

# Annual Action Plan

## 2021-2022



Community Partnership Office

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Annual Action Plan is a one-year plan describing how the City of Loveland intends to spend Community Development Block Grant (CDBG) funds during the grant year starting October 1, 2021 and ending September 30, 2022. The objectives and outcomes identified in the 2021 Annual Action Plan are consistent with the 2020-2024 Consolidated Plan and are expected to produce about 20% of the expected 5-year goals.

The City of Loveland anticipates receiving \$379,663 in CDBG funding for the 2021-2022 program year. Sixty-five percent (65%) of funding will be allocated to new multi-family housing and rehabilitation of a public facility. Fifteen percent (15%) will be allocated to public services and twenty percent (20%) will be used to administer the program. The City of Loveland will also distribute \$21,000 from returned program income and \$461 that was not spent during the 2020-2021 program year.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives of the 2020-2024 Consolidated Plan that are used to inform the annual allocation of funding are:

#### Provide Decent Affordable Housing:

- Increase the supply of affordable owner-occupied housing by 25 units.
- Increase the supply of affordable rental units by 225.
- Increase housing for the homeless by 50 units.
- Rehabilitate 700 units of owner-occupied housing.
- Rehabilitate 200 units of rental housing.

#### Create a Suitable Living Environment:

- Provide public service activities for 5,000 low to moderate income persons/households.
- Assist organizations with three public facility needs.

All CDBG funds received during the 2020-2024 program years will be used to address at least one of the priority needs categories listed above.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Six months of data does not provide a good indication of performance over the five years of the Consolidated Plan. Expected performance after the first two years is as follows:

- New Housing: the homeless housing goal of 50 units will be exceeded by the end of the Consolidated Plan.
- Housing Rehabilitation: the housing rehabilitation goal is unlikely to be met during the five years of the Consolidated Plan. Volunteers of America no longer wishes to receive CDBG funding given the additional work that is required and has applied for and received other funding from the City of Loveland.
- Public Services: this goal will be met.
- Public Facilities: this goal will be met by year three.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Citizen participation occurred from June 2 to July 1, 2021, after the Affordable Housing and Human Services grant decisions were presented to the Loveland City Council, and from July 9 to August 8, 2021 to review the Annual Action Plan. Information about the public hearings was emailed to the Affordable Housing and Human Services Commissions, and was advertised in the Loveland Reporter Herald, Community Partnership Office website, Facebook and Twitter. This Annual Action Plan will be presented to the Loveland City Council on August 3, 2021. Resolutions and the advertisement of the public meeting are attached in the Appendix.

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No public comments were received.

### **7. Summary**

During the first six months of the first year of the Consolidated Plan, the City of Loveland is on-track to meet or exceed four of seven goals and will likely accomplish one other. The goal of rehabilitated single family homes is unlikely to be met.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	LOVELAND	
CDBG Administrator	LOVELAND	Executive/Community Partnership Office
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

### **Narrative (optional)**

The City of Loveland Community Partnership Office (CPO) is the lead agency administering the development and implementation of the 2020-2024 Consolidated Plan and subsequent Annual Action Plans. The Loveland Affordable Housing and Human Services Commissions, Loveland Housing Authority, local non-profit organizations, and faith-based partners are key stakeholders and decision-makers in administering activities described in the plan. Funds are distributed to local non-profit agencies through an annual competitive application process.

### **Consolidated Plan Public Contact Information**

All inquiries and comments about the Consolidated Plan should be directed to Alison Hade, CPO Administrator at [Alison.Hade@cityofloveland.org](mailto:Alison.Hade@cityofloveland.org) or (970) 962-2517.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Loveland holds an open annual competitive grant process that results in funding recommendations by the Affordable Housing and Human Services Commissions with final approval from the Loveland City Council. Consolidated Plan priorities were determined through a process of community participation and input from citizens, housing agencies, service agencies and Loveland's Affordable Housing and Human Services Commissions with an overall goal of creating new affordable housing and reducing the number of households and individuals living in poverty. Although citizen participation occurred remotely through surveys during 2020, the response rate was higher than the 2015-2019 Consolidated Plan public participation process.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The Loveland Housing Authority is Loveland's Public Housing Agency (PHA) and is the largest provider of affordable housing in the City. The organization manages 937 affordable rental units, of which 734 are in Loveland with the remainder in neighboring communities, 607 Housing Choice Vouchers and 98 Project Based Vouchers, of which 10 are VASH for veterans. The Loveland Housing Authority also administers the City's housing rehabilitation loan program and emergency home health and safety grant program, both of which are currently funded with City of Loveland CDBG. The first priority of the 2015-2019 and 2020-2024 Consolidated Plans is developing new affordable housing. The City of Loveland Affordable Housing Commission has fully funded requests from the Loveland Housing Authority for affordable housing projects for many years, and as a "preferred provider of affordable housing," the Housing Authority has received a waiver of building and development fees to make projects more financially feasible.

Loveland Habitat for Humanity is also a "preferred provider of affordable housing" in Loveland and has also received a waiver of building and development fees for many years. The City of Loveland has waived more than \$3 million in fees over the last 26 years for Habitat for Humanity, allowing the organization to build more homes and making Loveland's Habitat for Humanity affiliate one of the largest producers of affordable single-family homes in Colorado on a per-capita basis. One hundred sixty-one (161) families have benefitted from affordable homeownership in Loveland through this partnership.

The CPO works closely with non-profit service providers through an annual competitive grant process, which gives staff the opportunity to discuss program and funding needs with local organizations and to find other ways to collaborate outside of grant funding. To that end, the CPO started a monthly meeting in 2017, called the Community Resource Connection to provide a forum for all service agencies to

understand the work of other local providers to ensure their customers are better prepared when they seek assistance from multiple agencies. Monthly meetings were at-capacity prior to the pandemic and attendees say that understanding other local services has helped them ensure their clients are better prepared when they need to access other supports. These valuable meetings are expected to return later this year.

SummitStone Health Partners is Larimer County's primary partner in mental health assistance and is a key participant in the Northern Colorado Continuum of Care Coordinated Entry system (referred to as Coordinated Access and Homeless Placement System, or CAHPS, in Colorado). Service providers working with homeless residents in Loveland, as well as the CPO, work closely with Projects for Assistance in Transition from Homelessness (PATH) funded staff at SummitStone Health Partners.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Northern Colorado Continuum of Care (NoCo CoC) is one of four Continua of Care in Colorado and was newly formed in January 2020. A staff member from the CPO participates in CoC meetings and planning efforts and is a member of the Governing Board. The NoCo CoC supports the work of providers serving homeless populations in Larimer and Weld Counties and is composed of nonprofit agencies, housing providers, citizens, school district personnel and government representatives. Projects supported by the NoCo CoC include Homeless Management Information System (HMIS) expansion, regional collaboration around the point-in-time count, CAHPS, and local programs specifically for homeless residents. Elected officials have historically received information and updates about activities and goals of the NoCo CoC annually, although the 2020 Elected Official Information meeting was cancelled due to COVID-19.

Northern Colorado CoC member agencies have made great strides in reducing homelessness. As of June 2021, 1,215 individuals and families have been housed with 717 waiting. The NoCo CoC has housed 489 veterans since 2016, with 41 waiting, and is close to reaching functional zero with this population.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The NoCo CoC received \$125,000 in ESG and \$2,327,742 in ESG-CV from the Colorado Department of Local Affairs/Division of Housing. Funding will be used for rapid re-housing, homeless prevention and HMIS.

The NoCo CoC HMIS lead has started adding additional providers to more accurately measure homelessness and performance throughout the NoCo CoC region. The CoC has an expectation that all funded programs will enter information into HMIS as soon as it is practical and hopefully by the end of 2021.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Archdiocesan Housing, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	2021 Grant Recipient
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Archdiocesan Housing applied for and will receive CDBG for 54 units of supportive housing.
2	<b>Agency/Group/Organization</b>	ALTERNATIVES TO VIOLENCE
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	2021 Grant Recipient
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Alternatives to Violence applied for and will receive funding to rehabilitate the safehouse basement.
3	<b>Agency/Group/Organization</b>	Family Housing Network of Fort Collins, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	2021 Grant Recipient
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Family Housing Network will receive CDBG to provide rapid re-housing for homeless Loveland residents.

4	<b>Agency/Group/Organization</b> <b>Agency/Group/Organization Type</b>	Homeward Alliance Services - Housing Services-Children Services-homeless Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	2021 Grant Recipient
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Homeward Alliance will receive CDBG to provide services for homeless Loveland residents.
5	<b>Agency/Group/Organization</b> <b>Agency/Group/Organization Type</b>	Salvation Army of Loveland Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	2021 Grant Recipient
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Salvation Army will receive CDBG to provide non-congregant shelter for homeless Loveland residents.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The agencies listed above include only those that applied for funding for this program year. Please see the 2020-2024 Consolidated Plan for a list of the agencies consulted during the initial year.

### **Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Way of Weld County	The City of Loveland Consolidated Plan strategy is aligned with Weld's Way Home: Addressing and Preventing Homelessness in Weld County, as well as the Northern Colorado strategy to address homelessness. The goals of the City of Loveland Consolidated Plan and subsequent Annual Action Plans align with the goals of the CoC and include new affordable housing, specifically housing for homeless populations in the 2021-2022 program year.

**Table 3 – Other local / regional / federal planning efforts**

### **Narrative (optional)**

The City of Loveland Affordable Housing and Human Services Commissions participate in the Annual Action Plan by allocating funding to projects that meet the objectives of the 2020-2024 Consolidated Plan. Proposals received by both commissions, as well as the allocation process, is available to the public. Meetings are advertised so that citizens can attend.

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation

#### Summarize citizen participation process and how it impacted goal-setting

Community Partnership Office staff conducted outreach to community stakeholders over a period of two months through electronic and paper surveys during the preparation of the Consolidated Plan. Additional meetings via zoom were advertised in English and Spanish to community members. Five-year goals were determined by the Affordable Housing and Human Services Commissions after reviewing survey information and prior year goals and accomplishments.

The Annual Action Plan was presented to the Loveland City Council on July 20, 2021. An electronic copy of the Plan is on the CPO website and in the July 20, 2021 Council packet. A hard copy was available at the CPO.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community  Agency Representatives	See Appendix for a list of attendees at public meetings held January 7 and 8.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community  Proposal discussions, agency presentations, grant allocations.	Public meeting occurred via Zoom on April 19, April 22, May 6, May 10 and May 13, 2021. Names of community members attending were not captured and do not show up on the recording. Affordable Housing and Human Service Commission members were present.	No comments were received.	No comments were received.	
3	Public Hearing	Non-targeted/broad community  Applicant agencies	Public hearing on June 1, 2021. No attendees for this item.	No comments were received.	No comments were received.	
4	Public Hearing	Non-targeted/broad community	Public hearing on July 8, 2021 to present the Annual Action Plan			

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Loveland anticipates receiving \$379,663 in CDBG funding for the 2021-2022 program year. Sixty-five percent (65%) of funding will be allocated to new multi-family housing and rehabilitation of a public facility. Fifteen percent (15%) will be allocated to public services and twenty percent (20%) will be used to administer the program. The City of Loveland will also distribute \$21,000 from returned program income and \$461 that was not spent during the 2020-2021 program year.

The Affordable Housing Commission prioritizes projects that create new affordable housing. These projects cannot occur without leveraging significant funding given the amount of CDBG distributed by the City of Loveland. Potential leveraging sources include Colorado Low Income Housing Tax Credits, Colorado Department of Housing funds, and private and foundation sources.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	379,663	21,000	461	401,124	1,140,000	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funding can be used by a developer to leverage additional resources and has historically been used for small gap funding for large housing projects or land purchase for smaller projects. CDBG does not have a matching requirement.

During program year 2019-2020, the City approved a 69-unit multi-family project with a total development cost of approximately \$22 million, including 4% low-income housing tax credits (LIHTC), State tax credits, State Division of Housing funding and City of Loveland fee waivers. During program year 2020-2021, the City approved a 72-unit multi-family rehabilitation project with a total development cost of approximately \$13 million that includes the same funding sources. During the 2021-2022 program year, the City approved a 54-unit supportive housing project with a total development cost of approximately \$15.7 million that includes 9% LIHTC and State Division of Housing funding, four acres of land owned by the City of Loveland, and will likely include a City of Loveland fee waiver. The City of Loveland contribution to these projects is \$2.4 million, including the value of the land.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

In October 2020, the Loveland City Council approved the transfer of four acres of land to Archdiocesan Housing to build 54 units of Supportive Housing. A 9% Low Income Housing Tax Credit allocation for this project was announced in May. A groundbreaking ceremony is expected in the spring of 2022.

**Discussion**

The City of Loveland has invested millions of local sales tax dollars in housing and public service projects for low to moderate-income residents. CDBG funding makes up about 1.2% of the total funding invested in our most recent housing projects. The City of Loveland contributed 3.5%.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create New Affordable Housing	2020	2024	Affordable Housing Homeless		New Affordable Housing	CDBG: \$222,142	Rental units constructed: 54 Household Housing Unit
2	Public Service Activities	2020	2024	Homeless Non-Homeless Special Needs		Public Service Activities	CDBG: \$60,100	Public service activities other than Low/Moderate Income Housing Benefit: 1248 Persons Assisted
3	New or Rehabilitated Public Facility	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		New or Rehabilitated Public Facility	CDBG: \$38,750	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 28 Persons Assisted

Table 6 – Goals Summary

## Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Create New Affordable Housing
	<b>Goal Description</b>	Archdiocesan Housing will build 54 units of supportive housing for homeless Loveland residents.
<b>2</b>	<b>Goal Name</b>	Public Service Activities
	<b>Goal Description</b>	Funding will be used by Family Housing Network to re-house 15 families, and Homeward Alliance and Salvation Army for services with homeless residents.
<b>3</b>	<b>Goal Name</b>	New or Rehabilitated Public Facility
	<b>Goal Description</b>	Funding will be used by Alternatives to Violence to rehabilitate the basement of the Loveland safehouse.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Loveland Affordable Housing and Human Services Commissions will fund the following projects during the 2021-2022 program year, meeting about 20% of Consolidated Plan priority goals in the second year.

#### Projects

#	Project Name
1	Program Administration 2021
2	New Housing 2021
3	Public Services 2021
4	Public Facilities 2021

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Second year allocations match funding priorities. The first priority is creating new affordable housing.

## **AP-38 Project Summary**

### **Project Summary Information**

<b>1</b>	<b>Project Name</b>	Program Administration 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$80,132
	<b>Description</b>	Program administration for the 2021-2022 program year.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Loveland, Colorado
<b>2</b>	<b>Planned Activities</b>	CDBG program administration
	<b>Project Name</b>	New Housing 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	Create New Affordable Housing
	<b>Needs Addressed</b>	New Affordable Housing
	<b>Funding</b>	CDBG: \$22,142
	<b>Description</b>	Supportive housing for 54 homeless residents
	<b>Target Date</b>	9/29/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	54 homeless Loveland residents will benefit from supportive housing.
<b>3</b>	<b>Location Description</b>	Loveland, Colorado
	<b>Planned Activities</b>	54 units of supportive housing will be built .
	<b>Project Name</b>	Public Services 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$60,100
	<b>Description</b>	Public service activities for the 2021-2022 program year.

	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Faith Family Network will house 15 families. Homeward Alliance will provide case management for 250 people at the Murphy Center. Salvation Army will provide non-congregant shelter in a motel for 983 Loveland residents with a medical need.
	<b>Location Description</b>	Activities will occur in Loveland and Fort Collins. Family Housing Network will help homeless Loveland residents find housing in Loveland, although the agency is located in Fort Collins. Homeward Alliance/Murphy Center is located in Fort Collins. Salvation Army will place homeless residents in non-congregant shelter in Loveland.
	<b>Planned Activities</b>	Case management and shelter.
<b>4</b>	<b>Project Name</b>	Public Facilities 2021
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$38,750
	<b>Description</b>	Public facility activities for 2021-2022 program year.
	<b>Target Date</b>	9/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	28 survivors of domestic violence will be housed at the Loveland safehouse during the renovation
	<b>Location Description</b>	Loveland, Colorado
	<b>Planned Activities</b>	Basement rehabilitation of the Loveland safe house.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Loveland does not target CDBG funding to any specific geographic area of low-income or minority concentration. Instead, CDBG supports housing and services sought by low and moderate-income persons by households living throughout Loveland.

#### **Geographic Distribution**

Target Area	Percentage of Funds

**Table 8 - Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

The City of Loveland does not prioritize allocating CDBG geographically.

#### **Discussion**

Allocating CDBG funding based on geography is not practical because housing issues and service needs are not heavily concentrated in certain neighborhoods. Loveland service providers serve the entire community and the Loveland Housing Authority strives to develop housing throughout the city to avoid clustering properties and ensure greater variety in the types and locations of housing available to low and moderate-income Loveland residents. For these reasons, Loveland does not prioritize funding to projects or programs based on geography.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

During the second year of the 2020-2024 Consolidated Plan, 54 homeless individuals will have access to affordable housing through Archdiocesan Housing.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	54
Non-Homeless	0
Special-Needs	0
Total	54

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	54
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	54

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The number of persons served during the second year of the Consolidated Plan will complete the 5-year homeless housing goal.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Loveland works closely with affordable housing developers to provide project assistance as needed and according to the priorities of the Consolidated Plan. The most recent new affordable housing project received approximately \$1.48 million in CDBG funding and City fee waivers. Archdiocesan Housing will build 54 units of supportive housing and will receive \$647,142 in CDBG and the value of four acres of land. They will apply for a waiver of fees that will likely be about another \$1 million.

### **Actions planned during the next year to address the needs to public housing**

During the second year of the Consolidated Plan, the City of Loveland will allocate \$222,142 to Archdiocesan Housing to build 54 units of affordable housing specifically for people exiting homelessness. The City of Loveland supported the Loveland Housing Authority project of 69 units for people living between 30% and 60% of the area median income in 2019.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Loveland Housing Authority Resident Advisory Board is made up of residents from each of the housing properties in Loveland and works directly with Housing Authority staff and not the City of Loveland. Therefore, any actions to encourage housing residents to be more involved and to support them in homeownership falls under the leadership of the Loveland Housing Authority. See MA-25 and SP-50 in the Consolidated Plan for more information about the Loveland Housing Authority.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Loveland Housing Authority is not designated as troubled.

### **Discussion**

The City of Loveland will support the Loveland Housing Authority with development costs as funding permits. The Housing Authority, as the primary provider of affordable housing in Loveland, is successfully housing thousands of Loveland residents and is continually working to assist the thousands of people waiting for affordable housing.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Loveland invests CDBG and other City funding in local agencies that serve low and moderate-income residents, including residents who are homeless. The CPO serves as a community partner to help agency staff gain access to City departments and elected officials, and connect citizens with other agencies, resources and support. In addition, the CPO participates in the local Continuum of Care to strengthen relationships region-wide and ensure Continuum of Care strategies align with the needs of Loveland residents.

Funding for public services will be directed to three agencies serving households experiencing homelessness: Family Housing Network, Homeward Alliance's Murphy Center, and Salvation Army. Family Housing Network will provide rapid re-housing for 15 families. The Homeward Alliance Murphy Center provides space for multiple service providers to co-locate, which will enable 250 homeless Loveland residents access to several services, including housing assistance. The Salvation Army will provide non-congregant shelter for homeless Loveland residents who need additional respite after leaving a hospital or care facility. Loveland is without a shelter so homeless residents with health issues would be required to return to a tent without this program. An estimated 1,248 Loveland households will be served in the second year of the Consolidated Plan through these programs.

In addition to directly funding services, the CPO will continue to participate in the newly formed NoCo CoC as a Governing Board member to provide strategic direction to the CoC in our effort to prevent and end homelessness for all populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Homeless outreach in Loveland, especially outreach to unsheltered persons, is managed primarily through a few non-profits in Loveland: SummitStone Health Partners, House of Neighborly Service/137 Connection, Salvation Army, Community Kitchen, Front Porch Café, and A Servant's Heart. A Servant's Heart provides traditional street services, while the other providers make contact with homeless individuals in their public facilities. By providing a service with no strings attached, agency staff are able to build trust with individuals with the intention of engaging them in more intensive services when the individual is ready. During the first year of the Consolidated Plan, the City of Loveland will fund the Salvation Army and Community Kitchen programs, and will fund the House of Neighborly Service/137

Connection program with direct funding.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The House of Neighborly Service/Family Promise program provides shelter and a day center for homeless families. The House of Neighborly Service/137 Connect program provide day center services but no longer shelters during the winter months. Instead, the CPO manages a program for shelter when the temperature hovers around zero or if a significant storm is expected. Two year-round shelters are available in Fort Collins, about 14 miles north of Loveland.

Transitional housing in Loveland is primarily managed by House of Neighborly Service, although the program is not linked to Coordinated Entry. Alternatives to Violence and SummitStone Health Partners also have Supportive Housing and Rapid Re-housing options.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The NoCo CoC, Coordinated Assessment and Housing Placement System (CAHPS) manages homeless housing assistance in Larimer and Weld Counties and is the newest Continuum of Care in Colorado. Coordinated Entry started in Northern Colorado in 2016. Over the last four years, 489 veteran households (92% of those assessed), 373 non-veteran adult households (38% of those assessed), 335 families (88% of those assessed), and 18 youth (39% of those assessed) are now housed.

The City of Loveland financially supports programs to reduce homelessness by funding the House of Neighborly Service programs serving individuals and families; Neighbor to Neighbor with rent assistance for individuals or families exiting homeless and to keep families housed (including CARES Act funding); Alternatives to Violence supportive housing program; Catholic Charities Mission shelter and program; Homeward Alliance's Murphy Center program; Salvation Army non-congregant shelter; and NoCo CoC CAHPS.

Organizations that will receive other City funding for homeless or special needs populations are: Disabled Resource Services to assist persons with disabilities and Community Kitchen to provide a hot meal daily to homeless and low-income residents.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,**

**foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Organizations supported with CDBG or other City funding that assist homeless residents, youth and special needs populations are listed above. The City of Loveland does not have a program specifically for persons discharged from health care or mental health facilities, although Salvation Army shelters homeless Loveland residents who need additional recovery time after a health related discharge. The State of Colorado works to ensure that individuals exiting state institutions are connected to SummitStone Health Partners and other providers who can continue to provide behavioral health care and case management. The State of Colorado also provides limited access to housing through vouchers for people exiting state-funded institutions.

### **Discussion**

The City of Loveland CPO works with local non-profits as a funding partner and offers support where it is needed. Regionally, the CPO participates in the NoCo CoC as a Governing Board Member and a general member to help raise awareness about homelessness in the region.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

City of Loveland building and zoning codes are meant to promote a safe, decent environment and aesthetically pleasing community for local neighborhoods. Incentives for building affordable housing described in the City of Loveland Unified Development Code include expedited development review; reduced or waived building and development fees; reduced landscaping requirements, size of outdoor play areas, sidewalk and street widths; and fewer parking spaces to support financially or reduce the cost of providing affordable housing. In exchange, the City of Loveland enters into an agreement with the organization that includes a restriction that requires affordability for 20 years for single-family homes and 50-years for multi-family homes.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Home building in Northern Colorado has been adversely affected by the cost of land, labor and water for many years. In addition, a recent report by the National Association of Home Builders and the National Multifamily Housing Council states that government regulations account for 32.1% of the “cost of an average multifamily development”

(<https://www.nahbclassic.org/generic.aspx?genericContentID=262391>). The report describes the cost associated with zoning approvals and building and development fees as well as project delays from municipal approval processes, development standards and the cost of changes to the building code. The report includes questions of whether governments understand “the extent to which these increased costs translate into higher rents and make it difficult to build new housing that families with modest incomes can afford.” Further research must be done to know if the assumptions apply to Loveland. The Loveland Housing Authority will hire a consultant to discuss regulatory barriers to affordable housing in 2020 and will report findings to City of Loveland staff. The CPO is especially interested in understanding the barriers to create housing for our very low and low-income residents.

The City's strategy to remove barriers and provide incentives to developers and builders of affordable housing include use tax credits and the waiver or reduction of development fees, capital expansion and building permit fees. The City of Loveland adopted an affordable housing code to encourage the building of low-income housing in 1994. The City of Loveland also revised the zoning codes to allow for the development of housing with smaller footprints, opening the door for developers to construct more affordable and more diverse forms of housing.

### **Discussion:**

While strides have been made in modifying local ordinances and policies to encourage affordable

housing development, barriers still remain for developers. The CPO will continue to monitor city policies, zoning ordinances and building codes for ways in which they create barriers to affordable housing and identify potential solutions to reduce these barriers.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

In addition to granting funds to non-profit service providers, the City of Loveland CPO will take the following actions to meet the needs of underserved populations and to reduce poverty.

### **Actions planned to address obstacles to meeting underserved needs**

Staff will also continue to discuss program accessibility with funded agencies, including the manner in which the working poor access services are that only available during general business hours, and will continue to produce the Community Resource Connection to assist agency staff make better referrals.

### **Actions planned to foster and maintain affordable housing**

The City of Loveland will continue to invest financially in projects that maintain affordable housing, specifically the Loveland Housing Authority Larimer Home Improvement Program, providing emergency grants and low interest loans to Loveland residents, and Volunteers of America Handyman program, providing safety and accessibility repairs and assistance for Loveland seniors and residents with disabilities.

### **Actions planned to reduce lead-based paint hazards**

The CPO will continue to require that all activities funded with CDBG dollars comply with federal regulations concerning lead-based paint.

### **Actions planned to reduce the number of poverty-level families**

The City of Loveland will continue providing annual grant funding to assist non-profit organizations serving persons with low incomes and persons living in poverty.

### **Actions planned to develop institutional structure**

The CPO will continue serving on the Governing Board and as a member of the NoCo CoC to continue addressing homelessness through Coordinated Entry and other structural strategies. Northern Colorado has housed more than twelve-hundred homeless residents over the last five year through this system and may be the first in Colorado to achieve Functional Zero with veterans.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The CPO will continue to enhance coordination between public and private housing and social service

agencies by maintaining and developing relationships to support the development of additional affordable housing units. The CPO will also continue to partner with funded non-profits to enhance coordination of services and will continue to host regular gatherings of non-profit providers (both those with funding and those without funding) to encourage provider coordination and collaboration.

**Discussion:**

Removing obstacles to meeting underserved needs, fostering the development of affordable housing, reducing lead hazards, reducing the number of families in poverty, developing institutional structure to address homelessness and poverty, and enhancing public and private housing and social service agencies take a community effort and cannot solely be coordinated or accomplished through one City department. However, the CPO will continue to work to raise awareness of the listed issues with our non-profit partners and other city groups where we are able.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	21,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>21,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

## Attachments

## Grantee Unique Appendices

### Resumen Ejecutivo AP-05 - 24 CFR 91.200 (c), 91.220 (b)

#### 1. Introducción

El Plan de Acción Anual es un plan de un año que describe cómo la Ciudad de Loveland tiene la intención de gastar los fondos de la Subvención en Bloque para el Desarrollo Comunitario (CDBG en inglés) durante el año de la subvención que comienza el 1 de octubre de 2021 y termina el 30 de septiembre de 2022. Los objetivos y resultados identificados en el Plan de Acción Anual 2021 es consistente con el Plan Consolidado 2020-2024 y se espera que produzca alrededor del 20% de las metas esperadas a 5 años.

La Ciudad de Loveland anticipa recibir \$379,663 en fondos CDBG para el año del programa 2021-2022. El sesenta y cinco por ciento (65%) de los fondos se asignarán a nuevas viviendas multifamiliares y rehabilitación de una instalación pública. El quince por ciento (15%) se destinará a servicios públicos y el veinte por ciento (20%) se utilizará para administrar el programa. La Ciudad de Loveland también distribuirá \$21,000 de los ingresos del programa devueltos y \$461 que no se gastaron durante el año del programa 2020-2021.

#### 2. Resuma los objetivos y resultados identificados en el Plan

Los objetivos del Plan Consolidado 2020-2024 que se utilizan para informar la asignación anual de fondos son:

##### Proporcionar Vivienda Decente y Asequible:

- Aumentar la oferta de viviendas asequibles ocupadas por sus propietarios a 25 unidades.
- Aumentar la oferta de unidades de alquiler asequibles a 225.
- Aumentar la vivienda para personas sin hogar a 50 unidades.
- Rehabilitar 700 unidades de viviendas ocupadas por sus propietarios.
- Rehabilitar 200 unidades de vivienda de alquiler.

##### Crear un Entorno de Vida Adecuado:

- Proporcionar actividades de servicio público para 5,000 personas / hogares de ingresos bajos a moderados.
- Ayudar a organizaciones con tres necesidades de instalaciones públicas.

Todos los fondos de CDBG recibidos durante los años del programa 2020-2024 se utilizarán para abordar al menos una de las categorías de necesidades prioritarias enumeradas anteriormente.

### **3. Evaluación del desempeño pasado**

Los datos de seis meses no proporcionan una buena indicación del desempeño durante los cinco años del Plan Consolidado. El rendimiento esperado después de los dos primeros años es el siguiente:

- Vivienda Nueva: la meta de vivienda para personas sin hogar de 50 unidades se superará al final del Plan Consolidado.
- Rehabilitación de Viviendas: es poco probable que se cumpla la meta de rehabilitación de viviendas durante los cinco años del Plan Consolidado. Volunteers of America ya no desea recibir fondos de CDBG dado el trabajo adicional que se requiere y ha solicitado y recibido otros fondos de la Ciudad de Loveland.
- Servicios públicos: se cumplirá este objetivo.
- Instalaciones públicas: esta meta se cumplirá en el tercer año.

### **4. Resumen del Proceso de Participación Ciudadana y proceso de consulta**

La participación ciudadana ocurrió del 2 de junio al 1 de julio de 2021, después de que se presentaran las decisiones de subvención de Vivienda Asequible y Servicios Humanos al Concejo de la Ciudad de Loveland, y del 9 de julio al 8 de agosto de 2021 para revisar el Plan de Acción Anual. La información sobre las audiencias públicas se envió por correo electrónico a las Comisiones de Servicios Humanos y Vivienda Asequible y se anunció en el Loveland Reporter Herald, el sitio web de la Oficina de Asociación Comunitaria, Facebook y Twitter. Este Plan de Acción Anual se presentará al Concejo de la Ciudad de Loveland el 3 de agosto de 2021. Las resoluciones y el anuncio de la reunión pública se adjuntan en el Apéndice.

### **5. Resumen de los comentarios públicos**

No se recibieron comentarios públicos.

### **6. Resumen de comentarios u opiniones no aceptadas y las razones para no aceptarlas**

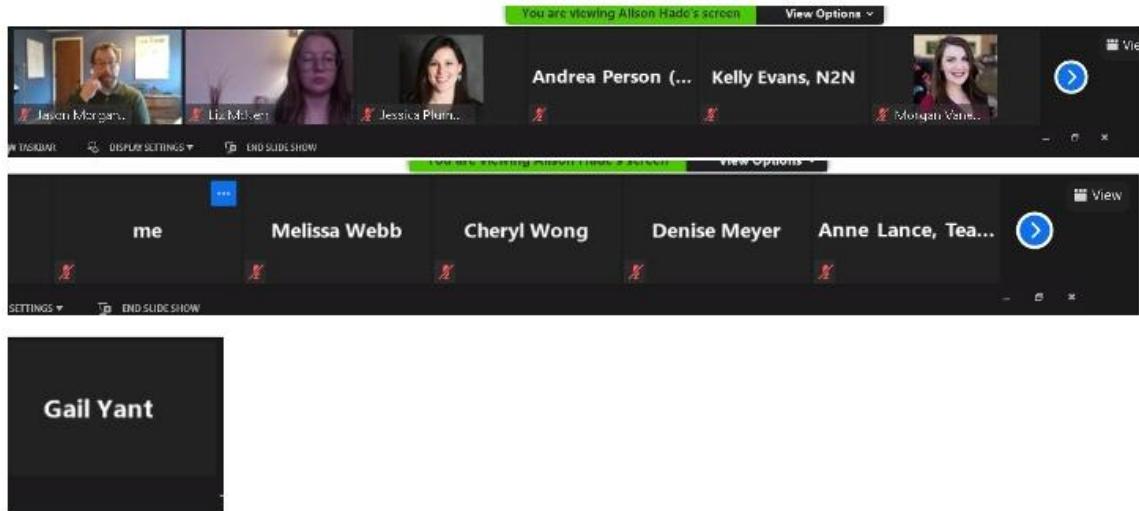
No se recibieron comentarios públicos.

### **7. Resumen**

Durante los primeros seis meses del primer año del Plan Consolidado, la Ciudad de Loveland está en camino de alcanzar o superar cuatro de las siete metas y probablemente logrará una más. Es poco probable que se cumpla la meta de viviendas unifamiliares rehabilitadas.

Human Service Grant – Agency Meeting January 7, 2021





From Duncan Howard to Everyone: 02:03 PM

Duncan and Laney Howard

From Jason Morgan, A Little Help to Everyone: 02:03 PM

Jason Morgan, A Little Help

From Kelly Evans, N2N to Everyone: 02:03 PM

Kelly Evans, N2N

From Mya/Grants Manager (she, her hers) to Everyone: 02:03 PM

Mya Sapien, Colorado Youth for a Change

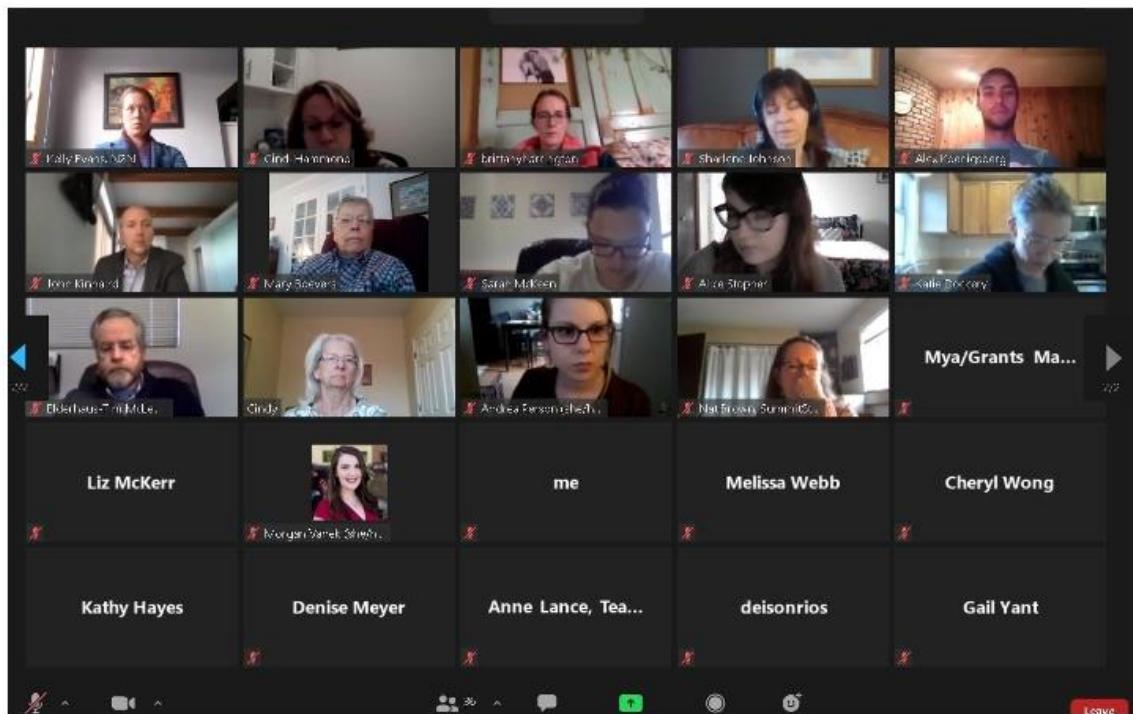
From Alex Koenigsberg to Everyone: 02:03 PM

Alex Koenigsberg - ChildSafe Colorado  
From Katie Dockery to Everyone: 02:04 PM  
Katie Dockery, Easterseals Colorado  
From Kim to Everyone: 02:04 PM  
Kim Akeley-Charron, Thompson Education Foundation  
From Liz McKerr to Everyone: 02:04 PM  
Liz McKerr, The Arc of Larimer County  
From brittanyharrington to Everyone: 02:04 PM  
Brittany Harrington (Grim) Harrington Arts Alliance  
From Andrea Person (she/her) to Everyone: 02:04 PM  
Andrea Person, Cor Defense cordefense.org  
From Amanda Olivier to Me: (Privately) 02:04 PM  
Amanda Olivier- SAVA  
From Melissa Webb to Everyone: 02:04 PM  
Melissa Webb, Colorado Health Network  
From Morgan Vanek (she/her) to Everyone: 02:04 PM  
Morgan Vanek  
United Way of Larimer County  
From Melody Bettenhausen-Ensight to Everyone: 02:04 PM  
Melody Bettenhausen, Ensight Skills Center  
From Elderhaus-Tim McLemore to Everyone: 02:04 PM  
Tim McLemore, Executive Director, Elderhaus Adult Day Program  
From Alice Stopher to Everyone: 02:04 PM  
Alice Stopher, CASA of Larimer County

From Sarah McKeen to Everyone: 02:04 PM  
Sarah McKeen - Boys & Girls Clubs of Larimer County  
From Cheryl Wong to Everyone: 02:04 PM  
Cheryl Wong  
From Cindi Hammond to Everyone: 02:04 PM  
Cindi Hammond- Loveland Habitat for Humanity  
From Duncan Howard to Everyone: 02:04 PM  
Duncan and Laney Howard, Lago Vista Neighbor  
From Denise Meyer to Everyone: 02:04 PM  
Denise Meyer- Disabled Resource Services  
From Cheryl Wong to Everyone: 02:04 PM  
House of Neighborly Service  
From Nat Brown, SummitStone HP - Spirit Crossing to Everyone: 02:04 PM  
Natalie Brown, Program Manager SummitStone Health Partners - Spirit Crossing Clubhouse  
From SaintED to Everyone: 02:04 PM  
Connie Nelson-Cleverley, SAINT Volunteer Transportation  
From John Kinnaird to Everyone: 02:04 PM  
John Kinnaird, Program Director, Project Self Sufficiency  
From Vince Deely to Everyone: 02:04 PM  
Vince Deely, Loveland Habitat for Humanity  
From Jessica Plummer to Everyone: 02:04 PM  
Jessica Plummer, Program Manager, Larimer County Behavioral Health Services  
From me to Everyone: 02:04 PM  
Joan Cernich

From Sally - Servants Heart to Everyone: 02:04 PM  
Sally Walczyk Servants Heart  
From me to Everyone: 02:04 PM  
Catholic Charities  
From Anne Lance, Teaching Tree to Everyone: 02:05 PM  
Anne Lance, Teaching Tree  
From Kathy Hayes to Everyone: 02:05 PM  
Kathy Hayes, Grant Writer for Teaching Tree and Respite Care  
From Mary Boevers to Everyone: 02:05 PM  
Mary Boevers, Society of St Vincent Dr Paul  
Can you kindly confirm your name and agency. I stink at zoom! :)  
From deisonrios to Me: (Privately) 02:26 PM  
Deison Rios- Boys & Girls Club of Larimer County  
From Me to deisonrios: (Privately) 02:26 PM  
Thank you!  
From Sharlene Johnson to Me: (Privately) 02:37 PM  
Sharlene Johnson, Food Bank for Larimer County (it looks like I didn't hit "enter" after I typed this earlier....sorry!)  
From Me to Sharlene Johnson: (Privately) 02:37 PM  
Thanks! :)





**Community Development Block Grant – Agency Meeting January 8, 2021**



**Human Service Grant – Agency Meeting January 8, 2021**



**RESOLUTION #R-54-2021**

**A RESOLUTION APPROVING THE 2021 GRANT FUNDING  
RECOMMENDATIONS OF THE LOVELAND HUMAN SERVICES  
COMMISSION AND THE LOVELAND AFFORDABLE HOUSING  
COMMISSION**

**WHEREAS**, the City of Loveland, Colorado recognizes the valuable services provided by human services agencies in the Loveland community; and

**WHEREAS**, the City Council of the City of Loveland recognizes the need to provide opportunities for the well-being of less fortunate citizens; and

**WHEREAS**, the City has established the Human Services Grant Program to provide financial assistance to agencies meeting the human service needs in the community; and

**WHEREAS**, the City has budgeted \$460,000 in the 2021 City of Loveland budget for the Human Services Grant Program; and

**WHEREAS**, the City receives federal Community Development Block Grant ("CDBG") Program funds through the U.S. Department of Housing and Urban Development ("HUD") to assist in meeting the housing service needs of Loveland citizens with low incomes; and

**WHEREAS**, the City anticipates receiving \$379,663 in CDBG Program funds for the 2021-2022 federal fiscal year, of which \$303,731 will be spent on grants for human service and brick and mortar projects and \$75,932 will be spent on program administration; and

**WHEREAS**, in addition to said funds, the City received \$21,000 in CDBG brick and mortar program funds that were returned program income from the 2020-2021 federal fiscal year and \$461 in CDBG brick and mortar program funds that were unspent in the 2020-2021 federal fiscal year; and

**WHEREAS**, the City Council has charged the Human Services Commission with the task of reviewing all grant applications made to the City for Human Services Grant Program funds and for CDBG Public Service Program funds and making a funding recommendation to the City Council regarding such grant funds distribution; and

**WHEREAS**, the City Council has charged the Affordable Housing Commission with the task of reviewing all "brick and mortar" grant applications made to the City for CDBG Program funds related to housing and public facilities and making a recommendation to the City Council regarding such grant funds distribution; and

**WHEREAS**, the Human Services Commission and the Affordable Housing Commission have reviewed all grant applications made to the City for Human Services Grant Program funds and CDBG Program funds, and have made a recommendation to the City Council regarding distribution of said funds; and

WHEREAS, the City Council desires to approve the grant funding recommendations of the Human Services Commission and the Affordable Housing Commission; and

WHEREAS, the City Council finds it is in the best interests of the City and the community to approve the grant funding recommendations of the Human Services Commission and the Affordable Housing Commission and finds these grant funding recommendations meet the public purpose of promoting the public health, safety and general welfare, providing opportunities for the well-being of less fortunate citizens, and benefiting the housing needs of Loveland citizens with low incomes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:**

**Section 1.** That the 2021 grant funding recommendation of the Human Services Commission regarding the distribution of Human Services Grant Program funds and Community Development Block Grant public service funds are hereby approved in the following amounts to the following agencies, subject to execution of a recipient contract with the City of Loveland:

Human Service Grant Funds	Grant Amount
Alternatives to Violence/Res	\$ 22,000
Aspire 3D/Matthews House	\$ 12,000
Boys & Girls Club	\$ 25,500
CASA/CASA	\$ 22,000
Catholic Charities/Seniors	\$ 22,000
Catholic Charities/Mission	\$ 23,500
ChildSafe	\$ 25,500
Colorado Youth for a Change	\$ 16,000
Community Kitchen	\$ 27,500
Cor Defense	\$ 1,500
Disabled Resource Services	\$ 25,500
Food Bank	\$ 27,500
Homeward Alliance/Murphy Center	\$ 9,500
KidsPek	\$ 11,000
Lago Vista Neighbor	\$ 25,000
Meals on Wheels	\$ 27,500
Neighbor to Neighbor/Preservation	\$ 22,000
Respite Care	\$ 10,000
SAVA/Services	\$ 10,100
SAVA/Youth	\$ 14,500
Stories Without Borders	\$ 10,000
Teaching Tree	\$ 10,100
United Way of Larimer County	\$ 25,900
United Way/Weld County	\$ 12,000
Volunteers of America	\$ 21,500
<b>Total</b>	<b>\$ 460,000</b>

Community Development Block Grant	Grant Amount
Family Housing Network	\$ 30,000
Homeward Alliance/Murphy Center	\$ 15,600
Salvation Army	\$ 14,500
<b>Total</b>	<b>\$ 60,100</b>

**Section 2.** That the 2021 grant funding recommendation of the Affordable Housing Commission regarding the distribution of CDBG brick/mortar funds are hereby approved in the following amounts to the following agencies, subject to: (a) the approval of HUD and the allocation to and receipt of CDBG funds by the City of Loveland in 2021; (b) City Council budget and appropriation of such allocated federal funding; and (c) execution of a subrecipient contract with the City of Loveland:

Community Development Block Grant	Grant Amount
Alternatives to Violence	\$ 38,750
Archdiocesan Housing	\$ 222,142
<b>Total</b>	<b>\$ 260,892</b>

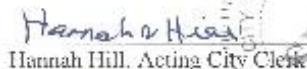
**Section 3.** That the 2021 CDBG administration funds are hereby approved, subject to: (a) the approval of HUD and the allocation to and receipt of CDBG funds by the City of Loveland in 2020; (b) City Council budget and appropriation of such allocated federal funding; and (c) execution of a grant recipient contract with HUD:

Program Administration	Grant Amount
City of Loveland	\$ 80,132

**Section 4.** That this Resolution shall take effect as of the date of its adoption.

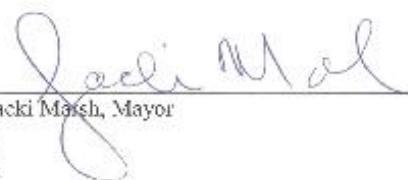
ADOPTED this 1<sup>st</sup> day of June, 2021.

ATTEST:

  
Hannah Hill, Acting City Clerk

APPROVED AS TO FORM:

  
John L. Johnson  
Assistant City Attorney

  
Jacki Marsh, Mayor





## Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letters: <input type="checkbox"/> Other (Specify): _____	
* 3. Date Received: <input type="text" value="10/12/2021"/>	4. Applicant Identifier: <input type="text" value="00000000000000000000000000000000"/>		
5a. Federal Entity Identifier: <input type="text" value="00000000000000000000000000000000"/>		5b. Federal Award Identifier: <input type="text" value="6-21-WL-CR-C012"/>	
State Use Only:			
6. Date Received by State: <input type="text" value="10/12/2021"/>	7. State Application Identifier: <input type="text" value="00000000000000000000000000000000"/>		
8. APPLICANT INFORMATION:			
* a. Legal Name: <input type="text" value="City of Loveland"/>			
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="04-6000609"/>		* c. DUNS: <input type="text" value="356581407"/>	
d. Address:			
* Street1: <input type="text" value="500 E. Third Street"/>	Street2: <input type="text"/>		
* City: <input type="text" value="Loveland"/>	County/Parish: <input type="text"/>		
* State: <input type="text" value="CO: Colorado"/>	Province: <input type="text"/>		
* Country: <input type="text" value="USA: UNITED STATES"/>			
* Zip/Postal Code: <input type="text" value="80537-5773"/>			
e. Organizational Unit:			
Department Name: <input type="text" value="Executive"/>	Division Name: <input type="text" value="Community Partnership Office"/>		
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Alison"/>	Middle Name: <input type="text" value="J."/>	
* Last Name: <input type="text" value="Hane"/>	Suffix: <input type="text"/>		
Title: <input type="text" value="Administrator"/>			
Organizational Affiliation: <input type="text" value="City of Loveland"/>			
* Telephone Number: <input type="text" value="(303) 662-2617"/>		Fax Number: <input type="text"/>	
* Email: <input type="text" value="alison.hane@cityofloveland.org"/>			

**Application for Federal Assistance SF-424****\* 9. Type of Applicant 1: Select Applicant Type:** City or Township Government**Type of Applicant 2: Select Applicant Type:****Type of Applicant 3: Select Applicant Type:****\* Other (specify):****\* 10. Name of Federal Agency:** U.S. Department of Housing and Urban Development**11. Catalog of Federal Domestic Assistance Number:** 14.218**CFDA Title:** Community Development Block Grants**\* 12. Funding Opportunity Number:** 14.218**\* Title:** Community Development Block Grant**13. Competition Identification Number:****Title:****14. Areas Affected by Project (Cities, Counties, States, etc.):** Add Attachment Delete Attachment View Attachment**\* 15. Descriptive Title of Applicant's Project:** 2021-2022 Community Development Block Grant Annual Action Plan**Attach supporting documents as specified in agency instructions.** Add Attachments Delete Attachments View Attachments

Application for Federal Assistance SF-424			
16. Congressional Districts Of:			
* a. Applicant	CD-092		
* b. Program/Project			
Attach an additional list of Program/Project Congressional Districts if needed			
<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>			
17. Proposed Project:			
* a. Start Date:	06/01/2021		
* b. End Date: 09/30/2022			
18. Estimated Funding (\$):			
* a. Federal	376,463.36		
* b. Applicant	0.00		
* c. State	0.00		
* d. Local	0.00		
* e. Other	491.00		
* f. Program Income	21,000.00		
* g. TOTAL	491,124.00		
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?			
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.			
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If "Yes", provide explanation and attach			
<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>			
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 210, Section 1001)			
<input checked="" type="checkbox"/> ** I AGREE			
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.			
Authorized Representative:			
Prefix:	Mr.	* First Name:	Stephen
Middle Name:	..		
* Last Name:	Adams		
Suffix:			
* Title:	City Manager		
* Telephone Number:	(937) 362-2306		Fax Number:
* Email:	steve.adams@cityofloveland.org		
* Signature of Authorized Representative:			* Date Signed: 7-2-2021

Approved as to Form 7-2-2021

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0309  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

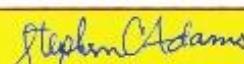
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4783) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1972 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§275a to 276a-7), the Copeland Act (40 U.S.C. §278c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11735; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11893 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		City Manager	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Loveland		7-2-2021	

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Approved as to Form:



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

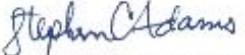
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

7-2-2021  
Date

City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

*Stephen Adams*

Signature of Authorized Official

7-2-2021

Date

City Manager

Title

Approved as to Form:

*adams*

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Stephen Adams  
Signature of Authorized Official

7-2-2021  
Date

City Manager

Approved as to Form:

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

