



**MINUTES**  
**LOCAL LICENSING AUTHORITY**  
**Thursday August 7, 2025 – 9:00 A.M.**  
**City Council Chambers – 500 E. Third Street**  
**Loveland, Colorado**

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**In Attendance:**

**Judge Jennifer Edgley, Local Licensing Authority**  
**Michael Bailey, Assistant City Attorney**  
**Ashley Macdonald, City Clerk**  
**Sterling Wilson, Assistant City Clerk, LLA Secretary**  
**Adriana Mazur, Assistant City Clerk**

**1. PUBLIC HEARING**

**A. Temporary Modification – Ovations Food Services, LP, dba Spectra Hot Dog Cart**

A complete Permit Application and Report of Changes for a Temporary Modification of Premises was submitted on July 23, 2025, by Ovations Food Services, LP dba Spectra Hot Dog Cart, located at 5290 Arena Circle in Loveland. The application was submitted LATE and A SPECIAL HEARING DATE WAS APPROVED by the Local Licensing Authority. The modification will consist of an expansion of alcohol service into Lot G and the area between the current licensed premises and Entrance Gate 7 at Blue Arena. Permission to utilize the expansion was granted by **The Ranch Events Complex** from August 22, 2025, to August 24, 2025 to host the 2025 Overland Expo Event. The premise was posted with a sign advertising the public hearing on Monday, July 28<sup>th</sup> and a notice was published in the Reporter Herald as the law requires.

**In Attendance: Emily Meister, General Manager, Ovations Food Services, LP and Oakview Group**

The application timeline was discussed on the record. A query regarding the application was emailed to the City Clerk's Office on June 23<sup>rd</sup> of this year by Emily Meister. Ms. Meister had originally intended to apply for consideration on the July 31<sup>st</sup>, 2025 LLA meeting agenda. The City Clerk's Office provided a written response to her message with the following information: the only available date for consideration was August 21<sup>st</sup>, 2025. The application submittal deadline for this hearing date was July 7, 2025. Ms. Meister proceeded to submit the application via email on July 7, at which point she was informed that 1) The City Clerk's Office cannot accept applications electronically as they must be

accompanied by payment of all fees, and 2) the proposed event dates of August 22 to August 24, 2025 would not allow time for adequate review of this application in order to issue a permit.

Ms. Meister stated that she had been allowed to submit applications via email in the past and was confused by this policy. On July 23, 2025, Ms. Meister met with City Clerk's Office Staff regarding the application and filing deadlines. All liquor licensing applications must be submitted 45 days *prior to the meeting date for consideration*. The City regularly updates a published calendar of Local Licensing Authority Meetings and Filing Deadlines on Lovgov.org.

The application was ACCEPTED as COMPLETE during this meeting, and a hearing date was set for today's date. The Authority emphasized during the meeting that applicants should refrain from placing the City in a position where it must make special accommodations to consider or respond to late filings or applications. Applicants must submit their materials by the established deadlines in order to prevent delays for applicants who submitted their application on time. Ashley Macdonald expressed appreciation for the applicant in her willingness to work with the City Clerk's Office Staff to review application deadlines. Ms. Macdonald suggested the applicant consider a calendar reminder to submit the application earlier each year.

The applicant described the event space and outlined the physical boundaries of the modification. Alcohol service will include canned beer, canned cocktails, and catered meals, with all service conducted by ServSafe-safe alcohol service certified employees. Food trucks will also operate on-site, and additional signage will be placed at Lot G and Gate 7 of the Ranch Complex. Ingress and egress will remain unchanged, and participants will not be permitted to leave the designated boundaries.

The event has been held annually since 2021. It has been reported in the past that overnight campers bring outside alcohol into the event. To address this, alcohol service ends overnight, and all products are securely stored. Security will be provided by both Larimer County Sheriff and Best Security, with 20–25 security officers on-site, including at least 15 private security staff and 4–5 Sheriff's Deputies.

Officer DeLima confirmed that OVG Group has scheduled a private safe alcohol Server Training Class in September for future events. The applicant stated they are aware that ServSafe IS NOT recognized as a responsible vendor by the State of Colorado.

Judge Edgley opened the gallery to public comments. No one was present to speak in favor or opposition to this application, and the public hearing was closed.

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The City Attorney's Office recommended approval of the application with no additional conditions.

**Findings and Action Taken:**

The Authority reminded the Applicant of the impacts caused by late filings. There is no restriction preventing an early submission. The applicant was encouraged to apply no later than May to attend the July hearing for events in future years. Each LLA Meeting is held on the 3<sup>rd</sup> Thursday of each month unless otherwise noted. The Applicant expressed that Ovations Food Services, LP as made plans ensure timely filing of applications.

Pursuant to Colorado Revised Statutes, 44-3-312(1), as amended, the applicant is hereby advised that with regard to the application to temporarily modify the premises under their existing **Hotel & Restaurant with Optional Premises** License, that the applicant **HAS MET** the reasonable requirements of the neighborhood for the type of license for which the application has been made. That the applicant **HAS MET** the desires of the adult inhabitants, the number, type, and availability of alcohol beverage outlets located in or near the neighborhood under consideration. Public notice requirements were met. Based on the evidence provided, the applicant **DOES HOLD** possession of the premises and has obtained permission to use the location by a lease agreement. A control plan for alcohol service **HAS BEEN** established and adequate security plans **HAVE** been put in place. The applicant's testimony **HAS INDICATED** an understanding of alcohol service requirements in preventing underage consumption. Barriers and boundaries **HAVE BEEN DEEMED ADEQUATE** for controlling the proposed modified premises.

The Authority **GRANTED** this Application for a Temporary Modification of Premises for Ovations Food Services LP dba Spectra Hot Dog Cart.

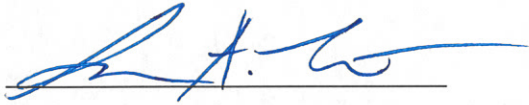
**2. STAFF REPORT**

- A. City Clerk's Office – A Standing meeting time at the beginning of each month to review matters of the LLA is currently being discussed.
- B. City Attorney's Office – No Report.
- C. PD/Compliance Officer – No Report.

## ADJOURN

The next regularly scheduled Local Licensing Authority Meeting was held on Thursday, August 21, 2025, at 9:00 AM, in the City Council Chambers.

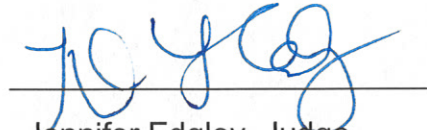
Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'S. Wilson', written over a horizontal line.

Sterling Wilson, Assistant City Clerk

Liquor Licensing Secretary

Approved:

A handwritten signature in blue ink, appearing to read 'J. Edgley', written over a horizontal line.

Jennifer Edgley, Judge

Liquor Licensing Authority