

# Parks & Recreation

The Parks and Recreation Department is responsible for public park and recreation areas including planning, development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, a mountain park, one 9-hole and two 18-hole public golf courses and 363 acres of park land. The citywide natural/open space areas, as well as 17.5 miles of recreational trail, are managed by the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, inline hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2012, the Department has a goal of generating \$6.5 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 69% Recreation Division cost recovery with \$2.7 million in revenues. An additional \$3.5 million is projected from user fees from Golf activities. The Department operates on a modified “user pay” philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
<b>Quality Parks, Recreation Facilities, Trails and Programs (GP 5 &amp; 6)</b>				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	47	40	45
	Equipment replacement schedule adherence.	Yes	Yes	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	220	230	210
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	92%	92%	92%
	# of certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc.)	88	82	90
<b>Sound and Efficient Financial Operations (GP6 and 11)</b>				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	105%	120%	117%
	Recreation Division \$ recovery.	79%	77%	72%
	Chilson Center \$ recovery.	81%	87%	87%
	Cemetery \$ recovery.	71%	70%	73%
	\$ of volunteer hours donated.	\$265,650	\$260,000	\$270,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$25.90	\$26.50	\$26.50
	Maintenance \$/developed park acre.	\$5,490	\$5,590	\$5,710
	Maintenance \$/recreation trail mile.	\$7,050	\$8,410	\$8,580
	Net \$ per capita of recreation services.	\$8.61	\$9.06	\$9.36
Capital needs are identified and budgeted.	10-Year plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	Yes
<b>Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 &amp; 6)</b>				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held.	2,990/1,600	2,520/1,650	2,620/1,720
	# of field and court reservations.	7,784	7,800	7,850
	# of rounds of golf played (18 holes).	120,500	125,000	122,000
	# of miles of trails offered.	16.25	17.50	17.50
	# of parks offered.	29	29	29
	# of park acres provided.	363	363	363
	# of open land acres.	2,097	2,253	2,260

Outcome	Performance Measure	2010 Actual	2011 Revised	2012 Projected
<b>Reliable Customer Service and Effective Communication (GP 18)</b>				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	89%	80+%	85+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	49%	49%	50%
	# of users who utilize technology for golf information or tee times.	105,990	112,000	110,000

## Parks & Recreation Department Structure

### General Fund Activities

Dept	Description	Division	Description	Program(s)	Description
51	Department	501	<b>Administration</b>	0000	General Operations
		530	<b>Outdoor Aquatics</b>	0000	General Operations
	Recreation			5500	Winona Pool
				5501	NL Swim Beach
		531	<b>Youth Athletics</b>	0000	General Operations
		532	<b>Adult Athletics</b>	0000	General Operations
		533	<b>Concessions/BC</b>	0000	General Operations
		534	<b>Recreation Programs</b>	0000	General Operations
				5504	Adaptive Recreation
				5505	Sr. Programming
				5506	Day Trips
		535	<b>Special Recreation</b>	0000	General Operations
		536	<b>Recreation Centers</b>	0000	General Operations
	Parks	560	<b>Parks Planning</b>	0000	General Operations
		561	<b>Sports Turf</b>	0000	General Operations
		562	<b>Parks Operations</b>	0000	General Operations
		563	<b>Parks Ground Maintenance</b>	0000	General Operations
		564	<b>Public Grounds Maintenance</b>	0000	General Operations
		565	<b>Mountain Park</b>	0000	General Operations
		566	<b>Parks Fleet</b>	0000	General Operations
		568	<b>Cemetery</b>	0000	General Operations

### Enterprise Fund Activities

Dept	Description	Division	Description	Program(s)	Description
51	Golf	510	<b>Administration</b>	0000	General Operations
		511	<b>Olde Course</b>	0000	General Operations
				5000	Clubhouse
				5001	Maintenance
		512	<b>Cattail Creek</b>	0000	General Operations
				5000	Clubhouse
		513	<b>Mariana Butte</b>	0000	General Operations
				5000	Clubhouse
				5001	Maintenance
		514	<b>Play/Tee Management</b>	5002	Play/Tee Management

## **Parks & Recreation Department Structure (Continued)**

### Conservation Trust Fund Activities

<b><i>Dept</i></b>	<b><i>Description</i></b>	<b><i>Division</i></b>	<b><i>Description</i></b>	<b><i>Program(s)</i></b>	<b><i>Description</i></b>
51	<b>Conservation Trust</b>	513	<b>Mariana Butte</b>	0000	General Operations
		567	<b>Trails</b>	0000	General Operations

### Parks Improvement Fund Activities

<b><i>Dept</i></b>	<b><i>Description</i></b>	<b><i>Division</i></b>	<b><i>Description</i></b>	<b><i>Program(s)</i></b>	<b><i>Description</i></b>
51	<b>Parks &amp; Recreation</b>	562	<b>Parks Operations</b>	0000	General Operations

### Open Space Fund Activities

<b><i>Dept</i></b>	<b><i>Description</i></b>	<b><i>Division</i></b>	<b><i>Description</i></b>	<b><i>Program(s)</i></b>	<b><i>Description</i></b>
51	<b>Parks &amp; Recreation</b>	590	<b>Open Lands</b>	0000	General Operations

<b>Parks &amp; Recreation Department Summary</b>								
		'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget	'12 Budget / '11 Adopted % Change	'11 FTE	'12 FTE
<b>General Fund</b>								
ADMINISTRATION		410,423	502,120	509,310	556,140	10.8%	3.30	3.30
PARKS		3,711,564	4,154,360	4,233,800	4,051,790	(2.5%)	27.26	27.61
RECREATION		3,429,800	3,853,560	3,886,400	3,811,140	(1.1%)	30.79	29.53
<b>Total General Fund</b>		<b>\$7,551,787</b>	<b>\$8,510,040</b>	<b>\$8,629,510</b>	<b>\$8,419,070</b>	<b>(1.1%)</b>	<b>61.35</b>	<b>60.44</b>
<b>Enterprise Fund</b>								
GOLF		3,140,781	2,977,690	2,828,780	3,447,000	15.8%	13.75	13.75
<b>Total Enterprise Fund</b>		<b>\$3,140,781</b>	<b>\$2,977,690</b>	<b>\$2,828,780</b>	<b>\$3,447,000</b>	<b>15.8%</b>	<b>13.75</b>	<b>13.75</b>
<b>Special Revenue Fund</b>								
CONSERVATION TRUST		1,530,881	287,360	540,090	2,143,930	646.1%	0.92	0.92
OPEN SPACE		184,764	2,704,690	2,708,130	3,036,170	12.3%	2.00	2.15
PARK IMPROVEMENT		-	170,000	170,000	570,000	235.3%	-	-
<b>Total Special Rev Fund</b>		<b>\$1,715,645</b>	<b>\$3,162,050</b>	<b>\$3,418,220</b>	<b>\$5,750,100</b>	<b>81.8%</b>	<b>2.92</b>	<b>3.07</b>
<b>Total Expense</b>		<b>\$12,408,213</b>	<b>\$14,649,780</b>	<b>\$14,876,510</b>	<b>\$17,616,170</b>	<b>20.2%</b>	<b>78.02</b>	<b>77.26</b>
<b>REVENUE</b>								
<b>General Fund</b>								
PARKS		362,393	354,960	354,960	351,550	(1.0%)		
RECREATION		2,165,578	2,769,250	2,769,250	2,783,860	0.5%		
GENERAL FUND SUBSIDY		5,023,816	5,385,830	5,505,300	5,283,660	(1.9%)		
<b>Total General Fund</b>		<b>\$7,551,787</b>	<b>\$8,510,040</b>	<b>\$8,629,510</b>	<b>\$8,419,070</b>	<b>(1.1%)</b>		
<b>Enterprise Fund</b>								
GOLF		3,546,107	3,552,500	3,552,500	3,559,290	0.2%		
<b>Total Enterprise Fund</b>		<b>\$3,546,107</b>	<b>\$3,552,500</b>	<b>\$3,552,500</b>	<b>\$3,559,290</b>	<b>0.2%</b>		
<b>Special Revenue Fund</b>								
CONSERVATION TRUST		633,715	470,050	470,050	579,710	23.3%		
OPEN SPACE		1,628,284	1,636,140	1,636,140	1,635,790	-		
PARK IMPROVEMENT		80,981	105,770	105,770	95,790	(9.4%)		
<b>Total Special Rev Fund</b>		<b>\$2,342,980</b>	<b>\$2,211,960</b>	<b>\$2,211,960</b>	<b>\$2,311,290</b>	<b>4.5%</b>		
<b>Total Revenue</b>		<b>\$13,440,874</b>	<b>\$14,274,500</b>	<b>\$14,393,970</b>	<b>\$14,289,650</b>	<b>0.1%</b>		
<b>EXPENSE BY CATEGORY</b>								
PERSONNEL SERVICES		7,075,962	7,799,900	7,920,540	7,857,250	0.7%		
SUPPLIES		1,091,253	1,077,220	1,092,440	1,117,050	3.7%		
PURCHASED SERVICES		1,383,704	1,416,980	1,342,050	1,512,880	6.8%		
DEBT SERVICE		317,231	71,500	37,300	71,500	-		
TRANSFERS		207,760	207,760	207,760	2,684,830	1,192.3%		
CAPITAL		2,332,303	4,076,420	4,276,420	4,372,660	7.3%		
<b>Total Expense</b>		<b>\$12,408,213</b>	<b>\$14,649,780</b>	<b>\$14,876,510</b>	<b>\$17,616,170</b>	<b>20.2%</b>		

# Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open spaces, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Administration	Parks & Recreation			
<b>EXPENSE BY DIVISION/Program</b>	<b>'10 Actual</b>	<b>'11 Adopted Budget</b>	<b>'11 Revised Budget as of June</b>	<b>'12 Budget</b>
<b>General Fund</b>				
ADMINISTRATION	\$410,423	\$502,120	\$509,310	\$556,140
<b>REVENUE</b>				
GENERAL FUND SUBSIDY	\$410, 423	\$502,120	\$509,310	\$556,140
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	364,461	376,010	384,850	489,750
SUPPLIES	15,588	21,200	17,900	21,200
PURCHASED SERVICES	30,374	44,910	43,260	45,190
CAPITAL	-	60,000	60,000	-
<b>Total Expense</b>	<b>\$410,423</b>	<b>\$502,120</b>	<b>\$509,310</b>	<b>\$556,140</b>
<b>FTE</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- 9,130 Increase in personnel services for insurance benefits based on employee plan selection.
- 102,750 Increase in personnel services for allocated unemployment costs.
- (690) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 280 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
  
- 3,790 Core Changes
  - 3,790 Personnel Services
    - Funded Supplements
      - There are no funded supplements in this division.
  
- (61,240) Financial Sustainability Reductions
  - (1,240) Decrease in budgeted FICA amount as part of the employee suggestion program.
  - (60,000) Decrease in capital based on the equipment replacement schedule.
  
- 54,020 Total Change**

## **OTHER INFORMATION**

- Unfunded Supplements
  - There are no unfunded supplements in this division.
  
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
  
- Capital Projects
  - There are no capital projects associated with this division.

## Parks

**Cemetery** – Manages and maintains the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

**Mountain Park** – Performs resource management and maintenance functions at the 420-acre Viestenz-Smith Mountain Park, as well as Round Mountain Trail and the Idylwilde Dam site.

**Parks Maintenance** – Loveland maintains 29 developed parks, covering 363 acres. Site amenities include 22 softball fields, 24 playgrounds, 14 reservable picnic shelters, 4 racquetball courts and 21 tennis courts. Maintenance of these parks is divided into the Operations, Grounds and Sports Turf sections for management purposes.

**Parks Planning** – Performs planning and construction management services for parks, recreation areas, and trails projects.

**Fleet Maintenance** – Performs in-house park repairs, maintenance and service on 600+ pieces of turf and construction equipment used in the parks system.

**Public Grounds** – Provides grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, various detention ponds and public areas.

ACTIVITY	DEPARTMENT		
	Parks & Recreation		
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June
<b>General Fund</b>			
CEMETERY	229,272	218,290	221,680
GROUNDNS	840,770	1,002,850	1,018,760
MOUNTAIN PARKS	146,081	156,630	156,630
OPERATIONS	894,906	983,530	1,017,700
PLANNING	165,055	170,550	185,850
PARKS FLEET	612,758	678,210	683,170
PUBLIC GROUNDS MAINTENANCE	335,847	375,590	377,020
SPORTS FIELD MAINTENANCE	486,875	568,710	572,990
<b>Total Expense</b>	<b>\$3,711,564</b>	<b>\$4,154,360</b>	<b>\$4,233,800</b>
<b>REVENUE</b>			
CHARGES FOR SERVICE	198,963	191,530	191,530
OPERATING TRANSFERS	163,430	163,430	163,430
GENERAL FUND SUBSIDY	3,349,171	3,799,400	3,878,840
<b>Total Revenue</b>	<b>\$3,711,564</b>	<b>\$4,154,360</b>	<b>\$4,233,800</b>
<b>EXPENSE BY CATEGORY</b>			
PERSONNEL SERVICES	2,264,529	2,430,480	2,467,190
SUPPLIES	318,780	340,990	340,990
PURCHASED SERVICES	689,179	613,000	623,230
CAPITAL	439,076	769,890	802,390
<b>Total Expense</b>	<b>\$3,711,564</b>	<b>\$4,154,360</b>	<b>\$4,233,800</b>
<b>FTE</b>	<b>27.43</b>	<b>27.26</b>	<b>27.26</b>
			<b>27.61</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

---

(18,010)	Decrease in personnel services for insurance benefits based on employee plan selection.
(2,400)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
550	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(31,000)	Decrease in supplies for sports turf maintenance due to the reallocation to utility costs.
31,000	Increase in purchased services for sports turf maintenance utility costs.
41,660	Increase in purchased services for projected costs of vehicle maintenance and fuel.
(28,250)	Decrease in purchased services costs for amortization of vehicle replacements due to a reduction of vehicles as part of the new pooled vehicle program.
3,000	Increase in purchased services for accounting change related to the cemetery lot buyback program.
<b>27,540</b>	<b><u>Core Changes</u></b>
27,540	Personnel Services
<b>17,500</b>	<b><u>Funded Supplements</u></b>
17,500	Increase in supplies to purchase additional cameras to monitor North Lake Park.
<b>(144,160)</b>	<b><u>Financial Sustainability Reductions</u></b>
(8,000)	Decrease in temporary salaries for sports turf maintenance.
(5,180)	Decrease in budgeted FICA amount as part of the employee suggestion program.
(130,980)	Decrease in supplies and capital based on the equipment replacement schedule.
<b>(102,570)</b>	<b>Total Change</b>

## OTHER INFORMATION

---

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - 171,720 Parks Equipment
  - 116,430 Playgrounds
  - 242,430 Parks Irrigation
  - 108,340 Parks Asphalt and Hardcourt Surfacing
- Capital Projects
  - There are no capital projects associated with this division.

## Recreation

**Adult Athletics** – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, and softball.

**Batting Cages/Concessions** – The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open daily during the summer months and during league and tournament play. Also, provides management of privately funded and operated food concession contract at Winona Pool, Kroh Park, Centennial Park, Loveland Sports Park and Barnes Park.

**Hatfield Chilson Recreation/Senior Center** – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes classrooms, party rooms, two gymnasiums, an indoor running track, an aerobics room, two weight training areas, a large cardio area, a spinning room, a 25-meter indoor pool, and a zero depth-entry leisure pool with a lazy river and two warm water spas.

**Outdoor Aquatics** – Outdoor Aquatics includes a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

**Recreation Programs** – A diverse selection of activities in crafts and cultural arts, dance, music, computers, day camp, tiny tots, preschool, cooking, martial arts and financial planning are offered as instructional programming. Outdoor recreation programs include horseback riding, canoeing, skiing, fishing, camping, and rock climbing for all ages.

**Special Recreation Services** – Provides social, educational, recreational, and health-related programs and services for residents with special needs and Loveland's senior population.

**Youth Athletics** – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

ACTIVITY	DEPARTMENT
Recreation	Parks & Recreation

EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
<b>General Fund</b>				
ADULT ATHLETICS	282,964	361,160	363,570	333,620
CONCESSIONS/BATTING CAGES				
General Operations	43,401	43,100	43,100	-
Concessions	-	-	-	47,440
Batting Cages	-	-	-	22,600
CHILSON RECREATION CENTER	1,910,207	2,208,840	2,220,920	2,094,610
OUTDOOR AQUATICS				
General Operations	144,775	143,750	145,760	-
Winona Pool	-	-	-	187,280
NL Swim Beach	-	-	-	25,200
RECREATION PROGRAMS				
General Operations	488,905	507,830	515,020	493,160
SPECIAL RECREATION SERVICES	272,317	272,820	275,600	274,940
YOUTH ATHLETICS	287,231	316,060	322,430	332,290
<b>Total Expense</b>	<b>\$3,429,800</b>	<b>\$3,853,560</b>	<b>\$3,886,400</b>	<b>\$3,811,140</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	2,165,578	2,769,250	2,769,250	2,783,860
OTHER	1,886	-	-	-
GENERAL FUND SUBSIDY	1,262,336	1,084,310	1,117,150	1,027,280
<b>Total Revenue</b>	<b>\$3,429,800</b>	<b>\$3,853,560</b>	<b>\$3,886,400</b>	<b>\$3,811,140</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	2,472,562	3,041,070	3,073,910	2,940,600
SUPPLIES	333,168	200,870	229,590	247,590
PURCHASED SERVICES	147,521	163,120	161,900	228,390
CAPITAL	476,549	448,500	421,000	394,560
<b>Total Expense</b>	<b>\$3,429,800</b>	<b>\$3,853,560</b>	<b>\$3,886,400</b>	<b>\$3,811,140</b>
<b>FTE</b>	<b>30.79</b>	<b>30.79</b>	<b>30.79</b>	<b>29.54</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

---

11,490	Increase in personnel services for insurance benefits based on employee plan selection.
2,200	Increase in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
6,490	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
(1,860)	Decrease in purchased services for projected costs of vehicle maintenance and fuel.
(4,010)	Decrease in purchased services costs for amortization of vehicle replacements due to a reduction of vehicles as part of the new pooled vehicle program.
33,000	Increase in purchased services for credit card fees due to a change to show this as an expense rather than a reduction to revenue.
590	<u>Core Changes</u>
	(4,240) Personnel Services
	8,000 Supplies
	(3,170) Purchased Services
40,000	<u>Funded Supplements</u>
	40,000 Increase in capital for repairs to Winona Poll skimmers and decking.
(129,510)	<u>Financial Sustainability Reductions</u>
	(15,000) Decrease in temporary salaries as part of the financial sustainability strategy.
	(48,700) Decrease of 1.25 FTE as part of the financial sustainability strategy.
	(4,130) Reduction in food as part of the employee suggestion program.
	(10,590) Reduction in budgeted FICA amount as part of the employee suggestion program.
	(51,090) Decrease in capital based on the equipment replacement schedule as part of the employee suggestion program.

### **(81,610) Total Change**

## OTHER INFORMATION

---

- Unfunded Supplements
  - There are no unfunded supplements in this division.

418,760	<u>Equipment Replacement</u>
	344,950 Chilson Center Equipment
	73,810 Recreation Equipment

- Capital Projects
  - There are no capital projects associated with this division.

## Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. This Fund accounts for the operation, maintenance and capital construction projects of all golf courses, and supervision of golf activities through contractual golf professionals or self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

ACTIVITY	DEPARTMENT			
Golf	Parks & Recreation			
EXPENSE BY DIVISION/Program	'10 Actual	'11 Adopted Budget	'11 Revised Budget as of June	'12 Budget
<b>Enterprise Fund</b>				
ADMINISTRATION/SUPPORT	833,838	740,230	610,750	689,590
OLDE COURSE				
General Operations	914,769	883,880	788,800	-
Clubhouse	-	-	-	124,530
Maintenance	-	-	-	1,030,120
CATTAIL CREEK				
General Operations	53,307	56,500	56,500	-
Clubhouse	-	-	-	56,500
MARIANA BUTTE				
General Operations	1,143,018	1,192,920	-	-
Clubhouse	-	-	782,850	484,750
Maintenance	-	-	485,720	957,740
TEE/PLAY MANAGEMENT	104,354	104,160	104,160	103,770
SUPPORT	91,495	-	-	-
<b>Total Expense</b>	<b>\$3,140,781</b>	<b>\$2,977,690</b>	<b>\$2,828,780</b>	<b>\$3,447,000</b>
<b>REVENUE</b>				
CHARGES FOR SERVICE	3,264,814	3,226,290	3,226,290	3,293,750
INTEREST	7,776	54,570	54,570	22,860
OTHER	273,518	271,640	271,640	242,680
<b>Total Revenue</b>	<b>\$3,546,107</b>	<b>\$3,552,500</b>	<b>\$3,552,500</b>	<b>\$3,559,290</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	1,756,355	1,664,770	1,700,850	1,702,750
SUPPLIES	409,697	492,560	479,060	490,560
PURCHASED SERVICES	449,738	541,100	403,810	519,560
DEBT SERVICE	317,231	71,500	37,300	71,500
TRANSFERS	207,760	207,760	207,760	184,830
CAPITAL	-	-	-	477,800
<b>Total Expense</b>	<b>\$3,140,781</b>	<b>\$2,977,690</b>	<b>\$2,828,780</b>	<b>\$3,447,000</b>
<b>FTE</b>	<b>13.75</b>	<b>13.75</b>	<b>13.75</b>	<b>13.75</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

---

- (3,140) Decrease in personnel services for insurance benefits based on employee plan selection.
- 66,990 Increase in personnel services for allocated unemployment costs.
- (26,960) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 600 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (22,930) Decrease in transfers to the General Fund for allocated operating costs.
- (7,000) Decrease in purchased services for utility costs.
- (16,200) Decrease in purchased services for PILT based on the revenue estimates.
- 477,800 Increase in capital based on the capital program.

### 3,370 Core Changes

- 4,310 Personnel Services
- (2,000) Supplies
- 1,060 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

### (3,220) Financial Sustainability Reductions

- (3,220) Reduction in budgeted FICA amount as part of the employee suggestion program.

### 469,310 Total Change

---

## OTHER INFORMATION

---

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

### 477,800 Capital Projects

- 434,800 Replacement of maintenance and concessions equipment.
- 43,000 Olde Course renovation.

## Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. Revenues are used to fund land purchases and construction costs for the hike/bike trail that will circle the City upon completion, as well as connections to the Fort Collins and Berthoud trail systems. Recreation Trail System maintenance costs are also funded from the Conservation Trust Fund.

<b>ACTIVITY</b>		<b>DEPARTMENT</b>		
Conservation Trust		Parks & Recreation		
<b>EXPENSE BY DIVISION/PROGRAM</b>	<b>'10 Actual</b>	<b>'11 Adopted Budget</b>	<b>'11 Revised Budget as of June</b>	<b>'12 Budget</b>
<b>Special Revenue Fund</b>				
CONSERVATION TRUST				
Trails	1,530,881	287,360	540,090	2,143,930
<b>Total Expense</b>	<b>\$1,530,881</b>	<b>\$287,360</b>	<b>\$540,090</b>	<b>\$2,143,930</b>
<b>REVENUE</b>				
INTERGOVERNMENTAL	573,181	400,000	400,000	500,000
INTEREST	60,534	70,050	70,050	79,710
<b>Total Revenue</b>	<b>\$633,715</b>	<b>\$470,050</b>	<b>\$470,050</b>	<b>\$579,710</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	66,447	127,570	130,300	113,610
SUPPLIES	13,137	12,900	12,900	12,900
PURCHASED SERVICES	34,619	18,860	18,860	17,420
TRANSFERS	-	-	-	2,000,000
CAPITAL	1,416,678	128,030	378,030	-
<b>Total Expense</b>	<b>\$1,530,881</b>	<b>\$287,360</b>	<b>\$540,090</b>	<b>\$2,143,930</b>
<b>FTE</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

---

2,670	Increase in personnel services for insurance benefits based on employee plan selection.
120	Increase in personnel services for allocated unemployment costs.
(1,300)	Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
90	Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
1,400	Increase in purchased services for projected costs of vehicle maintenance and fuel.
(2,930)	Decrease in purchased services costs for amortization of vehicle replacements.
(128,030)	Decrease in capital based on the capital program.
2,000,000	Increase in transfers for the construction of MeHaffey Park.

(14,110) **Core Changes**

(14,110) Personnel Services

- **Funded Supplements**

- There are no funded supplements in this division.

(1,340) **Financial Sustainability Reductions**

(1,340) Reduction in budgeted FICA amount as part of the employee suggestion program.

**1,856,570 Total Change**

---

## OTHER INFORMATION

---

- **Unfunded Supplements**

- There are no unfunded supplements in this division.

- **Equipment Replacement**

- No equipment is scheduled for replacement in this division.

- **Capital Projects**

- There are no capital projects in this division.

## Open Land

The Parks & Recreation Department administers and manages the Open Land Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of \$0.25 cents, which was approved through 2018 and through capital expansion fees. There are currently 2,097 acres of open lands preserved through this funding source. To ensure the City's ability to maintain these areas after the sunset of the tax, 15% of revenue is annually added to a reserve for future year's maintenance.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>			
Open Land	Parks & Recreation			
<b>EXPENSE BY DIVISION/Program</b>	<b>'10 Actual</b>	<b>'11 Adopted Budget</b>	<b>'11 Revised Budget as of June</b>	<b>'12 Budget</b>
<b>Special Revenue Fund</b>				
OPEN LANDS	\$184,764	\$2,704,690	\$2,708,130	\$3,036,170
<b>REVENUE</b>				
INTERGOVERNMENTAL	1,525,798	1,428,000	1,428,000	1,456,560
INTEREST	96,727	206,140	206,140	176,730
OTHER	5,759	2,000	2,000	2,500
<b>Total Revenue</b>	<b>\$1,628,284</b>	<b>\$1,636,140</b>	<b>\$1,636,140</b>	<b>\$1,635,790</b>
<b>EXPENSE BY CATEGORY</b>				
PERSONNEL SERVICES	151,608	160,000	163,440	186,110
SUPPLIES	883	8,700	8,700	8,700
PURCHASED SERVICES	32,273	35,990	90,990	41,360
CAPITAL	-	2,500,000	2,445,000	2,800,000
<b>Total Expense</b>	<b>\$184,764</b>	<b>\$2,704,690</b>	<b>\$2,708,130</b>	<b>\$3,036,170</b>
<b>FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.15</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

---

10,230 Increase in personnel services from a slight increase in FTE count due to reallocation of resources among capital projects from the Recreation Capital Expansion Fund.

170 Increase in personnel services for allocated unemployment costs.

5,160 Increase in personnel services for insurance benefits based on employee plan selection.

(370) Decrease in personnel services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

70 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

300,000 Increase in capital based on the capital program.

16,220 Core Changes

10,920 Personnel Services

5,300 Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

**331,480 Total Change**

## OTHER INFORMATION

---

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

2,800,000 Capital Projects

700,000 Renovation of open space acquired through the Agilent land purchase.

100,000 Funding for Heron Lakes Conservation Easement.

2,000,000 Open lands acquisition.

## Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. Funds are used to improve and renovate existing park infrastructure constructed prior to 1989 and/or projects using County UGA funds.

<b>ACTIVITY</b>	<b>DEPARTMENT</b>		
Park Improvement	Parks & Recreation		
<b>EXPENSE BY DIVISION/Program</b>	<b>'10 Actual</b>	<b>'11 Adopted Budget</b>	<b>'11 Revised Budget as of June</b>
<b>Special Revenue Fund</b>			
PARK IMPROVEMENT	-	\$170,000	\$170,000
<b>REVENUE</b>			
INTERGOVERNMENTAL	-	1,260	1,260
CHARGES FOR SERVICE	50,989	51,080	51,080
INTEREST	24,023	53,430	53,430
OTHER	5,969	-	43,430
<b>Total Revenue</b>	<b>\$80,981</b>	<b>\$105,770</b>	<b>\$105,770</b>
			<b>\$95,790</b>
<b>EXPENSE BY CATEGORY</b>			
TRANSFERS	-	-	500,000
CAPITAL	-	170,000	170,000
<b>Total Expense</b>	<b>-</b>	<b>\$170,000</b>	<b>\$170,000</b>
			<b>\$570,000</b>
<b>FTE</b>	-	-	-
<b>CHANGES COMPARED TO PRIOR YEAR ADOPTED</b>			
(100,000) Decrease in capital based on the capital program.			
500,000 Increase in transfers for the construction of MeHaffey Park.			
- <u>Core Changes</u>			
- There are no core changes in this division.			
- <u>Funded Supplements</u>			
- There are no funded supplements in this division.			
<b>400,000 Total Change</b>			
<b>OTHER INFORMATION</b>			
- <u>Unfunded Supplements</u>			
- There are no unfunded supplements in this division.			
- <u>Equipment Replacement</u>			
- No equipment is scheduled for replacement in this division.			
<b>70,000 Capital Projects</b>			
70,000 Replacement of North Lake Park Shelter #3.			