

IN PROCESS					Strategic Plan							
#	Date	Requestor	Topic	Dept	Focus	Strategy	Priority	Staff	Scheduled	Status	Status Update/Progress Description	ELT Priority
1	2/5/2019	Ball	Review of zoning of storage unit complexes - use of land & how it is zoned for storage units (away from main arterials)	DS	Economic Vitality	Continually improve our processes	Development review & building permit processes	Limbaugh	Q4 - 2021	In progress	Self-storage units are listed in the Unifies Development Code as a Limited Use in the Business, Employment, and Mixed Used Activity zone districts. Limited Use standards for self-storage include design standards specific to this use including requiring a commercial building between the facility and an arterial street. The facility cannot exceed five-acres in size and outdoor storage is prohibited. When located adjacent to residential property, hours of operation are limited to 7:00 am to 9:00 pm including the requirement for a buffer yard. The standards also include operational standards for the units and overall facility. Should revisions or additional standards be desired, Development Services staff would perform the requisite research on adjacent community standards and best practices. Public outreach, and public hearings would be required for revision to the UDC. Staff continuously revises the UDC to improve the document and generally brings forward multiple issues for consideration to improve efficiency. This item could be included in the next bundle of UDC amendments. However, beyond providing the above background information no additional staff work has been accomplished on this item.	Low
2	2/19/2019	Johnson	Work with McWhinneys on how to partner in the future with closeout of LURA in 2029	EconD/ CMO/ CAO	Economic Vitality	Maximize Existing Assets and Opportunities	Development corridors	Limbaugh Garcia Adams	TBD	In progress	Staff has been working with a McWhinney Team on alternative short and long-term paths regarding the LURA's US34/Crossroads Corridor plan.	High
3	5/8/2019	Fogle	Effect of WayFair decision on sales tax & impact on Arts community	Fin/Econ Dev/Cul Svs	Fiscal Stability & Strength	Address the imbalance between revenue & expenses	Review existing and new revenue options	Waldes	Q4 - 2021	In progress	Staff has ensured, through the use of the Colorado sales and use tax system (SUTS), that we are properly collecting sales tax from marketplace facilitators as provided for in Wayfair. This effort has generated an estimated \$500K in additional annual sales tax revenue to the City. We are confident we are collecting from all significant vendors, and further discovery efforts in this area would not be cost effective. As such, we consider the implementation of Wayfair to be complete and have moved to the operational phase of this process.	Moderate
4	7/16/2019	Marsh	Research alternative funding options for infrastructure construction to benefit homeowners - look at short and long term bonds, tax implications to resident and developer - include with MD update	DS/FIN	Livability	Strive to ensure opportunity available to all	Affordable & attainable housing	Waldes	Tentative Q4 - 2021	Postponed (COVID)	So far staff's efforts have focused on Metro District discussions when presenting different options for developers to fund infrastructure expenditures. Continued work on this item would require guidance from city council on the willingness to use public fund resources to benefit a private developer. A possible exception would be how public financing could be used to benefit Affordable Housing or other interests specified by city council.	Moderate
5	8/20/2019	Multiple	Future options for providing residential water/sewer/electric service	W&P	Infrastructure & Transportation	Ensure capacity & readiness for future growth	Utility plans to prepare for projected growth	Gertig	Q4 - 2021	In progress	Staff has worked with a developer and consultant to develop a template that would be used for the micro-home concept. Work with planning, transportation, landuse, and provision of utility service is almost completed. A cost estimate will also be a product of this collaborative effort. A draft report is expected by the end of Q1-2022.	High

City Council Rule of 4 - Prioritization

2/5/2022

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6	11/19/2019	Olson	Research of items related to metropolitan districts. Include opportunities for affordable housing in partnership with metro districts. Transition & subsequent maintenance of property from a MD to HOA	CMO, CAO, FIN	Livability	Strive to ensure opportunity available to all	Affordable & attainable housing	Waldes	Presented to Council 04-13-21 and 11-23-21. Changes to Model Service Plan scheduled for 1-18-22 (first reading)	In progress	The additional discussion on Metro Districts is schedule for March for changes to policy and approval of the 14 point Service Plan.	High
7	11/19/2019	Clark	Study rule of ethics, process and procedures on how a council/board operates. Review of current ethics policy.	CAO	Innovation & Organizational Excellence	Deliver excellent customer service	Ethics, values & customer service	Garcia	Q1 - 2022 3rd Council Rules of Procedure meeting scheduled for 1/24/22	In progress	Staff has developed a proposal for City Council regarding an ethics review process. Competing activities needing a more immediate response or having a higher priority have delayed presentation of this item. The CAO staff member responsible for this item has left the City and the CAO may need time to refresh the information. Council could prioritize this item, if interest remains so that it could be scheduled for Q2-2022. Otherwise, it will be scheduled for 2022 as time permits.	High
8	12/17/2019	Samson	Create Diversity Commission - working in conjunction with #11	CMO, CPO, LIB, HR	Outreach, Collaboration & Engagement	Actively seek citizen engagement	Engagement opportunities	Bruno	Presented to Council on 08-24-21. Staff is working on feedback items from the meeting.	In progress	Staff is near finalizing a Follow-up Staff Report/Recommendation for DEIB items specific to creation of a DEIB related board/commission. Staff expect to provide this report, through the City Manager, in the next month and then will take direction from City Council on a follow up city council study session tentatively scheduled for April 12, 2022.	Moderate
9	4/7/2020	Fogle	NoCo Strong for Business - support of staff participation in effort	ED/FIN	Economic Vitality	Support & Expand Existing Businesses	Retain & expand	Jones	Ongoing	Completed	Noco Strong is no longer active in their Covid relief programming. Staff does not anticipate further action on this item.	Moderate
10	7/7/2020	Molloy	Extension of patio program into UDC	DS/PW	Economic Vitality	Support & Expand Existing Businesses	Retain & expand	Limbaugh	Patio Program ended on November 1, 2021. Discussions are underway on next steps for 2022.	In progress	The Patio program ended on November 1, 2021. If the program is to be re-instated, the Development Services Department will work with the Public Works Department to determine the location of the new patio's and adjust the Uniform Development Code and/or public right-of-way permitting process as needed. Revisions to the UDC will require crafting of the ordinance, public outreach, Planning Commission review and City Council hearings. Revisions to other processes created and administered by Public Works, Economic Development, City Clerk's Office, and the Downtown Development Authority at a minimum and will also require crafting new processes, public outreach, and may require Municipal Code revisions and/or resolutions to be approved by City Council. A lot of recent work was accomplished by stakeholders in this process. City staff is preparing a status memorandum for City Council by March 31, 2022.	Moderate
11	8/18/2020	Wright	Study session on issues around people of color - working in conjunction with #8	CMO	Livability	Enhance community image character & sense of place	Attractive, safe community	Bruno	Presented to Council on 08-24-21. Staff is working on feedback items from the meeting.	In progress	Staff is near finalizing a Follow-up Staff Report/Recommendation for DEIB items specific to creation of a DEIB related board/commission. Staff expect to provide this report, through the City Manager, in the next month and then will take direction from City Council on a follow up study session as requested.	Low

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12	10/20/2020	Samson	Campaign Finance Review/Discussion	CAO/CCO	Outreach, Collaboration & Engagement	Actively seek citizen engagement	Engagement opportunities	Coldiron Garcia	Will be done as part of overall Charter review. Charter Restatement item bumped from 10-12 & 10-26. Need to reschedule.	In progress	This item was originally prepared and ready for presentation to City Council in early 2021, and has been in Council's agenda packets on several different occasions, but the item was delayed due to the press of other City Council business and the elections. In the intervening time the primary presenter from the City Attorney's Office departed and a new City Clerk has been hired. This item will need additional time to be reviewed and updated. This item may be less pressing as the elections have occurred and none is scheduled until 2023. Council could prioritize this item, if interest remains so that it could be scheduled for Q4-2022 in anticipation of the 2023 elections.	Low
13	10/20/2020	Marsh	Tourism/Gateway City Study	ED/FIN	Economic Vitality	Attract New Businesses & Visitors	Tourism	Mackin	Q4 - 2021	On hold	Visit Loveland has not had the funding to complete this study. When funding becomes available and the tourism industry normalizes, the visitor intercept study will be a priority for Visit Loveland.	Moderate
14	11/18/2020	Marsh	Research the possibility of the COL to receive the full 3% city sales tax from sales at Centerra	CAO/ FIN	Fiscal Stability & Strength	Address the imbalance between revenue & expenses	Review existing and new revenue options	Garcia	Q4 2021	In progress	City Staff and a McWhinney Team are actively reviewing different elements of this request including land use, Master Finance Agreement, metro district , and LURA.	Moderate
15	2/2/2021	Marsh	Compensation of Mayor, Mayor Pro-Tem and Council members	HR	Innovation & Organizational Excellence	Create a high-performing Organizational Culture	Attract, Develop and Retain Employees	Holland	Q4 2021	In progress	Data has been collected for this request. Staff is prepared to provide this information to city council. Staff seeks feedback from City Council on the preferred method of transmittal (memorandum or study session) and timing.	Low
16	3/2/2021	Clark	Look into Rule of 4 Process	CMO	Innovation & Organizational Excellence	Create a high-performing Organizational Culture	Innovation & Process Improvement	Adams	Discussed at Rules of Procedure meetings on 8-11-21, 9-13-21, and 1-4-22.	In progress	Review of this Rule of 4 item is scheduled for the February 5, 2022 City Council Retreat and at the February 8, 2022 City Council meeting.	High
17	12/22/2020	Fogle	Code changes to Court fine and jail time amounts	CAO /PD	Public Safety	Focus on Deterrence/Prevention	Muni Code Updates	Loomis Joneson	Scheduled for 2-1-22.	In progress	The First Reading of an Ordinance on this item was adopted on February 1, 2022 and Second Reading of the Ordinance is scheduled for February 15,2022.	Moderate
18	5/4/2021	Samson	Concept of an Independent Citizens Police Review Board	CMO PD HR	Safety	Take Proactive Action, Provide Training and Resources		Adams		In progress w/Jensen Hughes	This item was briefly mentioned in the Jensen Hughes Report and is part of the Implementation Plan currently being developed by the City with Loveland Police Department, CMO, CAO, ELT, Library, OCE, Trust Commission, otther stakeholders along with community engagement and outreach.	High

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19	5/11/2021	Ball	Address the issue of big box stores not being allowed to charge more than the City for hot water heater permit fees	Legal	Livability	Strive to ensure opportunity available to all	Affordable and attainable housing	Garcia	Related email and/or memo will be going to Council.	In progress	Staff contacted local retailers such as Home Depot and Lowes to request a change in their invoice system with respect to the fee charged for a third party contractor to install the water heating unit. The local retailers were not willing to change this policy without corporate approval. The City Council approved a revised fee schedule that eliminates the charge for a contractor in order to encourage homeowners to use a licensed contractor. The City Attorney's Office researched the possibility of creating an ordinance that would prohibit retailers from charging more money for a permit than would normally be charged by the City. This would require an municipal code ordinance and would make this practice a criminal violation of the Municipal Code adjudicated by the Municipal Court. The City would rely on consumer complaints to find violations. Another regulatory path could include a fine through an administrative hearing process.	Low
20	5/18/2021	Marsh	Small board to investigate citizen complaints, conduct internal investigations, review blue team reports with the authority to subpoena under the City Attorney's Office	Legal	Livability	Enhance community image character & sense of place	Attractive, safe community	Adams Garcia	Community Trust Commission approved by Council 6-21-21. Members appointed 10-5-21. Meetings occurring bi-weekly until 9-22-22.	In progress with Jensen Hughes	This item was briefly mentioned in the Jensen Hughes Report and is part of the Implementation Plan currently being developed by the City with Loveland Police Department, CMO, CAO, ELT, Library, OCE, Trust Commission, otther stakeholders along with community engagement and outreach.	Moderate
21	5/18/2021	Marsh	City Manager to adopt a zero-tolerance policy.	CMO	Innovation and Organizational Excellence	Support the safety and well being of our employees	Workplace safety	Holland		In progress	Staff needs further direction and clarity on this item to develop an appropriate response for council. The City has disciplinary policies that apply across the entire organization and they basis for how disciplinary action is administered. Our policy provides a variety of ways to address performance depending on the level of concern or issue that may arise. As nearly every performance concern is different, we do not have a blanket zero tolerance policy, but we can and do pursue termination of employment as a first step depending on the severity of the issue. In addition, employees who have successfully passed their probationary employees are "for cause" employees. This is outlined in both the City Charter and within our internal policies. This provides due process procedures for any disciplinary action that adversely impacts an employee's base pay. Zero tolerance policies remove the ability to administer discipline based on all of the circumstances of the situation and other factors that may be applicable, such as past performance. The City does have a zero tolerance policy regarding drug abuse or alcohol misuse. Our Drug-Free Workplace policy clarifies the City's zero tolerance stance in this specific area. As there are many variables that can impact decisions related to disciplinary action, staff is seeking clarity on this topic from Council to more fully develop a staff report and recommendation.	Low
22	5/18/2021	Marsh	Citizen advocate on staff to take on complaints and resolve problems and bring those issues to the attention of Council	HR/Risk	Outreach, Collaboration & Engagement	Timely, Complete Information to the Public	City-wide communication	Holland		In progress	This item was briefly mentioned in the Jensen Hughes Report and is part of the Implementation Plan currently being developed by the City with Loveland Police Department, CMO, CAO, ELT, Library, OCE, Trust Commission, otther stakeholders along with community engagement and outreach.	Low

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23	6/15/2021	Molloy	To have staff review the Charter (ties to #13)	CAO	Outreach, Collaboration & Engagement	Timely, Complete Information to the Public	City-wide communication	Garcia	Scheduled for Council meeting on 10-12-21. Charter Restatement item moved from 10-12 & 10-26. Need to reschedule.	In progress	This item is complete and ready for presentation to City Council. The presentation has been delayed due to higher priority Council business.	Low
24	7/6/2021	Marsh	Research into the sale of animals/ban puppy mills	OCE	Livability	Enhance community image character & sense of place	Attractive, safe community	Wensing	Due to time constraints, presentation delayed.	In progress	This item is close to completion. Staff in the City Manager's Office have drafted a white paper on this topic with policy options for Council to consider. The final draft of this report is currently circulating through different departments to receive comments and feedback before being sent to Council.	Low
25	8/17/2021	Overcash	Code change that would enable restaurants to provide condiments/ utensils only if requested. Denver has an "opt out" for this. Can we?	CMO	Economic Vitality	Local businesses feel valued and supported	Retain & expand	Wensing	Due to time constraints, presentation delayed.	In progress	This item has been delayed due to time and personnel constraints, and changes in City staff assigned to the item. Given the current state of COVID regulations staff is seeking city council direction on prioritization of this item.	Low
26	12/7/2021	Samson	Research into 5G wireless small cell and tower installations to see if ordinance adjustments are needed to protect the health and welfare of residents.	DS	Livability	Enhance community image character & sense of place	Attractive, safe community	Limbaugh		New request	On August 20, 2019 the City Council approved three ordinances consolidating wireless facilities regulations into Title 14 of the City Municipal Code. The new Title 14 included regulations for traditional and small cell wireless facilities on public and private properties. This effort was due to the State passage of House Bill 17-1193 which allowed small cell wireless facilities on utility poles, streetlights and other City owned structures in the right-of-way. Federal and State wireless laws allow local jurisdictions the authority to approve regulations regarding the location and design of wireless facilities provided those regulations do not unreasonable interfere with the construction and operation of a wireless network. The ordinances approved by City Council were reviewed by the Planning Commission, Loveland Communications Advisory Board, and Loveland Utilities Commission and several revisions were made during this process prior to being submitted to City Council. The City also retained legal counsel who specialized in wireless communications legislation to ensure that the ordinance was legally defensible. Council has recently heard concerns regarding 5G wireless facilities from several Loveland residents including a request to not allow these facilities on residential structures nor within 250 feet of a residential structure. This proposal would prohibit the construction of wireless facilities across the majority of the City as the majority of the City is constructed primarily with residential structures built at urban densities. It is likely that this proposal would be deemed unreasonable to the wireless industry and be challenged. Should the City Council decide to request further study of this issue including revisions to Title 14 will take significant time to complete. The previous process was fast tracked and took 9 months for the development of the ordinance, outreach, Commission, Board, and City Council hearings. Additional outside consultants would also be needed including legal counsel and industry experts to review public input and thoughtfully craft any revisions.	Low

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27	12/21/2021	McFall	Bring in a parliamentarian to look at Council's Rules of Procedure and provide Council with related guidance.	CAO	Innovation and Organizational Excellence	Create a high-performing Organizational Culture	Innovation & Process Improvement	Garcia		In progress	The City Attorney's Office has contacted experts in parliamentary procedure regarding assisting City Council in successfully implementing it revised rules of procedure. City staff intends to engage a parliamentarian in anticipation of City Council completing its review of and adopting a resolution on the revised rules of procedure in late February 2022.	Moderate