

**LOVELAND HISTORIC PRESERVATION COMMISSION  
MEETING AGENDA**

**MONDAY, April 15 2019 6:00 PM**

**Development Center-EOC Conference Room Upstairs-410 East 5<sup>th</sup> Street**

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**6:00 PM**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. APPROVAL OF THE AGENDA**

**V. APPROVAL OF PREVIOUS MEETING MINUTES**

**VI. REPORTS**

6:05PM-6:20PM

a. Citizen Reports

*This agenda item provides an opportunity for citizens to address the Commission on matters not on the consent or regular agendas.*

**b. Introduce Laurie Stirman, Assistant City Attorney, City of Loveland**

c. Council Liaison Report

d. Staff Report

**VII. REGULAR AGENDA**

a. Great Western Railway Depot & Freight Building Update

6:20PM-6:30PM

b. Children's Tour/Color Book

6:30PM-6:40PM

c. Annual Historic Preservation Event Tour de Pant

6:40PM-7:15PM

**VIII. Commissioner Comments**

7:15PM-7:30PM

**IX. ADJOURN**

7:30PM

# LOVELAND HISTORIC PRESERVATION COMMISSION

## STAFF UPDATE

**Meeting Date:** April 15, 2019  
**To:** Loveland Historic Preservation Commission  
**From:** Nikki Garshelis, Development Services

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**Timberlane Farm District:** City Review staff met with a developer interested in purchasing the property. Shortly after the meeting the developer decided the development of the property was too complex to continue with the purchase. Staff is scheduled to meet with another interested party and will update the HPC at the April meeting.

**Great Western Railyard Depot & Freight Building:** Staff is researching the most efficient way of utilizing the LHS funds to hire a structural engineer to assess the Depot. A silent auction is planned for the Tour de Pants Event on May 4<sup>th</sup>.



**Downtown Design Guidelines:** The CSU intern has a draft of the Downtown Design Guidelines and once pictures are inserted into it the document will be available for review.

**Survey Grant:** Staff submitted the Risk form required by History Colorado to create the agreement for the grant. Once the agreement and funds are generated, staff will take it to City Council for approval to accept the funds. A Request for Proposals (RFP) can begin and a consultant can be selected after City Council has approved the funding.

**Zero % Loan Program:** The McCreery House porch restoration is complete and the property owner has turned in receipts. City staff is preparing the necessary paperwork to complete the loan.

**City of Loveland**  
**Historic Preservation Commission**  
**Meeting Summary**  
**February 18, 2019**

A meeting of the Loveland Historic Preservation Commission was held Monday, February 18, 2019 at 6:00 P.M. in the Development Center at 410 East 5<sup>th</sup> Street, Loveland, Colorado. Historic Preservation Commissioners in attendance were Zach Askeland, Jim Cox, Stacey Kersley, Reyana Jones, Josh McCarn, Elizabeth Webb, and Laurie White. Nikki Garshelis, and Cita Lauden of Development Services and City Councilor John Fogle were also present.

**GUESTS:** Steve Adams, City Manager and Mike Perry, Loveland Historical Society

**CALL TO ORDER**

*Commission Chair Askeland called the meeting to order at 5:59 p.m.*

**APPROVAL OF THE AGENDA**

*Commissioner Kersley made a motion to approve the agenda. Commissioner Cox seconded the motion and it passed unanimously.*

**APPROVAL OF PREVIOUS MEETING MINUTES**

*Commissioner Cox made a motion to approve the October meeting minutes. Commissioner McCarn seconded the motion and it passed unanimously.*

**CITIZEN REPORTS**

None

**CITY COUNCIL UPDATE**

Councilor Fogle gave a brief update of Council matters and expanded on the Broadband project's recent issues, as well as budget discussions.

**STAFF UPDATE**

*Nikki Garshelis reviewed the staff report, which included the following items:*

- **Downtown Design Guidelines** - A CSU intern has been recruited to assist in creating a separate Downtown Design Guideline Document for the City.
- **Survey Grant Application** - The CLG grant application has been submitted and grant awards will be announced in late March.
- **McCreery House Loan Application** - Legal Staff reviewed the approved McCreery Loan Application and is on standby until work is completed and receipts are submitted
- **June is Bike Month** - The HPC to hosting the Historic and Architectural Bike Tour on Saturday June 15
- **HPC Forum January 14** – Feedback from the Loveland HPC Forum was excellent
- **Instagram:** The Loveland Historic Preservation site currently has 762 followers
- **DC Winter Newsletter:** The newsletter featured the Historic Kelley Coffman House and was sent to over 2700 email Subscribers.
- **Conference Silent Auction** - HPC Donated a Loveland Gift Basket to the Saving Places Silent Auction and the last bid was \$95
- **History Colorado Roadside Marker Program** – Two Loveland Markers were identified, The Barnes Marker, and the Loveland Marker. The Loveland Marker is in need of repairs, and staff will suggest relocating the marker closer to Loveland

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51  
52 **CONSIDERATION OF NEW BUSINESS**

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54 **BOARDS & COMMISSIONS SURVEY UPDATE** – City Manager, Steve Adams shared the survey results for  
55 Planning Commission and a discussion followed.  
56

57 **ELECTION OF CHAIR & CO-CHAIR -**

58 Chair Askeland announced that the election for Chair was taking place. Commissioner Kersley made the  
59 motion to elect Vice-Chair McCarn to the position of Chair, with Commissioner Cox seconding the motion.  
60 A short discussion ensued and the motion was voted upon. It passed unanimously.  
61

62 Chair Askeland announced that the election for Vice-Chair was taking place. Commissioner Cox made the  
63 motion to elect Commissioner White to the position of Vice-Chair, with Commissioner Jones seconding the  
64 motion. A short discussion ensued and the motion was voted upon. It passed unanimously.  
65

66 **GREAT WESTERN RAILROAD & FREIGHT BUILDING UPDATE** – Mike Perry, President of Loveland Historical  
67 Society shared that the project is moving forward. There was discussion about the cost of the project, as  
68 well as efforts to help offset the cost associated with the project such as Grants, and fundraising  
69 opportunities.  
70

71 **HPC FORUM REVIEW & SAVING PLACES CONFERENCE REVIEW** – Commissioners agreed that both events  
72 were successful and well attended. Commissioners also agreed that the Saving Places Conference  
73 provided really good seminars as well as guest speakers.  
74

75 **ANNUAL HISTORIC PRESERVATION EVENT TOUR DE PANTS & JUNE BIKE TOUR –**

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- **Tour de Pants:** This year's event will be at the Milner Schwarz House on Saturday, May 4<sup>th</sup> from  
77 10am -2pm.
  - **June Bike Tour:** The HPC will be hosting the Historic and Architectural Bike Tour on Saturday, June  
79 15<sup>th</sup> Beginning at 8:30 am – Police & Courts parking Lot

80 Volunteers will be needed for both events.  
81

82 **COMMISSIONER COMMENTS**

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- *Commissioner Kersley*, has been trying to add the Walking Tour to Trip Advisor, but has been  
84 unsuccessful. *Nikki Garshelis*, will reach out to various City Staff members that may have access to  
85 adding information on Trip Advisor.
  - *Commissioner Kersley*, would like to work with Commissioner's Askeland, and Webb on outreach  
87 opportunities for Youth Commissioner Recruitment.  
88

89 **Adjourned: 8:12 p.m.**  
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