

1      **City of Loveland**  
2      **Historic Preservation Commission**  
3      **Meeting Summary**  
4      **June 17, 2019**

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6      A meeting of the Loveland Historic Preservation Commission was held Monday, June 17, 2019 at 6:00 P.M.  
7      in the Development Center at 410 East 5<sup>th</sup> Street, Loveland, Colorado. Historic Preservation Commissioners  
8      in attendance were Zach Askeland, Jim Cox, Stacee Kersley, Reyana Jones, Paula Sutton, Josh McCarn, and  
9      Laurie White. Councilor Fogle, Nikki Garshelis, and Cita Lauden of Development Services were also present.  
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11     **GUESTS:** Julia Ward, prospective student commissioner.  
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13     **CALL TO ORDER**

14     *Commission Chair McCarn called the meeting to order at 6:04 p.m.*  
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17     **APPROVAL OF PREVIOUS MEETING MINUTES**

18     *Commissioner Sutton made a motion to approve the May meeting minutes. Commissioner Cox seconded  
19     the motion and it passed unanimously.*  
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22     **CITIZEN REPORTS**

23     None  
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25     **CITY COUNCIL UPDATE**

26     *Councilor Fogle provided the following updates:*

- 27     • The County building is back on the market. *Commissioner Sutton* suggested the County building be  
28     documented.
- 29     • *Councilor Fogle* expressed concerns over the high cost of the Fire Sprinkler systems required for  
30     some downtown buildings.
- 31     • Council is reviewing possible budget cuts for 2020.

32     **STAFF UPDATE**

33     *Nikki Garshelis* reviewed the staff report, which included the following items:

- 34     • **Instagram** – The Loveland Historic Preservation site has 940 followers (as of 6.12.19)
- 35     • **Survey Grant Application** - The CLG grant agreement was sent June 11, 2019. Staff will be scheduling it as  
36     an item for approval to accept the funds from Council. Once approved, the bid process can be implemented  
37     and a consultant can be hired to begin the survey work.
- 38     • **McCreery House Loan for porch restoration** – A loan check for \$4,229.01 was paid June 7, 2019. It will be  
39     due June 7, 2024.
- 40     • **Medina Cemetery** - Bill Meirath of the Loveland Historical Society has asked for the help of the HPC to  
41     erect a sign at the historic cemetery, which was designated in 2014. The city no longer makes the wooden  
42     engraved signs for Loveland parks and vendor costs can be almost \$2,000. An 18"X24" metal sign costs  
43     about \$50 and a wooden post approximately the same. The commissioners asked for more selections.
- 44     • **Odd Fellows/Majestic Opera House** – Building, Fire and Planning staff met with Odd Fellows members on  
45     May 28 to discuss how to bring their building up to code to attract a tenant in their lower floor. Removing  
46     the mezzanine to increase exit height in the rear and restrooms was suggested by fire and building staff. A  
47     meeting is scheduled with City staff and DDA staff for June 19 to discuss grant assistance and tenant  
48     attraction.

- **Milner Family Member:** Jonathan Cain, a descendant of Sarah Milner (3X his great Grandmother) contacted City staff about his family connection. He lives in Idaho Springs but comes to Loveland occasionally and is interested in meeting. Loveland Historical Society members have been contacted and a meeting will be planned at the Milner-Schwartz House once we know Mr. Cain's schedule here.

## **CONSIDERATION OF NEW BUSINESS**

## DOWNTOWN DESIGN STANDARDS

- *Commission Chair McCarn* reported on the Downtown Design Standards meeting with Commissioners Cox and Askeland. A professional design firm has submitted a proposal to reformat and provide graphics for the document. The Commissioners discussed the project and agreed the design firm service was a good idea. The project would cost over \$6000.00 and would require funding from other sources. The Commissioners will work on finding funding partners for the project.

## **PAST FORWARD CONFERENCE – October 10 -12**

- *Commissioner Sutton* shared information and pricing for the Past Forward conference. Nikki Garshelis will get further information as to what is included with registration and will email the Commissioners to determine who would like to attend. There will be further discussion at the next meeting in July.

GREAT WESTERN RAILROAD & FREIGHT BUILDING UPDATE –

- *Commissioner Sutton* reported that the LHS has a new President, Terri Johnson. Ms. Johnson is reviewing the RFP for GWR project. Commissioner Sutton will provide updates at the July meeting.

## CHILDREN'S TOUR/COLOR BOOK

- *Commissioner Kersley* reported that the Children's Coloring Book project should be a project for next year which would allow more time to put together photos and materials to be included in the book. Commissioner Kersley will begin taking photos and gathering information over the next several months.

## COMMISSIONER COMMENTS

- *Commissioner Sutton* shared that the Historic Bike Tour was cancelled due to lack of attendance and suggested rescheduling it for another date in August or September. A discussion followed.
- *Commissioner Kersley* inquired about the status of the Oasis Property. A letter sent to the property owner and has received no response.

• **Adjourned: 7:10**

**/s/ Josh McCarn, Chair**