

**CITY OF LOVELAND OPEN LANDS ADVISORY COMMISSION  
JUNE 8, 2011  
PARKS AND RECREATION CONFERENCE ROOM  
REGULAR MEETING MINUTES**

**Commissioners Present:** Lori Bell, Gale Bernhardt, Chris Bryand, Kathy Hartman, Steve McMillan, Bill Zawacki.

**Commissioners Absent:** Rick Brent, Andy Hawbaker, Joel Johnston, Hugh McKean (Council Liaison).

**Staff Present:** Brian Hayes, Gary Havener, Debbie Eley.

**The public meeting was called to order at 5:30 pm.**

**Approval of the May 11, 2011 Commission Meeting Minutes:** Kathy Hartman made a motion to approve the minutes as written, Bill Zawacki seconded, and the motion passed unanimously.

**Public Comment:** Pamela Dickman from the Loveland Reporter-Herald newspaper was present.

**Discussion/Action:**

**1. Acquisition and Management of Open Space Properties.** Staff proposed a revised system for the acquisition and management of open space properties, including a new system for zoning of properties for management purposes and a consolidated management and stewardship plan for all properties. Commission members suggested including a discussion of the advantages and disadvantages of opening a property in the "Opportunities, Constraints, and Planning Issues" section of the management/stewardship plan; reviewing plans on a 5-year basis for properties zoned 1-4 and annually for those zoned 0; and posting the final plan online. Bill Zawacki made a motion to accept the revised Natural Areas and Open Lands acquisition and management process as submitted. Chris Bryand seconded the motion and it passed unanimously.

**Reports/Correspondence:**

**2. Regional Land Conservation, Stewardship, and Recreation Study.** Larimer County has prepared a draft Request for Proposals for a regional open lands study and a Larimer County Open Lands Master Plan. Benefits of the regional study could include a public opinion survey, economic benefits study, and data for the update of the Loveland Open Lands Plan anticipated in the next few years. Commission members requested that all stakeholders be part of the decision-making process for the regional study, and that the RFP allow for additional requests specific to each partner agency (possibly at additional cost). Commission consensus was to continue to express interest in the study as a partner agency.

**3. Natural Areas Manager Report.** The Natural Areas Manager gave the following update on the Agilent acquisition: *Staff has reviewed the Phase 1 Environmental Report in regards to the open space property. The property and the ponds on the property can be used as a future open space site for the City's Natural Areas program.*

**Commission Members' Discussion Topics:**

- Kathy Hartman reported that she ran into Pam Unfred recently and learned that she is going back to school for an education degree. Staff reported that a second position will be posted to help Pam run the environmental education program while she's in school.

**Adjournment:** The meeting was adjourned at 7:00 pm.