

## Library Board Minutes

May 19, 2011

### Present:

Bob Eatman, Chair; Shawna Washam; Dawn Miller; Treva Heiser; Barbara Franke; Gemmy Brown; Amy Cohen, and Liz Lucke, Board Alternates; Marcia Lewis, Assistant Director; Ted Schmidt, Library Director; Patty Goodwine, Recording Secretary; Kent Solt, Council Liaison. Sandy Darby was absent with notification.

### Minutes of April 21, were approved as distributed.

### Correspondence: (summary)

- 1) Copies of letters received by the City Manager from TL Gore were distributed.

### Old Business

- 4.1 **Building Expansion/Renovation update** – An electrical shut off is going to happen soon with a time frame of 4 hours. There have been some water leaks that will result in sheetrock replacement.
- 4.2 **Wells Fargo Letter** – Bob and Ted are in contact with the client representative from Wells Fargo. No response has been received to date.
- 4.3 **2012 Budget** Ted distributed copies of a summary of the budget. Some staffing changes will occur that were previously approved. The target amount for cuts for the library is \$10,000. Ted advised the board of RFID tags that will need to be placed in every book. Marcia is scheduling staff time to do much of this on Sundays in the summer.
- 4.4 **Kroh Foundation** – Bob will work with Home State Bank and the City regarding the management of library funds from the foundation.
- 4.5 **Revision of City Comprehensive Plan** – The general document contained 400 objectives that need to be reduced. Still no timeline or direction for completion. The next meeting of the policy review is in June.

### New Business

- 5.1 **Transfer Funds** – Motion was made by Barbara and seconded by Shawna to move funds from the Kroh Foundation in the amount of \$150,000 to be put in the Capital Campaign. The motion passed with a 6 yes vote.
- 5.2 **Party in February** – A discussion was held regarding a grand opening party to be held in February. As representative of the Library board to the Capital Campaign Committee Bob Eatman requested board input on planning the event which will be hosted by the Capital Campaign Committee.

### Reports

- 6.0 Staff Report- No comment
- 6.2 Statistical Report – Distributed with no questions or comments
- 6.3 Friends – No Loveland Lights this year, volunteer picnic sometime in September. Gemmy is retiring as president at the end of 2011.
- 6.4 Loveland Loves to Read - *Blue Heaven* by C.J. Box was selected for November 2, with a panel discussion planned for luncheon November 3.

We adjourned at 6:39 PM.

Respectfully submitted,

Patty Goodwine

