



## PARKS AND RECREATION DEPARTMENT

Civic Center • 500 East Third Street • Loveland, Colorado 80537  
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[www.cityofloveland.org](http://www.cityofloveland.org)

**LOVELAND GOLF ADVISORY BOARD**  
**Wednesday, August 28, 2019– 5:15 p.m.**  
**Parks and Recreation Conference Room**  
**500 E. Third Street, Loveland**

### NOTICE OF MEETING POSTED

**Call to Order at 5:15 p.m.**

**Citizen Comments** (By Citizens present at meeting)  
**Council Liaison Report**  
**Approval of 06/26/19 and 07/19/19 minutes**

### Non-Action Items/Information

- |   |                |
|---|----------------|
| 1. Update - 09/17/19 Council presentation<br>*Verbal at meeting | Mark Esoda     |
| 2. Update on Point of Sale System<br>*Verbal at meeting         | Andrea Sheldon |
| 3. Boards and Commission Appreciation Event<br>See Agenda Item  | Andrea Sheldon |

### Reports/Correspondence

- |                           |                |
|---------------------------|----------------|
| 4. Financial Report       | Andrea Sheldon |
| 5. Golf Operations Report | Mark Esoda     |

### Board Member Comments

Next Regular Meeting Date 09/25/19

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## LOVELAND GOLF ADVISORY BOARD

### MINUTES

06/26/19

Parks and Recreation Conference Room, 500 E. 3<sup>rd</sup> Street

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**PRESENT:** Robert Walkowicz, Jack Stringer, Jim Whitenight, Julie Nelson, Charlie Dyer, Joe Lopo, Greg Oehmen, Chuck Weirauch, Beth Soderquist, Rex Lamoreaux,

**ABSENT:**

**STAFF:** Mark Esoda, Andrea Sheldon

**COUNCIL:** Don Overcash

**GUEST:** Vincent Junglas, Assistant City Attorney

**CITIZENS PRESENT:** None

#### *Notice of meeting posted.*

Chair Robert Walkowicz called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, 06/26/19 at 5:15 pm.

**Citizen Comments** None

**Minutes** Chuck Weirauch requested a correction to the minutes: the vote on the 2020 budget was 8 in favor, 1 abstention. With that correction noted, the minutes were unanimously approved.

#### **Non-Action Items/Information**

##### **Roles and Responsibilities for City Boards and Commissions**

Mark Esoda introduced Vincent Junglas, Assistant City Attorney. The Parks and Recreation Department is one of the departments that Vincent has as his assignment to assist. Staff from the City Attorney's office is making the rounds to all the City Boards and Commissions to establish a relationship with the Board or Commission as its legal counsel. Vince presented a power point on the Roles and Responsibilities of a City of Loveland Board/Commission and its members by default. Areas covered included:

- The Board's Role
- Open Meetings
- Open Records
- Email and Social Media
- Ethics and Conflicts of Interest

Chuck asked for a clarification on "3 or more members" as a meeting that needed to be posted; clarification- 3 or more voting members of the Board.

Don Overcash arrives at 5:22 pm

**Point of Sale Update**

Andrea Sheldon updated the Board on the status of the new Point of Sale system.

**July Meeting – Cancelled**

Andrea stated that the regular meeting of the Golf Advisory Board on 07/24/2019 was cancelled.

**Boards and Commissions  
Appreciation Event**

Mark reviewed the information in the agenda packet and invited all Board members to attend.

**REPORTS/CORRESPONDENCE**

**Golf Operations Manager Report**

Mark spoke about the following:

- Movie night at Cattail Creek on June 7 – was a great success for movie goers, staff and as exposure to Cattail Creek for non-golfers
- New Country K99 promotion efforts
- Cattail Creek cart storage area
- Upcoming Council Study Session 07/23/19
- Summer programming

**Special Meeting Request**

In order to prepare for the Council Study Session, Mark requested a special Board meeting on 07/19/2019 at 2:00 pm Council Overcash related information on the following upcoming issues:

**Council Liaison Report**

- Budget issues
- Marijuana Dispensaries/Vote
- Sales Tax ballot initiative

**Board Member Comments**

Julie Nelson: Will be absent August, September meetings  
Beth Soderquist: Had to ask a lady with a baby stroller to stay off cart paths at Mariana Butte; Playing in the NoCO Women's golf tournament; Ladies groups from other courses to play Mariana Butte July 1.

Robert Walkowicz: Had an outing at Mariana Butte 2 weeks ago – very good; adjoining neighbors on #2 fairway appreciate the additional signage.

**There being no further business, the meeting adjourned at 7:15 p.m.**

**Respectfully submitted,**

**Andrea Sheldon**

**LOVELAND GOLF ADVISORY BOARD**

**MINUTES**

**SPECIAL MEETING**

07/19/19

Parks and Recreation Conference Room, 500 E. 3<sup>rd</sup> Street

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**PRESENT:** Robert Walkowicz, Jack Stringer, Jim Whitenight, Julie Nelson, Charlie Dyer, Joe Lopo, Greg Oehmen, Chuck Weirauch, Rex Lamoreaux,

**ABSENT:** Beth Soderquist

**STAFF:** Mark Esoda, Andrea Sheldon, Elizabeth Kayl

**COUNCIL:** None

**CITIZENS PRESENT:** None

*Notice of meeting posted.*

Chair Robert Walkowicz called the special meeting of the Loveland Golf Advisory Board to order Wednesday, 07/19/19 at 2:00 pm.

**Citizen Comments** None

**Discussion Action**

**The Olde Course at Loveland Clubhouse**

Mark Esoda presented a first, rough draft, rough-idea of what a renovated clubhouse building could look for a budget of less than 2 million. The Architects' Studio (TAS) designed the concept. TAS asked a local contractor to ballpark the construction costs of the design, \$1.5 – 1.75 million. A Board discussion ensued that included: Financial status of the Enterprise fund, need to design space for actual events, interior design needed much more consideration, need to work through processes like tournaments and how they will be handled in new space.

***Following the discussion, Julie Nelson motioned that the Board approve the general idea of the renovated clubhouse idea presented as far as footprint size with tweaks to the interior and patio size(es) to be determined.***

**Presentation Update: City Council  
08/20/19**

Mark presented a draft of the power point presentation for the City Council meeting of 08/20/19. The Board suggested the following additions:

- Include other benefits that golf courses bring to the community
- Golf is a recreation opportunity for Loveland
- Golf courses are a valued amenity
- Statistics of play etc.

*Chuck Weirauch leaves at 3:27 pm*

**There being no further business, the meeting adjourned at 3:30 p.m.  
Respectfully submitted,**

**Andrea Sheldon**



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**AGENDA ITEM:** 3

**MEETING DATE:** 08/28/19

**DESCRIPTION:** Boards and Commissions Appreciation Event

**SUMMARY:** The Boards and Commissions Appreciation Event will be held at Fairgrounds Park on September 9, 2019, beginning with dinner at 5:30 p.m., followed by a fun-filled evening. Only Board members are invited, please no family and friends.

The various boards and commission are asked to create a centerpiece that represents their board or commission. This could represent an accomplishment, a goal, or just a fun expression of what your board or commission is all about. We will have an activity based on the centerpieces and a friendly competition for the best centerpieces. There will be fabulous prizes for the best centerpieces, activity winner, and more!



**Discussion:** Information – Request for centerpiece ideas