

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **September 17, 2019**

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6 A meeting of the Loveland Historic Preservation Commission was held Monday, September 16, 2019 at 4:30
7 P.M. in the Development Center at 410 East 5th Street, Loveland, Colorado. Historic Preservation
8 Commissioners in attendance were Jay Ward, Jim Cox, Reyana Jones, Josh McCarn, Paula Sutton and Laurie
9 White. Councilor Fogle, Nikki Garshelis, and Cita Lauden of Development Services were also present.

10 **GUESTS**

11 Bruce Croissant, Affordable Housing Commission
12 Timberlane Farm Board Members, Dale and Pam Osborn, Sue Osborn, Roger Clark, and Randy Starr

13 **CALL TO ORDER**

14 *Commission Chair McCarn called the meeting to order at 4:36 p.m.*

15 **WELCOME STUDENT COMMISSIONER**

16 *Commission Chair McCarn welcomed Jay Ward, Student Commissioner*

17 **APPROVAL OF AGENDA**

18 *Commissioner Sutton made the motion to approve the agenda with a request to change the order of
19 agenda items, to better accommodate representatives of Timberlane Farms. Commissioner Jones
20 seconded the motion and it passed unanimously.*

21 **APPROVAL OF PREVIOUS MEETING MINUTES**

22 *Commissioner Jones made the motion to approve the July 15 and July 25 meeting minutes. Commissioner
23 Ward seconded the motion and it passed unanimously.*

24 **CITIZEN REPORTS**

25 Bruce Croissant, Affordable Housing Commission, asked for the Commission's support on Ballot issues 2A
26 and 2B, allowing voters the opportunity to raise the City's sales tax by a half a cent. If passed the increase
27 would fund eight specific community improvement projects, he explained.

28 **CITY COUNCIL UPDATE**

29 *Councilor Fogle provided the following updates:*

- 30 • Information on the benefits of Metro Districts.
- 31 • There will be a 5% budget cut, City wide for 2020, in part due to the decrease in sales tax revenue.

32 **STAFF UPDATE**

33 *Nikki Garshelis reviewed the Staff Report*

- 34 • **Survey Grant:** A bid process requesting proposals from five firms closed
35 August 8th and the consultant selected was Carl McWilliams with Cultural Resource Historians.
36 McWilliams will present an update of the survey at the November 18 HPC meeting
- 37 • **Heidi Fuhrman (Volunteer/Intern):** Heidi Fuhrman is close to completing the intensive inventory
38 form for the property at 111 Roosevelt Avenue. Her work has included records research, online,
39 museum, library and county and has had meetings with City staff, the current property owner. Due

48 to time constraints, Fuhrman will not begin a second property research project. Fuhrman will
49 present her draft inventory to the HPC at the October 21st meeting.

50 • **Boards & Commissions Appreciation Event September 9th:** Commissioners Cox, Kersley and White
51 attended the Boards & Commissions Appreciation Event.

52

53 **CONSIDERATION OF NEW BUSINESS**

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55 **TIMBERLANE FARMS (Timberlane Farms Board)**

56 • The Board members discussed problematic issues they are having with their attempts at selling
57 the property. There was a discussion about the Annexation agreement and its limitations. They
58 will submit a request to amend the annexation agreement. There was a discussion about the HPC
59 assisting with reaching out to CSU to discuss an interest they might have on taking over the
60 property. The HPC expressed their desire to help in any way they can to transfer the property to
61 the right owners.

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63 **CITY ATTORNEY REPORT (Stirman)**

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65 • Laurie Stirman, Assistant City Attorney, provided an overview of the Historic Preservation
66 Commission's Roles and Responsibilities, which included Open Meetings, Open Records, Email and
67 Social Media, Ethics and Conflicts of Interest.

68 **GREAT WESTERN RAILROAD & FREIGHT BUILDING UPDATE (Sutton)**

69 • *Commissioner Sutton* reported that the contract for the building assessment was awarded, and
70 *Commissioner Cox* shared what he learned while accompanying the consultant (KL&A Structural
71 Engineers) during the inspection. The full Assessment Report will be issued soon, they said.
72 *Commissioner Cox* reported that the buildings might be moved by crane instead of truck, which
73 would probably be less expensive than a move by truck.

74

75 **DOWNTOWN DESIGN STANDARDS (McCarn, Cox, Askeland, Garshelis)**

76 • *Commissioner's Cox, McCarn, Askeland, City staff Nikki Garshelis and Troy Bliss, along with*
77 *LDP/DDA staff, Sean Hawkins and Korey Streich* met with the consultant, Todd Vanadilok of Egret
78 & Ox Planning, hired to produce the Downtown Design Standards guide. The consultant presented
79 initial work. He will develop a draft for the team to review in October.

80

81 **COMMISSIONER COMMENTS**

82 • *Commissioner White* thanked *Councilor Fogle* for explaining how Metro Districts work.
83 • *Commissioner Cox* reported that Mike Scholl, from the City's Economic Development Department
84 is leaving the City for a new position. Commissioner Cox said he appreciated Mike's efforts in the
85 downtown area.
86 • *Commissioner Sutton*, shared an article featured in Noco Style Magazine. The article featured the
87 City of Loveland 4th Street Historic District, as well as the Feed and Grain.
88
89 • **Adjourned: 6:57 PM**