



# AGENDA

## Historic Preservation Commission Meeting

4:30 PM - Monday, June 21, 2021

Development Center, 410 E. 5th Street

### Notice of Non-Discrimination

It is the policy of the City of Loveland to provide equal services, programs and activities without regard to race, color, national origin, creed, religion, sex, sexual orientation, disability, or age and without regard to the exercise of rights guaranteed by state or federal law. It is the policy of the City of Loveland to provide language access services at no charge to populations of persons with limited English proficiency (LEP) and persons with a disability who are served by the City.

For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) or 970-962-2372. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City's ADA Coordinator at [ADACoordinator@cityofloveland.org](mailto:ADACoordinator@cityofloveland.org) or 970-962-3319 .

### Notificación en contra de la discriminación

La política de la Ciudad de Loveland es proveer servicios, programas y actividades iguales sin importar la raza, color, origen nacional, credo, religión, sexo, orientación sexual, discapacidad, o edad y sin importar el uso de los derechos garantizados por la ley estatal o federal. La política de la Ciudad de Loveland es proveer servicios gratis de acceso de lenguaje a la población de personas con dominio limitado del inglés (LEP, por sus iniciales en inglés) y a las personas con discapacidades quienes reciben servicios de la ciudad.

Si desea recibir más información en contra de la discriminación o si desea ayuda de traducción, por favor comuníquese con el Coordinador del Título VI de la Ciudad en [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) o al 970-962-2372 . La Ciudad hará acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Americanos con Discapacidades (ADA, por sus iniciales en inglés). Si desea más información acerca de la ADA o acerca de las acomodaciones, por favor comuníquese con el Coordinador de ADA de la Ciudad en [ADACoordinator@cityofloveland.org](mailto:ADACoordinator@cityofloveland.org) o al 970-962-3319 .

Title VI and ADA Grievance Policy and Procedures can be located on the City of Loveland website at: [cityofloveland.org](http://cityofloveland.org)

*Password to the public wireless network (colquest) is accesswifi*

Page

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF THE AGENDA
- IV. APPROVAL OF PREVIOUS MEETING MINUTES

- a. [HPC Meeting Minutes DRAFT 5.17.21NTG](#)

3 - 5

### V. REPORTS

- a. Citizen Reports  
*This agenda item provides an opportunity for citizens to address the Commission on matters not on the consent or regular agendas.*

- b. Council Liaison Report

- c. Staff Report  
[HPC Staff Report 06.21.2021](#)

6 - 8

### VI. REGULAR AGENDA

- a. ELECTION of Chair and Vice Chair
- b. Mural Task Force Update (Cox, Jones, McCarn)

c. GWRY Depots Update (Sutton)

VII. COMMISSIONER COMMENTS

VIII. ADJOURN



# MINUTES

## Historic Preservation Commission Meeting

4:30 PM - Monday, May 17 2021

Development Center, 410 E. 5th Street (VIA Zoom)

---

### CALL TO ORDER: 4:30PM

**Commissioners Present:** Berglund, Cox, Jones, Kersley, Knapp, White. **Staff:** Nikki Garshelis, Savannah Benedick-Welch - Development Services, and Laurie Stirman, Assistant City Attorney. **Council Liaison:** John Fogle

**Presenters:** Joe Saldibar, Architectural Services Manager, History Colorado and Alison Hade, Community Partnership Administrator

**Guests:** Ken Jessen, Author and Historian, Sharon Danhauer, Loveland Historical Society and Historic Larimer County and **Timberlane Farm Board President**, Randy Starr and Roger Clark, Attorney.

### APPROVAL OF THE AGENDA

Commissioner Cox made a motion to approve the agenda, Commissioner Jones seconded the motion and it passed unanimously.

### APPROVAL OF PREVIOUS MEETING MINUTES

Commissioner Kersley made a motion to approve the April 2021 meeting minutes, Commissioner Jones seconded it and it passed unanimously.

### REPORTS

#### Citizen Reports:

Sharon Danhauer, Loveland Historical Society and Historic Larimer County stated that her hopes were for the HPC to deny removal of the Timberlane Farm Historic District from the landmark register. Kenneth Jessen of Historic Larimer County suggested that a compromise be made with the owners of the Timberlane Farm property while not sacrificing the historic character of the farm.

**Council Liaison Report:** Councilor Fogle reported about the recent Police issue stating that the Council is voting on establishing a Community Trust Commission. The commission will reach out to the community to receive their feedback. He answered questions from the meeting members.

**Staff Report:** Nikki Garshelis reported that Commissioner Kersley will not be renewing her term on the HPC after June 2021 and that she has been on the commission since 2012. Garshelis said Kersley had contributed a lot to the HPC and will be missed by all. Commissioner Kersley said she enjoyed her time on the HPC but it was time to move on. Several commissioners thanked her for her great service. Garshelis also reported that in June there would be an election of a new chair and vice chair.

### REGULAR AGENDA

**CLG Grant Presentation:** Joe Saldibar, Architectural Services Manager, History Colorado, presented information on the details of CLG Grants. His presentation included the following:

The U.S. Department of Interior's Historic Preservation Fund (HPF) Program provides funding for a portion of the operation of Colorado's State Historic Preservation Office (SHPO). The National Park Service specifies that at least 10 percent of these funds be sub granted to Certified Local Governments (CLGs). Since 2000, History Colorado, (Colorado's SHPO) has provided the required match to these funds through History Colorado's State Historical Fund. Therefore, local governments may apply for CLG grants without providing matching funds. Counties and municipalities must be designated a CLG prior to the grant application submittal deadline in order to be eligible for CLG grant funding. Loveland is a designated CLG and eligible to apply for these grants.

**CDBG Funded Projects on Historic Properties:** Alison Hade, Community Partnership Administrator, reported that her understanding of CDBG funded projects could be reviewed by the Loveland HPC after some basic training. Joe Saldibar agreed and added that projects reviewed by the Loveland HPC provided valuable support. The Loveland review would not replace the state's review, he said. Hade said she would follow up with him later to discuss if the training would be necessary for the HPC.

### **Timberlane Farm Statement**

Nikki Garshelis reported that she drafted a statement based on comments from HPC members regarding Timberlane Farm Board's request to provide a written intent for future owners of the property. After some discussion and input from Roger Clark, the Timberlane Farm Board Attorney, Commissioner Kersley made a motion to support the statement with a change to the last sentence. Commissioner Cox seconded the motion and it passed unanimously. (Commissioners McCarn and Sutton were absent) The statement is as follows:

The Loveland Historic Preservation Commission (HPC) oversees the safeguarding and preservation of the City of Loveland's historic landmarks and districts.

The Loveland Historic Preservation Commission (HPC) received a request from Roger Clark, Timberlane Farm Board Attorney, to provide a written statement or resolution summarizing their commitment to cooperate with future owners of the Timberlane Farm historic landmark district.

The HPC recognizes that historic properties must be adapted for modern uses in order to save them. The HPC is committed to working with future property owners of Timberlane Farm to help them achieve their goals while retaining the properties' unique features, historic character and landmark status.

Requests for the alteration, demolition or removal of the structures will be reviewed following the established process after completed applications have been submitted. A determination will be made based upon the guidelines set forth in the Secretary of Interior Standards for the Treatment of Historic Properties as well as other relevant standards consistent with the HPC's procedures and authority.

**Mural Task Force Update:** Commissioners agreed to move the update to the June meeting.

**Archeological Mapping Update:** Commissioner Knapp reported that there are many recorded sites in Loveland so the task will be worthwhile.

## **COMMISSIONER COMMENTS**

- Commissioner Cox thanked Commissioner Kersley for her outstanding service over the years and asked about her future plans. Kersley said her daughter would be attending college in California so she is excited about that and she is planning a trip to Italy in June. She said she is encouraged by all the new members of the commission and promised to stay in touch and return for upcoming events.

**ADJOURNED 6:35 p.m.**

DRAFT

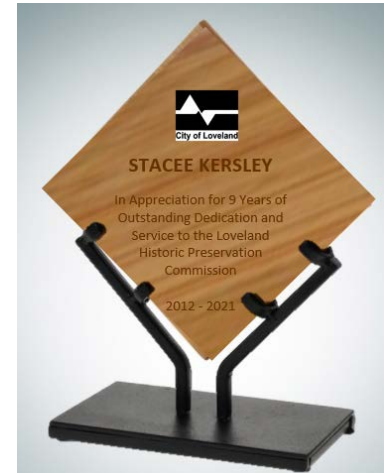
# LOVELAND HISTORIC PRESERVATION COMMISSION

## STAFF UPDATE

**Date:** June 21, 2021  
**To:** Loveland Historic Preservation Commission  
**From:** Nikki Garshelis, Development Services

---

**Commissioner Stacey Kersley** announced she will not be renewing her post on the commission effective in June. She served for nine years on the HPC. The Loveland Historic Preservation Commission has benefitted and will continue to benefit from her great service. She motivated the HPC and staff to create the high school student commissioner position, student participation in the preservation events, the student art and architecture project, the history and architecture photography tour and much more. Staff relied on her for her expertise to review and approve historic alterations. She will be missed and certainly will be welcomed back to the HPC if she chooses. A desk plaque was sent to Commissioner Kersley on behalf of the HPC.



Computing Calculator 9100A

**Hewlett Packard Intensive Inventory:** Cultural Resource Historians is on track to have the inventory of the 1960s Hewlett Packard Campus completed in July. Staff requests the HPC consider funding storyboards based on the historic/architectural inventory to be displayed in the Hewlett Packard lobby/cafeteria/other as a permanent or temporary exhibit.

## ELECTION OF OFFICERS

Loveland Historic Preservation Commission  
June 2021

The term of office for the chairperson and the vice chairperson shall be 1 year. Each officer shall be eligible for reelection. However, chairpersons are encouraged not to serve for more than 2 consecutive years so that other board or commission members may gain experience as a chairperson. Officers shall be elected at the next regular meeting following the month of the year in which the terms of office of the members of the board expire or upon resignation of a member serving as Chairperson. *The term of office for this year's elected chairperson and vice chairperson shall expire June 2020.*

1. The current Chairperson shall precede the election and shall do so by making note that the election is taking place.

2. Any member of the Commission may nominate any other member of the Commission to the position of Chairperson or Vice Chairperson. It has been the tradition of the commission to nominate the Vice Chairperson to the Chairperson position.)
3. A main motion is made (“*I move to elect as Chairperson of the Historic Preservation Commission...*”).
4. A second is made to the motion.
5. The motion is discussed.
6. Upon conclusion of the discussion, and if the elected member willingly agrees to the terms of office, the main motion is voted upon.
7. The Vice Chairperson is elected in the same fashion.

