

**Finance Department**

Sales Tax Division
500 E. 3rd Street, Suite 110 | Loveland, CO 80537
970-962-2708 | TDD: 970-962-2620
FAX: 970-962-2927
salestax@cityofloveland.org

Business Name: _____

DBA Name: _____

2026 Sales Tax License Renewal Invoice

DESCRIPTION	TOTAL
City of Loveland Sales Tax License # _____	20.00

RENEWAL OPTIONS:

- **Online by eCheck:**
<https://www.lovgov.org/services/finance/sales-tax/online-portal-citizen-access>
- **By Mail:**
City of Loveland
PO Box 845
Loveland, CO 80539

***The renewal invoice MUST be included with your check, or the check will be returned.*

IMPORTANT NOTE:

You will not receive a physical copy of your license in the mail.

- Log in to **Citizen Access** to **print a copy** for your records (preferred).
- Email our office to request a copy.

Due to high volume, please allow **4-6 weeks** for a response. To ensure efficient processing, please avoid sending duplicate emails or repeated status requests. Your original inquiry is in our queue, and we will respond as soon as we're able.

****If you are not renewing this license, please email our office for closure instructions****

SIGNATURE / EMAIL (REQUIRED)

Signature: _____

Email Address: _____