

Library Staff Report

June 2011

ADMINISTRATION

Noontime Nature was the only adult program hosted in June and 35 attended.

RFID tags and training arrived this month and a system to tag on Sundays while we are closed in the summer was developed. Tagging began on June 12 and about 23,000 items were tagged this month. We were not satisfied with the adhesive on the tags so ITG shipped us overlays that adhere better but also slow the process.

Most meetings and activities this month related to construction, moving and planning for Phase 2 and beyond. The Grand Reopening Committee and the Staff Morale Committee have been busy just as the Capital Campaign Committee's work winds down.

Marcia Lewis toured the new Green Valley Ranch branch of Denver Public Library and attended the Chamber of Commerce's Business Before Breakfast. Information about the library's summer programs was distributed at the First United Methodist Church's Good Neighbor Festival.

Ted Schmidt and Patty Goodwine attended a meeting with Bill Cahill that addressed board and commissions communication.

ADULT SERVICES

The adult book group read the book, *The Help*, by Katherine Stockett; 44 people attended the three sessions. The InterLibrary Loan staff processed 697 requests, borrowing 407 items from other libraries for our patrons out of 494 requests and loaning 170 items from our collection to other libraries out of 203 requests.

We proctored 11 exams for the public and worked with one student who volunteered seven hours. The book display had the theme, "Dig into Books", which is the theme of the adult summer reading program this year. The table display case held a collection of shells belonging to a staff member.

CIRCULATION

Lupe attended three meetings in June. One was a phone conference with ITG, two an "On the Fly" meeting, and three a meeting on the policy revisions.

Cindi Hasbrouck presented two book displays in June. "Quilts" was displayed the first part of the month and "War Stories" followed.

All circulation staff is helping with the RFID tagging.

2010	2011	Difference	
Circulation Total	72,391	Circulation Total	64,270
		8,121 fewer items checked out in June 2011	
New Cards	476	New Cards	422
		54 fewer cards were made in June 2011	
Gate Count	36,862	Gate Count	35,544
		1,318 fewer customers passed through our gates June 2011	
Holds Filled	2,072	Holds Filled	1,933
		139 fewer holds were filled in June 2011	
Self-Check Users	2,653	Self-Check Users	2,228
		425 fewer customer used our self-check machine in June 2011	
Self-Check Items	13,756	Self-Check Items	11,824
		1,932 fewer items were checked out on our self-check machine in June 2011	
Remote Access	28,283	Remote Access	24,685
		We were remotely accessed 3,598 fewer times in June 2011	

MEDIA

For the month of June, 4021 patrons used the Technology Center. Over 2876 hours were utilized on the Internet, Express and Word Processing machines; while the study room was used for 46 hours. The Library is proud to offer a wireless network to anyone who has a wireless capable device. 982 users logged on to the new network for nearly 1596 hours this past month.

There were four City Council programs and two City Planning Commission meeting recorded by the media department. The monthly Loveland's Talking was shot and scheduled for the Month of June. All shows are replayed throughout the month on Channel

16. We will also add a few programs from Ft. Collins and various Public Service Announcements. To see a full schedule go to, <http://www.ci.loveland.co.us/library/tv16/schedule.htm>.

The Loveland Public Library has reinstated public computer courses on searching the WWW, email basics, navigation, browsers, basic HTML, and the library catalog. The Loveland Public Library can be reached on the World Wide Web at www.lovelandpubliclibrary.org.

Overdrive 858

Class participants 14

Money collected 554.25

TECHNICAL SERVICES

Category	This Month	Last Month	This Mo.	Last Yr	YTD
Items ordered	856	1043	786	5609	
Items cataloged	1738	1481	1720	8901	
Items mended	391	407	424	2265	
Items discarded	1269	1788	1613	6745	
Items released	1377	1083	1264	7160	

RFID tagging has begun and Lynn Parks will be tagging new materials before the go to processing. Preparations for the two-step move began with some office furniture taken in July with the actual move into the new tech services area now scheduled for August. Catalogers met with the circulation supervisor to revise the system for checking out items that are not in the database.

YOUTH SERVICES

Service Provided	Sessions	Usage
Toddler/Preschool Storytime	30	881 attended
Lap Babies Storytime	23	1072 attended
Raise-A-Reader/Outreach	0/7	0/235 attended
Programs	7	990 attended
Teen Programs	5	128 attended
Tours	1	45 attended
Game Computer	9	9 hours
Internet Computers	346	192 hours
Homework Computer	n/a	hours
TV/VCR/DVD Player	12	14 hours
Dial-A-Story	-----	96 calls
TumbleBooks	-----	301 views

TumbleBooks went from its biggest month in May to its lowest usage of the year this month. At some point during June the TumbleBooks icon on the library web page did not allow people to log in without a user name and password. The problem has been resolved but one also has to wonder if users are reluctant to choose “Go to External URL” as the web page prompts them. Access is not as seamless as it has been in the past.

The theme bin this month was Summer. Dobby is dressed in construction garb. The front bulletin board has Summer Reading Program information. Signup so far is 1360 for the children’s “Build-a-Reader” program and 339 for the tweens/teens ‘You are Here’ program. Parents have been very enthusiastic about having books for prizes.