

**CITY OF LOVELAND OPEN LANDS ADVISORY COMMISSION  
AUGUST 10, 2011  
PARKS AND RECREATION CONFERENCE ROOM  
REGULAR MEETING MINUTES**

**Commissioners Present:** Lori Bell, Rick Brent, Kathy Hartman, Andy Hawbaker, Steve McMillan, Bill Zawacki, Hugh McKean (Council Liaison).

**Commissioners Absent:** Gale Bernhardt, Chris Bryand.

**Staff Present:** Brian Hayes, Gary Havener, Debbie Eley.

**The public meeting was called to order at 5:30 pm.**

**Approval of the July 13, 2011 Commission Meeting Minutes:** Lori Bell made a motion to approve the minutes as written, Andy Hawbaker seconded, and the motion passed unanimously.

**Public Comment:** None present.

**Council Liaison Report.** Hugh McKean reported that Jim Tolstrup, Executive Director of High Plains Environmental Center, made an informational presentation to City Council. Hugh also reported that City Council voted 9-0 to proceed with the scheduled construction of a PRPA powerline through Fort Collins' Pineridge Natural Area, instead of delaying the project to investigate alternatives to overhead lines, as requested by Fort Collins.

**Discussion/Action:**

**1. City Comprehensive Plan Update – Phase Two – Classification Categories.** The commission completed Phase Two by placing each current objective into one of three categories (completed, ongoing, or future objective). Phase Three will be completed at the September OLAC meeting by refining future objectives to be achieved through a specific task or work project.

**2. Agilent Open Space Request for Proposals (RFP) – Draft.** The draft RFP was reviewed and discussed. Several alternatives were suggested for the Agilent Management Plan process. Kathy Hartman made a motion to recommend that staff develop an RFQ (Request for Qualifications) for the Agilent property, asking firms to identify their qualifications and history of development of these kinds of projects, based on the Agilent property map and approved Open Lands management plan process. Bill Zawacki seconded the motion. Kathy added that the firms should be notified that this is a high-profile property and that extensive public involvement is desired. The motion passed unanimously. The property's compatible and feasible uses (e.g., open space purposes) will be presented to the public during the initial management plan process. Staff and OLAC will begin to develop a list of stakeholders, and consultants/design firms. A site visit will be scheduled for OLAC in the next few weeks. The RFQ will be publicized in the newspaper and on the city website, and the public will have the opportunity to provide input online during the management plan process.

**Reports/Correspondence:**

**3. Prairie Ridge Trail Connections.** Staff distributed a map showing a possible trail route connecting Prairie Ridge Natural Area to the city Recreation Trail at 43<sup>rd</sup> and Wilson, and to Fort Collins' Coyote Ridge Natural Area to the north. The estimated cost to acquire ROW and construct the trail is \$260K. Consensus was to hold off on this project.

**4. Natural Areas Manager Report.** Brian commented on several items in the report:

- New signs for Big Thompson River Natural Areas were presented, which will replace existing signage.
- The Mineral Addition property survey is underway. The city will close on the sewer line easement first, then subdivide the property and close on the 7-acre parcel this fall.
- The piezometers have been installed at Brose, with measurements underway. Stormwater staff is working on the wetland sketch and Madison St. outfall design.

**Commission Members' Discussion Topics:**

- Kathy Hartman recommended a site visit or presentation by the High Plains Environmental Center.

**Adjournment:** The meeting was adjourned at 7:15 pm.