

2025  
COMMUNITY DEVELOPMENT  
BLOCK GRANT PROCESS

## AGENDA

- Grant guide and portal access
- Funds available
- 2025 schedule
- General & specific information
- Federal regulations
- Document submission
- Q&A

# GRANT GUIDES

- [www.cityofloveland.org/communitypartnership](http://www.cityofloveland.org/communitypartnership)

## - COMMUNITY PARTNERSHIP OFFICE

Homeless Strategic Plan Lead Agency  
RFI

+ Homeless Strategic Plan

+ Grant Forms & Information

Community Development Block Grant

Fair Housing

+ Affordable Housing

Community Resource Connection

Loveland Resources

Private Activity Bond Program

Division Contacts



# GRANT PORTAL

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City of Loveland  
Grant Application  
System

[2023 Grant Application System Instructions with Screenshots](#)

Questions? Call? or email us !

Krystin Campion 970-962-2705 or [krystin.campion@cityofloveland.org](mailto:krystin.campion@cityofloveland.org)

Alison Hade 970-962-2517 or [alison.hade@cityofloveland.org](mailto:alison.hade@cityofloveland.org)

## 2025 Grant Management System Tutorial:

[PDF Tutorial](#)

# FUNDS AVAILABLE FOR PROJECTS



- Estimated amount:  
\$395,000

## 2025 SCHEDULE

- Pre-Application **due Thursday, March 6<sup>th</sup> before midnight**  
(confirmation email indicates success)
- Grant Proposal **due Thursday, April 10<sup>th</sup> before midnight**  
(confirmation email)
- Presentation email Friday, **April 11<sup>th</sup>** before noon
- Grant presentation: May 8<sup>th</sup> (or May 12<sup>th</sup> depending on # of applications).
- Allocations: May 8<sup>th</sup> (or May 12<sup>th</sup>)
- City Council: June 3<sup>rd</sup>
- Grant year begins October 1<sup>st</sup> with executed contract

## GENERAL INFORMATION

- MUST HAVE: SAMS.gov registration, DUNS number
- Presentation: 20 minutes
- Contracts
- Reports: Due quarterly
- Documents available on the website
  - Grant guide
  - 2025 HUD income guidelines **as soon as available**
  - Quarterly report (this year and next year)
- Grant funds spent by July 31<sup>st</sup> or explanation for extension

## GRANT GUIDE SPECIFICS

- Questions in pre-application copy to application
- MINI CONTRACT. **Please read and ask questions.**
- One proposal for all types of projects (if housing, if public facility, skip if ...)
- Technical assistance available
- Project budget – can use your own or ours
- Minimum you need (Q16) ... how to answer
- Operating budget – rarely used. We will email to you.
- Quarterly reports – one question is 4<sup>th</sup> quarter only



## FEDERAL REGULATIONS

- Davis Bacon. Applies if \$ > \$2,000 or 8 or more units of housing
- Uniform Relocation Act
- Section 3 if > \$200,000
- Lead paint
- Build America, Buy America if > \$250,000

ALL CONSTRUCTION CONTRACTS WILL REQUIRE A PRE-CONTRACT MEETING

## DOCUMENT SUBMISSION

- Online grant management system for pre-app and proposal
- Strongly recommend submitting during business hours

**DON'T WAIT UNTIL THE LAST MINUTE!**

- **No spell check** in system. Use WORD and cut and paste.
- Video and PDF tutorials available on [website](#)
- Reports and draw downs submitted online
- Documents available on website: PDF of grant guide

QUESTIONS