

LOVELAND HISTORIC PRESERVATION COMMISSION
MEETING AGENDA
MONDAY, July 15 2019 6:00 PM
Development Center-EOC Conference Room Upstairs-410 East 5th Street

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6:00 PM

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF THE AGENDA**
- V. APPROVAL OF PREVIOUS MEETING MINUTES**
- VI. REPORTS** 6:05PM-6:15PM
 - a. Citizen Reports
This agenda item provides an opportunity for citizens to address the Commission on matters not on the consent or regular agendas.
 - b. Council Liaison Report
 - c. Staff Report
- VII. REGULAR AGENDA**
 - a. Design Standards
(McCarn, Cox, Askeland, Garshelis) 6:15PM-6:30PM
 - b. Past Forward Conference October 10-12 (Sutton) 6:30PM-6:40PM
 - c. Great Western Railway Depot & Freight Building Update
(Sutton) 6:40PM-6:50PM
 - d. Medina Family Cemetery Sign(Garshelis) 6:50PM-6:55PM
- VIII. Commissioner Comments** 6:55PM-7:10PM
- IX. ADJOURN** 7:15PM

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **June 17, 2019**
5

6 A meeting of the Loveland Historic Preservation Commission was held Monday, June 17, 2019 at 6:00 P.M.
7 in the Development Center at 410 East 5th Street, Loveland, Colorado. Historic Preservation Commissioners
8 in attendance were Zach Askeland, Jim Cox, Stacey Kersley, Reyana Jones, Paula Sutton, Josh McCarn, and
9 Laurie White. Councilor Fogle, Nikki Garshelis, and Cita Lauden of Development Services were also present.
10

11 **GUESTS:** Julia Ward, prospective student commissioner.
12

13 **CALL TO ORDER**

14 *Commission Chair McCarn called the meeting to order at 6:04 p.m.*
15
16

17 **APPROVAL OF PREVIOUS MEETING MINUTES**

18 *Commissioner Sutton made a motion to approve the May meeting minutes. Commissioner Cox seconded*
19 *the motion and it passed unanimously.*
20
21

22 **CITIZEN REPORTS**

23 None
24

25 **CITY COUNCIL UPDATE**

26 *Councilor Fogle provided the following updates:*

- 27 • The County building is back on the market. *Commissioner Sutton* suggested the County building be
28 documented.
- 29 • *Councilor Fogle* expressed concerns over the high cost of the Fire Sprinkler systems required for
30 some downtown buildings.
- 31 • Council is reviewing possible budget cuts for 2020.
32

33 **STAFF UPDATE**

34 *Nikki Garshelis reviewed the staff report, which included the following items:*

- 35 • **Instagram** – The Loveland Historic Preservation site has 940 followers (as of 6.12.19)
- 36 • **Survey Grant Application** - The CLG grant agreement was sent June 11, 2019. Staff will be scheduling it as
37 an item for approval to accept the funds from Council. Once approved, the bid process can be implemented
38 and a consultant can be hired to begin the survey work.
- 39 • **McCreery House Loan for porch restoration** – A loan check for \$4,229.01 was paid June 7, 2019. It will be
40 due June 7, 2024.
- 41 • **Medina Cemetery** - Bill Meirath of the Loveland Historical Society has asked for the help of the HPC to
42 erect a sign at the historic cemetery, which was designated in 2014. The city no longer makes the wooden
43 engraved signs for Loveland parks and vendor costs can be almost \$2,000. An 18”X24” metal sign costs
44 about \$50 and a wooden post approximately the same. The commissioners asked for more selections.
- 45 • **Odd Fellows/Majestic Opera House** – Building, Fire and Planning staff met with Odd Fellows members on
46 May 28 to discuss how to bring their building up to code to attract a tenant in their lower floor. Removing
47 the mezzanine to increase exit height in the rear and restrooms was suggested by fire and building staff. A
48 meeting is scheduled with City staff and DDA staff for June 19 to discuss grant assistance and tenant
49 attraction.

- **Milner Family Member:** Jonathan Cain, a descendant of Sarah Milner (3X his great Grandmother) contacted City staff about his family connection. He lives in Idaho Springs but comes to Loveland occasionally and is interested in meeting. Loveland Historical Society members have been contacted and a meeting will be planned at the Milner-Schwartz House once we know Mr. Cain's schedule here.

CONSIDERATION OF NEW BUSINESS

DOWNTOWN DESIGN STANDARDS

- *Commission Chair McCarn* reported on the Downtown Design Standards meeting with Commissioners Cox and Askeland. A professional design firm has submitted a proposal to reformat and provide graphics for the document. The Commissioners discussed the project and agreed the design firm service was a good idea. The project would cost over \$6000.00 and would require funding from other sources. The Commissioners will work on finding funding partners for the project.

PAST FORWARD CONFERENCE – October 10 -12

- *Commissioner Sutton* shared information and pricing for the Past Forward conference. Nikki Garshelis will get further information as to what is included with registration and will email the Commissioners to determine who would like to attend. There will be further discussion at the next meeting in July.

GREAT WESTERN RAILROAD & FREIGHT BUILDING UPDATE –

- *Commissioner Sutton* reported that the LHS has a new President, Terri Johnson. Ms. Johnson is reviewing the RFP for GWR project. Commissioner Sutton will provide updates at the July meeting.

CHILDREN'S TOUR/COLOR BOOK

- *Commissioner Kersley* reported that the Children's Coloring Book project should be a project for next year which would allow more time to put together photos and materials to be included in the book. Commissioner Kersley will begin taking photos and gathering information over the next several months.

COMMISSIONER COMMENTS

- *Commissioner Sutton* shared that the Historic Bike Tour was cancelled due to lack of attendance and suggested rescheduling it for another date in August or September. A discussion followed.
- *Commissioner Kersley* inquired about the status of the Oasis Property. A letter sent to the property owner and has received no response.

- **Adjourned: 7:10**

LOVELAND HISTORIC PRESERVATION COMMISSION

STAFF UPDATE

Meeting Date: July 15, 2019
To: Loveland Historic Preservation Commission
From: Nikki Garshelis, Development Services

City Council Approved Julia Ward: At the July 2 City Council Meeting Julia Ward was approved as the next High School Student Commissioner. She will begin her one year term in August 2019.

Survey Grant: The grant appropriation fund item is on the July 16 City Council Agenda for approval. If approved the bid process can begin and a consultant can be hired to begin the survey work.

Heidi Fuhrman: Heidi Fuhrman has begun her volunteer position for the Historic Preservation project of completing two Intensive Inventory forms for historic properties in Loveland. The property at 111 Roosevelt Avenue will be her first project. Her second project is TBD. Heidi received her B.A. degree in history from Colorado State University in 2018. She also completed an independent study program in May 2018 where she researched and authored a National Register nomination form and preservation plan for the Andrew G. Clark Building on the campus of Colorado State University. She worked with Section 106 compliance, NRHP, conducted research and site visits, authored reports and completed forms and site documentation. In addition, she served in 2017 as a Programs Intern at the National Museum of American History, Smithsonian Institution



Traffic Cabinets with Historic Images: Twenty-nine traffic cabinets are being wrapped with twelve different historic images. City of Loveland Traffic Engineer, Bill Hange, worked with staff at the Loveland Museum to choose the historic images. There was no additional cost for the wraps. *See attached document with the images and locations.*

Sign Quotes for Medina Family Cemetery: See attached

Medina Cemetery: Bill Meirath of the Loveland Historical Society has asked for the help of the HPC to erect a sign at the historic cemetery, which was designated in 2014. The city no longer makes the wooden engraved signs for Loveland parks.

(18"X24") metal sign costs about \$50 and a wooden post approximately the same. 2 posts would bring the total to \$150 →



4 " Aluminum Standard Frame \$1,180

OR Vinyl Deluxe Frame \$840 ←

Approximately \$2,200 →



Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 1 - US287 & 71st St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 2 - Cleveland & 1st St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 3 - Cleveland & 4th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 4 - Cleveland & 5th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 5 - Cleveland & 6th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 6 - Cleveland & 7th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 7 - Eisenhower & Cleveland

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 8 - Eisenhower & Colorado

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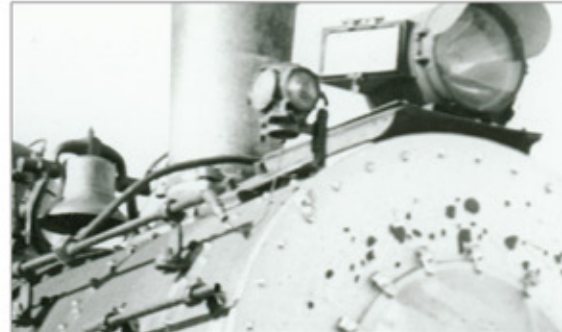
Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 9 - Eisenhower & Denver

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 10 - Eisenhower & Lincoln

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 11 - Eisenhower & Monroe

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 12 - Eisenhower & Redwood

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 13 - Eisenhower & Van Buren

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 14 - Garfield & 29th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 15 - Garfield & 50th St.

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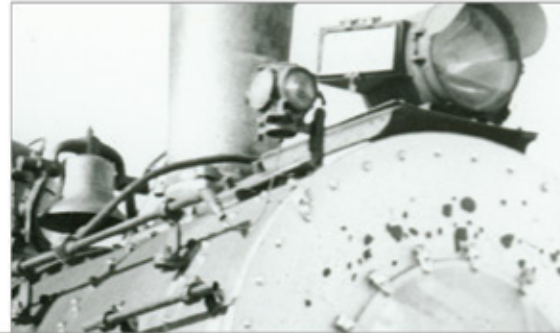
Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 16 - Garfield & Orchards

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 17 - Lincoln & 1st St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 18 - Lincoln & 4th St.

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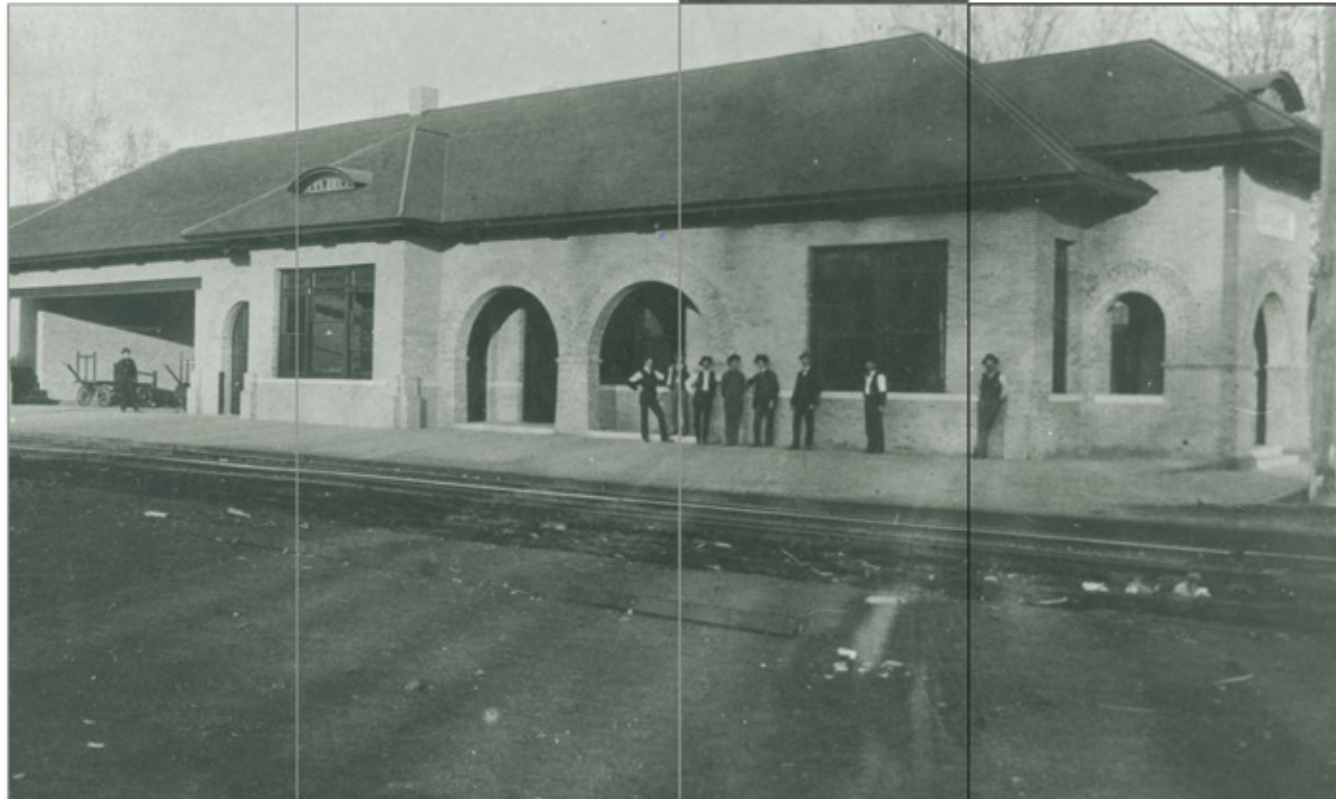
Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 19 - Lincoln & 5th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 20 - Lincoln & 6th St.

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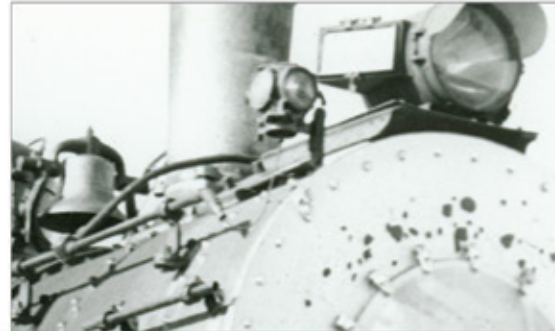
Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 21 - Lincoln & 7th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 22 - Lincoln & 23rd St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 23 - Lincoln & 29th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 24 - Taft & 37th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 25 - Taft & 43rd St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 26 - Wilson & 1st St.

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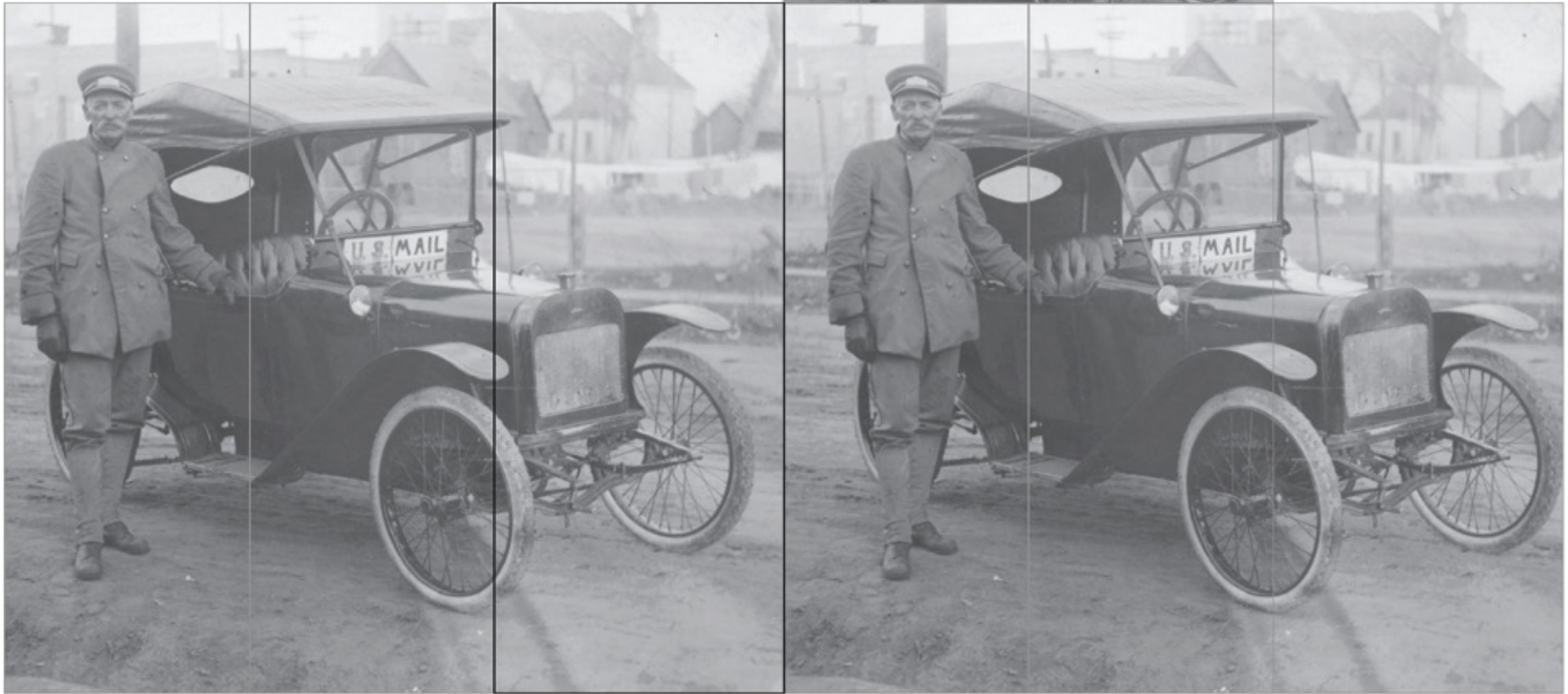
Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 27 - Wilson & 14th St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 28 - Wilson & 22nd St.

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Attention: Bill Hange

Date: 6/13/2019

Project: Loveland, CO Graffiti Resistant Wraps

Cabinet 29 - Wilson & 35th St.

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