



City of Loveland

CITY COUNCIL CANDIDATE ORIENTATION

JUNE 22, 2023

PRESENTED BY:

STEVE ADAMS, CITY MANAGER

MOSES GARCIA, CITY ATTORNEY

DELYNN COLDIRON, CITY CLERK

AGENDA

1

**INTRODUCTIONS –
STEVE ADAMS**

2

**BEING A CANDIDATE – DELYNN
COLDIRON**

3

**BEING A COUNCIL MEMBER –
STEVE ADAMS**

4

**WORKING WITH THE
ATTORNEY'S OFFICE – MOSES
GARCIA**

5

QUESTIONS

OUR COMMUNITY COMPASS

OUR VISION

A vibrant community, surrounded
by natural beauty, where you
belong

OUR MISSION

Achieve Loveland's community
vision through innovation,
dedication and excellent service



"Compass," by Robert Tulley, Dedicated at
Mehaffey Park, Summer 2015

FOUNDATIONAL PILLARS

8 Strategic Focus Areas

Providing the Basis for Achieving a High Quality of Life for Our Citizens and Our Community





VITAL STATISTICS



Incorporated 1881, became home-rule city in 1996

Council-manager form of government



Currently, 1,376 employees; 833 benefit-eligible and 473 non-benefitted.



Municipal corporation, 2023 adopted budget: \$442,098,963

More than \$1.7 billion in assets



City operations ranked among nation's best

BEING A CANDIDATE

Delynn Coldiron, City Clerk



Who Can be a Council Member?

- Citizen of the United States
- At least 18 Years of Age
- Registered Elector in City for 1 year
- Resident of Ward for 1 year
- No felony convictions or Charter violations (Background ✓)
- No other elected office
- Not a City employee or board and commission member

Offices and Nomination Petitions



Mayor:

Nominated by registered electors from anywhere in city limits and are voted upon citywide.



Council Member:

Nominated by registered electors from District and voted upon by District.

PETITION

All candidates submit a nomination petition.

25 signatures required; more than 25 signatures encouraged.

Can start circulating on August 8, 2023

Due back by August 28, 2023

Public Announcement



1. Statement made by the candidate
 - a) Speech
 - b) Advertisement
 - c) Other Communication
2. Filing a Candidate Affidavit
3. Filing a Nomination Petition

You become a candidate if you have publicly announced an intention to seek election.

The penalty is severe if you do not follow all associated rules!

Campaign Regulations



100 FOOT LIMIT



REPORTING REQUIREMENTS

www.lovgov.org/city-clerk



Candidate Affidavit and Financial Disclosure Statement

- Due within 10 days of announcement
- Certifies individual is a candidate
- Discloses sources of income, financial and property interests,
- offices, directorships, creditors and business associations.



Candidate Committee

- Consist of a person, including the candidate, or
- Persons with the common purpose of receiving contributions and making expenditures under the authority of a candidate
- Can have only 1 committee



Register

All committees must register.

- Information is public and provided on the City's website.



CAMPAIGN FINANCE REPORTING

www.lovgov.org/city-clerk



A separate bank account for all contributions received is required.
Documentation of the account should be provided as part of the committee registration.



Reports must be current as of two days prior to filing date



Submitted reports will be available for public viewing on the City's website



No activity? A report must still be filed



Contribution Limit to Candidate Committees of \$130
No limits for issue or political committees



No coordination allowed between candidates and other candidate committees



PROHIBITED CONTRIBUTORS

www.lovgov.org/city-clerk

- Candidate Committee contributions to/from another candidate or Candidate Committee.
- Contributions from someone outside of the United States.
- Contributions from a candidate committee of the same candidate that was established or maintained for a federal, state or county election campaign or office.





INFORMATION FOR CANDIDATES

DATES AND DEADLINES

Straw Poll Drawing for Ballot Order
5:30 p.m. at City Hall, Council Chambers



September 7

October 16



First day ballots can be mailed to
registered electors

Contribution & Expenditure Reports Due



October 17
October 24
November 3

November 7



Election day & last day to register to vote

Council Organizational Meeting



November 14

ACCESSING CITY COUNCIL AGENDAS AND PACKETS

<https://cilovelandco.civicweb.net/portal/>

<https://www.lovgov.org/city-government/city-council/city-council-meetings>

- City Council agendas and minutes are located on the iCompass or CivicWeb portal.
- City Council meetings at 6:00 p.m. on Tuesday in the City Hall Council Chambers, 500 E. 3rd Street.
- First and third Tuesdays are Regular meetings (Action taken)
- Study Sessions are the second and fourth Tuesdays (Informational style)
- Special Meetings are called by the Mayor and are then scheduled if agreed to by three or more Councilors; generally on a second or fourth Tuesday

City Council Meetings

Font Size: [+](#) [-](#) [+ Share & Bookmark](#) [Feedback](#) [Print](#)



Meeting Information:

City Council Meeting Times

Agendas and Minutes

- Current Council agendas, packet information, and minutes are available on [Civic Web](#).
- Archived information (prior to 2020) can be found on the [City's Calendar](#) for that year.

AFTER THE VOTE

- ELECTION RESULTS AVAILABLE ON CITY WEBSITE AFTER 7 PM ON ELECTION DAY
- UPDATE CITY CLERK'S OFFICE WITH CONTACT INFORMATION
- SWEARING IN OF INCOMING MAYOR AND COUNCILORS AT A SPECIAL MEETING ON NOVEMBER 14, 2023 INCLUDING:
 - Councilors to sign oath with City Clerk
 - Board and Commissions appointments



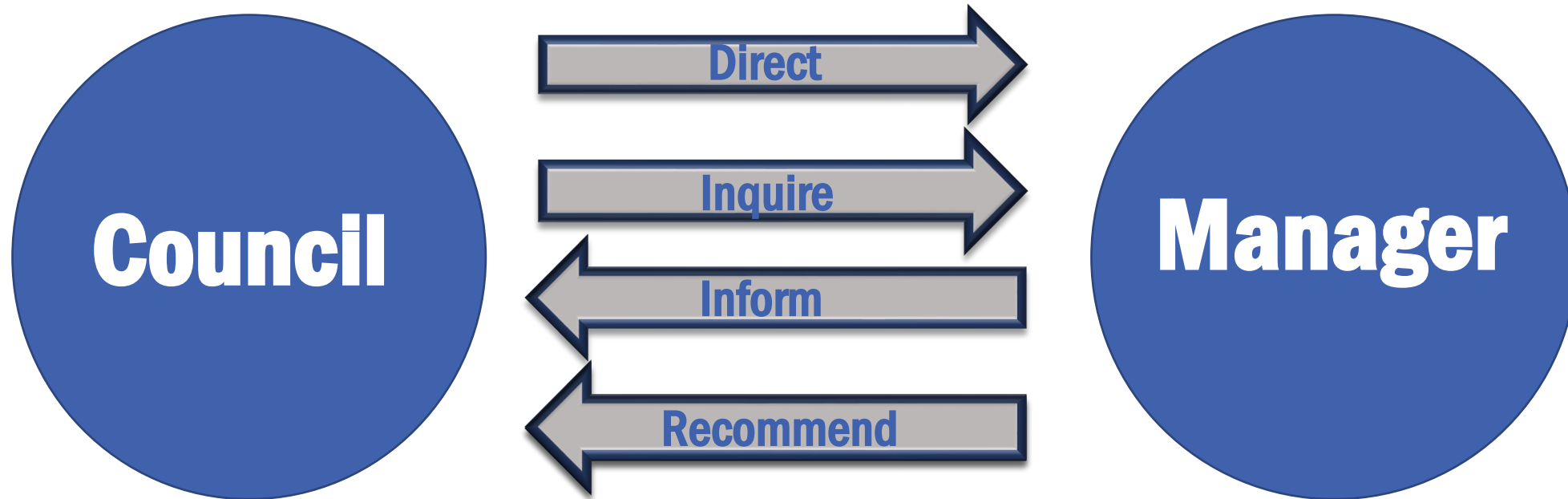
BEING A COUNCIL MEMBER

Steve Adams, City Manager

COUNCIL-MANAGER FORM OF GOVERNMENT

COUNCIL ACTS AS ELECTED LEGISLATIVE BODY

COUNCIL DIRECTS THE CITY MANAGER



CITIZEN ADVISORS

OVER 26 ALL VOLUNTEER, TOPIC
FOCUSED PUBLIC BODIES

EACH ACTS IN AN ADVISORY ROLE
TO THE CITY COUNCIL WITH SOME
HAVING ADDITIONAL APPROVED
AUTHORITIES.

MORE THAN 200 MEMBERS
RECRUITED AND SCREENED

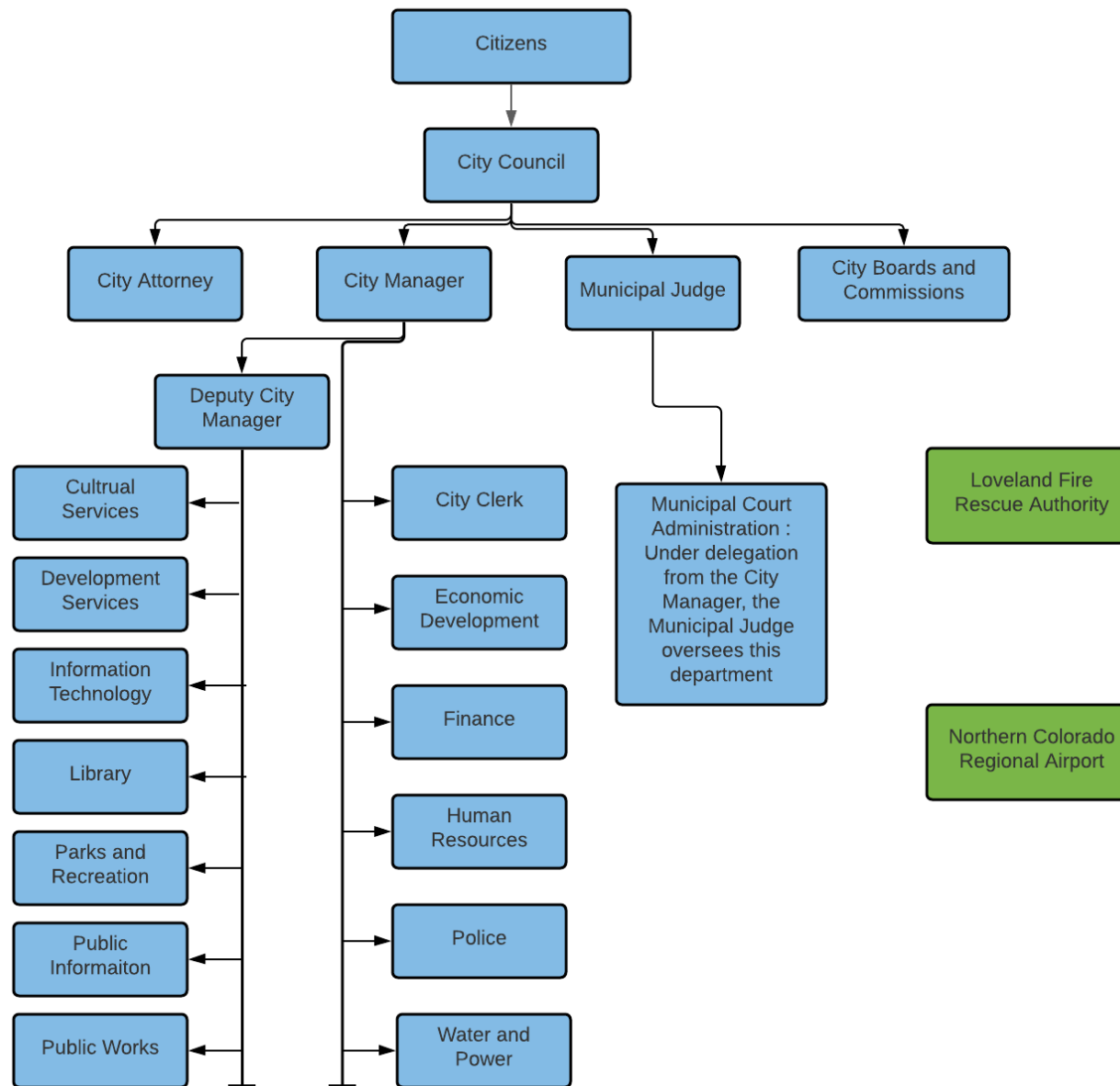
MORE THAN 80 CITY EMPLOYEES
PROVIDE SUPPORT

CITY COUNCILORS SERVE AS LIAISONS
TO CITY BOARDS AND COMMISSIONS

EXTERNAL BOARDS, COMMISSIONS
AND COMMITTEES COUNCIL SERVE
AS VOTING MEMBERS



THE CITY ORGANIZATION



Loveland Fire Rescue Authority exists as an intergovernmental agreement with the City and Loveland Fire Protection District

The Airport is established under an intergovernmental agreement between the Cities of Fort Collins and Loveland.

CITY PROJECTS



Transportation and Roadway Improvements

- I-25 Widening & Mobility Hub
- US-34 Improvements



Municipal Fiber Deployment



Pulliam Community Building



Economic Development

- **Centerra South**
- **Draper**
- **Rocky Mountain Lodge**



Initiatives

- **Encampment Emergency Ordinance**
- **DEI and Belonging**
- **Metro Districts/Special Improve. Districts**
- **Homelessness Lead Agency**



Northern Colorado Regional Airport

- **FAA Remote Tower**
- **Airline Terminal**
- **Wingless Flight**
- **Commercial Airline Service**
- **Airport Runway Widening Project**

WORKING WITH THE ATTORNEY'S OFFICE

Moses Garcia, City Attorney

CITY COUNCIL

- Eight Council members, two from each ward
- Mayor, two-year term, nominated and elected from the City at large
- Council members, four-year term
- Mayor and Council members take office at the first regular or special meeting following the election
- Before taking office, the Mayor and each Council member shall take an oath or affirmation to support the United States Constitution, the State Constitution and the Charter and Ordinances of the City



COUNCIL POWERS

How does Council exercise its powers?

The City Council can only exercise its powers by taking formal action to decide a matter by using one of the following three forms of action:

- Ordinance
- Resolution
- Motion

COUNCIL POWERS

What kinds of decisions does the City Council make?

Council's decisions can usually be classified into one of the three following categories:

- Legislative
- Administrative
- Quasi-judicial

OPENNESS AND HONESTY IN LOCAL GOVERNMENT

Code of Ethics

Conflicts of Interest

Prohibited Gifts to
City Officials

HOW COUNCIL OPERATES

1. The Mayor presides over all meetings of the City Council and is the head of government for ceremonial purposes.
2. Council members must be recognized by the Mayor before speaking.
3. Council has rules of procedure for its meetings that include Robert's Rules of Order as a guideline when there is no specific rule.
4. The City Manager sets the agenda for Council meetings, unless Council, by motion, adds to the agenda, removes an item from the agenda or modifies the agenda.
5. Under the Charter an abstention by a Council Member on a vote is counted as a "YES", unless the abstention is due to a conflict of interest.

QUESTIONS?