

Library Board Meeting Minutes
March 15, 2018

Present: Sandy Darby; Cyndi Gueswel; Treva Heiser; Diane Lapierre, Library Director; Liz Lucke; Kandi Smith; Therese Torpy, Recording Secretary; Sarah Wheeler. **Absent:** Susan Kadlec, MJ Willard.

1.0 Call to Order - Called to order at 4:59 p.m. by Sandy Darby.

2.0 Visitors - Robert Ayala, Librarian II, Adult Services and Programming Committee Leader

Robert Ayala provided a brief update on the newly formed cross-functional Programming Committee.

- Philosophy: Through programming, individuals are empowered to meet life goals, motivated to explore their world, and invited to connect to their community.
- The goal is to program more strategically and align programming to the library's mission, values, goals and evolving strategic plan.
- Committee members are developing tools and templates, improving graphic design and marketing methods and adopting new methods of programming using ideas from Design Thinking, Turning Outward and Project Outcome.
- The Programming Committee's work will be integrated with the Data Committee's work in developing precision and classification of programs and to ensure our data is consistent.
- A suggestion was made to let the program proposer see the committee's criteria for approving a program and also to add inform, inspire and engage along with our mission statement to the template program proposers will use.

3.0 Minutes of Feb 20, 2018 Meeting – Treva Heiser motioned to approve the February minutes as written. Liz Lucke seconded the motion. All voted in favor of approval.

4.0 Library Director's Report:

4.1 Monthly Reports –

- This week is the one-year anniversary of joining Flatirons Library Consortium.
- Treva Heiser asked if the video made last year to promote services provided in the Children's Division is still available for use along with the associated handouts. We will check with Beth Gudmestad, Children's Services Manager and follow-up.
- Our Customer Services Manager, Joanna McNeal, accepted a position at the Erie Library. A replacement for her will be advertised next week. Caroline Hilligoss, Librarian I, has announced her intention to retire on May 4th. We have several qualified internal candidates for filling her 30-hour per week position in the Adult Services Division.

4.2 Update on Citizen Task Force for the Community Improvement Program – Two Citizen Task Force meetings have been held and the third meeting is scheduled for next week. Everything is moving along according to plan. Proposed projects are being reviewed one by one for input. Once the task force has vetted all the projects, they will go out into the community to share the information and get a feel for the level of support for the projects. Recommendations will be made to City Council in August regarding what should be added to the ballot for November along with a recommendation on the amount of tax increase to request.

4.3 Update on Loveland Library Feasibility Study – The next feasibility study information gathering sessions are March 20th at Centennial Elementary School, March 24th at the Outlet Mall, April 2nd in the Scott Room here at the library and April 13th at the museum during the Night on the Town event. Please help get the word out on

these opportunities for the public to provide their input on a potential new branch library. The consultants from Wember Inc. are busy estimating costs of the proposed branch.

5.0 Old Business

5.1 Average Term Length Other City Boards – Therese Torpy shared the following information provided by the City Clerk's Office:

- There are 18 City boards and commissions
- 15 of the 18 have three year terms
- Two of the 18 have four year terms
- The Library Board is the only board that has five year terms

Treva Heiser suggested that three-year terms are too short due to the learning curve. Other board members wondered if more people would apply to be on the board if the term length were less than five years. We agreed to add this subject to the agenda for discussion after board members have a chance to read the City Boards and Commission Handbook

6.0 New Business

6.1 Feedback on March 8th Boards and Commissions Event – Comments included: Fun new format, lots of people circulating, great food, informative, good to have large group discussion, Diane Lapierre's presentation was great.

6.2 Recruiting Process for Library Board Youth Member:

We distributed the application and cover sheet for recruiting a youth member to the Library Board. Compliments to Amber Holmes, Teen Services Manager, for creating these documents. A Board member suggested we use the *Nextdoor* website for advertising this opening.

7.0 Reports:

7.1 Statistical Report – Comments: Great point in time data on report. Good to see narratives with comparisons to last year.

7.3 Friends of the Library – The last FOL Board meeting included discussions on publicity, marketing consistency and clear branding. The search continues for a new sorting place. The spring book sale is April 20-22.

7.4 Art Selection Committee – No new updates.

7.5 Loveland Loves to Read – Many plans are underway for Pulitzer Prize winning author Anthony Doerr will speak at the Roberta Price Auditorium on September 24. Tickets will be sold for a late afternoon meet and greet at Sweet Heart Winery which will allow time for community members to visit with the author of All The Light We Cannot See.

Note: Cyndi Gueswel will be unable to attend the April Board meeting.

Adjournment: Meeting adjourned at 6:15 p.m.

Respectfully submitted,
Therese Torpy

/S/ Sandy Darby, Chair