

2022
**COMMUNITY DEVELOPMENT
BLOCK GRANT PROCESS**

AGENDA

- Grant guide and portal access
- Funds available
- 2021 schedule
- General & specific information
- Federal regulations
- Document submission
- Ask a commissioner

GRANT GUIDES

- www.cityofloveland.org/communitypartnership

- COMMUNITY PARTNERSHIP OFFICE

Homeless Strategic Plan Lead Agency
RFI

+ Homeless Strategic Plan

+ Grant Forms & Information 

Community Development Block Grant

Fair Housing

+ Affordable Housing

Community Resource Connection

Loveland Resources

Private Activity Bond Program

Division Contacts



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City of Loveland
Grant Application
System

[2021 Grant Application System Instructions with Screenshots](#)

Questions? Call or email us!

Brandy Benson 970-962-2705 or brandy.benson@cityofloveland.org

[2022 Grant Management System Video Tutorials:](#)

[Applicant Registration](#)

[Applicant Workflow](#)

[PDF Tutorial](#)

FUNDS AVAILABLE FOR PROJECTS



- Estimated amount:
\$275,000

2022 SCHEDULE

- Pre-Application **due Thursday, January 27th before midnight**
(confirmation email indicates success)
- Grant Proposal **due Thursday, March 24th before midnight**
(confirmation email)
- Presentation Sign-up Genius email Friday, **March 25th** before noon
- Grant presentations: May 4th (or May 5th depending on # of applications).
- Allocations: May 12th
- City Council: June 7th
- Grant year begins October 1st with executed contract

GENERAL INFORMATION

- MUST HAVE: SAMS.gov registration, DUNS number
- Presentation: 20 minutes
- Contracts
- Reports: Due quarterly
- Documents available on the website
 - Grant guide
 - 2022 HUD income guidelines **as soon as available**
 - Quarterly report (this year and next year)
- Grant funds spent by July 31st or explanation for extension

GRANT GUIDE SPECIFICS

- Questions in pre-application copy to application (p.7)
- MINI CONTRACT (p.8). Please read.
- One proposal for all types of projects (if housing, if public facility, skip if ...)
- Technical assistance available
- BUDGET – upload from website.
- Minimum you need (Q16) ... how to answer (p.12)
- Operating budget – rarely used (p.14). We will email to you.
- Quarterly reports – one question is 4th quarter only (p.21)

FEDERAL REGULATIONS

- Davis Bacon. Applies if $\$ > \$2,000$ or 8 or more units of housing
- Uniform Relocation Act
- Section 3 if $> \$200,000$
- Lead paint

ALL CONSTRUCTION CONTRACTS WILL REQUIRE A PRE-CONTRACT MEETING

DOCUMENT SUBMISSION

- Online grant management system for pre-app and proposal
- Strongly recommend submitting during business hours

DON'T WAIT UNTIL THE LAST MINUTE!

- **No spell check** in system. Use WORD and cut and paste.
- Video and PDF tutorials available on [website](#)
- Reports and draw downs submitted online
- Documents available on website: PDF of grant guide

QUESTIONS FOR AFFORDABLE HOUSING COMMISSION

Q&A