

WET TAP FEE FORM • 2026 Water & Wastewater Fees



Instructions: Submit the following:

Date:

- ☐ 1. Completed form (fill in all light yellow boxes)
- ☐ 2. Payment
- ☐ 3. Approved construction plan sheet showing tap locations

Project Name:

Subdivision Name:

CONTRACTOR INFORMATION		BILLING PARTY INFORMATION						
Company name:	<input type="text"/>	Company name:	<input type="text"/>					
Contact name:	<input type="text"/>	Contact name:	<input type="text"/>					
Mailing address:	<input type="text"/>	Mailing address:	<input type="text"/>					
City, State Zip:	<input type="text"/>	City, State Zip:	<input type="text"/>					
Phone:	<input type="text"/>	Phone:	<input type="text"/>					
Email:	<input type="text"/>	Email:	<input type="text"/>					
ADDRESSES OF TAPS (If unknown, include block and lot number)		Water Tap Size	Wastewater Tap Size					
<input type="text"/>		<input type="text"/>	<input type="text"/>					
<input type="text"/>		<input type="text"/>	<input type="text"/>					
<input type="text"/>		<input type="text"/>	<input type="text"/>					
<input type="text"/>		<input type="text"/>	<input type="text"/>					
WATER WET TAP FEES		WATER TAP SIZE						
		0.75"	1"	1.5"	2"	3"	4"	>4"
Wet Tap Fee*	\$	390	395	400	405	690	690	690
Qty		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>*Note: All contractor provided materials must meet current City of Loveland Specifications. Customer provides saddle & corporation stop for wet taps up to 12". The City cannot perform taps larger than 12". The customer needs to contract tapping work & pay for all associated costs for taps larger than 12".</i>								
WASTEWATER WET TAP FEES		WASTEWATER TAP SIZE				<i>*Note: The City provides the saddle & stainless strap. There are no tapping fees when tying into a manhole. Inserta Tee Lateral Connections required on Cast-in-Place Pipe liner (CIPP).</i>		
		Standard Lines		CIPP Lines				
		4"	6"	4"	6"			
Wet Tap Fee*	\$	385	425	505	545			
Qty		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Total		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			

Document Submittal Methods:

Drop off: City of Loveland
Attn: Colleen Cameron
200 N. Wilson Ave.
Loveland, CO 80537

Email: Adrian.Yebra@cityofloveland.org

Total Fees

Payment Information	
Payment Type: <input type="checkbox"/> Check (make payable to "City of Loveland") <input type="checkbox"/> Credit or Debit Card (in person or over the phone at 970-962-3000) <input type="checkbox"/> Cash (in person)	Total Paid: \$ <input type="text"/> Payment Received By: <input type="text"/> Date Paid: ___ \ ___ \ 2026
Internal Processing Instructions	
1. <input type="checkbox"/> Copies - Make 2 copies of this completed form and distribute as follows: Copy 1: Customer receipt Copy 2: Utility Accounting - Check or Cash Payments: Give copy of form and payment to Travis Johnson. - Credit or Debit Card Payments: Attach merchant copy receipt and give to Kelly Dougherty. Code as follows: Water Tap Fees (300-00-000-0000-35321) Wastewater Tap Fees (315-00-000-0000-35321)	
2. <input type="checkbox"/> (Colleen) Scan & Email form & map(s) to: Email a copy to PW Inspectors distribution list, Civil Engineer (Melissa Morin), Water Metering Supervisor (Bryan Easterly), Water Operations Supervisor (Andy Tenbraak), and Water Metering Admin (Leanne Chamberlain).	
3. <input type="checkbox"/> (Adrian) Save Form & Map(s): Attach documents in CityWorks. Complete task in CityWorks.	
4. <input type="checkbox"/> (Leanne) Email Form to Utility Billing (Beth Hatfield and Michelle Penfresne).	
LOC ID: <input type="text"/>	Service Address: <input type="text"/>