

# MEMORANDUM

**TO:** City Council  
**FROM:** Alison Hade, Community Partnership Office  
**VIA:** Rod Wensing, City Manager's Office  
**DATE:** July 16, 2024  
**RE:** 2024-2025 Grant Recommendations

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## Summary:

The City of Loveland invests in housing and human services via the Human Services Grant (HSG) and Community Development Block Grant (CDBG) programs. The City received 43 grant applications for HSG funds and two applications for CDBG brick/mortar funds. The Human Services Commission (HSC) reviewed, discussed, and scored proposals and made funding recommendations totaling **\$514,187**. The Affordable Housing Commission (AHC) reviewed applications, heard presentations from each applicant and made funding recommendations totaling **\$290,000**. Not all CDBG funding was allocated, and a second process will occur this year.

Decisions are made for **HSG funding** by the HSC through a diligent process that includes discussing proposals with the entire commission and scoring proposals individually. Scores are then averaged to assist with funding decisions.

Proposal consideration for **CDBG funding** by the AHC involved prioritizing requests based on the goals of the 2020-2024 Consolidated Plan that are listed on page 4.

Grant Program	Revenue Source	2022 Funds Available for Grants	Funds Requested	# Requests	# Grants Recommended
Human Services Grant	City General Fund, CDBG Public Svc funds	\$514,187	\$1,195,756	43	28
Community Development Block Grant	HUD Brick/Mortar funds	\$429,779	\$290,000	2	2
	<b>Totals</b>	<b>\$943,966</b>	<b>\$1,485,756</b>	<b>45</b>	<b>30</b>

Funding for the two programs came from the following sources:

- **HSG: \$460,000** from the City of Loveland and **\$54,187** from 2024 HUD Public Services entitlement funds.
- **CDBG: \$234,810** from 2024 HUD Brick/Mortar entitlement funds, **\$181,420** from unspent 2023 and prior year funds, and **\$13,549** from previous HUD funding returned to the City.
- **Program Administration: \$72,249** of the 2024 HUD allocation is used to administer the program.



## **Funding Distribution Process**

Scoring criteria and summaries can be found below. Ranking and funding recommendations for each grant applicant are shown on subsequent pages and are followed by a brief history of HSG and CDBG funding.

## **Next Steps for Community Development Block Grant Funding**

Upon City Council approval of the allocation of funds and as required by HUD, staff will complete the 2024 Annual Action Plan providing detailed information regarding the City's plans for spending CDBG funds. The plan will be presented to the City Council for approval in August 2024. The approved plan will then be submitted to HUD for release of 2024-2025 CDBG funding.

### **Human Services Commission – 2023 Grant Applicant Scoring Summary**

#### **Human Services Grant Program Goals**

HSG funds are used to assist in meeting the needs of Loveland citizens through services that enhance stability, provide crisis intervention and prevention, and lead to self-sufficiency.

#### **Objectives:**

1. Financially support services that value diversity, foster self-reliance, treat people with dignity, build self-respect, address issues of safety, and allow people to live free of fear through the provision of food, shelter, physical and mental health care, addictions care, as well as services that prevent crises and assist in sustaining independent living.
2. Limit the amount of Human Services Grant funds to a maximum of \$35,000 for one request from a single agency, or \$30,000 per program with a maximum of \$60,000 if multiple requests by a single agency.
3. Allocate up to \$35,000 to support a Model Partnership among two or more organizations.
4. Allocate up to maximum amount of CDBG public service funds for Homeless Solutions activities.

#### **Human Services Commission Scoring System**

Each commissioner completes a score sheet for each applicant proposal. Commissioners score the following 13 questions using a 1-4 scale with adjusted weights for each item.

Questions	Maximum Points Possible
Who do you serve and what is the need	16
Agency's objective for the program	20
Diversity	16
Equity	16
Inclusion	16
Community partnerships	12
Story that illustrates a meaningful impact	12
Client-generated revenue system or explanation for no fees	8
Board member and policy information	8



Program budget narrative	12
Percent of Loveland program budget requested	12
Impact of service relative to community need	28
Clarity & quality of grant proposal	20
Total Points Possible	196

The Human Services Commission met two times to discuss proposals and one time to make allocation recommendations.

### **2024 Human Services Commission – Grant Applicants & Funding Recommendations**

	Organization (Project)	Type	Request	Score	Allocation
1	Alternatives to Violence	Personal Safety	\$35,000	184.88	\$22,488
2	KidsPak	Food Security	\$15,000	182	\$9,396
3	Teaching Tree	Education	\$35,000	181	\$21,732
4	Meals on Wheels	Food Security	\$35,000	180.78	\$21,690
5	Food Bank for Larimer County	Food Security	\$35,000	179.88	\$21,516
6	Lago Vista Neighbor	Education	\$33,155	178.44	\$20,116
7	Boys & Girls Club	Education	\$35,000	178.33	\$21,214
8	Salvation Army	Housing Stability	\$35,000	177.75	\$21,100
9	Homeward Alliance	Housing Stability	\$35,000	174.44	\$20,448
10	Aspire 3D	Other Supportive	\$30,000	174	\$17,451
11	Community Kitchen	Food Security	\$35,000	173.22	\$20,203
12	Neighbor to Neighbor	Housing Stability	\$35,000	172.67	\$20,092
13	Aspire 3D	Other Supportive	\$30,000	172.44	\$17,182
14	Respite Care	Health/ Wellness	\$15,000	172.44	\$8,591
15	ChildSafe	Personal Safety	\$35,000	172.22	\$20,001
16	Sexual Assault Victim Advocacy	Personal Safety	\$35,000	170.88	\$19,728
17	CASA of Larimer Cty	Personal Safety	\$28,059	168.89	\$15,489
18	Disabled Resource Center	Health/ Wellness	\$35,000	168.89	\$19,321
19	House of Neighborly Service	Food Security	\$35,000	168.89	\$19,321
20	CASA of Larimer Cty	Personal Safety	\$23,508	168.11	\$12,868
21	Colorado Youth for a Change	Education	\$35,000	165.56	\$18,628
22	Project Self Sufficiency	Education	\$25,000	164.33	\$13,120
23	United Way of Larimer Cty	Education	\$35,000	164.25	\$18,351
24	Thompson Valley Preschool	Education	\$9,500	163.78	\$4,954
25	The Matthews House	Personal Safety	\$30,000	161.56	
26	Center for Family Outreach	Health/ Wellness	\$17,000	160.89	
27	McKee Wellness Foundation	Health/ Wellness	\$25,534	160.56	
28	Ensight Skills Center	Health/ Wellness	\$15,000	154.44	
29	A Little Help	Other Supportive	\$15,000	153.00	
30	Safe Families for Children	Personal Safety	\$22,500	152.89	
31	McKee Wellness Foundation	Health/ Wellness	\$30,000	151.78	
32	Healing Warriors Program	Health/ Wellness	\$35,000	150.22	
33	Habitat for Humanity	Housing Stability	\$35,000	147.67	
34	Children's Speech & Reading	Education	\$25,000	145.56	
35	Young Mens Christian Assoc	Education	\$5,000	142.22	
36	Turning Point	Health/ Wellness	\$25,000	136.44	
37	Young Mens Christian Assoc	Health/ Wellness	\$5,000	134.67	
38	Rocky Mtn Police & Fire	Health/ Wellness	\$35,000	116.78	
39	Little Willows	Other Supportive	\$5,000	104.89	
		HSG Requests	\$1,059,256.00		\$425,000

The Human Services Commission offers a grant of **up to \$35,000** to non-profit agencies that exemplify ideal partnerships in the Loveland community. The Model Partnership Award was established to encourage and reward efforts of collaborations that reduce service duplication or increase efficiency. Two Model Partnership applications were received. Both were funded.

Organization (Project)	Type	Request	Score	Allocation
United Way of Weld County		\$20,000	107.5	\$ 15,000
Matthews House		\$30,000	105	\$ 20,000
<b>Model Partnership</b>		<b>\$50,000</b>		<b>\$ 35,000</b>

In 2024, the Human Services Commission voted to use the CDBG public service funds for programs that house people living on the streets or in a shelter. Two organizations applied for Homeless Solutions funding. Both were funded.

Organization (Project)	Type	Request	Score	Allocation
Homeward Alliance		\$56,500	168.44	\$ 30,352
Alternatives to Violence		\$30,000	160.38	\$ 23,835
<b>Homeless Solution</b>		<b>\$86,500</b>		<b>\$ 54,187</b>

Human Services Grant Program History						
	2024	2023	2022	2021	2020	2019
<b># of Applications</b>	43	40	35	43	43	46
<b>Total Requested</b>	\$1,195,756	\$1,105,877	\$957,519	\$1,172,760	\$1,062,943	\$1,114,181
<b>HSG Funds Available</b>	\$460,000	\$477,567	\$470,000	\$460,000	\$460,000	\$500,000
<b>CDBG Funds Available</b>	\$54,187	70,800	\$56,131	\$60,100	\$57,361	\$70,290
<b>Total Funds Available</b>	<b>\$514,187</b>	<b>\$548,367</b>	<b>\$526,131</b>	<b>\$520,100</b>	<b>\$517,361</b>	<b>\$570,290</b>
<b># Requests Funded</b>	28	26	24	27	24	34
<b>% Requests Funded</b>	65%	65%	69%	63%	56%	74%



## Affordable Housing Commission – 2024 Grant Applicant Scoring Summary

### Affordable Housing Grant Program Goals

The 2020-2024 Consolidated Plan includes the following goals:

#### **(HUD Objective) Provide Decent Affordable Housing:**

- GOAL 1: Increase the supply of affordable owner-occupied housing
- GOAL 1: Increase the supply of affordable rental units
- GOAL 1: Increase housing for homeless residents
- GOAL 2: Rehabilitate owner-occupied housing
- GOAL 2: Rehabilitate rental housing

#### **(HUD Objective) Create a Suitable Living Environment:**

- GOAL 3: Provide public service activities for low to moderate-income persons/households
- GOAL 4: Assist organizations with public facility needs

### Affordable Housing Commission Scoring System

Commissioners received one new housing and one public facility proposal.

### 2024 Affordable Housing Commission – Grant Applicants & Funding Recommendations

The information below includes each applicant's request, a brief description of the project and the funding recommendation of the AHC for \$290,000 in CDBG brick/mortar funds

Grant Applicant	Program / Request Description	Amount Requested	Amount Received
Habitat for Humanity	<b>Grace Gardens water meters and drainage</b> Repair water meters that are too high. Create better drainage on the north end of the project.	\$90,000	\$90,000
Alternatives to Violence	<b>Safehouse capacity</b> Additional funding to increase capacity at the Loveland safehouse.	\$200,000	\$200,000
	<b>Totals</b>	<b>\$290,000</b>	<b>\$290,000</b>

Not all CDBG funds were requested or allocated. The Community Partnership Office will open another competitive process this year.

Community Development Block Grant Program History						
	2024	2023	2022	2021	2020	2019
<b># of Applications</b>	2	3	2	3	5	7
<b>Total Requested</b>	\$290,000	\$664,300	\$198,000	\$382,100	\$382,338	\$531,490
<b>CDBG Funds Available</b>	<b>\$429,779</b>	<b>\$362,550</b>	<b>\$253,750</b>	<b>\$260,892</b>	<b>\$254,022</b>	<b>\$336,325</b>
<b># Requests Funded</b>	2	3	2	2	2	7
<b>% of Requests Funded</b>	100%	100%	100%	67%	40%	100%

