



PARKS AND RECREATION DEPARTMENT
Civic Center • 500 East Third Street • Loveland, Colorado 80537
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www.cityofloveland.org

LOVELAND PARKS AND RECREATION COMMISSION
Minutes ♦ July 11, 2019

Present: John Bradley, Jim Haynes, Laura Leah Olsen, Katie Davis, Brett Dowgin

Staff: Elizabeth Kayl, Dan Willadsen, Bryan Harding, LeAnn Williams, Molly Elder

Absent: Wendi Cudmore, Shane McWatters, Keller Taylor, Councilor Richard Ball

Call to Order: The meeting was called to order at 4:30pm

Minutes: Minutes from June 13, 2019 meeting were reviewed and approved without changes.

Director's Report: Director Kayl reported on several items. First, she shared information about the success of several recent special events. This year's Fourth of July event at North Lake Park included many additions and improvements over prior years including a children's bike parade, battle of the bands, corn hole tournament and beer garden. It also served as a great example of collaboration among numerous City departments (primarily Police, Fire, Cultural Services, Public Works and Parks & Recreation). The All-American Car Show was held on July 6th at Loveland Sports Park. This is the first year this event has been held at this location but it proved very successful with high attendance. The event was a partnership between Loveland Parks and Recreation and the Mustang Car Club. The annual Jr. Sparkler softball tournament also took place over the first week of July. Over 282 teams participated in Loveland games and over 8,000 people attended the opening ceremony at Barnes Complex at Fairgrounds Park. The department also participated in the grand reopening ceremony for the Namaqua Bridge and Namaqua Park, which were closed for several months due to river restoration and road work in that area. Additionally, the new playground at Namaqua Park will open this week.

Council Liaison Report: No update to report as the Council Liaison was not in attendance.

Changes to Special Events – Ordinance: Assistant City Attorney Vincent Junglas presented an ordinance proposing modifications to our existing Special Events and Short-Term Concessionaire Agreement standards and procedures. Specifically, this modifies the existing "first in time, first in right" policy to add objective criteria and more effective means for determining who can or cannot receive a special events permit. These changes will put the authority for regulating the use of park space for commercial activity or vending in the hands of those who know the parks and parks system best – the Parks and Recreation Department. These proposed standards would govern small-scale activities (as small as a vendors selling one product), as well as large special events if there is a commercial component. Feedback provided by Commissioners regarding the proposed ordinance was to use matching language throughout the document whenever referencing anti-discrimination policies, and to add "violation of public agency rules and regulations" as a disqualifying criteria for eligibility. With incorporation of the Commission's feedback the proposed changes were unanimously approved.



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Boards and Commissions Survey Results: City Manager Stephen C. Adams presented the Boards and Commission Survey Results to the group. This survey was originally distributed over 6 months ago and so the City Manager will send the survey to our new Commission members and the results will be updated and re-presented at a future date. The results do include the responses of those who served on the commission at the time the survey was originally distributed, even if they no longer serve on the commission. The City Manager also shared with the group that it is acceptable for commission members to participate in PARC meetings via phone if they are unable to attend the meeting in person. This qualifies as attendance for the purposes of achieving a quorum. The commission roster will be updated to correctly reflect Shane McWatters as the current Vice Chair.

Review of Approved Donation Requests: Recently approved donation requests were reviewed by the group.

Supplemental Appropriation for the Acquisition of Land for Future Recreation Facility Development: The Recreation Division Manager presented a supplemental request for funding which will be presented to City Council for approval in August. This funding will be used to purchase land adjacent to Mehaffey Park for a new recreation center and/or Mehaffey Park expansion. The land is being purchased in three phases as per the seller's request. The proposed supplemental appropriation request was approved unanimously.

Cemetery Cost Recovery Goals: Tabled until the August PARC meeting.

Update on the CIP: Commissioner Bradley reported that the group will be going before City Council on Tuesday, July 16. It is at this meeting that Council will make the final determination regarding whether or not to put the CIP bond issue on the ballot.

**Meeting adjourned at 6:00pm
Next meeting at 8/8/2019**

/s/ Wendi Cudmore, Chair