

2012-2013

Community Development Block Grant Annual Action Plan

City of Loveland



The City of Loveland's 2012–2013 Community Development Block Grant (CDBG) Annual Action Plan was produced by the Loveland Community Partnership Office. For more information on the plan, or to make a comment, please contact:

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EXECUTIVE SUMMARY- 91.220(B)

The Annual Action Plan is a one-year plan describing how the City of Loveland intends to spend CDBG funds during the time period of **October 1, 2012 through September 30, 2013**.

The objectives and outcomes identified in the 2012 Annual Action Plan are to address creating a **suitable living environment** and **decent housing** by **increasing availability, affordability and sustainability** for **persons with low to moderate incomes**. Specific proposed outcomes and objectives for 2012-2013 that reflect the 5-year Consolidated Plan objectives listed under ALLOCATION PRIORITIES on Page 19 are:

HUD-Defined Outcomes & Objectives	One Year Proposed Outcomes from Activities
Increase availability of decent housing	Purchase land on which to build 30 permanently low-income apartments.
Increase sustainability of decent housing	Rehabilitate the sidewalks surrounding 16 low-income apartments.
Increase sustainability of decent housing	Emergency funding for 20 homeowners with low to moderate income to maintain units as safe and decent.
Increase sustainability of decent housing	Low interest loans to three homeowners with low to moderate income to maintain units as safe and decent.
Increase affordability of decent housing	Down payment assistance for four households with low to moderate income.
Increase affordability of decent housing	Purchase 12 lots for construction of new affordable single family housing.
Increase sustainability of decent housing	Minor rehabilitation of 225 homes occupied by seniors living independently and with low to moderate income.
Increase accessibility to suitable living	Case management and shelter for 80 victims of domestic violence.
Increase accessibility to suitable living	Housing counseling provided to 395 households.
Increase accessibility to suitable living	Case management provided to 163 chronically homeless adults.
Increase affordability of decent housing	Rent assistance provided to 818 households.

PAST PERFORMANCE - 91.220(B)

Many performance outcomes of City of Loveland CDBG sub-recipients have been achieved. Loveland residents with low income received the benefit of new housing, housing rehabilitation, rent assistance, case management and shelter. During the 2011-2012 grant year, CDBG funds were expended to:

- Rehabilitate the roof and fence at a four-unit complex housing victims of domestic violence (outcome achieved).
- Emergency rehabilitation assistance for five families (3/4 year data; will be 14 families by program year end and the outcome will have been achieved).
- Rehabilitate the gutters at a 20-unit affordable housing apartment complex serving single parents (outcome achieved).
- Provide a low-interest loan for home rehabilitation for one family (3/4 year data; will be 2 families by program year end and the outcome will have been achieved).
- Major rehabilitation of 11 apartments occupied by low income seniors (outcome achieved).
- New windows at a day center facility for homeless families (outcome achieved).
- Minor home rehabilitation in 114 homes owned/occupied by low income seniors (3/4 year data; prorated for full year exceeds outcome by 24%).
- Overnight shelter and case management for 155 chronically homeless adults (exceeds outcome by 29%).
- Case management and shelter for 63 adults and children (3/4 year data; prorated for full year exceeds outcome by 27%).
- Overnight shelter and case management for 29 people (3/4 year data; prorated for full year meets 60% of outcome).
- Rent assistance and housing counseling provided to 445 households (3/4 year data; prorated for full year exceeds number of people served by 31%).

Specific information regarding prior (full-year) performance is available through the Consolidated Annual Performance Evaluation Report, which can be found at:

www.cityofloveland.org/communitypartnership

CITIZEN PARTICIPATION—91.220(B)

The citizen participation process was followed in completing the 2012 Annual Action Plan. The City of Loveland consulted with the Loveland Affordable Housing Commission and Human Services Commission (two volunteer City groups that review applications from sub-recipients for CDBG funding), Loveland City Council, and numerous human service agencies that serve lower income populations and Loveland citizens to request that they share the Annual Action Plan with their clients (see partial list of human service agencies on page 23). Efforts to broaden public participation included open meetings of the two Commissions, discussion of the plan at public City Council meetings, public notice in the local newspaper, posting the document on the City's website, posting the document on the Community Partnership Office's Facebook page, making the document available in hard copy form, mailing the document to community members upon request, and providing a Spanish language version upon request. The Annual Action Plan was available for public comment from August 4, 2012 through September 2, 2012.

A public hearing on the use of funds for the 2012 grant year was held on June 5, 2012; Appendix C includes a copy of the City Council Resolution adopting the use of CDBG funding for the grant year. A public hearing on the 2012 Annual Action Plan was held on August 21, 2012 in the Loveland City Council Chambers. A legal notice for this meeting was placed in the local newspaper and can be found in Appendix B.

A summary of comments or views, and a summary of comments or views not accepted and the reasons therefore are as follows:



FINANCIAL RESOURCES - 91.220(c)(1) and (c)(2)

The federal, state, and local resources the jurisdiction expects to receive to address the identified needs are listed below. Federal resources include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive funds expected to be available to address priority needs and specific objectives identified in the plan. A brief explanation of how federal funds will leverage resources from private and non-federal public sources is included.

Resource	Estimated Amount	Leverage Additional Funds
2012 City of Loveland CDBG	\$288,239	CDBG funding can be considered local match to obtain other funding for local projects.
Title I/NCLB (received by school district, not city)	\$22,023 (pending)	Thompson School District.
Low Income Housing Tax Credits (applied for by housing developers, not city)	\$5,100,000 (pending)	Creates equity to leverage other resources.
Section 8 Vouchers (made available to the Housing Authority, not to the city)	\$3,780,000	Housing Authority of the City of Loveland resources.
State Division of Housing (applied for by Housing Authority and local non-profits)	\$1,471,300 (pending)	CDBG and other local sources leverage state funds; some funding used for county projects.
City of Loveland Human Services Grant	\$450,000	Private grants.
City of Loveland Fee Waivers	\$533,710	Fee waivers and fee locks for affordable housing projects.
Private Sources (grants, donations, corporate gifts, local fundraising)	\$5,152,193	Additional program funding beyond the resources listed above to provide services in Loveland and Larimer County.
Program income	\$0	The City of Loveland does not currently have program income from any projects.



ANNUAL OBJECTIVES - 91.220(c)

Activity	Sub-Recipient Agency	HUD Objective	National Objective	One Year Goal—Proposed Outcome	CDBG \$
Land purchase	ArtSpace Projects	DH-2	LMH	Purchase land for construction of 30 low-income apartments.	\$35,000
Housing rehabilitation	Housing Authority	DH-3	LMH	Rehabilitate the sidewalks surrounding 16 low-income apartments.	\$25,580
Housing rehabilitation	Housing Authority	DH-3	LMH	Low interest loans to homeowners for housing rehabilitation for three households.	\$35,000
Housing rehabilitation	Housing Authority	DH-3	LMH	Emergency funding to 20 homeowners for housing rehabilitation.	\$20,000
Down Payment Assistance	Housing Authority	DH-2	LMH	Down payment assistance for four low and moderate income households.	\$30,000
Land Purchase	Habitat for Humanity	DH-2	LMH	Purchase land for the construction of 12 single family homes.	\$38,000 *
Housing rehabilitation	Volunteers of America	DH-3	LMH	Rehabilitate 225 homes of seniors living independently.	\$16,800
				Sub-total capital projects	\$200,380
Homeless case management	House of Neighborly Service	SL-1	LMC	Case management for 163 chronically homeless individuals	\$21,233
Homeless shelter and case management	Crossroads Safehouse	SL-1	LMC	Shelter and case management for 80 victims of domestic violence.	\$2,827
Rent assistance	Neighbor to Neighbor	DH-2	LMC	Rent assistance for 818 family members.	\$10,000
Housing counseling	Neighbor to Neighbor	SL-1	LMC	Housing counseling for 395 family members.	\$9,175
				Sub-total public services	\$43,235
Program administration	City of Loveland			Planning and administration	\$57,647
				2012 CDBG funds	\$301,262
HUD Defined—Outcome / Objective Codes		Availability / Accessibility		Affordability	Sustainability
Decent Housing		DH-1		DH-2	DH-3
Suitable Living Environment		SL-1		SL-2	SL-3
Economic Opportunity		EO-1		EO-2	EO-3

LMH

Low-Mod Housing

LMC

Low-Mod Clientele

* This is \$24,977 in 2012 funding and \$13,023 in 2011 funding.

ANNUAL OBJECTIVES - 91.220(c)(3)

Table 3A Summary of Specific Annual Objectives

Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)								
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed	
DH 1.1	Provide additional transitional housing for the homeless.	CDBG, City, other public and private sources	2010	# of units built	1	0	0%	
			2011		1	0		
			2012		1			
			2013		1			
			2014		1			
			MULTI-YEAR GOAL			5	0	0%
DH 1.2	Build shelter for victims of domestic violence.		2010	# of facilities constructed	1	0	0%	
			2011			0		
			2012					
			2013					
			2014					
			MULTI-YEAR GOAL			1	0	0%
DH 1.3	Housing counseling and rent assistance.		2010	# of persons assisted	1,000	1,074	107.4%	
			2011		1,000	1,168	116.8%	
			2012		1,000			
			2013		1,000			
			2014		1,000			
			MULTI-YEAR GOAL			5,000	2,242	44.8%
DH 1.4	Purchase land to provide affordable housing.		2010	# of units purchased	5	5	100%	
			2011		5	0	0%	
			2012		5			
			2013		5			
			2014		5			
			MULTI-YEAR GOAL			25	5	20%
Decent Housing with Purpose of New or Improved Affordability (DH-2)								
DH 2.1	Build additional affordable senior housing units.	CDBG, City, other public and private sources	2010	# of units built	5	0	0%	
			2011		50	0	0%	
			2012		5			
			2013		10			
			2014		5			
			MULTI-YEAR GOAL			75	0	0%
DH 2.2	Down-payment assistance.		2010	# of households	20	3	15%	
			2011		20	0	0%	
			2012		20			
			2013		20			
			2014		20			
			MULTI-YEAR GOAL			100	3	3%
Decent Housing with Purpose of New or Improved Sustainability (DH-3)								
DH 3.1	Assist seniors in remaining in housing units through housing rehabilitation.	CDBG, City, other public and private sources	2010	# of households served	35	138	394.2%	
			2011		35	125	357.1%	
			2012		35			
			2013		35			
			2014		35			
			MULTI-YEAR GOAL			175	263	150.3%

Table 3A Summary of Specific Annual Objectives (cont.)

Decent Housing with Purpose of New or Improved Sustainability (DH-3)							
DH 3.2	Maintain transitional housing for victims of domestic violence.	CDBG, City, other public and private sources	2010 2011 2012 2013 2014	# of units maintained	4	3 1	75% 25%
			MULTI-YEAR GOAL		4	4	100%
Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
Specific Objective		Source of Funds	Year	Performance	Expected	Actual Number	Percent Completed
EO 1.1	Shelter homeless individuals, including day and night inclement weather shelter.	CDBG, City, other public and private sources	2010	# of persons served	100	153	153%
			2011		100	143	143%
			2012		100		
			2013		100		
			2014		100		
			MULTI-YEAR GOAL		500	296	59.2%
EO 1.2	Shelter homeless families.		2010	# of families sheltered	18	15	83%
			2011		18	26	144%
			2012		18		
			2013		18		
			2014		18		
			MULTI-YEAR GOAL		90	417	45.6%
EO 1.3	Provide case management to homeless individuals and families.		2010	# of people served	150	144	96%
			2011		150	17	11.3%
			2012		150		
			2013		150		
			2014		150		
			MULTI-YEAR GOAL		750	161	21.5%
EO 1.4	Shelter and case management to homeless veterans and the chronically homeless.		2010	# of people served	50	58	116%
			2011		50	19	38%
			2012		50		
			2013		50		
			2014		50		
			MULTI-YEAR GOAL		250	77	30.8%
EO 1.5	Assist low-income households through public service activities including child care, case management, mental health, health care, services to persons with disabilities and seniors.		2010	# of people served	1,000	3,355	335.5%
			2011		1,000	3,706	370.6%
			2012		1,000		
			2013		1,000		
			2014		1,000		
			MULTI-YEAR GOAL		5,000	7,061	141.2%
EO 1.6	Provide facilities that service needs of low income persons in Loveland.	2010	# of facilities	2	0	0%	
		2011			1	50%	
		2012					
		2013					
		2014					
		MULTI-YEAR GOAL		2	1	50%	



Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Affordable housing for low to moderate income households

Project

Property acquisition

Activity

Purchase land for construction of 30 low/moderate income apartments

Description

30 apartments will be built to serve residents living between 30%-60% of the area median income.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 130 West Third Street

(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number DH-2	Project ID TBD by IDIS
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 30
Local ID 12-AS	Units Upon Completion 30

Funding Sources:

CDBG	35,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	8,162,045
Total	8,197,045

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Affordable housing rehabilitation for owner/occupied households below 80% AMI

Project

Property rehabilitation

Activity

Low interest loans to homeowners for housing rehabilitation.

Description

Rehabilitate owner/occupied homes of households with income below 80% AMI.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area:

(Street Address): To Be Determined

(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14A	CDBG Citation 570.202(a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 3
Local ID 11-LHIP	Units Upon Completion 3

Funding Sources:

CDBG	35,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	687,000
Total	722,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Emergency affordable housing rehabilitation for owner/occupied households below 80% AMI

Project

Property rehabilitation

Activity

Emergency funding for housing rehabilitation

Description

Rehabilitate owner/occupied homes of households with income below 80% AMI.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area:

(Street Address): To Be Determined
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14A	CDBG Citation 570.202(a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 20
Local ID 12-LHIP EM	Units Upon Completion 20

Funding Sources:

CDBG	20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	20,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Down payment assistance for households below 80% AMI

Project

Direct homeownership assistance

Activity

Downpayment assistance for low/moderate income households.

Description

Provide down payment assistance to households with income below 80% AMI.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity
Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): To Be Determined
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-2	Project ID TBD by IDIS
HUD Matrix Code 13	CDBG Citation 570.201(3)(n)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 4
Local ID 12-LHOP	Units Upon Completion 4

Funding Sources:

CDBG	30,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	473,200
Total	503,200

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Sustainable, affordable housing for low-income households.

Project

Housing rehabilitation

Activity

Apartment housing rehabilitation for low/moderate income housing.

Description

Rehabilitation of the sidewalks surrounding the Cornerstone apartments.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area: Cornerstone Apartment Homes

(Street Address): 1345 East 7th Street

(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14B	CDBG Citation 570.202(b)(11)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 16
Local ID 12-Corner	Units Upon Completion 16

Funding Sources:

CDBG	25,580
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	25,580

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☒ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Sustainable, affordable housing for seniors with low income

Project

Housing rehabilitation

Activity

Rehabilitate homes, including making homes more accessible, for seniors

Description

Provide minor safety rehabilitation in homes of seniors with low income living independently.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☐ Affordability ☒ Sustainability

Location/Target Area:

(Street Address): To Be Determine

(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14A	CDBG Citation 570.202(a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 225
Local ID 12-VOA	Units Upon Completion 225

Funding Sources:

CDBG	16,800
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	36,608
Total	53,408

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Affordable for-sale housing for low to moderate income households

Project

Property acquisition

Activity

Purchase land on which to build homes.

Description

Purchase 12 lots to build new affordable homes to be sold to households at or below 60% AMI

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): To Be Determined

(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-2	Project ID TBD by IDIS
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Housing units	Annual Units 12
Local ID 12-HFH	Units Upon Completion 12

Funding Sources:

CDBG	38,000 *
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	442,000
Total	480,000 *Note that 13,023 of \$38,000 is from 2011-2012 program year.

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Case management and supportive services for homeless adults

Project

Public services

Activity

Case management for persons who are homeless.

Description

Operation of 137 Connect, the day shelter for homeless individuals managed by House of Neighborly Service.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 137 So. Lincoln Avenue
(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number SL-1	Project ID TBD by IDIS
HUD Matrix Code 05	CDBG Citation 570.201(e)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Persons Served	Annual Units 163
Local ID 12-HNS	Units Upon Completion 163

Funding Sources:

CDBG	21,233
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	72,962
Total	94,195

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Affordable housing for low and moderate income households

Project

Rent assistance

Activity

Rent assistance provided by HUD-certified Neighbor to Neighbor counselors.

Description

Provide rent assistance and housing counseling by HUD-certified counselors.

Objective category: ☐ Suitable Living Environment ☒ Decent Housing ☐ Economic Opportunity

Outcome category: ☐ Availability/Accessibility ☒ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 565 Cleveland Ave

(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number DH-2	Project ID TBD by IDIS
HUD Matrix Code 05S	CDBG Citation 570.201(e)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Persons Served	Annual Units 818
Local ID 12-N2N RA	Units Upon Completion 818

Funding Sources:

CDBG	10,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	83,500
Total	93,500

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Case management for low and moderate income households

Project

Housing counseling

Activity

Housing counseling provided by HUD-certified Neighbor to Neighbor counselors.

Description

Provide housing counseling by HUD-certified counselors.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity
Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): 565 Cleveland Ave

(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number DH-2	Project ID TBD by IDIS
HUD Matrix Code 05U	CDBG Citation 570.201(e)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Persons Served	Annual Units 395
Local ID 12-N2N HC	Units Upon Completion 395

Funding Sources:

CDBG	9,175
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	92,642
Total	101,817

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Case management and shelter for victims of domestic violence

Project

Public services

Activity

Case management and shelter for victims of domestic violence

Description

Operation of domestic violence shelter, which is generally the most available for Loveland victims of domestic violence.

Objective category: ☒ Suitable Living Environment ☐ Decent Housing ☐ Economic Opportunity

Outcome category: ☒ Availability/Accessibility ☐ Affordability ☐ Sustainability

Location/Target Area:

(Street Address): P.O. Box 993

(City, State, Zip Code): Fort Collins, Colorado 80522

Specific Objective Number SL-1	Project ID TBD by IDIS
HUD Matrix Code 05G	CDBG Citation 570.201(e)
Type of Recipient Non-profit organization Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2012	Completion Date (mm/dd/yyyy) 9/30/2013
Performance Indicator Persons Served	Annual Units 80
Local ID 12-CS	Units Upon Completion 80

Funding Sources:

CDBG	2,827
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	1,325,536
Total	1,328,363

The primary purpose of the project is to help: ☒ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs



GEOGRAPHIC DISTRIBUTION 91.220(F)

The map on the following page shows the location of the CDBG-funded projects with a physical office within city limits. The City of Loveland does not limit the use of CDBG funds to any specific geographic location within the city, or to any specific groups based on race, minority or ethnic concentration. Instead, all funds are used to serve persons with low to moderate income who live within the Loveland city limits.

CONCENTRATION OF MINORITY OR LOW INCOME HOUSEHOLDS

Areas of low income families are more prevalent in the central/downtown section of the city, which provides easier access to service providers. The most diverse areas of Loveland are also centrally located. Although these areas exist, as noted, the City of Loveland does not allocate CDBG funds based on ethnicity, race, or geographic location.

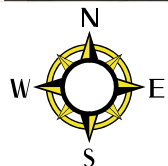
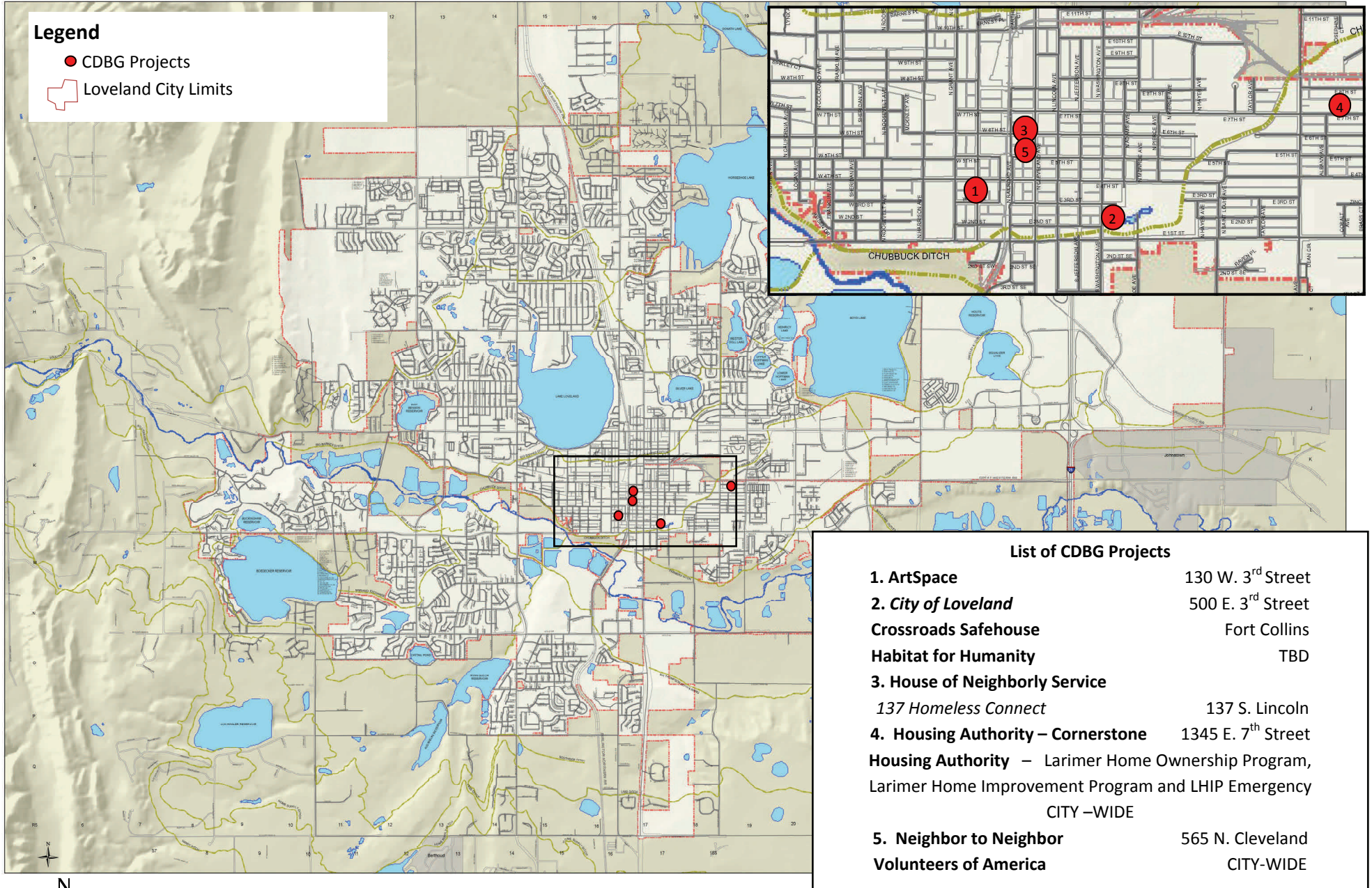
ALLOCATION PRIORITIES are based on need, income level of persons served, and whether or not a proposed activity meets one of the **objectives outlined in the 5-Year Consolidated Plan**, which are to:

1. Provide services to homeless and nearly homeless persons including shelter, case management, transitional and permanent housing.
2. Create and rehabilitate housing for households with low income, giving funding priority to activities that serve households with income below 50% of the area median income.
3. Decrease poverty in the community by financially supporting services and facilities that meet basic needs and provide self-sufficiency opportunities.

All CDBG funds received from HUD during the 2010-2015 timeframe will be used to address at least one of the priority needs categories listed above

OBSTACLES to meeting underserved needs include, but are not limited to:

- A vacancy rate below 4% in Loveland and 3% in Larimer County, coupled with increasing rents, puts additional pressure on low-income housing.
- An increase in the number of chronically homeless individuals in Loveland. A count for the time period of 11/1/11 through 3/31/12 shows 685 literally homeless individuals and 516 at imminent risk of homelessness. Loveland is currently without an overnight shelter for those in need.
- The CPO grants all CDBG funding to non-profits; projects are never completed in-house. While the CPO office can support projects, our limited funding will not ensure a final result.



Loveland Annual Action Plan 2012-2013
Community Development Block Grant Projects





ANNUAL AFFORDABLE HOUSING GOALS 91.220(G)

Table 3B Summary of Specific Annual Objectives

Grantee Name: City of Loveland Program Year: 2011-2012	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	30	4	☒	☐	☐	☐
Non-homeless households	458	471	☒	☐	☐	☐
Special needs households	125	125	☒	☐	☐	☐
Total Sec. 215 Beneficiaries*	613	600	☒	☐	☐	☐
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0	0	☒	☐		☐
Production of new units	0	0	☒	☐		☐
Rehabilitation of existing units	102	35	☒	☐	☐	☐
Rental Assistance	450	445	☒	☐		☐
Total Sec. 215 Affordable Rental	552	480	☒	☐	☐	☐
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	1	0	☒	☐		
Production of new units	7	0	☒	☐		
Rehabilitation of existing units	50	120	☒	☐		
Homebuyer Assistance	3	0	☒	☐		☐
Total Sec. 215 Affordable Owner	61	120	☒	☐	☐	☐
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	1	0	☒	☐		☐
Production of new units	7	0	☒	☐		☐
Rehabilitation of existing units	152	155	☒	☐	☐	☐
Rental Assistance	450	445	☒	☐		☐
Homebuyer Assistance	3	0	☒	☐		☐
Combined Total Sec. 215 Goals*	613	600	☒	☐	☐	☐
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	552	480	☒	☐	☐	☐

PUBLIC HOUSING – 91.220(H)

The Housing Choice Voucher program is administered by the Housing Authority of the City of Loveland (HACOL). Therefore, the City of Loveland is not directly involved in encouraging residents to become involved in programming or in participating in homeownership. During the 2012-2013 CDBG grant year, funds will be used to support programs offered by HACOL, including down payment assistance for homeownership. HACOL has not been designated as “troubled” by HUD.

HOMELESS AND SPECIAL NEEDS - 91.220(I)

The City of Loveland’s plan for the investment and use of available resources and specific planned actions over the next year aimed at eliminating chronic homelessness are:

- Use of CDBG funds to retain a case manager to work with chronically homeless persons.
- Use of CDBG funds to pay for case management at a domestic violence shelter.
- Work with local non-profits and the Loveland Homeless Task force to produce LOVELAND HOMELESS CONNECT on November 2, 2012, a one-day event designed to provide resources and support to homeless and nearly homeless individuals and families in Loveland.
- Discussions on a City-wide basis, including elected officials, business members, and concerned citizens, to produce a strategic plan to more thoroughly address homelessness locally.

SPECIFIC ACTION STEPS TO ADDRESS THE NEEDS OF PERSONS WHO ARE NOT HOMELESS IDENTIFIED IN ACCORDANCE WITH 91.215(E) ARE TO EXPEND CDBG FUNDS TO:

- Provide emergency funding to rehabilitate homes to maintain them as decent and safe.
- Provide rent assistance and housing counseling to help community members avoid homelessness by retaining their homes.
- Rehabilitate existing housing by providing low interest loans to homeowners with low to moderate income.
- Upgrade existing affordable rental housing for persons who are frail, elderly, disabled or have special needs.
- Provide down payment assistance to help low to moderate income families purchase a home.



HOMELESSNESS PREVENTION

Other planned action steps over the next year to address individuals and families with children at imminent risk of becoming homeless are to invest City of Loveland Human Services Grant Funds into the following services to specifically help maintain financial stability and housing:

AGENCY	SERVICE
Alternatives to Violence	Transitional housing for domestic violence victims
Boys & Girls Club	Youth programs and child care
Center for Adult Learning	Adult education and job skills
Community Kitchen	Daily meal program
Food Bank for Larimer County	Food distribution and prepared meals for children
House of Neighborly Service	Food, clothing, medical assistance
Matthews House	Life skills for youth aging out of foster care
Meals on Wheels	Meal distribution program
Neighbor to Neighbor	Foreclosure prevention
Northern Colorado AIDS Project	Food and shelter assistance, mental health services for people living with HIV/AIDS
Project Self-Sufficiency	Single parent family housing and case management
Respite Care	Child care services
Thompson Valley Preschool	Preschool
Touchstone Health Partners	Mental health services
United Way 2-1-1	Information & Referral Services

BARRIERS TO AFFORDABLE HOUSING 91.220(j)

Actions that will take place during the next year to remove barriers to affordable housing are:

- Full waiver of building permit fees for housing constructed by Habitat for Humanity purchased with CDBG funding in prior years. Consideration of building permit and development fee waivers for other builders and developers of qualified affordable housing.
- Credit of city use tax to all builders of affordable housing units.
- Create additional incentives for developers and builders to create affordable rental and for-sale housing through fee waivers or a density bonus program.
- Propose a city sponsored fund for rehabilitation of affordable housing.
- Specific CDBG-funded activities listed in this Action Plan.

OTHER ACTIONS 91.220(k)

Actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private agencies are listed below:

- The City of Loveland will continue to partner with the United Way of Larimer County on the Loveland Alliance of Non-profits to provide a venue for education, communication, collaboration, and coordination between public and private agencies, almost all of which serve low-income persons.
- The City of Loveland will provide grant funding in the amount of \$450,000 to assist non-profit organizations serving persons with low income, including programs that provide food, shelter, physical and mental health care, case management, housing, housing counseling, education and child care.
- The City of Loveland will help foster and maintain affordable housing by investing CDBG in housing rehabilitation and purchase. Additionally, the City will waive permit fees for houses constructed by Habitat for Humanity and will consider additional fee waivers for other builders of affordable units.
- The City of Loveland will assist in reducing the number of housing units containing lead-based paint (LBP) by requiring that all activities funded with CDBG dollars comply with federal LBP regulations; LBP reduction regulations are incorporated into all legal agreements between the city and sub-recipients.
- The City of Loveland Affordable Housing Commission has developed four objectives aimed at reducing poverty, including a strategic plan to address transitional housing and shelter for homeless youth, incentivize developers to create affordable housing, and propose a city sponsored fund to rehabilitate currently affordable housing.

Actions to coordinate housing strategy with local and regional transportation planning strategies to ensure, to the extent practicable, that residents of affordable housing have access to public transportation include:

- Meetings with the Director of Public Works to discuss bus routes and subsidized bus passes for low income residents.
- Coordination of information between the Development Services and Transportation departments.
- Encouraging new affordable housing development near major transportation corridors.
- The City of Loveland provides bus tokens to local non-profits to distribute to their clients in need of subsidized transportation.
- A local non-profit has taken on the burden of screening clients for other agency programs, such as food stamps (county) and housing (housing authority) to limit the need of clients to travel to multiple destinations.

PROGRAM SPECIFIC REQUIREMENTS - 91.220(I)(1)

- A. No program income is expected to be received during the program year. No program income was received in the preceding program year.
 - B. No proceeds from Section 108 loan guarantees will be used during the year to address priority needs and specific objectives identified in the strategic plan.
 - C. No surplus funds from any urban renewal settlement for community development and housing activities will be used during the year.
 - D. No grant funds have been returned to the line of credit for which the planned use has not been included in a prior statement or plan.
 - E. No income will be received from float-funded activities.
- iii. No urgent need activities will be funded.

FAIR HOUSING AND ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING

As described in the City of Loveland 2010-2015 Consolidated Plan, and as part of the City of Loveland's certification to affirmatively further fair housing, the City assumes the responsibility of fair housing by conducting an Analysis of Impediments to Fair Housing Choice (AI) and by taking appropriate actions to overcome the effects of any impediments identified by the analysis. The City of Loveland updated the Analysis of Impediments to Fair Housing Choice in August of 2007. This document is in the process of a complete update and will be submitted to the Office of Fair Housing before the end of 2012. A copy of the current analysis is available online at: <http://www.cityofloveland.org/index.aspx?page=901>

According to the City of Loveland 2007 Analysis of Impediments to Fair Housing, development related standards, review process and fees have been identified as barriers to the construction of affordable housing. These elements can add to the cost of development and construction, making them less affordable to residents. The City's strategy to remove barriers in order to provide incentives to developers and builders of affordable housing includes use tax credits and waiver or reduction of development fees, infrastructure, capital expansion, inspection, and building permit fees. Additionally, the Loveland Affordable Housing Commission is charged with reviewing existing policies and making recommendations to the Loveland City Council regarding strategies to reduce regulatory barriers for affordable housing. The commission is currently considering a density bonus policy as one option to increase affordable housing development.

The City of Loveland Community Partnership Office investigates all suggestions of discrimination or barriers to fair housing. A survey that was recently conducted as part of the AI update asked questions about filing a fair housing complaint, such as: 1) Have you ever been denied housing in Loveland for any of the following reasons (race, color, national origin, family size, disability or religion); 2) Did you file a housing discrimination complaint (yes/no); 3) What happened with your complaint; 4) If you did not file, why not? Respondents were given the opportunity to provide their name and phone number and a Community Partnership Office employee will follow-up with everyone who provided information and will assist with filing a complaint if necessary.

MONITORING

Sub-recipients of Community Development Block Grant (CDBG) funds must enter into a legal agreement with the City of Loveland specifying how and when grant funds will be spent. The city does not disburse payment to grant recipients until a contract has been executed. Each recipient must provide quarterly progress reports to provide proof of performance.

To further describe the City of Loveland monitoring plan and to comply with monitoring responsibilities of sub-recipient projects, the following will be applied.

- O Each recipient must submit a final report when grant year funds have been fully expended. The report must contain information on activities for which program funds were used, the number of people served, demographics of people served, and the source and amount of other program funds. This information is entered into the IDIS system for project monitoring.
- O Annually, the city selects grant recipients for a full monitoring process, including a site-visit, to ensure that CDBG funds are used to assist low to moderate income persons, and that funding used to provide low-income housing is specific to homes that are occupied by low and moderate income households. A check list is completed during the site visit to address program regulations and requirements. This monitoring process includes ensuring that administrative, programmatic, and financial performance is in compliance, and that the project is adequately documented.
- O If it is determined that the sub-recipient has not met a requirement of the CDBG program, the City of Loveland will provide written notice of this determination and give the sub-recipient an opportunity to demonstrate within a stated time frame that it has done so. If the sub-recipient is unable to demonstrate compliance, the City of Loveland will begin by providing technical assistance. If the sub-recipient is still unable to resolve any compliance issues, the City of Loveland will take corrective or remedial action. Said action will be designed to prevent a continuation of the deficiency, or mitigate, to the extent possible, any adverse effects or consequences, and prevent any reoccurrence.

The City of Loveland provides the U.S. Department of Housing and Urban Development with monitoring information to ensure program compliance with 24 CFR 91.520, to include the following:

- O Quarterly and final reports received from sub-recipients are thoroughly reviewed for completeness and to ensure that the grant serves low to moderate income residents. Project documentation includes the racial and ethnic status of persons assisted and actions that affirmatively further fair housing.
- O Progress toward the City of Loveland annual strategic plan is documented, including resources made available to the project.
- O Project information is submitted to HUD within 90 days after the close of the program year, and includes progress toward the City's objective of providing affordable housing, including the number and types of families served based on income level.
- O The use of CDBG funds during any program year are assessed against priorities and specific objectives identified in the Consolidated and Annual Action Plans.



APPENDICES

A: 2012 AREA MEDIAN INCOME CHART

B: AFFIDAVIT OF PUBLICATION

C: CITY COUNCIL RESOLUTION

D: CERTIFICATIONS

E: APPLICATION FOR FEDERAL ASSISTANCE SF-424

APPENDIX A

2012 AREA MEDIAN INCOME CHART

2012 HUD Income Guidelines

Loveland - Ft Collins Metropolitan Statistical Area

Issued December 2011

# persons in house- hold	1	2	3	4	5	6	7	8
100% Area Median Income	\$54,400	\$62,200	\$70,000	\$77,700	\$84,000	\$90,200	\$96,400	\$102,600
80%	\$43,550	\$49,750	\$55,950	\$62,150	\$67,150	\$72,100	\$77,100	\$82,050
75%	\$40,800	\$46,650	\$52,500	\$58,275	\$63,000	\$67,650	\$72,300	\$76,950
70%	\$38,080	\$43,540	\$49,000	\$54,390	\$58,800	\$63,140	\$67,480	\$71,820
60%	\$32,640	\$37,320	\$42,000	\$46,620	\$50,400	\$54,120	\$57,840	\$61,560
50%	\$27,200	\$31,100	\$35,000	\$38,850	\$42,000	\$45,100	\$48,200	\$51,300
40%	\$21,760	\$24,880	\$28,000	\$31,080	\$33,600	\$36,080	\$38,560	\$41,040
30%	\$16,350	\$18,650	\$21,000	\$23,300	\$25,200	\$27,050	\$28,900	\$30,800



APPENDIX B

AFFIDAVIT OF PUBLICATION

See Following Page

AFFIDAVIT OF PUBLICATION

REPORTER-HERALD

State of Colorado
County of Larimer

I, the undersigned agent, do solemnly swear that the LOVELAND REPORTER-HERALD is a daily newspaper printed, in whole or in part, and published in the City of Loveland, County of Larimer, State of Colorado, and which has general circulation therein and in parts of Larimer and Weld counties; that said newspaper has been continuously and uninterruptedly published for a period of more than six months next prior to the first publication of the annexed legal notice of advertisement, that said newspaper has been admitted to the United States mails as second-class matter under the provisions of the Act of March 3, 1879, or any, amendments thereof, and that said newspaper is a daily newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado; that a copy of each number of said newspaper, in which said notice of advertisement was published, was transmitted by mail or carrier to each of the subscribers of said newspaper, according to the accustomed mode of business in this office.

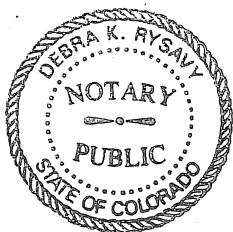
The annexed legal notice or advertisement was published in the regular and entire edition of said daily newspaper once; and that one publication of said notice was in the issue of said newspaper dated August 3, 2012.

Karan Janant
Agent

Subscribed and sworn to before me this 3rd day of August, 2012 in the County of Larimer, State of Colorado.

Alfred J. Ripavay
Notary Public

Fee \$30.60
Account #222255
Ad #5562103



MY COMMISSION EXPIRES
APRIL 30, 2013

TO ALL LOVELAND CITIZENS AND INTERESTED PARTIES: NOTICE OF PUBLIC HEARING & AVAILABILITY OF DOCUMENT FOR REVIEW

The City of Loveland has completed the 2012 Annual Action Plan for use of federal Community Development Block Grant (CDBG) funds.

It is anticipated that \$288,239 in FY2012 CDBG funds will be received by the City of Loveland from the U.S. Department of Housing and Urban Development (HUD). The City has continued its commitment to assist low and moderate income individuals and families by utilizing 100% of the block grant funds to serve low and moderate income households and individuals. Funds will be used to address three goals as identified in the 2010 - 2015 Consolidated Plan:

- 1) Provide services to homeless and nearly homeless persons including shelter, case management, transitional and permanent housing.
- 2) Create and maintain housing for households with low income. Give funding priority to activities that serve households with income below 50% of the area median income.
- 3) Decrease poverty in the community by financially supporting services and facilities that meet basic needs and provide self-sufficiency opportunities.

A public hearing on the 2012 Annual Action Plan will be held on Tuesday, August 21, 2012 at 6:30 p.m. in the Loveland City Council Chambers located at 500 East Third Street. Special accommodations for persons with disabilities will be provided upon request.

Loveland's 2012 Annual Action Plan is available to the public for examination from August 4, 2012 through September 2, 2012 at the City of Loveland Community Partnership Office, 500 E. Third Street or at www.cityofloveland.org/communitypartnership. Any comments or questions regarding the plan should be directed in writing to the City of Loveland Community Partnership Office, 500 E. Third Street, 962-2517, 8:00 a.m. to 5:00 p.m., Monday - Friday, or via e-mail at alison.hade@cityofloveland.org.

Published: Loveland
Reporter-Herald
on August 3, 2012,
Ad #5562103



APPENDIX C

CITY COUNCIL RESOLUTION

See Following Page

RESOLUTION #R-45-2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO APPROVING THE 2012 GRANT FUNDING RECOMMENDATIONS OF THE LOVELAND HUMAN SERVICES COMMISSION AND THE LOVELAND AFFORDABLE HOUSING COMMISSION

WHEREAS, the City of Loveland, Colorado recognizes the valuable services provided by human services agencies in the Loveland community; and

WHEREAS, the City Council of the City of Loveland recognizes the need to provide opportunities for the well-being of less fortunate citizens; and

WHEREAS, the City has established the Human Services Grant Program to provide financial assistance to agencies meeting the human services needs in the community; and

WHEREAS, the City has budgeted \$450,000 in the 2012 City of Loveland budget for the Human Services Grant Program; and

WHEREAS, the City receives federal Community Development Block Grant funds through the U.S. Department of Housing and Urban Development to assist in meeting the housing needs for Loveland citizens with low incomes; and

WHEREAS, the City anticipates receiving a total of \$288,239 in Community Development Block Grant funds for the 2012-2013 federal fiscal year; and

WHEREAS, the City Council has charged the Human Services Commission with the task of reviewing all grant applications made to the City for Human Services Grant funds and for Community Development Block Grant funds, except for “bricks and mortar” applications that are housing related, and making a funding recommendation to the City Council regarding such grant funds distribution; and

WHEREAS, the City Council has charged the Affordable Housing Commission with the task of reviewing all “bricks and mortar” grant applications made to the City for Community Development Block Grant funds related to housing and making a recommendation to the City Council regarding such grant funds distribution; and

WHEREAS, the Human Services Commission and the Affordable Housing Commission have reviewed all grant applications made to the City for Human Services Grant funds and Community Development Block Grant funds, and have made a recommendation to the City Council regarding distribution of those grant funds; and

WHEREAS, the City Council desires to approve the grant funding recommendations of the Human Services Commission and the Affordable Housing Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2012 grant funding recommendations of the Human Services Commission regarding the distribution of Human Services Grant funds are hereby approved in the following amounts to the following agencies, subject to execution of a recipient contract with the City of Loveland by the agency on or before August 31, 2012:

Agency	Total Grant Amount
Alliance for Suicide Prevention	\$2,590
Alternatives to Violence	\$38,907
Boys & Girls Club	\$28,255
Center for Adult Learning	\$21,083
Community Kitchen	\$6,577
Court Appointed Special Adv.	\$13,585
Crossroads Safehouse	\$18,035
Disabled Resource Services	\$14,598
Elderhaus	\$13,792
Food Bank for Larimer County	\$23,414
House of Neighborly Service	\$54,096
Larimer Center for Mental Health (Touchstone)	\$24,503
Larimer Center for Mental Health/Loveland Community Health Center – Model Partnership	\$10,000
Larimer County Partners	\$5,212
Matthews House	\$21,335
Meals on Wheels	\$29,895
Northern Colorado AIDS Project	\$5,711
Project Self-Sufficiency	\$12,648
Rehab and Visiting Nurses Assoc	\$15,253
Respite Care	\$12,071
Senior Alternatives in Transp.	\$6,260
Thompson R2J	\$7,875
Thompson Valley Preschool	\$10,829
Turning Point Center	\$14,334
United Way 2-1-1	\$3,056
WINGS	\$10,471
Women's Resource Center	\$25,615
Total Grant Amount	<u>\$450,000</u>

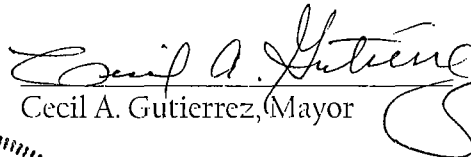
Section 2. That the 2012 grant funding recommendations of the Human Services Commission and the Affordable Housing Commission for the 2012 Community Development

Block Grant Program are hereby approved in the following amounts to the following agencies, subject to: (a) the approval of the U.S. Department of Housing and Urban Development and the allocation and receipt of Community Development Block Grant funds to the City of Loveland in 2012; (b) City Council budget and appropriation of such allocated federal funding; and (c) execution of a subrecipient contract with the City of Loveland by the agency or project owner on or before December 31, 2012:

Agency	Total Grant Amount
ArtSpace	\$35,000
Crossroads Safehouse	\$2,827
Habitat for Humanity	\$24,977
House of Neighborly Service	\$21,233
Housing Authority of the City of Loveland	\$110,580
Neighbor to Neighbor	\$19,175
Volunteers of America	\$16,800
City of Loveland Program Administration	\$57,647
Total Grant Amount	\$288,239

Section 3. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 5th day of June, 2012.

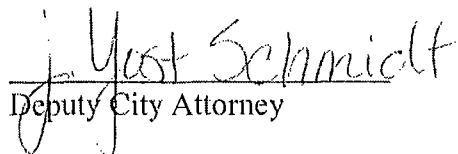

Cecil A. Gutierrez, Mayor

ATTEST:


City Clerk



APPROVED AS TO FORM:


Deputy City Attorney



APPENDIX D CERTIFICATIONS

See Following Page

LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

 7/6/12
Signature/Authorized Official Date

City Manager

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012-2013, (a period specified by the grantee consisting of: (1) one, (2) two, or (3) three (circle # of year(s) specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Williamto Cairney 7/6/12
Signature/Authorized Official Date

City Manager

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

William D. Calvey 7/6/12
Signature/Authorized Official Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

500 East Third Street
Loveland, Colorado 80537

Check ___ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).



APPENDIX E

APPLICATION FOR FEDERAL ASSISTANCE SF-424

See Following Page

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) ☒ New ☐ Continuation *Other (Specify) _____ ☐ Revision	
3. Date Received: 4. Applicant Identifier: 84-6000609		
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Loveland		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 84-6000609		*c. Organizational DUNS: 076481407
d. Address:		
*Street 1: <u>500 East Third Street</u> Street 2: <u>Suite 210</u> *City: <u>Loveland</u> County: _____ *State: <u>CO</u> Province: _____ *Country: <u>USA</u> *Zip / Postal Code <u>80537</u>		
e. Organizational Unit:		
Department Name: Development Services		Division Name: Community Partnership Office
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <u>Ms</u> *First Name: <u>Alison</u> Middle Name: _____ *Last Name: <u>Hade</u> Suffix: _____		
Title: Community Partnership Administrator		
Organizational Affiliation: City of Loveland		
*Telephone Number: 970-962-2517		Fax Number: 970-962-2903
*Email: alison.hade@cityofloveland.org		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Loveland, Colorado

***15. Descriptive Title of Applicant's Project:**

2012 Annual Action Plan

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: CO-004	*b. Program/Project: CO-004	
17. Proposed Project:		
*a. Start Date: 10/01/2012	*b. End Date: 09/30/2013	
18. Estimated Funding (\$):		
*a. Federal	288,239	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL	288,239	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
☒ c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
☐ Yes ☒ No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
☒ ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	*First Name: William	
Middle Name: D		
*Last Name: Cahill		
Suffix:		
*Title: City Manager		
*Telephone Number: 970-962-2306	Fax Number:	
* Email: bill.cahill@cityofloveland.org		
*Signature of Authorized Representative: 	*Date Signed: 7/6/12	