

Commission Members Present: Bill Szmyd, Clinton O'Neill, Craig Bialy, Dan Herlihey (Chairman), Don Cook (Vice Chairman), Gary Hausman, Matt Elkins, Randy Lee Williams

LUC Commission Members Absent: Gene Packer

Council Liaison Present: Steve Olson

Council Liaison Absent: Andrea Samson

City Staff Members Present: Aaron Rodriguez, Adam Bromley, Kraig Bader, Catharine Kellogg, Chad Birgenheier, Cyril Videgar, Jim Lees, John Faulkner, Melanie Reeves, Nathan Alburn, Ryan Van Pelt, Tasha Stewart, Todd Hanlin, Tracey Hewson, and Marian Duran.

Guest Attendance: None.

CALL TO ORDER

CALL TO ORDER: Dan Herlihey called the meeting to order at 3:00 PM.

ELECTION AND COMMISSION MEMBER APPOINTMENTS

Item 1.1: Elect Loveland Utilities Commission Chairperson and Vice Chairperson – Melanie Reeves

Discussion regarding and nominations of the Loveland Utilities Chairperson and Vice Chairperson.

Recommendation: Adopt a motion nominating Dan Herlihey as Chairperson of the Loveland Utilities Commission.

Motion: Bill Szmyd made the motion.

Second: Gary Hausman seconded the motion. The motion was **approved** with a **7*-0 vote**.

**Randy Williams wasn't here for this vote.*

Recommendation: Adopt a motion nominating Don Cook as the Vice Chairperson of the Loveland Utilities Commission.

Motion: Gary Hausman made the motion.

Second: Craig Bialy seconded the motion. The motion was **approved** with a **7*-0 vote**.

**Randy Williams wasn't here for this vote.*

Item 1.2: LUC Confirmation of Member Appointments to City Council – Melanie Reeves

The following recommendations were APPROVED by City Council on June 17, 2025:

- Clinton O'Neill was appointed to the Loveland Utilities Commission with a term dated July 1, 2025 to June 30, 2028
- Randy Williams was reappointed to the Loveland Utilities Commission with a term dated July 1, 2025 to June 30, 2028
- Craig Bialy was reappointed to the Loveland Utilities Commission with a term dated July 1, 2025 to June 30, 2028.

ADOPTION OF MINUTES

Item 2.1: Adoption of Minutes – Dan Herlihey

This item requested a motion to approve the minutes of the June 18, 2025 meeting.

Recommendation: Adopt A Motion to Approve of the Loveland Utilities Commission Meeting Minutes from June 18, 2025.

Motion: Gary Hausman made the motion.

Second: Bill Szmyd seconded the motion. The minutes were **approved** with an **8-0 vote**.

CITIZENS REPORT

Item 3.1: Citizens Report

INFORMATIONAL ITEMS

Item 4.1: Water Treatment Plant Daily and Monthly Flow Report – Chad Birgenheier

This item provides an update on the Loveland Water Treatment Plant daily and monthly flows for the month of June 2025.

Recommendation: Information Item Only. No Action Required.

STAFF REPORT

Item 5.1: Power Cost-of-Service Rate Study Plan Update and Proposed New Billing Units for Residential Self-Generating Customers - Various

The purpose of this item is to provide the LUC with an update on the plan for the remainder of the Power Cost-of-Service Rate Study and present a proposed change in billing units for Residential Self-Generating customers.

Recommendation: Staff item only. No action required.

Discussion: Adam Bromley and Kraig Bader provided a presentation of electrical power measurements that are used for measuring power consumption. The power measurements of KW, KVA and KVAR were presented and their relationship to each other.

Item 5.2: Unified Development Code (UDC) Landscaping Update to Align with Senate Bill 24-005 – Marian Duran and Nathan Alburn

The City of Loveland is updating the Unified Development Code (UDC) to comply with Senate Bill 24-005, effective January 1, 2026, requiring commercial, industrial, and institutional developers to adopt water-wise landscape practices. Key updates include:

- Constraining high-water use non-functional turfgrass
- Minimizing water-intensive landscaping

Adhering to Senate Bill 24-005 supports Loveland's commitment to water conservation and the protection of environmental resources, promoting sustainable development practices.

Recommendation: Staff item only. No action required.

Item 5.3: Financial Report Update – Jim Lees

This item summarizes the preliminary monthly and year-to-date financials for June 2025.

Recommendation: Staff item only. No action required.

Item 5.4: Utility Financial Dashboards – Aaron Rodriguez

This agenda item shows the Utility Financial Dashboards based on Year to Date financial and operational data.

Recommendation: Staff item only. No action required.

COMMISSION & COUNCIL REPORTS**Item 6.1: Commission and Council Report – Melanie Reeves**

Attendance:

- Members must attend at least 70% of meetings each calendar year.
- If unable to attend, members should notify the chairperson (Dan Herlihey) or staff liaison (Sharon Israel) at least 24 hours in advance, if possible. It would be helpful to include the recording secretary (Melanie Reeves) in this communication.
- Three consecutive unexcused absences result in automatic loss of board position.
- "Unexcused absences" exclude illness, family emergency, or other City business.
- Advance notice of absence does not count as an excused absence.

Board Responsibilities:

- Per the [Handbook for Boards and Commissions](#): Council encourages all boards to develop annually a work plan by November 1 for the subsequent year (the “work plan year”) that aligns with the City of Loveland Strategic Plan. The City Clerk’s Office provides copies of these documents to Council and posts them on the website.
- Please let Melanie know if you are interested in participating in a work group to help draft the Annual Report for 2026. Melanie will send out meeting date/time options. Time commitment for this is anticipated to be 90-minutes.

Commission Reports

Dan Herlihey: None.

Gene Packer: N/A

Bill Szmyd: None.

Don Cook: Last Thursday, July 10th the Loveland Historical Society hosted Barton Barnhart, Senior VP and Regional Manager of Western Area Power Administration (WAPA). He shared a lot of interesting information and Don was surprised to learn they are responsible for 17,000 miles of transmission lines.

Gary Hausman: The Veteran’s Honor Monument is moving forward! The project is about 50% funded!

Matt Elkins: Congratulations to Dan and Don on their reappointment as Chair and Vice Chair.

Randy Williams: None.

Craig Bialy: Craig felt that the meeting today had a lot of good information. He supports the change from kWh to kVAh.

Council Reports

Steve Olson: Councilor Black resigned effective Tuesday at noon. City Council will be at 8 voting councilors until the November election. October will be Councilor Olsen’s final LUC meeting before retiring from City Council.

Andrea Samson: N/A

DIRECTOR’S REPORT

Item 7.1: Director’s Report – Chad Birgenheier

1. We encourage you to view Loveland’s Latest for July: Five City Updates You Need To Know! This monthly video series highlights five things happening around the city: [Loveland Latest - July 2025](#)
2. Loveland Utilities celebrates our 100-year electric power anniversary with our **Passport to Power** event on Friday, July 25, 2025! The event is from 3:00-6:00 pm across from the Loveland Museum

(250 E. 5th Street). This event features family-friendly interactive booths as well as bucket truck rides, food trucks, a drone demonstration, electric vehicle test drives and more! See **Attachment D!**

- a. Volunteer Opportunity! There will be a table dedicated to the LUC – information on how you can participate is on its way!
3. Brief update by Adam Bromley on Power Outage on July 9, 2025.
4. Invitation to participate in upcoming City Council meetings to represent the Loveland Utilities Commission:
 - a. **September 16, 2025**
 - i. Water and Power - Scalable Impact Fees and Scalable Water Rights Dedication Requirements, Ordinance First Reading. Presenters - Jim Lees, Melanie Hobart, and Aaron Rodriguez
 - b. **October 7, 2025**
 - i. Water and Power - Scalable Impact Fees and Scalable Water Rights Dedication Requirements, Ordinance Second Reading. Presenters - Jim Lees, Melanie Hobart, and Aaron Rodriguez
 - ii. Power Cost-of-Service Rate Study, First Reading. Presenter – Jim Lees
 - c. **October 21, 2025**
 - i. Power Cost-of-Service Rate Study, Second Reading. Presenter – Jim Lees
5. Water Project Updates for June
6. Electric Project Updates for July
7. Water and Electric Meter Sets for June

ADJOURN: The meeting was adjourned at **5:24 p.m.**

Respectfully submitted,
Melanie Reeves
Recording Secretary
Loveland Utilities Commission /s/ Dan Herlihey, Chair

