Risk Management

The Risk Management Division is responsible for protecting the operating effectiveness of the City by minimizing the costs associated with the City's property, liability, workers' compensation and environmental exposures. This is accomplished through identification and evaluation of the City's risks, implementation of appropriate safety, environmental and loss control programs, risk financing measures and claims management.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Departments view Risk as a resource to comply with laws / regulations and reduce losses due to accidents, fines, lawsuits, etc.	# of website hits.	1,800	5,000	6,500
	% of compliance with safety audits.	88%	NA	NA
	% of compliance with environmental audits.	80%	74%	76%
Fiscal Responsibility (GP 15)				
To provide cost effective insurance coverage.	Cost of workers' compensation premium as a % of payroll.	0.84%	0.84%	0.87%
	Cost of liability premium as a % of payroll.	0.66%	0.71%	0.71%
	Property rate per \$100 of insured value.	0.025	0.025	0.025
Cost effective pursuit financial recoveries of available to the City.	% of environmental recoveries amount available compared to amount received.	50%	NA	NA
	% of property damage recoveries amount available compared to amount received.	55%	50%	50%
Operational Efficiency (GP 11f & 17)				
Claims are managed efficiently.	% closed within 3 months of reporting to carrier.	85%	90%	90%
	% reported to carrier within 1 business day.	96%	96%	96%
Information is provided in a timely basis.	% of claims reported electronically.	75%	80%	82%
	95% of contract insurance certificates reviewed within 1 business day.	96%	96%	96%
	95% of environmental audits completed on time.	80%	70%	70%
Sustainable Results (GP 15)				
Provide a safe work environment for employees reduce damage to City property and citizens' property.	Workers' compensation experience rating.	0.90	0.87	0.90
	# of claims per FTE.	0.18	0.17	0.17
	Average cost of claims.	\$7,200	\$3,600	\$3,500
Compliance with Environmental Regulations.	% of issues resolved at follow-up.	75	75	75

ACTIVITY	DEPARTMENT
Risk Management	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Risk & Insurance Fund				
RISK MANAGEMENT	1,932,729	2,164,190	2,758,310	2,187,380
SAFETY	7,311	13,500	13,500	23,500
Total Expense	\$1,940,040	\$2,177,690	\$2,771,810	\$2,210,880

REVENUE				
CHARGES FOR SERVICE	2,166,740	2,157,570	2,157,570	2,026,310
INTEREST	37,867	57,740	57,740	59,230
TRANSFERS	379,630	100,000	274,740	-
OTHER	42,168	-	-	-
Total Revenue	\$2,626,405	\$2,315,310	\$2,490,050	\$2,085,540

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	329,535	337,090	344,210	339,330
SUPPLIES	2,479	4,820	4,820	4,450
PURCHASED SERVICES	1,608,026	1,835,780	2,312,780	1,867,100
TRANSFERS	-	-	110,000	-
Total Expense	\$1,940,040	\$2,177,690	\$2,771,810	\$2,210,880

FTE	4.00	4.00	4.00	4.00
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,830)	Decrease in personnel services for insurance benefits based on employee plan selection.
10,000	Increase in purchased services for training and certification.
21,130	Increase in purchased services for environmental services.

7,550 Core Changes

7,670	Personnel Services
(310)	Supplies
190	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(660) Financial Sustainability Reductions

(600)	Reduction in budgeted FICA amount as part of the employee suggestion program.
(60)	Reduction in food as part of the employee suggestion program.

33,190 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Utility Billing / Meter Reading

Utility Billing is responsible for providing customer service and processing monthly statements and payments for all electric, water, wastewater, stormwater, solid waste, and street maintenance customers.

Meter Reading is responsible for reading all electric and water meters monthly, connecting and disconnecting services daily, as well as monitoring for meter divisions.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Manage the utility bill assistance program, Help-A-Neighbor-In-Distress (HAND).	Qualified applying families receive assistance.	422	440	430
Fiscal Responsibility (GP 15)				
Maintain timely and accurate revenue flow to utilities.	\$ billed annually. (electric, water & sewer)	\$56,659,529	\$56,219,989	\$57,063,288
	# of bills mailed annually.	420,532	426,840	433,242
	\$ collected annually. (all services billed)	\$68,706,559	\$69,737,157	\$70,783,214
Operational Efficiency (GP 11f & 17)				
Implement cost effective solutions to save man-hour time and money.	Projects/hours.	NA	NA	NA
	% of total payments processed electronically.	16%	24%	26%
Superior Customer Service (GP 16 & 18)				
Provide quality customer service.	Positive customer survey results.	94%	92%	92%

ACTIVITY	DEPARTMENT
Utility Billing & Meter Reading	Finance

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Enterprise Fund				
BILLING	1,307,707	746,290	746,290	779,200
CUSTOMER SERVICE	-	638,630	638,630	645,340
METER READING	544,077	610,500	610,500	597,840
Total Expense	\$1,851,784	\$1,995,420	\$1,995,420	\$2,022,380
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,455,564	1,563,410	1,563,410	1,558,100
SUPPLIES	12,505	14,290	14,290	44,090
PURCHASED SERVICES	383,715	404,720	404,720	415,190
CAPITAL	-	13,000	13,000	5,000
Total Expense	\$1,851,784	\$1,995,420	\$1,995,420	\$2,022,380
FTE	25.40	24.90	24.90	24.90

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(31,980)	Decrease in personnel services for insurance benefits based on employee plan selection.
25,540	Increase in supplies for warehouse withdrawals due to a change in accounting for already-purchased printing supplies.
(25,540)	Decrease in purchased services for printing due to a change in accounting for already-purchased printing supplies.
2,180	Increase in supplies for warehouse withdrawals for printing supplies due to an increased customer base.
12,720	Increase in purchased services for postage due to rate increases and an increased number of mailings as the customer base has grown.
22,200	Increase in purchased services for credit card processing fees.
(11,430)	Decrease in purchased services for projected costs of vehicle maintenance and fuel.
(8,000)	Decrease in capital for equipment replacement.

41,270 Core Changes

26,670	Personnel Services
2080	Supplies
12,520	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

26,960 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Fire & Rescue



Fire & Rescue

As of January 1, 2012, the responsibilities of the Fire & Rescue Department have moved into the newly-created Loveland Fire Rescue Authority. Details on the new Authority can be found in Chapter 20, "Other Funds," in this book.

Fire & Rescue Department Summary							
	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
FIRE SUPPRESSION	7,119,172	7,100,160	7,265,460	-	-	61.00	-
FIRE PREVENTION	669,207	737,570	766,200	-	-	5.00	-
Total General Fund	\$7,788,379	\$7,837,730	\$8,031,660	-	-	66.00	-
REVENUE							
FIRE SUPPRESSION	1,183,040	1,140,690	1,176,800	-	-		
FIRE PREVENTION	133,210	114,000	118,500	-	-		
GENERAL FUND SUBSIDY	6,472,129	6,583,040	6,736,360	-	-		
Total General Fund	\$7,788,379	\$7,837,730	\$8,031,660	-	-		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	6,541,076	6,584,560	6,711,140	-	-		
SUPPLIES	382,242	208,940	261,790	-	-		
PURCHASED SERVICES	829,638	796,970	793,590	-	-		
CAPITAL	35,423	247,260	265,140	-	-		
Total Expense	\$7,788,379	\$7,837,730	\$8,031,660	-	-		

Fire Suppression

ACTIVITY		DEPARTMENT		
Fire Suppression		Fire & Rescue		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	\$7,119,172	\$7,100,160	\$7,265,460	-
REVENUE				
CHARGES FOR SERVICE	18,378	8,000	8,000	-
INTERGOVERNMENTAL	1,164,662	1,132,690	1,158,420	-
GENERAL FUND SUBSIDY	5,936,132	5,959,470	6,099,040	-
Total Revenue	\$7,119,172	\$7,100,160	\$7,265,460	-
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	5,986,358	5,988,370	6,091,940	-
SUPPLIES	359,562	181,100	218,330	-
PURCHASED SERVICES	737,829	683,430	690,050	-
CAPITAL	35,423	247,260	265,140	-
Total Expense	\$7,119,172	\$7,100,160	\$7,265,460	-
FTE	61.00	61.00	61.00	-

Fire Prevention

ACTIVITY		DEPARTMENT		
Fire Prevention		Fire & Rescue		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
FIRE PREVENTION	\$669,207	\$737,570	\$766,200	-
REVENUE				
CHARGES FOR SERVICE	99,152	114,000	110,500	-
INTERGOVERNMENTAL	34,058	-	18,380	-
GENERAL FUND SUBSIDY	535,997	623,570	637,320	-
Total Revenue	\$669,207	\$737,570	\$766,200	-
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	554,718	596,190	619,200	-
SUPPLIES	22,680	27,840	43,460	-
PURCHASED SERVICES	91,809	113,540	103,540	-
CAPITAL	-	-	-	-
Total Expense	\$669,207	\$737,570	\$766,200	-
FTE	5.00	5.00	5.00	-

Human Resources



Human Resources

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits and wellness development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; employee recognition programs; Volunteer Program management.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Remain competitive in attracting and retaining a high quality, motivated, and committed workforce.	% offers rejected versus offers tendered.	NA	NA	2%
	# of involuntary separations during probationary period.	NA	NA	2
	% of new hires that meet or exceed expectations after 1 year of service.	NA	90%	90%
	% of employees retained beyond 6 months to 3 years of service.	95%	95%	98%
	% of employees retained beyond 3 to 5 years of service.	90%	90%	96%
	% of employees retained beyond 5 years or more.	90%	90%	97%
Limit employment liability in the work environment.	% of contested unemployment claims lost by the City.	0%	2%	1%
	% participation in compliance trainings.	98%	98%	98%
Maintain and improve the accountability of the City's workforce.	% compliance with HR designated supervisor trainings.	NA	NA	95%
	% of involuntary separations. (excluding layoffs)	2%	2%	2%
	% compliance with performance evaluation process and timelines.	95%	95%	95%

Human Resources Department Structure

General Fund

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
17	Human Resources	170	Administration	0000	General Operations
		171	Compensation & Benefits	0000	General Operations
		172	Talent Management	0000	General Operations
		173	Performance Management	0000	General Operations

Human Resources Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
HUMAN RESOURCES	865,256	1,004,320	1,027,810	926,550	(7.7%)	9.75	9.00
Total General Fund	\$865,256	\$1,004,320	\$1,027,810	\$926,550	(7.7%)	9.75	9.00
Internal Service Fund							
EMPLOYEE BENEFITS	8,794,633	10,860,260	10,860,260	11,126,500	2.5%	-	-
RISK AND INSURANCE	333,808	100,000	197,740	310,000	210.0%	-	-
Total Int Svc Fund	\$9,128,441	\$10,960,260	\$11,058,000	\$11,436,500	4.3%	-	-
Total Expense	\$9,993,697	\$11,964,580	\$12,085,810	\$12,363,050	3.3%	9.75	9.00
REVENUE							
General Fund							
OPERATING TRANSFER	336,570	336,570	336,570	283,800	(15.7%)		
GENERAL FUND SUBSIDY	528,686	667,750	691,240	642,750	(3.7%)		
Total General Fund	\$865,256	\$1,004,320	\$1,027,810	\$926,550	(7.7%)		
Internal Service Fund							
CHARGES FOR SERVICE	9,232,202	9,507,590	9,507,590	9,915,280	4.3%		
INTEREST	57,087	79,540	79,540	63,330	(20.4%)		
MISCELLANEOUS	31,767	-	-	-	-		
Total Internal Service	\$9,321,056	\$9,587,130	\$9,587,130	\$9,978,610	4.1%		
Total Revenue	\$10,186,312	\$10,591,450	\$10,614,940	\$10,905,160	3.0%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	760,355	834,670	850,160	760,230	(8.9%)		
SUPPLIES	20,598	166,030	166,030	103,710	(37.5%)		
PURCHASED SERVICES	9,212,744	10,963,880	11,069,620	11,499,110	4.9%		
Total Expense	\$9,993,697	\$11,964,580	\$12,085,810	\$12,363,050	3.3%		

Human Resources

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits and wellness development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; employee recognition programs; Volunteer Program management.

ACTIVITY		DEPARTMENT		
Human Resources		Human Resources		
EXPENSE BY		'11 Adopted	'11 Revised	
DIVISION/Program	'10 Actual	Budget	Budget as of June	'12 Budget
HUMAN RESOURCES	865,256	1,004,320	1,027,810	699,250
Compensation And Benefits	-	-	-	90,230
Talent Management	-	-	-	67,110
Performance Management	-	-	-	69,960
Total Expense	\$865,256	\$1,004,320	\$1,027,810	\$926,550
REVENUE				
OPERATING TRANSFERS	336,570	336,570	336,570	283,800
GENERAL FUND SUBSIDY	528,686	667,750	691,240	642,750
Total Revenue	\$865,256	\$1,004,320	\$1,027,810	\$926,550
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	736,533	784,670	800,160	710,230
SUPPLIES	17,844	31,210	31,210	26,710
PURCHASED SERVICES	110,879	188,440	196,440	189,610
Total Expense	\$865,256	\$1,004,320	\$1,027,810	\$926,550
FTE	10.00	9.75	9.75	9.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(44,780)	Decrease in personnel services due to the deletion of one position.
(8,580)	Decrease in personnel services due to the downgrade in class of one vacant position.
(11,940)	Decrease in personnel services for insurance benefits based on employee plan selection.
2,960	Increase in personnel services for the allocated costs of unemployment insurance.
(810)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(4,800)	Decrease in supplies for computer supplies based on historical experience.
90	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
12,800	Increase in purchased services for the Driver Qualification Program transferred from the Non-Departmental budget.
(4,060)	<u>Core Changes</u>
	(4,600) Personnel Services
	300 Supplies
	240 Purchased Services
	- <u>Funded Supplements</u>
	- There are no funded supplements in this division.
(18,650)	<u>Financial Sustainability Reductions</u>
	(2,490) Reduction in personnel services for FICA amount as part of the employee suggestion program.
	(4,200) Reduction in personnel services for car allowance as part of the financial sustainability strategy.
	(3,400) Reduction in supplies for office supplies as part of the financial sustainability strategy.
	(8,560) Reduction in purchased services for advertising as part of the financial sustainability strategy.
(77,770)	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Employee Benefit Fund

The Human Resources Department is responsible for the administration of the Employee Benefit Fund. This Fund provides a competitive benefit package to employees. For medical and dental insurance, the City is self-insured, with external insurance protection beyond a certain limit for individual cases and total claims. The City subsidizes a portion of the medical and dental plan with cost-share responsibilities from employees.

The City's overall benefit liability continues to grow slightly above industry trend, especially in the area of medical and prescription claims. Due to the volatility of the medical plan, we are committed to maintaining a healthy fund balance and revenues in order to stabilize premium increases and plan design changes that impact the employees and the City.

The benefits focus for 2012 will continue to be on educating employees on consumer driven health care and utilization of the Employee Health Clinic to save on medical costs and emphasize wellness initiatives for preventive care. In 2011, the City received approval to implement the operation of a health clinic for employees participating in the City's medical benefit plan. The Clinic offers a variety of basic primary care services intended for minor illnesses, wellness, and disease management. The clinic will control the costs of office visits, lab work, and other primary healthcare expenses. Early projections indicate the clinic will cover its costs by reducing the amount of medical inflation the City will face, keeping claims cost lower than they would have otherwise been, saving both the City and employees on health care costs. The City will continue to research and implement changes to the medical benefits plan in an effort ensure sustainable, quality programs that are competitive in the marketplace.

In 2009, the City added a Retiree Health Plan. To be eligible for the Plan, an employee must meet the "Rule of 80", a combination of age and years of service that add to 80, with the minimum age being 60. This will be a high deductible Plan, with the retiree paying the full premium cost. The Plan is designed to be a bridge to Medicare eligibility at age 65. Council has only authorized the City to accept participants for the next five years, after which the Plan will be closed unless it is reauthorized. As of September 2011, there are two active participants in the Plan.

ACTIVITY	DEPARTMENT			
Employee Benefits	Human Resources			

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Internal Service Fund				
EMPLOYEE & VOL. MGT.				
General Operations	5,732	-	-	-
COMPENSATION & BENEFITS				
General Operations	283,763	376,990	376,990	312,000
Health –OAP	7,492,246	7,344,640	7,344,640	7,515,000
Health – HRA	677,054	1,077,370	1,077,370	1,065,000
Health-Retiree	146	62,000	62,000	62,000
Health-Dental	508,220	584,690	584,690	655,000
Disability	197,402	194,610	194,610	194,800
Employee Clinic	-	448,420	448,420	410,700
Stop Loss	(369,928)	771,540	771,540	902,000
COBRA Administration	-	-	-	10,000
Total Int Svc Fund	\$8,794,633	\$10,860,260	\$10,860,260	\$11,126,500
REVENUE				
INTEREST	57,087	79,540	79,540	63,330
CHARGES FOR SERVICE.	9,232,202	9,507,390	9,507,390	9,295,280
MISCELLANEOUS	31,767	-	-	-
Total Revenue	\$9,321,055	\$9,587,130	\$9,587,130	\$9,358,610
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	18,755	50,000	50,000	50,000
SUPPLIES	-	131,420	131,420	77,000
PURCHASED SERVICES	8,775,878	10,678,840	10,678,840	10,999,500
Total Expense	\$8,794,633	\$10,860,260	\$10,860,260	\$11,126,500
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(54,420)	Decrease in supplies due to one-time set up costs for the employee clinic.
(17,190)	Decrease in purchased services for health and dental plan administration fees.
130,460	Increase in purchased services for Stop loss premiums and fees based on forecasted costs.
(40,800)	Decrease in purchased services for disability and life insurance premiums based on forecasted costs.
74,000	Increase in purchased services for dental claims based on forecasted claims costs.
171,490	Increase in purchased services for health claims based on forecasted costs.

2,700 Core Changes

2,700 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

266,240 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

ACTIVITY	DEPARTMENT
Unemployment	Human Resources

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Internal Service Fund				
COMPENSATION & BENEFITS				
General Operations	333,808	100,000	197,740	310,000
Total Int Svc Fund	\$333,808	\$100,000	\$197,740	\$310,000
REVENUE				
CHARGES FOR SERVICE	-	-	-	310,000
TRANSFERS	379,630	100,000	197,740	-
Total Revenue	\$379,630	\$100,000	\$197,740	\$310,000
EXPENSE BY CATEGORY				
PURCHASED SERVICES	333,808	100,000	10,678,840	310,000
Total Expense	\$333,808	\$100,000	\$197,740	\$310,000
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

210,000 Increase in purchased services for unemployment expense based on forecast claims costs.

- Core Changes
 - There are no core changes for this division.
- Funded Supplements
 - There are no funded supplements in this division.

210,000 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Information Technology



Information Technology

The Information Technology (IT) Department is comprised of the divisions of Administration, Application Services, Infrastructure Services, and Telecommunications. The Department is responsible for organization-wide strategic and operational technical planning, providing customer service to City staff and citizens to enable efficient use of technical resources, and leading the effort of using the organization's technical resources, both equipment and personnel, in the most effective manner possible.

IT provides a technology training lab that is equipped and ready to provide training opportunities for City staff and City partners. The Lab is utilized almost 90% of the time during normal business hours.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Public Outreach (GP 17 & 18)				
Public has access to information from all departments including IT.	# of webpage visits to the annual report.	419	306	500
	# of visits to City's website.	2,324,052	1,255,119	2,500,000
Fiscal Responsibility (GP 15)				
Implement proven and cost effective technical solutions to service delivery challenges.	% of discretionary project requests with ROI conducted.	93%	90%	90%
Accurate departmental budget planning.	% of unplanned expenses.	0%	0%	0%
Operational Efficiency (GP 11f & 17)				
Work plans executed effectively.	% of internal work plans achieved as scheduled and within budget.	94%	95%	95%
	% of external work plans achieved as scheduled and within budget.	80%	80%	80%
Provide technical solutions to enable open and accessible government.	# of processes to support Citizen interactive involvement.	12	15	17
Information is available for effective decision making and public communication.	# of unscheduled downtime occurrences.	2	2	2
	Average time of downtime instances.	1 hr	1 hr	1 hr
Well trained staff.	# of training related tickets.	552	257	500
Sustainable Results (GP 15)				
Plan for technology needs for today and tomorrow.	Provide updated 5-year technology capital plan.	Yes	Yes	Yes
Integrate departmental technology project planning into the budget process.	% of projects identified at the time of budget development.	95%	95%	97%
Ensure sustainable, supportable technology infrastructure with IT Service Catalog and Centralized Documentation Repository.	% of documented services to total services.	95%	95%	95%
Superior Customer Service (GP 16 & 18)				
Maintain strong partnerships with customer departments.	% of ticket follow up responses with satisfied or better rating.	98.37%	98.56%	95.00%
Timely and effective resolution of customer issues.	% of first fix rate.	99.32%	99.00%	95.00%
	High priority ticket mean time to resolution.	7.15 hrs	6.00 hrs	8.00 hrs
	Standard priority ticket mean time to resolution.	4.28 days	5.90 days	3.00 days

Information Technology Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
16	Department				
		160	Administration		
		163	Application Services		
		161	Infrastructure Services		
		162	Telecommunications		

Information Technology Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
ADMINISTRATION	184,013	159,730	162,760	160,530	0.5%	1.00	1.00
APPLICATION SERVICES	1,042,304	1,151,630	1,227,170	1,128,020	(2.1%)	8.50	8.50
INFRASTRUCTURE	1,483,370	1,487,500	1,716,040	1,707,050	14.8%	10.00	10.00
TELECOMMUNICATIONS	221,523	238,280	248,500	226,270	(5.0%)	1.00	1.00
Total General Fund	\$2,931,210	\$3,037,140	\$3,354,470	\$3,221,870	6.1%	20.50	20.50
REVENUE							
OPERATING TRANSFER	636,020	636,020	636,020	619,010	(2.7%)		
GENERAL FUND SUBSIDY	2,295,190	2,401,120	2,718,450	2,602,860	8.4%		
Total Revenue	\$2,931,210	\$3,037,140	\$3,354,470	\$3,221,870	6.1%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,778,197	1,834,170	1,880,950	1,891,300	3.1%		
SUPPLIES	465,400	469,050	517,310	540,860	15.3%		
PURCHASED SERVICES	615,875	613,920	687,230	662,710	7.9%		
CAPITAL	71,738	120,000	268,980	127,000	5.8%		
Total Expense	\$2,931,210	\$3,037,140	\$3,354,470	\$3,221,870	6.1%		

Administration

The Administration Division, through the Department Director, provides leadership, determines budgetary needs including staffing, and establishes program guidelines for the Department. Administration guides the annual development of the IT work plan using strategic and procedural objectives and guidelines.

ACTIVITY		DEPARTMENT		
Administration		Information Technology		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMINISTRATION	\$184,013	\$159,730	\$162,760	\$160,530
REVENUE				
OPERATING TRANSFER	39,930	33,930	33,930	31,100
GENERAL FUND SUBSIDY	144,083	125,800	128,830	129,430
Total Revenue	\$184,013	\$159,730	\$162,760	\$160,530
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	145,833	129,900	133,880	137,260
SUPPLIES	22,016	22,840	21,040	17,540
PURCHASED SERVICES	16,164	6,990	6,040	5,730
Total Expense	\$184,013	\$159,730	\$162,760	\$160,530
FTE	1.00	1.00	1.00	1.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (220) Decrease in purchased services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 110 Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.

7,100 Core Changes

8,040 Personnel Services.

(940) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(6,190) Financial Sustainability Reductions

(500) Decrease in computer supply and equipment for financial sustainability strategy.

(800) Decrease in supplies for food for financial sustainability strategy from employee suggestions for financial sustainability.

(240) Decrease in personnel services based on FICA calculation from employee suggestions for financial sustainability.

(4,000) Decrease in office supplies as part of the financial sustainability strategy.

(650) Decrease in membership fees and dues as part of the financial sustainability strategy.

800 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are not any capital projects associated with this division.

Application Services

Application Services is comprised of the Geographic Information Systems (GIS) and Business Analyst workgroups. GIS is responsible for maintaining the base map of the City and certain attributes to the information contained on the base map. They also are vital to the continued advancement of the Cityworks fixed asset management system and to providing easy access to the base map by Departments for their specific needs. The Business Analyst group is responsible for implementing the core business applications of the City: like finance, payroll, building permits, utility billing, and the like. Business Analysts are expected to be knowledgeable of the software applications and Department's business needs to make sure that both are always in alignment.

ACTIVITY		DEPARTMENT		
Application Services		Information Technology		
EXPENSE BY				
DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
APPLICATION SERVICES	\$1,042,304	\$1,151,630	\$1,227,170	\$1,128,020
REVENUE				
OPERATING TRANSFER	226,160	241,170	241,170	218,520
GENERAL FUND SUBSIDY	816,144	910,460	986,000	909,500
Total Revenue	\$1,042,304	\$1,151,630	\$1,227,170	\$1,128,020
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	747,265	766,300	782,500	785,510
SUPPLIES	13,898	34,250	64,130	15,490
PURCHASED SERVICES	281,141	301,080	330,540	313,520
CAPITAL	-	50,000	50,000	13,500
Total Expense	\$1,042,304	\$1,151,630	\$1,227,170	\$1,128,020
FTE	4.50	8.50	8.50	8.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 6,000 Increase in personnel services for overtime funds as a result of Innoprise implementations.
- (7,000) Decrease in software purchases and upgrades.
- (1,310) Decrease in purchased services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 10,000 Increase in purchased services for the upgrade to the CitiWorks Applications.
- (36,500) Decrease in capital for equipment replacement based on the equipment replacement schedule.

13,250 Core Changes

16,980 Personnel Services

(8,260) Supplies

4,530 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(8,050) Financial Sustainability Reductions

(1,150) Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.

(2,500) Reduction in computer supply and equipment as part of the financial sustainability strategy.

(3,400) Reduction in repair and maintenance as part of the financial sustainability strategy.

(1,000) Reduction in office and furniture equipment as part of financial sustainability strategy.

(23,610) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

13,500 Equipment Replacement

13,500 GIS server replacement.

- Capital Projects

- There are no capital projects associated with this division.

Infrastructure Services

Infrastructure Services is responsible for all hardware and networking tasks that come about. The workgroup continually enhances the Poudre River Power Authority (PRPA) provided fiber network infrastructure to better support data communication between all City facilities and to provide avenues for better backup and recovery alternatives. The Networking and Systems Administration group keeps all servers active and available, including business critical ones like finance, sales tax, and email; provides network security; does daily data backups; supports the complete data communications network; performs upgrade distribution to all City desktops and connected laptops; and programs and maintains the intranet. The Computer Support Technician workgroup is responsible for installing upgrades to all ruggedized Publics Safety and business unit laptops, replacing one-fourth of our computer fleet each year; and correcting problems with desktop or laptop hardware and answering software questions. The IT Help Desk handles around 6,000 internal service calls annually while also handling a multitude of vendor and associated external calls.

ACTIVITY		DEPARTMENT		
Infrastructure Services		Information Technology		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
INFRASTRUCTURE SERVICES	\$1,483,370	\$1,487,500	\$1,716,040	\$1,707,050
REVENUE				
OPERATING TRANSFER	321,860	311,500	311,500	325,460
GENERAL FUND SUBSIDY	1,161,510	1,176,000	1,404,540	1,381,590
Total Revenue	\$1,483,370	\$1,487,500	\$1,716,040	\$1,707,050
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	811,864	847,610	864,940	889,240
SUPPLIES	429,460	408,720	429,140	505,590
PURCHASED SERVICES	170,308	161,170	202,980	198,720
CAPITAL	71,738	70,000	218,980	113,500
Total Expense	\$1,483,370	\$1,487,500	\$1,716,040	\$1,707,050
FTE	11.00	10.00	10.00	10.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(1,410)	Decrease in purchased services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs and distribution of these costs to the Divisions.
14,370	Increase in personnel services for additional call backs due to increased dependence on system availability 7 days a week by 24 hours a day and additional weekend workload for maintenance and upgrades due to number of application servers and network storage devices.
12,560	Increase in personnel services from transfer from the Telecommunications Division.
14,400	Increase of purchased services for maintenance of City web site.
3,700	Increase in hardware upgrades for network and system administrators.
3,900	Increase in purchased services for software upgrades for 10 desktops.
88,000	Increase in capital for the copier replacement program to centralize the management of copier replacement.
43,500	Increase in capital for equipment replacement based on the replacement schedule.
24,530	<u>Core Changes</u>
19,020	Personnel Services
6,270	Supplies
(760)	Purchased Services
27,000	<u>Funded Supplements</u>
27,000	Increase in purchased services for professional services to ensure e-mail retention.
(11,000)	<u>Financial Sustainability Reductions</u>
(4,500)	Reduction in repair and maintenance reduced as part of the financial sustainability strategy.
(5,000)	Reduction in computer supply and equipment reduced as part of the financial sustainability strategy.
(1,500)	Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability strategy.
219,550	Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
113,000	<u>Equipment Replacement</u>
20,000	Storage infrastructure upgrade
30,000	Backup device replacement
13,000	Innoprise server upgrade
50,000	Server replacement
-	<u>Capital Projects</u>
-	There are no capital projects in this division.

Telecommunications

Telecommunications support mostly the City's voice and voice mail communications. The single person Division is responsible for all moves and changes, both physically and in the software, for connected switches at five separate sites, supporting over 700 extensions and more than 1,000 voice mail boxes.

ACTIVITY	DEPARTMENT
Telecommunications	Information Technology

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
TELECOMMUNICATIONS	\$221,523	\$238,280	\$248,500	\$226,270

REVENUE				
OPERATING TRANSFER	48,070	49,900	49,900	43,930
GENERAL FUND SUBSIDY	173,453	188,380	198,600	182,340
Total Revenue	\$221,523	\$238,280	\$248,500	\$226,270

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	73,235	90,360	100,580	79,290
SUPPLIES	26	3,240	3,000	2,240
PURCHASED SERVICES	148,262	144,680	144,680	144,740
Total Expense	\$221,523	\$238,280	\$248,500	\$226,270

FTE	1.00	1.00	1.00	1.00
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(12,560) Decrease in personnel services from transfer to the Infrastructure Services Division.

(220) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

1,950 Core Changes

2,110 Personnel Services

(160) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(1,180) Financial Sustainability Reductions

(180) Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability strategy.

(1,000) Reduction in computer supply and equipment as part of the financial sustainability strategy.

(12,010) **Total Change**

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Library



Loveland Public Library

The coming year, 2012, will be a year of transition for the Library as construction/renovation work is completed, collections, offices, and public spaces are relocated and staff settles into the almost doubled space. Staffing additions made in 2011 (2.5 FTE among 4 part-time positions) and three non-benefitted page/shelvers to be added early in 2012 will be integrated to meet what will be a much greater public usage of the Library's collection, building and services. Library staff will continue the very high level of professional service during this transition year and the Library Board will join with staff in revising the Library's section of the Comprehensive Plan and in preparing to do a total revision of the Library's Master Plan in 2013 and 2014.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Provide free access to the world of information through up-to-date technology. (GP 15)				
Quality technology services.	< 5% mechanical downtime.	2.0%	2.0%	1.5%
Financially accountable.	% variance from tech budget.	5.0%	5.0%	5.0%
Expanding technology driven patron interaction.	External web access into catalog.	400,000	350,000	437,500
Provide children age 0-6 with opportunities to be exposed to quality literacy activities. (GP 15 & 18)				
Maintain number of story times provided outside the Library.	# of story times outside Library/attendance.	300/ 25,000	300/ 20,000	325/ 25,000
Increase attendance at in-house story times by varying themes and crafts.	# of sessions/participants.	450/ 15,000	400/ 12,000	425/ 15,000
Continue to work with City and community to offer quality programming.	# of programs/attendees.	1,000/ 30,000	1,000/ 30,000	1,100/ 35,000
Provide a separate, safe, and inviting place for tweens and teens to read, listen to music, and to gather for fun and homework assistance. (GP 15 & 18)				
Design attractive and functional space for tweens/teens to congregate.	# of teens/tweens using age specific computers.	2,500	2,500	3,000
Develop collection of materials attractive to tweens and teens.	# of circulation of Young Adult materials.	10,000	10,000	15,000
Develop Library as a gathering spot for tweens and teens.	# of teen/tween programs & attendance.	90/1,600	90/1,600	100/2,000
Provide resources to support life-long learning. (GP 14)				
Provide non-fiction collections on wide variety of topics.	Turnover of inventory – Adult Non-Fiction.	1.70	1.80	2.00
Present variety of free programs on topics of interest. (gardening, finance, health, etc.)	# of adult programs/attendance.	100/ 10,000	100/ 7,000	100/ 10,000
Increase number of databases covering important topics available in the Library and online.	# of databases.	51	51	55
Continue and expand outreach to homebound.	# of people reached.	1,080	1,080	1,000
	# of items delivered.	6,000	6,000	6,000

Library Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
53	Department	750	Library Administration	0000	General Operations

Special Revenue Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
53	Department	751	Broadcast Equipment	0000	General Operations

Library Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
LIBRARY	\$2,394,183	\$2,295,880	\$2,383,120	\$2,337,460	1.8%	29.93	30.04
Special Revenue Fund							
PEG FEE	29,256	65,700	65,700	57,000	(13.2%)	-	-
Total Expense	\$2,423,439	\$2,361,580	\$2,448,820	\$2,394,460	1.4%	29.93	30.04
REVENUE							
General Fund							
LIBRARY	155,502	126,400	126,400	133,600	5.7%		
GENERAL FUND SUBSIDY	2,238,681	2,169,480	2,256,720	2,203,860	1.6%		
Total General Fund	\$2,394,183	\$2,295,880	\$2,383,120	\$2,337,460	1.8%		
Special Revenue Fund							
PEG FEE	74,768	77,000	77,000	71,000	(7.8%)		
Total Revenue	\$2,468,951	\$2,372,880	\$2,460,120	\$2,408,460	1.5%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	1,812,309	1,919,300	1,958,390	1,951,940	1.7%		
SUPPLIES	217,670	199,170	224,870	219,020	10.0%		
PURCHASED SERVICES	159,594	165,410	181,060	173,500	4.9%		
DEBT SERVICE	38,247	-	-	-	-		
CAPITAL	195,619	77,700	12,000	50,000	(35.6%)		
Total Expense	\$2,423,439	\$2,361,580	\$2,448,820	\$2,394,460	1.4%		

Library

The Library offers a wide array of materials, programs and services to the residents of Loveland and the area through its new 59,000 square foot building and outreach services minivan.

ACTIVITY	DEPARTMENT
Library	Library

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
LIBRARY	\$2,394,183	\$2,295,880	\$2,383,120	\$2,337,460

REVENUE				
CHARGES FOR SERVICE	10,974	10,000	10,000	11,000
FINES	74,677	71,400	71,400	71,400
DONATIONS	48,875	45,000	45,000	50,000
OTHER	20,976	-	-	1,200
GENERAL FUND SUBSIDY	2,238,681	2,169,480	2,256,720	2,203,860
Total Revenue	\$2,394,183	\$2,295,880	\$2,383,120	\$2,337,460

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,812,309	1,919,300	1,958,390	1,951,940
SUPPLIES	209,944	199,170	224,870	212,020
PURCHASED SERVICES	159,594	165,410	187,860	173,500
DEBT SERVICE	38,247	-	-	-
CAPITAL	174,089	12,000	12,000	-
Total Expense	\$2,394,183	\$2,295,880	\$2,383,120	\$2,337,460

FTE	27.54	29.93	29.93	29.54
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(11,320)	Decrease in personnel services for insurance benefits based on employee plan selection.
4,160	Increase in personnel services for the allocated costs of unemployment insurance.
(7,380)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
17,400	Increase in personnel services to annualize the cost for new positions for Library expansion.
1,780	Increase in personnel services based on FICA calculation from employee suggestions for financial sustainability.
7,090	Increase in purchased services for subscriptions.
1,000	Increase in supplies for unforeseen supplies for Library renovation.
(4,650)	Decrease in supplies due to equipment replacement program.
2,190	Increase in purchased services for other services including courier services and cataloging utilities.
(12,000)	Decrease in capital due to spending on equipment replacement schedule.
26,710	<u>Core Changes</u>
28,000	Personnel Services.
(100)	Supplies
(1,190)	Purchased Services
28,000	<u>Funded Supplements</u>
28,000	Increase in supplies for library materials.
(11,400)	<u>Financial Sustainability Reductions</u>
(100)	Reduction in food expense as part of the employee suggestion program.
(10,000)	Reduction in supplies in books and periodical as part of the financial sustainability strategy.
(1,300)	Reduction in supplies as part of the financial sustainability strategy.
41,580	Total Change

OTHER INFORMATION

- | | |
|--------|--|
| 50,800 | <u>Unfunded Supplements</u> |
| 50,800 | Increase in personnel services to provide a total of 1.00 FTE for planning coordination and teen programs. |
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
 - Capital Projects
 - There are no capital projects associated with this division.

Broadcast Equipment

The City Council approved a new franchise agreement with Comcast in 2007. The franchise agreement indicates that Comcast will pass on to their customers a fifty cent per account monthly fee to contribute to capital equipment necessary to broadcast public, education and governmental programming, referred to as a PEG fee. The fee is expected to generate \$77,000 annually, based on the current number of subscribers.

ACTIVITY	DEPARTMENT
Broadcast Equipment	Library

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Special Revenue Fund				
PEG FEE	\$29,256	\$65,700	\$65,700	\$57,000
REVENUE				
PEG FEE	74,768	77,000	77,000	71,000
Total Revenue	\$29,256	\$65,700	\$65,700	\$71,000
EXPENSE BY CATEGORY				
SUPPLIES	7,726	-	-	7,000
CAPITAL	21,530	65,700	65,700	50,000
Total Expense	\$29,256	\$65,700	\$65,700	\$57,000
FTE	-	-	-	-

CHANGES COMPARED TO PRIOR YEAR ADOPTED

7,000 Increase in supplies due to the replacement of non-capital equipment.
 (15,700) Decrease in capital for broadcasting based on projected projects.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

(8,700) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Parks & Recreation



Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, a mountain park, one 9-hole and two 18-hole public golf courses and 363 acres of park land. The citywide natural/open space areas, as well as 17.5 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2012, the Department has a goal of generating \$6.5 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 69% Recreation Division cost recovery with \$2.7 million in revenues. An additional \$3.5 million is projected from user fees from Golf activities. The Department operates on a modified "user pay" philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Quality Parks, Recreation Facilities, Trails and Programs (GP 5 & 6)				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	47	40	45
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	220	230	210
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	92%	92%	92%
	# of certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	88	82	90
Sound and Efficient Financial Operations (GP6 and 11)				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	105%	120%	117%
	Recreation Division \$ recovery.	79%	77%	72%
	Chilson Center \$ recovery.	81%	87%	87%
	Cemetery \$ recovery.	71%	70%	73%
	\$ of volunteer hours donated.	\$265,650	\$260,000	\$270,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$25.90	\$26.50	\$26.50
	Maintenance \$/developed park acre.	\$5,490	\$5,590	\$5,710
	Maintenance \$/recreation trail mile.	\$7,050	\$8,410	\$8,580
	Net \$ per capita of recreation services.	\$8.61	\$9.06	\$9.36
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	Yes
Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 & 6)				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2,990/1,600	2,520/1,650	2,620/1,720
	# of field and court reservations.	7,784	7,800	7,850
	# of rounds of golf played (18 holes).	120,500	125,000	122,000
	# of miles of trails offered.	16.25	17.50	17.50
	# of parks offered.	29	29	29
	# of park acres provided.	363	363	363
	# of open land acres.	2,097	2,253	2,260

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Reliable Customer Service and Effective Communication (GP 18)				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	89%	80+%	85+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	49%	49%	50%
	# of users who utilize technology for golf information or tee times.	105,990	112,000	110,000

Parks & Recreation Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
51	Department Recreation	501	Administration	0000	General Operations
		530	Outdoor Aquatics	0000	General Operations
				5500	Winona Pool
				5501	NL Swim Beach
		531	Youth Athletics	0000	General Operations
		532	Adult Athletics	0000	General Operations
		533	Concessions/BC	0000	General Operations
		534	Recreation Programs	0000	General Operations
				5504	Adaptive Recreation
				5505	Sr. Programming
				5506	Day Trips
		535	Special Recreation	0000	General Operations
		536	Recreation Centers	0000	General Operations
	Parks	560	Parks Planning	0000	General Operations
		561	Sports Turf	0000	General Operations
		562	Parks Operations	0000	General Operations
		563	Parks Ground Maintenance	0000	General Operations
		564	Public Grounds Maintenance	0000	General Operations
		565	Mountain Park	0000	General Operations
		566	Parks Fleet	0000	General Operations
		568	Cemetery	0000	General Operations

Enterprise Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
51	Golf	510	Administration	0000	General Operations
		511	Olde Course	0000	General Operations
				5000	Clubhouse
				5001	Maintenance
		512	Cattail Creek	0000	General Operations
				5000	Clubhouse
		513	Mariana Butte	0000	General Operations
				5000	Clubhouse
				5001	Maintenance
		514	Play/Tee Management	5002	Play/Tee Management

Parks & Recreation Department Structure (Continued)

Conservation Trust Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
51	Conservation Trust	513	Mariana Butte	0000	General Operations
		567	Trails	0000	General Operations

Parks Improvement Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
51	Parks & Recreation	562	Parks Operations	0000	General Operations

Open Space Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
51	Parks & Recreation	590	Open Lands	0000	General Operations

Parks & Recreation Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
ADMINISTRATION	410,423	502,120	509,310	556,140	10.8%	3.30	3.30
PARKS	3,711,564	4,154,360	4,233,800	4,051,790	(2.5%)	27.26	27.61
RECREATION	3,429,800	3,853,560	3,886,400	3,811,140	(1.1%)	30.79	29.53
Total General Fund	\$7,551,787	\$8,510,040	\$8,629,510	\$8,419,070	(1.1%)	61.35	60.44
Enterprise Fund							
GOLF	3,140,781	2,977,690	2,828,780	3,447,000	15.8%	13.75	13.75
Total Enterprise Fund	\$3,140,781	\$2,977,690	\$2,828,780	\$3,447,000	15.8%	13.75	13.75
Special Revenue Fund							
CONSERVATION TRUST	1,530,881	287,360	540,090	2,143,930	646.1%	0.92	0.92
OPEN SPACE	184,764	2,704,690	2,708,130	3,036,170	12.3%	2.00	2.15
PARK IMPROVEMENT	-	170,000	170,000	570,000	235.3%	-	-
Total Special Rev Fund	\$1,715,645	\$3,162,050	\$3,418,220	\$5,750,100	81.8%	2.92	3.07
Total Expense	\$12,408,213	\$14,649,780	\$14,876,510	\$17,616,170	20.2%	78.02	77.26
REVENUE							
General Fund							
PARKS	362,393	354,960	354,960	351,550	(1.0%)		
RECREATION	2,165,578	2,769,250	2,769,250	2,783,860	0.5%		
GENERAL FUND SUBSIDY	5,023,816	5,385,830	5,505,300	5,283,660	(1.9%)		
Total General Fund	\$7,551,787	\$8,510,040	\$8,629,510	\$8,419,070	(1.1%)		
Enterprise Fund							
GOLF	3,546,107	3,552,500	3,552,500	3,559,290	0.2%		
Total Enterprise Fund	\$3,546,107	\$3,552,500	\$3,552,500	\$3,559,290	0.2%		
Special Revenue Fund							
CONSERVATION TRUST	633,715	470,050	470,050	579,710	23.3%		
OPEN SPACE	1,628,284	1,636,140	1,636,140	1,635,790	-		
PARK IMPROVEMENT	80,981	105,770	105,770	95,790	(9.4%)		
Total Special Rev Fund	\$2,342,980	\$2,211,960	\$2,211,960	\$2,311,290	4.5%		
Total Revenue	\$13,440,874	\$14,274,500	\$14,393,970	\$14,289,650	0.1%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	7,075,962	7,799,900	7,920,540	7,857,250	0.7%		
SUPPLIES	1,091,253	1,077,220	1,092,440	1,117,050	3.7%		
PURCHASED SERVICES	1,383,704	1,416,980	1,342,050	1,512,880	6.8%		
DEBT SERVICE	317,231	71,500	37,300	71,500	-		
TRANSFERS	207,760	207,760	207,760	2,684,830	1,192.3%		
CAPITAL	2,332,303	4,076,420	4,276,420	4,372,660	7.3%		
Total Expense	\$12,408,213	\$14,649,780	\$14,876,510	\$17,616,170	20.2%		

Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open spaces, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

ACTIVITY	DEPARTMENT
Administration	Parks & Recreation

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
ADMINISTRATION	\$410,423	\$502,120	\$509,310	\$556,140
REVENUE				
GENERAL FUND SUBSIDY	\$410, 423	\$502,120	\$509,310	\$556,140
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	364,461	376,010	384,850	489,750
SUPPLIES	15,588	21,200	17,900	21,200
PURCHASED SERVICES	30,374	44,910	43,260	45,190
CAPITAL	-	60,000	60,000	-
Total Expense	\$410,423	\$502,120	\$509,310	\$556,140
FTE	3.30	3.30	3.30	3.30

CHANGES COMPARED TO PRIOR YEAR ADOPTED

9,130	Increase in personnel services for insurance benefits based on employee plan selection.
102,750	Increase in personnel services for allocated unemployment costs.
(690)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
280	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
3,790	<u>Core Changes</u>
3,790	Personnel Services
	- <u>Funded Supplements</u>
	- There are no funded supplements in this division.
(61,240)	<u>Financial Sustainability Reductions</u>
(1,240)	Decrease in budgeted FICA amount as part of the employee suggestion program.
(60,000)	Decrease in capital based on the equipment replacement schedule.
54,020	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Parks

Cemetery – Manages and maintains the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

Mountain Park – Performs resource management and maintenance functions at the 420-acre Viestenz-Smith Mountain Park, as well as Round Mountain Trail and the Idylwilde Dam site.

Parks Maintenance – Loveland maintains 29 developed parks, covering 363 acres. Site amenities include 22 softball fields, 24 playgrounds, 14 reservable picnic shelters, 4 racquetball courts and 21 tennis courts. Maintenance of these parks is divided into the Operations, Grounds and Sports Turf sections for management purposes.

Parks Planning – Performs planning and construction management services for parks, recreation areas, and trails projects.

Fleet Maintenance – Performs in-house park repairs, maintenance and service on 600+ pieces of turf and construction equipment used in the parks system.

Public Grounds – Provides grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, various detention ponds and public areas.

ACTIVITY	DEPARTMENT
Parks	Parks & Recreation

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
CEMETERY	229,272	218,290	221,680	222,090
GROUND	840,770	1,002,850	1,018,760	1,001,770
MOUNTAIN PARKS	146,081	156,630	156,630	146,000
OPERATIONS	894,906	983,530	1,017,700	998,000
PLANNING	165,055	170,550	185,850	178,720
PARKS FLEET	612,758	678,210	683,170	575,870
PUBLIC GROUNDS MAINTENANCE	335,847	375,590	377,020	369,180
SPORTS FIELD MAINTENANCE	486,875	568,710	572,990	560,160
Total Expense	\$3,711,564	\$4,154,360	\$4,233,800	\$4,051,790

REVENUE				
CHARGES FOR SERVICE	198,963	191,530	191,530	194,600
OPERATING TRANSFERS	163,430	163,430	163,430	156,950
GENERAL FUND SUBSIDY	3,349,171	3,799,400	3,878,840	3,700,240
Total Revenue	\$3,711,564	\$4,154,360	\$4,233,800	\$4,051,790

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,264,529	2,430,480	2,467,190	2,424,430
SUPPLIES	318,780	340,990	340,990	336,100
PURCHASED SERVICES	689,179	613,000	623,230	660,960
CAPITAL	439,076	769,890	802,390	630,300
Total Expense	\$3,711,564	\$4,154,360	\$4,233,800	\$4,051,790

FTE	27.43	27.26	27.26	27.61
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(18,010)	Decrease in personnel services for insurance benefits based on employee plan selection.
(2,400)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
550	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(31,000)	Decrease in supplies for sports turf maintenance due to the reallocation to utility costs.
31,000	Increase in purchased services for sports turf maintenance utility costs.
41,660	Increase in purchased services for projected costs of vehicle maintenance and fuel.
(28,250)	Decrease in purchased services costs for amortization of vehicle replacements due to a reduction of vehicles as part of the new pooled vehicle program.
3,000	Increase in purchased services for accounting change related to the cemetery lot buyback program.
27,540	<u>Core Changes</u>
27,540	Personnel Services
17,500	<u>Funded Supplements</u>
17,500	Increase in supplies to purchase additional cameras to monitor North Lake Park.
(144,160)	<u>Financial Sustainability Reductions</u>
(8,000)	Decrease in temporary salaries for sports turf maintenance.
(5,180)	Decrease in budgeted FICA amount as part of the employee suggestion program.
(130,980)	Decrease in supplies and capital based on the equipment replacement schedule.
(102,570)	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- 638,920 Equipment Replacement
 - 171,720 Parks Equipment
 - 116,430 Playgrounds
 - 242,430 Parks Irrigation
 - 108,340 Parks Asphalt and Hardcourt Surfacing
- Capital Projects
 - There are no capital projects associated with this division.

Recreation

Adult Athletics – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, and softball.

Batting Cages/Concessions – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Also, provides management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes Park.

Hatfield Chilson Recreation/Senior Center – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25-meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

Outdoor Aquatics – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

Recreation Programs – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

Special Recreation Services – Provides social, educational, recreational, and health-related programs and services for residents with special needs and Loveland's senior population.

Youth Athletics – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

ACTIVITY	DEPARTMENT
Recreation	Parks & Recreation

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
ADULT ATHLETICS	282,964	361,160	363,570	333,620
CONCESSIONS/BATTING CAGES				
General Operations	43,401	43,100	43,100	-
Concessions	-	-	-	47,440
Batting Cages	-	-	-	22,600
CHILSON RECREATION CENTER	1,910,207	2,208,840	2,220,920	2,094,610
OUTDOOR AQUATICS				
General Operations	144,775	143,750	145,760	-
Winona Pool	-	-	-	187,280
NL Swim Beach	-	-	-	25,200
RECREATION PROGRAMS				
General Operations	488,905	507,830	515,020	493,160
SPECIAL RECREATION SERVICES	272,317	272,820	275,600	274,940
YOUTH ATHLETICS	287,231	316,060	322,430	332,290
Total Expense	\$3,429,800	\$3,853,560	\$3,886,400	\$3,811,140
REVENUE				
CHARGES FOR SERVICE	2,165,578	2,769,250	2,769,250	2,783,860
OTHER	1,886	-	-	-
GENERAL FUND SUBSIDY	1,262,336	1,084,310	1,117,150	1,027,280
Total Revenue	\$3,429,800	\$3,853,560	\$3,886,400	\$3,811,140
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,472,562	3,041,070	3,073,910	2,940,600
SUPPLIES	333,168	200,870	229,590	247,590
PURCHASED SERVICES	147,521	163,120	161,900	228,390
CAPITAL	476,549	448,500	421,000	394,560
Total Expense	\$3,429,800	\$3,853,560	\$3,886,400	\$3,811,140
FTE	30.79	30.79	30.79	29.54

CHANGES COMPARED TO PRIOR YEAR ADOPTED

11,490	Increase in personnel services for insurance benefits based on employee plan selection.
2,200	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
6,490	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(1,860)	Decrease in purchased services for projected costs of vehicle maintenance and fuel.
(4,010)	Decrease in purchased services costs for amortization of vehicle replacements due to a reduction of vehicles as part of the new pooled vehicle program.
33,000	Increase in purchased services for credit card fees due to a change to show this as an expense rather than a reduction to revenue.
590	<u>Core Changes</u>
(4,240)	Personnel Services
8,000	Supplies
(3,170)	Purchased Services
40,000	<u>Funded Supplements</u>
40,000	Increase in capital for repairs to Winona Poll skimmers and decking.
(129,510)	<u>Financial Sustainability Reductions</u>
(15,000)	Decrease in temporary salaries as part of the financial sustainability strategy.
(48,700)	Decrease of 1.25 FTE as part of the financial sustainability strategy.
(4,130)	Reduction in food as part of the employee suggestion program.
(10,590)	Reduction in budgeted FICA amount as part of the employee suggestion program.
(51,090)	Decrease in capital based on the equipment replacement schedule as part of the employee suggestion program.
(81,610)	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- 418,760 Equipment Replacement
 - 344,950 Chilson Center Equipment
 - 73,810 Recreation Equipment
- Capital Projects
 - There are no capital projects associated with this division.

Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. This Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through contractual golf professionals or self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

ACTIVITY	DEPARTMENT
Golf	Parks & Recreation

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Enterprise Fund				
ADMINISTRATION/SUPPORT	833,838	740,230	610,750	689,590
OLDE COURSE				
General Operations	914,769	883,880	788,800	-
Clubhouse	-	-	-	124,530
Maintenance	-	-	-	1,030,120
CATTAIL CREEK				
General Operations	53,307	56,500	56,500	-
Clubhouse	-	-	-	56,500
MARIANA BUTTE				
General Operations	1,143,018	1,192,920	-	-
Clubhouse	-	-	782,850	484,750
Maintenance	-	-	485,720	957,740
TEE/PLAY MANAGEMENT	104,354	104,160	104,160	103,770
SUPPORT	91,495	-	-	-
Total Expense	\$3,140,781	\$2,977,690	\$2,828,780	\$3,447,000

REVENUE				
CHARGES FOR SERVICE	3,264,814	3,226,290	3,226,290	3,293,750
INTEREST	7,776	54,570	54,570	22,860
OTHER	273,518	271,640	271,640	242,680
Total Revenue	\$3,546,107	\$3,552,500	\$3,552,500	\$3,559,290

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,756,355	1,664,770	1,700,850	1,702,750
SUPPLIES	409,697	492,560	479,060	490,560
PURCHASED SERVICES	449,738	541,100	403,810	519,560
DEBT SERVICE	317,231	71,500	37,300	71,500
TRANSFERS	207,760	207,760	207,760	184,830
CAPITAL	-	-	-	477,800
Total Expense	\$3,140,781	\$2,977,690	\$2,828,780	\$3,447,000

FTE	13.75	13.75	13.75	13.75
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(3,140)	Decrease in personnel services for insurance benefits based on employee plan selection.
66,990	Increase in personnel services for allocated unemployment costs.
(26,960)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
600	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(22,930)	Decrease in transfers to the General Fund for allocated operating costs.
(7,000)	Decrease in purchased services for utility costs.
(16,200)	Decrease in purchased services for PILT based on the revenue estimates.
477,800	Increase in capital based on the capital program.

3,370 Core Changes

4,310	Personnel Services
(2,000)	Supplies
1,060	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(3,220) Financial Sustainability Reductions

(3,220)	Reduction in budgeted FICA amount as part of the employee suggestion program.
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469,310 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

477,800 Capital Projects

434,800	Replacement of maintenance and concessions equipment.
43,000	Olde Course renovation.

Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

ACTIVITY		DEPARTMENT		
Conservation Trust		Parks & Recreation		
EXPENSE BY DIVISION/PROGRAM	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Special Revenue Fund				
CONSERVATION TRUST				
Trails	1,530,881	287,360	540,090	2,143,930
Total Expense	\$1,530,881	\$287,360	\$540,090	\$2,143,930
REVENUE				
INTERGOVERNMENTAL	573,181	400,000	400,000	500,000
INTEREST	60,534	70,050	70,050	79,710
Total Revenue	\$633,715	\$470,050	\$470,050	\$579,710
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	66,447	127,570	130,300	113,610
SUPPLIES	13,137	12,900	12,900	12,900
PURCHASED SERVICES	34,619	18,860	18,860	17,420
TRANSFERS	-	-	-	2,000,000
CAPITAL	1,416,678	128,030	378,030	-
Total Expense	\$1,530,881	\$287,360	\$540,090	\$2,143,930
FTE	0.92	0.92	0.92	0.92

CHANGES COMPARED TO PRIOR YEAR ADOPTED

2,670	Increase in personnel services for insurance benefits based on employee plan selection.
120	Increase in personnel services for allocated unemployment costs.
(1,300)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
90	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
1,400	Increase in purchased services for projected costs of vehicle maintenance and fuel.
(2,930)	Decrease in purchased services costs for amortization of vehicle replacements.
(128,030)	Decrease in capital based on the capital program.
2,000,000	Increase in transfers for the construction of MeHaffey Park.

(14,110) Core Changes

(14,110) Personnel Services

- Funded Supplements

- There are no funded supplements in this division.

(1,340) Financial Sustainability Reductions

(1,340) Reduction in budgeted FICA amount as part of the employee suggestion program.

1,856,570 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects in this division.

Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of \$0.25 cents, which was approved through 2018 and through capital expansion fees. There are currently 2,097 acres of open lands preserved through this funding source. To ensure the City's ability to maintain these areas after the sunset of the tax, 15% of revenue is annually added to a reserve for future year's maintenance.

ACTIVITY		DEPARTMENT		
Open Land		Parks & Recreation		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Special Revenue Fund				
OPEN LANDS	\$184,764	\$2,704,690	\$2,708,130	\$3,036,170
REVENUE				
INTERGOVERNMENTAL	1,525,798	1,428,000	1,428,000	1,456,560
INTEREST	96,727	206,140	206,140	176,730
OTHER	5,759	2,000	2,000	2,500
Total Revenue	\$1,628,284	\$1,636,140	\$1,636,140	\$1,635,790
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	151,608	160,000	163,440	186,110
SUPPLIES	883	8,700	8,700	8,700
PURCHASED SERVICES	32,273	35,990	90,990	41,360
CAPITAL	-	2,500,000	2,445,000	2,800,000
Total Expense	\$184,764	\$2,704,690	\$2,708,130	\$3,036,170
FTE	2.00	2.00	2.00	2.15

CHANGES COMPARED TO PRIOR YEAR ADOPTED

10,230	Increase in personnel services from a slight increase in FTE count due to reallocation of resources among capital projects from the Recreation Capital Expansion Fund.
170	Increase in personnel services for allocated unemployment costs.
5,160	Increase in personnel services for insurance benefits based on employee plan selection.
(370)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
70	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
300,000	Increase in capital based on the capital program.

16,220	<u>Core Changes</u>
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10,920	Personnel Services
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5,300	Purchased Services
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-	<u>Funded Supplements</u>
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-	There are no funded supplements in this division.
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331,480 Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
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-	There are no unfunded supplements in this division.
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-	<u>Equipment Replacement</u>
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-	No equipment is scheduled for replacement in this division.
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2,800,000	<u>Capital Projects</u>
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700,000	Renovation of open space acquired through the Agilent land purchase.
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100,000	Funding for Heron Lakes Conservation Easement.
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2,000,000	Open lands acquisition.
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Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds.

ACTIVITY	DEPARTMENT
Park Improvement	Parks & Recreation

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Special Revenue Fund				
PARK IMPROVEMENT	-	\$170,000	\$170,000	\$570,000

REVENUE				
INTERGOVERNMENTAL	-	1,260	1,260	1,280
CHARGES FOR SERVICE	50,989	51,080	51,080	51,080
INTEREST	24,023	53,430	53,430	43,430
OTHER	5,969	-	-	-
Total Revenue	\$80,981	\$105,770	\$105,770	\$95,790

EXPENSE BY CATEGORY				
TRANSFERS	-	-	-	500,000
CAPITAL	-	170,000	170,000	70,000
Total Expense	-	\$170,000	\$170,000	\$570,000

FTE	-	-	-	-
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (100,000) Decrease in capital based on the capital program.
- 500,000 Increase in transfers for the construction of MeHaffey Park.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

400,000 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- 70,000 Capital Projects
 - 70,000 Replacement of North Lake Park Shelter #3.

Police



Police

The Police Department provides services for the citizens of Loveland by enforcement of state laws, local laws and ordinances. In 2010, the Police Department responded to 78,637 calls for service, up from the 74,462 calls for service the agency responded to in 2009. Calls for police service are expected to continue increasing as Northern Colorado grows and local jurisdictions grow closer to one another. The Department strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations. In November of 2009, the Loveland Police Department was recognized in the United States of America as a Meritorious Police Agency after the Commission on Accreditation for Law Enforcement Agencies awarded the agency with its sixth consecutive Re-Accreditation since 1992. During 2012, the agency will seek its seventh consecutive Re-Accreditation. In addition to National Accreditation, the Police Department's Communication Center has been recognized since 2007 as an Accredited Center of Excellence. This honorable designation is awarded to agencies that successfully implement Emergency Medical Dispatching. On December 6th, 2010, the Communication Center was again honored with reaccreditation as an Accredited Center of Excellence (ACE) through the National Academies of Emergency Medical Dispatch. While our center was the 116th Center to become accredited; today there are only 98 Centers that remain currently accredited.

Outcome	Performance Measure	2010 Actual	2011 Projected	2012 Projected
Protect those in harm's way. (GP 8a)				
Work as a team within our department, with the City organization and with other agencies.	% of cases assigned to the Criminal Investigations Unit for follow up that were successfully investigated and cleared.	70%	70%	72%
	% of total criminal cases which had latent print evidence submitted and analyzed.	3.2%	3.2%	4.0%
	% of total criminal cases which had DNA evidence submitted.	1.5%	2.0%	2.0%
Overall citywide NIMS compliance and coordination for effective emergency response.	Communications – 90%	100%	100%	100%
	Administration – 100%	100%	100%	100%
	All of our sworn personnel are NIMS compliant.	100%	100%	100%
Assist in the safe and free movement of people and traffic within the community. (GP 8a)				
Our participation is dependent on grant funding.	Participate in Click-It or Ticket campaign.	1	1	2
	Operate/participate in DUI checkpoints.	4	6	3
Identify community problems and intervene as problem solvers using available resources. (GP 8a)				
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%
Factors across all IPO Categories. (GP 8a)				
Educate the community in their responsibilities as citizens and our role as police officers and build rapport with community.	Records – CCRN	50.0%	50.0%	62.5%
Ensure sworn and non-sworn staff is trained in a manner that enables professional, timely and safe delivery of police services.	Communications – EMD Certification	100%	100%	100%

Police Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
21	Department	201	Administration	2101	General Administration
		202	Operations	2110	Operations Administration
				2113	Traffic
		203	Information Services		
		204	Support Services	2111	Support Services Administration
				2102	Patrol
				2104	General Investigations
				2109	Technical Support
				2112	Special Investigations
				2114	Community Resource
		205	Seizures and Forfeits	0000	
		207	Information Services	2115	Information Services Administration
				2106	Records
				2107	Communications

Police Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
ADMINISTRATION	1,433,874	1,376,340	1,383,150	1,309,000	(4.9%)	5.0	5.0
INFORMATION SERVICES	2,770,553	3,041,300	3,327,600	2,980,510	(2.0%)	31.0	31.0
OPERATIONS	8,526,337	8,703,840	8,914,980	8,841,840	1.6%	69.0	71.0
SUPPORT SERVICES	2,976,469	3,076,630	3,128,750	2,883,710	(6.3%)	29.0	27.0
Total Expense	\$15,707,233	\$16,198,110	\$16,754,480	\$16,015,060	(1.1%)	134.0	134.0
REVENUE							
General Fund							
LICENSES & PERMITS	100,457	114,000	127,880	130,680	14.6%		
CHARGES FOR SERVICES	127,795	143,480	143,480	161,800	12.8%		
INTERGOVERNMENTAL	283,864	274,270	274,270	307,460	12.1%		
FINES	834,153	678,000	678,000	712,000	5.0%		
MISCELLANEOUS	33,860	5,000	5,000	21,800	336.0%		
GENERAL FUND SUBSIDY	14,327,104	14,983,360	15,525,850	14,681,320	(2.0%)		
Total Revenue	\$15,707,233	\$16,198,110	\$16,754,480	\$16,015,060	(1.1%)		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	12,721,169	13,211,400	13,462,050	12,840,640	(2.8%)		
SUPPLIES	453,919	440,020	449,300	555,510	26.2%		
PURCHASED SERVICES	2,452,247	2,546,690	2,747,130	2,579,910	1.3%		
CAPITAL	79,898	-	96,000	39,000	100.0%		
Total Expense	\$15,707,233	\$16,198,110	\$16,754,480	\$16,015,060	(1.1%)		

Administration

This executive level unit includes the Office of the Chief of Police and the Office of Professional Standards. Our Professional Standards section handles internal and citizen complaints against police employees, oversees the Department Training and Personnel Sergeant, and Accreditation. The unit is staffed by a police lieutenant and is responsible for investigation of serious complaints, as well as the tracking, assigning, and reporting on all complaints, investigations, and commendations received by the department. The Lieutenant also conducts annual staff inspections of department divisions and their units for policy and performance compliance. The unit administers the department pay plan and manages the training, accreditation, and personnel units. It also oversees the animal control services by contract. The Training Unit is responsible for managing, assigning, and reporting on all police employee training assignments and mandatory training classes and attendance. The section is staffed by a police sergeant who also serves as the supervisor of the Personnel Unit and shares the Department's Press Information Officer's responsibilities. The Personnel unit is responsible for handling all police employee recruitment, selection, and hiring, including background investigations on prospective employees. The section also assists with department policy reviews, personnel performance system audits, and recommends policy and procedure changes where required. Our Accreditation section is responsible for the administration and management of the Department's International Accreditation Program. The section is staffed by a police sergeant who maintains ongoing audits of department policy and procedures, modifies required directives to insure compliance with Accreditation Standards, and shares in the Department's Press Information Officer's responsibilities. The section is also the liaison to the Commission on Accreditation of Law Enforcement Agencies and manages tri-annual onsite audits by Commission assessors.

ACTIVITY		DEPARTMENT		
Administration		Police		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMINISTRATION	\$1,433,874	\$1,376,340	\$1,383,150	\$1,309,000
REVENUE				
MISCELLANEOUS	3,560	5,000	5,000	5,000
GENERAL FUND SUBSIDY	1,430,314	1,371,340	1,378,150	1,304,000
Total Revenue	\$1,433,874	\$1,376,340	\$1,383,150	\$1,309,000
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	645,460	619,360	630,370	642,140
SUPPLIES	36,909	32,210	32,210	39,840
PURCHASED SERVICES	737,691	724,770	720,570	627,020
CAPITAL	13,814	-	-	-
Total Expense	\$1,433,874	\$1,376,340	\$1,383,150	\$1,309,000
FTE	5.00	5.00	5.00	5.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

13,580	Increase in personnel services for the allocated costs of unemployment insurance.
18,050	Increase in personnel services for insurance benefits based on employee plan selection.
(1,070)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
10,470	Increase in supplies for equipment replacement based on the replacement schedule.
5,470	Increase in supplies for building security cameras.
(2,590)	<u>Core Changes</u>
(5,430)	Personnel Services
590	Supplies
2,250	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.
(106,250)	<u>Financial Sustainability Reductions</u>
(3,900)	Reduction in food expense as part of the employee suggestion program.
(2,350)	Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.
(100,000)	Reduction in purchased services from the contract with Humane Society Animal Control as part of the financial sustainability strategy.
(62,340)	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Information Services

This division is responsible for dispatching all First Responders Services in southern Larimer County, managing Police Records, and for technology project management and crime analysis. Loveland is the answering point for 911 calls in all of southern Larimer County, covering in excess of two hundred square miles and handling Police, Fire, and EMS calls. Our Records Section is responsible for typing police reports, recording summonses, and maintaining case reports; maintaining and dispersing criminal history information on persons; compiling statistical information; and acting as the receptionist and front desk report taker for the Police Department. Our Crime Analyst provides pertinent information relative to crime patterns and trend correlation to assist operational and administrative personnel in planning the deployment of resources for the prevention and suppression of criminal activities.

ACTIVITY		DEPARTMENT		
Information Services		Police		
EXPENSE BY				
DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMINISTRATION	378,576	416,130	423,850	460,250
COMMUNICATIONS	1,728,468	1,886,540	2,006,240	1,816,300
RECORDS	663,509	738,630	897,510	703,960
Total Expense	\$2,770,553	\$3,041,300	\$3,327,600	\$2,980,510
REVENUE				
CHARGES FOR SERVICE	1,995	1,800	1,800	1,800
INTERGOVERNMENTAL	261,841	274,270	274,270	307,460
GENERAL FUND SUBSIDY	2,506,717	2,765,230	3,051,530	2,671,250
Total Revenue	\$2,770,553	\$3,041,300	\$3,327,600	\$2,980,510
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,178,018	2,380,890	2,422,910	2,269,440
SUPPLIES	168,607	196,430	194,430	256,720
PURCHASED SERVICES	423,928	463,980	614,260	454,350
CAPITAL	-	-	96,000	-
Total Expense	\$2,770,553	\$3,041,300	\$3,327,600	\$2,980,510
FTE	31.00	31.00	31.00	31.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (47,610) Decrease in personnel services for insurance benefits based on employee plan selection.
- (3,000) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 67,000 Increase in supplies for data hard/software and command van based on the equipment replacement program.
- (14,000) Decrease in purchased services for decrease in repair and maintenance and telephone services.

(43,460) Core Changes

- (38,800) Personnel Services
- (6,030) Supplies
- 1,370 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(19,720) Financial Sustainability Reductions

- (680) Reduction in food expense as part of the employee suggestion program.
- (19,040) Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.

(60,790) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division

- Capital Projects

- There are no capital projects associated with this division.

Operations

The Operations Division includes the Patrol Section, Traffic Unit and Street Crimes Unit. The police officers and community service officers (CSO) provide direct response services and proactive crime and traffic accident reduction measures to the citizens of Loveland. Problem-oriented policing strategies are used to focus on the root cause of reoccurring situations that affect the quality of life for the public. These methods often involve non-traditional policing in order to eliminate the issues. Several specialized and collateral work groups are also a part of the division. K-9 unit, Special Weapons and Tactics (SWAT), Mounted Patrol, Liquor Enforcement, Crime Scene Technicians and membership on the Larimer County Bomb Team all support the department's mission.

Officers and CSOs of the division work 4-10 hour days per week. The Patrol and Traffic personnel are assigned over the week during three work shifts that provide 24 hour per day police services. There is an overlap of afternoon and evening shifts in order to provide more staffing during peak call periods in the city. These management decisions are based upon call for service data that is analyzed internally. Customer service and officer safety help drive these staffing decisions.

All officers and CSOs are issued take home fully equipped police vehicles. This provides an increase in visibility and readiness of marked police units and enables them to take immediate enforcement actions and respond immediately to emergency calls after hours. The fleet plan is also designed to extend the life of the vehicles to between seven and ten years.

ACTIVITY	DEPARTMENT
Operations	Police

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
PATROL	7,896,340	8,045,490	8,245,000	8,177,670
TRAFFIC	629,997	658,350	669,980	664,170
Total Expense	\$8,526,337	\$8,703,840	\$8,914,980	\$8,841,840

REVENUE				
LICENSES & PERMITS	100,457	114,000	127,880	130,680
CHARGES FOR SERVICE	125,800	141,680	141,680	160,000
INTERGOVERNMENTAL	22,023	-	-	-
FINES	834,153	678,000	678,000	712,000
OTHER	30,300	-	-	21,800
GENERAL FUND SUBSIDY	7,413,604	7,770,160	7,967,420	7,817,360
Total Revenue	\$8,526,337	\$8,703,840	\$8,914,980	\$8,841,840

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	7,090,755	-	7,471,110	7,234,030
SUPPLIES	216,388	183,860	194,940	229,730
PURCHASED SERVICES	1,153,110	1,196,690	1,248,930	1,353,080
CAPITAL	66,084	-	-	25,000
Total Expense	\$8,526,337	\$8,703,840	\$8,914,980	\$8,841,840

FTE	71.00	69.00	69.00	71.00
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

10,000	Increase in personnel services for insurance benefits based on special events.
(80,260)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
193,000	Increase in personnel services due to transfer of 2.00 FTEs for Support Services Division.
33,370	Increase in supplies for equipment replacement.
1,600	Increase in supplies for books and periodicals.
84,840	Increase in purchased services for vehicle and equipment maintenance.
(54,280)	Decrease in purchased services for vehicle replacement.
122,050	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
5,000	Increase in supplies for clothing.
4,000	Increase in supplies for motorcycle gear.
(200,050)	<u>Core Changes</u>
	(197,470) Personnel Services
	1,900 Supplies
	(4,480) Purchased Services
33,260	<u>Funded Supplements</u>
	8,260 Increase in purchased services for professional services for maintenance of the shooting range.
	25,000 Increase in capital for networked video equipment for interrogation rooms.
(14,530)	<u>Financial Sustainability Reductions</u>
	(14,530) Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.

138,000 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects in this division.

Support Services

This Division provides the Department support services through the following work groups: Criminal Investigations Unit, Special Investigations Unit, Community Resources Unit, and the Technical Support Unit. Our Criminal Investigations Unit handles major crimes and follow-up investigations in the areas of crimes against persons and property, juvenile investigations, sexual offenses, and check fraud. The Special Investigations Unit is part of the Northern Colorado Drug Task Force. The unit is consolidated with other law enforcement agencies in the region to better coordinate drug enforcement throughout each of our jurisdictions. The Community Resource Unit is comprised of School Resource Officers and a Crime Prevention Officer. The School Resource Officers provide mentoring to students, as well as crime suppression, within the schools. The Crime Prevention Officer is an important interface with the public by providing crime prevention education on a variety of subjects. The Technical Support Unit is responsible for collecting, transporting, storing, and processing property and evidence.

ACTIVITY				DEPARTMENT
Support Services				Police
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMINISTRATION	204,023	212,820	217,440	209,020
COMMUNITY RESOURCES	669,049	703,190	717,530	713,910
INVESTIGATIONS	1,183,954	1,260,860	1,279,850	1,049,870
SPECIAL INVESTIGATIONS	550,191	573,050	581,580	575,930
TECHNICAL SUPPORT	369,252	326,710	332,350	334,980
Total Expense	\$2,976,469	\$3,076,630	\$3,128,750	\$2,883,710
REVENUE				
GENERAL FUND SUBSIDY	\$2,976,469	\$3,076,630	\$3,128,750	\$2,883,710
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,806,936	2,887,860	2,937,660	2,695,030
SUPPLIES	32,015	27,520	27,720	29,220
PURCHASED SERVICES	137,518	161,250	163,370	145,460
CAPITAL	-	-	-	14,000
Total Expense	\$2,976,469	\$3,076,630	\$3,128,750	\$2,883,710
FTE	27.00	29.00	29.00	27.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(193,320)	Decrease in personnel services for the transfer of 2 FTEs from General Investigations Program to the Operations Division.
15,740	Increase in personnel services for insurance benefits based on employee plan selection.
(26,020)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(21,110)	Decrease in purchased services for General Liability.
14,000	Increase in capital for video enhancement equipment.
22,650	<u>Core Changes</u>
15,630	Personnel Services
1,700	Supplies
5,320	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.
(4,860)	<u>Financial Sustainability Reductions</u>
(4,860)	Reduction in personnel services based on FICA calculation from employee suggestions for financial sustainability.
(192,920)	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Public Works



Public Works

The Department of Public Works provides planning, design, construction, and maintenance services for the general public and the City's internal operations. The use of City facilities for meetings and special events is coordinated and supported by Public Works. Management, maintenance, and administration and purchasing of all City vehicles and equipment are included in the department responsibilities.

The public services provided include: transportation system design; street construction management and inspection; pavement management; traffic engineering and installation, operations, and maintenance for all traffic signals, signs, and pavement markings; stormwater collection systems design and maintenance; street maintenance and repair; snow and ice removal; fixed route and paratransit bus service; solid waste management and recycling; and mosquito control.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
Provide reliable and quality products and services.				
Solid Waste – Reduce the number of service complaints.	Complaint ratio of 2.88 per 10,000 collections.	3.3	3.5	3.5
Vehicle Maintenance – Maintain high level of fleet availability.	Fleet availability - 85% for solid waste/street sweepers and 90% for all other vehicles.	92% 97%	80% 90%	80% 90%
Project Engineering – Keep the city's street inventory at a good or excellent level of quality.	75% of the city's street inventory is in the good to excellent category. (<i>Measured every 3 yrs</i>)	75%	75%	75%
Facilities Management – Complete customer requests in a timely manner.	Complete 90% of customer requests on time.	88%	90%	90%
Transit – On time fixed routes.	95% of fixed bus route trips are between zero minutes early and 5 minutes late.	95%	95%	95%
Transit – On time paratransit appointments.	Maintain a 30 minute window on all paratransit appointments.	95%	95%	95%
Provide a quality customer service experience.				
Increase level of customer service.	85% or higher satisfaction rating on customer/citizen surveys.	83%	85%	85%
Provide for the safety of our community and employees.				
Reduce amount paid out to claims.	Reduction in \$ paid for claims.	\$5,000	\$5,000	\$5,000
Reduce number of injuries.	Reduction in lost time due to accidents.	5	7	7
Be fiscally accountable.				
Construct capital projects fiscally responsibly.	All major projects (over \$100K) are within +/- 15% of budget.	-8%	+/-15%	+/-15%
Be environmentally responsible.				
Reduce landfill disposal.	% of collected materials recycled.	54%	50%	50%

Public Works Department Structure

General Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
23	Public Works	231	Administration		
		232	Engineering		
		233	Streets		
		234	Transit		
		235	Traffic Engineering		
		236	Transportation Development Review		
		237	Stimulus Projects		

Enterprise Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
23	Solid Waste	270	Refuse		
		271	Recycling		
		272	Yard Waste		
		278	Mosquito Control		
	Storm Water	280	Storm Water Administration		
		281	Storm Water Collections		
		282	Street Sweeping		
		283	Storm Water Capital		

Internal Service Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
23	City Fleet	260	Fleet Replacement		
	Vehicle Maintenance	261	Vehicle Maintenance		
		262	Parts & Inventory Mgmt		

Public Works Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
ADMINISTRATION	130,406	125,520	130,720	169,810	35.3%	1.20	1.20
FACILITIES SERVICES	3,360,928	3,558,920	3,852,240	4,070,450	14.4%	21.25	21.25
PROJECT ENGINEERING	759,164	752,470	774,400	795,880	5.8%	10.85	10.85
STREET MAINTENANCE	2,766,505	2,515,220	2,556,670	2,551,980	1.5%	15.58	15.33
TRAFFIC ENGINEERING	1,719,882	1,751,810	1,769,230	1,758,590	0.4%	12.00	12.00
TRANSIT	1,498,203	1,781,350	1,790,910	1,847,330	3.7%	10.90	11.15
TRANS. DEV. REVIEW	378,496	424,470	432,370	407,870	(3.9%)	4.00	4.00
Total General Fund	\$10,613,584	\$10,909,760	\$11,306,540	\$11,601,910	6.3%	75.78	75.78
Enterprise Fund							
SOLID WASTE	5,459,189	5,198,850	5,313,420	4,997,270	(3.9%)	27.62	27.62
STORMWATER	4,131,460	3,222,780	6,729,590	4,655,400	44.5%	14.35	14.60
Total Enterprise Fund	\$9,590,649	\$8,421,630	\$12,043,010	\$9,652,670	14.6%	41.97	42.22
Internal Service Fund							
CITY FLEET	1,288,785	832,000	1,292,670	654,000	(21.4%)	-	-
VEHICLE MAINTENANCE	2,969,571	3,030,510	3,051,330	3,138,040	3.5%	13.65	13.65
Total Int Service Fund	\$4,258,356	\$3,862,510	\$4,344,000	\$3,792,040	(1.8%)	13.65	13.65
Total Expense	\$24,462,589	\$23,193,900	\$27,693,550	\$25,046,620	8.0%	131.40	131.65
REVENUE							
General Fund							
FACILITIES SERVICES	444,840	444,840	491,240	490,980	10.4%		
PROJECT ENGINEERING	299,559	289,410	289,410	327,190	13.1%		
STREET MAINTENANCE	788,182	882,580	882,580	715,810	(18.9%)		
TRAFFIC ENGINEERING	870,883	987,630	987,630	866,860	(12.2%)		
TRANSIT	976,351	1,471,540	1,471,540	1,391,430	(5.4%)		
GENERAL FUND SUBSIDY	7,233,769	6,833,760	7,184,140	7,809,640	10.7%		
Total General Fund	\$10,613,584	\$10,909,760	\$11,306,540	\$11,601,910	6.3%		
Enterprise Fund							
SOLID WASTE	6,111,664	5,937,580	5,937,580	6,207,120	4.5%		
STORMWATER	4,792,464	4,300,020	4,300,020	4,415,590	2.7%		
Total Enterprise Fund	\$10,904,128	\$10,237,600	\$10,237,600	\$10,622,710	3.8%		
Internal Service Fund							
CITY FLEET	1,822,819	1,312,690	1,505,950	1,148,380	(12.5%)		
VEHICLE MAINTENANCE	2,979,865	3,082,290	3,082,290	3,260,530	5.8%		
Total Int Service Fund	\$4,802,684	\$4,394,980	\$4,588,240	\$4,408,910	0.3%		
Total Revenue	\$26,320,396	\$25,542,340	\$26,132,380	\$26,633,530	3.3%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	9,717,351	9,796,690	9,999,430	10,054,570	2.6%		
SUPPLIES	3,111,147	3,199,040	3,198,040	3,227,290	0.9%		
PURCHASED SERVICES	6,250,336	7,038,850	7,302,580	7,809,880	7.5%		
TRANSFERS	596,745	570,290	571,870	562,050	(1.0%)		
CAPITAL	4,787,010	2,589,030	6,621,630	3,392,830	31.0%		
Total Expense	\$24,462,589	\$23,193,900	\$27,693,550	\$25,046,620	8.0%		

Administration

The Administration Division, through the Department Director, provides leadership and management, determines staffing and budgetary needs, coordinates a departmental public relations program, and directs project development and completion. The public relations program includes staff liaisons with the City Council, planning commission, citizen and various citizen advisory boards including the Transportation Advisory Board.

ACTIVITY	DEPARTMENT
Administration	Public Works

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
ADMINISTRATION	\$130,406	\$125,520	\$130,720	\$169,810

REVENUE				
GENERAL FUND SUBSIDY	\$130,406	\$125,520	\$130,720	\$169,810

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	120,497	104,000	109,700	148,650
SUPPLIES	3,559	6,560	6,560	6,060
PURCHASED SERVICES	6,350	14,960	14,460	15,100
Total Expense	\$130,406	\$125,520	\$130,720	\$169,810
FTE	1.20	1.20	1.20	1.20

CHANGES COMPARED TO PRIOR YEAR ADOPTED	
2,510	Increase in personnel services for insurance benefits based on employee plan selection.
(130)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
39,880	Increase in personnel services for the allocated unemployment costs.
140	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
2,390	<u>Core Changes</u>
2,390	Personnel Services
-	<u>Funded Supplements</u>
	- There are no funded supplements in this division.
(500)	<u>Financial Sustainability Reductions</u>
(500)	Reduction in supplies for food as part of the employee suggestion program.
44,290	Total Change

OTHER INFORMATION	
-	<u>Unfunded Supplements</u>
	- There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
	- No equipment is scheduled for replacement in this division.
-	<u>Capital Projects</u>
	- There are no capital projects associated with this division.

Facilities Services

The Facilities Management Division (FM) manages the operation and construction of all the City's physical facilities. It schedules, coordinates, and supports meetings within City facilities, and provides full mail service to all City employees. Facilities Management also provides technical and specialized trade and construction support to City facilities.

ACTIVITY		DEPARTMENT		
Facilities Management		Public Works		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
Facility Services	573,328	623,820	632,540	715,100
General Building Maintenance	2,133,885	2,219,660	2,389,380	2,605,120
Service Center	133,293	178,330	179,250	166,090
Golf	61,125	98,100	98,100	98,100
Recreation Center	267,063	391,010	391,010	412,740
Facility Rentals	69,142	48,000	48,000	65,500
Milner/Schwartz House Reno	49,181	-	113,960	-
Downtown Maintenance	73,911	-	-	7,800
Total Expense	\$3,360,928	\$3,558,920	\$3,852,240	\$4,070,450
REVENUE				
FEDERAL GRANT	-	-	46,400	-
OPERATING TRANSFER	444,840	444,840	444,840	439,480
CHARGES FOR SERVICE	-	-	-	51,500
GENERAL FUND SUBSIDY	2,916,088	3,114,080	3,361,000	3,579,470
Total Revenue	\$3,360,928	\$3,558,920	\$3,852,240	\$4,070,450
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,497,290	1,543,580	1,570,540	1,524,530
SUPPLIES	240,358	268,180	268,180	267,520
PURCHASED SERVICES	1,574,099	1,747,160	1,899,560	2,278,400
CAPITAL	49,181	-	113,960	-
Total Expense	\$3,360,928	\$3,558,920	\$3,852,240	\$4,070,450
FTE	21.25	21.25	21.25	21.25

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(29,830)	Decrease in personnel services for insurance benefits based on employee plan selection.
(1,040)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(24,160)	Decrease in supplies for parts and supplies based on historical experience.
77,230	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
81,640	Increase in supplies and purchased services to annualize the operating costs for the Library expansion. In 2011 only 4 months of operation were budgeted for.
10,000	Increase in purchased services for utility costs based on projected prices and usage.
10,000	Increase in purchased services for custodial expenses based on price increases.
17,500	Increase in purchased services for the homeless shelter rental and maintenance transferred from the Non-Departmental budget.
3,230	Increase in purchased services for vehicle maintenance and fuel based on projected fuel prices and usage.
(5,270)	Decrease in vehicle replacement costs due to lower amortization.

29,600 Core Changes

25,440	Personnel Services
1,500	Supplies
3,500	Purchased Services

355,890 Funded Supplements

15,000	Increase in purchased services for repair and maintenance for building security upgrades.
88,600	Increase in purchased services for repair and maintenance for the Rialto Bridge.
7,800	Increase in purchased services for repair and maintenance for City-maintained downtown buildings.
244,490	Increase in purchased services for 4 months of operating cost at the ACE campus.

(13,260) Financial Sustainability Reduction

(13,260)	Reduction in personnel services for FICA as part of the employee suggestion program.
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511,530 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

600,000 Capital Projects

600,000	Facility Major Maintenance Program
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Project Engineering

The Project Engineering Division is involved with most aspects of street design, construction, safety and maintenance. This Division manages the design and construction of capital street and bridge projects. Updating and implementing the Long-Range Transportation Master Plan is one of the major responsibilities of this Division.

ACTIVITY		DEPARTMENT		
Project Engineering		Public Works		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
General Operations	\$759,164	\$752,470	\$774,400	\$795,880
REVENUE				
CHARGES FOR SERVICE	99,038	39,000	39,000	59,000
INTERGOVERNMENTAL REVENUE	200,521	250,410	250,410	268,190
GENERAL FUND SUBSIDY	459,605	463,060	484,990	468,690
Total Revenue	\$759,164	\$752,470	\$774,400	\$795,880
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	657,396	648,800	671,730	696,440
SUPPLIES	15,865	12,150	11,150	14,350
PURCHASED SERVICES	85,903	91,520	91,520	85,090
Total Expense	\$759,164	\$752,470	\$774,400	\$795,880
FTE	10.55	10.85	10.85	10.85

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(39,780)	Decrease in personnel services for insurance benefits based on employee plan selection.
(1,570)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
75,820	Increase in personnel services due to a projected decrease in salary costs that will be capitalized based on the Capital Program.
840	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
(400)	Decrease in purchased services for vehicle maintenance costs based on projected fuel prices and maintenance costs.
(3,670)	Decrease in purchased services for vehicle replacement due to lower amortization rates.
16,430	<u>Core Changes</u>
17,430	Personnel Services
2,200	Supplies
(3,200)	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.
(4,260)	<u>Financial Sustainability Reductions</u>
(4,260)	Reduction in personnel services for FICA based the employee suggestion program.
43,410	Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
6,016,900	<u>Capital Projects</u>
2,372,000	Transportation Construction Program
3,644,900	Street Rehabilitation Program

Street Maintenance

The Street Maintenance Division's activities include street patching and repair, minor asphalt overlays, asphalt milling, alley and road shoulder maintenance, roadside mowing and weed spraying. The Division provides major support for the annual Street Resurfacing Program - a citywide street reconstruction and resurfacing program planned and managed by the Projects Engineering Division. The Division is also responsible for winter roadway maintenance. Crews plow snow, apply de-icing and anti-icing chemicals, load and haul snow/ice from the downtown district and other confined areas, and clear designated sidewalks. Contractors are used for some routine sidewalk snow removal. For major storms, contractors are used to supplement City plowing efforts and assist with post-storm cleanup.

ACTIVITY		DEPARTMENT		
Street Maintenance		Public Works		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
General Operations	2,530,484	2,255,220	2,296,670	2,291,980
Snow Removal	236,021	260,000	260,000	260,000
Total Expense	\$2,766,505	\$2,515,220	\$2,556,670	\$2,551,980
REVENUE				
CHARGES FOR SERVICE	15,742	3,800	3,800	3,300
INTERGOVERNMENTAL REVENUE	772,440	878,780	878,780	712,510
GENERAL FUND SUBSIDY	1,978,323	1,632,640	1,674,090	1,836,170
Total Revenue	\$2,766,505	\$2,515,220	\$2,556,670	\$2,551,980
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,300,998	1,284,580	1,308,030	1,310,910
SUPPLIES	403,050	409,230	409,230	417,350
PURCHASED SERVICES	803,066	821,410	820,410	747,120
CAPITAL	259,391	-	19,000	76,600
Total Expense	\$2,766,505	\$2,515,220	\$2,556,670	\$2,551,980
FTE	15.58	15.58	15.58	15.33

CHANGES COMPARED TO PRIOR YEAR ADOPTED

30,000	Increase in personnel services for temporary salaries based on historical experience.
19,650	Increase in personnel services for insurance benefits based on employee plan selection.
10,000	Increase in personnel services for overtime based on historical experience.
(29,510)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(24,730)	Decrease in personnel services due to allocating 0.25 FTE to the Strom Water Enterprise.
7,000	Increase in supplies for sand, gravel and asphalt based on projected pothole repair and patching costs.
450	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
(6,000)	Decrease in purchased services for rental costs of chemical storage based on projected costs.
(3,000)	Decrease in purchased services for traffic control and snow contractors based on historical experience.
32,720	Increase in purchased services for vehicle maintenance costs based on projected fuel prices and maintenance costs.
(49,340)	Decrease in purchased services for vehicle replacement costs due to lower amortization rates.
76,600	Increase in capital based in the equipment replacement schedule.

24,930 Core Changes

22,830	Personnel Services
1,220	Supplies
880	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(52,010) Financial Sustainability Reductions

(1,910)	Reduction in personnel services for FICA based on the employee suggestion program.
(100)	Reduction in supplies for food as part of the employee suggestion program.
(50,000)	Reduction in purchased services for tree trimming based on the financial sustainability strategy. These costs will be transferred to the Solid Waste Enterprise.

36,760 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

76,600 Equipment Replacement

44,600	Snow Plows
32,000	Spreaders and Tanks

- Capital Projects

- There are no capital projects associated with this division.

Traffic Engineering

The Traffic Engineering Division is responsible for the construction, operation and maintenance of all traffic control devices in the public right-of-way within City Limits, including nearly all of US Highways 287 and 34 and all of Colorado Highway 402. Citywide programs of responsibility include neighborhood traffic calming, traffic studies, traffic data collection and the Intelligent Transportation System (ITS). Major components of ITS include: traffic signals, system computers, video traffic surveillance system, Roadway Weather Information Systems, variable message signs, and the traffic operations center. The Division informs the media and the public of construction projects and roadway conditions via the Loveland Road Report, 1610 AM radio, three variable message signs, and www.cotrip.org.

The safety of people using Loveland's surface transportation system is the primary mission of the Division. Federal and state grant application programs are used to improve the system and are managed by the Division. Various funds are acquired via these grant applications for the design and construction of projects. These funds have been used consistently for the past 15 years to enhance the performance on Loveland's roadways.

ACTIVITY		DEPARTMENT		
Traffic Engineering		Public Works		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	1,719,882	1,751,810	1,769,230	1,362,590
STATE HIGHWAY MAIN.	-	-	-	395,000
TRAFFIC CALMING	-	-	-	1,000
Total Expense	\$1,719,882	\$1,751,810	\$1,769,230	\$1,758,590
REVENUE				
MISCELLANEOUS	16,288	-	-	-
INTERGOVERNMENTAL REVENUE	854,595	987,630	987,630	866,860
GENERAL FUND SUBSIDY	848,999	764,180	781,600	891,730
Total Revenue	\$1,719,882	\$1,751,810	\$1,769,230	\$1,758,590
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,073,296	1,006,500	1,024,420	1,030,450
SUPPLIES	464,279	385,460	384,960	367,910
PURCHASED SERVICES	182,307	211,450	211,450	211,830
CAPITAL	-	148,400	148,400	148,400
Total Expense	\$1,719,882	\$1,751,810	\$1,769,230	\$1,758,590
FTE	12.00	12.00	12.00	12.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

10,000	Increase in personnel services for temporary salaries based on historical experience.
(4,080)	Decrease in personnel services for insurance benefits based on employee plan selection.
(1,970)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(11,000)	Decrease in supplies for signal controller based on projected costs.
(10,000)	Decrease in supplies for paint and markings based on projected costs.
210	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
(2,850)	Decrease in purchased services for vehicle maintenance costs based on projected maintenance costs.
(4,530)	Decrease in purchased services for vehicle replacement due to lower amortization rates.

32,470 Core Changes

21,470	Personnel Services
3,450	Supplies
7,550	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(1,470) Financial Sustainability Reductions

(1,470)	Reduction in personnel services for FICA based on the employee suggestion program.
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6,780 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Transit

The City of Loveland Transit (COLT) operates 3 fixed routes, and 2 paratransit routes within the city limits and some portions of rural Larimer County. They strive to provide safe, reliable, and cost-effective service to as much of the population as possible with current resources and funding available. COLT is a partner with Fort Collins and Larimer County for the FLEX, a regional bus service, connecting Loveland and Fort Collins and Longmont.

ACTIVITY		DEPARTMENT		
Transit		Public Works		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
TRANSIT	\$1,498,203	\$1,781,350	\$1,790,910	\$1,847,330
REVENUE				
INTERGOVERNMENTAL	860,007	1,373,040	1,373,040	1,304,730
CHARGES FOR SERVICES	116,344	98,500	98,500	86,700
GENERAL FUND SUBSIDY	521,852	309,810	319,370	455,900
Total Revenue	\$1,498,203	\$1,781,350	\$1,790,910	\$1,847,330
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	645,384	653,620	663,180	640,850
SUPPLIES	33,944	19,150	19,150	18,400
PURCHASED SERVICES	784,568	1,074,950	1,074,950	1,154,450
CAPITAL	34,307	33,630	33,630	33,630
Total Expense	\$1,498,203	\$1,781,350	\$1,790,910	\$1,847,330
FTE	10.90	10.90	11.15	11.15

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (18,850) Decrease in personnel services for insurance benefits based on employee plan selection.
- (1,030) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 5,090 Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
- 91,930 Increase in purchased services for vehicle maintenance based on projected fuel prices and maintenance costs.
- (17,770) Decrease in purchased services for vehicle replacement due to lower amortization rates.

7,870 Core Changes

- 8,370 Personnel Services
- (750) Supplies
- 250 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(1,260) Financial Sustainability Reductions

- (1,260) Reduction in personnel services for FICA based on the employee suggestion program.

65,980 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Transportation Development Review

Development Engineering represents the community interests in the evaluation of anticipated traffic impacts from new land development projects. This Division updates and maintains the City's street design and construction standards, as well as the policies regarding acceptable levels of traffic congestion to ensure that adequate transportation infrastructure is provided by new developments. The Development Engineering staff advises the Planning Commission and City Council on transportation issues at public hearings, as well as providing technical information and process assistance to citizens, developers, realtors, attorneys, and consulting engineers.

ACTIVITY	DEPARTMENT
Transportation Development Review	Public Works

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
TRANSPORTATION DEV REVIEW	\$378,496	\$424,470	\$432,370	\$407,870
REVENUE				
GENERAL FUND SUBSIDY	\$378,496	\$424,470	\$432,370	\$407,870
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	365,648	374,670	382,570	376,590
SUPPLIES	2,075	6,400	6,400	6,200
PURCHASED SERVICES	10,773	43,400	43,400	25,080
Total Expense	\$378,496	\$424,470	\$432,370	\$407,870
FTE	4.00	4.00	4.00	4.00

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (2,800) Decrease in personnel services for insurance benefits based on employee plan selection.
- (650) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 300 Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.

6,220 Core Changes

- 6,040 Personnel Services
- 50 Supplies
- 130 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(19,670) Financial Sustainability Reductions

- (670) Reduction in personnel services for FICA as part of the employee suggestion program.
- (250) Reduction in supplies for food as part of the employee suggestion program.
- (18,750) Reduction in purchased services for outsourcing development reviews as part of the financial sustainability strategies.

(16,600) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Solid Waste

The City of Loveland provides solid waste collection and curbside recycling service to nearly all single-family and to half of all multi-family dwellings within City limits. The Solid Waste Management Program is operated as an Enterprise Fund using full cost accounting principles with all direct and indirect costs covered by user fees. A 7% Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually.

The Solid Waste Management Program is popular with the community as noted by the City's annual Community Satisfaction Survey. The Program has received numerous solid waste management awards and honors, and was one of 18 communities selected by the United States Environmental Protection Agency for inclusion in a detailed report entitled *Cutting the Waste Stream in Half: Community Record-Setters Show How*.

By City ordinance, refuse collection operates under a volume-based rate system. For City-provided service, residents can choose among four different sizes of subscription-based refuse carts, thereby giving customers more choice and more control over their disposal costs. City rates compare quite favorably with private waste haulers' rates within Loveland and surrounding communities.

Mandatory monthly recycling fees fund the City's recycling, green waste composting, household hazardous waste collection, community large item disposal program, and solid waste planning programs. Over 50% of the community's residential wastes are recycled annually, which extends the life of the Larimer County Landfill.

Yard wastes – i.e. grass clippings, leaves, garden trimmings and tree branches – comprise nearly one-third of our community's annual residential waste stream. If properly separated for composting, these materials are easily converted into valuable soil amendments and landscape mulches. Compost derived from green wastes contains valuable nutrients and increases the water holding capacity and tilth of our area's heavy clay soils. The City of Loveland is partnered with A-1 Organics, a Northern Colorado company that manufactures and markets a variety of landscaping products.

2011 was the 25th year that Colorado Mosquito Control, Inc. (CMC), a private contractor, operated this seasonal mosquito management program for the City of Loveland. By contracting with one of the country's premier mosquito control consultants, municipal personnel have been freed up to perform other duties at a net cost savings to the City. Additionally, Loveland residents receive the finest in mosquito control strategies, expertise, mapping, equipment and materials.

The program is funded via a \$0.80 per month fee assessed to all Loveland dwelling units. The Streets and Solid Waste Manager administers this seasonal program.

To reduce both mosquito nuisance levels as well as the threat from mosquito-borne diseases, CMC employs a variety of cultural and biological control choices first, with low toxicity chemical sprays used only as a last resort. Specifically, the foundation and focus of Loveland's mosquito control program is primarily larvae-based – i.e. find and treat, on a weekly basis, the hundreds of larvae-containing water pockets and pools within an 80 square mile area. An effective control of larvae prevents their development into adult mosquitoes, thereby reducing the need to fog-spray with insecticides.

With the introduction of mosquitoes carrying West Nile Virus (WNV) into Colorado beginning in 2002, each aspect of the mosquito management program has changed significantly in an attempt to minimize the number of WNV human cases in Loveland.

ACTIVITY	DEPARTMENT			
Solid Waste	Public Works			

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Enterprise Fund				
REFUSE	3,210,441	2,711,380	2,931,400	2,444,530
RECYCLING	1,104,853	1,081,800	1,138,420	1,217,020
YARD WASTE	912,109	1,132,970	970,900	1,076,020
MOSQUITO CONTROL	231,786	272,700	272,700	259,700
Total Expense	\$5,459,189	\$5,198,850	\$5,313,420	\$4,997,270

REVENUE				
CHARGES FOR SERVICES	5,758,310	5,695,580	5,695,580	5,884,220
INTEREST	28,939	82,000	82,000	110,900
OTHER	324,415	160,000	160,000	212,000
Total Revenue	\$6,111,664	\$5,937,580	\$5,937,580	\$6,207,120

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,876,258	1,964,030	2,003,690	2,000,070
SUPPLIES	123,269	165,120	165,120	165,360
PURCHASED SERVICES	1,968,672	2,198,420	2,271,750	2,368,900
TRANSFERS	248,560	226,280	227,860	222,740
CAPITAL	1,242,430	645,000	645,000	240,200
Total Expense	\$5,459,189	\$5,198,850	\$5,313,420	\$4,997,270

FTE	27.62	27.62	27.62	27.62
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(12,950)	Decrease in personnel services for temporary salaries based on historical experience.
6,510	Increase in personnel services for insurance benefits based on employee plan selection.
14,650	Increase in personnel services for overtime based on historical experience.
(6,550)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
(7,130)	Decrease in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
73,230	Increase in purchased services for PILT based on the revenue estimates and the 1% increased as part of the financial sustainability strategy.
25,000	Increase in purchased services for tree trimming costs reallocated from the General Fund to better align the cost with the service.
25,000	Increase in purchased services for consulting costs to study the benefit of constructing an organic composting facility.
48,980	Increase in purchased services for vehicle maintenance costs based on the fuel cost estimates and maintenance usage.
(3,540)	Decrease in transfers based on the calculation for operating transfers.
(404,800)	Decrease in capital based on the equipment replacement schedule.
52,680	<u>Core Changes</u>
47,040	Personnel Services
240	Supplies
5,400	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.
(12,660)	<u>Financial Sustainability Reductions</u>
(12,660)	Reduction in personnel services for FICA based on the employee suggestion program.
(201,580)	Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
240,200	<u>Equipment Replacement</u>
30,000	Pickup Truck Replacement
205,000	Rear Loading Trash Truck
5,200	Computer Replacement
-	<u>Capital Projects</u>
-	There are no capital projects associated with this division.

Stormwater

The Stormwater Utility is responsible for the design, construction, maintenance and repair of the Stormwater Collection Systems within the City. The Division is operated as an Enterprise Fund using full cost accounting principles, with all direct and indirect costs covered by monthly utility fees and a system impact fee. A Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually. In 2012, the percentage of revenue for this payment is increased from 6% to 7%.

ACTIVITY		DEPARTMENT		
Stormwater		Public Works		
EXPENSE BY		'11 Adopted	'11 Revised	
DIVISION/Program	'10 Actual	Budget	Budget as of June	'12 Budget
ADMINISTRATION/ENGINEERING	1,233,260	1,311,640	1,379,480	1,350,890
COLLECTIONS	478,823	493,810	493,810	497,480
STREET SWEEPING	497,203	512,330	512,330	592,030
CAPITAL PROGRAM	1,922,174	905,000	4,343,970	2,215,000
Total Expense	\$4,131,460	\$3,222,780	\$6,729,590	\$4,655,400
REVENUE				
UTILITY CHARGES	3,943,163	3,902,890	3,902,890	4,000,460
UTILITY OTHER	12,575	12,000	12,000	30,000
IMPACT FEES	792,913	369,000	369,000	369,000
INTEREST	36,603	15,130	15,130	15,130
TRANSFERS	1,594	-	390	-
OTHER	5,616	1,000	1,000	1,000
Total Revenue	\$4,792,464	\$4,300,020	\$4,300,410	\$4,415,590
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,126,595	1,167,840	1,195,680	1,259,370
SUPPLIES	63,947	107,620	107,620	81,490
PURCHASED SERVICES	674,734	698,310	738,310	760,230
TRANSFERS	348,185	344,010	344,010	339,310
CAPITAL	1,917,999	905,000	4,343,970	2,215,000
Total Expense	\$4,131,460	\$3,222,780	\$6,729,590	\$4,655,400
FTE	14.65	14.35	14.35	14.60

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(7,200)	Decrease in personnel services for insurance benefits based on employee plan selection.
15,780	Increase in personnel services for overtime for special events and snow removal costs.
24,730	Increase in personnel services for the allocation of 0.25 FTE from the Street Maintenance Division.
(14,350)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
64,800	Increase in personnel services due to a projected reduction in labor that can be capitalized.
3,390	Increase in supplies for parts for the Storm Water Quality Program.
(29,550)	Decrease in other supplies based on historical experience.
25,000	Increase in purchased services for tree trimming costs reallocated from the General Fund to more appropriately place the cost with the service.
6,360	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
25,890	Increase in purchased services for vehicle maintenance based on projected fuel and maintenance costs.
(4,700)	Decrease in transfers for operating costs based on allocation calculations.
1,310,000	Increase in capital based on the capital program.
25,020	<u>Core Changes</u>
19,990	Personnel Services
360	Supplies
4,670	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.
(12,550)	<u>Financial Sustainability Reductions</u>
(12,220)	Reduction in personal services for FICA based on the employee suggestion program.
(330)	Reduction in supplies for food based on the employee suggestion program.
1,432,620	Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
2,215,000	<u>Capital Projects</u>
155,000	Small Maintenance Projects
750,000	Washington Avenue Outfall Phase IV
300,000	7 th and Madison Avenue Outfall
200,000	Major Maintenance Projects
500,000	MeHaffey Park Detention Pond
50,000	Storm Water Quality Projects
260,000	Sweeper Replacement

City Fleet

The City Fleet Fund accrues funds for future replacement of vehicles and equipment. Annually, funds are set aside for future replacement of (currently) 41% of all City vehicles.

ACTIVITY	DEPARTMENT
Fleet Management	Public Works

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Internal Service Fund				
FLEET MANAGEMENT	\$1,288,785	\$832,000	\$1,292,670	\$654,000
REVENUE				
INTEREST	53,929	169,020	169,020	169,020
INTERGOVERNMENTAL	710,604	-	193,260	-
VEHICLE RENT	1,017,262	1,143,670	1,143,670	979,360
SALE OF ASSETS	41,023	-	-	-
Total Revenue	\$1,822,819	\$1,312,690	\$1,505,950	\$1,148,380
EXPENSE BY CATEGORY				
PURCHASED SERVICES	5,083	-	-	-
CAPITAL	1,283,702	832,000	1,292,670	654,000
Total Expense	\$1,288,785	\$832,000	\$1,292,670	\$654,000

FTE

- -

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(230,000) Decrease in capital for vehicle replacement based on the replacement schedule.

- Core Changes

- There are no core changes in this division.

52,000 Funded Supplements

52,000 Increase in purchased services for motor vehicles purchased from the enterprises to be used in the motor pool.

(178,000) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

602,000 Equipment Replacement

602,000 Fleet Replacement

- Capital Projects

- There are no capital projects associated with this division.

Vehicle Maintenance

The Vehicle Maintenance Division performs preventive, scheduled and unscheduled maintenance on all City vehicles. The Division is responsible for all vehicle specifications and equipment recommendations. A standard parts inventory is maintained to provide all preventive maintenance parts and some specialized parts to reduce unscheduled downtime on essential equipment.

Complete fleet management services include: vehicle specifications, formal bidding and purchasing, outfitting, planning life cycles and preventive maintenance schedules, standardized equipment selection and amortizing replacement funding, and disposing of depreciated and obsolete vehicles and equipment. These services are provided to the following departments or divisions: Police, Facility Maintenance, Parks and Recreation, Streets, Engineering, Traffic, Transit, Building Inspection and Planning.

Maintenance and repair services are provided only to the following departments or divisions: Airport, Meter Readers, Water and Power, Warehouse, Technical Services, Golf, Transit, Storm Drainage, Street Sweeping, Solid Waste and Fire.

Vehicle Maintenance staff consists of two work shifts to provide repair and maintenance service to all vehicles from 7AM – 10PM five days a week. Emergency response is available 24 hours a day, seven days a week.

ACTIVITY		DEPARTMENT		
Vehicle Maintenance		Public Works		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Internal Service Fund				
VEHICLE MAINTENANCE	1,060,322	1,082,660	1,103,480	1,149,160
PARTS & INVENTORY	1,909,249	1,947,850	1,947,850	1,988,880
Total Expense	\$2,969,571	\$3,030,510	\$3,051,330	\$3,138,040
REVENUE				
INTERGOVERNMENTAL	50,689	35,000	35,000	35,000
INTERNAL SERVICE CHARGES	2,925,462	3,047,290	3,047,290	3,225,530
OTHER	3,714	-	-	-
Total Revenue	\$2,979,865	\$3,082,290	\$3,082,290	\$3,260,530
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,055,019	1,049,070	1,069,890	1,066,710
SUPPLIES	1,760,801	1,819,170	1,819,670	1,882,650
PURCHASED SERVICES	153,751	137,270	136,770	163,680
CAPITAL	-	25,000	25,000	25,000
Total Expense	\$2,969,571	\$3,030,510	\$3,051,330	\$3,138,040
FTE	13.65	13.65	13.65	13.65

CHANGES COMPARED TO PRIOR YEAR ADOPTED

13,330	Increase in personnel services for insurance benefits based on employee plan selection.
1,020	Increase in personnel services for allocated unemployment costs.
(1,240)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
138,750	Increase in supplies for projected fuel costs.
10,900	Increase in supplies for motor oils and lubricants based upon historical experience.
(122,790)	Decrease in supplies for parts and supplies based upon historical experience.
10,000	Increase in supplies for anticipated write-offs of obsolete equipment.
770	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
8,000	Increase in purchased services for vehicle GPS tracking services.
(25,000)	Decrease in capital based on the equipment replacement program.
14,330	<u>Core Changes</u>
11,570	Personnel Services
2,120	Supplies
640	Purchased Services
66,500	<u>Funded Supplements</u>
17,500	Increase in purchased services for communications services for GPS/AVL services.
49,000	Increase in capital and supplies for diesel exhaust fluid and equipment to dispense it.
(7,040)	<u>Financial Sustainability Reductions</u>
(7,040)	Reduction in budgeted FICA amount as part of the employee suggestion program.

107,530 Total Change

OTHER INFORMATION

- | | |
|-------|--|
| 7,000 | <u>Unfunded Supplements</u> |
| 7,000 | Increase in supplies for computer software and equipment for additional FASTER software locations. |
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
 - Capital Projects
 - There are no capital projects associated with this division.

Water & Power



Water & Power

Loveland Water & Power's mission is to add value while serving the community's utility needs for today and tomorrow by:

- Providing quality customer service.
- Providing reliable service.
- Planning for the future.
- Being environmentally sensitive.
- Offering safe and secure utilities at competitive rates.
- Being fiscally responsible.

Outcome	Performance Measure	2010 Actual	2011 Projected	2012 Projected
Provide quality customer service. (GP 18)				
Provide quality customer service. (Residential City Survey)	Rankings relative to other 13 City Services: <ul style="list-style-type: none"> ▪ Reliable Electric Service ▪ Drinking Water Quality ▪ Sewer Service 	1 6 7	1 4 5	1 4 5
	Average Rating "Loveland delivers reliable electricity."	97%	100%	100%
	Average Rating "Loveland provides quality drinking water."	91%	94%	94%
	Average Rating "Sewer system in Loveland works reliably."	91%	94%	94%
Trust.	% of excellence rating on trustworthy management and employees. (0-9 rating, 9 is excellent)	No survey	No survey	8.75%
Overall utility.	% of ≥ 9 rating on overall utility. (0-9 rating, 9 is excellent.)	8.75%	8.75%	8.75%
Ease of doing business with utility.	% of excellence rating.	90%	90%	90%
Meeting the utility needs of business customers.	% of excellence rating.	91%	91%	91%
Provide quality customer service.	Compare above measures with Fort Collins and Longmont scores.	No survey	No survey	No survey
<i>Please Note: No Surveys (NS) Conducted in 2008. Survey is conducted every other year.</i>				
Provide reliable and quality utility products and services. (GP 11b, 11c, 11d)				
Provide reliable and quality utility products and services.	Average power outage duration [minutes]. (CAIDI = Customer Average Interruption Duration Index)	61.57	50.00	50.00
	Average # of power interruptions per customer. (SAIFI = System Average Interruption Frequency Index)	0.771	0.325	0.300
	Average # of momentary outages per customer per year. (MAIFI = Momentary Average Interruption Frequency Index)	0.0357	0.0200	0.0200
	Average service availability. (ASAI = Average Service Availability Index)	99.991%	99.996%	99.996%
	# of annual power quality complaints.	61	45	45
	# of annual water quality complaints.	34	30	30
	# of annual minor water violations.	0	0	0
	# of annual major water violations.	0	0	0
	% of Adequate Fire Flow [ISO standards].	100%	100%	100%
	# of annual sewer backups.	7	4	5
	# of annual minor sewer violations.	1	0	0
	# of annual major sewer violations.	0	0	0

Outcome	Performance Measure	2010 Actual	2011 Projected	2012 Projected
Plan for the future. (GP 3, 11b, 11c, 11d)				
Plan for the future.	% of system capacity used to meet peak demand:			
	▪ Power	58.5%	60.3%	61.5%
	▪ Water	82.7%	88.3%	85.0%
	▪ Wastewater	80.6%	82.0%	81.0%
Be environmentally responsible. (GP 5, 9)				
Be environmentally responsible.	# of annual in-house CO2 reduction. (lbs)	64,923	105,373	105,373
	# of annual residential power per capita usage. (kWh/person/year)	3,568	3,310	3,290
	# of annual residential peak day demand. (gallons/day/person)	246	246	247
	# of annual residential per capita usage. (gallons/person/year)	33,999	34,194	34,103
	# of Wastewater Treatment Plant Discharge Monitoring Report violations.	0	0	0
	# of annual department fleet miles.	276,682	280,507	282,331
	# of annual internal environmental self audits performed.	6	3	0
Offer safe and secure utilities. (GP 8d)				
Offer safe and secure utilities.	# of community accidents involving utility infrastructure.	15	10	10
	# of reportable personnel and vehicular accidents.	21	12	13
	# of reported illegal contacts with key facilities.	2	0	0
Be fiscally responsible while offering competitive rates. (GP 11b, 11c, 11d)				
Be fiscally responsible while offering competitive rates.	% of unaccounted for distribution losses:			
	▪ Power	2.8%	2.8%	2.8%
	▪ Water	13.4%	12.3%	13.0%
	O&M cost per 100 miles.	\$457,725	\$469,330	\$551,563
	% variance of actual O&M expenditures to budgeted expenditures. () = Under Budget	(1.7%)	0.2%	0.0%
	% variance of actual capital expenditures to budgeted expenditures. () = Under Budget	44.3%	(10.5%)	0.0%
	Rate comparisons conducted with other utilities.	Yes	Yes	Yes
	# of rate classes available to customers.	14	14	14
Partner with the community. (GP 13, 18)				
Partner with the community.	# of key partnerships:			
	▪ Customer Relations	12	13	13
	▪ Power	15	10	18
	▪ Water	10	19	19
	▪ Wastewater	6	6	6

Water & Power Department Structure

Enterprise Fund Activities

<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
47	Water Utilities		Admin. & General		
			Water Utility		
			Source of Supply	2901	Source of Supply
			Transmission Distribution		
		318	Water Treatment	2902	Treatment
	Raw Water Utilities		Admin. & General		
			Raw Water Utility		
			Source of Supply		
	Wastewater Utilities		Admin. & General		
			Wastewater Utilities		
			Collection		
			Treatment		
	Power Utility		Admin. & General		
			Power Utility	2906	Purchased Power
			Distribution O&M	2904	Collection System
				2903	Distribution
		320	Hydro	2905	Hydro-Generation

Water & Power Department Summary

	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
Enterprise Fund							
WATER	7,602,309	9,129,230	9,934,750	10,481,340	14.8%	40.21	40.99
RAW WATER	3,306,728	6,293,900	11,437,900	1,654,180	(73.7%)	-	-
POWER	44,087,166	49,141,570	50,798,080	49,212,310	0.1%	42.72	44.17
WASTEWATER	6,611,408	12,885,940	13,217,170	6,867,080	(46.7%)	30.57	29.34
UTILITY BILLING	1,851,784	1,995,420	1,995,420	2,022,380	1.4%	-	-
Total Expense	\$63,459,396	\$79,446,060	\$87,383,320	\$70,237,290	(11.6%)	113.50	114.50
REVENUE							
UTILITY CHARGES	56,464,749	58,519,070	58,519,070	61,353,420	4.8%		
UTILITY OTHER	1,863,778	1,936,370	1,936,370	1,841,180	(4.9%)		
IMPACT FEES	3,548,437	3,538,870	3,538,870	3,913,500	10.6%		
CHARGES FOR SERVICE	563,737	505,100	509,000	532,100	5.3%		
INTEREST	654,516	1,321,520	1,321,520	949,150	(28.2%)		
OTHER	248,222	69,510	65,610	45,610	(34.4%)		
TRANSFERS	913,649	1,159,680	1,171,200	1,240,330	7.0%		
Total Revenue	\$64,257,087	\$67,050,120	\$67,061,640	\$69,875,290	4.2%		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	10,110,531	9,279,880	9,507,110	9,668,560	4.2%		
SUPPLIES	1,262,225	1,543,490	1,530,590	1,672,470	8.4%		
PURCHASED SERVICES	39,886,275	41,766,320	42,247,220	46,032,840	10.2%		
DEBT SERVICE	826,266	826,270	826,270	826,960	0.1%		
TRANSFERS	1,917,265	1,820,590	6,354,920	1,963,980	7.9%		
Total Expense	\$54,002,562	\$55,236,550	\$60,466,110	\$60,164,810	8.9%		
CAPITAL	9,456,834	24,209,510	26,917,210	10,072,480	(58.4%)		
Total Capital	\$9,456,834	\$24,209,510	\$26,917,210	\$10,072,480	(58.4%)		
Total Expense	\$63,459,396	\$79,446,060	\$87,383,320	\$70,237,290	(11.6%)		

Water Utility

The Water Utilities Division consists of groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. The Division also provides some support services to the Power Operations Division such as utility locates, inspection, and Geographical Information Systems (GIS).

The following sections comprise the Water Utilities Division:

- **Construction and Inspection** is responsible for locating water, wastewater, storm water and electric utilities and construction inspections for all water, wastewater and electric construction. This section also coordinates small construction projects.
- **Engineering** reviews all new development proposals with respect to water and wastewater design and construction. This section manages the capital projects for both water utilities.
- **Information Technology** operates the Department's computerized drafting and the GIS. The water, wastewater and electric system maps are all maintained and updated by this section. They also are responsible for the Department's information technology needs such as specialized software applications, databases, development and maintenance, survey fieldwork and computer networks.
- **Maintenance and Operations** is comprised of equipment operators who maintain the water transmission and distribution systems and the wastewater collection system. They repair water line leaks, clean treated water tanks, flush fire hydrants and inspect, wash and repair sewer lines and manholes. They manage the backflow prevention/cross-connection control program.
- **Technical Services** provides technicians who maintain and repair all water and wastewater treatment plant controls such as pumps, motors, valves, electrical systems, and electronic components. They also are responsible for all the wastewater lift stations and water pumping stations throughout the City, including the hydro facility.
- **Treatment Operations** provides water treatment and production, wastewater treatment and reclamation, and water quality laboratories, and industrial pretreatment program. Certified plant operators at both plants monitor treatment processes, perform process testing, and notify technicians when equipment needs to be repaired or replaced. Laboratory personnel perform various analyses of the water to insure proper treatment is accomplished.
- **Water Resources** is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.
- **Water Metering** is responsible for repairing and maintaining water meters, assisting contractors with new water taps, inspecting new lawn irrigation systems, testing meters and providing customer service.
- **Customer Relations** provides a single point of contact and responsible utility solutions to the key partners and commercial customers so they can grow and prosper in our dynamic community.
- **Utility Accounting** is responsible for the annual budget, monthly financial reports, year-end financial processing, daily process of source documents, payroll processing, and tracking projects costs for the Water and Power Utilities. In addition, the Division is responsible for providing accounting and long-range financial planning services for the Public Works and Police departments. This Division will have ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Committee.
- **Warehouse** responsibilities include storing and delivering inventory items used by all City departments, disposal of obsolete items, oversee non-inventory yard materials (i.e.; transformers), procurement of all overhead and underground utility materials, maintain recycle metal program, purchase and store Power Division specialty tools and conduct a rubber goods testing program to comply with safety requirements for electric line workers. This section will also coordinate fleet replacement and annual safety inspections for the Water and Power utility vehicles.

ACTIVITY	DEPARTMENT			
Water Utility	Water & Power			

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Water Fund				
WATER UTILITY	\$7,602,309	\$9,129,230	\$9,135,240	\$9,425,360
Water SIF Fund				
WATER UTILITY	-	-	799,510	1,055,980
Total Expense	\$7,602,309	\$9,129,230	\$9,934,750	\$10,481,340
REVENUE				
Water Fund				
UTILITY CHARGES	6,783,954	7,263,110	7,263,110	7,687,250
UTILITY OTHER	592,190	663,370	493,120	463,790
IMPACT FEES	895,815	1,095,750	-	-
INTEREST	21,634	187,960	86,160	34,650
OTHER	39,106	5,540	5,540	11,300
TRANSFERS	7,518	-	4,900	-
Total Water Fund	\$8,340,217	\$9,215,730	\$7,852,830	\$8,196,990
Water SIF Fund				
UTILITY OTHER	-	-	170,250	80,000
IMPACT FEES	-	-	1,095,750	1,232,880
INTEREST	-	-	101,800	105,550
Total Water SIF Fund	-	-	\$1,367,800	\$1,418,430
Total Revenue	\$8,340,217	\$9,215,730	\$9,220,630	\$9,615,420
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,999,392	2,941,850	3,011,660	3,085,270
SUPPLIES	771,523	738,020	743,020	829,900
PURCHASED SERVICES	2,498,780	2,658,920	2,732,340	3,780,610
TRANSFERS	515,195	495,200	508,240	492,830
CAPITAL	817,419	2,295,240	2,939,490	2,292,730
Total Expense	\$7,602,309	\$9,129,230	\$9,934,750	\$10,481,340
FTE	41.22	40.21	40.21	40.99

Water Utility – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY		DEPARTMENT		
Admin & General		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMIN & GENERAL	\$1,457,421	\$1,559,360	\$1,596,610	\$1,707,400
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	431,333	461,250	531,060	419,480
SUPPLIES	13,673	16,430	16,430	80,980
PURCHASED SERVICES	462,463	586,480	533,480	714,110
TRANSFERS	511,177	495,200	508,240	492,830
CAPITAL	38,774	-	7,400	-
Total Expense	\$1,457,421	\$1,559,360	\$1,596,610	\$1,707,400
FTE	3.72	3.82	3.82	4.18

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(2,350)	Decrease in personnel services for insurance benefits based on employee plan selection.
(2,430)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
11,530	Increase in personnel services for allocated unemployment costs.
62,350	Increase in supplies for parts and supplies.
(25,000)	Decrease in purchased services for existing Little Thompson Water District and Fort Collins-Loveland Water District interconnects.
(28,000)	Decrease in purchased services for new Little Thompson Water District interconnects.
55,040	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
16,000	Increase in purchased services for rate study consulting.
102,320	Increase in purchased services due to increasing PILT from 6% of sales to 7%.
(15,910)	Decrease in transfers for operating expenses to the General Fund.
13,540	Increase in transfers for 1% for the Arts.

(39,050) Core Changes

(48,520)	Personnel Services
2,200	Supplies
7,270	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

148,040 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Water Utility – Source of Supply

Source of Supply (also known as Water Resources) is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

ACTIVITY		DEPARTMENT		
Source of Supply		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
SOURCE OF SUPPLY	\$790,764	\$1,228,700	\$1,423,650	\$1,609,450
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	9,468	201,350	201,350	201,770
SUPPLIES	2,809	2,150	2,150	2,490
PURCHASED SERVICES	778,335	1,025,200	1,220,150	1,405,190
CAPITAL	153	-	-	-
Total Expense	\$790,764	\$1,228,700	\$1,423,650	\$1,609,450
FTE	3.16	1.76	1.76	1.90

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(270,000)	Decrease in purchased services for Windy Gap Assessment.
250,000	Increase in purchased services for legal fees for establishing status of City's Domestic Water Rights.
133,000	Increase in purchased services for increased utilization of new Little Thompson Water District Interconnect.
100,000	Increase in purchased services for augmentation plan for Agilent site.
77,000	Increase in purchased services for Big Thompson Watershed Forum Water Monitoring.
43,000	Increase in purchased services for Colorado-Big Thompson (C-BT) Assessment.
25,000	Increase in purchased services for existing Little Thompson Water District & Fort Collins / Loveland Water District interconnects.
10,000	Increase in purchased services for Big Thompson Watershed Forum annual dues.
5,000	Increase in purchased services for Northern Colorado Water Conservancy District Contaminant Monitoring Program.
3,000	Increase in purchased services for Children's Water Festival.

4,750 Core Changes

420	Personnel Services
340	Supplies
3,990	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

380,750 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects in this division.

Water Utility – Transmission Distribution

Transmission Distribution is comprised of equipment operators who maintain the water transmission and distribution systems. They repair water line leaks, clean treated water tanks, and flush fire hydrants. The Warehouse responsibilities include storing and delivering inventory items used by all City departments. Water Metering is responsible for repairing and maintaining water meters, assisting contractors with new taps, and testing meters. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's technology needs such as specialized software applications and maintenance. Technical Services is also part of this division, as well as the locating done for water.

ACTIVITY			DEPARTMENT	
Transmission Distribution			Water & Power	
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Water Fund				
TRANSMISSION DISTRIBUTION	\$2,592,210	\$3,273,330	\$2,733,010	\$3,174,180
Water SIF Fund				
TRANSMISSION DISTRIBUTION	-	-	799,510	1,043,330
Total Expense	\$2,592,210	\$3,273,330	\$3,532,520	\$4,217,510
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,489,009	1,190,730	1,190,730	1,354,210
SUPPLIES	261,537	256,520	261,520	266,600
PURCHASED SERVICES	658,598	467,370	479,750	1,156,790
CAPITAL	183,066	1,358,710	1,600,520	1,439,910
Total Expense	\$2,592,210	\$3,273,330	\$3,532,520	\$4,217,510
FTE	20.45	20.21	20.21	20.53

CHANGES COMPARED TO PRIOR YEAR ADOPTED

6,000	Increase in supplies for warehouse withdrawals.
3,800	Increase in supplies for sand, gravel & asphalt.
30,000	Increase in purchased services for Backflow Prevention Program.
400,000	Increase in purchased services for painting the 29th St. Tank.
100,000	Increase in purchased services for small capital consulting.
50,000	Increase in purchased services for the Future Source of Water: Hydraulic and Feasibility Study (aka the Big Straw).
50,000	Increase in purchased services for Modvalve 48" Steel Sandblasting.
25,000	Increase in purchased services for Right-of-Way relocates.
15,000	Increase in purchased services for Agilent Site improvements.
15,000	Increase in purchased services for system improvements.
10,000	Increase in purchased services for street repairs.
7,000	Increase in purchased services for repair & maintenance.
10,000	Increase in purchased services for right-of-way permits.
(33,200)	Decrease in purchased services costs for amortization for vehicle replacements.
81,200	Increase in capital based on the capital program.

174,380 Core Changes

163,480	Personnel Services
280	Supplies
10,620	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

944,180 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

1,439,910 Capital Projects

1,439,910	Various projects in the capital program.
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Water Utility – Treatment

Treatment Operations provides water treatment and production, and water quality laboratories. Certified plant operators monitor treatment processes and testing. Laboratory personnel perform analyses of the water to insure proper treatment is accomplished. Engineering reviews all new development proposals with respect to water design and construction. Technical Services provides technicians who maintain and repair all water treatment plant controls and water pumping stations throughout the city.

ACTIVITY		DEPARTMENT		
Treatment		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Water Fund				
Transmission Distribution	\$2,762,067	\$3,067,840	\$3,381,970	\$2,934,330
Water SIF Fund				
Transmission Distribution	-	-	-	\$12,650
Total Expense	\$2,762,067	\$3,067,840	\$3,381,970	\$2,946,980
EXPENSE BY CATEGORY				
Personnel Services	1,069,583	1,088,520	1,088,520	1,109,810
Supplies	493,504	462,920	462,920	479,830
Purchased Services	599,384	579,870	498,960	504,520
Transfers	4,018	-	-	-
Capital	595,579	936,530	1,331,570	852,820
Total Expense	\$2,762,067	\$3,067,840	\$3,381,970	\$2,946,980
FTE	13.89	14.42	14.42	14.38

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (4,300) Decrease in personnel services for insurance benefits based on employee plan selection.
- 8,000 Increase in supplies for replacement of incubators and purchase of UPS units for sensitive analytical equipment.
- 6,250 Increase in supplies for reallocation from the Wastewater Enterprise.
- (19,000) Decrease in purchased services at the Water Treatment Plant for residuals removal and hauling.
- (70,000) Decrease in purchased services for Big Thompson Watershed Forum Water Monitoring.
- (4,500) Decrease in purchased services costs for amortization for vehicle replacements.
- (83,710) Decrease in capital based on the capital program.

46,400 Core Changes

- 25,590 Personnel Services
- 2,660 Supplies
- 18,150 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(120,860) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

852,820 Capital Projects

- 852,820 Various projects in the capital program.

Raw Water Utility

The Raw Water Fund is to account for costs of associated with the planning, acquisition and storing of raw water to supply the City with the water necessary to meet residential and commercial needs.

ACTIVITY				DEPARTMENT
Raw Water Utility				Water & Power
EXPENSE BY		'11 Adopted	'11 Revised	
DIVISION/Program	'10 Actual	Budget	Budget as of June	'12 Budget
ADMINISTRATION & GENERAL	834,314	826,270	5,345,270	826,960
SOURCE OF SUPPLY	2,472,414	5,467,630	6,092,630	827,220
Total Expense	\$3,306,728	\$6,293,900	\$11,437,900	\$1,654,180
REVENUE				
UTILITY OTHER	105,287	78,390	78,390	83,800
IMPACT FEES	225,696	234,130	234,130	270,620
INTEREST	314,923	655,670	655,670	449,730
TRANSFERS	705,531	910,780	911,780	985,910
Total Revenue	\$1,351,437	\$1,878,970	\$1,879,970	\$1,790,060
EXPENSE BY CATEGORY				
PURCHASED SERVICES	14,443	7,100	7,100	7,100
DEBT SERVICE	826,266	826,270	826,270	826,960
TRANSFERS	-	-	4,519,000	-
Total Operating	\$840,709	\$833,370	\$5,352,370	\$834,060
CAPITAL	2,466,019	5,460,530	6,085,530	820,120
Total Capital	\$2,466,019	\$5,460,530	\$6,085,530	\$820,120
Total Expense	\$3,306,728	\$6,293,900	\$11,437,900	\$1,654,180
FTE	-	-	-	-

Raw Water Utility – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Commission. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY	DEPARTMENT
Admin & General	Water & Power

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMIN & GENERAL	\$834,314	\$826,270	\$5,345,270	\$826,960

EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,399	-	-	-
DEBT SERVICES	826,266	826,270	826,270	826,960
TRANSFERS	-	-	4,519,000	-
CAPITAL	649	-	-	-
Total Expenses	\$834,314	\$826,270	\$5,345,270	\$826,960

FTE	-	-	-	-
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

690 Increase in debt service based on the payment schedule.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

690 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Raw Water Utility – Source of Supply

Source of Supply (also known as Water Resources) is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

ACTIVITY	DEPARTMENT
Source of Supply	Water & Power

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
SOURCE OF SUPPLY	\$2,472,414	\$5,467,630	\$6,092,630	\$827,220

EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,044	7,100	7,100	7,100
CAPITAL	2,465,370	5,460,530	6,085,530	820,120
Total Expense	\$2,472,414	\$5,467,630	\$6,092,630	\$827,220

FTE	-	-	-	-
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CHANGES COMPARED TO PRIOR YEAR ADOPTED

(4,640,410) Decrease in capital based on the Capital Program.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

(4,640,410) Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.

820,120 Capital Projects
820,120 Various projects in the capital program.

Wastewater Utility

The Wastewater Utility Division consists of all groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. Groups within the Division also provide some support services to the Power Operations Division such as utility locates, inspection, and GIS.

The following sections comprise the Wastewater Utility Division:

- Construction and Inspection
- Technical Services
- Engineering
- Treatment Operations
- Information Technology
- Water Resources
- Maintenance and Operations
- Water Metering

ACTIVITY		DEPARTMENT		
Wastewater Utility		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Wastewater Fund				
WASTEWATER UTILITY	\$6,611,408	\$12,885,940	\$10,704,470	\$6,645,730
Wastewater SIF Fund				
WASTEWATER UTILITY	-	-	2,512,700	221,350
Total Expense	\$6,611,408	\$12,885,940	\$13,217,170	\$6,867,080
REVENUE				
Wastewater Fund				
UTILITY CHARGES	6,995,527	7,140,960	7,140,960	7,152,170
UTILITY OTHER	116,472	78,680	4,330	4,980
IMPACT FEES	661,185	708,990	-	-
INTEREST	97,152	214,090	139,820	66,190
TRANSFERS	10,190	-	2,590	-
OTHER	12,984	(1,850)	(1,850)	(2,100)
Total Wastewater Fund	\$7,893,510	\$8,140,870	\$7,285,850	\$7,221,240
Wastewater SIF Fund				
UTILITY OTHER	-	-	74,350	100,000
IMPACT FEES	-	-	708,990	710,000
INTEREST	-	-	74,270	44,440
Total Wastewater SIF Fund	-	-	\$857,610	\$854,440
Total Revenue	\$7,893,510	\$8,140,870	\$8,143,460	\$8,075,680
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,058,292	2,161,280	2,212,520	2,243,260
SUPPLIES	190,858	289,320	289,320	406,880
PURCHASED SERVICES	2,718,125	2,429,400	2,594,100	2,543,900
TRANSFERS	756,424	782,110	782,970	823,200
Total Operating	\$5,723,699	\$5,662,110	\$5,878,910	\$6,017,240
CAPITAL	887,710	7,223,830	7,338,260	849,840
Total Capital	\$887,710	\$7,223,830	\$7,338,260	\$849,840
Total Expense	\$6,611,408	\$12,885,940	\$13,217,170	\$6,867,080

Wastewater Utility – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Commission. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY		DEPARTMENT		
Admin & General		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMIN & GENERAL	\$1,593,520	\$1,677,420	\$1,761,720	\$1,691,400
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	192,040	213,800	265,040	201,820
SUPPLIES	7,520	8,220	8,220	58,710
PURCHASED SERVICES	640,029	667,790	667,790	599,670
TRANSFERS	753,930	782,110	782,970	823,200
CAPITAL	-	5,500	37,700	8,000
Total Expense	\$1,593,520	\$1,677,420	\$1,761,720	\$1,691,400
FTE	2.10	1.98	1.98	1.89

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(15,410)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
7,380	Increase in personnel services for allocated unemployment costs.
(2,500)	Decrease in personnel services for insurance benefits based on employee plan selection.
(169,000)	Decrease in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
16,000	Increase in purchased services for of rate study consulting.
4,030	Increase in purchased services for Customer Relations program.
77,730	Increase purchased services due to PILT increase from 6% of sales to 7%.
45,000	Increase in transfers for repayment to Raw Water for the intra-fund loan to the Water Enterprise.
(9,220)	Decrease in transfers for Internal Service Fund service.
5,310	Increase in transfers for 1% For the Arts.
2,500	Increase in capital based on the capital program.

52,160 Core Changes

(1,450)	Personnel Services
50,490	Supplies
3,120	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

13,980 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

8,000 Capital Projects

8,000	Various projects in the capital program.
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Wastewater Utility – Collection

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY		DEPARTMENT		
Collection		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Wastewater Fund				
COLLECTION	\$1,812,944	\$2,825,530	\$3,066,360	\$1,882,860
Wastewater SIF Fund				
COLLECTION	-	-	-	118,320
Total Expense	\$1,812,944	\$2,825,530	\$3,066,360	\$2,001,180
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	837,296	829,060	829,060	897,110
SUPPLIES	45,529	85,530	85,530	84,430
PURCHASED SERVICES	615,345	528,240	692,940	626,320
TRANSFERS	2,398	-	-	-
CAPITAL	312,376	1,382,700	1,458,830	393,320
Total Expense	\$1,812,944	\$2,825,530	\$3,066,360	\$2,001,180
FTE	13.90	14.11	14.11	12.95

CHANGES COMPARED TO PRIOR YEAR ADOPTED

70,050	Increase in personnel services for reallocation of existing FTEs.
(9,120)	Decrease in personnel services for non-recurring budget for temporary employees.
(9,100)	Decrease in personnel services for insurance benefits based on employee plan selection.
150,000	Increase in purchased services for rehabilitation and relining of old sewer lines, Agilent site improvements, right-of-way relocates & drafting and erosion control programs.
(15,000)	Decrease in purchased services for system improvements.
(21,980)	Decrease in purchased services costs for amortization for vehicle replacements.
(989,380)	Decrease in capital based on the capital program.

180 Core Changes

16,220	Personnel Services
(1,100)	Supplies
(14,940)	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(824,350) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

393,320 Capital Projects

393,320	Various projects in the capital program.
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Wastewater Utility – Treatment

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

ACTIVITY		DEPARTMENT		
Treatment		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Wastewater Fund				
TREATMENT	\$3,204,945	\$8,382,990	\$5,876,390	\$3,071,470
Wastewater SIF Fund				
TREATMENT	-	-	2,512,700	103,030
Total Expense	\$3,204,945	\$8,382,990	\$8,389,090	\$3,174,500
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	1,028,956	1,118,420	1,118,420	1,144,330
SUPPLIES	137,808	195,570	195,570	263,740
PURCHASED SERVICES	1,462,751	1,233,370	1,233,370	1,317,910
TRANSFERS	96	-	-	-
CAPITAL	575,334	5,835,630	5,841,730	448,520
Total Expense	\$3,204,945	\$8,382,990	\$8,389,090	\$3,174,500
FTE	14.48	14.48	14.48	14.50

CHANGES COMPARED TO PRIOR YEAR ADOPTED

7,470	Increase in personnel services for overtime costs.
9,100	Increase in personnel services due to a reduction in capitalized labor.
(10,200)	Decrease in personnel services for insurance benefits based on employee plan selection.
70,000	Increase in supplies for anti-corrosion chemicals.
8,000	Increase in supplies to replace incubators and purchase UPS units for sensitive analytical equipment.
(6,250)	Decrease in supplies for parts and supplies reallocated to the Water Enterprise.
(130,000)	Decrease in purchased services for one-time change in Wastewater Permit Parameters.
49,000	Increase in purchased Services for Contract Lab Testing for Metals (CDPS), Consultant Sampling & Analysis, Environmental Services base budget increase, Low Level Mercury Testing & Whole Effluent Toxicity (WET) Testing.
40,000	Increase in purchased services for Mercury Sampling.
138,350	Increase in purchased services for assessments and studies at the Treatment Plant.
(6,920)	Decrease in purchased services costs for amortization for vehicle replacements.
(5,387,110)	Decrease in capital based on the capital program.

10,070	<u>Core Changes</u>
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19,540	Personnel Services
(3,580)	Supplies
(5,890)	Purchased Services

-	<u>Funded Supplements</u>
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- | | |
|---|---|
| - | There are no funded supplements in this division. |
|---|---|

(5,208,490) Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
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- | | |
|---|---|
| - | There are no unfunded supplements in this division. |
|---|---|

-	<u>Equipment Replacement</u>
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- | | |
|---|---|
| - | No equipment is scheduled for replacement in this division. |
|---|---|

448,520	<u>Capital Projects</u>
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448,520	Various projects in the capital program.
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Power Utility

The Power Operations Division maintains the City of Loveland's electric distribution system. In 2010, the average service availability for the system was 99.991%. The City is a retail distributor of electricity to 32,574 customers in and around Loveland, as well as a wholesale distributor of electricity to Xcel Energy. Loveland residents pay the fourth lowest rates in the state for their electricity. Loveland owns and maintains the distribution system as well as a small hydroelectric generating plant in the Big Thompson Canyon.

Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). The municipalities of Estes Park, Fort Collins, Longmont and Loveland formed PRPA in 1973 to manage and operate the transmission and generation system. In 2009, the electricity consumed by the four cities was generated by the following sources; 75.5% coal, 19.6% hydroelectric, 0.3% natural gas, 0.4% other and 4.2% wind.

The Power Operations Division operates and maintains the electric utility system. The division plans, designs, and builds the system improvements needed to meet our customer's electrical needs at the lowest possible cost while providing a high level of reliability. In 2010, the Division designed and constructed approximately \$5.3 million in projects. In 2011, the Division has over \$10.5 million in distribution system improvement and expansion projects in progress, and in 2012 another \$6.1 in system improvements is planned.

ACTIVITY	DEPARTMENT			
Power Utility	Water & Power			

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Power Fund				
POWER UTILITY	\$44,087,166	\$49,141,570	\$49,061,080	\$49,162,310
Power PIF Fund				
POWER UTILITY	-	-	1,737,000	50,000
Total Expense	\$44,087,166	\$49,141,570	\$50,798,080	\$49,212,310
REVENUE				
Power Fund				
UTILITY CHARGES	42,685,269	44,115,000	44,115,000	46,514,000
UTILITY OTHER	1,049,828	1,115,930	1,115,930	1,108,610
IMPACT FEES	1,765,740	1,500,000	-	-
CHARGES FOR SERVICE	563,737	505,100	509,000	532,100
INTEREST	220,807	263,800	200,250	155,920
OTHER	196,132	65,820	61,920	36,410
TRANSFERS	190,410	248,900	251,930	254,420
Total Power Fund	\$46,671,923	\$47,814,550	\$46,254,030	\$48,601,460
Power PIF Fund				
IMPACT FEES	-	-	1,500,000	1,700,000
INTEREST	-	-	63,550	97,670
Total Power PIF Fund	-	-	\$1,563,550	\$1,797,670
Total Revenue	\$46,671,923	\$47,814,550	\$47,817,580	\$50,399,130
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	3,597,282	2,613,340	2,719,520	2,781,930
SUPPLIES	287,340	501,860	483,960	391,600
PURCHASED SERVICES	34,271,212	36,266,180	36,508,960	39,286,040
TRANSFERS	645,646	543,280	544,710	647,950
Total Operating	\$38,801,480	\$39,924,660	\$40,257,150	\$43,107,520
CAPITAL	5,285,686	9,216,910	10,540,930	6,104,790
Total Capital	\$5,285,686	\$9,216,910	\$10,540,930	\$6,104,790
Total Expense	\$44,087,166	\$49,141,570	\$50,798,080	\$49,212,310
FTE	42.05	42.72	42.72	44.17

Power Utility – Administration and General

Administration and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

ACTIVITY		DEPARTMENT		
Administration & General		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
ADMIN & GENERAL	\$34,921,901	\$36,782,610	\$37,130,160	\$39,690,200
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	725,078	832,040	938,220	692,930
SUPPLIES	14,309	43,080	25,180	33,070
PURCHASED SERVICES	33,536,868	35,364,210	35,622,050	38,195,320
TRANSFERS	645,646	543,280	544,710	647,950
CAPITAL	-	-	-	120,930
Total Expense	\$34,921,901	\$36,782,610	\$37,130,160	\$39,690,200
FTE	4.58	7.05	7.05	7.44

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(30,980)	Decrease in personnel services for reallocation of existing FTEs to other divisions.
(3,850)	Decrease in personnel services for insurance benefits based on employee plan selection.
(2,430)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
15,750	Increase in personnel services for allocated unemployment costs.
(18,880)	Decrease in supplies for Larimer County Youth Corps.
200,000	Increase in purchased services for Marketing the Partnering With Power program.
(177,500)	Decrease in purchased services for the O Power Program.
60,500	Increase in purchased services for Home Residential Energy Audits.
(33,000)	Decrease in purchased services for refrigerator recycling.
31,800	Increase in purchased services for PRPA in Excess of their EE Programs.
15,180	Increase in purchased services for Larimer County Youth Corps.
3,200	Increase in purchased services for Greenswitch.
55,040	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
12,910	Increase in purchased services for reallocation of Department-wide software upgrades.
6,200	Increase in purchased services for rate consulting services.
1,807,000	Increase in purchased services for Purchased Power to be resold at retail rates.
172,000	Increase in purchased services for Energy Efficiency Rebates.
609,000	Increase in purchased services due to increasing PILT from 6% of sales to 7%.
(9,760)	Decrease in transfers for internal services.
39,730	Increase in transfers for 1% For the Arts.
74,700	Increase in transfers due to a change in accounting for the fund contribution to Economic Development.
120,930	Increase in capital based on the capital program.
(39,950)	<u>Core Changes</u>
(117,600)	Personnel Services
8,870	Supplies
68,780	Purchased Services
-	<u>Funded Supplements</u>
-	There are no funded supplements in this division.

2,907,590 Total Change

OTHER INFORMATION

-	<u>Unfunded Supplements</u>
-	There are no unfunded supplements in this division.
-	<u>Equipment Replacement</u>
-	No equipment is scheduled for replacement in this division.
120,930	<u>Capital Projects</u>
120,930	Various projects in the capital program.

Power Utility – Distribution Operations & Maintenance

The Power Operations Division maintains the City of Loveland's electric distribution system. The City is a retail distributor of electricity in and around Loveland, as well as a wholesale distributor to Xcel Energy. Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). This division operates and maintains the electric utility system by planning, designing and building system improvements.

ACTIVITY		DEPARTMENT		
Distribution		Water & Power		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Power Fund				
DISTRIBUTION O&M	\$8,969,837	\$12,094,970	\$11,666,930	\$8,863,950
Power PIF Fund				
DISTRIBUTION	-	-	\$1,737,000	\$50,000
Total Expense	\$8,969,837	\$12,094,970	\$13,403,930	\$8,913,950
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	2,783,899	1,708,180	1,708,180	2,005,490
SUPPLIES	265,637	436,380	436,380	344,230
PURCHASED SERVICES	694,847	839,000	823,940	1,028,820
CAPITAL	5,225,455	9,111,410	10,435,430	5,535,410
Total Expense	\$8,969,837	\$12,094,970	\$13,403,930	\$8,913,950
FTE	37.29	34.77	34.77	35.41

CHANGES COMPARED TO PRIOR YEAR ADOPTED

68,300	Increase in personnel services for overtime costs.
65,560	Increase in personnel services for reallocation of existing FTEs from other divisions.
104,700	Increase in personnel services for Line Crews pay play compliance
(20,400)	Decrease in personnel services for insurance benefits based on employee plan selection.
(107,000)	Decrease in supplies for one-time radio replacement.
209,000	Increase in purchased services for tree trimming services.
25,000	Increase in purchased services for pole testing services.
10,000	Increase in purchased services for crack fill and reseal of the transformer storage area.
(36,700)	Decrease in purchased services costs for amortization for vehicle replacements.
(3,576,000)	Decrease in capital based on the capital program.

76,520 Core Changes

79,150	Personnel Services
14,850	Supplies
(17,480)	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(2,696,840) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

5,535,410 Capital Projects

5,535,410 Various projects in the capital program.

Power Utility – Hydroelectric Generation

Hydroelectric Generation is currently under the Technical Services Section. The Hydro budget is used to fund the maintenance and repair of the Idlewilde Dam, a small hydroelectric generating plant in the Big Thompson Canyon. Technical Services also maintains the pipe line that feeds the Hydro Plant.

DIVISION	DEPARTMENT
Hydro	Water & Power

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
HYDRO	\$195,428	\$263,990	\$263,990	\$608,160

EXPENSE BY CATEGORY				
PERSONNEL SERVICES	88,306	73,120	73,120	83,510
SUPPLIES	7,394	22,400	22,400	14,300
PURCHASED SERVICES	39,497	62,970	62,970	61,900
CAPITAL	60,232	105,500	105,500	448,450
Total Expense	\$195,428	\$263,990	\$263,990	\$608,160

FTE	0.18	0.90	0.90	1.32
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CHANGES COMPARED TO PRIOR YEAR ADOPTED				
9,820	Increase in personnel services reallocation of existing FTEs from other divisions.			
(600)	Decrease in personnel services for insurance benefits based on employee plan selection.			
(8,100)	Decrease in supplies for reduction in computer replacement.			
342,950	Increase in capital based on the capital program.			
100	<u>Core Changes</u>			
1,170	Personnel Services			
(1,070)	Purchased Services			
-	<u>Funded Supplements</u>			
-	There are no funded supplements in this division.			
344,170	Total Change			

OTHER INFORMATION				
-	<u>Unfunded Supplements</u>			
-	There are no unfunded supplements in this division.			
-	<u>Equipment Replacement</u>			
-	No equipment is scheduled for replacement in this division.			
448,450	<u>Capital Projects</u>			
448,450	Various projects in the capital program.			

Other



Other

This chapter includes those services that are spread throughout the City or are not a specific department's responsibility and is broken into two groups, Non-Departmental and Other Entities.

Non-Departmental includes General Fund costs that cannot be attributed to a specific department such as transfers between departments.

Other Entities include services that are not solely the City of Loveland's, such as the Fort Collins-Loveland Municipal Airport. Each is reported in a separate fund.

Non-Departmental

Non-Departmental costs in the General Fund are those which cannot be attributed to a specific department. Transfers to other funds are the largest contributor to this budget. The transfers are for the costs of capital improvements that are generally funded, and impact fee waivers. Also included in the Non-Departmental Section is the payment to the Loveland-Larimer Building Authority for the City's share of the facility maintenance costs for the Loveland-Larimer Police & Courts Building, payments to the School District for the School Crossing Guard Program, and the City's contributions to the Fort Collins-Loveland Municipal Airport and the Loveland Fire and Rescue Authority.

Non-Departmental Summary							
	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
General Fund							
FUND ADMINISTRATION	6,606,733	5,417,050	6,645,060	12,160,960	124.5%	-	-
Total General Fund	\$6,606,733	\$5,417,050	\$6,645,060	\$12,160,960	124.5%	-	-
REVENUE							
TAXES	44,258,987	44,189,780	44,189,780	45,471,720	2.9%		
INTERGOVERNMENTAL	80,503	100,000	100,000	100,000	-		
CHARGES FOR SERVICE	160,820	134,470	135,370	136,960	1.9%		
INTEREST	295,320	439,070	447,790	405,050	(7.7%)		
OTHER	4,204,814	4,264,170	4,245,390	5,041,470	18.2%		
TRANSFERS	2,074,840	2,059,840	2,132,840	2,026,020	(1.6%)		
Total Revenue	\$51,075,284	\$51,187,330	\$51,251,170	\$53,181,220	3.9%		
EXPENSE BY CATEGORY							
PERSONAL SERVICES	-	-	125,910	-	-		
SUPPLIES	23,036	35,500	13,000	15,000	(57.7%)		
PURCHASED SERVICES	1,322,029	848,480	827,780	6,833,740	705.4%		
TRANSFERS	5,261,708	4,533,070	5,678,370	5,312,220	17.2%		
Total Expense	\$6,606,773	\$5,417,050	\$6,645,060	\$12,160,960	124.5%		

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(10,000)	Decrease in purchased services for the Safety Program budgeted in the Risk & Insurance Fund in 2012.
(20,500)	Decrease in supplies for food costs relocated into the Legislative budget.
5,000	Increase in purchased services for payments to outside agencies for a school crossing guard at 29 th Street and Madison Avenue.
(100,000)	Decrease in transfers for the General Fund portion of Unemployment costs due to the change to allocating the costs among the departments.
(30,000)	Decrease in purchased services for printing costs transferred to the City Clerk Division budget.
6,108,500	Increase in purchased services for the City contribution to the Loveland Fire Authority.
879,150	Increase in transfers to the Capital Projects Fund based on the Capital Program.
(1,240)	<u>Core Changes</u>
(1,240)	Purchased Services
-	<u>Funded Supplements</u>
	- There are no funded supplements in this division.
(87,000)	<u>Financial Sustainability Reductions</u>
(10,000)	Reduction in purchased services for printing.
(22,000)	Reduction in purchased services for professional services.
(55,000)	Reduction in purchased services for other services.
6,743,910	Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Other Entities

The **Airport**, the **Loveland Larimer Building Authority Fund (LLBA)**, the **Loveland Fire Rescue Authority**, do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The Loveland Fire Rescue Authority is a partnership between the City and the Loveland Rural Fire District, with a separate board for governance of the Authority.

The **General Improvement District #1**, the **Loveland Special Improvement District #1** and the **Loveland Urban Renewal Authority** are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

None of these funds are included in the City's Total Budget summary.

Airport

The Fort Collins–Loveland Municipal Airport’s mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.

The Fort Collins–Loveland Municipal Airport was developed by the two cities in the mid-1960s. The cities jointly oversee management of the airport. An Airport Director, who reports to both City Airport Liaisons, provides on-site management of the day-to-day operations. The Airport Steering Committee is responsible for guiding major decisions with the two City Councils, similar to other operations of the City. An intergovernmental agreement specifies that the City of Loveland will provide administrative support. Each city receives compensation for its services to ensure that costs are being shared.

Airport revenues cover operating costs and capital projects. Each city contributes equal funding of \$85,000 for airport operating and capital costs. These contributions are included in airport revenues. Airport development and improvement funds are also received, for eligible projects, from the FAA and the Colorado Department of Transportation, Division of Aeronautics.

The Airport negotiates land leases for the construction of hangars. The leases provide land rent revenues and, because they attract more aircraft to the airport, increase fuel sales which financially benefit the airport. Ownership of the hangars reverts to the Airport at the end of the lease, providing the Airport with revenue-producing infrastructure.

Commercial service is provided by Allegiant Airlines, with round-trip service to Las Vegas, Nevada and Phoenix, Arizona.

Because Loveland provides support services for the Airport, the City adopts the Airport budget and includes it in this document. The Airport publishes no separate budget document.

Outcome	Performance Measure	2009 Actual	2010 Revised	2011 Projected
Become self-sufficient by 2010.	% increase in fuel sales.	(46%)	5%	5%
	% increase in operating revenue.	(8%)	10%	10%
	% increase in ground rental income.	13%	5%	5%

ACTIVITY	DEPARTMENT			
Airport	Other Entities			

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Airport	\$2,234,691	\$1,943,390	\$2,492,160	\$1,996,550

REVENUE				
Beginning Balance	\$979,265	\$1,067,120	\$1,024,680	\$1,034,760
AIRPORT REVENUE	972,597	910,900	910,900	932,400
INTERGOVERNMENTAL	1,325,417	1,420,000	1,570,000	1,420,000
INTEREST	10,931	21,340	21,340	27,590
Total Revenue	\$2,308,945	\$2,352,240	\$2,502,240	\$2,379,990
Total Resources	\$3,288,210	\$3,419,360	\$3,526,920	\$3,414,750

EXPENSE BY CATEGORY				
PERSONAL SERVICES	347,741	381,010	395,360	407,130
SUPPLIES	27,716	27,100	30,100	36,700
PURCHASED SERVICES	482,631	318,250	315,250	335,720
DEBT SERVICE	3,858	-	-	-
CAPITAL	1,401,583	1,217,000	1,751,450	1,217,000
Total Expense	\$2,263,529	\$1,943,390	\$2,492,160	\$1,996,550
Ending Balance	\$1,024,681	\$1,475,970	\$1,034,760	\$1,418,200

CHANGES COMPARED TO PRIOR YEAR ADOPTED

28,000	Increase in personnel services for a temporary intern position.
(12,220)	Decrease in personnel services for insurance benefits based on employee plan selection.
(1,270)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
380	Increase in personnel services for allocated unemployment costs.
290	Increase in purchased services for general liability costs based on Division's historical experience and forecasted liability costs.
3,750	Increase in supplies for computer equipment.
1,750	Increase in supplies for tools and equipment.
3,500	Increase in purchased services for equipment leases.
11,280	Increase in purchased services for vehicle maintenance and fuel costs based on projected expenses.

17,700 Core Changes

11,200	Personnel Services
4,100	Supplies
2,400	Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

53,160 Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

1,217,000 Capital Projects

1,217,000	Airport Improvement Projects
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Loveland Fire & Rescue Authority

The Loveland Fire & Rescue Authority is set to begin operation in January of 2012. This is a joint effort combining the Loveland Rural Fire Protection district and the City of Loveland Fire & Rescue Department. Previously the Rural District paid the City for services on a contractual basis. Now, both entities will contribute funding to the Authority and the budget will be approved by Loveland Fire Rescue Authority Board.

The Loveland Fire & Rescue Authority is a combination department consisting of 64 career firefighters; two civilian staff members; 20 volunteer combat firefighters; and seven administrative volunteers. The City of Loveland and the Loveland Rural Fire Protection District cooperatively provide service to 190 square miles of the fire district. The Authority responds to over 5,500 emergency calls per year and operates out of five full-time staffed fire stations within the City. The Loveland Rural Fire District operates an additional three volunteer fire stations located in the Loveland Rural Fire Protection District, with 18 combat firefighters.

The Authority has three distinct divisions of labor: Administration, Fire Prevention, and Fire Suppression. Administration provides coordination of all Authority business needs including strategic planning, station management, budget, payroll, purchasing, and incident billing as well as planning, directing and managing all resources within the Authority. The Fire Prevention Division includes prevention, public education, code enforcement and emergency management. This Division administers the overall City emergency plan; coordinates emergency preparedness; conducts disaster drills; and works within the community and business sector on education and preparedness initiative. Fire Suppression is responsible for emergency response to structural fires, EMS, aircraft, hazmat, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue and all other related incidents that require technical expertise. Fire Suppression includes the Training Division which is responsible for all of the Authority's training for all shift companies and firefighters.

The members of the Authority are committed professionals who enable the Authority to effectively meet the expectation of the community for fire and rescue related services. We view our personnel as the most important resource. To ensure the Authority's success in 2012, the performance management model will continue to guide the initiatives within the Authority. This document will identify our goals and outcomes, and provides a method to measure our results against those identified goals.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
To protect life and property. (GP 8b1)				
Provide emergency assistance to citizens in need for fire and medical calls within 5 minutes after dispatch.	Maintain an average response time of 5 minutes or less to reported emergencies within the URA or within Loveland City limits.	90%	90%	90%
Provide a minimum of 12 firefighters to a working structure fire within 9 minutes after dispatch.	Intercede before fire extends beyond room of origin by "flashover" in all structure fires within the URA.	90%	90%	90%
Provide adequate staffing levels on multiple alarm fires.	Confine fires that extend after flashover to the building of origin.	99%	90%	90%
Minimize direct and indirect losses due to fire and related emergency situations.	Limit the direct estimated fire loss to \$20 per capita.	100%	100%	100%
Provide a Progressive Fire Prevention Program. (GP 8b2)				
Reduce the loss from fires through education and training.	Adopt the International Fire Code.	100%	100%	100%
	Provide a self inspection form to all B1 & B2 occupancies.	90%	70%	70%
	Provide the necessary training for all fire prevention staff.	95%	100%	100%
	Ensure that all Prevention personnel receive proper training to investigate fires.	90%	50%	50%

Establish an emergency preparedness and education program (GP 8B3)					
Develop an emergency preparedness program that targets; preparedness, response, recover, and mitigation initiatives to all members of the community.	Update the emergency operations plan.	100%	100%	100%	
	Provide at least 3 training opportunities to area businesses.	90%	100%	100%	
	Continue to provide CERT training to community members on an annual basis.	25%	25%	25%	
	Develop tabletop & full scale exercises needed to meet necessary requirements.	75%	75%	75%	

Loveland Fire Rescue Authority Structure					
Authority Fund Activities					
<i>Dept</i>	<i>Description</i>	<i>Division</i>	<i>Description</i>	<i>Program(s)</i>	<i>Description</i>
22	Fire	221	Administration	0000	General Operations
			Fire Suppression	0000	General Operations
		222		1600	Emergency Management
				1601	Administration
				1602	Grants
				1603	Special Operations
				1604	Wild Land
				1605	Training
				1606	Communications
				1607	EMS
				1608	Fire SWAT
				1609	Rural Fire Charges
				0000	General Operations
		223	Fire Prevention	0000	General Operations

Loveland Fire Rescue Authority Summary							
	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
Loveland Fire Authority							
FIRE ADMINISTRATION	-	-	-	788,630	-	-	-
FIRE SUPPRESSION	-	-	-	7,014,980	-	-	60.00
FIRE PREVENTION	-	-	-	751,180	-	-	6.00
Total General Fund	-	-	-	\$8,554,790	-	-	66.00
REVENUE							
FIRE SUPPRESSION	-	-	-	190,770	-		
FIRE PREVENTION	-	-	-	126,000	-		
LOVELAND CONTRIBUTION	-	-	-	6,755,180	-		
DISTRICT CONTRIBUTION	-	-	-	1,482,840	-		
Total Fire Authority	-	-	-	\$8,554,790	-		
EXPENSE BY CATEGORY							
PERSONNEL SERVICES	-	-	-	6,600,640	-		
SUPPLIES	-	-	-	201,200	-		
PURCHASED SERVICES	-	-	-	1,549,800	-		
CAPITAL	-	-	-	203,150	-		
Total Expense	-	-	-	\$8,554,790	-		

Fire Administration

The Fire Administration division provides cost capture for City assessments for Fire Authority support services.

ACTIVITY		ENTITY		
Fire Administration		Loveland Fire Rescue Authority		
EXPENSE BY Division/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	-	-	-	\$788,630
REVENUE				
INTERGOVERNMENTAL	-	-	-	788,630
Total Revenue	-	-	-	\$788,630
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	-
SUPPLIES	-	-	-	-
PURCHASED SERVICES	-	-	-	788,630
CAPITAL	-	-	-	-
Total Expense	-	-	-	\$788,630
FTE	-	-	-	-

Fire Suppression

Fire Suppression provides emergency response to structural fires, emergency medical incidents, aircraft rescue/ firefighting, hazardous materials, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue and all other related incidents that require technical expertise. The Authority's training division reports to the Division Chief of Operations, who oversees all suppression training programs. In addition, the Suppression Division supports the Fire Prevention Division which includes Fire Prevention and Emergency Management.

The Authority continues to see an increase in emergency medical calls, structure fires, and hazardous material calls. The nature of the calls within the City and District determine the services the Authority provides. The areas affected by funding increases and decreases are: services delivered, personnel, equipment, fire engines, the number of fire stations and most of all, response time and on-scene capability.

The response time and on-scene capability are important measurements of service delivery. Loveland Fire & Rescue continually assess the components of emergency response, as measured and compared to quantifiable national standards, in order to meet the community's overall expectations. Loveland's service level is measured from the time a call is "toned out" or dispatched to the arrival of the first fire unit. Other critical measurements include the arrival of an Effective Firefighting Forces (EFF) as determined by research and national standards. Getting to the incident quickly is only half of the response time equation. Being able to execute the critical tasks to control and reduce the impact of an emergency is the other half of the response; this half focuses on performance. Confining fires to the room of origin, or extinguishing before flashover are both recognized measurements of performance. Together time and capability are monitored to measure total response capability of emergency responders. Operational decisions made in the department are intended to ensure the maintenance or improvement of response time and ensure the high level of on-scene performance.

ACTIVITY				ENTITY
Fire Suppression				Loveland Fire Rescue Authority
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
GENERAL OPERATIONS	-	-	-	\$7,014,980
REVENUE				
CHARGES FOR SERVICE	-	-	-	8,000
INTERGOVERNMENTAL	-	-	-	7,006,980
Total Revenue	-	-	-	\$7,014,980
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	5,982,280
SUPPLIES	-	-	-	177,240
PURCHASED SERVICES	-	-	-	662,580
CAPITAL	-	-	-	192,880
Total Expense	-	-	-	\$7,014,980
FTE	-	-	-	60.00

Fire Prevention

As part of the Loveland Fire Rescue Authority reduction plan, reorganization merged the Fire Prevention and Emergency Management Division into the Fire Prevention Division. The focus is primarily to safeguard citizens' lives and property through inspection of buildings as part of code enforcement effort, and implementation of business occupancy risk reduction efforts. This is accomplished through the plan review processes, code compliance inspections, follow-up of citizen complaints, and the regulation of storage and handling of hazardous materials. The Division also initiates fire origin and cause investigations, and where arson is suspected, provides evidence to the district attorney in prosecutions. The Division is also responsible for the Loveland Emergency Response Plan, training department directors and senior managers, developing and equipping the Emergency Operations Center (EOC), and providing training exercises that assess the emergency management capabilities of the City. This function includes developing plans for public notification capabilities and coordinating emergency management activities with county, state and federal agencies. This office also is responsible for the delivery of public education on disaster preparedness and resiliency.

Fire Prevention strives to provide high quality customer service and fire safety public education to the community through presentations, and demonstrations of fire safety. Our public education programs span the entire age-range with something for all ages.

While the merger was effective in 2010, the historical budget information is shown in the merged form, for comparison purposes, to better show how the budget is changing.

ACTIVITY				ENTITY
Fire Prevention				Loveland Fire Rescue Authority
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
General Fund				
FIRE PREVENTION	-	-	-	\$751,180
REVENUE				
CHARGES FOR SERVICE	-	-	-	122,500
INTERGOVERNMENTAL	-	-	-	628,680
Total Revenue	-	-	-	\$751,180
EXPENSE BY CATEGORY				
PERSONNEL SERVICES	-	-	-	618,360
SUPPLIES	-	-	-	23,960
PURCHASED SERVICES	-	-	-	98,590
CAPITAL	-	-	-	10,270
Total Expense	-	-	-	\$751,180
FTE	-	-	-	6.00

General Improvement District #1

This fund is managed by the Public Works Department. Revenues are provided by an ad valorem tax on all properties within the District's boundaries. The tax provides funding for the construction of parking and pedestrian improvements within the District. The mill levy for the District will remain unchanged at 2.684 mills.

ACTIVITY	DEPARTMENT
General Improvement District #1	Other Entities

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
GID #1	\$15,386	\$24,500	\$24,500	\$24,500

REVENUE				
Beginning Balance	\$45,274	\$17,560	\$65,300	\$74,110
INTEREST ON INVESTMENTS	226	350	350	560
REAL PROPERTY	35,194	32,960	32,960	32,960
Total Revenue	\$35,420	\$33,310	\$33,310	\$33,520
Total Resources	\$80,694	\$50,870	\$98,610	\$107,630

EXPENSE BY CATEGORY				
SUPPLIES	-	2,000	2,000	2,000
PURCHASED SERVICES	15,386	22,500	22,500	22,500
Total Expense	\$15,386	\$24,500	\$24,500	\$24,500
Ending Balance	\$65,308	\$26,370	\$74,110	\$83,130

CHANGES COMPARED TO PRIOR YEAR ADOPTED				
<ul style="list-style-type: none"> - There are no changes compared to prior year adopted for expenses in this division. - <u>Core Changes</u> <ul style="list-style-type: none"> - There are no core changes in this division. - <u>Funded Supplements</u> <ul style="list-style-type: none"> - There are no funded supplements in this division. - Total Change 				

OTHER INFORMATION				
<ul style="list-style-type: none"> - <u>Unfunded Supplements</u> <ul style="list-style-type: none"> - There are no unfunded supplements in this division. - <u>Equipment Replacement</u> <ul style="list-style-type: none"> - No equipment is scheduled for replacement in this division. - <u>Capital Projects</u> <ul style="list-style-type: none"> - There are no capital projects associated with this division. 				

Loveland Larimer Building Authority

The Loveland Larimer Building Authority was created to construct and operate the new Police & Courts Building located at Monroe Avenue and 10th Street. This will be the eighth year the facility is in operation. The contribution from the City and the County is determined based on the square footage each entity occupies in the facility. The two FTEs include a Building Attendant and a Facilities Maintenance Technician, which are supervised through the Public Works Department, Facility Management Division. Operating costs include janitorial supplies, parts and supplies (other than janitorial), custodial costs, utilities, and repair and maintenance. The Parks and Recreation Department manages the grounds maintenance at the site.

ACTIVITY	DEPARTMENT
Loveland Larimer Building Authority	Other Entities

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
BUILDING OPERATIONS	443,860	456,610	459,190	447,710
GROUNDS MAINTENANCE	10,141	14,250	14,250	14,250
Total Expense	\$454,001	\$470,860	\$473,440	\$461,960

REVENUE				
LARIMER COUNTY CONTRIBUTION	99,351	94,170	94,690	92,390
TRANSFER FROM GENERAL FUND	354,651	376,690	378,750	369,570
Total Revenue	\$454,002	\$470,860	\$473,440	\$461,960

EXPENSE BY CATEGORY				
PERSONAL SERVICES	123,450	129,170	131,750	120,270
SUPPLIES	5,346	2,500	2,500	2,500
PURCHASED SERVICES	325,205	339,190	339,190	339,190
Total Expense	\$454,001	\$470,860	\$473,440	\$461,960

CHANGES COMPARED TO PRIOR YEAR ADOPTED
(10,460) Decrease in personnel services for insurance benefits based on employee plan selection.
1,560 <u>Core Changes</u>
1,560 Personnel Services
- <u>Funded Supplements</u>
- There are no funded supplements in this division.
(8,900) Total Change

OTHER INFORMATION
- <u>Unfunded Supplements</u>
- There are no unfunded supplements in this division.
- <u>Equipment Replacement</u>
- No equipment is scheduled for replacement in this division.
- <u>Capital Projects</u>
- There are no capital projects associated with this division.

Special Improvement District #1

The City serves as the sponsoring agency for the Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

ACTIVITY	DEPARTMENT
Special Improvement District #1	Other Entities

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
SID #1	\$1,364,969	\$774,400	\$774,400	\$776,190

REVENUE				
Beginning Balance	\$529,269	\$607,610	\$912,940	\$849,740
ASSESSMENTS	1,728,353	690,000	690,000	676,750
INTEREST	18,339	19,800	19,800	14,450
UNCLASSIFIED REVENUE	1,947	1,400	1,400	1,400
Total Revenue	\$1,748,639	\$711,200	\$711,200	\$692,600
Total Resources	\$2,277,908	\$1,318,810	\$1,624,140	\$1,542,340

EXPENSE BY CATEGORY				
PURCHASED SERVICES	7,094	10,000	10,000	10,000
DEBT SERVICE	1,357,875	764,400	764,400	766,190
Total Expense	\$1,364,969	\$774,400	\$774,400	\$776,190
Ending Balance	\$912,939	\$544,410	\$849,740	\$766,150

CHANGES COMPARED TO PRIOR YEAR ADOPTED

1,790 Increase in debt service based on the repayment schedule.

- Core Changes
 - There are no core changes in this division.
- Funded Supplements
 - There are no funded supplements in this division.

1,790 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

Loveland Urban Renewal Authority

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Lincoln Place project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1. The following pages display the budgets for each project area.

ACTIVITY		DEPARTMENT		
Loveland Urban Renewal Authority		Other Entities		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
DOWNTOWN	-	49,370	49,370	30,060
FINLEY BLOCK	156,970	156,980	156,980	163,470
US 34 CROSSROADS	10,894,590	11,283,380	11,283,380	10,695,770
FAÇADE GRANT	46,782	-	56,370	-
Total Expense	\$11,098,342	\$11,489,730	\$11,546,100	\$10,889,300
REVENUE				
Beginning Balance	\$1,392,200	\$1,430,000	\$1,408,960	\$2,260,810
PROPERTY TAX INCREMENT	11,099,779	11,489,730	11,489,730	10,889,300
INTEREST	15,325	-	-	38,430
OTHER	-	908,220	908,220	-
Total Revenue	\$11,115,104	\$12,397,950	\$12,397,950	\$10,927,730
Total Resources	\$12,507,304	\$13,827,950	\$13,806,910	\$13,188,540
EXPENSE BY CATEGORY				
PURCHASED SERVICES	253,751	256,350	312,720	243,530
DEBT SERVICE	10,844,590	11,233,380	11,233,380	10,645,770
Total Expense	\$11,098,342	\$11,489,730	\$11,546,100	\$10,889,300
Ending Balance	\$1,408,962	\$2,338,220	\$2,260,810	\$2,299,240

Downtown Project Area

In 2002, Downtown was the first project area approved in Loveland. Revenue from the tax increment of both property taxes and sales taxes will be retained by Loveland Urban Renewal Area (LURA) to fund revitalization improvements within this project area.

LURA has developed a Downtown Façade Improvement Program to assist in improving the condition and appearance of downtown buildings. The program provides tax increment financing, in the form of annual grant installments, for façade improvements that increase the assessed value of an existing property.

The grant is intended to:

- Promote improvements to structures in the LURA and eliminate and prevent conditions that cause blight;
- Preserve the unique character of Downtown's historic buildings by providing leverage to private investment and historic preservation monies; and,
- Encourage aesthetic improvements to façade of non-historic buildings by providing leverage to private investment monies.

The grant program was capitalized in 2007 by a contribution from the Council Incentive Program budgeted within the General Fund. The first project using these resources was approved midyear in 2008.

ACTIVITY			DEPARTMENT	
Downtown Project Area			Other Entities	
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Downtown	-	\$49,370	\$49,370	\$30,060
REVENUE				
Beginning Balance	-	-	\$48,120	\$48,120
PROPERTY TAX INCREMENT	48,219	49,370	49,370	30,060
INTEREST	(96)	-	-	-
Total Revenue	\$48,123	\$49,370	\$49,370	\$30,060
Total Resources	\$48,123	\$49,370	\$97,490	\$78,180
EXPENSE BY CATEGORY				
PURCHASED SERVICES	-	49,370	49,370	30,060
Total Expense	-	\$49,370	\$49,370	\$30,060
Ending Balance	\$48,123	-	\$48,120	\$48,120

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(19,310) Decrease in developer reimbursements based on existing agreements.

- Core Changes

- There are no core changes for this division.

- Funded Supplements

- There are no funded supplements in this division.

(19,310) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Finley Block Project Area

The most recent project area established is also in downtown Loveland. Finley Block Project, also known as Lincoln Place, is a one-block area that was originally included in the first project area. Lincoln Place provides residential apartments and retail shopping on what is locally known as the “Walgreen’s” block. Both sales tax and property increment financing will be used to fund the public improvements.

ACTIVITY	DEPARTMENT
Finley Block Project Area	Other Entities

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
Finley Block	\$156,970	\$156,980	\$156,980	\$163,470

REVENUE

Beginning Balance	\$3,050	\$3,050	\$3,090	\$3,090
PROPERTY TAX INCREMENT	156,970	156,980	156,980	163,470
INTEREST	38	-	-	-
Total Revenue	\$157,008	\$156,980	\$156,980	\$163,470
Total Resources	\$160,058	\$160,030	\$160,070	\$166,560

EXPENSE BY CATEGORY

PURCHASED SERVICES	156,970	156,980	156,980	163,470
Total Expense	\$156,970	\$156,980	\$156,980	\$163,470
Ending Balance	\$3,088	\$3,050	\$3,090	\$3,090

CHANGES COMPARED TO PRIOR YEAR ADOPTED

6,490 Increase in developer reimbursements based on existing agreements.

- Core Changes
 - There are no core changes for this division.
- Funded Supplements
 - There are no funded supplements in this division.

6,490 Total Change

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division.
- Equipment Replacement
 - No equipment is scheduled for replacement in this division.
- Capital Projects
 - There are no capital projects associated with this division.

US 34 Crossroads Project Area

In January, 2004 the LURA approved the second project area. The US 34/Crossroads Corridor Renewal Plan approves property tax increment financing for partial funding of specific public improvements within the Centerra development area and regional improvements adjacent to Centerra. The tax increment financing will remain in effect for 25 years or until the financing obligations are paid in full, whichever occurs first.

Public improvements within the renewal area include:

- Roadway and utility infrastructure.
- Railroad crossings.
- Irrigation ditch relocations.
- Natural area, open space and public recreational improvements.

Regional improvements include:

- County Road 5 and US 34 structure.
- County Road 3E and US 34 structure.
- Final I-25 and US 34 interchange improvements.
- I-25 and Crossroads Boulevard interchange improvements.
- Interim I-25 and US 34 interchange improvements.

ACTIVITY	DEPARTMENT
US 34 Crossroads Project Area	Other Entities

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
US 34 Crossroads	\$10,894,590	\$11,283,380	\$11,283,380	\$10,695,770
REVENUE				
Beginning Balance	\$1,286,000	\$1,323,800	\$1,299,560	\$2,207,780
PROPERTY TAX INCREMENT	10,894,590	11,283,380	11,283,380	10,695,770
INTEREST	13,558	-	-	38,430
OTHER	-	908,220	908,220	-
Total Revenue	\$10,908,148	\$12,191,600	\$12,191,600	\$10,734,200
Total Resources	\$12,194,148	\$13,515,400	\$13,491,160	\$12,941,980
EXPENSE BY CATEGORY				
PURCHASED SERVICES	50,000	50,000	50,000	50,000
DEBT SERVICE	10,844,590	11,233,380	11,233,380	10,645,770
Total Expense	\$10,894,590	\$11,283,380	\$11,283,380	\$10,695,770
Ending Balance	\$1,299,558	\$2,232,020	\$2,207,780	\$2,246,210

CHANGES COMPARED TO PRIOR YEAR ADOPTED

(587,610) Decrease in transfer to the Metropolitan District to repay bonds, based on the revenue estimates.

- Core Changes

- There are no core changes for this division.

- Funded Supplements

- There are no funded supplements in this division.

(587,610) Total Change

OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

Facade Grant Program

In 2007, Council approved a facade improvement program for the downtown area. A transfer from the General fund was used to seed the program and it is anticipated that tax increment revenues will supplement the program in the future. The program is intended to promote improvements to structures in the Loveland Urban Renewal Area; preserve the unique character of downtown's historic buildings; and encourage aesthetic compatibility for improvements to facades of non-historic structures.

ACTIVITY	DEPARTMENT
Facade Grant Program	Other Entities

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
FAÇADE GRANT	\$46,782	-	\$56,370	-

REVENUE

Beginning Balance	\$103,150	\$103,150	\$58,190	\$1,820
INTEREST	1,826	-	-	-
Total Revenue	\$1,826	-	-	-
Total Resources	\$104,976	\$103,150	\$58,190	\$1,820

EXPENSE BY CATEGORY

PURCHASED SERVICES	46,782	-	56,370	-
Total Expense	\$46,782	-	\$56,370	-
Ending Balance	\$58,194	\$103,150	\$1,820	\$1,820

CHANGES COMPARED TO PRIOR YEAR ADOPTED

- Core Changes
 - There are no core changes for this division.
- Funded Supplements
 - There are no funded supplements in this division.
- **Total Change**

OTHER INFORMATION

- Unfunded Supplements
 - There are no unfunded supplements in this division
- Equipment Replacement
 - No equipment is scheduled for replacement in this division
- Capital Projects
 - There are no capital projects associated with this division.

Appendix



This section contains:

- ▲ a list of specialized words used within this document with their definitions known as the glossary; and,
- ▲ a collection of supplementary material used throughout this document.

Appendix

Glossary of Terms -----	21-2
2012 Staffing-----	21-8
Transfer Summary -----	21-16
Inter-Fund Loan Schedules-----	21-17
Supplemental Budget Schedule -----	21-19
Oversizing Agreement Summary -----	21-21
General Fund Equipment Replacement-----	21-23

Glossary of Terms

A

Accrual Basis of Accounting – The method of accounting under which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, revenue which was earned in December, but not collected until January, is recorded as revenue in December.

ADA – Americans with Disabilities Act.

Adjudication – The act or process of reaching settlement judicially.

Amendment 1 (TABOR) – An amendment to the Colorado State Constitution that limits revenues and expenditures to the inflation rate, measured by the Denver–Boulder Consumer Price Index, Urban Area (CPI–U), and growth (defined as new construction) of the jurisdiction in the prior year. All new or increased taxes must be voted on by the public. Also, it establishes mandatory emergency reserves.

Appropriation – A legal authorization made by the City Council to make expenditures and incur obligations for specific purposes.

Appropriation Ordinance – An ordinance by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual budget is enacted into law by the City Council.

Assessed Valuation – A valuation set upon real estate or other property by the county assessor to establish a basis for levying taxes. It is equal to 7.96% of market value for residential property and 29% for commercial and industrial property.

B

Bond – A form of borrowing money for major capital projects, such as buildings and streets. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

Budget – A financial plan of estimated expenditures and the means of financing them for a stated period of time. Upon approval by the City Council, the budget appropriation ordinance is the legal basis for expenditures in the budget year.

C

CAD – Computer Aided Dispatch.

Capital Outlay – An item that costs \$5,000 or more and is expected to last one year or longer. Examples include vehicles, carpet and equipment.

Capital Expansion Fee (CEF) – An assessment on new development to contribute to providing new infrastructure necessitated by population growth.

Capital Program – An annually updated plan of capital expenditures for public facilities, infrastructure and major fixed assets with estimated costs, sources of funding and timing of projects over a five–year period.

Capital Improvements – Expenditures related to the acquisition, expansion or rehabilitation of an element of the city’s physical structure, sometimes referred to as infrastructure. Examples include buildings, streets, bridges, parks and utility systems.

Capital Project – Expenditure for equipment, machinery, facilities, or infrastructure that will provide long–term service or other public benefits.

Carryover – Amount of money remaining at the end of the preceding year and available in the current budget year through an ordinance commonly called the rollover ordinance.

CAFR – Comprehensive Annual Financial Report.

CDBG – Community Development Block Grant.

CDOT – Colorado Department of Transportation.

CFAC – Citizens' Finance Advisory Commission.

CIRSA – Colorado Intergovernmental Risk Sharing Agency.

CEF – Capital Expansion Fee (see definition above).

CMP – Comprehensive Master Plan. The Master Plan is the official document that serves as the long range, comprehensive policy guide to the day-to-day decisions about the future development of the City of Loveland.

COLT – City of Loveland Transit.

Community Survey – Written or telephone survey performed annually to determine citizens' overall satisfaction with community services.

Contractual Services – Expenses that are usually incurred by entering into a formal agreement or contract with another party. Expenses included in this category can include insurance, repairs or professional services.

CPI – Consumer Price Index.

D

Debt Service – Principal and interest due on long-term debt such as loans, notes and bonds incurred by the City.

Defease – A provision that voids a bond or loan when the borrower sets aside cash or bonds sufficient enough to service the borrower's debt.

Department – Major unit of organization in the City.

Depreciation – Expiration in the service life of fixed assets because of wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Division – Sub-unit of a department.

DRT – Development Review Team.

E

EOC – Emergency Operations Center.

EMS – Emergency Medical Services.

Encumbrance – Obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

Enterprise Funds – Funds that are self-supporting through user fees. Examples include water, golf, solid waste and power. By the TABOR amendment these funds cannot have more than 10% of their budget subsidized by taxes.

EPA – Environmental Protection Agency.

Expenditure – Payment for goods or services, including operating expenses that require the current or future use of net current assets, debt and capital outlays. Note that an encumbrance is not an expenditure, but reserves funds to be expended.

F

FAA – Federal Aviation Administration.

FAB – Fire and Administration Building, located at 410 E. 5th Street.

FDIC – Federal Deposit Insurance Corporation.

FICA – An abbreviation for Federal Insurance Contributions Act, this is a compulsory payroll tax which funds Social Security and Medicare.

Fiduciary Fund – A fund used to account for activity of the City as a trustee over funds allotted to meet a current or future financial obligation, usually on an actuarially sound basis. Example: Pension funds.

Fiscal Year – The 12-month period to which the operating budget applies. This is January 1 to December 31 for the City of Loveland.

Fixed Assets – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery and other equipment.

FLSA – Fair Labor Standards Act.

FTE – Full-time equivalent. The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 40 per week.

Fund – Accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives.

Fund Balance – On-hand available cash balances which are realized in prior fiscal years less current liabilities and are available for designation as a funding source for a future budget year.

G

GAAFR – Governmental Accounting, Auditing and Financial Reporting.

GASB – Governmental Accounting Standards Board.

General Fund – A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic municipal services, public safety and administrative activities of the City; financed mainly by sales tax and property tax.

GFOA – Government Finance Officers Association.

GID – General Improvement District.

GIS – Geographic Information System. GIS is a specialized information system for capturing, storing, querying, analyzing, and displaying geographic data. Geographic data describes both the location and the characteristics of features or objects on the earth's surface. That ability makes GIS more than just maps; they are smart maps that can do everything from environmental analysis to site location for a new video store.

GPS – Global Positioning System. A GPS is a navigational system which allows the individual to find where they are in the world.

Grant – A contribution made from either the private sector to the City or by one governmental unit to another. The contribution is usually made to support a specified program, function or project.

H

HMO – Health Maintenance Organization.

Home Rule – A limited grant of discretion from the State of Colorado to Loveland, concerning either the organization of functions or the raising of revenue. Loveland became a home rule city in May of 1996.

I

Intergovernmental Revenue – Amounts of money received from federal, state and other governmental bodies.

Internal Services Fund – Activities which provide support services to other City departments. Examples include insurance and vehicle maintenance.

Intra-City Charges – Items counted both as revenue and expense in two separate funds but with revenue received only once from an outside source. It usually occurs because one fund provides a service to another fund.

IT – Information Technology. IT provides innovative information technology and services that are reliable, accessible, and cost effective for the City of Loveland staff and citizens.

J - L

LETA – Larimer Emergency Telephone Authority.

Level of Service – Transportation Level of Service (LOS) is based on a ratio of current or anticipated volumes of traffic at peak hours and trip generation along the street divided by the capacity of the street. The City of Loveland has adopted Level A for local roads, Level B for Collectors and Level C for other areas with a few exceptions. When service level falls below LOS C, movements become more restricted and delays may occur during peak periods.

Lease-Purchase Agreement – Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

LHPAC – Loveland High Plains Art Council.

LRFPD – Loveland Rural Fire Protection District.

LURA – Loveland Urban Renewal Authority.

M

Median Family Income – An annual income figure for which there are as many families with incomes below that level as there are above.

Mill Levy – Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent or \$1.00 of tax for each \$1,000 of assessed valuation.

Modified Accrual – Under Modified Accrual Accounting, revenues are recorded when they are measurable and available. Expenses are recorded when they are incurred. This differs from the full accrual method where revenues are recorded as soon as they are owed, and the cash method where revenue is recorded when received and expenses recorded when the expense is paid.

N

NCEDC – Northern Colorado Economic Development Corporation.

Net City Budget – Total City operating and capital budget net of transfers among funds, and internal service charges. This amount represents a close approximation of projected spending.

Non-exempt – A classification indicating that an employee is eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Exempt employees, conversely, are not eligible for overtime pay.

NPDES – National Pollutant Discharge Elimination System.

O

Open Door – A program administered by the Human Resources Department whereby employees can voice concerns and resolve issues regarding their employment or workplace. Managers at progressively higher levels within the City review decisions and the highest level of management makes a final determination.

Operating Budget – The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personal services, supplies and materials.

P

Paratransit Service – Door to door transportation services for people who, due to health or disability, cannot use fixed route transportation services.

Per capita – An average per person.

Personal Services – Salaries, wages, benefits and other related costs of employees.

PIF – Plant Investment Fee. (See definition below.)

PILT – Payment In Lieu of Tax. An estimate of the amount of taxes that would be chargeable to a utility if owned privately.

Plant Investment Fee (PIF) – Charges made on new development to contribute to financing utility facilities to meet the needs of increased population. Applies to Loveland Water and Power. This fee is similar in nature to a Capital Expansion Fee.

PPO – Preferred Provider Organization.

Projection – Estimation of future revenues and expenditures based on past trends, current economic conditions and financial forecasts.

PRPA – Platte River Power Authority.

Property Tax – Annual charge to owners of real property, based on assessed valuation and the mill levy.

Q - R

Reserve – Funds set aside in the current and past years for the purpose of paying for capital needs, providing for obligations and liabilities, and meeting emergency needs.

Reserve Fund Balance – The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resources – Total amounts available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

Retire – In the financial sense, to pay off a debt.

Revenues – Funds that the government receives as income such as tax payments, user fees, charges, special assessments, fines, grants and interest income to support the services provided.

RMS – Records Management System.

ROW – Right of Way.

RSF – Retail Sales Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

S

SCADA – Supervisory Controlled and Data Acquisition System.

Self – Insurance – Establishment of a sum of money sufficient to pay anticipated claims. Used as a planning process to control costs and coverage in lieu of paying premiums to insurance companies.

SID – Special Improvement District. (See definition below).

SIF – System Impact Fee. (See definition below).

Service Center – A complex of buildings located at First Street and Wilson Avenue that house the City's electric and water utilities and provides warehousing, vehicle maintenance and other service facilities.

Services Rendered – Charges made to a fund for support services provided by another fund.

Special Assessment – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special Improvement District (SID) – A district composed of property owners who have agreed to join together to complete and pay for the cost of public improvements.

Special Revenue Funds – A fund used to account for the proceeds of specific revenues that are legally restricted to be spent for specific purposes. Example: Capital Expansion Fees.

System Impact Fee (SIF) – Impact fees on new development that contribute to financing utility facilities to meet the needs of increased population. Applies to the Water, Wastewater and Stormwater utilities.

T

TABOR (Taxpayers' Bill Of Rights) – Also known as Amendment 1. See definition above.

Transfers – Amounts distributed from one fund to finance activities in another fund. Transfers are shown as an expenditure in the originating fund and a revenue in the receiving fund.

U

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

URA – Urban Renewal Authority.

User Fees – Charge to the benefiting party for the direct receipt of a public service.

V

VAC – Visual Arts Commission. The Visual Arts Commission, a seven-member volunteer citizens' committee, oversees the city's art acquisitions/donations and site selection.

W - Z

WAPA – Western Area Power Authority.

2012 Staffing

The following table outlines the budgeted staffing levels for 2012 by department. Included are full-time and part-time benefitted positions and temporary non-benefitted positions.

Department	FTE	Department	FTE
Executive & Legal	15.25	Information Technology	20.80
Full-time	12.75	Full-time	20.50
Part-time	1.50	Part-time	-
Unbenefitted	1.00	Unbenefitted	0.30
Airport	5.50	Library	34.54
Full-time	5.00	Full-time	15.00
Part-time	-	Part-time	15.04
Unbenefitted	0.50	Unbenefitted	4.50
Cultural Services	13.50	Loveland/Larimer Building Authority	2.00
Full-time	10.00	Full-time	2.00
Part-time	2.00	Part-time	-
Unbenefitted	1.50	Unbenefitted	-
Development Services	25.75	Parks & Recreation	160.93
Full-time	23.50	Full-time	73.00
Part-time	1.75	Part-time	4.26
Unbenefitted	0.50	Unbenefitted	83.67
Economic Development	4.63	Police	134.00
Full-time	4.00	Full-time	133.00
Part-time	0.63	Part-time	1.00
Unbenefitted	-	Unbenefitted	-
Finance	52.90	Public Works	154.25
Full-time	46.75	Full-time	125.50
Part-time	4.65	Part-time	6.15
Unbenefitted	1.50	Unbenefitted	22.60
Fire & Rescue	72.00	Water & Power	119.50
Full-time	66.00	Full-time	113.00
Part-time	-	Part-time	1.50
Unbenefitted	6.00	Unbenefitted	5.00
Human Resources	9.00	Total All Departments	824.55
Full-time	9.00	Full-time	659.00
Part-time	-	Part-time	38.48
Unbenefitted	-	Unbenefitted	127.07

2012 Staffing By Position

The following table outlines the budgeted staffing levels for 2012 by department and employee classification. Only full-time and part-time benefitted positions are included.

Position	2012 FTE
Executive and Legal	14.25
Assistant City Attorney	3.75
Assistant City Manager	0.75
City Attorney	1
City Manager	1
Court Administrator	1
Deputy City Attorney	1
Executive Assistant	1
Legal Assistant	1
Municipal Court Clerk	2
Municipal Judge	1
Public Information Officer	0.75
Culture	12
Administrative Specialist	0.75
Box Office Coordinator	1
Cultural Services Director	1
Curator of Education	1
Desktop Publishing Specialist	0.75
Marketing Coordinator	1
Museum Curator	2
Museum Preparator	1
Public Art/Business Service Manager	1
Technical Assistant	0.5
Technical Coordinator	1
Theater Manager	1
Development Services	25.25
Administrative Specialist	1
Administrative Technician	3
Assistant City Manager	0.5
Building Inspector	1
Business Services Coordinator	1
Chief Building Official	1
City Planner	2
City Planning Technician	1.5
Code Administrator	2
Community Partnership Administrator	1
Current Planning Manager	1
Director of Development Services	1
Executive Fiscal Advisor	1
GIS Specialist	0.5

Position	2012 FTE
Development Services (cont'd)	
GIS Technician	1
Office Support Specialist	1
Plans Reviewer	2
Principal City Planner	0.75
Senior Building Inspector	1
Senior City Planner	2
Economic Development	4.63
Business Development Manager	1
Business Development Specialist	1
Business Services Coordinator	1
Economic Research Specialist	0.63
Senior City Planner	1
Finance	51.4
Accountant	2
Accounting Clerk	2
Accounting Technician	1
Administrative Specialist	2.75
Assistant City Manager	0.75
Budget Analyst	1
Budget Officer	1
Business Services Coordinator	1
Buyer	1
Cashier	2
City Clerk	1
Compliance and Payroll Manager	1
Crew Supervisor Meter Readers	1
Customer Service Supervisor	1
Deputy City Clerk	1
Environmental Compliance Administrator	1
Field Service Representative	1
Meter Reader	5.52
Payroll Administrator	1
Revenue and Licensing Coordinator	1
Revenue Manager	1
Risk Manager	1
Safety Coordinator	1
Sales Tax Auditor	2
Sales Tax Manager	1
Senior Accountant	2
Senior Customer Service Representative	1
Senior Meter Reader	1
Senior Utility Billing Clerk	1
Utility Billing Clerk	10.38

Position	2012 FTE
Finance (cont'd)	
Utility Billing Supervisor	1
Fire	66
Assistant Emergency Manager	1
Battalion Chief	4
Business Services Coordinator	1
Deputy Fire Marshal	2
Fire Chief	1
Fire Division Chief	2
Fire Engineer	28
Fire Inspection Technician	2
Fire Lieutenant	15
Fire Shift Officer	3
Firefighter	6
Office Support Specialist	1
Human Resources	9
Benefits Administrator	1
Compensation & Benefits Manager	1
HR Manager	1
Human Resources Analyst	2
Human Resources Director	1
Human Resources Generalist	1
Human Resources Technician	2
Information Technology	
Application Services Manger	1
Business Analyst	4
Business Analyst Group Leader	1
Computer Support Technician Group Lead	1
Computer Support Technician	2
GIS Specialist	0.5
Help Desk Technician	1
Information Technology Director	1
Infrastructure Services Manager	1
Network & Systems Administrator	5
Senior GIS Specialist	2
Telecom Specialist	1
Library	30.04
Administrative Technician	1
Librarian	16.77
Librarian III	5
Library Aide	6.27
Library Director	1

Parks & Recreation	77.26
Administrative Business Manager	1
Administrative Specialist	2
Administrative Technician	1
Aquatics Supervisor	1
Assistant Golf Professional	1
Athletics Coordinator	3
Building Attendant	3
Building Supervisor	1
Business Services Coordinator	0.75
Childcare Supervisor	0.5
Construction Coordinator	1
Crew Supervisor	4
Desktop Publishing Specialist	1
Director of Parks And Recreation	1
Equipment Services Technician	3
Facility Coordinator	3
Golf Course Professional	1
Golf Operations Manager	1
Grounds Technician	5
Grounds Technician I	1
Mechanic	4
Mechanic II	2
Mechanical/Maintenance Technician	1
Natural Areas Manager	1
Natural Areas Technician	0.75
Office Support Specialist	5.76
Park Crew Leader	1
Parks Manager	1
Parks Specialist	4
Parks Worker	10
Program Supervisor	2
Recreation Coordinator	5.5
Recreation Facility Manager	1
Recreation Manager	1
Senior Parks Planner	1
Vacant Recreation Position - Unclassed	1
Police	134
Administrative Analyst	1
Administrative Specialist	2
Administrative Technician	1
Business Services Coordinator	1
Chief of Police	1
Communications Specialist Leadworker	2
Communications Specialist Supervisor	2
Communications Specialist	14

Position	2012 FTE
Police (cont'd)	
Community Service Officer	4
Criminalist	1
Evidence Technician	1
Investigative Technician	1
Lead Police Records Clerk	1
Police Captain	3
Police Communications Manager	1
Police Information Manager	1
Police Lieutenant	3
Police Officer	62
Police Records Clerk	7
Police Records Supervisor	1
Police Sergeant	16
Police Specialist	8
Public Works	131.65
Administrative Specialist	5.26
Administrative Technician	2
Associate Engineer	1
Building Attendant	6
Bus Driver	7.89
Business Services Coordinator	2
City Engineer	1
City Traffic Engineer	1
Crew Supervisor	13
Crew Supervisor Vehicle Maintenance	1
Director of Public Works	1
Equipment Operator	27
Facilities Maintenance Technician Leadworker	1
Facilities Maintenance Technician	6
Facilities Management Planner	1
Facilities Operations Manager	1
Facilities Planning Specialist	1
Facility Maintenance Superintendent	1
Field Engineering Coordinator	2
Field Engineering Supervisor	1
Fleet Parts Buyer	1
Fleet Services Manager	1
Heavy Equipment Operator	7.5
Lead Building Attendant	1
Lead Equipment Operator	4
Lead Mechanic	1
Mechanic	2
Mechanic II	8
Public Works Inspector	3

Position	2012 FTE
Public Works (cont'd)	
Recycling Center Equipment Operator	1
Senior Civil Engineer	3
Staff Engineer	1
Stormwater Quality Specialist	1
Street Maintenance Superintendent	1
Streets & Solid Waste Manager	1
Superintendent	1
Support Services Superintendent	1
Traffic Marking Crew Leader	1
Traffic Operations Superintendent	1
Traffic Signal Technician	1
Traffic Signal Technician II	3
Traffic Technician	2
Transit Manager	1
Transit Operations Supervisor	1
Vehicle Service Writer	1
Water & Power	114.5
Accounting Technician	2
Administrative Specialist	2
Apprentice Lineworker	3
Apprentice Lineworker II	2
Business Services Coordinator	1
Buyer	1
Civil Engineer	3
Commercial Accounts Rep	1
Construction Coordinator	1
Crew Supervisor	1
Customer Relations Manager	1
Director of Water & Power	1
Electric Metering Supervisor	1
Electric Resources Efficiency Coordinator	1
Equipment Operator	8
Field Engineer	4
Field Engineering Supervisor	1
GIS Specialist	1
Industrial Pretreatment Coordinator	1
Journey Lineworker	7
Journey Meter Technician	2
Journey Substation Hydro Technician	1
Lead Equipment Operator	2
Lead Plant Operator	1
Office Support Specialist	1
Plant Operator	10
Plant Operator A	5

Position	2012 FTE
Water & Power (cont'd)	
Plant Operator B/C	5
Power Operations Supervisor	1
Public Works Inspector	2
Senior Civil Engineer	5
Senior Electrical Engineer	2
Senior GIS Specialist	1
Technical Services Controls Specialist	3
Technical Services Superintendent	1
Technical Specialist	1
Treat Plant Controls Technician	2
Treat Plant Controls Technician I	3
Treat Plant Controls Technician II	2
Utility Accounting Manager	1
Utility Financial Rate Analyst	1
Warehouse Operations Manager	1
Warehouse Worker	2
Water Meter Technician	3
Water Meter Technician II	2
Water Operations Supervisor	1
Water Quality Lab Coordinator	1
Water Quality Specialist	4
Water Quality Specialist I	1.75
Water Quality Specialist II	1.75
Water Treatment Manager	1
Water Utilities Manager	1
Total, All City Departments	690.48
Other Agencies	
Airport	5
Administrative Technician	1
Airport Director	1
Airport Maintenance Worker	2
Airport Operations Maintenance Supervisor	1
LLBA	2
Building Attendant	1
Facilities Maintenance Technician	1
Total, Other Agencies	7
Grand Total, All Benefitted Employees	697.48

Transfer Summary

Transfer To Revenue Account	Amount	Transfer From Expense Account	Amount	Purpose
Transfers From Water	476,920	Transfer To General Fund	476,920	Payment for Administrative Services
Transfers From Wastewater	377,890	Transfer To General Fund	377,890	Payment for Administrative Services
Transfers From Power	609,650	Transfer To General Fund	609,650	Payment for Administrative Services
Transfers From Stormwater	274,310	Transfer To General Fund	274,310	Payment for Administrative Services
Transfers From Refuse	138,420	Transfer To General Fund	138,420	Payment for Administrative Services
Transfers From Golf	184,830	Transfer To General Fund	184,830	Payment for Administrative Services
Transfers From General Fund	5,015,370	Transfer To Capital Projects	5,015,370	Transfer for Transportation and Street Rehabilitation Program, facility improvements, police dispatch consoles, and a fire engine
Transfer from Park Imp.	500,000	Transfer To Capital Projects	500,000	Transfer to fund construction of MeHaffey Park
Transfers From Parks CEF	5,800,000	Transfer To Capital Projects	5,800,000	Transfer to fund construction of MeHaffey Park
Transfers From Rec. CEF	250,000	Transfer To Capital Projects	250,000	Transfer to fund construction of MeHaffey Park
Transfers From Cons. Trust	2,000,000	Transfer To Capital Projects	2,000,000	Transfer to fund construction of MeHaffey Park
Transfers From Streets CEF	1,095,090	Transfer To Capital Projects	1,095,090	Transfer for Transportation Program
Transfers From General Fund	76,700	Transfer To Recreation CEF	76,700	Transfer for Interfund Loan Repayment
Transfers From General Fund	115,050	Transfer To Fire CEF	115,050	Transfer for Interfund Loan Repayment
Transfers From Wastewater	440,000	Transfer to Raw Water	440,000	Transfer for Interfund Loan Repayment
Transfers From General Fund	105,100	Transfer To Power	105,100	Payment to Water & Power for Utility Billing costs and habitat build fee waivers
Transfers From Stormwater	65,000	Transfer To Power	65,000	Payment to Water & Power for Utility Billing costs
Transfers From Refuse	84,320	Transfer To Power	84,320	Payment to Water & Power for Utility Billing costs
Transfers From Water	15,910	Transfer To Art In Public Places	15,910	Contribution to 1% for the Arts Program
Transfers From Wastewater	4,170	Transfer To Art In Public Places	4,170	Contribution to 1% for the Arts Program
Transfer From Wastewater SIF	1,140	Transfer To Art In Public Places	1,140	Contribution to 1% for the Arts Program
Transfers From Power	38,300	Transfer To Art In Public Places	38,300	Contribution to 1% for the Arts Program
Total Revenue	\$17,668,170	Total Expense	\$17,668,170	

Inter-Fund Loan Schedules

The City Charter in Section 13-3(b) allows for loans from a utility account to another City account. The interest rate on such loans is to be adjusted annually to a rate equal to the average return of City investments for the preceding twelve months. The City currently has two inter-fund loans outstanding.

The Wastewater Utility borrowed \$1,500,000 in funding from the Water Utility beginning in 2004. The loan was approved by Council by adopting the 2004 budget. The loan provided advance funding for wastewater infrastructure on the east side of the City. Payments on the loan began in the 2009 Budget. Interest accumulated from 2004-2008 was rolled into the 2009 Beginning Balance.

	2011	2012	2013	Total
Beginning Balance	\$1,201,070	\$854,110	\$448,270	
Principal	346,960	405,840	448,270	1,201,070
Interest	30,930	27,760	17,930	76,620
Total Payment	\$377,890	\$433,600	\$466,200	\$1,277,690

On November 6, 2007 in Ordinance #5256, Council approved an inter-fund loan from the Fire and Recreation Capital Expansion Fee accounts to the General Fund for a land purchase under the same terms and conditions outlined above. The General Fund will make interest only payments through 2012 and will begin payments on the principle in 2013.

General Fund Payment Schedule

	2011	2012	2013	2014	2015	2016	2017
Beginning Balance	\$4,850,000	\$4,850,000	\$4,850,000	\$3,985,000	\$3,063,000	\$2,093,000	\$1,077,000
Principal	-	-	865,000	922,000	970,000	1,016,000	1,077,000
Interest	97,485	191,750	92,150	103,610	94,953	69,069	39,849
Total Payment	\$97,485	\$82,450	\$957,150	\$1,025,610	\$1,064,953	\$1,085,069	\$1,116,849

CEF Fund Receipt Schedule

Fire CEF	58,491	115,050	574,290	615,366	638,972	651,041	670,109
Recreation CEF	38,994	76,700	382,860	410,244	425,981	434,028	446,740
Total CEF Receipt	\$97,485	\$191,750	\$957,150	\$1,025,610	\$1,064,953	\$1,085,069	\$1,116,849

The projected annual interest rates for both loans are shown below.

Interest Rate Projections*

2012	2013	2014	2015	2016	2017
1.7%	1.9%	2.6%	3.1%	3.3%	3.7%

*Interest rate will be adjusted annually based on the performance of the City's portfolio for the previous 12 months (same criteria as established in the City Charter Section 13.3(b) for inter-fund loans that involve utility funds)

Supplemental Budget Schedule

Fund	'11 Adopted Budget	Ordinance 5555	Ordinance 5557	Ordinance 5558	Ordinance 5559	Ordinance 5561	Ordinance 5562	Ordinance 5563	Ordinance 5564	Ordinance 5566	Ordinance 5571	Ordinance 5575
GENERAL FUND	\$ 64,244,720	-	\$ 14,000	\$ 119,340	-	\$ 11,910	-	-	-	\$ 14,880	-	\$ 3,684,920
ENTERPRISE FUNDS												
Golf	2,977,690	-	-	-	-	-	-	-	-	-	-	-
Power	50,558,510	-	-	-	-	-	-	-	-	-	-	1,550,330
Solid Waste	5,198,850	-	-	-	-	-	-	-	-	-	-	74,910
Stormwater	3,222,780	-	-	-	-	-	-	-	-	-	-	3,478,970
Wastewater	13,045,380	-	-	-	-	-	-	-	-	-	-	274,990
Water	9,548,270	-	-	-	-	-	-	-	-	-	-	735,710
Raw Water	6,293,900	-	-	-	-	-	-	-	-	-	-	123,000
Total Enterprise Funds	\$ 90,845,380	-	-	-	-	-	-	-	-	-	-	\$ 6,237,910
INTERNAL SERVICE FUNDS												
Employee Benefits	10,860,260	-	-	-	-	-	-	-	-	-	-	-
City Fleet	832,000	-	-	-	-	-	-	-	-	-	-	312,350
Risk & Insurance	2,277,690	-	-	-	-	-	-	400,000	-	-	-	207,740
Vehicle Maintenance	3,030,510	-	-	-	-	-	-	-	-	-	-	-
Total Internal Service Funds	\$ 17,000,460	-	-	-	-	-	-	\$ 400,000	-	-	-	\$ 520,090
SPECIAL REVENUE FUNDS												
Art in Public Places	553,680	-	-	-	-	-	-	-	-	-	-	52,840
Capital Expansion Fees	-	-	-	-	-	-	-	-	-	-	1,197,700	-
Park Capital Expansion Fees	1,104,910	-	-	-	-	-	-	-	-	-	-	-
Recreation Capital Expansion Fees	14,910	-	-	-	-	-	-	-	-	-	-	-
Trails Capital Expansion Fees	-	-	-	-	-	-	-	-	-	-	-	-
Open Space Capital Expansion Fees	450,000	-	-	-	-	-	-	-	-	-	-	-
Fire Capital Expansion Fees	-	-	-	-	-	-	-	-	-	-	-	-
Police Capital Expansion Fees	-	-	-	-	-	-	-	-	-	-	-	-
Library Capital Expansion Fees	-	-	-	-	-	-	-	-	-	-	-	2,594,910
Cultural Srv. Capital Expansion Fees	-	-	-	-	-	-	-	-	-	-	497,700	-
Gen. Govt. Capital Expansion Fees	382,460	-	-	-	-	-	-	-	-	-	-	4,068,300
Street Capital Expansion Fees	1,600,320	-	-	-	-	-	-	-	-	-	-	1,613,970
Capital Projects	7,555,770	-	-	-	210,000	-	-	-	-	-	-	12,024,690
Community Development Block Grant	329,840	-	-	-	-	-	-	-	-	-	-	325,600
Conservation Trust	287,360	-	-	-	-	-	-	-	-	-	-	250,000
Open Space	2,704,690	-	-	-	-	-	-	-	-	-	-	-
Outside Entities	-	-	-	-	-	-	-	-	-	-	-	-
Lodging Tax Fund	-	-	-	-	-	-	469,530	-	-	-	-	-
Park Improvement	170,000	-	-	-	-	-	-	-	-	-	-	-
Perpetual Care	-	-	-	-	-	-	-	-	-	-	-	-
Police Forfeiture	-	-	-	-	-	-	-	-	-	-	-	-
Total Special Revenue Funds	\$ 15,153,940	-	-	-	\$ 210,000	-	\$ 469,530	-	-	-	\$ 1,695,400	\$ 20,930,310
OTHER FUNDS												
Airport	1,217,000	-	-	-	-	-	-	-	347,000	-	-	-
Loveland/Larimer Building Authority	470,860	-	-	-	-	-	-	-	-	-	-	-
General Improvement District #1	24,500	-	-	-	-	-	-	-	-	-	-	-
Loveland Urban Renewal Authority	11,489,730	12,500	-	-	-	-	-	-	-	-	-	-
Special Improvement District #1	774,400	-	-	-	-	-	-	-	-	-	-	-
Total Other Funds	\$ 13,976,490	\$ 12,500	-	-	-	-	-	-	\$ 347,000	-	-	-
TOTAL	\$ 201,220,990	\$ 12,500	\$ 14,000	\$ 119,340	\$ 210,000	\$ 11,910	\$ 469,530	\$ 400,000	\$ 347,000	\$ 14,880	\$ 1,695,400	\$ 31,373,230

Ordinance 5576	Ordinance 5577	Ordinance 5578	Ordinance 5579	Ordinance 5580	Ordinance 5586	Ordinance 5587	Ordinance 5588	Ordinance 5589	Ordinance 5599	Ordinance 5610	Ordinance 5615	Ordinance 5616	Ordinance 5617	Ordinance 5622	'11 Ending Budget
-	-	\$ 910,570	-	-	\$ 70,000	-	-	-	\$ 8,000	\$ 3,000	-	-	\$ 1,240	\$ 242,800	\$ 69,325,380
-	-	36,080	-	-	-	-	-	-	-	-	-	-	-	-	3,013,770
-	-	106,180	-	-	-	-	-	-	-	-	-	-	-	-	52,215,020
-	-	39,660	-	-	-	-	-	-	-	-	-	-	-	-	5,313,420
-	-	27,840	-	-	-	-	-	-	-	-	-	-	-	-	6,729,590
-	-	51,240	-	-	5,000	-	-	-	-	-	-	-	-	-	13,376,610
-	-	69,810	-	-	-	-	-	-	-	-	-	-	-	-	10,353,790
-	-	-	-	-	4,898,000	-	-	-	-	-	-	-	-	-	11,314,900
-	-	\$ 330,810	-	-	\$ 4,903,000	-	-	-	-	-	-	-	-	-	\$ 102,317,100
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,860,260
-	-	-	-	-	-	-	-	148,320	-	-	-	-	-	-	1,292,670
-	-	7,120	-	-	77,000	-	-	-	-	-	-	-	-	-	2,969,550
-	-	20,820	-	-	-	-	-	-	-	-	-	-	-	-	3,051,330
-	-	\$ 27,940	-	-	\$ 77,000	-	-	\$ 148,320	-	-	-	-	-	-	\$ 18,173,810
-	-	1,200	-	-	-	-	-	-	-	-	-	-	-	-	607,720
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,197,700
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,104,910
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,910
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	889,000	-	-	-	-	-	-	-	-	-	1,339,000
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,594,910
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	497,700
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,450,760
-	-	-	-	-	30,000	-	-	-	-	-	-	-	-	-	3,244,290
-	-	-	-	-	4,402,000	125,000	500,000	224,500	7,000	-	-	-	-	555,800	25,604,760
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	655,440
-	-	2,730	-	-	-	-	-	-	-	-	-	-	-	-	540,090
-	-	3,440	-	-	-	-	-	-	-	-	-	-	-	-	2,708,130
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	469,530
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	170,000
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	\$ 7,370	-	-	\$ 5,321,000	\$ 125,000	\$ 500,000	\$ 224,500	\$ 7,000	-	-	-	-	\$ 555,800	\$ 45,199,850
194,020	-	-	7,750	-	-	-	-	-	-	-	165,000	6,643,070	-	-	8,573,840
-	-	-	-	2,580	-	-	-	-	-	-	-	-	-	-	473,440
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,500
-	43,870	-	-	-	-	-	-	-	-	-	-	-	-	-	11,546,100
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	774,400
\$ 194,020	\$ 43,870	-	\$ 7,750	\$ 2,580	-	-	-	-	-	-	\$ 165,000	\$ 6,643,070	-	-	\$ 21,392,280
\$ 194,020	\$ 43,870	\$ 1,276,690	\$ 7,750	\$ 2,580	\$ 10,371,000	\$ 125,000	\$ 500,000	\$ 372,820	\$ 15,000	\$ 3,000	\$ 165,000	\$ 6,643,070	\$ 1,240	\$ 798,600	\$ 256,408,420

Oversizing Agreement Summary

The City enters into contractual agreements with development companies to construct infrastructure in excess of the requirements for their particular project that are viewed as necessary for expected growth in the area. These agreements are known as “oversizing” agreements. The developers install needed infrastructure early to minimize the public inconvenience and construction costs. The developer agrees to construct the infrastructure at a larger capacity (i.e., a wider street or larger water pipe) and the City agrees to repay the cost of the oversizing required under the provisions of the agreement. There is no provision that defines a term of the agreement for transportation improvements. The value of the project is increased annually by an index established in code. In practice the City makes payments on the outstanding agreement and plans for the obligation to be paid in full by the time the infrastructure would have been constructed in the Capital Program. Some projects are eligible for interest, particularly water and sewer projects that are not repaid within the same year that the agreement was executed.

Project	Developer	Date Contract Executed	2011 Ending Balance
Transportation			
Waterford Place 2 nd Subdivision *	Brisben Waterford Place Limited	12/13/02	400,867
Kendall Brook Taft Ave (43 rd St to 57 th St)	Kendall Brook, LLC	09/07/04	112,899
Blackbird Knolls 2 nd Sub	Centex Homes	05/02/05	307,337
US 287 & 5 th Street Intersection	Wal-Mart Real Estate Business Trust	10/31/05	166,585
Fairgrounds Ave.	Larimer County	08/07/06	344,220
Taft & 14 th St. SW Intersection *	WLG LLC	02/06/07	358,706
Mountain Lion Dr. & US 34 Accel. Lane	VDW Properties, LLC	02/08/07	117,392
Highway 34 & @ Sculptor	VDW Properties, LLC	04/13/07	1,154,569
Sculptor South of US 34	VDW Properties, LLC	04/13/07	431,271
Thompson 2 nd Subdivision	M View Inc.	09/24/07	313,874
Crossroads Blvd.– I25 to CR5 (old EN0313, EN0713) *	Eagle Crossing Development Inc.	11/06/07	617,653
43 rd Street West of Wilson	Buck 2 nd , LLP	08/22/08	664,529
CR9 (Boyd Lake Ave) & CR30 Roundabout	Larimer County	02/09/10	-
Subtotal Transportation			\$4,989,902
Water Utility			
Thompson 2 nd Subdivision	M View	06/13/07	3,387
Subtotal Water Utility			\$3,387
Wastewater Utility			
No specific jobs identified yet			-
Subtotal Wastewater Utility			-
Total Capital Reimbursement Oversizing			\$5,613,289

**Interest applies to contract.*

The transportation agreements do not constitute debt as defined by Article X, Section 20 of the State Constitution, or the by generally accepted accounting principles as defined by the Government Accounting Standards Board. The following pages report the projects under agreement with repayment schedules and future projects that may be eligible for these agreements, depending on the timing of future development.

2012 Budget	2013 Budget	2014 Budget	2015 Budget	2016 Budget	Ending Balance
-	-	-	-	-	400,867
113,000	-	-	-	-	(101)
-	-	-	-	-	307,337
165,000	-	-	-	-	1,585
60,000	-	100,000	50,000	-	134,220
-	-	-	-	-	358,706
-	-	-	-	-	117,392
-	-	-	-	-	1,154,569
-	-	-	-	-	431,271
-	-	-	-	-	313,874
60,000	-	100,000	50,000	50,000	357,653
-	-	50,000	-	50,000	564,529
-	-	-	-	-	-
\$ 398,000	-	\$ 250,000	\$ 100,000	\$ 100,000	\$4,141,902
\$ 398,000	-	\$ 250,000	\$ 100,000	\$ 100,000	\$4,141,902

General Fund Equipment Replacement

As a general policy, the City budgets to fund the depreciation schedule to keep equipment current and reduce maintenance costs. Included in these schedules are the planned small equipment replacements for General Fund agencies with unit costs below \$250,000. Major equipment that exceeds the \$250,000 threshold is budgeted in the Capital Program.

CULTURAL SERVICES	2012	2013	2014	2015	2016
<u>Museum</u>					
Plotter	-	-	10,000	-	-
<u>Rialto</u>					
Lighting	-	-	6,000	-	-
Light Board	-	-	10,000	-	-
Sound Console	-	-	-	-	30,000
Marley Dance Floor	-	-	-	3,000	-
Replace Motorized Screen	-	-	-	-	-
Stage Drapes	10,000	-	-	-	-
Speakers	10,000	-	-	-	-
Popcorn Machine	-	-	-	7,000	-
Ice Machine	-	-	-	3,000	-
Telex System	-	-	-	5,000	-
Replace LCD Projector	-	18,000	-	-	-
Subtotal Cultural Services	\$20,000	\$18,000	\$26,000	\$18,000	\$30,000

FIRE & RESCUE	2012	2013	2014	2015	2016
Special Operations	17,325	18,000	18,900	18,900	19,500
EMS Equipment	10,000	10,280	10,550	10,550	10,850
Hose & Nozzles	15,000	15,000	15,000	15,000	15,000
SCBA	44,000	49,000	52,000	52,000	52,000
Small Equipment	35,000	36,000	38,000	38,000	39,000
Communications	50,000	52,830	55,000	55,000	56,500
Thermal Imaging Cameras	12,000	12,500	13,000	13,000	13,500
Mobile Data Terminals	9,555	10,000	10,000	10,000	10,000
Telestaff Server and Hardware	8,060	-	-	-	-
ETI Virtual Machines	2,200	-	-	-	-
Scanner/Plotter	-	-	15,200	-	-
Subtotal Fire & Rescue	\$203,140	\$203,610	\$227,650	\$212,450	\$216,350

INFORMATION TECHNOLOGY	2012	2013	2014	2015	2016
<u>Application Services</u>					
GIS Server Replacements	13,500	-	-	-	-
GIS Global Positioning Unit	-	-	-	-	5,000
Replace GIS Scanner/Copier	-	-	-	20,000	-
GIS Plotter	-	-	-	-	25,000
<u>Infrastructure Services</u>					
Backup Device Replacement	30,000	-	-	-	-
Server Replacements	50,000	59,000	59,000	59,000	59,000
Innoprise Servers	13,500	-	-	-	-
Copier Replacement Fund	88,000	29,270	95,470	43,500	43,140
PC Replacement Fund	157,270	162,780	168,480	174,380	180,490
Ruggedized PC Replacement	137,720	142,540	147,530	152,700	158,050
Network Infrastructure Upgrade	-	150,000	-	-	-
Microsoft Software Licensing	115,000	119,030	119,030	119,030	123,200
ERT Large Monitor Replacement	-	-	-	23,000	-

Storage Infrastructure Upgrade	20,000	20,000	20,000	20,000	20,000
Subtotal Information Technology	\$624,990	\$682,620	\$609,510	\$611,610	\$613,880

LIBRARY	2012	2013	2014	2015	2016
Public Copier	-	-	-	-	8,500
Projectors	-	-	-	-	4,000
Self Check	-	-	-	-	40,000
Security Gates	-	-	-	-	25,000
HP3015	-	-	-	6,000	-
HP4200	-	-	-	1,000	-
HP Color	3,100	-	-	-	-
HP1320	-	1,000	-	-	-
Star TSP600	-	-	-	-	1,500
Laptops	-	-	-	2,000	1,500
Thin Client	-	-	-	-	25,300
MacPro 8 Core	-	-	-	-	7,000
22" Touchscreen	-	-	-	-	1,160
22" Widescreen	-	-	-	-	13,760
Wireless AP	-	-	-	-	5,000
Wireless Controller	-	-	-	-	1,600
Electronic Copyboard	-	-	-	-	6,000
Automated Material Handler	-	-	-	-	400,000
WSM Servers	-	-	-	-	18,000
Network Switch	-	-	-	-	5,000
Video Camera	-	-	-	-	2,000
Tablet PCs	-	-	-	-	4,000
CoinOP	-	-	-	-	10,800
Printers	-	-	-	-	5,290
Microfilm/Microfiche	-	12,000	24,000	-	-
HP3600	1,500	-	-	-	-
Okidata Printer	1,500	-	-	-	-
Cash Register	500	-	-	-	-
Subtotal Library	\$6,600	\$13,000	\$24,000	\$9,000	\$585,410

PARKS & RECREATION	2012	2013	2014	2015	2016
<u>Parks</u>					
Parks Maintenance Equipment	171,720	220,000	135,000	100,000	230,000
Irrigation Systems	242,430	479,650	242,020	264,000	270,260
Playground Equipment	116,430	120,000	140,000	100,000	300,000
Park Asphalt /Hardcourt Surfacing	108,340	65,000	58,000	70,000	70,000
<u>Recreation</u>					
<u>Chilson Center</u>					
Chilson Center Equipment	344,950	280,000	270,000	370,000	380,000
Recreation Equipment	73,810	49,450	24,000	46,000	15,000
Subtotal Parks & Recreation	\$1,057,680	\$1,214,100	\$869,020	\$950,000	\$1,265,260

POLICE	2012	2013	2014	2015	2016
<u>Administration</u>					
Building Security Cameras	5,470	5,690	,5,920	6,160	6,340
Gym Equipment	5,000	5,000	-	5,000	5,000
Printers	5,470	-	5,920	-	6,340
<u>Information Services</u>					
Motorola Handheld Radios	54,740	55,830	56,950	58,090	59,250
Motorola Mobile Radios	54,740	55,830	56,950	58,090	59,250
Packset Batteries	1,680	1,710	1,740	1,770	1,810
Communications Chairs	-	-	-	4,600	-

Cameras - TSU	-	-	5,250	-	-
Computer Soft/Hardware	27,300	27,850	28,410	28,980	29,560
Data Storage Soft/Hardware	65,000	-	37,000	65,000	66,300
ComVan/Truck Hardware	2,000	2,040	2,080	2,120	2,160
<u>Operations</u>					
Bullet-Proof Vests PATROL	20,500	20,910	21,330	21,760	22,200
Bullet-Proof Vests SWAT	13,600	13,870	14,150	14,430	14,720
Cameras	2,000	2,040	2,080	2,120	2,160
Canine	-	7,500	7,500	-	-
Hand/Long Guns	13,100	13,360	13,360	13,900	14,180
Hostage Phone	-	-	-	7,700	-
In-Car Video Camera	-	-	-	47,000	-
Intoxilizer	10,000	-	-	7,700	-
Radar Units	6,800	6,940	7,080	7,220	7,360
SWAT Equipment	16,840	17,180	17,520	17,870	18,230
Taser Equipment	10,000	10,200	10,400	10,610	10,820
Portable Alarm	6,800	-	-	7,220	-
<u>Support Services</u>					
Video Enhancement Equipment	14,000	-	-	-	14,280
Subtotal Police	\$335,040	\$245,950	\$287,720	\$387,340	\$339,960

PUBLIC WORKS	2012	2013	2014	2015	2016
<u>Street Maintenance</u>					
JD Side/Rear Flail Mowers	-	-	-	-	33,500
MF Side/Rear Flail Mowers	-	-	33,000	-	-
8108 Pickup Plow	6,300	6,900	6,900	-	-
8848 Schmidt Plow	34,300	-	-	-	-
Wausau Plow	-	-	-	-	24,100
Highway Spreader	32,000	-	-	-	-
Sweepster Broom	-	-	-	-	12,000
Trackless Broom/Tank	-	-	-	-	17,000
Trackless Plow	4,000	-	-	-	-
Landscape Tractor	-	81,000	-	-	-
John Deere Tractor	-	-	-	-	53,700
End Dump Trailer	-	-	-	60,700	-
Anti-Icer	-	30,000	-	-	-
Toyota Forklift	-	-	53,400	-	-
De-Icer Storage Tanks [2]	-	-	22,200	-	-
Torit Smoke Collector	-	-	-	-	7,000
JD Self-Propelled Mower	-	8,000	-	-	-
Subtotal Public Works	\$76,600	\$125,900	\$115,500	\$60,700	\$147,300
Total General Fund	\$2,324,050	\$2,503,180	\$2,159,400	\$2,249,100	\$3,198,160

Capital Program



In recent years, the City has begun to follow a policy of incorporating the art from the Art In Public Places funding into the capital projects, where feasible, rather than using the funds to purchase free standing art. Artists are contracted with as part of the design team, so that the finished product is aesthetically enhanced, and the art compliments the infrastructure being constructed.

Table of Contents

Capital Program Overview -----	22-2
General Fund Capital Projects Descriptions -----	22-3
Enterprise Fund Capital Projects Descriptions -----	22-4
5-Year & 10-Year Project Summaries -----	22-6
General Fund Project Summaries -----	22-8
Utility Project Summaries -----	22-18
Detailed Projects By Departments	
Cultural Services -----	22-24
Fire & Rescue -----	22-25
Parks & Recreation -----	22-28
Police -----	22-36
Public Works -----	22-37
Water & Power -----	22-65

Capital Program Overview

Introduction

The Loveland City Charter requires the City Manager to present with the budget a program of proposed capital projects for the ensuing year and four fiscal years thereafter. For planning purposes, staff has expanded this requirement and presents a 10-year program. The 2012-2021 Capital Program is the funding plan for all infrastructure and equipment replacement for both General Fund agencies and the Enterprise Funds. General Fund agency programs focus on transportation—both new construction and rehabilitation of existing streets, new amenities, maintenance of existing facilities, and replacement of major equipment. In the enterprise funds, the focus is on improving delivery systems through major maintenance or expansion of the delivery systems and treatment plants that provide and clean our water.

All projects included in the first year of the Capital Program are included in the 2012 Recommended Budget, which will be adopted in October. Projects included in the “out-years” (2013–2021) will be approved by Council in concept only. The Program will be updated annually to address specific needs as they arise or as Council goals and policies change.

General Fund Agencies

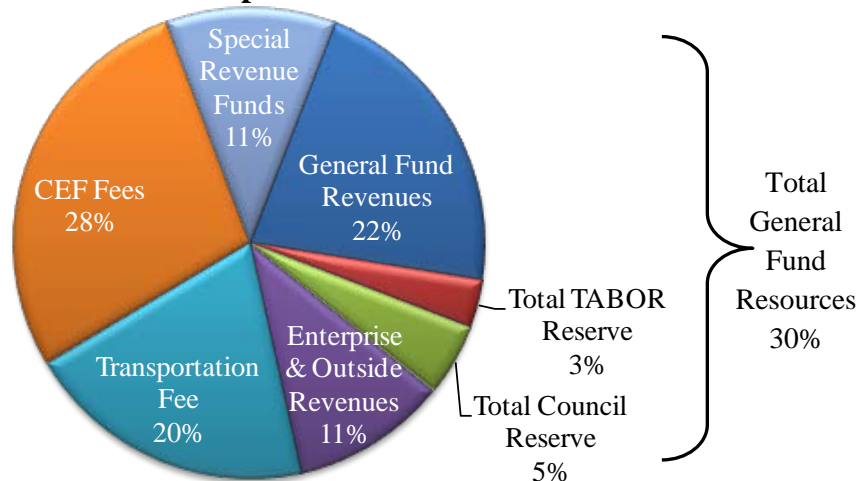
The 2012-2021 Capital Program for General Fund agencies is a financial program for the City to maintain existing facilities and infrastructure and meet the needs for new facilities and infrastructure. These projects are funded through taxes, impact fees, or other special revenues. Capital projects for the purpose of the Capital Planning process are defined as projects or equipment that have a cost of \$250,000 or greater. In some cases, such as the Facility Major Maintenance Program and the transportation construction and maintenance programs, individual projects may be less than this threshold, but the program as a whole meets the definition, and the program has a significant total cost to be included in the capital planning process. A significant portion of the funding for the Program is from dedicated resources. The City follows a “Pay-As-You-Go” philosophy. This requires funds to be accumulated in reserves until the total cost of a project has been received.

Revenues

The major source of funding for the Capital Program, at 30%, is from General Fund resources, which include Highway Users Tax Fund (HUTF) revenue, General Fund tax revenue, the TABOR reserve, and the Council Capital reserve that dedicates 2.5% of tax revenue below the TABOR limitation for capital projects through 2015 and 5% for the rest of the plan. The availability of General Fund tax resources is linked to the Financial Master Plan, which programs both capital and operating funding for all capital projects.

CEFs are a major funding component at 28% of the total program, although the share has been declining due to the recession. These are fees on development paid to the City to fund the infrastructure required to maintain service levels in the City as it grows. The City has ten different CEF fees, with one for each major service area. These are a Cultural Services Fee, Fire Fee, General Government Fee, Library Fee, a Law Enforcement Fee, Parks Fee, Open Space Fee, Recreation Fee, Trails Fee, and Streets Fee. The Cultural Services, Library, Parks, Recreation, Open Space and Trails fees are charged to residential construction only. All other fees are charged to both residential and commercial development. Revenues from each fee are restricted to be used for new capital construction within the specific service

2012-2021 Capital Resources



category. As a result, most of the fee categories will carry significant ending balances that are accumulated for future capital projects. The decline in building activity has significantly reduced CEF collections in the past three years and, due to the recession, a recovery to the levels experienced in 2004-2007 is not expected in the near term.

The revenue assumptions for the CEF fees are based on projected building activity. An analysis of CEF collections compared to building permit inspections shows that most CEF fees from residential building are collected within the same year as the building permit revenue is received. However, for CEFs from Non-Residential projects there is a two-year lag between building permit collection and the CEF collections. In the City ordinance establishing the CEF fees, the fees are to be increased annually for inflation based on the construction index reported by the Engineering News and Report for most fees and a blended index created and reported by the Colorado Department of Transportation for the transportation fee.

Expenses

The Capital Program Summary has two subgroups of capital expenses. The “Bricks & Mortar” subgroup includes all vertical construction, land purchases, park development, and street construction and maintenance. The “New & Replacement Equipment” subgroup includes the purchase of new fire apparatus or heavy construction equipment, and the replacement of major equipment. For the purpose of Capital Program planning, equipment considered within the plan has a cost of \$250,000 or greater. Equipment used within the General Fund agencies with a cost below \$250,000 will be prioritized and budgeted within the operating budget process.

Prior to 2008, all fire apparatus was excluded from the City’s Fleet Fund. Replacement of the apparatus was budgeted within the Capital Program depending on age and availability of funds. A team effort between the Public Works and the Finance departments developed a fleet plan that will place fire apparatus within the fund upon replacement and amortize the replacement cost over time. By staging the movement of fire apparatus into the Fleet Fund, the Fire & Rescue Department operating budget will increase over time, but will insure funding is available to replace the fire apparatus. The methodology will minimize operating impacts in the near term.

All Building Project costs in 2012 are in current dollars. Building costs in the out-years have been inflated by 4% annually based on the construction cost index reported in the Engineering News Report. Park project costs are in current dollars throughout the plan. Changes in scope may need to occur to keep park projects within the cost estimates shown. Economic conditions and Council priorities will change over time and are difficult to forecast over a 10-year period. A 5-year period is manageable, although all costs are still projections or estimates. For this reason, the discussion will focus on the first five years of the plan.

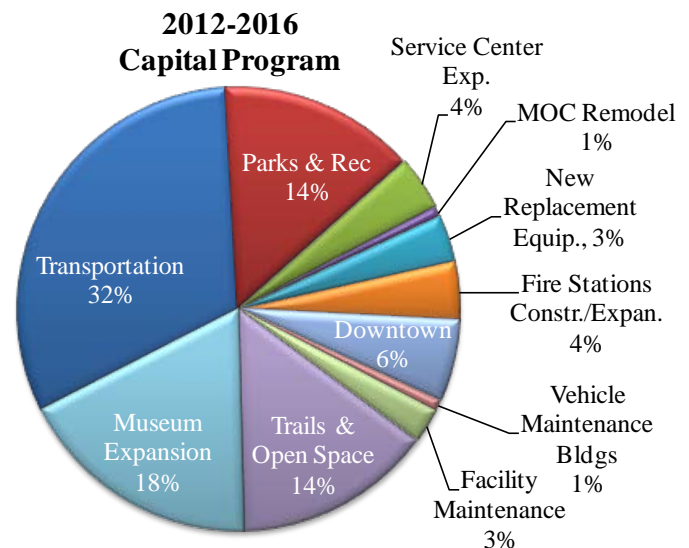
The allocation of funding by project type over the first five years of the recommended program is shown in the pie chart. It demonstrates the Council commitment to transportation with street construction and maintenance being nearly one-third of the total resources allocated in the program.

General Fund Capital Projects Descriptions

The following is a summary of the major projects:

Bricks & Mortar

- **Downtown Improvements:**
 - **Downtown Infrastructure Improvements** – An average of \$1.0 million is programmed annually in 2012-2017 for improvements to the infrastructure downtown. The funding source is General Fund revenues from the Council Capital Reserve.
- **Trail Construction** – \$2.8 million is programmed over the next five years for construction of the bike/hike trail that will circle the City upon completion. The funding sources are Colorado Lottery Funds and Trail CEFs.



- **Open Land Acquisition** – \$9.7 million is programmed over the next five years for the purchase of additional open space around the City. The funding sources are the Open Space Impact Fees and the County Open Space Sales Tax.
- **Facility Maintenance Projects** – In 2003, the City began an accelerated Facility Maintenance Program. Most of the City facilities are now over 20 years in age and will require an increased maintenance effort. This will include roof replacements, upgrades or replacement of heating and cooling systems, carpet replacement, and general repair. The City will invest nearly \$2.6 million towards this effort over five years using General Fund revenues.
- **Transportation Program** – \$8.1 million is programmed over the next five years for construction and renovation of the City streets, based on the 2030 Transportation Plan. The funding sources are the Streets CEFs and General Fund revenues.
- **Street Rehabilitation** – \$19.3 million is programmed over the five-year period for rehabilitation of existing streets. The funding source is HUTF revenues and the Transportation Utility Fee.
- **MeHaffey Park** – Development of the new 60-acre community park at Wilson Avenue and West 22nd Street, with play facilities, multi-purpose sports fields, ball fields, picnic shelters and playgrounds, hard surface courts, restrooms and parking areas. The total projected cost is \$8.55 million and the facility is planned to open in 2013. The funding sources are Park CEFs and Park Improvement Funds and Conservation Trust Funds.
- **Museum Expansion** – In 2007, the City purchased land adjacent to the Loveland Museum and Art Gallery for expansion purposes. Demolition of the existing building and a 26,000 square foot expansion is planned at a projected cost of \$15.5 million. The funding source is Cultural Services CEFs, General Government CEFs and over \$10 million in grants and private contributions.
- **Loveland Sports Park Phase II** – Development of the next phase of the Loveland Sports Park is scheduled for 2014-2015 at a cost of \$2.3 million. The funding sources are Park CEFs and Recreation CEFs.
- **Service Center Phase III** – This phase will construct a facility to house the Street Maintenance Division, the Storm Water Enterprise, and the Solid Waste Enterprise equipment and personnel. The design phase was programmed in 2011 with construction in 2014. The total cost of the project is \$3.4 million. The funding sources are General Government CEFs and Enterprise fund revenues.

New & Replacement Equipment

- **Fire Apparatus Replacement** – \$2.7 million is programmed for the replacement of fire apparatus in the five-year period. As this equipment is replaced, it will be placed in the Fleet Fund, with future replacement costs amortized over the life of the equipment. The amortization will be charged to the Fire & Rescue Department operating budget. The funding source is General Fund revenues.
- **Police Communication Consoles** – The radio consoles for the Communication Center have aged to where they are need of replacement. Funding is programmed in 2012 for the replacement at \$284,000 to complete the effort begun in 2011, from General Fund revenues.

Enterprise Funds Agencies

The Enterprise Fund Capital Program is funded through revenues derived from rates on usage and impact fees called System Impact Fees (SIFs) or Plant Investment Fees (PIFs). Like the Capital Expansion Fees (CEFs) used in the General Fund Agency Capital Program, these are fees paid by development to offset the impact of new infrastructure from the new development on the system.

In 2012, the Water Enterprise is recommending a 4.0% increase in water rates to fund capital improvements for both the treatment plant and the distribution system.

Enterprise Fund Capital Projects Descriptions

The Water Enterprise Fund provides for the treatment and distribution of water to City residents and businesses. Major projects include:

- \$6.6 million is allocated for 2011-2013 for filter plant projects to improve the plant and expand capacity.
- \$8.3 million is allocated over the planning period for water line replacements.
- \$9.6 million is allocated for projects at the Filter Plant.
- \$13.8 million is allocated for projects at the Water Treatment Plant.
- \$4.8 million is included through 2020 for the construction of a new 30" water line at Morning Drive.

- \$6.5 million in 2016-2017 is allocated for a new 4-million gallon water tank beside the current tank on 29th Street.

The Raw Water Enterprise Fund provides for the acquisition of water and storage facilities to insure the City has an adequate water supply. Major projects include:

- \$22.0 million for construction of a new reservoir in partnership with several front range cities. Loveland's share of the project will add 7,000 acre-feet of storage for the City. This project is partially funded by an annual 1% increase in water rates.
- \$3.8 million is allocated over the 10-year period for additional water purchases so the water supply will keep up with growth in the City.

The Wastewater Enterprise Fund collects and treats all water used by City residents and businesses, except for irrigation, and treats the water so it can be returned to the river for downstream users. Major projects include:

- \$2.9 million over 10 years for line replacements due to an aging collection system.
- \$23.2 million in treatment plant improvements driven by regulations and the need for additional capacity.
- \$5.9 million is allocated for sewer line extension and oversizing projects.
- \$2.9 million is allocated in 2014-2015 for the new sewer line along the State Highway 402 corridor.

The Power Enterprise Fund provides electricity to all City residents and businesses. The focus of the program is to maintain the high reliability ratings the City has achieved over many years. Major projects include:

- \$14.9 million in system improvements.
- \$8.8 million is allocated for feeder line extensions.
- \$1.1 million is allocated over the 10-year period for the Partnering With Power Program, designed to help residential customers reduce usage, particularly in the peak period, reducing costs for both the customer and the utility.
- \$8.0 million is allocated for substation improvements and major maintenance.
- \$2.2 million is allocated for power line relocations driven by new street construction projects.
- \$2.7 million is allocated for street light improvements and maintenance.

The Storm Water Enterprise Fund collects the runoff from City streets for return to the river, to minimize flooding and improve traffic safety. Major projects include:

- \$1.1 million is allocated in 2013 for the 29th Street and Monroe Avenue Outfall.
- \$5.2 million is allocated for the South Loveland Outfall Phase III.
- \$1.1 million is allocated for Boyd Lake Outlet Ditch improvements.
- \$2.5 million is allocated over the 10-year period for maintenance projects.
- \$1.1 million is allocated for Airport Basin Master Plan improvements.

2012-2021 All Funds Recommended Capital Program

	2012	2013	2014	2015	2016	Five Year Total
General Fund	5,015,370	3,713,310	4,940,850	3,927,160	4,695,680	22,292,370
Capital Projects Fund	2,405,440	2,603,580	14,496,520	2,589,730	2,461,430	24,556,700
Golf Enterprise	-	-	-	-	-	-
Power Enterprise	6,109,810	4,507,470	4,733,650	7,865,360	8,173,970	31,390,260
Water Enterprise	2,135,510	3,097,110	4,864,190	7,092,300	3,963,730	21,152,840
Wastewater Enterprise	849,850	724,770	1,508,980	4,903,160	4,699,100	12,685,860
Raw Water Enterprise	820,110	582,710	21,166,180	500,000	572,300	23,641,300
Storm Water Enterprise	2,065,000	1,945,000	2,440,800	907,000	1,238,400	8,596,200
Streets CEF Fund	1,095,090	902,360	893,900	899,000	901,000	4,691,350
Parks CEF Fund	5,800,000	168,000	150,000	1,400,000	250,000	7,768,000
Recreation CEF Fund	250,000	-	-	800,000	-	1,050,000
Open Space CEF Fund	-	450,000	-	-	500,000	950,000
Recreation Trails CEF Fund	164,460	200,000	-	475,230	-	839,690
General Government CEF Fund	-	58,000	4,560,830	-	-	4,618,830
Fire CEF Fund	767,350	2,901,000	-	-	-	3,668,350
Police CEF Fund	-	-	-	-	-	-
Library CEF Fund	-	-	-	-	-	-
Cultural Services CEF Fund	-	2,270,140	77,760	-	-	2,347,900
Conservation Trust Fund	2,000,000	613,280	405,100	331,730	616,910	3,967,020
Park Improvement Fund	500,000	-	500,000	79,000	500,000	1,579,000
Open Lands Tax Fund	2,800,000	1,350,000	1,650,000	1,650,000	1,350,000	8,800,000
Total Expense	\$ 32,777,990	\$ 26,086,730	\$ 62,388,760	\$ 33,419,670	\$ 29,922,520	\$184,595,670

2017	2018	2019	2020	2021	Ten Year Total
3,553,180	2,591,880	2,682,110	2,719,890	3,490,100	37,329,530
2,535,270	2,611,330	2,689,670	2,770,330	2,853,440	38,016,740
-	-	-	-	-	-
5,468,240	5,038,530	5,729,750	5,304,240	6,337,760	59,268,780
2,377,400	6,199,850	2,613,540	10,732,250	2,039,410	45,115,290
8,456,850	8,636,590	2,618,470	5,490,420	3,492,450	41,380,640
500,000	500,000	1,660,660	500,000	500,000	27,301,960
815,000	1,308,200	3,639,700	1,200,750	3,622,250	19,182,100
899,400	949,000	1,001,000	1,101,000	1,246,200	9,887,950
-	-	300,000	2,250,000	-	10,318,000
-	-	-	450,000	-	1,500,000
-	-	500,000	-	-	1,450,000
-	-	-	-	-	839,690
-	-	-	-	-	4,618,830
-	-	-	-	-	3,668,350
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	2,347,900
-	-	-	-	-	3,967,020
-	-	-	-	-	1,579,000
-	-	-	-	-	8,800,000
\$ 24,605,340	\$ 27,835,380	\$ 23,434,900	\$ 32,518,880	\$ 23,581,610	\$316,571,780

2012-2021 General Fund Agencies Recommended Capital Program

	2012	2013	2014	2015	2016	Five Year Total
Revenue						
Beginning Balance	\$ 54,306,211	\$ 44,511,781	\$ 39,642,521	\$ 36,042,721	\$ 34,683,251	\$ 54,306,211
1 General Fund	3,126,650	2,282,950	3,546,750	2,268,160	3,306,680	14,531,190
2 TABOR	-	-	-	-	-	-
3 Council Reserve	870,180	136,590	110,620	118,100	1,378,970	2,614,460
4 Transportation Fee	1,917,250	2,252,550	2,320,130	2,389,730	2,461,430	11,341,090
5 CEF	2,447,200	3,247,300	3,354,330	3,452,780	3,534,670	16,036,280
6 Interest	780,090	705,130	871,950	958,520	1,026,380	4,342,070
7 Conservation Trust	500,000	500,000	500,000	500,000	500,000	2,500,000
8 Open Lands Tax	1,456,560	1,485,690	1,515,400	1,545,710	1,576,630	7,579,990
9 Other Revenue Less Operations Expense	(416,910)	(430,580)	(445,750)	(461,460)	(477,710)	(2,232,410)
10 Park Improvement	52,550	52,600	52,650	52,700	52,760	263,260
11 Outside Revenue	488,190	351,030	12,176,390	200,000	-	13,215,610
12 Sale of Old Fire Station 2	-	-	300,000	-	-	300,000
13 Funding for Operating and Maintenance Reserve	(218,480)	(222,850)	(227,310)	(231,860)	(236,490)	(1,136,990)
Total Revenue	\$ 65,309,491	\$ 54,872,191	\$ 63,717,681	\$ 46,835,101	\$ 47,806,571	\$ 123,660,761
Expense						
Bricks & Mortar						
14 Downtown Infrastructure	1,100,000	1,000,000	1,000,000	1,000,000	1,000,000	5,100,000
15 Recreation Trail	164,460	813,280	405,100	806,960	616,910	2,806,710
16 Open Lands Acquisition	2,800,000	1,800,000	1,650,000	1,650,000	1,850,000	9,750,000
17 Facility Maintenance Capital Projects	600,000	500,000	500,000	500,000	500,000	2,600,000
18 Transportation Program	2,372,000	1,590,000	1,368,000	1,458,000	1,290,000	8,078,000
19 Street Rehabilitation	3,644,900	3,754,250	3,866,880	3,982,890	4,102,380	19,351,300
20 Develop McHaffey Park	8,550,000	-	-	-	-	8,550,000
21 Park Improvements Projects	-	-	-	79,000	-	79,000
22 Remodel and Expand Fire Station 6	767,350	-	-	-	-	767,350
23 Construct New Fire Station 2 for NW Service	-	2,901,000	-	-	-	2,901,000
24 Museum Expansion	-	2,328,140	13,192,820	-	-	15,520,960
25 North Lake Tennis Courts	-	168,000	-	-	-	168,000
26 VM - Fuel Tank Replacement	-	375,000	-	-	-	375,000
27 VM - Car Wash	-	-	400,000	-	-	400,000
28 Loveland Sports Parks	-	-	150,000	2,200,000	-	2,350,000
29 Service Center Phase III Expansion	-	-	3,442,160	-	-	3,442,160
30 Maintenance Operations Center Remodel	-	-	-	-	635,730	635,730
31 Neighborhood Parks	-	-	500,000	-	750,000	1,250,000
32 Fairgrounds Park	-	-	-	-	-	-
Subtotal Bricks & Mortar	\$ 19,998,710	\$ 15,229,670	\$ 26,474,960	\$ 11,676,850	\$ 10,745,020	\$ 84,125,210
New & Replacement Equipment						
34 Replace Fire Apparatus	515,000	-	1,200,000	475,000	530,000	2,720,000
35 Public Works Heavy Equipment Replacement	-	-	-	-	-	-
36 Police Communication Consoles	284,000	-	-	-	-	284,000
Subtotal Equipment	799,000	-	1,200,000	475,000	530,000	3,004,000
Total	\$ 20,797,710	\$ 15,229,670	\$ 27,674,960	\$ 12,151,850	\$ 11,275,020	\$ 87,129,210
Reserve for Future Capital Projects	\$ 44,511,781	\$ 39,642,521	\$ 36,042,721	\$ 34,683,251	\$ 36,531,551	\$ 36,531,551

Note CEF funds are restricted to use, and while shown in the total bottom line, may not be able to appropriate for certain projects. The same is true for Special Revenue funds. The impact is there will be a larger reliance on general funding than there are funds available, while there will be significant ending balances in the restricted funds.

2017	2018	2019	2020	2021	Ten Year Total
\$ 36,531,551	\$ 41,493,351	\$ 48,440,851	\$ 53,629,401	\$ 57,172,271	\$ 54,306,211
1,690,180	2,240,880	2,293,110	2,346,890	3,167,370	26,269,620
-	-	-	-	-	-
2,566,430	2,673,290	2,784,580	2,900,830	2,990,780	16,530,370
2,535,270	2,611,330	2,689,670	2,770,330	2,853,440	24,801,130
2,513,020	2,576,970	2,642,620	2,710,010	2,779,170	29,258,070
1,219,530	1,562,050	1,924,830	2,097,930	2,191,290	13,337,700
500,000	500,000	500,000	500,000	500,000	5,000,000
1,608,160	1,640,320	-	-	-	10,828,470
(494,530)	(511,950)	(526,410)	(544,830)	(563,900)	(4,874,030)
52,810	52,870	52,930	52,930	52,930	527,730
-	-	-	-	-	13,215,610
-	-	-	-	-	300,000
(241,220)	(246,050)	-	-	-	(1,624,260)
\$ 48,481,201	\$ 54,593,061	\$ 60,802,181	\$ 66,463,491	\$ 71,143,351	\$ 187,876,621
1,000,000	-	-	-	-	6,100,000
-	-	-	-	-	2,806,710
-	-	500,000	-	-	10,250,000
500,000	500,000	500,000	500,000	500,000	5,100,000
1,262,400	1,300,000	1,390,000	1,474,000	1,659,000	15,163,400
4,225,450	4,352,210	4,482,780	4,617,220	4,755,740	41,784,700
-	-	-	-	-	8,550,000
-	-	-	-	-	79,000
-	-	-	-	-	767,350
-	-	-	-	-	2,901,000
-	-	-	-	-	15,520,960
-	-	-	-	-	168,000
-	-	-	-	-	375,000
-	-	-	-	-	400,000
-	-	-	-	-	2,350,000
-	-	-	-	-	3,442,160
-	-	-	-	-	635,730
-	-	-	-	-	1,250,000
-	-	300,000	2,700,000	-	3,000,000
\$ 6,987,850	\$ 6,152,210	\$ 7,172,780	\$ 9,291,220	\$ 6,914,740	\$ 120,644,010
-	-	-	-	-	2,720,000
-	-	-	-	675,000	675,000
-	-	-	-	-	284,000
-	-	-	-	675,000	3,679,000
\$ 6,987,850	\$ 6,152,210	\$ 7,172,780	\$ 9,291,220	\$ 7,589,740	\$ 124,323,010
\$ 41,493,351	\$ 48,440,851	\$ 53,629,401	\$ 57,172,271	\$ 63,553,611	\$ 63,553,611

2012 Revenue Sources	General Fund	GF TABOR	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	4,159,910	4,258,060	-	1,642,750	5,750,260	4,901,960	1,554,190	959,620
Current Year	1,399,000	-	1,061,930	-	803,640	456,900	223,640	110,300	70,370
Interest on Beginning Balance	-	-	-	-	27,930	97,750	83,330	26,420	16,310
HUTF Revenue Allocated to Street Maintenance	1,727,650	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,917,250	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(191,750)	-	-	-	76,700	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,126,650	\$ 4,159,910	\$ 5,128,240	\$ 1,917,250	\$ 2,474,320	\$ 6,304,910	\$ 5,285,630	\$ 1,690,910	\$ 1,046,300

Project Requests 2012

Downtown Infrastructure	-	-	1,100,000	-	-	-	-	-	-
Replace ALF/General Engine	515,000	-	-	-	-	-	-	-	-
McHaffey Park - Construction - Year 2 of a 2 Year project	-	-	-	-	-	5,800,000	250,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	164,460
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
Dispatch Consoles	284,000	-	-	-	-	-	-	-	-
Remodel & Expand Fire Station #6	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	510,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	50,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Carpet Replacement Program)	40,000	-	-	-	-	-	-	-	-
Transportation Program	-	788,720	-	-	1,095,090	-	-	-	-
Street Maintenance	1,727,650	-	-	1,917,250	-	-	-	-	-
Total 2012 Project Costs	\$ 3,126,650	\$ 788,720	\$ 1,100,000	\$ 1,917,250	\$ 1,095,090	\$ 5,800,000	\$ 250,000	-	\$ 164,460
Ending Balance	-	\$ 3,371,190	\$ 4,028,240	-	\$ 1,379,230	\$ 504,910	\$ 5,035,630	\$ 1,690,910	\$ 881,840

2013 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	3,371,190	4,028,240	-	1,379,230	504,910	5,035,630	1,690,910	881,840
Current Year	781,250	-	1,093,740	-	808,180	469,240	229,680	113,280	72,270
Interest on Beginning Balance	-	-	-	-	26,210	9,590	95,680	32,130	16,750
HUTF Revenue Allocated to Street Maintenance	1,501,700	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,252,550	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(957,150)	-	-	-	382,860	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,282,950	\$ 3,371,190	\$ 4,164,830	\$ 2,252,550	\$ 2,213,620	\$ 983,740	\$ 5,743,850	\$ 1,836,320	\$ 970,860

Project Requests 2013

Downtown Infrastructure	-	-	1,000,000	-	-	-	-	-	-
Museum Expansion Design (Year 1 of 2 Year Project)	-	-	-	-	-	-	-	-	-
North Lake Tennis Courts - Addition of 3 Courts	-	-	-	-	-	168,000	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	200,000
Open Lands Acquisition	-	-	-	-	-	-	-	450,000	-
VM Fuel tank replacement	281,250	-	-	-	-	-	-	-	-
Construct New Fire Station 2 to Expand NW Service And Add New Engine	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	380,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	120,000	-	-	-	-	-	-	-	-
Transportation Program	-	430,360	-	-	902,360	-	-	-	-
Street Maintenance	1,501,700	-	-	2,252,550	-	-	-	-	-
Total 2013 Project Costs	\$ 2,282,950	\$ 430,360	\$ 1,000,000	2,252,550	\$ 902,360	\$ 168,000	-	\$ 450,000	\$ 200,000
Ending Balance	-	\$ 2,940,830	\$ 3,164,830	-	\$ 1,311,260	\$ 815,740	\$ 5,743,850	\$ 1,386,320	\$ 770,860

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
5,654,990	5,531,220	3,900,040	231,700	2,043,870	4,570,500	2,554,690	6,592,451	-	54,306,211
176,860	146,990	100,190	92,260	74,300	500,000	52,550	1,456,560	488,190	7,213,680
96,130	94,030	66,300	3,940	34,750	77,700	43,430	112,070	-	780,090
-	-	-	-	-	-	-	-	-	1,727,650
-	-	-	-	-	-	-	-	-	1,917,250
-	-	-	-	-	(182,760)	-	(234,150)	-	(416,910)
-	115,050	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(218,480)	-	(218,480)
\$ 5,927,980	\$ 5,887,290	\$ 4,066,530	\$ 327,900	\$ 2,152,920	\$ 4,965,440	\$ 2,650,670	\$ 7,708,451	\$ 488,190	\$ 65,309,491

-	-	-	-	-	-	-	-	-	1,100,000
-	-	-	-	-	-	-	-	-	515,000
-	-	-	-	-	2,000,000	500,000	-	-	8,550,000
-	-	-	-	-	-	-	-	-	164,460
-	-	-	-	-	-	-	2,800,000	-	2,800,000
-	-	-	-	-	-	-	-	-	284,000
-	767,350	-	-	-	-	-	-	-	767,350
-	-	-	-	-	-	-	-	-	510,000
-	-	-	-	-	-	-	-	-	50,000
-	-	-	-	-	-	-	-	-	40,000
-	-	-	-	-	-	-	-	488,190	2,372,000
-	-	-	-	-	-	-	-	-	3,644,900
-	\$ 767,350	-	-	-	\$ 2,000,000	\$ 500,000	\$ 2,800,000	\$ 488,190	\$ 20,797,710
\$ 5,927,980	\$ 5,119,940	\$ 4,066,530	\$ 327,900	\$ 2,152,920	\$ 2,965,440	\$ 2,150,670	\$ 4,908,451	-	\$ 44,511,781

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
5,927,980	5,119,940	4,066,530	327,900	2,152,920	2,965,440	2,150,670	4,908,451	-	44,511,781
177,860	147,820	100,760	94,750	76,310	500,000	52,600	1,485,690	351,030	6,554,460
112,630	97,280	77,260	6,230	40,910	56,340	40,860	93,260	-	705,130
-	-	-	-	-	-	-	-	-	1,501,700
-	-	-	-	-	-	-	-	-	2,252,550
-	-	-	-	-	(189,160)	-	(241,420)	-	(430,580)
-	574,290	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(222,850)	-	(222,850)
\$ 6,218,470	\$ 5,939,330	\$ 4,244,550	\$ 428,880	\$ 2,270,140	\$ 3,332,620	\$ 2,244,130	\$ 6,023,131	\$ 351,030	\$ 54,872,191

-	-	-	-	-	-	-	-	-	1,000,000
58,000	-	-	-	2,270,140	-	-	-	-	2,328,140
-	-	-	-	-	-	-	-	-	168,000
-	-	-	-	-	613,280	-	-	-	813,280
-	-	-	-	-	-	-	1,350,000	-	1,800,000
-	-	-	-	-	-	-	-	93,750	375,000
-	2,901,000	-	-	-	-	-	-	-	2,901,000
-	-	-	-	-	-	-	-	-	380,000
-	-	-	-	-	-	-	-	-	120,000
-	-	-	-	-	-	-	-	257,280	1,590,000
-	-	-	-	-	-	-	-	-	3,754,250
\$ 58,000	\$ 2,901,000	-	-	\$ 2,270,140	\$ 613,280	-	\$ 1,350,000	\$ 351,030	\$ 15,229,670
\$ 6,160,470	\$ 3,038,330	\$ 4,244,550	\$ 428,880	-	\$ 2,719,340	\$ 2,244,130	\$ 4,673,131	-	\$ 39,642,521

2014 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	2,940,830	3,164,830	-	1,311,260	815,740	5,743,850	1,386,320	770,860
Current Year	2,000,000	-	1,136,230	-	820,300	478,160	234,040	115,430	73,640
Interest on Beginning Balance	-	-	-	-	34,090	21,210	149,340	36,040	20,040
HUTF Revenue Allocated to Street Maintenance	1,546,750	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,320,130	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,025,610)	-	-	-	410,240	-	-
Sale of Old Fire Station 2 Building	300,000	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,846,750	\$ 2,940,830	\$ 3,275,450	\$ 2,320,130	\$ 2,165,650	\$ 1,315,110	\$ 6,537,470	\$ 1,537,790	\$ 864,540

Project Requests 2014

Downtown Infrastructure	-	-	1,000,000	-	-	-	-	-	-
Museum Expansion Construction (Year 2 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Service Center Phase III Expansion To House Solid Waste, Streets, and Stormwater - Construction (Year 2 of 2 Year Project)	-	-	-	-	-	-	-	-	-
Replace Smeal Ladder Truck	1,200,000	-	-	-	-	-	-	-	-
Neighborhood Parks	-	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Planning - Year 1 of 2 Year Project	-	-	-	-	-	150,000	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
VM - Car Wash	300,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	500,000	-	-	-	-	-	-	-	-
Transportation Program	-	394,100	-	-	893,900	-	-	-	-
Street Maintenance	1,546,750	-	-	2,320,130	-	-	-	-	-
Total 2014 Project Costs	\$ 3,546,750	\$ 394,100	\$ 1,000,000	\$ 2,320,130	\$ 893,900	\$ 150,000	\$ -	\$ -	\$ -
Ending Balance	\$ 300,000	\$ 2,546,730	\$ 2,275,450	-	\$ 1,271,750	\$ 1,165,110	\$ 6,537,470	\$ 1,537,790	\$ 864,540

2015 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	300,000	2,546,730	2,275,450	-	1,271,750	1,165,110	6,537,470	1,537,790	864,540
Current Year	675,000	-	1,183,050	-	844,910	487,720	238,720	117,740	75,110
Interest on Beginning Balance	-	-	-	-	39,420	36,120	202,660	47,670	26,800
HUTF Revenue Allocated To Street Maintenance	1,593,160	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,389,730	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,064,950)	-	-	-	425,980	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,568,160	\$ 2,546,730	\$ 2,393,550	2,389,730	\$ 2,156,080	\$ 1,688,950	\$ 7,404,830	\$ 1,703,200	\$ 966,450

Project Requests 2015

Downtown Infrastructure	-	-	1,000,000	-	-	-	-	-	-
Replace 1995 General Telesquirt	475,000	-	-	-	-	-	-	-	-
Loveland Sports Park - Phase II Development On East Side - Construction - Year 2 of 2 Year Project	-	-	-	-	-	1,400,000	800,000	-	-
Recreation Trail	-	-	-	-	-	-	-	-	475,230
Open Lands Acquisition	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	500,000	-	-	-	-	-	-	-	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Transportation Program	-	359,000	-	-	899,000	-	-	-	-
Street Maintenance	1,593,160	-	-	2,389,730	-	-	-	-	-
Total 2015 Project Costs	\$ 2,568,160	\$ 359,000	\$ 1,000,000	\$ 2,389,730	\$ 899,000	\$ 1,400,000	\$ 800,000	\$ -	\$ 475,230
Ending Balance	-	\$ 2,187,730	\$ 1,393,550	-	\$ 1,257,080	\$ 288,950	\$ 6,604,830	\$ 1,703,200	\$ 491,220

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
6,160,470	3,038,330	4,244,550	428,880	-	2,719,340	2,244,130	4,673,131	-	39,642,521
180,530	150,040	102,270	96,550	77,760	500,000	52,650	1,515,400	12,176,390	19,709,390
160,170	79,000	110,360	11,150	-	70,700	58,350	121,500	-	871,950
-	-	-	-	-	-	-	-	-	1,546,750
-	-	-	-	-	-	-	-	-	2,320,130
-	-	-	-	-	(195,780)	-	(249,970)	-	(445,750)
-	615,370	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	-	(227,310)	-	(227,310)
\$ 6,501,170	\$ 3,882,740	\$ 4,457,180	\$ 536,580	\$ 77,760	\$ 3,094,260	\$ 2,355,130	\$ 5,832,751	\$ 12,176,390	\$ 63,717,681

-	-	-	-	-	-	-	-	-	1,000,000
3,115,060	-	-	-	77,760	-	-	-	10,000,000	13,192,820
1,445,770	-	-	-	-	-	-	-	1,996,390	3,442,160
-	-	-	-	-	-	-	-	-	1,200,000
-	-	-	-	-	-	500,000	-	-	500,000
-	-	-	-	-	-	-	-	-	150,000
-	-	-	-	-	405,100	-	-	-	405,100
-	-	-	-	-	-	-	1,650,000	-	1,650,000
-	-	-	-	-	-	-	-	100,000	400,000
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	80,000	1,368,000
-	-	-	-	-	-	-	-	-	3,866,880
\$ 4,560,830	-	-	-	\$ 77,760	\$ 405,100	\$ 500,000	\$ 1,650,000	\$ 12,176,390	\$ 27,674,960
\$ 1,940,340	\$ 3,882,740	\$ 4,457,180	\$ 536,580	-	\$ 2,689,160	\$ 1,855,130	\$ 4,182,751	-	\$ 36,042,721

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
1,940,340	3,882,740	4,457,180	536,580	-	2,689,160	1,855,130	4,182,751	-	36,042,721
185,950	154,540	105,340	98,480	79,320	500,000	52,700	1,545,710	200,000	6,544,290
60,150	120,360	138,170	16,630	-	83,360	57,510	129,670	-	958,520
-	-	-	-	-	-	-	-	-	1,593,160
-	-	-	-	-	-	-	-	-	2,389,730
-	-	-	-	-	(202,630)	-	(258,830)	-	(461,460)
-	638,970	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(231,860)	-	(231,860)
\$ 2,186,440	\$ 4,796,610	\$ 4,700,690	\$ 651,690	\$ 79,320	\$ 3,069,890	\$ 1,965,340	\$ 5,367,441	\$ 200,000	\$ 46,835,101

-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	475,000
-	-	-	-	-	-	-	-	-	2,200,000
-	-	-	-	-	331,730	-	-	-	806,960
-	-	-	-	-	-	-	1,650,000	-	1,650,000
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	79,000	-	-	79,000
-	-	-	-	-	-	-	-	200,000	1,458,000
-	-	-	-	-	\$ 331,730	\$ 79,000	\$ 1,650,000	\$ 200,000	\$ 12,151,850
\$ 2,186,440	\$ 4,796,610	\$ 4,700,690	\$ 651,690	\$ 79,320	\$ 2,738,160	\$ 1,886,340	\$ 3,717,441	-	\$ 34,683,251

2016 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	2,187,730	1,393,550		1,257,080	288,950	6,604,830	1,703,200	491,220
Current Year	1,665,730	-	2,464,040	-	870,260	497,960	243,730	120,210	76,690
Interest on Beginning Balance	-	-	-	-	41,480	9,540	217,960	56,210	16,210
HUTF Revenue Allocated to Street Maintenance	1,640,950	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,461,430	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,085,070)	-	-	-	434,030	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 3,306,680	\$ 2,187,730	\$ 2,772,520	\$ 2,461,430	\$ 2,168,820	\$ 796,450	\$ 7,500,550	\$ 1,879,620	\$ 584,120

Project Requests 2016

Downtown Infrastructure	-	-	1,000,000	-	-	-	-	-	-
Replace Smeal Engine	530,000	-	-	-	-	-	-	-	-
Neighborhood Parks - Expansion and Renovation	-	-	-	-	-	250,000	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Lands Acquisition	-	-	-	-	-	-	-	500,000	-
Maintenance Operations Center Remodel	635,730	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	415,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	85,000	-	-	-	-	-	-	-	-
Transportation Program	-	389,000	-	-	901,000	-	-	-	-
Street Maintenance	1,640,950	-	-	2,461,430	-	-	-	-	-
Total 2016 Project Costs	\$ 3,306,680	\$ 389,000	\$ 1,000,000	\$ 2,461,430	\$ 901,000	\$ 250,000	\$ -	\$ 500,000	-
Ending Balance	-	\$ 1,798,730	\$ 1,772,520	-	\$ 1,267,820	\$ 546,450	\$ 7,500,550	\$ 1,379,620	\$ 584,120

2017 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	-	1,798,730	1,772,520	-	1,267,820	546,450	7,500,550	1,379,620	584,120
Current Year	-	-	2,566,430	-	896,370	508,420	248,850	122,730	78,300
Interest on Beginning Balance	-	-	-	-	46,910	20,220	277,520	51,050	21,610
HUTF Revenue Allocated to Street Maintenance	1,690,180	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,535,270	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 1,690,180	\$ 1,798,730	\$ 4,338,950	\$ 2,535,270	\$ 2,211,100	\$ 1,075,090	\$ 8,026,920	\$ 1,553,400	\$ 684,030

Project Requests 2017

Downtown Infrastructure	-	-	1,000,000	-	-	-	-	-	-
Facility Maintenance Capital (Building Maintenance Projects)	430,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	70,000	-	-	-	-	-	-	-	-
Transportation Program	-	363,000	-	-	899,400	-	-	-	-
Street Maintenance	1,690,180	-	-	2,535,270	-	-	-	-	-
Total 2017 Project Costs	\$ 2,190,180	\$ 363,000	\$ 1,000,000	\$ 2,535,270	\$ 899,400	-	-	-	-
Ending Balance	\$ (500,000)	\$ 1,435,730	\$ 3,338,950	-	\$ 1,311,700	\$ 1,075,090	\$ 8,026,920	\$ 1,553,400	\$ 684,030

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,186,440	4,796,610	4,700,690	651,690	79,320	2,738,160	1,886,340	3,717,441	-	34,683,251
191,530	159,180	108,500	100,550	80,990	500,000	52,760	1,576,630	-	8,708,760
72,150	158,290	155,120	21,510	2,620	90,360	62,250	122,680	-	1,026,380
-	-	-	-	-	-	-	-	-	1,640,950
-	-	-	-	-	-	-	-	-	2,461,430
-	-	-	-	-	(209,720)	-	(267,990)	-	(477,710)
-	651,040	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	(236,490)	-	(236,490)
\$ 2,450,120	\$ 5,765,120	\$ 4,964,310	\$ 773,750	\$ 162,930	\$ 3,118,800	\$ 2,001,350	\$ 4,912,271	-	\$ 47,806,571

-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	530,000
-	-	-	-	-	-	500,000	-	-	750,000
-	-	-	-	-	616,910	-	-	-	616,910
-	-	-	-	-	-	-	1,350,000	-	1,850,000
-	-	-	-	-	-	-	-	-	635,730
-	-	-	-	-	-	-	-	-	415,000
-	-	-	-	-	-	-	-	-	85,000
-	-	-	-	-	-	-	-	-	1,290,000
-	-	-	-	-	-	-	-	-	4,102,380
-	-	-	-	-	\$ 616,910	\$ 500,000	\$ 1,350,000	-	\$ 11,275,020
\$ 2,450,120	\$ 5,765,120	\$ 4,964,310	\$ 773,750	\$ 162,930	\$ 2,501,890	\$ 1,501,350	\$ 3,562,271	-	\$ 36,531,551

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,450,120	5,765,120	4,964,310	773,750	162,930	2,501,890	1,501,350	3,562,271	-	36,531,551
197,280	163,960	111,760	102,660	82,690	500,000	52,810	1,608,160	-	7,240,420
90,650	213,310	183,680	28,630	6,030	92,570	55,550	131,800	-	1,219,530
-	-	-	-	-	-	-	-	-	1,690,180
-	-	-	-	-	-	-	-	-	2,535,270
-	-	-	-	-	(217,060)	-	(277,470)	-	(494,530)
-	-	-	-	-	-	-	(241,220)	-	(241,220)
\$ 2,738,050	\$ 6,142,390	\$ 5,259,750	\$ 905,040	\$ 251,650	\$ 2,877,400	\$ 1,609,710	\$ 4,783,541	-	\$ 48,481,201

-	-	-	-	-	-	-	-	-	1,000,000
-	-	-	-	-	-	-	-	-	430,000
-	-	-	-	-	-	-	-	-	70,000
-	-	-	-	-	-	-	-	-	1,262,400
-	-	-	-	-	-	-	-	-	4,225,450
-	-	-	-	-	-	-	-	-	\$ 6,987,850
\$ 2,738,050	\$ 6,142,390	\$ 5,259,750	\$ 905,040	\$ 251,650	\$ 2,877,400	\$ 1,609,710	\$ 4,783,541	-	\$ 41,493,351

2018 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	(500,000)	1,435,730	3,338,950	-	1,311,700	1,075,090	8,026,920	1,553,400	684,030
Current Year	500,000	-	2,673,290	-	923,260	518,590	253,830	125,180	79,870
Interest on Beginning Balance	-	-	-	-	56,400	46,230	345,160	66,800	29,410
HUTF Revenue Allocated to Street Maintenance	1,740,880	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,611,330	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 1,740,880	\$ 1,435,730	\$ 6,012,240	\$ 2,611,330	\$ 2,291,360	\$ 1,639,910	\$ 8,625,910	\$ 1,745,380	\$ 793,310

Project Requests 2018

Facility Maintenance Capital (Building Maintenance Projects)	420,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Transportation Program	-	351,000	-	-	949,000	-	-	-	-
Street Maintenance	1,740,880	-	-	2,611,330	-	-	-	-	-
Total 2018 Project Costs	\$ 2,240,880	\$ 351,000	-	\$ 2,611,330	\$ 949,000	-	-	-	-
Ending Balance	\$ (500,000)	\$ 1,084,730	\$ 6,012,240	\$ -	\$ 1,342,360	\$ 1,639,910	\$ 8,625,910	\$ 1,745,380	\$ 793,310

2019 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	(500,000)	1,084,730	6,012,240	-	1,342,360	1,639,910	8,625,910	1,745,380	793,310
Current Year	500,000	-	2,784,580	-	950,960	528,960	258,910	127,680	81,470
Interest on Beginning Balance	-	-	-	-	61,750	75,440	396,790	80,290	36,490
HUTF Revenue Allocated to Street Maintenance	1,793,110	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,689,670	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 1,793,110	\$ 1,084,730	\$ 8,796,820	\$ 2,689,670	\$ 2,355,070	\$ 2,244,310	\$ 9,281,610	\$ 1,953,350	\$ 911,270

Project Requests 2019

Facility Maintenance Capital (Building Maintenance Projects)	420,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	80,000	-	-	-	-	-	-	-	-
Fairgrounds Park Phase II	-	-	-	-	-	300,000	-	-	-
Open Lands	-	-	-	-	-	-	-	500,000	-
Transportation Program	-	389,000	-	-	1,001,000	-	-	-	-
Street Maintenance	1,793,110	-	-	2,689,670	-	-	-	-	-
Total 2019 Project Costs	\$ 2,293,110	\$ 389,000	-	\$ 2,689,670	\$ 1,001,000	\$ 300,000	-	\$ 500,000	-
Ending Balance	\$ (500,000)	\$ 695,730	\$ 8,796,820	\$ -	\$ 1,354,070	\$ 1,944,310	\$ 9,281,610	\$ 1,453,350	\$ 911,270

Gen. Govt. CEF	Fire CEF	Police CEF	Library CEF	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
2,738,050	6,142,390	5,259,750	905,040	251,650	2,877,400	1,609,710	4,783,541	-	41,493,351
203,200	168,880	115,110	104,710	84,340	500,000	52,870	1,640,320	-	7,943,450
117,740	264,120	226,170	38,920	10,820	123,730	59,560	176,990	-	1,562,050
-	-	-	-	-	-	-	-	-	1,740,880
-	-	-	-	-	-	-	-	-	2,611,330
-	-	-	-	-	(224,660)	-	(287,290)	-	(511,950)
-	-	-	-	-	-	-	(246,050)	-	(246,050)
\$ 3,058,990	\$ 6,575,390	\$ 5,601,030	\$ 1,048,670	\$ 346,810	\$ 3,276,470	\$ 1,722,140	\$ 6,067,511	-	\$ 54,593,061
-	-	-	-	-	-	-	-	-	420,000
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	1,300,000
-	-	-	-	-	-	-	-	-	4,352,210
-	-	-	-	-	-	-	-	-	\$ 6,152,210
\$ 3,058,990	\$ 6,575,390	\$ 5,601,030	\$ 1,048,670	\$ 346,810	\$ 3,276,470	\$ 1,722,140	\$ 6,067,511	-	\$ 48,440,851
Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
3,058,990	6,575,390	5,601,030	1,048,670	346,810	3,276,470	1,722,140	6,067,511	-	48,440,851
209,300	173,950	118,560	106,800	86,030	500,000	52,930	-	-	6,480,130
140,710	302,470	257,650	48,240	15,950	150,720	79,220	279,110	-	1,924,830
-	-	-	-	-	-	-	-	-	1,793,110
-	-	-	-	-	-	-	-	-	2,689,670
-	-	-	-	-	(228,960)	-	(297,450)	-	(526,410)
-	-	-	-	-	-	-	-	-	-
\$ 3,409,000	\$ 7,051,810	\$ 5,977,240	\$ 1,203,710	\$ 448,790	\$ 3,698,230	\$ 1,854,290	\$ 6,049,171	-	\$ 60,802,181
-	-	-	-	-	-	-	-	-	420,000
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	1,390,000
-	-	-	-	-	-	-	-	-	4,482,780
-	-	-	-	-	-	-	-	-	\$ 7,172,780
\$ 3,409,000	\$ 7,051,810	\$ 5,977,240	\$ 1,203,710	\$ 448,790	\$ 3,698,230	\$ 1,854,290	\$ 6,049,171	-	\$ 53,629,401

2020 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	(500,000)	695,730	8,796,820	-	1,354,070	1,944,310	9,281,610	1,453,350	911,270
Current Year	500,000	-	2,900,830	-	979,490	539,540	264,090	130,230	83,100
Interest on Beginning Balance	-	-	-	-	63,640	91,380	436,240	68,310	42,830
HUTF Revenue Allocated to Street Maintenance	1,846,890	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,770,330	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 1,846,890	\$ 695,730	\$ 11,697,650	\$ 2,770,330	\$ 2,397,200	\$ 2,575,230	\$ 9,981,940	\$ 1,651,890	\$ 1,037,200

Project Requests 2020

Facility Maintenance Capital (Building Maintenance Projects)	275,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital (Roof Replacement Program)	225,000	-	-	-	-	-	-	-	-
Transportation Program	-	373,000	-	-	1,101,000	-	-	-	-
Fairgrounds Park Phase II	-	-	-	-	-	2,250,000	450,000	-	-
Street Maintenance	1,846,890	-	-	2,770,330	-	-	-	-	-
Total 2020 Project Costs	\$ 2,346,890	\$ 373,000	-	\$ 2,770,330	\$ 1,101,000	\$ 2,250,000	\$ 450,000	-	-
Ending Balance	\$ (500,000)	\$ 322,730	\$ 11,697,650	-	\$ 1,296,200	\$ 325,230	\$ 9,531,940	\$ 1,651,890	\$ 1,037,200

2021 Revenue Sources	General Fund	GF Tabor	GF Council Reserve	Capital Projects	Street CEF	Park CEF	Recreation CEF	Open Space CEF	Trail CEF
Fund Balance	(500,000)	322,730	11,697,650	-	1,296,200	325,230	9,531,940	1,651,890	1,037,200
Current Year	1,265,070	-	2,990,780	-	1,008,870	550,330	269,370	84,760	132,830
Interest on Beginning Balance	-	-	-	-	62,220	15,610	457,530	79,290	49,790
HUTF Revenue Allocated to Street Maintenance	1,902,300	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,853,440	-	-	-	-	-
Other Revenue less Operating Expense	-	-	-	-	-	-	-	-	-
Funding for Operating and Maintenance Reserve	-	-	-	-	-	-	-	-	-
Total Resources	\$ 2,667,370	\$ 322,730	\$ 14,688,430	\$ 2,853,440	\$ 2,367,290	\$ 891,170	\$ 10,258,840	\$ 1,815,940	\$ 1,219,820

Project Requests 2021

Facility Maintenance Capital (Building Maintenance Projects)	500,000	-	-	-	-	-	-	-	-
Transportation Program	90,070	322,730	-	-	1,246,200	-	-	-	-
Cold Planer Replacement	675,000	-	-	-	-	-	-	-	-
Street Maintenance	1,902,300	-	-	2,853,440	-	-	-	-	-
Total 2021 Project Costs	\$ 3,167,370	\$ 322,730	-	\$ 2,853,440	\$ 1,246,200	-	-	-	-
Ending Balance	\$ (500,000)	-	\$ 14,688,430	-	\$ 1,121,090	\$ 891,170	\$ 10,258,840	\$ 1,815,940	\$ 1,219,820

Total All Years Project Costs \$ 27,069,620 \$ 4,159,910 \$ 6,100,000 \$24,801,130 \$ 9,887,950 \$ 10,318,000 \$ 1,500,000 \$ 1,450,000 \$ 839,690

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
3,409,000	7,051,810	5,977,240	1,203,710	448,790	3,698,230	1,854,290	6,049,171	-	53,629,401
215,580	179,170	122,120	108,940	87,750	500,000	52,930	-	-	6,663,770
160,220	331,440	280,930	56,570	21,090	173,820	87,150	284,310	-	2,097,930
-	-	-	-	-	-	-	-	-	1,846,890
-	-	-	-	-	-	-	-	-	2,770,330
-	-	-	-	-	(236,970)	-	(307,860)	-	(544,830)
-	-	-	-	-	-	-	-	-	-
\$ 3,784,800	\$ 7,562,420	\$ 6,380,290	\$ 1,369,220	\$ 557,630	\$ 4,135,080	\$ 1,994,370	\$ 6,025,621	-	\$ 66,463,491
-	-	-	-	-	-	-	-	-	275,000
-	-	-	-	-	-	-	-	-	225,000
-	-	-	-	-	-	-	-	-	1,474,000
-	-	-	-	-	-	-	-	-	2,700,000
-	-	-	-	-	-	-	-	-	4,617,220
-	-	-	-	-	-	-	-	-	\$ 9,291,220
\$ 3,784,800	\$ 7,562,420	\$ 6,380,290	\$ 1,369,220	\$ 557,630	\$ 4,135,080	\$ 1,994,370	\$ 6,025,621	-	\$ 57,172,271
Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improvement	Open Lands Tax	Outside Revenue	Total
3,784,800	7,562,420	6,380,290	1,369,220	557,630	4,135,080	1,994,370	6,025,621	-	57,172,271
184,550	125,780	111,120	89,510	222,050	500,000	52,930	-	-	7,587,950
181,670	363,000	306,250	65,720	26,770	198,480	95,730	289,230	-	2,191,290
-	-	-	-	-	-	-	-	-	1,902,300
-	-	-	-	-	-	-	-	-	2,853,440
-	-	-	-	-	(245,260)	-	(318,640)	-	(563,900)
-	-	-	-	-	-	-	-	-	-
\$ 4,151,020	\$ 8,051,200	\$ 6,797,660	\$ 1,524,450	\$ 806,450	\$ 4,588,300	\$ 2,143,030	\$ 5,996,211	-	\$ 71,143,351
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	1,659,000
-	-	-	-	-	-	-	-	-	675,000
-	-	-	-	-	-	-	-	-	4,755,740
-	-	-	-	-	-	-	-	-	\$ 7,589,740
\$ 4,151,020	\$ 8,051,200	\$ 6,797,660	\$ 1,524,450	\$ 806,450	\$ 4,588,300	\$ 2,143,030	\$ 5,996,211	-	\$ 63,553,611
\$ 4,618,830	\$ 3,668,350	-	-	\$ 2,347,900	\$ 3,967,020	\$ 1,579,000	\$ 8,800,000	\$ 13,215,610	\$ 124,323,010

**Power Enterprise
2012-2020 Capital Program**

	2012	2013	2014	2015	2016	Five Year Total
Revenue						
Beginning Balance	14,123,428	13,348,118	14,579,408	15,086,588	12,509,512	14,123,428
Fee Revenue	3,634,500	3,979,260	3,419,750	3,403,464	3,542,157	17,979,131
PIF Revenue	1,700,000	1,759,500	1,821,080	1,884,820	1,950,790	9,116,190
Total Revenue	19,457,928	19,086,878	19,820,238	20,374,872	18,002,459	41,218,749
Expense						
System Improvements	946,860	1,090,170	1,486,360	1,523,940	1,560,530	6,607,860
Hydro Generation	448,490	629,530	52,690	25,730	13,170	1,169,610
Customer Aide To Construction	646,890	663,580	680,590	697,800	714,550	3,403,410
Miscellaneous Feeder Extensions	147,800	228,550	1,049,780	402,140	1,599,230	3,427,500
Partnering With Power	98,240	100,770	103,360	105,970	108,910	517,250
200 Amp Projects	88,510	90,790	93,120	95,470	97,770	465,660
Substation Security	-	205,160	210,420	215,740	220,920	852,240
Sub-to Sub ties	2,693,550	-	-	-	-	2,693,550
Miscellaneous Substation Projects	-	512,900	526,050	1,618,050	-	2,657,000
Misc. Electric Relocations - Road Related Projects	193,760	198,760	203,850	209,010	214,020	1,019,400
Taft Avenue Part 2	-	-	-	555,530	-	555,530
Streetlight Projects	239,710	245,900	252,200	258,580	264,790	1,261,180
Highway 402 Feeder Extension	-	-	-	2,157,400	3,313,800	5,471,200
Misc. General Plant Projects	606,000	541,360	75,230	-	66,280	1,288,870
Total Expense	6,109,810	4,507,470	4,733,650	7,865,360	8,173,970	31,390,260
Reserve for Capital Projects	13,348,118	14,579,408	15,086,588	12,509,512	9,828,489	9,828,489

**Raw Water Enterprise
2012-2021 Capital Program**

	2012	2013	2014	2015	2016	Five Year Total
Revenue						
Beginning Balance	20,415,520	21,208,610	22,431,820	2,868,130	22,431,820	20,415,520
Fee Revenue	1,613,200	1,805,920	1,602,490	1,435,070	1,674,320	8,131,000
Total Revenue	22,028,720	23,014,530	24,034,310	4,303,200	24,106,140	28,546,520
Expense						
Court Cases	111,540	205,160	-	-	72,300	389,000
Windy Gap Firming Project	608,570	277,550	21,066,180	-	-	21,952,300
Colorado Big Thompson Water Purchases	100,000	100,000	100,000	500,000	500,000	1,300,000
Trade Water Rights- 402 Corridor	-	-	-	-	-	-
Water Right Purchase	-	-	-	-	-	-
Total Expense	820,110	582,710	21,166,180	500,000	572,300	23,641,300
Reserve for Capital Projects	21,208,610	22,431,820	2,868,130	3,803,200	23,533,840	4,905,220

2017	2018	2019	2020	2021	Ten Year Total	Project Page #
9,828,489	9,828,489	10,118,806	10,705,223	10,462,167	14,123,428	
3,739,487	3,825,524	3,910,231	3,994,075	4,130,371	37,578,819	
2,019,070	2,089,740	2,162,880	2,238,580	2,316,930	19,943,390	
15,587,046	15,743,753	16,191,917	16,937,878	16,909,468	71,645,637	
1,596,000	1,630,590	1,664,220	1,697,140	1,729,210	14,925,020	22-66
-	-	-	-	290,700	1,460,310	22-65
730,790	746,630	762,030	777,100	791,790	7,211,750	22-67
534,120	1,728,750	584,700	1,859,370	701,100	8,835,540	22-68
110,970	113,380	115,720	118,010	120,240	1,095,570	22-69
99,990	102,160	104,260	106,330	108,330	986,730	22-70
-	-	-	-	-	852,240	22-71
-	-	-	-	-	2,693,550	22-72
1,694,550	-	1,767,000	-	1,836,000	7,954,550	22-73
218,890	223,630	228,250	232,760	237,160	2,160,090	22-74
-	-	-	-	-	555,530	22-75
270,810	276,670	282,380	287,970	293,410	2,672,420	22-76
-	-	-	-	-	5,471,200	22-77
212,120	216,720	221,190	225,560	229,820	2,394,280	22-78
5,468,240	5,038,530	5,729,750	5,304,240	6,337,760	59,268,780	
10,118,806	10,705,223	10,462,167	11,633,638	10,571,708	12,376,857	

2017	2018	2019	2020	2021	Ten Year Total	Project Page #
3,803,200	5,251,460	7,028,920	8,621,180	11,097,490	20,415,520	
1,948,260	2,277,460	3,252,920	2,976,310	3,376,460	21,962,410	
5,751,460	7,528,920	10,281,840	11,597,490	14,473,950	42,377,930	
-	-	-	-	-	389,000	22-79
-	-	-	-	-	21,952,300	22-80
500,000	500,000	500,000	500,000	500,000	3,800,000	22-81
-	-	636,140	-	-	636,140	22-82
-	-	524,520	-	-	524,520	22-83
500,000	500,000	1,660,660	500,000	500,000	27,301,960	
5,251,460	7,028,920	8,621,180	11,097,490	13,973,950	15,075,970	

**Storm Water Enterprise
2012-2021 Capital Program**

	2012	2013	2014	2015	2016	Five Year Total
Revenue						
Beginning Balance	2,437,946	2,372,896	2,815,196	2,181,556	2,137,256	2,437,946
Rate Revenue	1,565,000	1,945,000	1,340,800	407,000	738,400	5,996,200
SIF Revenue	434,950	442,300	466,360	455,700	464,440	2,263,750
Total Revenue	4,437,896	4,760,196	4,622,356	3,044,256	3,340,096	10,697,896
Expense						
Boyd Lake Outlet Ditch Improve.	-	75,000	-	250,000	500,000	825,000
South Loveland Outfall Phase III	-	-	-	-	-	-
Washington Ave. Outfall Phase IV	750,000	-	-	-	-	750,000
29th & Monroe Outfall	-	1,080,000	-	-	-	1,080,000
7th Street & Madison Ave. Outfall	300,000	-	-	-	-	300,000
Madison Avenue Outfall	-	-	500,000	-	-	500,000
Service Center Phase III Lon Hagler Basin Improvements	-	-	-	-	-	-
Maintenance Projects	250,000	250,000	250,000	250,000	250,000	1,250,000
MeHaffey Park Regional Detention Pond	500,000	-	-	-	-	500,000
Airport Basin Master Plan Improvements	-	-	1,100,000	-	-	1,100,000
Equipment Replacement	265,000	540,000	590,800	407,000	488,400	2,291,200
Total Expense	2,065,000	1,945,000	2,440,800	907,000	1,238,400	8,596,200
Reserve for Capital Projects	2,372,896	2,815,196	2,181,556	2,137,256	2,101,696	2,101,696

2017	2018	2019	2020	2021	Ten Year Total	Project Page #
2,101,696	2,075,416	2,058,986	1,464,986	1,450,926	2,437,946	
315,000	808,200	2,551,700	700,750	3,122,250	19,490,300	
473,720	483,570	494,000	485,940	497,000	6,961,730	
2,890,416	3,367,186	5,104,686	2,651,676	5,070,176	28,889,976	
250,000	-	-	-	-	1,075,000	22-54
-	132,200	1,692,200	243,750	3,120,250	5,188,400	22-46
-	-	-	-	-	750,000	22-48
-	-	-	-	-	1,080,000	22-45
-	-	-	-	-	300,000	22-47
-	-	-	-	-	500,000	22-49
-	50,000	500,000		-	550,000	22-50
250,000	250,000	250,000	250,000	250,000	2,500,000	22-51
-	-	-	-	-	500,000	22-52
-	-	-	-	-	1,100,000	22-53
315,000	876,000	1,197,500	707,000	252,000	5,638,700	22-55
815,000	1,308,200	3,639,700	1,200,750	3,622,250	19,182,100	
2,075,416	2,058,986	1,464,986	1,450,926	1,447,926	9,707,876	

**Wastewater Enterprise
2012-2021 Capital Program**

	2012	2013	2014	2015	2016	Five Year Total
Revenue						
Beginning Balance	6,507,490	7,945,700	9,382,620	11,281,049	9,564,149	6,507,490
Fee Revenue	1,458,620	1,210,090	2,339,989	1,958,810	2,045,280	9,012,789
PIF Revenue	829,440	951,600	1,067,420	1,227,450	1,401,000	5,476,910
Total Revenue	8,795,550	10,107,390	12,790,029	14,467,309	13,010,429	20,997,189
Expense						
Misc. Treatment Plant Projects	387,200	121,820	-	-	-	509,020
New Laboratory Building	-	-	-	-	-	-
WWTP Treatment Plant Projects	67,740	-	423,040	2,005,620	3,231,320	5,727,720
Collection Projects	175,290	179,820	184,430	71,190	72,910	683,640
Extension and Oversizing Projects	50,000	51,290	52,600	53,930	55,230	263,050
Rehabilitation Projects	161,620	347,330	545,600	-	-	1,054,550
Hwy 402 Sewer Line	-	-	288,580	2,628,970	-	2,917,550
Lift Station Upgrades	-	-	-	-	-	-
Boyd Sewer Line	-	-	-	127,540	1,319,330	1,446,870
General Plant Projects	8,000	24,510	14,730	15,910	20,310	83,460
Total Expense	849,850	724,770	1,508,980	4,903,160	4,699,100	12,685,860
Reserve for Capital Projects	7,945,700	9,382,620	11,281,049	9,564,149	8,311,329	8,311,329

**Water Enterprise
2012-2021 Capital Program**

	2012	2013	2014	2015	2016	Five Year Total
Revenue						
Beginning Balance	9,291,840	9,811,510	9,623,870	8,416,430	3,595,090	9,291,840
Fee Revenue	1,236,750	2,064,850	2,709,090	1,238,580	1,422,800	8,672,070
PIF Revenue	1,418,430	844,620	947,660	1,032,380	1,018,890	5,261,980
Total Revenue	11,947,020	12,720,980	13,280,620	10,687,390	6,036,780	23,225,890
Expense						
Water Treatment Plant Projects	156,620	-	562,780	638,490	1,036,560	2,394,450
Filter Plant Projects	663,600	809,930	830,670	3,664,100	3,121,350	9,089,650
Solids Handling	-	560,020	-	-	-	560,020
Transmission & Dist. Projects	97,100	99,600	102,150	169,030	107,250	575,130
Water Line Replacements	16,500	961,010	695,650	260,390	647,620	2,581,170
Extension and Oversizing Projects	50,000	216,310	395,880	53,930	55,230	771,350
Pump Station Projects	-	-	-	-	-	-
Morning Dr. Alt. 30" Water Line	1,276,310	-	-	-	-	1,276,310
Tank Projects	-	428,330	2,825,110	2,896,580	-	6,150,020
East Gravity Zone Discharge	-	-	-	-	-	-
General Plant Projects	32,000	21,910	14,730	48,270	32,280	149,190
Total Expense	2,135,510	3,097,110	4,864,190	7,092,300	3,963,730	21,152,840
Reserve for Capital Projects	9,811,510	9,623,870	8,416,430	3,595,090	2,073,050	2,073,050

2017	2018	2019	2020	2021	Ten Year Total	Project Page #
8,311,329	3,676,909	861,078	7,157,388	7,394,868	6,507,490	
2,096,690	3,683,669	6,207,270	2,221,010	5,629,875	28,851,303	
1,725,740	2,137,090	2,707,510	3,506,890	3,567,260	19,121,400	
12,133,759	9,497,668	9,775,858	12,885,288	16,592,003	54,480,193	
40,320	327,560	-	456,150	-	1,333,050	22-84
-	-	-	240,830	2,402,960	2,643,790	22-85
8,071,260	5,871,710	911,650	2,621,430	-	23,203,770	22-86-92
74,560	76,170	77,750	79,280	371,070	1,362,470	22-93
56,490	57,710	58,900	60,060	61,200	557,410	22-94
-	-	610,870	622,940	634,720	2,923,080	22-95-97
-	-	-	-	-	2,917,550	22-98
-	159,950	801,910	-	-	961,860	22-99
193,450	2,122,270	135,740	1,387,650	-	5,285,980	22-100
20,770	21,220	21,650	22,080	22,500	191,680	22-101
8,456,850	8,636,590	2,618,470	5,490,420	3,492,450	41,380,640	
3,676,909	861,078	7,157,388	7,394,868	13,099,553	13,099,553	

2017	2018	2019	2020	2021	Ten Year Total	Project Page #
2,073,050	3,323,280	2,470,550	5,782,690	1,295,390	9,291,840	
2,353,300	3,700,780	3,804,990	3,480,300	161,170	22,172,610	
1,274,330	1,646,340	2,120,690	2,764,650	3,617,140	16,685,130	
5,700,680	8,670,400	8,396,230	12,027,640	5,073,700	48,149,580	
920,280	5,014,940	4,640,320	-	852,910	13,822,900	22-102,22-105-108
-	-	-	-	541,500	9,631,150	22-103
-	-	306,150	3,433,950	-	4,300,120	22-104
459,210	112,060	114,390	116,650	118,840	1,496,280	22-109
1,402,260	-	1,593,690	2,716,130	-	8,293,250	22-110
159,430	408,840	58,900	60,060	835,940	2,294,520	22-111
-	-	216,030	1,010,520	-	1,226,550	22-113
-	-	289,950	3,197,960	-	4,764,220	22-112
323,480	5,645,220	-	-	-	12,118,720	22-114
-	-	-	161,870	507,360	669,230	22-115
33,020	33,730	34,430	35,110	35,770	321,250	22-116
2,377,400	6,199,850	2,613,540	10,732,250	2,039,410	45,115,290	
3,323,280	2,470,550	5,782,690	1,295,390	3,034,290	3,034,290	

Museum Expansion

Department:
Cultural Services / Public Works

Division:
Museum

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2013 - 2014

Total Project Cost:
\$15,520,960

About the Project

In May 2007, the Home State Bank property was purchased as a site for future expansion of the Loveland Museum/Gallery. Before expansion, the existing building will be used to address the pressing need for space for Museum programming (especially children's classes) and for storage of the historical collection. The building will be razed when the expansion project begins.

Museum and Facilities staff are presently working together on assessing exhibit, programming, and collection storage needs and space allocation. While much planning and public input still remains (especially with the Cultural Services Board and general public), suggestions have been received from citizens and some other City departments, such as Police and Fire. Interest has also been expressed in a children's "museum" component and the possibility of a mixed-use private/public partnership development.

The purchase of the Home State Bank property allows the City to continue its plans to eventually double the size of the Museum by completing a 26,000 square foot expansion in 2014. The figures below assume:

- 10% for design/architecture/ engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency



Funding Sources

Revenue	Gen. Gov. CEF	Cult. Svc. CEF	Outside Revenue	Total
2013	\$58,000	\$2,270,140	\$0	\$2,328,140
2014	\$3,115,060	\$77,760	\$10,000,000	\$13,192,819
Total	\$3,173,060	\$2,347,900	\$10,000,000	\$15,520,959

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$2,328,140	\$0	\$2,328,140
2014	\$0	\$13,192,820	\$13,192,820
Total	\$2,328,140	\$13,192,820	\$15,520,960

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2015	\$217,000	\$80,000	\$204,820	
Total	\$217,000	\$80,000	\$204,820	

Fire Apparatus Replacement

Department:
Fire & Rescue

Division:
Suppression

Project Manager:
Ned Sparks

Phone Number:
970.962.2488

Email:
sparkn@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2012 – 2016

Total Project Cost:
\$3,250,000

About the Project

Replacement of existing fire apparatus. As part of the new fleet program, upon replacement, the apparatus will be placed in the Fleet Fund and the future cost of replacement amortized over the life of the apparatus.

The replacements are as follows:

2012 – American LaFrance – Engine E2

2014 – Smeal Ladder Truck – Engine T5

2015 – 1995 General Telesquirt

2016 – Smeal Engine



Fireman Sculpture

Funding Sources

Revenue	General Fund	Total
2012	\$515,000	\$515,000
2013	\$0	\$0
2014	\$1,200,000	\$1,200,000
2015	\$475,000	\$475,000
2016	\$530,000	\$530,000
Total	\$2,720,000	\$2,720,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$515,000	\$515,000
2013	\$0	\$0	\$0
2014	\$0	\$1,200,000	\$1,200,000
2015	\$0	\$475,000	\$475,000
2016	\$0	\$1,060,000	\$1,060,000
Total	\$0	\$3,250,000	\$3,250,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013	\$0	\$0	\$144,250	\$144,250	
Total	\$0	\$0	\$144,250	\$144,250	

Remodel and Expansion of Fire Station 6

Department:
Fire & Rescue

Division:
Suppression

Project Manager:
Ned Sparks

Phone Number:
970.962.2488

Email:
sparkn@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2012

**Total Project
Cost:
\$767,350**

About the Project

Service demand in the eastern part of the City will require the addition of an engine company to Station 6 by relocating the company at Station 4 (Airport). Airport service will be provided by Station 6 on an on-call basis, depending on scheduled landings and takeoffs. The project will expand the station to add 2,350 square feet to provide space for the additional crews.

Funding Sources

Revenue	Fire CEF	Total
2012	\$767,350	\$767,350
Total	\$767,350	\$767,350

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$767,350	\$767,350
Total	\$0	\$767,350	\$767,350

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013	\$1,028,560	\$0	\$0	\$1,028,560	12.0
Total	\$1,028,560	\$0	\$0	\$1,028,560	12.0

The operating impact includes 6 firefighter positions, 3 Fire Engineers and 3 Lieutenants to fully staff two companies. Also included are the costs of increasing the number of part-time firefighters from 10 to 12, and the addition of an administrative position.

Construction of a New Fire Station 2 and Apparatus For North West Coverage

Department:
Fire & Rescue

Division:
Suppression

Project Manager:
Ned Sparks

Phone Number:
970.962.2488

Email:
sparkn@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$2,901,000**

About the Project

In 2013, the Department is looking at a new station in the northwest part of the city. The placement of the station using the current station location program places a majority of the station's service area covering open space or mutual/auto aid districts. The option best serving the community would be to move Station 2 from Taft Avenue to Wilson Avenue and 29th Street and place a second engine company in Station 2 to increase the coverage to meet a growing service need. This second engine company would also be able to cover Stations 3 and 5 when openings in the system occur. The costs listed include 10 firefighters and one new engine. Total costs include personnel and equipment – new firefighters \$986,000, and \$500,000 for apparatus.



Fire Engine

Funding Sources

Revenue	Fire CEF	Total
2013	\$2,901,000	\$2,901,000
Total	\$2,901,000	\$2,901,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$2,901,000	\$2,901,000
Total	\$0	\$2,901,000	\$2,901,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2014	\$941,000	\$0	\$45,000	\$986,000	10
Total	\$941,000	\$0	\$0	\$986,000	10

MeHaffey Park Development

Department:
Parks & Recreation

Division:
Parks

Project Manager:
Janet Meisel-Burns

Phone Number:
970.962.2451

Email:
[*meisej@ci.loveland.co.us*](mailto:meisej@ci.loveland.co.us)

Project Category:
Construction

Project Number:
PK0802

Duration:
Phase I: 1997-2001
Phase II: 2011-2012

**Total Project
Cost:
\$10,033,000**

About the Project

Design and development of part of a 60-acre community park west of Wilson Avenue and north of West 22nd Street. The park will include an arboretum, a recreation trail and a regional storm water detention pond. The park may also include multi-purpose sports fields, picnic shelters, playgrounds, hard surface courts, restrooms, and site amenities. The park will only be partially developed (about 35 acres).



Funding Sources

Revenue	Park CEF	Rec CEF	Cons. Trust Fund	Park Improvement	Total
Prior	\$1,483,000	\$0	\$0	\$0	\$1,483,000
2012	\$5,800,000	\$250,000	\$2,000,000	\$500,000	\$8,550,000
Total	\$7,283,000	\$250,000	\$2,000,000	\$500,000	\$10,033,000

Project Cost Estimates By Year

Elements	Land	Planning	Construction	Total
Prior	\$843,000	\$640,000	\$0	\$1,483,000
2012	\$0	\$0	\$8,550,000	\$8,550,000
Total	\$843,000	\$640,000	\$8,550,000	\$10,033,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013	\$0	\$0	\$0	\$0	0
Total	\$0	\$0	\$0	\$0	

Open Land Acquisition & Restoration

Department:
Parks & Recreation

Division:
Open Lands

Project Manager:
Brian Hayes

Phone Number:
970.962.2726

Email:
hayesb@ci.loveland.co.us

Project Category:
Land

Project Number:
Annual Program

Duration:
2012-2019

**Total Project
Cost:
\$10,250,000**

About the Project

Acquisition of properties to conserve natural sites, wildlife habitat and open land in and around Loveland, funded with a Larimer County Open Space Tax that ends in 2018. Priorities are indicated in the Open Lands Master Plan. The number one priority for acquisition is properties along the Big Thompson River. Restoration and development priorities are for public access and habitat improvement.



Big Thompson River

Funding Sources

Revenue	Open Space CEF	Open Space Sales Tax	Total
2012	\$0	\$2,850,000	\$2,850,000
2013	\$450,000	\$1,350,000	\$1,800,000
2014	\$0	\$1,650,000	\$1,650,000
2015	\$0	\$1,650,000	\$1,650,000
2016	\$500,000	\$1,350,000	\$1,850,000
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$500,000	\$0	\$500,000
Total	\$1,450,000	\$8,850,000	\$10,250,000

Project Cost Estimates By Year

Elements	Land	Planning	Construction	Total
2012	\$2,650,000	\$0	\$200,000	\$2,850,000
2013	\$1,600,000	\$0	\$200,000	\$1,800,000
2014	\$1,150,000	\$0	\$500,000	\$1,650,000
2015	\$1,150,000	\$0	\$500,000	\$1,650,000
2016	\$1,650,000	\$0	\$200,000	\$1,850,000
2017	\$0	\$0	\$0	\$0
2018	\$0	\$0	\$0	\$0
2019	\$500,000	\$0	\$0	\$500,000
Total	\$15,983,000	\$0	\$1,600,000	\$10,250,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2019*						
Total						

*Dependent upon site development

Recreation Trail

Department:
Parks & Recreation

Division:
Trails

Project Manager:
Janet Meisel-Burns

Phone Number:
970.962.2451

Email:
meisej@ci.loveland.co.us

Project Category:
Construction

Project Number:
Annual Program

Duration:
2010-2016

**Total Project
Cost:
\$5,762,207**

About the Project

Complete the remaining 6 miles of the City's recreation trail loop. Trail connections are underway in the northern part of town with critical links remaining in the west and southwest parts of town.



Portion of the Trail System

Funding Sources

Revenue	Conservation Trust	Trail CEF	Total
Prior	\$2,567,402	\$388,095	\$2,955,497
2012	\$0	\$164,460	\$164,460
2013	\$613,280	\$200,000	\$813,280
2014	\$405,100	\$0	\$405,100
2015	\$331,730	\$475,230	\$806,960
2016	\$616,910	\$0	\$616,910
Total	\$4,534,422	\$1,227,785	\$5,762,207

Project Cost Estimates By Year

Elements	Land	Planning	Construction	Equipment	Total
Prior	\$0	\$0	\$2,955,497	\$0	\$2,955,497
2012	\$0	\$0	\$164,460	\$0	\$164,460
2013	\$0	\$0	\$813,280	\$0	\$813,280
2014	\$0	\$0	\$405,100	\$0	\$405,100
2015	\$0	\$0	\$331,730	\$0	\$331,730
2016	\$0	\$0	\$616,910	\$0	\$616,910
Total	\$0	\$0	\$5,762,207	\$0	\$5,762,207

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2018*						
Total						

*No additional operating funding requested at this time.

Fairgrounds Park Expansion

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2019-2020

**Total Project
Cost:
\$3,000,000**

About the Project

Development of areas at Fairgrounds Park that were not completed with initial park construction in 2008. Scope of work to include ballfield lighting, site amenities and infrastructure.



Ballfield at Fairgrounds Park

Funding Sources

Revenue	Park CEF	Rec CEF	Total
2019	\$300,000	\$0	\$300,000
2020	\$2,250,000	\$450,000	\$2,700,000
Total	\$2,550,000	\$450,000	\$3,000,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2019	\$300,000	\$0	\$300,000
2020	\$0	\$2,700,000	\$2,700,000
Total	\$300,000	\$2,700,000	\$3,000,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2021	\$46,820	\$8,030	\$7,360	\$4,680	\$66,890	0.77
Total	\$46,820	\$8,030	\$7,360	\$4,680	\$66,890	

An additional \$12,000 in new revenues is anticipated from site reservations and additional tournaments and league play.

Loveland Sports Park

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
haveng@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2014 - 2015

**Total Project
Cost:
\$2,350,000**

About the Project

Phase II development of the east side (30 acres) of the Loveland Sports Park to include additional multi-purpose sports fields, a restroom / shelter building, parking areas, and site amenities.

An additional \$21,000 in new revenues is anticipated from site reservations and additional tournaments and league play.



Spray Park @ Youth Sports Park

Funding Sources

Revenue	Park CEF	Rec CEF	Total
2014	\$150,000	\$0	\$150,000
2015	\$1,400,000	\$800,000	\$2,200,000
Total	\$1,550,000	\$800,000	\$2,350,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$150,000	\$0	\$150,000
2015	\$0	\$2,200,000	\$2,200,000
Total	\$150,000	\$2,200,000	\$2,350,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2016	\$98,510	\$14,830	\$10,240	\$123,580	1.53
Total	\$98,510	\$14,830	\$10,240	\$123,580	

An addition \$21,000 in new revenue is anticipated from field rentals and special events.

Neighborhood Park Renovations Projects

Department:
Parks & Recreation

Division:
Park

Project Manager:
Gary Havener

Phone Number:
970.962.2456

Email:
[*haveng@ci.loveland.co.us*](mailto:haveng@ci.loveland.co.us)

Project Category:
Construction

Project Number:
Annual Program

Duration:
2014

**Total Project
Cost:
\$500,000**

About the Project

Renovation of neighborhood parks to improve safety and address use issues.



Funding Sources

Revenue	Park Improvement Fund	Total
2014	\$500,000	\$500,000
Total	\$500,000	\$500,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$0	\$500,000	\$500,000
Total	\$0	\$500,000	\$500,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2015*						
Total						

*Operations Impact Negligible- Any additional cost to be absorbed into existing operational budget

Junior Achievement Park Renovation

Department:
Parks & Recreation

Division:
Park

Project Manager:
Larry Callihan

Phone Number:
970.962.2547

Email:
callil@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2016

Total Project Cost:
\$750,000

About the Project

Minor expansion of and renovation to existing 1.76 acre neighborhood park. Scope of renovation may include expansion of park site, including irrigation system renovation and replacement of existing hard court surface and playground.



Funding Sources

Revenue	Parks CEF	Park Improvement Fund	Total
2016	\$250,000	\$500,000	\$750,000
Total	\$250,000	\$500,000	\$750,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2016	\$75,000	\$675,000	\$750,000
Total	\$75,000	\$675,000	\$750,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2017*						
Total						

*Operations Impact Negligible- Any additional cost to be absorbed into existing operational budget

North Lake Park Tennis Courts

Department:
Parks & Recreation

Division:
Recreation

Project Manager:
Keven Aggers

Phone Number:
970.962.2449

Email:
aggerk@ci.loveland.co.us

Project Category:
Construction

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$168,000**

About the Project

The addition of 3 tennis courts at North Lake Park to accommodate increasing demand for tennis facilities. Assumes matching funding from City and Thompson School District R2-J.



Funding Sources

Revenue	Park CEF	Total
2013	\$168,000	\$168,000
Total	\$168,000	\$168,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$168,000	\$168,000
Total	\$0	\$168,000	\$168,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	Total	FTEs
2014	\$1,500	\$1,500	\$0	\$0	\$3,000	
Total	\$1,500	\$1,500	\$0	\$0	\$3,000	

Annual maintenance cost of \$1,000 @ 3 courts= \$3,000. Every 5 years, resurfacing costs of \$5,000.

Police Communication Consoles Replacement

Department:
Police Department

Division:
Communications

Project Manager:
Captain Bob Klinger

Phone Number:
970.962.2223

Email:
[*klingsb@ci.loveland.co.us*](mailto:klingsb@ci.loveland.co.us)

Project Category:
TBD

Project Number:
TBD

Duration:
2011-2012

**Total Project
Cost:
\$1,288,280**

About the Project

The communication consoles are becoming obsolete and maintenance is no longer cost effective. Funding has been reserved to replace the consoles.

Funding Sources

Revenue	General Fund	Police CEF	Total
Prior	\$704,280	\$300,000	\$1,004,280
2012	\$284,000	\$0	\$284,000
Total	\$988,280	\$300,00	\$1,288,280

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$1,004,280	\$1,004,280
2012	\$0	\$284,000	\$284,000
Total	\$0	\$1,288,280	\$1,288,280

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2013*					
Total					

*Information not available.

Street Rehabilitation

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave DeBaere

Phone Number:
970.962.2510

Email:
debaed@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
ENSR09

Duration:
2012-2021

**Total Project
Cost:
\$41,784,180**

About the Project

The City budgets for annual street maintenance costs. Projects consist of treatment overlays, major reconstruction, and concrete repairs. Funding for the Program is from the Transportation Fee charged to residential and commercial buildings, and General Fund resources. This Program significantly extends the life of City streets; improving the ride-ability and reducing the reconstruction costs of existing streets.



Funding Sources

Revenue	General Fund	Transportation Fee	Total
2012	\$1,727,650	\$1,917,250	\$3,644,900
2013	\$1,501,700	\$2,252,550	\$3,754,250
2014	\$1,546,750	\$2,320,130	\$3,866,880
2015	\$1,593,160	\$2,389,730	\$3,982,890
2016	\$1,640,950	\$2,461,430	\$4,102,380
2017	\$1,690,180	\$2,535,270	\$4,225,450
2018	\$1,740,880	\$2,661,330	\$4,352,210
2019	\$1,793,110	\$2,689,670	\$4,482,780
2020	\$1,846,890	\$2,770,330	\$4,617,220
2021	\$1,902,300	\$2,853,440	\$4,755,740
Total	\$16,205,970	\$20,892,250	\$41,784,700

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$3,644,900	\$3,644,900
2013	\$0	\$3,754,250	\$3,754,250
2014	\$0	\$3,866,880	\$3,866,880
2015	\$0	\$3,982,890	\$3,982,890
2016	\$0	\$4,102,380	\$4,102,380
2017	\$0	\$4,225,450	\$4,225,450
2018	\$0	\$4,352,210	\$4,352,210
2019	\$0	\$4,482,780	\$4,482,780
2020	\$0	\$4,617,260	\$4,617,220
2021	\$0	\$4,755,780	\$4,755,740
Total	\$0	\$41,784,780	\$41,784,700

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2012-2021*					
Total					

*Information not available.

Downtown Infrastructure

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
TBD

Duration:
2012- 2017

**Total Project
Cost:
\$6,100,000**

About the Project

This is a placeholder implementation of elements within an approved Downtown Master Plan. The numbers shown and the timing shown are subject to change as City Council completes their deliberation.



Funding Sources

Revenue	General Fund Council Reserves	Total
2012	\$1,100,000	\$1,100,000
2013	\$1,000,000	\$1,000,000
2014	\$1,000,000	\$1,000,000
2015	\$1,000,000	\$1,000,000
2016	\$1,000,000	\$1,000,000
2017	\$1,000,000	\$1,000,000
Total	\$6,100,000	\$6,100,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$1,100,000	\$1,100,000
2013	\$0	\$1,000,000	\$1,000,000
2014	\$0	\$1,000,000	\$1,000,000
2015	\$0	\$1,000,000	\$1,000,000
2016	\$0	\$1,000,000	\$1,000,000
2017	\$0	\$1,000,000	\$1,000,000
Total	\$0	\$6,100,000	\$6,100,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2019*					
Total					

*Information not available.

Facility Maintenance Capital Projects

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
TBD

Duration:
2012 - 2021

**Total Project
Cost:
\$5,100,000**

About the Project

An annual program to address major facility maintenance needs. The Program includes replacement of major building systems, roof replacement and carpet replacement. The annual funding is set at \$500,000 and projects are prioritized to remain within the allocation.

This program includes the Police & Courts Building beginning in 2015, for which shared operations and maintenance is provided through an Intergovernmental Agreement with Larimer County.



Funding Sources

Revenue	General Fund	Total
2012	\$600,000	\$600,000
2013	\$500,000	\$500,000
2014	\$500,000	\$500,000
2015	\$500,000	\$500,000
2016	\$500,000	\$500,000
2017	\$500,000	\$500,000
2018	\$500,000	\$500,000
2019	\$500,000	\$500,000
2020	\$500,000	\$500,000
2021	\$500,000	\$500,000
Total	\$5,100,000	\$5,100,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2011	\$0	\$600,000	\$600,000
2012	\$0	\$500,000	\$500,000
2013	\$0	\$500,000	\$500,000
2014	\$0	\$500,000	\$500,000
2015	\$0	\$500,000	\$500,000
2016	\$0	\$500,000	\$500,000
2017	\$0	\$500,000	\$500,000
2018	\$0	\$500,000	\$500,000
2019	\$0	\$500,000	\$500,000
2020	\$0	\$500,000	\$500,000
Total	\$0	\$5,100,000	\$5,100,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2021*					
Total					

*Information not available.

Heavy Equipment Replacement

Department:
Public Works

Division:
Street Maintenance

Project Manager:
Mick Mercer

Phone Number:
970.962.2530

Email:
[*mercem@ci.loveland.co.us*](mailto:mercem@ci.loveland.co.us)

Project Category:
TBD

Project Number:
TBD

Duration:
2021

Total Project Cost:
\$675,000

About the Project

Replacement of a cold planer milling machine used by the Street Maintenance Division for repairing streets. The funding source is General Fund revenues.



Funding Sources

Revenue	General Fund	Total
2021	\$675,000	\$675,000
Total	\$675,000	\$675,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2021	\$0	\$675,000	\$675,000
Total	\$0	\$675,000	\$675,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2021*					
Total					

*Information not available.

Maintenance Operations Center Remodel

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2016

**Total Project
Cost:
\$635,730**

About the Project

When the Streets, Solid Waste, and Stormwater divisions move from the Maintenance Operations Center (MOC) to the completed Service Center Phase 3, it will allow significant changes to the MOC to better service the Traffic and Facilities Management (FM) divisions. Traffic will generally occupy the western half of the building, while FM will use the eastern half. FM expects to program and design the space internally, so there will be limited design/architecture/engineering costs. One major change to the building that these project costs do not include is the creation of a full-scale Traffic Operations Center. Traffic is working with FM on this project and the costs to create this TOC will be kept separate from the specific remodel costs needed and shown below.



The figures below assume...

- 5% for design/architecture/engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency

Funding Sources

Revenue	General Fund	Total
2016	\$635,730	\$635,730
Total	\$635,730	\$635,730

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2016	\$28,300	\$607,430	\$635,730
Total	\$28,300	\$607,430	\$635,730

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2017*					
Total					

*Information not available.

Vehicle Maintenance Fuel Tank Replacement

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$375,000**

About the Project

The fuel tanks at the Service Center are approaching the end of their 30 year lifespan and will require replacement to ensure safe and secure continued operations.



Funding Sources

Revenue	General Fund	Enterprise Funds	Total
2013	\$281,250	\$93,750	\$375,000
Total	\$281,250	\$93,750	\$375,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$375,000	\$375,000
Total	\$0	\$375,000	\$375,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2014*					
Total					

*Information not available.

Vehicle Maintenance Vehicle Wash Replacement

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2014

**Total Project
Cost:
\$400,000**

About the Project

The vehicle wash facility is aging. It is beginning to show structural deterioration and a longer wash lane is needed for many of the vehicles currently in use.



Funding Sources

Revenue	General Fund	Enterprise Funds	Total
2014	\$300,000	\$100,000	\$400,000
Total	\$300,000	\$100,000	\$400,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$0	\$400,000	\$400,000
Total	\$0	\$400,000	\$400,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Fixed Costs	FTEs
2015*					
Total					

*Information not available.

Service Center Phase III Expansion

Department:
Public Works

Division:
Facilities Management

Project Manager:
Ken Cooper

Phone Number:
970.962.2635

Email:
coopek@ci.loveland.co.us

Project Category:
TBD

Project Number:
TBD

Duration:
2011-2015

**Total Project
Cost:
\$3,824,620**

About the Project

Since the Service Center construction was undertaken in the 1980s, plans included repairing the campus to support Public Works operations currently located at the MOC. This recent "Phase 3" plan is limited in scope and maximizes the old School District building located south of Vehicle Maintenance.



Funding Sources

Revenue	General Government CEF	Enterprise Fund	Total
2011	\$382,460	\$0	\$382,460
2015	\$1,445,770	\$1,996,390	\$3,442,160
Total	\$1,828,230	\$1,996,390	\$3,824,620

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2011	\$382,460	\$0	\$382,460
2015	\$0	\$3,442,160	\$3,442,160
Total	\$382,460	\$3,442,160	\$3,824,620

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2016	\$0	\$0	\$231,150	
Total	\$0	\$0	\$231,150	

29th & Monroe Outfall (Phase 2 – Dry Creek)

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
carlsc@ci.loveland.co.us

Project Category:
Capital Program

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$ 1,080,000**

About the Project

Phase 2 of a 2 phase project to reduce flooding problems on Monroe Avenue immediately north of 29th Street. Phase 2 work includes the installation of a culvert under 37th Street near Lincoln Avenue and the installation of a retaining wall along the southeast bend of Dry Creek adjacent to 37th Street at Lincoln Avenue in order to mitigate erosion problems within the creek.

Funding Sources

Revenue	Enterprise	Total
2013	\$1,080,000	\$1,080,000
Total	\$1,080,000	\$1,080,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$1,080,000	\$1,080,000
Total	\$0	\$1,080,000	\$1,080,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013*					
Total					

* Operation Impact Negligible.

South Loveland Outfall Phase 3

Department:
Public Works

Division:
Stormwater Engineering

Project Managers:
*Kevin Gingery and Eric
Lessard*

Phone Number:
970.962.2771 & 2773

Email:
*gingek@ci.loveland.co.us
lessae@ci.loveland.co.us*

Project Category:
Capital Program

Project Number:
SW0902

Duration:
2018 - 2021

**Total Project
Cost:
\$ 5,188,400**

About the Project

Phase 3 of a 3 phase project to reduce flooding problems within the residential neighborhood located between 14th Street SW and 23rd Street SW, and from Colorado Avenue to Taft Avenue. This project includes the installation of an underground storm drainage system.

Funding Sources

Revenue	Enterprise	Total
2018	\$132,200	\$132,200
2019	\$1,692,200	\$1,692,200
2020	\$243,750	\$243,750
2021	\$3,120,250	\$3,120,250
Total	\$5,188,400	\$5,188,400

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2018	\$132,000	\$0	\$132,000
2019	\$0	\$1,692,200	\$1,692,200
2020	\$243,750	\$0	\$243,750
2021	\$0	\$3,120,250	\$3,120,250
Total	\$375,000	\$4,812,450	\$5,188,400

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2017*					
Total					

* Operation Impact Negligible.

7th Street & Madison Avenue Outfall

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Eric Lessard

Phone Number:
970.962.2773

Email:
lessae@ci.loveland.co.us

Project Category:
Capital Program

Project Number:
TBD

Duration:
2012

**Total Project
Cost:
\$ 300,000**

About the Project

A project to reduce flooding problems on 7th Street at the sump located immediately west of the Greeley & Loveland irrigation canal. The existing underground storm drainage system is very old, broken, filled with soil, and no longer functioning. This project will include the installation of a new underground storm drainage system to replace the existing system which is not repairable.

Funding Sources

Revenue	Enterprise	Total
2012	\$300,000	\$300,000
Total	\$300,000	\$300,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$300,000	\$300,000
Total	\$0	\$300,000	\$300,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013*					
Total					

* Operation Impact Negligible.

Washington Avenue Outfall Phase 4

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970-962-2774

Email:
carlsc@ci.loveland.co.us

Project Category:
Capital Program

Project Number:
SW0710

Duration:
2012

**Total Project
Cost:
\$750,000**

About the Project

Phase 4 of a 4 phase project to reduce flooding problems in downtown Loveland. The project includes installation of an underground storm drainage system from 7th Street to 12th Street, and from Washington Avenue to Garfield Avenue.

Funding Sources

Revenue	Enterprise	Total
2012	\$750,000	\$750,000
Total	\$750,000	\$750,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$750,000	\$750,000
Total	\$0	\$750,000	\$750,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013*					
Total					

* Operation Impact Negligible.

Madison Ave. Outfall (Outlet Redirection to Big Thompson River)

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
carlsc@ci.loveland.co.us

Project Category:
Capital Program

Project Number:
TBD

Duration:
2013

**Total Project
Cost:
\$ 500,000**

About the Project

A project to replace a failing storm drainage outfall into the Big Thompson River. This project will include the installation of a new non-erosive outfall route into the Big Thompson River along with stormwater quality treatment for the tributary basin.

Funding Sources

Revenue	Enterprise	Total
2014	\$500,000	\$500,000
Total	\$500,000	\$500,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$0	\$500,000	\$500,000
Total	\$0	\$500,000	\$500,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2015*					
Total					

* Operation Impact Negligible.

Service Center Phase 3 Lon Hagler Basin Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
TBD

Phone Number:
TBD

Email:
TBD

Project Category:
Capital Program

Project Number:
TBD

Duration:
2018 - 2019

**Total Project
Cost:
\$ 550,000**

About the Project

A project to reduce flooding problems at the City of Loveland Service Center. An additional outlet (open channel) is needed to convey stormwater through the Service Center and into the Big Thompson River. Currently the existing box culvert beneath the Service Center is not large enough to convey runoff from major storm events safely through the Service Center.

Funding Sources

Revenue	Enterprise	Total
2018	\$50,000	\$50,000
2019	\$500,000	\$500,000
Total	\$550,000	\$550,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2018	\$50,000	\$0	\$50,000
2019	\$0	\$500,000	\$500,000
Total	\$50,000	\$500,000	\$550,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2020*					
Total					

* Operation Impact Negligible.

Maintenance Projects

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Eric Lessard

Phone Number:
970.962.2773

Email:
[*lessae@ci.loveland.co.us*](mailto:lessae@ci.loveland.co.us)

Project Category:
Capital Program

Project Number:
SW1101 & SW1102

Duration:
2012 - 2021

**Total Project
Cost:
\$2,500,000**

About the Project

An annual program to address deteriorating storm drainage infrastructure within the City. The program includes the replacement of inlets, manholes, storm sewers, channel re-grading, detention pond retrofits, and stormwater quality enhancements. The annual funding is set at \$250,000 and projects are prioritized to remain within the allocation.

Funding Sources

Revenue	Enterprise	Total
2012	\$250,000	\$250,000
2013	\$250,000	\$250,000
2014	\$250,000	\$250,000
2015	\$250,000	\$250,000
2016	\$250,000	\$250,000
2017	\$250,000	\$250,000
2018	\$250,000	\$250,000
2019	\$250,000	\$250,000
2020	\$250,000	\$250,000
2021	\$250,000	\$250,000
Total	\$2,500,000	\$2,500,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$250,000	\$250,000
2013	\$0	\$250,000	\$250,000
2014	\$0	\$250,000	\$250,000
2015	\$0	\$250,000	\$250,000
2016	\$0	\$250,000	\$250,000
2017	\$0	\$250,000	\$250,000
2018	\$0	\$250,000	\$250,000
2019	\$0	\$250,000	\$250,000
2020	\$0	\$250,000	\$250,000
2021	\$0	\$250,000	\$250,000
Total	\$0	\$2,500,000	\$2,500,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2022*					
Total					

* Operation Impact Negligible.

MeHaffey Park Regional Detention Pond

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Kevin Gingery

Phone Number:
970.962.2771

Email:
gingek@ci.loveland.co.us

Project Category:
Oversizing SIF

Project Number:
TBD

Duration:
2011 - 2012

**Total Project
Cost:
\$ 585,000**

About the Project

During design and construction of MeHaffey Park, we will be working with the Parks & Recreation Department to provide a regional detention pond within their park. The regional detention pond is being completed in accordance with the City of Loveland Storm Drainage Master Plan.

Funding Sources

Revenue	Enterprise	Total
Prior	\$85,000	\$85,000
2012	\$500,000	\$500,000
Total	\$585,000	\$585,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$85,000	\$0	\$85,000
2012	\$0	\$500,000	\$500,000
Total	\$85,000	\$500,000	\$585,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2013*					
Total					

* Operation Impact Negligible.

Airport Basin Master Plan Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Chris Carlson

Phone Number:
970.962.2774

Email:
carlsc@ci.loveland.co.us

Project Category:
Oversizing SIF

Project Number:
SW0808

Duration:
2009 - 2014

**Total Project
Cost:
\$1,182,391**

About the Project

A project to provide an underground storm drainage conduit for a regional detention pond. The regional detention pond will be located within the Fort Collins-Loveland Airport. The detention pond outlet conduit is being completed in accordance with the Airport Basin Drainage Master Plan.

Funding Sources

Revenue	Enterprise	Total
Prev. Years	\$82,391	\$82,391
2014	\$1,100,000	\$1,100,000
Total	\$1,100,000	\$1,100,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prev. Years	\$82,391	\$0	\$82,391
2014	\$0	\$1,100,000	\$1,100,000
Total	\$82,391	\$1,100,000	\$1,100,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2015*					
Total					

* Operation Impact Negligible.

Boyd Lake Outlet Ditch Improvements

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Kevin Gingery

Phone Number:
970.962.2771

Email:
gingek@ci.loveland.co.us

Project Category:
SIF

Project Number:
SW0711

Duration:
2007 - 2017

**Total Project
Cost:
\$1,276,594**

About the Project

A project to mitigate existing erosion problems within the Boyd Lake Outlet Ditch between Eisenhower Blvd. and 5th Street, directly east of Kohl's. We jointly utilize the irrigation return flow ditch to convey storm water runoff to the Big Thompson River. In accordance with the 1987 agreement between the City and the Greeley & Loveland Irrigation Company, we are required to make necessary improvements to the ditch in order to convey storm water to the river.

Funding Sources

Revenue	Enterprise	Total
Prior	\$201,594	\$201,594
2013	\$75,000	\$75,000
2015	\$250,000	\$250,000
2016	\$500,000	\$500,000
2017	\$250,000	\$250,000
Total	\$1,276,594	\$1,276,594

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$201,594	\$0	\$201,594
2013	\$75,000	\$0	\$75,000
2015	\$0	\$250,000	\$250,000
2016	\$0	\$500,000	\$500,000
2017	\$0	\$250,000	\$250,000
Total	\$276,594	\$1,000,000	\$1,276,594

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2018*					
Total					

* Operation Impact Negligible

New Equipment and Replacement

Department:
Public Works

Division:
Stormwater Engineering

Project Manager:
Mick Mercer

Phone Number:
970.962.2530

Email:
mercem@ci.loveland.co.us

Project Category:
NA

Project Number:
NA

Duration:
2012 - 2021

**Total Project
Cost:
\$5,638,700**

About the Project

Project provides funding to replace and acquire street sweepers, trucks and other equipment necessary for maintenance operations.

Funding Sources

Revenue	Enterprise	Total
2012	\$265,000	\$265,000
2013	\$540,000	\$540,000
2014	\$590,800	\$590,800
2015	\$357,000	\$357,000
2016	\$488,400	\$488,400
2017	\$315,000	\$315,000
2018	\$876,000	\$876,000
2019	\$1,197,500	\$1,197,500
2020	\$354,000	\$354,000
2021	\$252,000	\$252,000
Total	\$5,638,700	\$5,638,700

Project Cost Estimates By Year

Elements	Planning	Equipment	Total
2012	\$0	\$265,000	\$265,000
2013	\$0	\$540,000	\$540,000
2014	\$0	\$590,800	\$590,800
2015	\$0	\$357,000	\$357,000
2016	\$0	\$488,400	\$488,400
2017	\$0	\$315,000	\$315,000
2018	\$0	\$876,000	\$876,000
2019	\$0	\$1,197,500	\$1,197,500
2020	\$0	\$354,000	\$354,000
2021	\$0	\$252,000	\$252,000
Total	\$0	\$5,638,700	\$5,638,700

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	Total	FTEs
2012*					
Total					

* Operation Impact Negligible

2012- 2021 Transportation Program

The City of Loveland 2030 Transportation Plan (2030 Plan), adopted by City Council in April 2007, describes that “a well-balanced, well-maintained transportation system is critical for sustaining Loveland’s high quality of life”. The purpose of the 2030 Plan is to “provide a thorough yet easily understandable document that guides transportation decision making toward a future desirable to the community of Loveland”. The 2030 Plan looks at all modes of transportation – bike, pedestrian, transit and vehicular – and includes recommendations, policies and strategies related to that purpose.

The funding for the projects included in the City of Loveland 2030 Transportation Plan (2030 Plan) comes from five (5) primary sources:

1. Capital Expansion Fees for Streets (Street CEF’s): The portion of the additional street infrastructure that can be attributed to growth within Loveland (new trips that have origins or destinations or both within Loveland).
2. Collector Street Equivalents: Development is required to fund up to the cost for a collector street equivalent for the portion of streets within and adjacent to their property.
3. Other: Primarily Federal and State Grants administered through the North Front Range MPO.
4. Centerra Metro District Funds: As part of the MFA, a portion of the street infrastructure included in the 2030 Plan will be constructed by the Centerra Metro Districts.
5. General Fund: The General Fund pays for portions of projects that will accommodate existing traffic, collector street equivalents for properties adjacent to City owned properties, and traffic that passes through Loveland (referred to as E to E or External to External Traffic). Basically, the General Fund covers costs that cannot be attributed to growth within Loveland (CEF’s), the collector street equivalent, or funding from others, including Centerra.

Each project included in the 2030 Plan is evaluated to determine the appropriate proportion from each of the above funding sources. In order for a project to move forward (a project is defined as overall or a specific phase), each funding source has to be whole.

Project prioritization is based on the criteria included in the 2030 Plan. The basis for the prioritization is an objective analysis of seven categories, weighted for importance. Those categories are: System Continuity / Congestion Mitigation; Safety Enhancements; Multi-Modal Enhancement; Implement-ability (ability to construct); Environmental Impact; Cost/Benefit; and Regional Significance (does it help regionally). The prioritization is centered on current needs and is looked at bi-annually.

In some cases, portions of a large project have a higher prioritization rating than other portions or the overall project. Our experience has been that Project Phasing is the key to addressing this issue. In the past, larger portions of projects were completed at one time by both the City and Developers. The current Transportation CIP includes a revised approach of addressing projects in smaller, “bite-size” pieces. Historically, this approach has not been a requirement of Development Projects, resulting in large projects being constructed that do not rate highly when compared to other projects. The result has been the build-up of significant reimbursement obligations. Consideration should be given to providing this information during the development process in order to steer phasing. (As an example, the intersection improvements at the intersection of Fairgrounds (Centerra Parkway) with Crossroads were more important than additional widening of Crossroads between there and I-25, such as the double left turn lanes onto Clydesdale Parkway. The Clydesdale Parkway intersection overall improvements were necessary to off-set the project 1,500 peak hour trips estimated for the site.)

The City of Loveland’s Transportation Capital Program (TCP) is the programming of projects in order to implement the 2030 Plan. The development of the TCP includes consideration of three primary areas of projects:

1. Projects designed and constructed by the City.
2. Projects designed and constructed by Developers that are eligible for full or partial reimbursement as they were included in the 2030 Plan and necessary to meet the traffic needs of the specific development.
3. Planning projects for the future as well as opportunities to secure right-of-way or roadway corridors that avoid creating situations where properties have to be demolished for planned improvements, such as the Taft Avenue Project. (For example: Transportation Plan Updates; planning for future roadway corridors,

including right-of-way acquisitions (Boyd Lake Extension from 5th Street to SH 60); Cascade Avenue from 22nd Street to 35th Street, etc.)

Within the primary areas for projects are specific subareas or project groupings that are included in the overall TCP, and evaluated each year as part of the update of the 10 year TCP. These include:

1. Annual On-Going Projects: These projects include additional bike lane signing and striping, additional sidewalks and pedestrian facilities, unanticipated right-of-way opportunities (not associated with a project currently programmed), Traffic Signal System Interconnects, Upgrades to the City's Traffic Signal Control System, Transportation Plan Updates, School Zone Flasher additions, and Miscellaneous Bridge Repairs (as identified in the 2030 Plan).
2. Development Reimbursement Projects: Reimbursement to developers of their eligible costs for construction on certain projects (e.g. oversizing agreements).
3. Capital Projects with anticipated funding of less than \$500,000 per each over the next 10 years.
4. Individual Projects with funding over \$500,000 each over the next 10 years.
5. Capital Reserves: The Funding from specific sources that is either held in to cover an unanticipated shortfall in revenue (Street CEF's) or Funding that has been designated from a specific source but is not able to be utilized, as there is inadequate funding from other areas to keep the proportionate shares (General Fund).

Another part of the 2030 Plan and the City's overall transportation efforts is related to maintenance – taking care of the existing infrastructure investment. From an infrastructure perspective, protecting the existing investment is a very high priority, even higher than building additional infrastructure. As reported to City Council in 2008, the long-term funding needs for this program have identified a gap in the City's ability to keep up with the existing needs, even without adding anything new.

In the end, it is our opinion that it is more important to address maintenance than congestion but to not ignore the latter. It is anticipated that congestion levels will continue to grow as traffic growth outpaces revenue, but that specific congestion points (i.e. intersections) will be addressed with individual development projects. Until funding levels increase, specifically in the Street CEF area, this pattern will continue. As a result, we will see an increase in the amount of reimbursements owed developers until building permits, specifically commercial and office, increase. This is similar to the cycles we have seen in the past. However, focusing on phasing should help keep this from spiraling out of control, but only to a certain extent as developers' proposals significantly influence the true dynamic of this item.

Transportation Program

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2012 - 2021

Total Project Cost:
\$15,163,400

About the Project

Annual On-Going Projects -

\$6,180,000

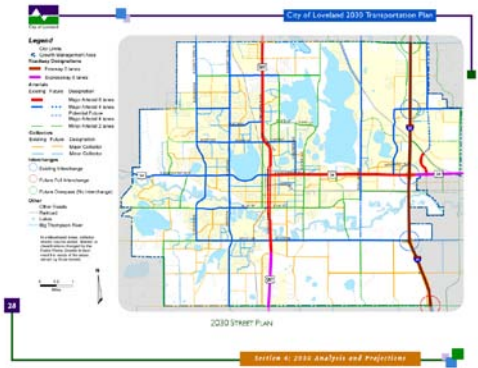
Reimbursement Projects - \$3,232,000

Miscellaneous Projects - \$2,246,400

Taft Avenue Phase II - \$1,235,000

Boise Ave. (Mt. Columbia to 37th) -
\$1,610,000

Madison Ave. (Silverleaf to 29th) -
\$660,100



Funding Sources

Revenue	General Fund	Street CEF	Other	Total
2012	\$788,720	\$1,095,090	\$488,190	\$2,372,000
2013	\$430,360	\$902,360	\$257,280	\$1,590,000
2014	\$394,100	\$893,900	\$80,000	\$1,368,000
2015	\$359,000	\$899,000	\$200,000	\$1,458,000
2016	\$389,000	\$901,000	\$0	\$1,290,000
2017	\$363,000	\$899,400	\$0	\$1,262,400
2018	\$351,000	\$949,000	\$0	\$1,300,000
2019	\$389,000	\$1,001,000	\$0	\$1,390,000
2020	\$373,000	\$1,101,000	\$0	\$1,474,000
2021	\$412,800	\$1,246,200	\$0	\$1,659,000
Total	\$4,249,980	\$9,887,950	\$1,025,470	\$15,163,400

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$167,500	\$2,204,500	\$2,372,000
2013	\$375,400	\$1,214,600	\$1,590,000
2014	\$147,500	\$1,220,500	\$1,368,000
2015	\$163,000	\$1,295,000	\$1,458,000
2016	\$38,000	\$1,252,000	\$1,290,000
2017	\$33,000	\$1,229,400	\$1,262,400
2018	\$30,000	\$1,270,000	\$1,300,000
2019	\$31,000	\$1,359,000	\$1,390,000
2020	\$90,000	\$1,384,000	\$1,474,000
2021	\$233,000	\$1,426,000	\$1,659,000
Total	\$1,308,400	\$13,855,000	\$15,163,400

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2021*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program: Annual On-Going Projects

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2011 - 2020

**Total Project
Cost:
\$6,180,000**

About the Project

2012 - 2021 Annual Projects
Bike Route Signing and Striping - \$200,000
Bike Lane/Sidewalk Construction - \$500,000
Misc. Right-of-Way Acquisition - \$950,000
Small Capital Projects - \$1,000,000
Miscellaneous Repairs - \$2,000,000
Transportation Master Plan Update - \$50,000
Loveland ITS Upgrade (Traffic) - \$500,000
Signal System Interconnect (Traffic) - \$600,000
School Flasher Units (Traffic) - \$200,000
Miscellaneous Bridge Repairs - \$180,000



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2012	\$271,000	\$379,000	\$650,000
2013	\$297,000	\$433,000	\$730,000
2014	\$261,000	\$339,000	\$600,000
2015	\$261,000	\$339,000	\$600,000
2016	\$261,000	\$339,000	\$600,000
2017	\$261,000	\$339,000	\$600,000
2018	\$261,000	\$339,000	\$600,000
2019	\$261,000	\$339,000	\$600,000
2020	\$261,000	\$339,000	\$600,000
2021	\$261,000	\$339,000	\$600,000
Total	\$2,656,000	\$3,524,000	\$6,180,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$105,000	545,000	\$650,000
2013	\$91,000	639,000	\$730,000
2014	\$55,000	545,000	\$600,000
2015	\$55,000	545,000	\$600,000
2016	\$55,000	545,000	\$600,000
2017	\$55,000	545,000	\$600,000
2018	\$55,000	545,000	\$600,000
2019	\$55,000	545,000	\$600,000
2020	\$55,000	545,000	\$600,000
2021	\$55,000	545,000	\$600,000
Total	\$636,000	\$5,544,000	\$6,180,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2021*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program: Reimburse Projects Constructed by Development included in 2030 Transportation Plan

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2011 - 2020

**Total Project
Cost:
\$3,232,000**

About the Project

2012 - 2021 Reimbursement Project List
N Taft Ave. (43rd to 57th St). - \$113,000
SH 402 (US 287 to St. Louis)- \$200,000
Fairgrounds Ave (Crossroads to 71st) -
\$345,000
43rd St. (Wilson to Cascade) - \$350,000
57th Street and US 287 Intersection -
\$165,000
Crossroads Blvd. (I-25 to Centerra Pky.) -
\$618,000
US 34/Sculptor Intersection - \$500,000
Sculptor Drive (US 34 to Mtn. Lion) -
\$150,000
US 34/Mtn. Lion Intersection - \$165,000
Taft/14th Street SW Intersection - \$359,000
US 34/Mtn. View Intersection - \$165,000



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2012	\$89,000	\$356,000	\$445,000
2013	\$20,000	\$80,400	\$100,000
2014	\$61,600	\$296,400	\$358,000
2015	\$30,000	\$288,000	\$318,000
2016	\$30,000	\$170,000	\$200,000
2017	\$27,600	\$260,400	\$288,000
2018	\$10,000	\$290,000	\$300,000
2019	\$36,000	\$294,000	\$330,000
2020	\$26,000	\$418,000	\$444,000
2021	\$29,800	\$419,200	\$449,000
Total	\$360,000	\$2,872,000	\$3,232,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$0	\$445,000	\$445,000
2013	\$0	\$100,000	\$100,000
2014	\$0	\$358,000	\$358,000
2015	\$0	\$318,000	\$318,000
2016	\$0	\$200,000	\$200,000
2017	\$0	\$288,000	\$288,000
2018	\$0	\$300,000	\$300,000
2019	\$0	\$330,000	\$330,000
2020	\$0	\$444,000	\$444,000
2021	\$0	\$449,000	\$449,000
Total	\$0	\$3,232,000	\$3,232,000

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2021 *				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program:

Individual Capital Projects Under 500,000

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2011 - 2019

**Total Project
Cost:
\$2,246,400**

About the Project

2012 - 2021 Individual Projects Under
\$500,000

37th Street (Monroe to Madison) - \$110,000

Garfield Ave. (7th St. to US 34) - \$435,000

14th Street SW (West of Taft) - \$200,000

Boyd Lake Ave. at GLIC Bridge - \$350,000

Madison Ave. at GLIC Bridge - \$330,000

Garfield Ave. (NB Right at US 34) -
\$322,000

I-25 Area ITS - \$164,400

US 34 at Garfield (Signal Upgrade) -
\$335,000



Funding Sources

Revenue	GF/TABOR	Street CEF	Other	Total
2012	\$429,100	\$359,650	\$488,250	\$1,277,000
2013	\$41,200	\$101,200	\$257,600	\$400,000
2014	\$30,900	\$98,500	\$80,000	\$209,400
2015	\$10,000	\$40,000	\$200,000	\$250,000
2020	\$6,000	\$24,000	\$0	\$30,000
2021	\$16,000	\$64,000	\$0	\$80,000
Total	\$533,200	\$687,350	\$875,470	\$2,246,400

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2012	\$302,000	\$975,000	\$1,277,000
2013	\$80,000	\$320,000	\$400,000
2014	\$41,400	\$168,000	\$209,400
2015	\$50,000	\$200,000	\$250,000
2020	\$0	\$30,000	\$30,000
2021	\$0	\$80,000	\$80,000
Total	\$615,400	\$1,773,000	\$2,246,400

Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Services	FTEs
2021*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program:

Taft Avenue Phase 2 – Gard Place to Westshore Drive

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2013 - 2018

**Total Project
Cost:
\$1,235,000**

About the Project

The overall Phase II improvements will consist of widening Taft Avenue to include left and right turn lanes as needed, bicycle lanes, curbs, gutters, medians and sidewalks. The bridge at the Big Barnes Ditch will also be widened. The Taft

Avenue/Eisenhower Boulevard intersection will be reconstructed

with concrete pavement to decrease maintenance costs. A new traffic signal at the Taft/Eisenhower intersection will be constructed with the project. Additionally, storm sewer improvements will be made along the project limits. Through 2021, the right-of-way acquisition will be completed and portions of the project constructed, including the bridge at the Big Barnes Ditch and removal of existing houses.



Taft Avenue South of US 34

Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2013	\$72,000	\$288,000	\$360,000
2016	\$80,000	\$320,000	\$400,000
2017	\$15,000	\$60,000	\$75,000
2018	\$80,000	\$320,000	\$400,000
Total	\$247,000	\$988,000	\$1,235,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2013	\$0	\$360,000	\$360,000
2016	\$0	\$400,000	\$400,000
2017	\$0	\$75,000	\$75,000
2018	\$0	\$400,000	\$400,000
Total	\$0	\$1,235,000	\$1,235,000

Estimated Initial Operations Impact

Expenditures	Personal Services	Supplies	Purchased Services	FTEs
2019*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program:

Boise Avenue – Mt. Columbia to 37th Street

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
klockd@ci.loveland.co.us

Project Category:
Annual Program

Project Number:
NA

Duration:
2014 - 2021

**Total Project
Cost:
\$1,610,000**

About the Project

The Boise Avenue – Mt. Columbia to 37th Street project includes the extension of Boise Avenue north from Mt. Columbia to connect to LCR 11C in the SE corner of Horseshoe Lake, including the construction of a roundabout at the Boise Avenue / 37th Street Intersection. The initial work includes completion the design and construction of portions of the roadway improvements.



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2014	\$40,000	\$160,000	\$200,000
2015	\$58,000	\$232,000	\$290,000
2016	\$18,000	\$72,000	\$90,000
2017	\$60,000	\$240,000	\$300,000
2019	\$60,000	\$240,000	\$300,000
2020	\$40,000	\$160,000	\$200,000
2021	\$46,000	\$184,000	\$230,000
Total	\$322,000	\$1,288,000	\$1,610,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2014	\$200,000	\$0	\$200,000
2015	\$290,000	\$0	\$290,000
2016	\$0	\$90,000	\$90,000
2017	\$0	\$300,000	\$300,000
2019	\$0	\$300,000	\$300,000
2020	\$0	\$200,000	\$200,000
2021	\$0	\$230,000	\$230,000
Total	\$490,000	\$1,120,000	\$1,610,000

Estimated Initial Operations Impact

Expenditures	Personal Services	Supplies	Purchased Services	FTEs
2021*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Transportation Program: Madison Avenue Improvements- Silver Leaf to 29th Street

Department:
Public Works

Division:
Project Engineering

Project Manager:
Dave Klockeman

Phone Number:
970.962.2514

Email:
[*klockd@ci.loveland.co.us*](mailto:klockd@ci.loveland.co.us)

Project Category:
Annual Program

Project Number:
NA

Duration:
2019 - 2021

**Total Project
Cost:
\$660,000**

About the Project

The Boyd Lake Avenue Extension Project is the first phase of a long term effort to extend Boyd Lake Avenue from 5th Street to SH 402 and to eventually connect with LCR 7 at SH 60. The current project completes the purchase of the right-of-way from 5th Street to the Big Thompson River as well as constructs the road embankment for this future roadway as part of the completion of the mining reclamation plan in that area. The actual construction of the roadway is anticipated after 2020.



Funding Sources

Revenue	GF/TABOR	Street CEF	Total
2019	\$32,000	\$128,000	\$160,000
2020	\$40,000	\$160,000	\$200,000
2021	\$60,000	\$240,000	\$300,000
Total	\$132,000	\$528,000	\$660,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
2019	\$160,000	\$0	\$160,000
2020	\$200,000	\$0	\$200,000
2021	\$300,000	\$0	\$300,000
Total	\$660,000	\$0	\$660,000

Estimated Initial Operations Impact

Expenditures	Personal Services	Supplies	Purchased Services	FTEs
2022*				
Total				

*Operations Impact Negligible.

Note: Detailed Project Program information available through Public Works Department Project Engineering Division.

Note: All construction costs shown are engineering estimates until projects are bid.

Hydro Generation

Department:
Water & Power

Division:
Power

Project Manager:
Larry Howard
Bruno Lopez

Phone Number:
970.962-3703
970.962.3560

Email:
howarl@ci.loveland.co.us
lopezb@ci.loveland.co.us

Project Category:
Construction

Project Numbers:
PW900 & PW910

Duration:
2012-2021

**Total Project
Cost:
\$1,460,310**

About the Project

These projects consist of a FERC Hydro relicensing process, turbine rebuilds and various equipment and structural improvements that are necessary for the dam, flowline, penstock and the generation facility itself.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$448,490	\$0	\$448,490
2013	\$629,530	\$0	\$629,530
2014	\$52,690	\$0	\$52,690
2015	\$25,730	\$0	\$25,730
2016	\$13,170	\$0	\$13,170
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$290,700	\$0	\$290,700
Total	\$1,460,310	\$0	\$1,460,310

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$210,990	\$237,500	\$448,490
2013	\$68,330	\$561,200	\$629,530
2014	\$25,970	\$26,720	\$52,690
2015	\$25,730	\$0	\$25,730
2016	\$13,170	\$0	\$13,170
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$290,700	\$290,700
Total	\$344,190	\$1,116,120	\$1,460,310

System Improvements

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
milleb@ci.loveland.co.us

Project Category:
Construction

Project Numbers:
PW901-PW909 &
PW913-PW913A

Duration:
2012-2021

Total Project Cost:
\$14,925,020

About the Project

These projects will be done to improve the reliability of the electric system in order to provide dependable service to City of Loveland customers.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$946,860	\$0	\$946,860
2013	\$1,090,170	\$0	\$1,090,170
2014	\$1,486,360	\$0	\$1,486,360
2015	\$1,523,940	\$0	\$1,523,940
2016	\$1,560,530	\$0	\$1,560,530
2017	\$1,596,000	\$0	\$1,596,000
2018	\$1,630,590	\$0	\$1,630,590
2019	\$1,664,220	\$0	\$1,664,220
2020	\$1,697,140	\$0	\$1,697,140
2021	\$1,729,210	\$0	\$1,729,210
Total	\$14,925,020	\$0	\$14,925,020

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$946,860	\$946,860
2013	\$0	\$1,090,170	\$1,090,170
2014	\$0	\$1,486,360	\$1,486,360
2015	\$0	\$1,523,940	\$1,523,940
2016	\$0	\$1,560,530	\$1,560,530
2017	\$0	\$1,596,000	\$1,596,000
2018	\$0	\$1,630,590	\$1,630,590
2019	\$0	\$1,664,220	\$1,664,220
2020	\$0	\$1,697,140	\$1,697,140
2021	\$0	\$1,729,210	\$1,729,210
Total	\$0	\$14,925,020	\$14,925,020

Customer Aid- To- Construction

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
milleb@ci.loveland.co.us

Project Category:
Construction

Project Number:
PW912-various work orders

Duration:
2012-2021

**Total Project
Cost:
\$7,211,750**

About the Project

These projects are initiated by developer(s) for new construction, upgrades, relocating, removing or undergrounding of existing electrical facilities.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$646,890	\$0	\$646,890
2013	\$663,580	\$0	\$663,580
2014	\$680,590	\$0	\$680,590
2015	\$697,800	\$0	\$697,800
2016	\$714,550	\$0	\$714,550
2017	\$730,790	\$0	\$730,790
2018	\$746,630	\$0	\$746,630
2019	\$762,030	\$0	\$762,030
2020	\$777,100	\$0	\$777,100
2021	\$791,790	\$0	\$791,790
Total	\$7,211,750	\$0	\$7,211,750

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$646,890	\$646,890
2013	\$0	\$663,580	\$663,580
2014	\$0	\$680,590	\$680,590
2015	\$0	\$697,800	\$697,800
2016	\$0	\$714,550	\$714,550
2017	\$0	\$730,790	\$730,790
2018	\$0	\$746,630	\$746,630
2019	\$0	\$762,030	\$762,030
2020	\$0	\$777,100	\$777,100
2021	\$0	\$791,790	\$791,790
Total	\$0	\$7,211,750	\$7,211,750

Miscellaneous Feeder Extensions

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
portek@ci.loveland.co.us

Project Category:
Construction

Project Numbers:
PW913A & PW921A

Duration:
2012-2021

**Total Project
Cost:
\$8,835,540**

About the Project

These projects are 200 and 600 amp extensions of existing electrical facilities across property currently being developed.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$97,800	\$50,000	\$147,800
2013	\$151,610	\$76,940	\$228,550
2014	\$208,100	\$841,680	\$1,049,780
2015	\$267,300	\$134,840	\$402,140
2016	\$328,940	\$1,270,290	\$1,599,230
2017	\$336,420	\$197,700	\$534,120
2018	\$343,710	\$1,385,040	\$1,728,750
2019	\$350,800	\$233,900	\$584,700
2020	\$357,740	\$1,501,630	\$1,859,370
2021	\$364,500	\$336,600	\$701,100
Total	\$2,806,920	\$6,028,620	\$8,835,540

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$147,800	\$147,800
2013	\$0	\$228,550	\$228,550
2014	\$0	\$1,049,780	\$1,049,780
2015	\$0	\$402,140	\$402,140
2016	\$0	\$1,599,230	\$1,599,230
2017	\$0	\$534,120	\$534,120
2018	\$0	\$1,728,750	\$1,728,750
2019	\$0	\$584,700	\$584,700
2020	\$0	\$1,859,370	\$1,859,370
2021	\$0	\$701,100	\$701,100
Total	\$0	\$8,835,540	\$8,835,540

Partnering With Power

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
milleb@ci.loveland.co.us

Project Category:
Construction

Work Order Number:
WF0003703/001 & 002

Duration:
2006-2021

**Total Project
Cost:
\$2,487,761**

About the Project

This project, continuing in its 6th year, is an ongoing effort to reduce our demand on our peak during the summer months. It is estimated that each unit installed reduces our peak by 1.2 kW.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$1,392,591	\$0	\$1,392,591
2012	\$98,240	\$0	\$98,240
2013	\$100,770	\$0	\$100,770
2014	\$103,360	\$0	\$103,360
2015	\$105,970	\$0	\$105,970
2016	\$108,510	\$0	\$108,510
2017	\$110,970	\$0	\$110,970
2018	\$113,380	\$0	\$113,380
2019	\$115,720	\$0	\$115,720
2020	\$118,010	\$0	\$118,010
2021	\$120,240	\$0	\$120,240
Total	\$2,487,761	\$0	\$2,487,761

Project Cost Estimates By Year

Elements	Marketing	Installation	Total
Prior Years	\$0	\$1,392,591	\$1,392,591
2012	\$0	\$98,240	\$98,240
2013	\$0	\$100,770	\$100,770
2014	\$0	\$103,360	\$103,360
2015	\$0	\$105,970	\$105,970
2016	\$0	\$108,510	\$108,510
2017	\$0	\$110,970	\$110,970
2018	\$0	\$113,380	\$113,380
2019	\$0	\$115,720	\$115,720
2020	\$0	\$118,010	\$118,010
2021	\$0	\$120,240	\$120,240
Total	\$0	\$2,487,761	\$2,487,761

200 Amp Projects

Department:
Water & Power

Division:
Power

Project Manager:
Garth Silvernale

Phone Number:
970.962.3580

Email:
silveg@ci.loveland.co.us

Project Category:
Construction

Work Order Number:
PW913-various work orders

Duration:
2012-2021

Total Project Cost:
\$986,730

About the Project

These projects are related to minor upgrades to our overhead and underground distribution system where we have identified the need to change out utility poles, add or upgrade transformers, increase conductor/wire size, replace open wire pole to pole feeds and split electrical service loads to correct low voltage concerns and/or improve system reliability.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$88,510	\$0	\$88,510
2013	\$90,790	\$0	\$90,790
2014	\$93,120	\$0	\$93,120
2015	\$95,470	\$0	\$95,470
2016	\$97,770	\$0	\$97,770
2017	\$99,990	\$0	\$99,990
2018	\$102,160	\$0	\$102,160
2019	\$104,260	\$0	\$104,260
2020	\$106,330	\$0	\$106,330
2021	\$108,330	\$0	\$108,330
Total	\$986,730	\$0	\$986,730

Project Cost Estimates By Year

Elements	Marketing	Installation	Total
Prior	\$0	\$0	\$0
2012	\$0	\$88,510	\$88,510
2013	\$0	\$90,790	\$90,790
2014	\$0	\$93,120	\$93,120
2015	\$0	\$95,470	\$95,470
2016	\$0	\$97,770	\$97,770
2017	\$0	\$99,990	\$99,990
2018	\$0	\$102,160	\$102,160
2019	\$0	\$104,260	\$104,260
2020	\$0	\$106,330	\$106,330
2021	\$0	\$108,330	\$108,330
Total	\$0	\$986,730	\$986,730

Substation Security

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
milleb@ci.loveland.co.us

Project Category:
Construction

Project Number:
PW911

Duration:
2013-2016

**Total Project
Cost:
\$852,240**

About the Project

These projects will install an active detection system along the perimeter of the substations and TV cameras for intruders. We had an incident where copper was stolen from our Valley Substation, and there has been a disturbing trend in the industry of people stealing copper from the utilities. This will provide increased security for each of the substations.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$205,160	\$0	\$205,160
2014	\$210,420	\$0	\$210,420
2015	\$215,740	\$0	\$215,740
2016	\$220,920	\$0	\$220,920
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$852,240	\$0	\$852,240

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$205,160	\$205,160
2014	\$0	\$210,420	\$210,420
2015	\$0	\$215,740	\$215,740
2016	\$0	\$220,920	\$220,920
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$852,240	\$852,240

Sub-to-Sub Ties

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
milleb@ci.loveland.co.us

Project Category:
Construction

Project Number:
PW913A

Duration:
2010-2012

**Total Project
Cost:
\$8,208,877**

About the Project

These projects will install additional circuit ties between substations so we will have the ability to transfer load between substations when the need arises.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$5,515,327	\$0	\$5,515,327
2012	\$2,693,550	\$0	\$2,693,550
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$8,208,877	\$0	\$8,208,877

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$5,515,327	\$5,515,327
2012	\$0	\$2,693,550	\$2,693,550
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$8,208,877	\$8,208,877

Miscellaneous Substation Projects

Department:
Water & Power

Division:
Power

Project Manager:
Russel Jentges

Phone Number:
970.962.3557

Email:
[*jentgr@ci.loveland.co.us*](mailto:jentgr@ci.loveland.co.us)

Project Category:
Construction

Work Order Number:
Various

Duration:
2013-2021

**Total Project
Cost:
\$7,954,550**

About the Project

These projects are related to needs that have been identified in the 10 year growth projection. The specific projects may change due to changes in the growth in various areas of the City. If residential growth returns, Horseshoe Substation will require a new transformer and circuits; if a large commercial customer comes in the area of the Airport we will need a new transformer and circuits at Crossroads Substation.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$512,900	\$512,900
2014	\$0	\$526,050	\$526,050
2015	\$0	\$1,618,050	\$1,618,050
2016	\$0	\$0	\$0
2017	\$0	\$1,694,550	\$1,694,550
2018	\$0	\$0	\$0
2019	\$0	\$1,767,000	\$1,767,000
2020	\$0	\$0	\$0
2021	\$0	\$1,836,000	\$1,836,000
Total	\$0	\$7,954,550	\$7,954,550

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$512,900	\$512,900
2014	\$0	\$526,050	\$526,050
2015	\$0	\$1,618,050	\$1,618,050
2016	\$0	\$0	\$0
2017	\$0	\$1,694,550	\$1,694,550
2018	\$0	\$0	\$0
2019	\$0	\$1,767,000	\$1,767,000
2020	\$0	\$0	\$0
2021	\$0	\$1,836,000	\$1,836,000
Total	\$0	\$7,954,550	\$7,954,550

Miscellaneous Electric Relocations Road Related Projects

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
[*portek@ci.loveland.co.us*](mailto:portek@ci.loveland.co.us)

Project Category:
Construction

Project Number:
PW913

Duration:
2012-2021

**Total Project
Cost:
\$2,160,090**

About the Project

These projects will be driven by the Streets Department. The budget will allow us to relocate or underground our electric facilities to accomodate those changes made by the Street Department.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$193,760	\$0	\$193,760
2013	\$198,760	\$0	\$198,760
2014	\$203,850	\$0	\$203,850
2015	\$209,010	\$0	\$209,010
2016	\$214,020	\$0	\$214,020
2017	\$218,890	\$0	\$218,890
2018	\$223,630	\$0	\$223,630
2019	\$228,250	\$0	\$228,250
2020	\$232,760	\$0	\$232,760
2021	\$237,160	\$0	\$237,160
Total	\$2,160,090	\$0	\$2,160,090

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$193,760	\$193,760
2013	\$0	\$198,760	\$198,760
2014	\$0	\$203,850	\$203,850
2015	\$0	\$209,010	\$209,010
2016	\$0	\$214,020	\$214,020
2017	\$0	\$218,890	\$218,890
2018	\$0	\$223,630	\$223,630
2019	\$0	\$228,250	\$228,250
2020	\$0	\$232,760	\$232,760
2021	\$0	\$237,160	\$237,160
Total	\$0	\$2,160,090	\$2,160,090

Taft Avenue Part 2

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
portek@ci.loveland.co.us

Project Category:
Construction

Project Number:
PW913

Duration:
2015

**Total Project
Cost:
\$555,530**

About the Project

This project will relocate our electric circuits in conjunction with the street widening that will occur along Taft Avenue. This is a continuation of the street widening that occurred several years ago from 1st to 8th Streets.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$555,530	\$0	\$555,530
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$555,530	\$0	\$555,530

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$555,530	\$555,530
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$555,530	\$555,530

Streetlight Projects

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
portek@ci.loveland.co.us

Project Category:
Construction

Project Number:
PW915

Duration:
2012-2021

**Total Project
Cost:
\$2,672,420**

About the Project

These projects will occur as customers either request individual street lights which are approved by the Power Department or new arterial or major collector streets required by new development.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$239,710	\$0	\$239,710
2013	\$245,900	\$0	\$245,900
2014	\$252,200	\$0	\$252,200
2015	\$258,580	\$0	\$258,580
2016	\$264,790	\$0	\$264,790
2017	\$270,810	\$0	\$270,810
2018	\$276,670	\$0	\$276,670
2019	\$282,380	\$0	\$282,380
2020	\$287,970	\$0	\$287,970
2021	\$293,410	\$0	\$293,410
Total	\$2,672,420	\$0	\$2,672,420

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$239,710	\$239,710
2013	\$0	\$245,900	\$245,900
2014	\$0	\$252,200	\$252,200
2015	\$0	\$258,580	\$258,580
2016	\$0	\$264,790	\$264,790
2017	\$0	\$270,810	\$270,810
2018	\$0	\$276,670	\$276,670
2019	\$0	\$282,380	\$282,380
2020	\$0	\$287,970	\$287,970
2021	\$0	\$293,410	\$293,410
Total	\$0	\$2,672,420	\$2,672,420

Highway 402 Feeder Extension

Department:
Water & Power

Division:
Power

Project Manager:
Kathleen Porter

Phone Number:
970.962.3561

Email:
portek@ci.loveland.co.us

Project Category:
Construction

Project Number:
PW921

Duration:
2015-2016

**Total Project
Cost:
\$5,471,200**

About the Project

This new feeder will begin at South Boise Avenue and State Highway 402 and extend east to the west side of I-25. Its purpose is to pick up and serve the annexations of the Ehrlich Addition, the Olson First and also the Olson Second Addition, as well as any other new annexations that have been added to the City.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$2,157,400	\$2,157,400
2016	\$0	\$3,313,800	\$3,313,800
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$5,471,200	\$5,471,200

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$2,157,400	\$2,157,400
2016	\$0	\$3,313,800	\$3,313,800
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$5,471,200	\$5,471,200

Miscellaneous General Plant Projects

Department:
Water & Power

Division:
Power

Project Manager:
Bob Miller

Phone Number:
970.962.3563

Email:
milleb@ci.loveland.co.us

Project Category:
Capital Equipment

Project Number:
PW930

Duration:
2012-2021

**Total Project
Cost:
\$2,394,280**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate and maintain the electric system. Such expenses might include vehicles, software, and large tools and equipment purchases.



Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior	\$0	\$0	\$0
2012	\$606,000	\$0	\$606,000
2013	\$541,360	\$0	\$541,360
2014	\$75,230	\$0	\$75,230
2015	\$0	\$0	\$0
2016	\$66,280	\$0	\$66,280
2017	\$212,120	\$0	\$212,120
2018	\$216,720	\$0	\$216,720
2019	\$221,190	\$0	\$221,190
2020	\$225,560	\$0	\$225,560
2021	\$229,820	\$0	\$229,820
Total	\$2,394,280	\$0	\$2,394,280

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$606,000	\$606,000
2013	\$0	\$541,360	\$541,360
2014	\$0	\$75,230	\$75,230
2015	\$0	\$0	\$0
2016	\$0	\$66,280	\$66,280
2017	\$0	\$212,120	\$212,120
2018	\$0	\$216,720	\$216,720
2019	\$0	\$221,190	\$221,190
2020	\$0	\$225,560	\$225,560
2021	\$0	\$229,820	\$229,820
Total	\$0	\$2,394,280	\$2,394,280

Raw Water Court Cases

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
W207AA, W134AA,

Duration:
2012-2013 & 2016

**Total Project
Cost:
\$389,000**

About the Project

The City is involved in application for decrees in the Division I Water Court in Greeley to legally change the types and places of use of agricultural water it has acquired to municipal and domestic uses. This water is typically obtained through the process of development. The water cannot otherwise be used

beneficially by Loveland. These applications result in cases, monitored by a Water Court Referee, or heard by the Water Court Judge. They involve extensive engineering and legal preparation, negotiation, and ultimately may end in trial, before decrees are issued.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$111,540	\$0	\$111,540
2013	\$205,160	\$0	\$205,160
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$72,300	\$0	\$72,300
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$389,000	\$0	\$389,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$111,540	\$0	\$111,540
2013	\$205,160	\$0	\$205,160
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$72,300	\$0	\$72,300
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$389,000	\$0	\$389,000

Windy Gap Firming Project

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
W038AA

Duration:
2010-2014

**Total Project
Cost:
\$24,595,093**

About the Project

The Windy Gap Firming Project, as currently envisioned, will provide a total of 90,000 acre-feet of storage to hold water developed in the original Windy Gap Project. It is anticipated the storage will be permitted in Chimney Hollow, the next valley immediately west of Carter Lake. Loveland's portion of the total is currently subscribed at 7,000 acre-feet of storage. This storage will ensure that the City's 4,000 acre-feet of yield from the original Windy Gap Project will be available to the City on a reliable, or firm, basis. Environmental permits are still pending. Engineering design began in 2010, and construction could begin in 2012 or 2013, ending three to four years later depending on conditions experienced during construction.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior	\$2,642,793	\$0	\$2,642,793
2012	\$608,570	\$0	\$608,570
2013	\$277,550	\$0	\$277,550
2014	\$21,066,180	\$0	\$21,066,180
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$24,595,093	\$0	\$24,595,093

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$2,642,793	\$0	\$2,642,793
2012	\$608,570	\$0	\$608,570
2013	\$277,550	\$0	\$277,550
2014	\$0	\$21,066,180	\$21,066,180
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$3,528,913	\$21,066,180	\$24,595,093

Colorado Big Thompson Water Purchases

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
W1014A

Duration:
2011-2021

**Total Project
Cost:
\$8,700,000**

About the Project

These funds allow the purchase of Colorado Big Thompson Project units should favorable opportunities become available. The water originates in the Colorado River Basin and is brought to the North Front Range through a system of tunnels, pipelines and turbines, where power is generated along the way. Having this flexible source of raw water available in addition to water diverted from the Big Thompson River provides redundancy in the City's raw water supplies and spreads the risk of water shortages due to drought out over a larger geographic area.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior	\$4,900,000	\$0	\$4,900,000
2012	\$100,000	\$0	\$100,000
2013	\$100,000	\$0	\$100,000
2014	\$100,000	\$0	\$100,000
2015	\$500,000	\$0	\$500,000
2016	\$500,000	\$0	\$500,000
2017	\$500,000	\$0	\$500,000
2018	\$500,000	\$0	\$500,000
2019	\$500,000	\$0	\$500,000
2020	\$500,000	\$0	\$500,000
2021	\$500,000	\$0	\$500,000
Total	\$8,700,000	\$0	\$8,700,000

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$4,900,000	\$0	\$4,900,000
2012	\$100,000	\$0	\$100,000
2013	\$100,000	\$0	\$100,000
2014	\$100,000	\$0	\$100,000
2015	\$500,000	\$0	\$500,000
2016	\$500,000	\$0	\$500,000
2017	\$500,000	\$0	\$500,000
2018	\$500,000	\$0	\$500,000
2019	\$500,000	\$0	\$500,000
2020	\$500,000	\$0	\$500,000
2021	\$500,000	\$0	\$500,000
Total	\$8,700,000	\$0	\$8,700,000

Trade of Water Rights – 402 Corridor

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
Various

Duration:
2019

**Total Project
Cost:
\$636,140**

About the Project

The City (Raw Water Enterprise Fund) purchased water along Highway 402, formerly owned by Three “O” Partnership.

The water is described as 27 shares of Home Supply Ditch. Water and Power staff has been considering ways for the City to use this water. One option is to trade the water to Johnstown. This water is

the same type of water that Johnstown already makes use of; however, a change in Water Court would be required. Johnstown has other water carried in the Home Supply Ditch in which Johnstown gets a reduced yield. If and when a trade is accepted, the City (Raw Water Enterprise Fund) would dispose of this asset and the City (Raw Water Enterprise Fund) would acquire another asset (a different type of water right). Due to time involved in doing a Water Court transfer, the trade would not be expected until 2019.



Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$636,140	\$0	\$636,140
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$636,140	\$0	\$636,140

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$636,140	\$0	\$636,140
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$636,140	\$0	\$636,140

Water Rights Purchase

Department:
Water & Power

Division:
Raw Water

Project Manager:
Larry Howard

Phone Number:
970.962.3703

Email:
howarl@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
Various

Duration:
2019

**Total Project
Cost:
\$524,520**

About the Project

The City (General Fund) purchased land and water along Highway 402, formerly owned by Paul Ehrlich. The water is described as 9.5 shares of Home Supply Ditch and 0.8588 shares of Big Thompson Ditch and Manufacturing stock carried in the Home Supply Ditch. Water and Power staff has been considering ways for the



City to use this water. One option is to trade the water to Johnstown. This water is the same type of water that Johnstown already makes use of; however, a change in Water Court would be required. Johnstown has other water carried in the Home Supply Ditch in which Johnstown gets a reduced yield. If and when a trade is accepted, the City (General Fund) would dispose of this asset and the City (Raw Water Enterprise Fund) would acquire another asset (a different type of water right) and reimburse the General Fund. Due to time involved in doing a Water Court transfer, the trade would not be expected until 2019.

Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$524,520	\$0	\$524,520
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$524,520	\$0	\$524,520

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$524,520	\$0	\$524,520
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$524,520	\$0	\$524,520

Miscellaneous Wastewater Treatment Plant Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
[*mccram@ci.loveland.co.us*](mailto:mccram@ci.loveland.co.us)

Project Category:
Planning/Construction

Project Numbers:
Various

Duration:
2012-2021

**Total Project
Cost:
\$1,333,050**

About the Project

Miscellaneous Wastewater Treatment Plant projects include Digester modifications, Automated Data Acquisition, ductwork revisions, heating, ventilation and lighting system installations and an emergency generator. These projects allow the City to maintain or increase Plant treatment capacity to provide high quality wastewater treatment to the City.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$285,310	\$101,890	\$387,200
2013	\$97,460	\$24,360	\$121,820
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$40,320	\$0	\$40,320
2018	\$327,560	\$0	\$327,560
2019	\$0	\$0	\$0
2020	\$228,075	\$228,075	\$456,150
2021	\$0	\$0	\$0
Total	\$978,725	\$354,325	\$1,333,050

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$49,770	\$337,430	\$387,200
2013	\$0	\$121,820	\$121,820
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$40,320	\$0	\$40,320
2018	\$0	\$327,560	\$327,560
2019	\$0	\$0	\$0
2020	\$81,640	\$374,510	\$456,150
2021	\$0	\$0	\$0
Total	\$171,730	\$1,161,320	\$1,333,050

New Laboratory Building

Department:
Water & Power

Division:
Wastewater

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Unknown

Duration:
2020-2021

**Total Project
Cost:
\$2,643,790**

About the Project

This project consists of a new water quality lab building for water and wastewater regulatory and non-regulatory laboratory analysis.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$161,360	\$79,470	\$240,830
2021	\$1,609,980	\$792,980	\$2,402,960
Total	\$1,771,340	\$872,450	\$2,643,790

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$240,830	\$0	\$240,830
2021	\$0	\$2,402,960	\$2,402,960
Total	\$240,830	\$2,402,960	\$2,643,790

Digester Complex Mixing System & Boiler Replacement at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2012-2015

**Total Project
Cost:
\$1,778,790**

About the Project

This project consists primarily of inspection and interior coating of the digester covers, replacement of the 27 year old boilers, replacement of the mixing systems and modifications to the digester flare. These improvements will provide higher reliability and greater efficiency to the digesters. Updated Digester Gas handling and treatment will be constructed to meet greenhouse gas emission concerns.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$67,740	\$0	\$67,740
2013	\$0	\$0	\$0
2014	\$423,040	\$0	\$423,040
2015	\$1,288,010	\$0	\$1,288,010
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$1,778,790	\$0	\$1,778,790

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$67,740	\$0	\$67,740
2013	\$0	\$0	\$0
2014	\$0	\$423,040	\$423,040
2015	\$0	\$1,288,010	\$1,288,010
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$67,740	\$1,711,050	\$1,778,790

Blower & Aeration Basin Diffusers at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2015-2016

Total Project Cost:
\$1,049,570

About the Project

This project provides capacity increase of the secondary treatment system to increase current capacity above 80% design threshold. We are required to be designing improvements for increased capacity when plant capacity is at 80% of design capacity or (16,200 ppd of BOD5 or 8 mgd of influent flow) and under construction when the plant is at 95% of design capacity (19,300 lb/day of BOD5 or 9.5 mgd of influent flow). This project may be assimilated into the Nutrient Removal process project if the current regulatory trajectory continues.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$101,980	\$101,980
2016	\$0	\$947,590	\$947,590
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$1,049,570	\$1,049,570

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$101,980	\$0	\$101,980
2016	\$0	\$947,590	\$947,590
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$101,980	\$947,590	\$1,049,570

Nutrient Treatment Facilities at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2015-2017

**Total Project
Cost:
\$6,413,630**

About the Project

This project will provide additional treatment to remove nutrients and meet anticipated regulated nutrient criteria restrictions. Additional nutrient treatment facilities may need to be on line by 2016 to meet upcoming nutrient criteria for total nitrogen and total phosphorus.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$461,720	\$153,910	\$615,630
2016	\$1,459,200	\$486,400	\$1,945,600
2017	\$2,889,300	\$963,100	\$3,852,400
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$4,810,220	\$1,603,410	\$6,413,630

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$615,630	\$0	\$615,630
2016	\$0	\$1,945,600	\$1,945,600
2017	\$0	\$3,852,400	\$3,852,400
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$615,630	\$5,798,000	\$6,413,630

Project J Aeration Basin at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2016-2017

**Total Project
Cost:
\$3,980,100**

About the Project

This project will provide BOD capacity increase of the secondary treatment system to increase current capacity above 80% design threshold and re-rate the plant capacity to 12 mgd and 28,500 lbs / day BOD5. This coincides with the nutrient removal project.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$338,130	\$338,130
2017	\$0	\$3,641,970	\$3,641,970
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$3,980,100	\$3,980,100

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$338,130	\$0	\$338,130
2017	\$0	\$3,641,970	\$3,641,970
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$338,130	\$3,641,970	\$3,980,100

Project K Primary Clarifier at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2019-2020

**Total Project
Cost:
\$2,959,490**

About the Project

This project will provide a treatment capacity increase of the primary treatment system to 12 mgd max month design to provide additional plant capacity for City growth. The primary clarifier will be constructed in the area now occupied by the de-commissioned trickling filters.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$338,060	\$338,060
2020	\$0	\$2,621,430	\$2,621,430
2021	\$0	\$0	\$0
Total	\$0	\$2,959,490	\$2,959,490

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$338,060	\$0	\$338,060
2020	\$0	\$2,621,430	\$2,621,430
2021	\$0	\$0	\$0
Total	\$338,060	\$2,621,430	\$2,959,490

Demolition of Trickling Filters at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2018-2019

**Total Project
Cost:
\$628,590**

About the Project

This project is for the demolition of the existing trickling filter basins to make room for the new primary clarifier. This project coincides with the Project K Primary Clarifier project.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$55,000	\$0	\$55,000
2019	\$573,590	\$0	\$573,590
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$628,590	\$0	\$628,590

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$55,000	\$0	\$55,000
2019	\$0	\$573,590	\$573,590
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$55,000	\$573,590	\$628,590

Project L Digested Sludge Dewatering at Wastewater Treatment Plant

Department:
Water & Power

Division:
Wastewater

Project Manager:
Michael McCrary

Phone Number:
970.962.2572

Email:
mccram@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBA

Duration:
2017-2018

**Total Project
Cost:
\$6,393,600**

About the Project

This project is recommended based on the 2007 Solids Management Study and will provide onsite dewatering capability to reduce the volume of digested biosolids hauled off site and reduce dependence on liquid waste hauling. This project will be built in the area of the WAS thickening building and will incorporate centrifuges for dewatering and solids cake loading into biosolids hauling trucks.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$346,130	\$230,760	\$576,890
2018	\$3,490,030	\$2,326,680	\$5,816,710
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$3,836,160	\$2,557,440	\$6,393,600

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$576,890	\$0	\$576,890
2018	\$0	\$5,816,710	\$5,816,710
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$576,890	\$5,816,710	\$6,393,600

Collection Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
Various

Duration:
2012-2021

Total Project Cost:
\$1,362,470

About the Project

These projects have been identified as necessary in order to allow the Wastewater Utility to improve collection of waste and to continue to provide a reliable utility to the City of Loveland customers.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$139,290	\$36,000	\$175,290
2013	\$142,890	\$36,930	\$179,820
2014	\$146,550	\$37,880	\$184,430
2015	\$32,360	\$38,830	\$71,190
2016	\$33,140	\$39,770	\$72,910
2017	\$33,890	\$40,670	\$74,560
2018	\$34,620	\$41,550	\$76,170
2019	\$35,340	\$42,410	\$77,750
2020	\$36,040	\$43,240	\$79,280
2021	\$36,720	\$334,350	\$371,070
Total	\$670,840	\$691,630	\$1,362,470

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$175,290	\$175,290
2013	\$0	\$179,820	\$179,820
2014	\$0	\$184,430	\$184,430
2015	\$0	\$71,190	\$71,190
2016	\$0	\$72,910	\$72,910
2017	\$0	\$74,560	\$74,560
2018	\$0	\$76,170	\$76,170
2019	\$0	\$77,750	\$77,750
2020	\$0	\$79,280	\$79,280
2021	\$290,290	\$80,780	\$371,070
Total	\$290,290	\$1,072,180	\$1,362,470

Extension and Oversizing Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
Various

Duration:
2012-2021

**Total Project
Cost:
\$557,410**

About the Project

As development on the fringes of the City occurs, private developers design and install wastewater infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve wastewater needs above and beyond that which is related to the proposed development, the Utility may require a larger pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program. Future anticipated wastewater main alignment and sizes have been planned for in the Water/Wastewater Master Plan.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$50,000	\$50,000
2013	\$0	\$51,290	\$51,290
2014	\$0	\$52,600	\$52,600
2015	\$0	\$53,930	\$53,930
2016	\$0	\$55,230	\$55,230
2017	\$0	\$56,490	\$56,490
2018	\$0	\$57,710	\$57,710
2019	\$0	\$58,900	\$58,900
2020	\$0	\$60,060	\$60,060
2021	\$0	\$61,200	\$61,200
Total	\$0	\$557,410	\$557,410

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$50,000	\$50,000
2013	\$0	\$51,290	\$51,290
2014	\$0	\$52,600	\$52,600
2015	\$0	\$53,930	\$53,930
2016	\$0	\$55,230	\$55,230
2017	\$0	\$56,490	\$56,490
2018	\$0	\$57,710	\$57,710
2019	\$0	\$58,900	\$58,900
2020	\$0	\$60,060	\$60,060
2021	\$0	\$61,200	\$61,200
Total	\$0	\$557,410	\$557,410

Fairgrounds/ Namaqua Interceptor Rehab – St. Louis to Lincoln

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
Unknown

Duration:
2014

**Total Project
Cost:
\$545,600**

About the Project

This project consists of rehabilitating approximately 2600 linear feet of 30-inch RCP for the portion of the interceptor located between S Lincoln and S Saint Louis Avenues, which has experienced hydrogen sulfide corrosion. The rehabilitation of the Interceptor will consist of cleaning, videotaping, gasket and tree root cutting, pulling a Cured-In-Place-Pipe (CIPP) liner through the line, and reinstating active services. The



project also includes the rehabilitation of manholes along the Interceptor line. Manhole restoration will depend on the corrosion level and may include removal and replacement or surface preparation and installation of a cured in place sulfide resistant lining.

Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$545,600	\$0	\$545,600
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$545,600	\$0	\$545,600

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$545,600	\$545,600
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$545,600	\$545,600

Rehab of Boyd Interceptor (Phases 5-7)

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
Various

Duration:
2019-2021

**Total Project
Cost:
\$2,415,060
Miscellaneous**

About the Project

The project includes the rehabilitation of the Boyd Lake Interceptor Wastewater main. The Interceptor, an existing 24 inch Reinforced Concrete Pipe, has extensive hydrogen sulfide corrosion. The rehabilitation of the Interceptor will consist of cleaning, videotaping, gasket and tree root cutting, pulling a Cured-In-Place-Pipe (CIPP) liner through the line, and reinstating active services. The project also includes the rehabilitation of manholes along the Interceptor line. Manhole restoration will depend on the corrosion level and may include removal and replacement or surface preparation and installation of a cured in place sulfide resistant lining.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$546,530	\$0	\$546,530
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$610,870	\$0	\$610,870
2020	\$622,940	\$0	\$622,940
2021	\$634,720	\$0	\$634,720
Total	\$2,415,060	\$0	\$2,415,060

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$546,530	\$0	\$546,530
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$610,870	\$610,870
2020	\$0	\$622,940	\$622,940
2021	\$0	\$634,720	\$634,720
Total	\$546,530	\$1,868,530	\$2,415,060

About the Project

Sewer Line Rehabilitation Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBD

Duration:
2012-2013

**Total Project
Cost:
\$508,950
Hwy 402 Sewer**

Replacing aging infrastructure is a growing need within the utility. After several decades pass, wastewater mains and manholes reach the end of their service life and require increased maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by rehabilitating the facilities. Typically, most communities face increasing rehabilitation costs as the age of installed infrastructure advances.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$129,300	\$32,320	\$161,620
2013	\$347,330	\$0	\$347,330
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$476,630	\$32,320	\$508,950

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$50,000	\$111,620	\$161,620
2013	\$0	\$347,330	\$347,330
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$50,000	\$458,950	\$508,950

About the Project

Line

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBD

Duration:
2014-2015

**Total Project
Cost:
\$2,917,550
Lift Station**

This project includes the design and construction of a new wastewater main intended to provide for future development along the Highway 402 corridor as well as the southeast corner of the City's wastewater service area. The main will be designed to maximize gravity flow, but will need a regional lift station to collect wastewater. A condition of annexation was agreed upon for the Olson Annexation that the City would provide wastewater service to the Annexation upon development.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$288,580	\$288,580
2015	\$0	\$2,628,970	\$2,628,970
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$2,917,550	\$2,917,550

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$288,580	\$0	\$288,580
2015	\$0	\$2,628,970	\$2,628,970
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$288,580	\$2,628,970	\$2,917,550

About the Project

Upgrades to the existing lift station will increase pumping capacity to provide adequate

Upgrades

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBD

Duration:
2018-2019

**Total Project
Cost:
\$961,860
Boyd Sewer**

sewer service to potential development and population growth in areas north of Horseshoe Reservoir. Design will include a condition assessment, adding a 3rd pump, and verifying whether to serve the existing Lago Vista Mobile Home Park.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$159,950	\$159,950
2019	\$0	\$801,910	\$801,910
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$0	\$961,860	\$961,860

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$159,950	\$0	\$159,950
2019	\$0	\$801,910	\$801,910
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$159,950	\$801,910	\$961,860

Line Interceptor Relief

Department:
Water & Power

Division:
Wastewater

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
TBD

Duration:
2015-2020

**Total Project
Cost:**
\$5,285,980
General Plant

About the Project

A new sewer line needs to be installed parallel to the existing main as it is nearing its capacity. The project is intended to be broken up into three phases; Eisenhower Blvd. to Hoffman Drive, Hoffman Drive to 29th Street, and 29th Street to 37th Street. The alignment has not been specified yet.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$127,540	\$127,540
2016	\$0	\$1,319,330	\$1,319,330
2017	\$0	\$193,450	\$193,450
2018	\$0	\$2,122,270	\$2,122,270
2019	\$0	\$135,740	\$135,740
2020	\$0	\$1,387,650	\$1,387,650
2021	\$0	\$0	\$0
Total	\$0	\$5,285,980	\$5,285,980

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$127,540	\$0	\$127,540
2016	\$0	\$1,319,330	\$1,319,330
2017	\$193,450	\$0	\$193,450
2018	\$0	\$2,122,270	\$2,122,270
2019	\$135,740	\$0	\$135,740
2020	\$0	\$1,387,650	\$1,387,650
2021	\$0	\$0	\$0
Total	\$456,730	\$4,829,250	\$5,285,980

Projects

Department:
Water & Power

Division:
Wastewater

Project Manager:
Steve Adams

Phone Number:
970.962.3559

Email:
adamss@ci.loveland.co.us

Project Category:
Construction

Project Number:
WA930

Duration:
2012-2021

**Total Project
Cost:
\$191,680**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to operate and maintain the wastewater utility. Such expenses might include vehicles, software, large tool and equipment purchases.



Funding Sources

Revenue	Waste Fund	Waste SIF	Total
Prior	\$0	\$0	\$0
2012	\$8,000	\$0	\$8,000
2013	\$24,510	\$0	\$24,510
2014	\$14,730	\$0	\$14,730
2015	\$15,910	\$0	\$15,910
2016	\$20,310	\$0	\$20,310
2017	\$20,770	\$0	\$20,770
2018	\$21,220	\$0	\$21,220
2019	\$21,650	\$0	\$21,650
2020	\$22,080	\$0	\$22,080
2021	\$22,500	\$0	\$22,500
Total	\$191,680	\$0	\$191,680

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$8,000	\$8,000
2013	\$0	\$24,510	\$24,510
2014	\$0	\$14,730	\$14,730
2015	\$0	\$15,910	\$15,910
2016	\$0	\$20,310	\$20,310
2017	\$0	\$20,770	\$20,770
2018	\$0	\$21,220	\$21,220
2019	\$0	\$21,650	\$21,650
2020	\$0	\$22,080	\$22,080
2021	\$0	\$22,500	\$22,500
Total	\$0	\$191,680	\$191,680

Water Treatment Plant Projects

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2012-2021

**Total Project
Cost:
\$703,640**

About the Project

Water Treatment Plant projects include a house demolition project, a pump addition and piping improvements to the backwash waste surge basin and SCADA improvements. These projects will improve and expand plant treatment operations and create higher system reliability and efficiency.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$93,970	\$0	\$93,970
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$95,120	\$0	\$95,120
2017	\$59,040	\$0	\$59,040
2018	\$455,510	\$0	\$455,510
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$703,640	\$0	\$703,640

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$93,970	\$93,970
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$37,810	\$57,310	\$95,120
2017	\$59,040	\$0	\$59,040
2018	\$0	\$455,510	\$455,510
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$96,850	\$606,790	\$703,640

Filter Plant Projects

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
NA

Duration:
2012-2021

**Total Project
Cost:
\$9,631,150**

About the Project

These projects will involve structural evaluations and rehabilitation of the filter walls, replacement of the filter underdrains and media, and conversion to air scour backwash of all 12 filters in Filter Plant #2. In addition, and 8 MGD filter expansion is planned which will include demolition of Filter Plant #1 and surrounding settling basins



to create room for the addition of an 8 MGD filter building. This will increase the filtration capacity of the Water Treatment Plant to a total of 38 MGD.

Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$663,600	\$0	\$663,600
2013	\$809,930	\$0	\$809,930
2014	\$830,670	\$0	\$830,670
2015	\$0	\$3,664,100	\$3,664,100
2016	\$0	\$3,121,350	\$3,121,350
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$541,500	\$541,500
Total	\$2,304,200	\$7,326,950	\$9,631,150

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$663,600	\$663,600
2013	\$0	\$809,930	\$809,930
2014	\$0	\$830,670	\$830,670
2015	\$885,080	\$2,779,020	\$3,664,100
2016	\$275,630	\$2,845,720	\$3,121,350
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$541,500	\$541,500
Total	\$1,160,710	\$8,470,440	\$9,631,150

Solids Dewatering and Handling

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgee@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2013-2020

**Total Project
Cost:
\$4,300,120**

About the Project

A phased approach to handling and disposing current and future solids loadings that are created as material (solids) is removed from the raw water during treatment processes. The material is pumped to open/shallow ponds for settling, drying and disposal that eventually follows at the landfill. The solids have to dry out before they can be hauled to the landfill. Due to space and climatic conditions and increased solids loadings, the Water Treatment Plant will be required to enhance dewatering using mechanical/chemical means to meet regulatory and operational needs.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$560,020	\$560,020
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$306,150	\$306,150
2020	\$0	\$3,433,950	\$3,433,950
2021	\$0	\$0	\$0
Total	\$0	\$4,300,120	\$4,300,120

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$95,710	\$464,310	\$560,020
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$306,150	\$0	\$306,150
2020	\$312,180	\$3,121,770	\$3,433,950
2021	\$0	\$0	\$0
Total	\$714,040	\$3,586,080	\$4,300,120

Cold Water Pumps at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2019-2020

**Total Project
Cost:
\$562,780**

About the Project

This project is necessary to replace an aged and outdated cold water pump system at the Water Treatment Plant. The new pump stations will be more energy efficient and meet higher cold water and fire demands. It will also allow for higher disinfection contact time prior to the first customer that receives the water as a drinking source (Water

Treatment Plant is the first customer) and the project will better position the Plant to meet required disinfection contact as demands increase.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$281,390	\$281,390	\$562,780
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$281,390	\$281,390	\$562,780

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$109,850	\$452,930	\$562,780
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$109,850	\$452,930	\$562,780

Floc/Sed Projects at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2012-2021

**Total Project
Cost:
\$2,574,240**

About the Project

The Water Treatment Plant will be required to increase flocculation/sedimentation (F/S) capacity as plant demands increase to meet future growth. In addition, existing F/S processes need to be rehabilitated to increase efficiency and reduce short circuiting.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$50,600	\$12,650	\$63,250
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$41,370	\$0	\$41,370
2016	\$425,670	\$0	\$425,670
2017	\$0	\$109,560	\$109,560
2018	\$0	\$535,200	\$535,200
2019	\$0	\$546,280	\$546,280
2020	\$0	\$0	\$0
2021	\$0	\$852,910	\$852,910
Total	\$517,640	\$2,056,600	\$2,574,240

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$5,000	\$58,250	\$63,250
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$41,370	\$0	\$41,370
2016	\$38,220	\$387,450	\$425,670
2017	\$109,560	\$0	\$109,560
2018	\$51,950	\$483,250	\$535,200
2019	\$53,030	\$493,250	\$546,280
2020	\$0	\$0	\$0
2021	\$147,550	\$705,360	\$852,910
Total	\$446,680	\$2,127,560	\$2,574,240

Chemical Building at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2017-2019

Total Project Cost:
\$8,869,920

About the Project

In 2011, a preliminary design and assessment was conducted by CH2M Hill to identify current chemical feed deficiencies and future chemical feed needs for the treatment processes at the Water Treatment Plant. The design report indicates that the Plant is currently deficient in chemical storage capacity, ventilation in existing chemical areas, system controls, and room for expansion within existing chemical buildings. In addition, the current disinfection system uses chlorine gas, which has been a target as a security and safety risk by Homeland Security. It is likely the Plant will be required to switch to disinfection systems that are less of a security and safety risk.

It is proposed to construct a new chemical building for alum, polymer, fluoride, on-site generation of sodium hypochlorite and chlorine dioxide and storage to meet current and future water treatment requirements.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$375,845	\$375,845	\$751,690
2018	\$2,012,100	\$2,012,100	\$4,024,200
2019	\$2,047,015	\$2,047,015	\$4,094,030
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$4,434,960	\$4,434,960	\$8,869,920

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$751,680	\$0	\$751,680
2018	\$381,010	\$3,643,190	\$4,024,200
2019	\$375,420	\$3,718,620	\$4,094,040
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$1,508,110	\$7,361,810	\$8,869,920

Electrical Feed Improvements at Water Treatment Plant

Department:
Water & Power

Division:
Water

Project Manager:
John McGee

Phone Number:
970.962.3760

Email:
mcgeej@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2015-2016

Total Project Cost:
\$1,112,890

About the Project

Secondary electrical improvements at the Water Treatment Plant will be required to replace aged and outdated switchgear and increase motor control capacity for future plant demands.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$179,140	\$417,980	\$597,120
2016	\$154,730	\$361,040	\$515,770
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$333,870	\$779,020	\$1,112,890

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$141,790	\$455,330	\$597,120
2016	\$49,510	\$466,260	\$515,770
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$191,300	\$921,590	\$1,112,890

Miscellaneous Transmission & Distribution Projects

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning

Project Numbers:
NA

Duration:
2012-2021

**Total Project
Cost:
\$1,496,280**

About the Project

These projects have been identified as necessary in order to allow the Water Utility to improve transmission and distribution of water and to continue to provide a reliable utility to the City of Loveland customers.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$61,000	\$36,100	\$97,100
2013	\$62,570	\$37,030	\$99,600
2014	\$64,170	\$37,980	\$102,150
2015	\$130,090	\$38,940	\$169,030
2016	\$67,380	\$39,870	\$107,250
2017	\$418,430	\$40,780	\$459,210
2018	\$70,400	\$41,660	\$112,060
2019	\$71,860	\$42,530	\$114,390
2020	\$73,280	\$43,370	\$116,650
2021	\$74,660	\$44,180	\$118,840
Total	\$1,093,840	\$402,440	\$1,496,280

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$97,100	\$97,100
2013	\$0	\$99,600	\$99,600
2014	\$0	\$102,150	\$102,150
2015	\$0	\$169,030	\$169,030
2016	\$0	\$107,250	\$107,250
2017	\$349,520	\$109,690	\$459,210
2018	\$0	\$112,060	\$112,060
2019	\$0	\$114,390	\$114,390
2020	\$0	\$116,650	\$116,650
2021	\$0	\$118,840	\$118,840
Total	\$349,520	\$1,146,760	\$1,496,280

Water Line Replacements

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2012-2020

Total Project Cost:
\$8,293,250

About the Project

Replacing aging infrastructure is a growing need within the utility. After decades, water pipes, valves, and fire hydrants reach the end of their service life and require increasing maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by replacing the facilities. Typically, most communities face increasing replacement costs as the age of installed infrastructure advances.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$16,500	\$0	\$16,500
2013	\$961,010	\$0	\$961,010
2014	\$695,650	\$0	\$695,650
2015	\$260,390	\$0	\$260,390
2016	\$647,620	\$0	\$647,620
2017	\$1,402,260	\$0	\$1,402,260
2018	\$0	\$0	\$0
2019	\$1,593,690	\$0	\$1,593,690
2020	\$2,716,130	\$0	\$2,716,130
2021	\$0	\$0	\$0
Total	\$8,293,250	\$0	\$8,293,250

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$16,500	\$0	\$16,500
2013	\$200,900	\$760,110	\$961,010
2014	\$129,200	\$566,450	\$695,650
2015	\$129,130	\$131,260	\$260,390
2016	\$66,500	\$581,120	\$647,620
2017	\$0	\$1,402,260	\$1,402,260
2018	\$0	\$0	\$0
2019	\$138,470	\$1,455,220	\$1,593,690
2020	\$132,770	\$2,583,360	\$2,716,130
2021	\$0	\$0	\$0
Total	\$813,470	\$7,479,780	\$8,293,250

Extension and Oversizing Projects

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Numbers:
Various

Duration:
2011-2020

**Total Project
Cost:
\$2,294,520**

About the Project

As development on the fringes of the City occurs, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve water needs above and beyond that which is related to the proposed development, the Utility may require a larger water pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$50,000	\$50,000
2013	\$123,760	\$92,550	\$216,310
2014	\$257,460	\$138,420	\$395,880
2015	\$0	\$53,930	\$53,930
2016	\$0	\$55,230	\$55,230
2017	\$0	\$159,430	\$159,430
2018	\$0	\$408,840	\$408,840
2019	\$0	\$58,900	\$58,900
2020	\$0	\$60,060	\$60,060
2021	\$0	\$835,940	\$835,940
Total	\$381,220	\$1,913,300	\$2,294,520

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$50,000	\$50,000
2013	\$165,020	\$51,290	\$216,310
2014	\$105,210	\$290,670	\$395,880
2015	\$0	\$53,930	\$53,930
2016	\$0	\$55,230	\$55,230
2017	\$102,940	\$56,490	\$159,430
2018	\$65,020	\$343,820	\$408,840
2019	\$0	\$58,900	\$58,900
2020	\$0	\$60,060	\$60,060
2021	\$0	\$835,940	\$835,940
Total	\$438,190	\$1,856,330	\$2,294,520

Morning Dr. Alternate 30'' Water Line

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2012, 2019-2020

**Total Project
Cost:
\$4,764,220**

About the Project

The northwest region of the City's water service area is currently supplied by a single 24-inch waterline installed in the 1960's. Increasing repair frequency and water demands, as well as an increase in the number of water customers relying on this line, necessitates a new, alternate waterline. This new waterline will ensure that City customers relying on this critical water delivery system have the supply and redundancy necessary to provide adequate service in the coming decades.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$319,080	\$957,230	\$1,276,310
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$57,990	\$231,960	\$289,950
2020	\$639,590	\$2,558,370	\$3,197,960
2021	\$0	\$0	\$0
Total	\$1,016,660	\$3,747,560	\$4,764,220

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$501,310	\$775,000	\$1,276,310
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$289,950	\$0	\$289,950
2020	\$315,110	\$2,882,850	\$3,197,960
2021	\$0	\$0	\$0
Total	\$1,106,370	\$3,657,850	\$4,764,220

Morning Dr. Pump Station upgrade

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2019-2020

**Total Project
Cost:
\$1,226,550**

About the Project

The Morning Drive Pump Station was constructed in 1976. The station delivers water to the 29th Street storage tank, which serves over a quarter of the City's customers. The equipment is aging and the pump station will require an upgrade to re-size the facilities to meet the needs of the City's growing system.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$216,030	\$216,030
2020	\$0	\$1,010,520	\$1,010,520
2021	\$0	\$0	\$0
Total	\$0	\$1,226,550	\$1,226,550

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$216,030	\$0	\$216,030
2020	\$165,720	\$844,800	\$1,010,520
2021	\$0	\$0	\$0
Total	\$381,750	\$844,800	\$1,226,550

Tank Projects

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2013-2018

**Total Project
Cost:
\$12,118,720**

About the Project

As the City's population grows, the need for water storage also grows. These projects will provide water storage to supply adequate water and fire service for future population growth. One project is a proposed 5 million gallon tank that will be in addition to the existing 4 million gallon above grade steel tank at the west end of 29th Street in Northwest Loveland. Another project is a proposed 3.5 million gallon tank that will be in addition to the existing tank on 43rd Street.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$85,670	\$342,660	\$428,330
2014	\$565,020	\$2,260,090	\$2,825,110
2015	\$579,320	\$2,317,260	\$2,896,580
2016	\$0	\$0	\$0
2017	\$64,700	\$258,780	\$323,480
2018	\$1,129,040	\$4,516,180	\$5,645,220
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$2,423,750	\$9,694,970	\$12,118,720

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$428,330	\$0	\$428,330
2014	\$162,940	\$2,662,170	\$2,825,110
2015	\$167,060	\$2,729,520	\$2,896,580
2016	\$0	\$0	\$0
2017	\$323,480	\$0	\$323,480
2018	\$443,110	\$5,202,110	\$5,645,220
2019	\$0	\$0	\$0
2020	\$0	\$0	\$0
2021	\$0	\$0	\$0
Total	\$1,524,920	\$10,593,800	\$12,118,720

East Gravity Zone – Mountain View Discharge

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Planning/Construction

Project Number:
Various

Duration:
2020-2021

**Total Project
Cost:
\$669,230**

About the Project

The project consists of the installation of a parallel 16-inch line, connecting the discharge line of the new Mountain View booster station with a recently installed 24-inch waterline to the north. This project will also include provisions for a large-diameter bore and casing pipe under Highway 34. The proposed line is required to maintain adequate system pressure on the east side of the City.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$16,190	\$145,680	\$161,870
2021	\$50,740	\$456,620	\$507,360
Total	\$66,930	\$602,300	\$669,230

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$0	\$0
2013	\$0	\$0	\$0
2014	\$0	\$0	\$0
2015	\$0	\$0	\$0
2016	\$0	\$0	\$0
2017	\$0	\$0	\$0
2018	\$0	\$0	\$0
2019	\$0	\$0	\$0
2020	\$161,870	\$0	\$161,870
2021	\$109,750	\$397,610	\$507,360
Total	\$271,620	\$397,610	\$669,230

Misc. Water General Plant Projects

Department:
Water & Power

Division:
Water

Project Manager:
Chris Matkins

Phone Number:
970.962.3712

Email:
matkic@ci.loveland.co.us

Project Category:
Construction

Project Number:
WA930

Duration:
2011-2020

**Total Project
Cost:
\$321,250**

About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to operate and maintain the water utility. Such expenses might include vehicles, software, and large tool and equipment purchases.



Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior	\$0	\$0	\$0
2012	\$32,000	\$0	\$32,000
2013	\$21,910	\$0	\$21,910
2014	\$14,730	\$0	\$14,730
2015	\$48,270	\$0	\$48,270
2016	\$32,280	\$0	\$32,280
2017	\$33,020	\$0	\$33,020
2018	\$33,730	\$0	\$33,730
2019	\$34,430	\$0	\$34,430
2020	\$35,110	\$0	\$35,110
2021	\$35,770	\$0	\$35,770
Total	\$321,250	\$0	\$321,250

Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior	\$0	\$0	\$0
2012	\$0	\$32,000	\$32,000
2013	\$0	\$21,910	\$21,910
2014	\$0	\$14,730	\$14,730
2015	\$0	\$48,270	\$48,270
2016	\$0	\$32,280	\$32,280
2017	\$0	\$33,020	\$33,020
2018	\$0	\$33,730	\$33,730
2019	\$0	\$34,430	\$34,430
2020	\$0	\$35,110	\$35,110
2021	\$0	\$35,770	\$35,770
Total	\$0	\$321,250	\$321,250