

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **May 20, 2019**

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6 A meeting of the Loveland Historic Preservation Commission was held Monday, May 20, 2019 at 6:00 P.M.
7 in the Development Center at 410 East 5th Street, Loveland, Colorado. Historic Preservation Commissioners
8 in attendance were Zach Askeland, Jim Cox, Stacee Kersley, Reyana Jones, Paula Sutton, Josh McCarn,
9 Elizabeth Webb, and Laurie White. Councilor Fogle, Nikki Garshelis, and Cita Lauden of Development
10 Services were also present.
11

12 **GUESTS:** Laurie Stirman, Assistant City Attorney, City of Loveland, Sharon Danhauer of Loveland Historical
13 Society, Julia Ward, prospective student commissioner, Hugo Kersley and Jamie, Carter and Sydney
14 McCarn.
15

16 **CALL TO ORDER**

17 *Commission Chair McCarn called the meeting to order at 6:03 p.m.*
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19 **APPROVAL OF THE AGENDA**

20 *Commissioner Cox made a motion to approve the agenda with a request by Commissioner Sutton to add
21 the Historic Bike tour, as well as the Past Forward Conference to the agenda. Commissioner Kersley
22 seconded the motion and it passed unanimously.*
23

24 **APPROVAL OF PREVIOUS MEETING MINUTES**

25 *Commissioner Sutton made a motion to approve the April meeting minutes. Commissioner Askeland
26 seconded the motion and it passed unanimously.*
27

28 **Commission Chair McCarn** welcomed Laurie Stirman, Assistant City Attorney, City of Loveland, Sharon
29 Danhauer of the Loveland Historical Society and Julia Ward, prospective Student Commissioner to the
30 meeting. *Chair McCarn*, also presented Student Commissioner Webb with a plaque and thanked her for her
31 service to the Historic Preservation Commission.
32

33 **CITIZEN REPORTS**

34 None
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36 **CITY COUNCIL UPDATE**

37 *Councilman Fogle* provided updates regarding the 5G Wireless Towers, and a discussion followed.
38

39 **STAFF UPDATE**

40 *Nikki Garshelis* reviewed the staff report, which included the following items:

- 41 • **Downtown Design Guidelines** - Sam Gudmestad, CSU Intern, presented his draft of the Downtown Design
42 Standards at the Downtown Development Authority. Copies were distributed and additions were
43 discussed.
- 44 • **Survey Grant Application** - The CLG grant is still in progress at History Colorado. Once an agreement is
45 forwarded, staff can take it to Council for appropriation, bids and the hiring of a consultant.
- 46 • **McCreery House Loan for porch restoration** – Legal Staff created the documents to finalize the loan. The
47 approved loan payment will be made after May 27, 2019.
- 48 • **June is Bike Month** - Commissioners McCarn, Askeland and Sutton will be hosting the Historic and
49 Architectural Bike Tour on Saturday June 15 beginning at 8:30AM at the Police & Courts Parking Lot.

50 • **Instagram** - The Loveland Historic Preservation site now has 925 followers.
51 • **4th Street Clock** – Public Works Staff is working on a plan to repair the 4th Street Clock. Staff is discussing
52 how to change the clock from battery operated to electric.

53

54 **CONSIDERATION OF NEW BUSINESS**

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56 **CSU Internship for Research/Survey**

57 • Commissioner Jones reported that a CSU student is interested in an Internship with the Historic
58 Preservation Commission. The Intern would research two properties eligible for designation which
59 would assist homeowners in completing the Application for Historic Landmark Designation.
60 Commissioners were asked to consider which properties would be best for this project.

61

62 **GREAT WESTERN RAILROAD & FREIGHT BUILDING UPDATE –**

63 • Commissioner Sutton reported that the LHS/GWRY Depot Committee raised \$1200 at the annual
64 Tour de Pants event. Commissioner Sutton will contact a Structural Engineer to complete the
65 structural assessment of the Depot.
66 • The Museum has agreed to display and sell the Great Western Railway Depot cut and assemble
67 books with all but 3% of sales going back to the LHS Save the Depot fundraiser.

68

69 **CHILDREN'S TOUR/COLOR BOOK**

70 • Commissioner Kersley reported on the Children's Coloring Book project. She would like to get
71 more input from the Commissioners as to what to include, as well as if the coloring book should
72 be handed out at an event such as the Corn Roast Festival, or next year's Tour de Pants event.
73 There will be further discussion at the next meeting.

74

75 **ANNUAL HISTORIC PRESERVATION EVENT TOUR De PANTS REVIEW**

76 • Chair McCarn thanked Nikki Garshelis for all of her efforts in another successful Tour de Pants
77 event. Commissioners discussed ideas for next year's event including, location, theme, and
78 whether or not to combine Tour de Pants with another City of Loveland historic event (The Rialto
79 turns 100, or the Rotary Club turns 100 - Foundry Clock dedication)

80

81 **COMMISSIONER COMMENTS**

82 • *Commissioner Sutton* shared early registration information for the *Past Forward* Conference
83 October 10th -12th in Denver. There will be further discussion at the next meeting.
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85

86 • **Adjourned: 7:38**

87 /s/ Josh McCarn, Chair