



**Finance Department**  
Sales Tax Division  
500 E. 3rd Street, Suite 110 | Loveland, CO 80537  
970-962-2708 | TDD: 970-962-2620  
FAX: 970-962-2927  
salestax@cityofloveland.org

Business Name: \_\_\_\_\_

DBA Name: \_\_\_\_\_

## ***2026 Sales Tax License Renewal Invoice***

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DESCRIPTION	TOTAL
City of Loveland Sales Tax License # _____	20.00

### **RENEWAL OPTIONS:**

- **Online by eCheck:**  
<https://www.lovgov.org/services/finance/sales-tax/online-portal-citizen-access>
- **By Mail:**  
City of Loveland  
PO Box 845  
Loveland, CO 80539

*\*\*The renewal invoice MUST be included with your check, or the check will be returned.*

### **IMPORTANT NOTE:**

**You will not receive a physical copy of your license in the mail.**

- Log in to **Citizen Access** to **print a copy** for your records (preferred).
- Email our office to request a copy.

Due to high volume, please allow **4-6 weeks** for a response. To ensure efficient processing, please avoid sending duplicate emails or repeated status requests. Your original inquiry is in our queue, and we will respond as soon as we're able.

**\*\*If you are not renewing this license, please email our office for closure instructions\*\***

### **SIGNATURE / EMAIL (REQUIRED)**

**Signature:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_