



# AGENDA

## Historic Preservation Commission Meeting

4:30 PM - Monday, August 18, 2025

Development Center, 410 E. 5th Street

### Notice of Non-Discrimination

It is the policy of the City of Loveland to provide equal services, programs and activities without regard to race, color, national origin, creed, religion, sex, sexual orientation, disability, or age and without regard to the exercise of rights guaranteed by state or federal law. It is the policy of the City of Loveland to provide language access services at no charge to populations of persons with limited English proficiency (LEP) and persons with a disability who are served by the City.

For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) or 970-962-2372. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City's ADA Coordinator at [ADACoordinator@cityofloveland.org](mailto:ADACoordinator@cityofloveland.org) or 970-962-3319.

### Notificación en contra de la discriminación

La política de la Ciudad de Loveland es proveer servicios, programas y actividades iguales sin importar la raza, color, origen nacional, credo, religión, sexo, orientación sexual, discapacidad, o edad y sin importar el uso de los derechos garantizados por la ley estatal o federal. La política de la Ciudad de Loveland es proveer servicios gratis de acceso de lenguaje a la población de personas con dominio limitado del inglés (LEP, por sus iniciales en inglés) y a las personas con discapacidades quienes reciben servicios de la ciudad.

Si desea recibir más información en contra de la discriminación o si desea ayuda de traducción, por favor comuníquese con el Coordinador del Título VI de la Ciudad en [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) o al 970-962-2372. La Ciudad hará acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Americanos con Discapacidades (ADA, por sus iniciales en inglés). Si desea más información acerca de la ADA o acerca de las acomodaciones, por favor comuníquese con el Coordinador de ADA de la Ciudad en [ADACoordinator@cityofloveland.org](mailto:ADACoordinator@cityofloveland.org) o al 970-962-3319.

Title VI and ADA Grievance Policy and Procedures can be located on the City of Loveland website at: [cityofloveland.org](http://cityofloveland.org)

*Password to the public wireless network (colquest) is accesswifi*

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### I. CALL TO ORDER

### II. ROLL CALL

Daniels, Hazel, Luithly, Wasson, McCarn, Sutton, and Mallo

### III. APPROVAL OF THE AGENDA

### IV. APPROVAL OF PREVIOUS MEETING MINUTES

#### a. [7.21.25 HPC Meeting Minutes -DRAFT CL](#)

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### V. REPORTS

#### a. PUBLIC COMMENT

Guest Attendees may be allotted up to 3 minutes to discuss HPC business. Speakers will be asked to introduce themselves.

### VI. REGULAR AGENDA

#### a. Great Western Railway Depot Update (Sutton)

#### b. Work Plan Update 2025 - Requesting Review (Due October 31, 2025)

### VII. STAFF UPDATE

#### a. HPC Staff Program Update – July 21, 2025, through August 18, 2025, Activity

(Attachment 2) by Marian Duran, Development Services

a. [HPC Staff Update 818025](#)

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- VIII. COUNCIL LIAISON REPORT
- IX. COMMISSIONER COMMENTS
- X. ADJOURN



# MINUTES – Historic Preservation

4:30 PM - Monday, July 21, 2025  
Development Center, 410 E. 5th Street

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**CALL ORDER: 4:37 PM**

**Commissioners Present:** Luithly, Wasson, Mallo, Hazel, and Daniels

**Commissioners Absent:** McCarn

**Staff Present:** Staff Liaison, Marian Duran, Cita Lauden

**Guests:** David Danbom, Sharon Danhauer, LHS, Emily Shockley, OCE and Doug Cooper

## **APPROVAL OF THE AGENDA**

**Commissioner Wasson** made a motion to approve the agenda. **Commissioner Sutton** seconded the motion, and it passed unanimously.

## **APPROVAL OF PREVIOUS MEETING MINUTES**

**Commissioner Sutton** made a motion to approve **June 16<sup>th</sup>**, meeting minutes. **Commissioner Wasson** seconded the motion, and it passed unanimously.

## **PUBLIC COMMENT**

NA

## **REGULAR AGENDA**

### **David Danbom, Recognition for his service to the HPC**

The HPC presented former **Commissioner Danbom** with a certificate of appreciation for his service to the HPC.

### **Nomination of Officers**

**Commissioner Daniels** made a motion to nominate **Commissioner Luithly** for the HPC, Chair position. **Commissioner Wasson** seconded the motion, and it passed unanimously.

**Commissioner Sutton** made a motion to nominate **Commissioner Wasson** for the HPC, Vice Chair position. **Commissioner Daniels** seconded the motion, and it passed unanimously.

**Commissioner Luithly** made a motion to nominate Cita Lauden as HPC Secretary. **Commissioner Wasson** seconds the motion, and it passed unanimously.

### **Great Western Railway Depot Update (Luithly)**

**Commissioner Sutton** reported that the GWRD Committee continues their fundraising and outreach efforts by hosting informational booths at the local Farmers Markets, and other local community events including One Sweet Summer Concert on 8/27/25 Backyard Tap and potentially hosting a GWRD BBQ.

The committee is also working on a GWRD Banner to be placed on the fencing of the GWRD site. The committee is working on design ideas, as well as getting bids from local sign contractors.

**Commissioner Sutton** asks HPC to consider donating \$350 toward the cost of the GWRD signage.

**Commissioner Wasson** made a motion to approve the \$350 donation. **Commissioner Daniels** seconds the motion, and it passed unanimously.

### **STAFF UPDATE**

#### **Historic Preservation Program Staff Update (Duran)**

**Staff Liaison Duran** provided information and updates on the following:

Addition to Staff Update: **Senate Bill 24-005 Non-Functional Turf**

- **Senate Bill 24-005 Non-Functional Turf.**  
The Unified Development Code must be amended to comply with Senate Bill 24-005. The focus is on water conservation in our state by prohibiting landscape practices that waste water resources.
- **Current Budget:**  
Balance remaining \$5492.28
- **CLG Grant Application FY25 update:**  
Funding is still available to SHPOs; however, grants cannot officially be awarded.
- **State Historical Fund Grant:**  
Marian has not received a reply as to the status of the contract drafted by Sophia Felder.
- **Everybody Bike Day:**  
Marian Duran, Cita Lauden and Sharon Danhauer set up an HPC informational booth from 6:30 to 9:00 am for the event. The afternoon session was cancelled due to weather.
- **Appointments:**  
Congratulations to our new commissioner, **Troy Daniels**, and **Rick Hazel** for reappointment.
- **Milner Schwarz License Agreement Update:**  
The 2<sup>nd</sup> Amendment to the Lease Agreement for Milner Schwarz has been executed.

- **Timberlane Farms (2306 E 1<sup>st</sup> St.)**  
The property is still on the market, with several prospective buyers.

## **REPORTS**

### **COUNCIL LIAISON REPORT**

**Councilor Mallo**, Shared the following information/updates:

- City Council meeting scheduled for June 22<sup>nd</sup>, 2025, has been cancelled.
- On June 13<sup>th</sup> **Councilor Mallo** attended a Historical Tour of Downtown Loveland, as part of the *Night on the Town* event activities. He stated that Terry Johnson led the tour, and she did an excellent job and provided great information.
- **Councilor Mallo** and Terry Johnson discussed the Passenger Rail/Passenger Depot. Terry stated she may be interested in volunteering with the project. **Councilor Mallo** is looking for any historic information that is available on the Depot so that he can educate himself on the history of the Depot. **Commissioner Sutton**, and Sharon Danhauer, offered to assist him in gathering the information.
- The city was awarded \$25,000 grant to use toward the project planning for the Passenger Rail planned for Loveland.

### **COMMISSIONER COMMENTS**

**Commissioner Sutton** would like to include a few more historic downtown properties in addition to the five coasters we already have. Commissioners agreed and shared some ideas.

**Commissioner Sutton** made a motion to adjourn the meeting, and **Commissioner Luithly** seconded the motion, and it passed unanimously.

**ADJOURNED** at 5:48

Respectfully submitted,

Cita Lauden

**/S/**