

City of Loveland Construction Advisory Board
Meeting Minutes
July 27th, 2011

Roll Call:

Board Members: Jason Baker, David Eads, Greg Meisinger, Ingrid McMillan-Ernst, Chris Rosenberger, David Stamps, Garold Smith, Bill Stenberg, and Teri Volk

Board Members Absent: Jon Rudolph

City Staff Members Present: Tom Hawkinson

City Staff Council Members Present:

City Staff Council Members Absent: Donna Rice

I. Call to Order: Chairman Greg Meisinger called the meeting to order at 6:01 PM

II. Approval of Minutes: One addendum (Jon Rudolph's email) was added to last month's meeting minutes.

The motion to approve the amended meeting minutes was made by Garold Smith, and was seconded by David Stamps. The motion passed unanimously.

III. Reports:

a. Citizen:

None

b. Board and Commission Members:

None

c. Staff:

Tom Hawkinson had no new updates.

d. Contractor Licensing:

None

e. FRAC: Merlin Green

The fire code is still under review and should be brought to City Council in the 4th quarter. Romeo is moving to Boise, ID so code adoption is not high on the priority list at the moment. A part time plan reviewer (Chuck Boyes) has been hired.

IV. New Business:

a. Water and Power Department, Capital Projects Presentation:

The members present from the City's Water and Power Department were Larry Hower, Russell J, Gus, Chris M., and Jim Leed. The group presented the current and future projects in their departments. See handout dated 7/15/2011 for more detail on the presentation. The water department has a voluntary water scheduling program for lawn irrigation. It's not aimed at leveling supply; it's for water treatment leveling. The program reduces peak water demand during the summer irrigation season. This year's peak had not yet exceeded last year's peak. A water treatment expansion is currently scheduled for 2013. The filtration plant expansion is currently slated for 2015-2016. New water tanks are needed, along with inter-connects to neighboring cities. The wastewater treatment capacity for Loveland is the same as it was in 1981, but we've spent millions of dollars on maintenance and updates. The wastewater treatment plant is anticipating an Anaerobic Digester System expansion from 2012 to 2015. A lift station and sewer line are scheduled to be constructed in 2012. Per the handout: generally growth/SIF related system improvements are driven by need for increased capacity, response to regulations, and sharing project costs with other fund sources. Russell with the power department said no PIF projects are planned for this year due to lack of construction. There are three future projects from the general capital fund that are needed due to reliability issues. The water and power department presentations are for information only. They were not seeking any action from the CAB. Chris Rosenberger asked if the city has the funds to cover future work. Larry said they did have the funds projected out. Jim said there was going to be a rate study next year for water and wastewater. Jason Baker asked where the sediments from the water and wastewater plants went. The water sediments are spread in the meadow next to the filtration plant. The wastewater solids are trucked off-site to eastern Colorado. Bill Stenberg asked what criteria was used for rates versus capital expenditure fees. Larry said "projected growth versus general operation and maintenance". Bill Stenberg asked if this process was similar to other cities in northern Colorado. Larry didn't know, but would follow up.

V. Old Business:

a. Comprehensive Master Plan Review: Tom Hawkinson

We're distilling 14 categories in the existing Comp Plan. The remaining four distilled items will be forwarded along to the future Comp Plan (Category C on the handout). Category A and B do not have specific objectives for the CAB. Category C will be our primary focus, and we'll resolve them tonight.

Objective 1.2.4: Maintain the character, structural integrity, and appearance. The goal of this objective is to adopt codes within one year of their release. Ingrid McMillan-Ernst asked how we are linked to the historical buildings committee and the planning commission. She and Jason Baker challenge the word "appearance" and would like to strike it. Ingrid McMillan-Ernst would like to change the title of this objective to read "Maintain the longevity, life safety, and structural integrity" Chris Rosenberger would like the explanation of this objective to read Adoption of the 2012 Building Codes in

2013". Greg Meisinger asked for clarification on current versus adopted codes. Tom Hawkinson replied that "current" is how we've worded it since "adopted" is most current.

Objective 3.1.5 will go away (merged in with 1.2.4), and we have the International Property Maintenance Code.

Objective 5.1.4: Continue to monitor the Capital Expansion Fee (CEF) program. We saw a presentation on water, wastewater, and power in regards to this objective today. Jason Baker didn't think the CAB had any influence on the CEFs direction. Tom Hawkinson replied the CAB is advisory and we can only offer a recommendation to CEFs. He gave a synopsis of how our board functions in the city. CAB members could go to City Council to help get key points across to council members. Tom can gather more technical info for CEF proposals. Garold Smith would like the explanation on Objective 5.1.4 to read "Prepare an evaluation and make recommendations of the Executive Economic Advisor's and city related agencies preparing CEF or IAF increase updated on CEF's annually or bi-annually to CAB". Tom Hawkinson noted the Executive Economic Advisors will have to get scheduled in with CAB meetings. Tom will get a list of agencies affected by CEFs.

Objective 8A.3.5: Increase the community's perception of safety. Jason Baker would like the explanation of the objective to read "Integrations with at least one other board in 2012". The CAB will shoot for one board interaction per quarter. We'd like to interact with FRAC, Historical Preservation Committee, and Accessibility Committee. Tom Hawkinson noted that city staffs are already interacting between boards and departments. Ingrid McMillan-Ernst and Jason Baker don't want the CAB to just present to another board. They want us to have working sessions and meetings with them.

Objective 8D.3.6: Identify the resources needed for effective ongoing hazard mitigation. This objective is in the FRAC profile in the City Comp Plan. We'll joint venture with FRAC on post-disaster recovery. Merlin with FRAC said CAB would not be under a lead role of post-disaster recovery. CAB would be subject matter experts, and the City Council would look to us for recommendations. The hazard mitigation plan is updated every five years. The emergency operations plan is updated every three years. These city plans are mandated by FEMA. The CAB is not specifically named in the plan, but we are noted per the declaration statement. Tom sees the CAB as a broker of experts in the construction industry. Use us as a resource during disasters. Ingrid McMillan-Ernst would like the explanation of the objective to read "Create Emergency Management Plan resources". Tom said we're sharing this program with other boards like FRAC, so we would be updating more than creating. Merlin noted that during a disaster FRAC would come to the CAB for help, not a specific document to give them. He invited the CAB to visit the emergence center for a tour and meeting. The CAB decided to leave the explanation of the objective as-is.

Objective 8D.3.6: This objective was combined in to 8A.3.5. Through meetings with other boards we can teach and learn their language and expectations. The HPC and CAB could benefit by streamlining the other's processes.

Objective 18.2.1 was moved in to 8A.3.5

Greg Meisinger asked how we track contractor licensing. Carl knows the list best, and Tom can follow up with him.

The goal of the Comp Master Plan is to have it updated every five to seven years. Right now it's at 400 items! Tom Hawkinson will take the list with our notes to Carl. They're due to him in September for the 2015 Comp Plan. The CAB unanimously approved.

VI. Adjournment:

A motion for adjournment was made by Teri Volk, and was seconded by Garold Smith. The motion passed unanimously. The meeting adjourned at 7:56 PM.

Sincerely,
David Eads