## **Loveland Property Report (LPR) instructions**

Depending on the year of construction, documents that may be found in our document management system are:

## **Building Permit information:**

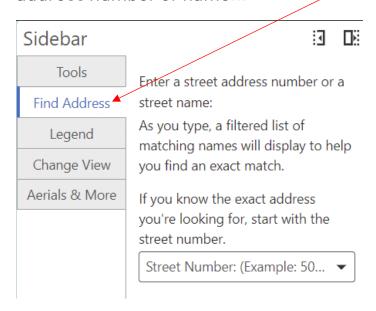
**Residential** - Foundation Plans, Engineer Letters, Applications, Site Plans, and Certificate of Occupancy **Commercial** - Engineered and Architectural Plans, Applications, Site Plans, and Certificate of Occupancy

## **Subdivision information:**

Zoning, Municipal Code link, Site Development Plans, Plats, Parcel ID, and Legal Descriptions

## Click on the link: LPR - Loveland Property Report

**Step 1:** Under the Sidebar, click the 'Find Address' tab. Then, type in the street address number or name...



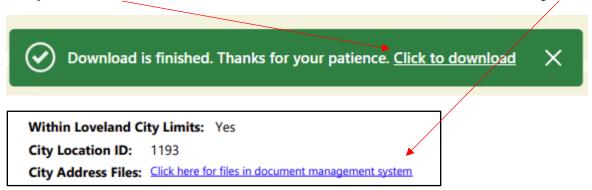
**Step 2:** Click on the correct address in the dropdown and then the blue 'Select Address' button...



Step 3: Click on 'Run Report"... This may take a minute to load.



Step 4: Click to download, and then click on the link next to City Address Files...



If you are unable to find building permit documents for an address, please use this link to the <u>Request for Records Form</u>.

If you are unable to find subdivision or Plat information for a property, call 970-962-2523 or email us at <a href="mailto:planning@cityofloveland.org">planning@cityofloveland.org</a>