



**MINUTES**  
**LOCAL LICENSING AUTHORITY**  
**Thursday December 19, 2024 – 8:30 A.M.**  
**City Council Chambers – 500 E. Third Street**  
**Loveland, Colorado**

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**IN ATTENDANCE:**

**Brandi Nieto, Local Licensing Authority**  
**Michael Bailey, Assistant City Attorney**  
**Emilie Loomis, Liquor, Tobacco, and Marijuana Enforcement Officer**  
**Adriana Mazur, Local Licensing Authority Secretary**  
**Sterling Wilson, Assistant City Clerk**

**1. CONSENT AGENDA**

- A. Approval of Minutes from LLA Meeting on November 21<sup>st</sup>, 2024.**
- B. Sales Room Application – Winery 5280 LLC**

**There were no protests filed in response to any item on the consent agenda. The minutes were approved in their current form.**

**2. PUBLIC HEARING**

**A. Tasting Permit Application – Loveland Liquor**

An application was filed on November 1<sup>st</sup>, 2024, for a new Tasting Permit for the Retail Liquor Store License issued to B&B Liquor LLC, dba Loveland Liquor. The applicant appeared at the November 21, 2024, Licensing Meeting and it was determined that application was incomplete. The Local Licensing Authority asked the applicant to re-submit the application for consideration at the December 19, 2024, Licensing Meeting.

**In Attendance:** Doris Beattie, Manager

**Findings and Action Taken:**

The Authority reviewed the requirements that were established at the previous meeting where the applicant was asked to refile this application.

Ms. Beattie stated that the public notice was posted as required. Officer Loomis conducted an inspection at Loveland Liquor and reviewed the applicant's control plan, table-placement, security measures and staffing. All items were satisfactory. It was further stated that Ms. Beattie has experience conducting tastings and is aware of the sample-size and the tasting log requirement. No specific tasting dates have been established; the applicant is in the process of reaching out to wholesalers/vendors. Mr. Bailey addressed questions from the last LLA Meeting and inquired about the updated control plan. It was clarified that sample-size was addressed in the control plan.

Mr. Bailey requested that the applicant submit an exact schedule of dates for the tastings, and Ms. Beattie agreed to provide it. The tastings are tentatively planned for Fridays and/or Saturdays, at a maximum of 52 days out of the year. The City did not have any issues with the proposed days and frequency.

Officer Loomis stated that the inspection and discussion with Ms. Beattie was on December 5<sup>th</sup>. It was noted that tasting permit holders must notify the Clerk's Office no later than 7 days prior to changing the approved schedule for tastings.

The Authority will grant this request for a tasting permit. Specifically, pursuant to LLA rules of procedure 5.14 authorizing tasting permits in accordance with Colorado Revised Statute and Municipal liquor code, chapter 8.08. The only outstanding items for this application were limited to the duration and schedule of tasting events; while there is no set schedule, a tentative weekend plan has been established by the applicant's testimony, and this plan was approved by the Authority. Tasting Permit holders are required to provide the Clerk's Office with a change in schedule/notice of deviations from the established schedule of tasting events, at least 7 days prior to the change occurring. An updated control plan included additional information that addresses the deficiencies of the previous application. The applicant has amended and remedied all outstanding items regarding disposal/storage of unused alcohol beverages featured in tastings. The Tasting Permit Application runs concurrently with the Liquor License Renewal.

The City asked that the Authority confirm with Ms. Beattie that the business will submit a complete tasting log for each tasting event.

No one was present in protest of this application and the public hearing was closed.

#### **B. Renewal Application – Project 5030 LLC, dba 5030 Local Berthoud Brewing Co.**

An incomplete application for the renewal of the Brew Pub License issued to Project 5030 LLC, dba 5030 Local Berthoud Brewing Co., was turned into the Clerk's Office November 26, 2024, a day before its expiration date. The licensee has been required to appear regarding the late filing of this application.

**In Attendance:** Mark Sommers, owner

#### **Findings and Action Taken:**

Mr. Sommers admitted that he filed his application late. He testified that he inadvertently recorded the license expiration date as a reminder to submit the application. He has since amended his practices to better track the expiration date of his license.

The licensee owns the property; however, the business leases the space that is occupied by the liquor licensed premises. Issues with the lease were addressed and a renewed lease, valid until 2030, was submitted to the Clerk's Office to be included in the renewal application. PD's inspection passed contingent on the lease submittal.

An inspection from LFRA identified several life-safety concerns that were addressed during a follow-up inspection. Inspector Sarah Winter provided testimony detailing that fire dampers must be operational for approval of a life safety inspection. The licensee

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was asked to maintain prompt attention to expiration dates and inspection requirements related to fire suppression and alarm systems. The alarm inspection log was found to be out of date. It was noted that the City of Loveland can revoke or suspend a license if life-safety deficiencies are not addressed in accordance with the Colorado Liquor Code and the Loveland Municipal Code. The licensee was cautioned by the City to keep better records of compliance inspections and renewal deadlines.

No one was present in the gallery to speak to this item and the public hearing was closed.

The Authority will approve this request to renew the Brew Pub License issued to Project 5030 LLC, dba 5030 Local Berthoud Brewing Co., acknowledging the completed renewal was submitted late, but the applicant took accountability for the late filing. The approval is granted with the understanding that the late filing will not be repeated. The Authority added the findings from the Preliminary Findings Report to the record and further stated that the licensee has provided satisfactory evidence that they are of good moral character via the criminal history and background check report provided during the initial application, including the statement made under oath on the renewal application certifying that this history is correct.

This renewal application was approved and signed by the Authority.

### **3. STAFF REPORT**

- A. City Clerk's Office: continuing to revise applications for Alcohol Beverage Special Event Permits, Tasting Permits and website revisions and updates. These are intended to be completed by January 1.
- B. City Attorney: Title 8 revisions, which will combine Liquor and Tobacco, are nearing completion. The First Reading of these proposed changes by the City Council of Loveland is scheduled to be on March 18, 2025.
  - a. Marijuana Legislation is being reviewed, and stakeholder meetings are being considered to assess the cultural climate of the community and the prospective businesses or participants in a licensing program.
  - b. The Study Session before Council is scheduled for the 25<sup>th</sup> of February.
  - c. Concrete plans are intended for the end of 2025.
- C. Enforcement Report: Revisions to Title 8 have been drafted
  - a. Officer Loomis noted that she will be taking a name change and will be known as Officer Emilie Delima later in 2025.

### **ADJOURN**

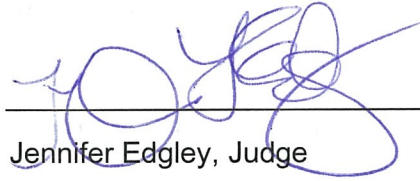
The next regularly scheduled Local Licensing Authority Meeting will be held on Thursday January 16<sup>th</sup>, 2025, at 9:00 AM, in the City Council Chambers.

Respectfully submitted,



Adriana Mazur, Assistant City Clerk  
Liquor Licensing Secretary

Approved:



Jennifer Edgley, Judge  
Liquor Licensing Authority