



PARKS AND RECREATION DEPARTMENT

Civic Center • 500 East Third Street • Loveland, Colorado 80537
(970) 962-2727 • FAX (970) 962-2903 • TDD (970) 962-2620

www.cityofloveland.org

LOVELAND PARKS AND RECREATION COMMISSION

Thursday, January 10, 2019 - 4:30 p.m.

Parks & Recreation, Large Conference Room
500 E 3rd St, Suite 200, Loveland, Colorado

Notice of Meeting Posted

Approval of November 8, 2018 minutes

Council Liaison Report

Director's Report

Introduction of new Parks and Recreation Commission Member Jim Haynes

Discussion/Action:

1. Selection of 2019 Chair and Vice-Chair
2. Master Plan for Cultural Services Department – Presented by Jill Stilwell
3. 2019 Parks and Recreation Commission Goals
4. Review Donation Request
5. Review of Viestenz-Smith Mountain Park Memorial/Art Selections
6. Land and Water Conservation Fund Discussion
7. Update on Community Improvement Program Revamp – Presented by LeAnn Williams

Commission Members Discussion Topics

Reports/Correspondence:

8. Operation & Project Update



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Future Topics: Metro District Explanation and Discussion, Chilson Budget Discussion and Finalization of 2019 Commission Goals

Next Meeting Date: February 14, 2019

Wi-Fi Access Code: accesswifi

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“La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al TitleSix@cityofloveland.org o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en jason.smitherman@cityofloveland.org o al 970-962-3319”.



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 1

MEETING DATE: January 10, 2019

DESCRIPTION: Selection of 2019 Chair and Vice-Chair

SUMMARY:

Commission Action: Nominations and voting



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 2

MEETING DATE: January 10, 2019

DESCRIPTION: **Master Plan for Cultural Services Department – Presented by
Jill Stilwell of Stilwell Cultural Consulting**

SUMMARY:

20 Minute presentation of the City of Loveland Cultural Services Department Master Plan and goals. Followed by input from the Parks and Recreation Commission.

Commission Action: Informational and Input



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 3

MEETING DATE: January 10, 2019

DESCRIPTION: 2019 Parks and Recreation Commission Goals

SUMMARY:

Preparation of 2019 Parks and Recreation Commission Goals

Commission Action: Goal Setting



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 4

MEETING DATE: January 10, 2019

DESCRIPTION: Review of Donation Request

SUMMARY:

Commission Action: Informational



City of Loveland Parks and Recreation
Donation/Sponsorship Request



Civic Center
500 East Third St. Suite 200
Loveland, CO 80537
(970) 962-2449

Contact Information

Name:	Madalynn Stearns	Title:	Volunteer Coordinator
Address:	4129 Joni Ln		
City, State, Zip:	Loveland, CO 80537	Phone:	970-420-6003
Email:	VolunteerCMCS@gmail.com	Fax:	970-613-5720

Organization Information

Name:	Carrie Martin Elementary		
Tax-Exempt Status: Is your organization a non-profit or public tax-exempt organization as defined under Section 501(c)(3) of the Internal Revenue Code?	Select One:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If No, you will only qualify for a credit for City-related costs for your request (i.e. permit fees, staff time, rental rates for facilities or equipment, etc.). Costs for City services vary and if approved, credit may or may not cover full cost of requested City services.			
If Yes, Tax ID #:	98026021		

Donation Request

City Services Credit Amount Requested:	\$ 100 -	Date Needed:	01-28-19		
Direct Payment Amount Requested:	\$	Event Date:	02-01-19	Event Time:	5:30 p.m.
Event Location: Address, City, State, Zip	4129 Joni Ln Loveland, CO 80537				
Description of Event / Purpose:	Carrie Martin Carnival				
Community Benefit:	We auction off a health and wellness basket at our carnival. To promote families wellness and being active. Chikson Passes would be great.				
Applicant Signature:	Madalynn Stearns			Date:	11-16-18

Return completed form via:

Mail: Parks and Recreation Admin Civic Center 500 East Third St. Suite 200 Loveland, CO 80537	Email: leann.williams@cityofloveland.org Fax: (970) 962-2449
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CITY USE ONLY			
Donation Request #: Reference # on all related DPVs	DR - 0110299-1	P&R Commission Meeting Date:	1-10-2019
Eligibility Met:	YES / NO	Approved Amount:	100.00
P&R Director Signature:	[Signature]		Date: 11-29-18



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 5

MEETING DATE: January 10, 2019

DESCRIPTION: Review of Viestenz-Smith Mountain Park Memorial/Art Selections

SUMMARY:

The Visual Arts Commission has accepted three recommended finalists for the Viestenz-Smith Mountain Park Memorial Project. The three artists will present their design concepts at the February 7th Visual Arts Commission Meeting.

Commission Action: Informational

DeWitt Godfrey

Contact

Partner
Contact via Cell Phone
Email dgodfrey@colgate.edu
Phone 315 691 2946
Cell 315 292 3853
Web Site <http://www.dewittgodfrey.com>
Mailing Address 7439 Willey Road
Earlville NY
13332

Custom Answers

Please list three professional references able to speak directly to your involvement with past public art projects. Please include the name of reference, title, organization, project name, phone number and email.

Lillian Hsu, Director, Public Art Program
Cambridge Arts Council
344 Broadway
Cambridge, MA 02139
(617) 349-4380
lhu@CambridgeMA.GOV

Kris Snider, Principal
Hewitt Architects
101 Stewart Street, suite 200
Seattle, WA 98101
206-624-8154
ksnider@hewittseattle.com

James Clark, Executive Director
Ashland, Henry Clay Estate
120 Sycamore Rd
Lexington, Kentucky, KY 40502
859-266-8581
Jmclark541@gmail.com

Please provide a professional resume, including projects of similar scope and scale to the Viestenz-Smith Mountain Park Memorial project.

EDUCATION

1996 MFA Sculpture, School of Sculpture, Edinburgh College of Art, Heriot Watt University, Edinburgh, Scotland
1982 BA Art, Yale University, New Haven, Connecticut

COMMISSIONS

2018 "Blake" commissioned by Alnoba Retreat Center, Kensington, NH; \$130,000
2017 "Folly" private commission, Ghent, NY; \$225,000
"Enspire" Traverse City Public Art Commission, Traverse City, MI; \$50,000
2015 "Rays" and "Sawyer" private commission, Kensington, NH; \$225,000
Connective Corridor, commissioned by Syracuse University and the City of Syracuse, Syracuse, NY \$130,000
"Capital" commissioned by Seattle Core Development, Pike Motor Works, Seattle, WA; \$75,000
"Quake" commissioned by the Public Art Office, Cambridge Arts Council, Cambridge, MA, percent for art project in conjunction with traffic calming and road improvements. Projected completion 2015 \$25,000
2014 "Odin" commissioned by the Picker Interdisciplinary Science Institute, Colgate University, Hamilton, NY; \$150,000
2011 "Concordia" commissioned by Lexarts and Leadership Lexington, a project for the roof of the Downtown Arts Center, Lexington, KY; installed June 2012 \$75,000
2009 Greenwich South commissioned by The Alliance for Downtown New York to participate in a visioning study that presents ways to transform the 23 blocks south of the World Trade Center-known as Greenwich South. The study was led by Architecture Research Office with Beyer Blinder Belle Architects & Planners and Open, LLC. The study also features contributions from Thom Mayne of Lozano-Hemmer, Transsolar Climate Engineering and Jorge Colombo.
2007 "Claverack" private commission for the Kaufman/Berger Residence, Columbia County, New York \$35,000

SELECTED ONE-PERSON EXHIBITIONS AND INSTALLATIONS

DeWitt Godfrey (Continued)

2012 DeCordova Museum and Sculpture Park, Lincoln, Massachusetts
2010 Kennedy Art Museum, Ohio University, Athens, Ohio
2007 Cazenovia College Art Gallery, Sculpture Court, Cazenovia, New York
2006 "Pamplona," Rockingham Arts and Music Project, Bellows Falls, Vermont
"Pamplona," The Lot, Artspace, New Haven, Connecticut
"Pamplona," Café Pamplona and CAC Gallery, Cambridge Arts Council, Cambridge, Massachusetts
2004 "Picker Sculpture," The Picker Gallery, Colgate University, Hamilton, New York
"Picker Sculpture," Black + White Gallery, Brooklyn, New York
2003 "Driggs Sculpture," Mt. Holyoke College Art Museum, South Hadley, Massachusetts
"Driggs Sculpture," Eli Marsh Gallery, Fayerweather Hall, Amherst College, Amherst, Massachusetts
2002 "Driggs Sculpture" Black + White Gallery, Brooklyn, New York

SELECTED GROUP EXHIBITIONS

2012 "Space Invaders" Lehman College Art Gallery, Lehman College, Bronx, New York
2011 "Sculpture Today: New Forces, New Forms" Frederik Meijer Gardens and Sculpture Park, Grand Rapids, Michigan
2010 "Salon des Refuses - Sights Unseen" Stuart Keeler, Public Art Network Conference "The Other End of the Line" curated by Francis Cape/Ian Berry, Friends of the Highline, New York
2008 "Baltimore Sculpture Project" Baltimore, Maryland
"Art in the Public Sphere: Singular Works, Plural Possibilities" University Gallery, Umass Amherst, Amherst, Massachusetts
"Faculty Show," Clifford Gallery, Little Hall, Colgate University, Hamilton, New York (also 2006)
2007 "Sarasota Season of Sculpture no. 4" Sarasota, Florida
2006 "Sculpture Space Inside Out," Hamilton College, Clinton, New York
"Pamplona," "Some Sculpture: Albee's Choice," Longhouse Reserve, East Hampton, New York

SELECTED COLLECTIONS

Wolf Group, Seattle, WA
Europos Parkas, Vilnius Lithuania
Oracle Corporation, Los Angeles, California Runnymede Sculpture Park, San Francisco, California Estee Lauder Group, New York City
Texaco, Houston, Texas Southwestern Bell, St. Louis, Missouri
Century Development Corporation, Houston, Texas Chemical Bank, New York City
PaineWebber, New York City
Brooklyn Museum, Brooklyn, New York Museum of Fine Arts, Houston, Texas

AWARDS/GRANTS

2014 Picker Fellowship, Research Council, Colgate University, Hamilton, New York (also 2011, 2007)
2010 Picker Interdisciplinary Science Institute, Colgate University, Hamilton, New York
2005 Research Council, Colgate University, Hamilton, New York (also 2004)
2002 Faculty Research Assistance Program, Amherst College (also 2000, 1999)
2000 Miner D. Cray Summer Research Fellowship, Amherst College, Amherst
1997 Louis Comfort Tiffany Foundation, Artist Fellowship, Sculpture, New York
1994 Fulbright Fellowship, Fulbright Commission, United States and United Kingdom
1993 Japan Foundation, Artist's Fellowship, Tokyo, Japan
1991 New York Foundation for the Arts, Artists Fellowship, Sculpture
1989 Henry Luce Foundation, Luce Scholar, New York City
Sculpture Space, Funded Residency, Utica, New York

Art Detail

Category

Statement I create large-scale public sculptures by packing and stacking conic and cylindrical steel forms. Natural geometries and systems, from plant spores; to seashells; to honeycombs; inspire my work where simple rules give rise to extraordinary complexity. My projects are inextricably site specific and dependent and emphasize relational existence of form within contexts of material, process, public space, and collaboration. The parts form a community of similar, yet distinct, dependent elements, which form an aesthetic, structural, and material ecosystem. Analogous to my process, a dry wall mason's objectives and process are constrained and inspired by site, available material, experience, and improvisation, and like my sculpture, are acts of interpretation not declaration. "Concordia" commissioned for the roof of the Downtown Art Center in Lexington, KY demonstrates my approach to site and community. The sculpture rests against two formerly distinct buildings and stylistically

DeWitt Godfrey (Continued)

different facades. Just as the Art Center augments, strengthens and shoulders the larger community, my sculpture references the buttress that shores up, reinforces and sustains a larger structure. The rooftop site presented unique challenges, which required extensive consultation with architects, engineers and riggers as well as skillful negotiations with client, city agencies and stakeholders.

Commissioned by the Traverse City Arts Commission in memory of Bryan Crough, a visionary civic and cultural leader, Godfrey's monument "Enspire" echoes the shape of a small chapel or ceremonial hut. One large ring appears as the doorway where visitors may enter the sculpture. Once inside they are completely surrounded by the cellular forms that are heaped up, rising up into gentle dome.

By changing the first letter of the titular word from "i" to "e", this sculpture announces its power to draw people into its center. If "inspire" means to bring about an opening of the imagination and the experience of creative possibility (literally "to be filled with spirit"), then to "enspire" would seem to imply something more physical- to be drawn into a place and to be directed upward.



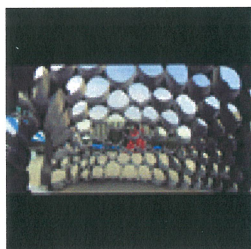
Enspire
Weathering Steel
170" x 170" x 170"
\$50000.00
2017



Enspire (interior detail)
Weathering Steel
15' x 15' x 15'
\$50000.00
2017

Call ID: 1468775 Artist ID: 39915
Status: Received

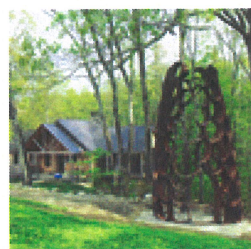
DeWitt Godfrey (Continued)



Louis
Weathering Steel and
Bolts
21' x 22' x 31'
\$125000.00
2016



Louis
Weathering Steel
15' x 15' x 15'
\$125000.00
2016



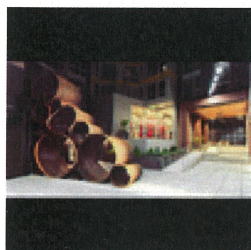
Blake
Weathering Steel
26' x 15' x 16'
\$105000.00
2018

Call ID: 1468775 Artist ID: 39915
Status: Received

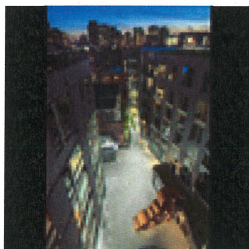
DeWitt Godfrey (Continued)



Blake
Weathering Steel
26' x 15' x 16'
\$105000.00
2018



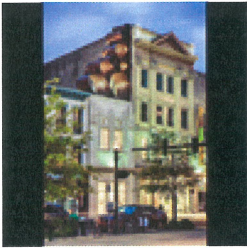
Capital
Weathering Steel
18' x 16' x 8'
\$74000.00
2015



Capital
Weathering Steel
18' x 16' x 8"
\$74000.00
2015

Call ID: 1468775 Artist ID: 39915
Status: Received

DeWitt Godfrey (Continued)



Concordia
Corten Steel and Bolts
28' x 18' x 9'
\$75000.00
2012



Quake
Weathering Steel
17' x 38' x 10'
\$45000.00
2015

Brandon Zebold

Contact

Partner
Contact via Home Phone
Email brandonjzebold@gmail.com
Phone 206 427-0036
Cell
Web Site ZeboldStudios.com
Mailing Address 115 26th Avenue
Seattle WA USA
98122

Custom Answers

Please list three professional references able to speak directly to your involvement with past public art projects. Please include the name of reference, title, organization, project name, phone number and email.

BRANDON ZEBOLD
Seattle, WA 98122 115 26th Avenue
206.427.0036
BrandonJZebold@gmail.com

Professional References

Art Consultants: that have brokered large commissions

Betsy Lane
2002 Jimmy Durante Blvd.
Del Mar, CA 92014
(858) 581.1088
betsylane1@sbcglobal.net

Jillian Gabrielli
3334 East Coast Hwy # 431
Corona Del Mar, CA 92625
(949) 633.3355
jgeditions@gmail.com

Public Art Commissions

Meagan Atiyeh
775 Summer Street NE, Ste 200
Salem, Oregon 97301
(503) 986.0082
meagan.atiyeh@state.or.us

Mary Kramer
Executive Director
Art Spaces, Inc.
669 Ohio St.
Terre Haute, IN 47807
mkramer@wabashvalleyartspaces.com
812-235-2801

Pax Vobiscum

Brandon Zebold

Please provide a professional resume, including projects of similar scope and scale to the Viestenz-Smith Mountain Park Memorial project.

Brandon Zebold (Continued)

BRANDON ZEBOLD

115 26th Avenue
Seattle, WA 98122
206.427.0036
BrandonJZebold@gmail.com

EDUCATION

1989 BS Visual Communications Education, Western Washington University, Bellingham, WA
1989 BFA Western Washington University, Bellingham, WA

AWARDS & RESIDENCIES

Art/Music Scholarship, 1988-1989. Western Washington University, Bellingham, WA
Morris Grave Foundation - Artist's Residency Program, Aug 1-12, 2003, Loleta, CA

RESIDENTIAL COMMISSIONS

Edie Adams
Margot Adams
Paul Allen
Roberta Brittingham
Michael and Cathy Casteel
Julie & Forrest Darrough
Steve Doggett
Jane Edmonds
Shawn Farris
Janet Galore
Dr. Eleanore D. Griffith
Jonathan Hays
Keith Kegley
Lynn & Keith Kessler
Sam Ladecki
Kelly Lamb
Diane & Dan McGinnis
Tom & Jane Merrow
Catherine Romero
Catherine & David Skinner
Mr. & Mrs. Wilson
Markus & Mary Zirkle

PUBLIC ART and CORPORATE COLLECTIONS

Aliante Hotel, Las Vegas, NV
Art in Public Places, Bend, OR
Anchor Center, Phoenix, AZ
Auburn City, Lakeland Hills, WA
Costa Verde North, San Diego, CA
Centennial Boulevard, Duvall, WA
East Bay Entrance Portal, Olympia, WA
Esplanade, Scottsdale, AZ
Extended Stay America, Belmont, CA
Financial Asset Management, Seattle, WA
Garden Community, La Jolla, CA
Hotel Parisi, La Jolla, CA
Heller, Ehrman, White & McAuliffe, Seattle, WA
Issaquah City grounds, Issaquah, WA
Immunex, Seattle, WA
Indiana State University, Terre Haute, IN
Irvine Plaza, Chino, CA
King County Library System, Duvall Branch, WA
Lake Washington Technical College, WA
Lumiere Place Hotel, St. Louis, MO
Oregon City, OR
Oregon Public Health Laboratory, Hillsboro, OR
Oregon National Guard Readiness Center, Ontario, OR
Reser Stadium, Oregon State University, Corvallis, OR
Pinnacle Hotel, Las Vegas, NV
Plaza 3000, Irvine, CA
Portland Community College, Portland, OR

Brandon Zebold (Continued)

Redmond City, WA
Reliance Steel and Aluminum, Los Angeles, CA
Ritz Carlton, Laguna Niguel, CA
Roppongi Restaurant, Palm Springs, CA
Safeco, Seattle, WA - Donated to Tacoma Art Museum
Sidemark Corporation, Santa Clara, CA
University of Washington Medical Center, Seattle, WA
Summerfield Suites, Pleasant Hill, CA
Youth Theatre Northwest, Mercer Island, WA
Zymogenetics, Seattle, WA

SOLO EXHIBITIONS

2002 Bryan Ohno Gallery, Seattle
Pearson Gallery, Totems, Scottsdale, AZ
2001 Bryan Ohno Gallery, Permutations, Seattle
2000 Bryan Ohno Gallery, Seattle
1998 Linda Cannon Gallery, Seattle
1996 Linda Cannon Gallery, Seattle
1995 Linda Cannon Gallery, Seattle
1994 Madrona Bistro, Steel Drawings, Seattle
1990 MOC, Fast Flicker Fusion Factor, Seattle
1989 Annex Gallery, Seattle
Galleria Potatohead, Seattle
Omni Gallery, BFA Thesis Installation, Bellingham, WA
Geneva Gallery, States of Confusion, Bellingham, WA
1988 Allied Arts of Whatcom County, Organic Epitaphs, Bellingham, WA
Seattle First National Bank, Bellingham, WA

SELECTED GROUP EXHIBITIONS

2017 Seattle Art Fair, Woodside Braseth Gallery, Seattle, WA
2016 Seattle Art Fair, Woodside Braseth Gallery, Seattle, WA
2015 Seattle Art Fair, Woodside Braseth Gallery, Seattle, WA
2014 Woodside Braseth Gallery, Grand New Space, Seattle, WA
2011 Friesen Gallery, March group show, Ketchum, ID
2009 Carillon Point, Sculpture Garden Invitational 2009, Seattle, WA
Dunn Gardens, A-Y-P Exposition Centennial show, Seattle, WA
2008 Port Angeles Fine Arts Center, Art Outside 2008, Port Angeles, WA
Carillon Point, Sculpture Garden Invitational 2008, Kirkland, WA
Redmond Outdoor Sculpture Exhibition, Redmond, WA
Dunn Gardens, A midsummer's Eve Art Walk, Seattle, WA
Lake Oswego Foundation for the Arts, Gallery Without Walls, Lake Oswego, OR
2007 Port Angeles Fine Arts Center, Art Outside 2007, Port Angeles, WA
Snohomish County Sculpture Invitational, Everett, WA
Redmond Outdoor Sculpture Exhibition, Redmond, WA
Dunn Gardens, A midsummer's Eve Art Walk, Seattle, WA
Lake Oswego Foundation for the Arts, Gallery Without Walls, Lake Oswego, OR
2006 West Edge Sculpture Invitational 2006, Seattle, WA
Pacini Lubel Gallery, Interpretations, curated by Sharon Campbell, Seattle, WA.
Redmond TownCenter, Redmond Outdoor Sculpture Invitational 2006, Redmond, WA
2005 Thread, Obsession, Seattle, WA
West Edge Sculpture Invitational 2005, Seattle, WA
Terris Draheim, Patterned Thought: Thought Patterned, curated by Michelle Burgess, Seattle, WA
Redmond TownCenter, Redmond Outdoor Sculpture Invitational 2005, Redmond, WA
Downtown Everett Sculpture Exhibit, Everett, WA
2004 Maryhill Museum of Art, Outdoor Sculpture Invitational, Goldendale, WA
Westcott Bay Reserve, 4nd Outdoor Sculpture Invitational, San Juan Island, WA
Bellevue Downtown Park, Bellevue Sculpture Exhibition 2004, Bellevue, WA
Luke McRedmond Park, Redmond Outdoor Sculpture Invitational, Redmond, WA
Kirkland Arts Center, Material Witness, Kirkland, WA, curated by Alan Fulle
Alexis Hotel, Curated by Barbara Shaiman, Seattle, WA
Seattle Art Museum Rental Sales Gallery, Seattle, WA

Art Detail

Category

Statement BRANDON ZEBOLD
115 26th Avenue

Brandon Zebold (Continued)

Seattle, WA 98122
206.427.0036
BrandonJZebold@gmail.com
BrandonZeboldStudios on Facebook
<https://www.youtube.com/watch?v=OG-tFSBcDUM>

Artist's Letter of Interest

I would be honored to make a sculpture commemorating the memorials that were washed away for the Viestenz-Smith Mountain Park, Loveland USA. I believe that when the art is harmonious with the site in scale and context it makes for a better viewing experience both now and into the future. I envision a sculpture that at a distance is iconic that would be a landmark that as people get closer they get to see an elaborate composition some of which resolves quickly and other parts get discovered over time.

I believe that art can stimulate and add to the human experience whether it is a grand statement or an intriguing subtle surprise. Of all the media I have explored, steel has offered an exciting range of shapes and surfaces to draw on. Often I use reclaimed and recycled material from scrap yards. The chalkiness of the welder's soapstone pencil I use lends itself to the fluid drawings that are added, subtracted, broken, and blended on the steel forms.

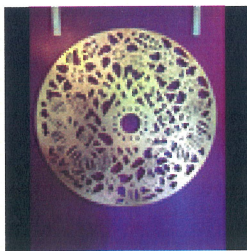
In and effort to capture the organic free associative tapestry of drawings I began hand cutting them out of the rugged yet yielding steel with an oxy-acetylene torch. Recently I started using a plasma cutter which allows me to make sculpture out of stainless steel, bronze and aluminum. The process of rendering the drawings became a natural springboard into sculpture, with all its powerful sensibilities of dimensional touch, scale, light and shadow. The drawings become sculpture and the sculptural forms inspire drawings.

I generally approach making art in a serious and yet playful way. With site-specific Public Art work I am interested in tapping into the locations history and culture. I'm happy to meet with community members. I also research the history of the location including museum archives, reading blogs and you tube videos, which gives me a sense the place and it's people.

Over the last decade I have had the good fortune to be awarded several commission that have engaged me to work with Government committees, Architects, Engineers, Contractors, installation crews and of course Insurance agents. There have been a few challenging moments but I feel blessed that everyone that I've worked with showed up on time got the job done and were great to work with.

Thank you for your time!
Health and Happiness

Brandon Zebold



Catherine's Wheel
Bronze
40" x 40" x 1"
\$5500.00
2015

Call ID: 1480390 Artist ID: 2208
Status: Received

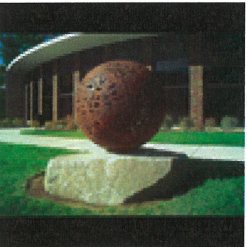
Brandon Zebold (Continued)



Hand of Venus
Stainless steel
48" x 48" x 48"
\$45000.00
2016



Reser Stadium Archway
Water cut Aluminum
89" x 360" x 6"
\$70000.00
2013



ISU Sphere
Hand cut Corten A588
shaped steel
84" x 95" x 72"
\$42000.00
2012

Call ID: 1480390 Artist ID: 2208
Status: Received

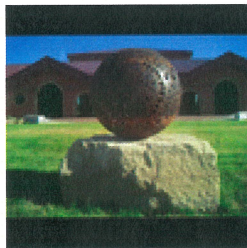
Brandon Zebold (Continued)



Oregon City Compass
Hand cut steel
144" x 53" x 53"
\$25500.00
2012



Olympia East Bay Portal
Hand cut steel
120" x 144" x 36"
\$55000.00
2012



Ontario Sphere
Hand cut Corten Steel,
Stone
70" x 60" x 60"
\$21000.00
2010

Call ID: 1480390 Artist ID: 2208
Status: Received

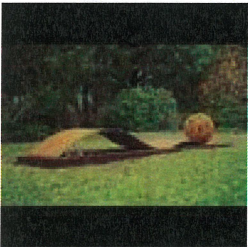
Brandon Zebold (Continued)



Scroll
Hand cut Steel
108" x 72" x 36"
\$30000.00
2009



Open Sea
Hand cut steel
120" x 24" x 24"
\$9500.00
2007



Counter Ballast
Flame cut Corten Steel
40" x 48" x 306"
\$35000.00

Linda Prokop

Contact

Partner
Contact via Home Phone
Email linda.prokop@yahoo.com
Phone 970 3429314
Cell
Web Site
Mailing Address 105 East 1st Street
Loveland CO USA
80537

Custom Answers

Please list three professional references able to speak directly to your involvement with past public art projects. Please include the name of reference, title, organization, project name, phone number and email.

1. Susan Ison City of Loveland Public Art Collection "The Gathering" 970 962 2411
2. Randel Shadid Public Art Coordinator, City of Edmond ,OK "Big Wish" randel@rshadid.com 405 341 6741
3. George Walbye WalbyeArtStudio.com "Best Friends" mark@walbyeartstudio.com 970 218 9488

Please provide a professional resume, including projects of similar scope and scale to the Viestenz-Smith Mountain Park Memorial project.

LINDA PROKOP
105 East 1st Street Loveland, CO 80537
PHONE (970) 342-9314 EMAIL linda.prokop@yahoo.com

Education & Work Experience

Owner & operator of Prokop Fine Arts studio/ bronze production/oil painting 1995-present
DeDecker Studio, Loveland, CO 1991-1995
Lundeen Sculpture, Loveland, CO 1985-1988
Apprentice in bronze production
Rockford College, Rockford, IL, BFA in Fine Art 1980 -1982
Indiana State University, Terre Haute, IN 1977 -1980

Exhibitions

Sculpture in the Park, Loveland, CO 1996 - 2013, 2018
Carefree Fine Art and Wine Festival, Carefree, AZ 2006
Port Clinton Art Festival, Highland Park, IL 2005
South University Art Fair, Ann Arbor, MI 2003 - 2004, 2008
Park City Arts Fair, Park City, Utah 2002 - 2003
Celebrate Colorado Artists, Denver, CO 1999 - 2002
State Street Art Fair, Ann Arbor, MI 2000 - 2002
Joy of Sculpture, Denver, CO 2001
Affair in the Garden, Beverly Hills, CA 2000
North American Sculpture Exhibition, Foothills Art Center, Golden, CO 1996

Shows, Awards and Publications

Bronze Coast Gallery, Spring Unveiling, Featured Sculptor May 2007
Sculptural Pursuit Magazine Spring 2007
1st Place Sculpture in 3rd Annual Art Literary Competition
Bronze Coast Gallery, Stormy Weather Festival, Featured Sculptor Nov 2005
18th Annual International Exhibition Animals in Art, Honorable Mention Apr 2005
American Women Artists Competition 2004
Rice Gallery, One Person Show, Denver, CO Oct 2004
Phoenix Gallery, One Person Show, Park City, UT Mar 2004
Rice Gallery, One Person Show, Denver, CO Nov 2003
Southwest Art Magazine - Reviewed in Portfolio of Sculptors Aug 2003
Public Education and Business Coalition Exhibition 2002 - 2003
Affair in the Garden, Best of Show, Beverly Hills, CA 2000
Moxley Gallery, "Heart and Soul", One Person Show, Santa Fe, NM 2000
Leapingotis Fine Art Gallery, One Person Show, Vail, CO 1996
Colorado Council of the Arts, Honorary, Fort Lewis College, Durango, CO 1996

Galleries

Bronze Coast Gallery, Cannon Beach, OR

Linda Prokop (Continued)

Andre Kohn Gallery, Scottsdale, AZ

Commissions

Best Friends, Casper College, Casper, WY 2015
Big Wish, Edmond, Oklahoma 2010
Big Wish, Benson Park Sculpture Garden, Loveland, CO 2009
Storyteller, Art in Public Places, Tualatin Library, Tualatin, OR 2008
Attitude (life size commission), private collection, Evergreen, CO 2006
The Gathering, Art in Public Places, Loveland, CO 2006
Best Friends, Benson Park Sculpture Garden, Loveland, CO 2004
Hope, Metropolitan Homes, Starr Canyon Development, Denver, CO 2001
Heart and Soul, Cincinnati Children's Hospital Medical Center, Cincinnati, OH 2001
Alliance, Longmont Hospital, Longmont Colorado 2000

Art Detail

Category

Statement Dear Committee Members,

My name is Linda Prokop and I am a professional artist from Loveland. My sculptures are in collections around the country, several of which are on permanent display in our home town. I'm continually exploring imagery that evokes the emotional side of human nature. I feel a strong obligation to communicate the compassionate side of humanity through beauty, grace, and kindness. I return to themes of family and community as they resonate through time and culture, making a universal connection for us all.

I am motivated by the history surrounding the founders of the Viestenz-Smith park. Charles Viestenz was person of vision and courage embarking on a project where his ideas were considered reckless and wild. Over a considerable amount time, and with the help of Ray Smith as a consultant, he implemented a reality that served well into the future.

I think this story is as applicable today as it was then. I'm intrigued by the Viestenz-Smith memorial project as an opportunity to depict the importance of our future as a part of the cycle of life. I believe that this theme connects to the vision of the founders, as preserving our future will continue to take ideas that may seem difficult and unobtainable, but are necessary.

In my ongoing creative thought process I have been considering how to communicate ideas that depict how important it is that one thing depends upon another. Our very survival as a species depends on preserving this interconnectedness. Change is an ever present constant and even disasters are a necessary part of that cycle. The flood of 2013 has united our community and achieved a shared resilience as we join together to repair, understand, and move forward. I believe reflecting this commonality in the sculpture memorial to be necessary.

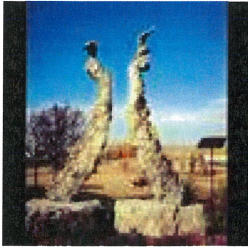
My approach to the memorial will be to develop a figure based bronze sculpture that communicates the message of honor, nature, and a connection to the earth. I am inspired to create a symbol that depicts our dependence on the planet and all its forms of life, from the past, and for the future. I believe a lasting message can come from designing a sculpture that tells the story of our environmental stewardship for the earth as we become watchguards for the rhythms and species we share it with.

As a long time resident of Loveland, I have had many sentimental occasions take place at the Viestenz-Smith park. I'm certain many Loveland residents share those same experiences and the park will always be used in this manner. I will create a sculpture that will serve as a focal point of meaning, providing an even stronger sense of place for all who spend time there. The sculpture will reflect our shared resolve, resilience, and commitment to the future.

Thank you for your time and consideration.

Call ID: 1482493 Artist ID: 6150
Status: Received

Linda Prokop (Continued)



Hope
Cast bronze
5.5' x 5' x 4'
\$42000.00
2003



Gathering
Cast Bronze
11' x 10' x 10'
\$90000.00
2006



Best Friends
Cast Bronze
6' x 8' x 4'
\$35000.00
2004

Call ID: 1482493 Artist ID: 6150
Status: Received

Linda Prokop (Continued)



Unconditional (life size)
Bronze
42" x 18" x 42"
\$25000.00
2001



Big Wish
Bronze
15' x 22' x 5'
\$80000.00
2009



Big Wish
Bronze
15' x 22' x 5'
\$80000.00
2009

Call ID: 1482493 Artist ID: 6150
Status: Received

Linda Prokop (Continued)



Big Wish
Bronze
15' x 22' x 5'
\$80000.00
2009



Big Wish
Bronze
15' x 22' x 5'
\$80000.00
2009



Attitude
Cast Bronze
7' x 12' x 12'
\$100000.00
2006

Call ID: 1482493 Artist ID: 6150
Status: Received

Linda Prokop (Continued)



Storyteller
Bronze
4' x 7' x 5'
\$50000.00
2008



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 6

MEETING DATE: January 10, 2019

DESCRIPTION: Land and Water Conservation Fund Discussion

SUMMARY:

Commission Action: Informational



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LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 7

MEETING DATE: January 10, 2019

DESCRIPTION: Update on Community Improvement Program Revamp –
Presented by LeAnn Williams

SUMMARY:

Handout will be provided at meeting.

Commission Action: Informational



LOVELAND PARKS AND RECREATION COMMISSION

AGENDA ITEM: 8

MEETING DATE: January 10, 2019

DESCRIPTION: Operations & Projects

SUMMARY:

Admin

Financial

- Below is a summary from our Department Variance Reports through the end of the prior month (11/30/2018).

GENERAL FUND

- Personal Services expenses ended the month 4% under budget.
- Expenses for Supplies ended the month 10% under budget
- Purchased Services ended the month 4% under budget.
- Parks revenue ended the month 2% under budget.
- Recreation revenue is tracking 4% under budget.

GOLF FUND

- Personal Services ended the month 8% under budget.
- Supplies came in 27% under budget.
- Purchased Services came in 8% under budget.
- Golf Revenue ended the month 2% under budget.
- Year-to-date cost recovery is at 123%.

Administrative Processes

- In an effort to offer additional opportunities for professional growth for our staff, at no cost to the City, we have organized a P&R Professional Book Club that has begun meeting once a month (on personal time) to discuss the book chosen for that month. In December, the group has read and discussed “Dare to Lead” by Brene Brown.



- In order to reduce expenses and increase efficiencies, we have condensed from 4 Activity Guides (formerly “Leisure Times”) per year down to 3. This will result in a reduction in printing costs, postage expense, and staff time spent on the guide with no anticipated negative impacts to our users. The department continues to utilize an interactive web-based version of the guide as well, which has helped improve reach and push through to registrations. Our latest issues – our Winter/Spring 2019 guide – went out to the public on December 7th.
- The Department has begun work on the 2020 budget – updating internal budget templates and reviewing capital improvement project budgets. We are also identifying which projects which we will need to submit for re-appropriation funding (roll-overs from '18 to '19).



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Marketing

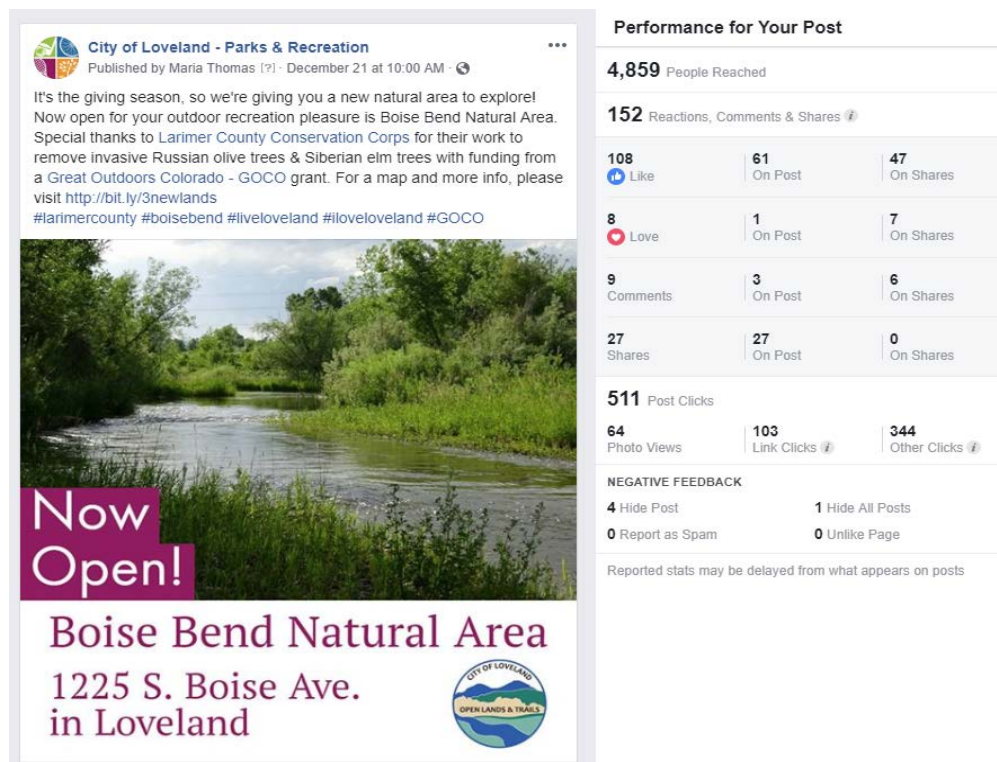
- As part of the Department's improved focus on marketing, with the end goal of informing the public about P&R services and amenities, we are tracking analytics related to our marketing and public outreach efforts. Below are results from Facebook marketing over the past several months for both the Parks and Recreation Facebook page and the Chilson Facebook page.

Parks & Recreation Facebook Page	Total Likes	New Likes	Page Views	Post Engagements	Video Views	Monthly Total Reach
Nov 30 – Dec 27	5249	52	482	4609	2514 +106%	12,627
Nov 1 -26	5138	149	691	5929	1714	48,052 +134%

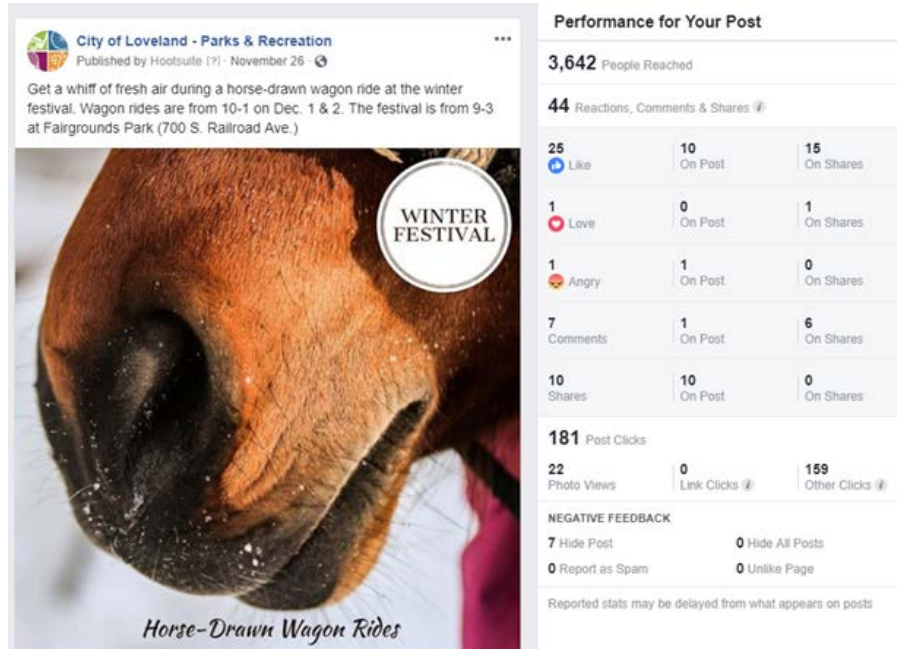
Chilson Center Facebook Page	Total Likes	New Likes	Page Views	Post Engagements	Video Views	Monthly Total Reach
Nov 30 – Dec 27	4036	27	385	2424	246	6487
Nov 2018	4026	46	438	2917 +78%	3126 +367%	10,199 +76%

Top Performing Posts – December

- **New Natural Area Opens** – Boise Bend Natural Area opened to the public on Dec. 21. The Reporter-Herald was onsite on Dec. 20 to write a follow-up article from their earlier story in 2018, and we issued a press release ahead of the article and drove traffic back to our website so our audience could learn more about this new area and view a map.



- **Horse-Drawn Wagon Rides at Winter Festival** – a new seasonal event for Parks & Rec, the winter festival at Fairgrounds Park drew a decent crowd. This image featuring a close-up of a horse got 225 engagements and reached over 3600 people.



- **Mr. & Mrs. Claus at Chilson** – Great reminder that we offer childcare services while parents and caregivers utilize our facility and could benefit from annual Santa photos at the same time.



- The charts below shows results of additional digital marketing and outreach efforts.

Additional Digital Marketing Efforts		
Instagram	Dec – 655 followers	Nov - 600 followers

Analytics	December
Email List Size	16,451
Open Rate (how many opened the email)	29.3% (industry benchmark 22.93%)
Click Rate (how many people clicked a link or image to learn more)	13.3% (industry benchmark 9.55%)
Click-Through Distribution - Top 3 (how many clicked through to specific links)	Activity Guide – 30.8% Chilson Passes – 14.8% View Golf Deals – 9.1%

Note: Additional deep-dive metrics are available upon request, such as: Top 10 performing posts, reach by region and website traffic/popular page views.



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Parks and Recreation Foundation Business

- YTD in 2018, the Parks and Recreation Foundation scholarship program has **granted 208 scholarships for a total of \$9,674.30** in funds awarded!
- The Foundation raised \$18,786 through fundraising efforts (\$11,453 after fundraising expenses).
- The Foundation has recently reorganized their accounts in order to maximize interest income. We anticipate interest income will grow from approximately \$1,500 in 2018 to more than \$8,400 in 2019 due to these changes.
- The Foundation has begun planning for our 2019 fundraising efforts. In early December we sent out sponsorship information to local businesses regarding June's Tee Off For Kids event. We hope to fill the tournament this year and secure hole sponsors for all 18 holes

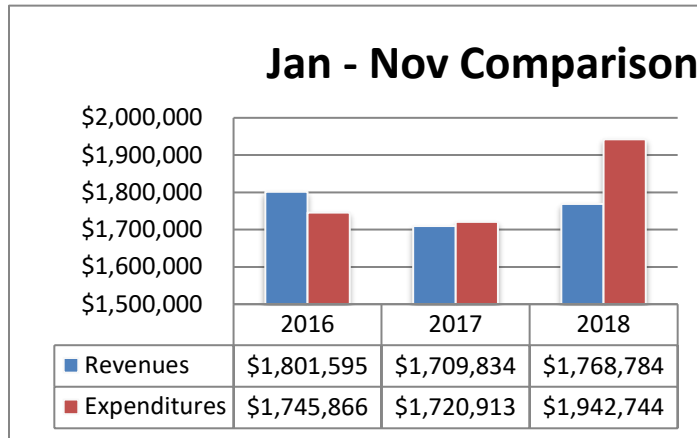


PARKS AND RECREATION DEPARTMENT

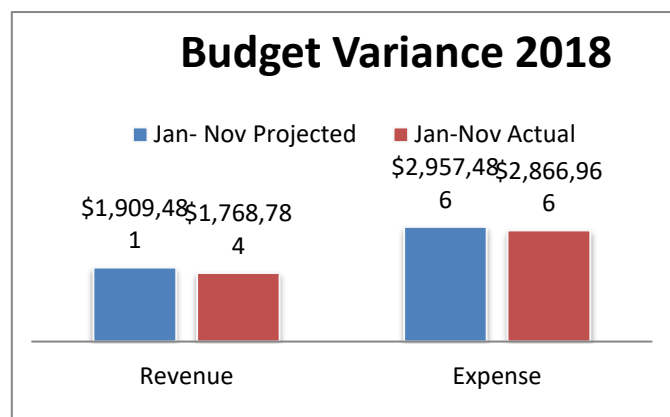
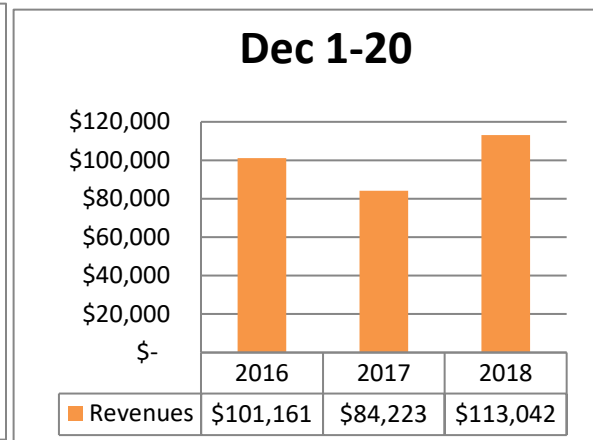
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Recreation

Facilities: Chilson/Winona/Swim Beach



Jan-Nov Revenues & Expenses **(without internal allocations)**
 December 1-20 revenue comparison



Jan-Nov projected versus actual (including allocated expenses)



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- Overall Revenues are up 3.4% from 2017 with 11 more days to report in 2018
- December 1-20 revenue is 34.2% higher than 2017 and 11.7% higher than 2016.
- Cost Recovery without allocated expenses is 91% for 2018.
- Staff replaced all of the digital locker locks to the new Zephyr model.

Chilson Fitness

- Yoga Nidra Relaxation class reached maximum enrollments at 26 participants.
- Group cycling program held a special holiday class with Wendy Woo, playing live during the cycling class.
- Enrollment for TRX, Impact and HIIT Training, Cross-HIIT total 104 enrollments

Recreation Programs

- Day trip registration topped \$10,000 on the first day of sign-ups.
- Staff collaborated with the City of Fort Collins Senior Center to take a trip to the Georgetown Christmas Market.



- SilverSneakers fitness attendance is averaging 9,468 guest per month, this is a 6 % increase in comparison to 2017 attendance.
- Early Learners Preschool Prep Series – Holiday Harmonies & Forever Treasures enrollment had a maximum enrollment of 12 preschoolers. Preschool mini-camp have total of 16 enrolled for the winter break. ABCD Winter Break camps are filled with waitlists for both camps.
- The new 14-passenger van has arrived. The vehicle maintenance staff are working on several operational items. We will be able to put the van in service in January.

Aquatics

- Swim lessons are finished for 2018. The next session opens in January. Staff is working to revamp the private swim lesson program to reduce the wait list.

Athletics (Adult and Youth)

- Staff submitted all 2019 field and facility reservations both internally with Parks and externally with R2J this month.
- Winter Adult volleyball registrations are the highest since 2014 with 54 teams!



- Successful inaugural season of the Itty Bitty Ballers K-1 program. The adjustable hoop project was a large contributing factor to both safety and overall success.



ENROLLMENTS

** MTD - Month to date is Dec. 1-20

Adult Athletics - Registrations	Sport	2017	2018
Fall (Teams)	Volleyball	44	42
	Softball	46	44
	Basketball	0	5
	Soccer	16	10
TOTAL		104	101

Youth Athletics - Enrollments	Sport	2017	2018
Fall	Soccer	608	610
	Football	239	212
	Volleyball	112	99
	Lacrosse	12	13
	Basketball	192	172
	Itty Bitty Ballers	n/a	50
	Gymnastics	622	824



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	Hockey	8	14
	Tennis	67	106
TOTAL		1860	2100

Adult Athletics - Registrations	Sport	2018	2019 To-date
Winter (Teams)	Volleyball	44	54
	Basketball	11	10
TOTAL		52	56

Youth Athletics - Enrollments	Sport	2018	2019 To-date
Winter	Basketball	324	237
	Gymnastics	787	133
TOTAL		837	369

<u>531 Youth Athletics</u>			
Monthly Expenses	2017 Actual	2018 MTD	2018 Projected
<i>Personal Services</i>	\$9,717.43		\$23,943.28
<i>Supplies</i>	\$5,798.73	\$4,222.88	\$22,774.20
<i>Purchased Services</i>	\$2,676.12	\$2,598.50	\$3,618.53
TOTALS	\$18,192.28	\$6,821.38	\$50,336.01
Monthly Revenue	\$30,372.75	\$42,280.50	\$50,188.50

<u>532 Adult Athletics</u>			
Monthly Expenses	2017 Actual	2018 MTD	2018 Projected
<i>Personal Services</i>	\$13,202.51		\$17,800.68
<i>Supplies</i>	\$490.60	\$413.10	\$275.00
<i>Purchased Services</i>	\$1,101.29	\$562.50	\$870.00
TOTALS	\$14,794.40	\$975.60	\$18,945.68
Monthly Revenue	\$15,541.00	\$11,218.00	\$10,328.00



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Planning

- **ADA Transition Plan**

Parks and Recreation staff completed \$100,000 worth of ADA-related improvements in 2018 including trip hazard repairs, the purchase of two accessible golf carts, drinking fountain replacements, signage updates and replacements, and surfacing upgrades to make facilities compliant with ADA regulations. Staff are currently working to develop a work plan for an additional \$300,000 worth of work to occur in 2019 and will provide updates on selected projects as soon as they are available.

- **Playground Replacement**

Per the Department's Depreciation Plan, staff has contracted with Star Playgrounds to design, procure and install new playground equipment at Silver Glen Playground. The existing playground equipment will be removed by Parks and Recreation staff the week of January 14-18, 2019. The new playground will be installed by Star Playgrounds the following week of January 21-25, 2019 and will be open for public use soon thereafter. Notifications of the temporary playground closures will be provided on site and through various social media and email platforms.

The Parks and Recreation Department is also working with J-U-B Engineers to design drainage improvements at Derby Hill Park's playground. The drainage improvements are anticipated to be completed in spring 2019 with replacement of existing playground equipment to occur immediately following drainage improvement completion. An RFP for playground vendors will be issued in early 2019.

Finally, the Department will be issuing additional RFP's in early 2019 for equipment replacement at both Dwayne Webster and Namaqua Parks with installation planned for mid-2019. Specific timelines for installation and opening will be provided as soon as they are available.

- **Copper Ridge Connector**

The department is working with AVI Engineering to develop construction documents for the Copper Ridge Connector, a roughly .5 mile trail connection completing the last recreation trail link between the Long View Trail and future



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residential development to the east along the 57th Street Corridor. 60% construction documents are planned for completion in mid-January 2019, at which time Parks and Recreation will commence discussions with BNSF railway regarding a trail crossing of the rail lines at 57th Street. The Department is also working with the developer of the Copper Ridge subdivision east of the rail line to finalize a trail connection through the development to the Copper Ridge Connector.

- **Prairie Ridge Trail**

Parks and Recreation staff are working with J-U-B Engineers to finalize construction documents for the Prairie Ridge Trail, a new trail through the City's Prairie Ridge Natural Area connecting from a new parking area at Wilson Avenue north to the Coyote Ridge Natural Area owned by the City of Fort Collins. The trail design has been carefully planned to work with and respect existing cultural and ecological resources and will mark the beginning of public access to this property. Construction is anticipated in summer of 2019 with a grand opening anticipated in late summer/early fall 2019.

- **Open Lands and Trail Planning and Design**

Planning and Open Lands staff are working together to plan and design various trail connections and segments including a ditch crossing between Madison Avenue and Old St. Louis Natural Area, a ditch crossing and trail connection on city-owned land north of Boedecker Lake, and pedestrian bridge upgrades at Oxbow Natural Area.

In addition, staff are continuing work on a new ADA accessible fishing dock at Willow Bend Natural Area, planning for a connector trail and associated land acquisitions along the Big Thompson River corridor east of Loveland, and assisting with the development of a signage plan and signage improvements along the city's recreation trail system.

Parks

Depreciation Funding Projects

- 2018 Asphalt Parking Lot Maintenance – Due to an ongoing maintenance issue at the north parking lot of Mehaffey Park, Goltz Paving completed the paving at the east turn-a-round portion of the lot.
- 2018 Dog Park Maintenance and Resurfacing
Grounds Solutions was contracted to remove and replace the existing pea gravel surface at the Mehaffey Dog Park with a decomposed granite material. This project was completed during the second week of December.
- 2018 Restroom Renovation – Eleven bids were received, and NeuMark was the low bid. Contracts are routing for signature and a project kick-off meeting was held on December 20th. Both the demolition and building permits were sent in. NeuMark would like to start work on January 7th if permits have been finalized.



North Mehaffey Parking Lot



Mehaffey Dog Park

- 2018 Sports Field Improvements – Centennial Park Ballfields are undergoing some minor improvements.
 - New ballfield screens and fence safety cap is being purchased to replace the weathered and tattered screens and cap at Centennial Park Ballfields.
 - We receiving three bids for the replacement of the dugouts of field #3 inside the ballfield complex. Since the 2013 Flood/recovery, these dugouts are now below the surrounds ground level. The contractor is signing the contract now and should being work in late December with completion by the end of February.

Misc. or Non-Capital Projects

- Memorial Donation Program – During the month of December, we have accepted a memorial bench donation, which has been placed along the Hogback Trail near Mariana Butte Golf Course. Due to Open lands regulations, this bench will not have a plaque placed on, or near its location.

Capital Funding Projects

- LSP Phase II – Masonry block work for the new mixed use building is scheduled to be completed by the end of the month. Irrigation mainline is 75% complete, and all lateral lines have been installed in the south fileds. First lift of asphalt is 100% complete, and final lift of asphalt is 75% complete. Steel work on the shelters has just started.



New Mixed Use Building at Loveland Sports Park



New Shelter at Loveland Sports Park

O & M Activities

- Parks Grounds & Fleet – Winter projects will continue to focus on Ash tree removals, raise tree limbs on spruces to help reduce unwelcome activities taking place under them, and improving the service drive to Owens field at North Lake. Christmas tree recycling will be a priority in January. Fleet will continue to focus on preventive maintenance and refurbishing of equipment used during the growing season such as mowers, trailers and tractors.



Round Mountain CDOT Area Restoration

- A forest fire mitigation project will start January 7th at the Round MT trail head area using funds from a grant obtained by the Big Thompson River Coalition. This work is scheduled to be completed by mid-February and will require the trailhead parking area to be closed. The Round MT-CDOT rock crushing area is currently shutting down and restoration efforts are underway. Final grading and seeding will be completed by mid-January weather permitting
- Cemetery Operations – Sales for December brought in \$20,850 in total, comprised of 4 traditional interments, 4 in ground inurnments and 2 columbarium inurnments. The sale of 3 traditional plots and 4 columbarium niches were also recorded in this total.



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- Sports Turf Section – Staff continues to maintain winter maintenance routes. Five bids for 2019 Security Services were received and Code 4 Security was low bid. Contracts are routing for signatures. In early December, the Sports Turf section added a new member to the team in Paul Montoya. Paul will be managing a team of part year staff maintaining the ball fields. Annual fertilization of Sports Turf sites and Cemetery properties were completed in early December.
- Parks Operations – Staff continues to maintaining winter maintenance routes of year round facilities. Excessive vandalism and unwanted activities at Fairgrounds Park forced the closure of the restrooms for the remainder of the winter season. Additional patrols from security services will continue to help deter these activities. The backstop and dugouts on Owens and North Lake ball fields received a fresh coat of paint as part of small upgrades to these fields. Updating and installing handicap signs throughout the entire parks system is an ongoing project.



Owens Field Backstop at North Lake Park

Commission Action

Recommended: Informational



LOVELAND PARKS AND RECREATION COMMISSION

Minutes ♦ November 8, 2018

- Present:** Wendi Cudmore, John Bradley, Leighton Millar, Katie Davis, Gene Alvine, Shane McWatters
- Staff:** Elizabeth Kayl, Dan Willadsen, Molly Elder, Maria Thomas, Bryan Harding, Kim Lucero
- Absent:** Constance Keeney, Laura Leah Olsen, Jessica Hinterberg, Brett Dowgin, Councilor Richard Ball
- Call to Order:** The meeting was called to order at 4:30p
- Minutes:** Minutes from the October 11, 2018 meeting were reviewed and approved without changes.

Council Liaison Report: No update to report as the Council Liaison was not in attendance.

Director's Report: Elizabeth reported that the City is in a hiring freeze and is unable to speak of any new positions opening up at this time. The City is close to being in the black again due to sales tax increase. Elizabeth confirmed the holiday dinner scheduled for December 13th at 6pm and that an invite with more details would be forthcoming in an email from Laurie Gibson. The holiday dinner will take the place of a regular commission meeting as a way to thank the Commission for their service for this past year. Leighton will not be at the holiday dinner due to a prior commitment. Elizabeth discussed the two Commission positions available at the start of the new year as Gene and Leighton are stepping down and did not reapply. Wendi and Councilor Ball will be required to be part of the application and appointment process.

Five-Minute P&R Training Session-Marketing Platform presented by Maria Thomas: Maria shared several new marketing efforts that have taken place over the last year:

- We are using a new promotional request program called Asana, which tracks due dates and deliverables and has made communication of marketing materials more efficient and responsive;
- The Chilson Activity Guide was redesigned earlier in the year and has been condensed from four publications to three per year. This will help reduce expenses related to printing, postage and staff time. We have received positive feedback on the new guide **and** in particular the interactive guide on the website;
- The department's annual report, due out by early February, is getting an overhaul in order to push the design even further. The theme of the annual report is "Creating Connections";
- The "Ask Maria" blog was created to encourage the community to submit questions which Maria then responds to and posts on the P&R website;
- We are using Facebook Live to provide teasers of upcoming events and to drive community engagement;



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- Partnerships have been created with local businesses such as AKA Kitchen, I Love Loveland, and Thrive Loveland. I love Loveland has over 20,000 followers on their page and through collaborating with them, we are able to gain even more followers;
- The most significant addition has been monthly eblasts, which also drives more activity registration. John inquired about including survey questions in the eblasts as a way to gather information to present to City Council in hopes of gaining their support for future initiatives regarding P&R.

Review of Recommended Donation Request: Elizabeth shared one donation request submitted by Partners Mentoring Youth. They are requesting few passes from the Chilson Center. Elizabeth approved the request. Wendi asked if the Commission still needs to review these requests since they are already approved. Elizabeth stated that these requests are for their information only unless the Commission wants to be a part of the approval process. Most requests are very minimal in cost and Elizabeth did not think Commission approval was necessary. The Commission agreed they would just review them at this point.

Updated Park Rules and Regulations: Dan provided two copies of the Park Rules and Regulations – both with and without changes. Dan clarified that these are not municipal codes. Changes to these rules and regulations came about suddenly due to continuous reports over the past month of day camping in parks. Because there are no written rules saying people cannot be in tents in the parks during the day, it is impossible for police to enforce. Therefore, it is necessary for the rules and regulations to be updated referencing specific municipal codes so police can enforce through citations. Dan has been working with the legal department to get these changes drafted as quickly as possible and is bringing them to the Commission tonight for review and feedback. Wendi suggested adding the word “shelter” after “privacy” under item #2. Wendi expressed concerns about the timeline of the Commission providing feedback after staff has already met with the City attorneys because, it seems, once the attorneys are involved, things are pretty much final. Wendi does not feel the Commission was given a fair opportunity to brainstorm with P&R and provide feedback before going to the legal department. Dan clarified that anything coming before the Commission at monthly meetings is subject to change at a later time. Due to colder weather and continued issues with camping in parks, Dan was looking for a rapid response to get the changes made as quickly as possible. Elizabeth reiterated that nothing is finalized and changes can be made if requested and to use tonight’s meeting as the time to provide input and make any suggestions. John suggested that size of tents should not be specific to 10’x10’. Elizabeth also mentioned that a Park Ranger program could be considered to present to Council within the next several years to help enforce rules in parks.

Quarterly Financials: Molly provided a summary of financials beginning on page 22 of the agenda packet and explained that areas in green are revenue and that the furthest right-hand column is the percent of annual. At the end of third quarter, most areas are/should be tracking around 75%. Molly gave a general explanation how each line item is tracking (below, above, or at budget). Molly stated that Recreation budget items are tracking really well, with the exception of Chilson. John



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asked why and Molly explained that it is due to competition with private gyms and overcrowding at Chilson. The building supervisor, Ashlee Taylor, is in the process of creating a marketing plan with Maria's help to roll out some new creative marketing options and promotions to increase membership enrollment. P&R is open to new ideas from the Commission. John asked what our department does when Recreation is down \$450,000. Molly explained that, typically, other divisions help compensate for those losses. Molly advised that the second reading on the 2019 budget passed earlier this week, so the budget is final and approved.

Operations and Projects: Wendi asked about the dog park section under Mehaffey and why P&R is taking bids to replace existing pea gravel. Dan explained that there were many complaints that the material is too hot, too large and gets caught between dogs' pads. Elizabeth explained that she and Dan have a meeting next week with Councilor Kathi Wright who takes her dog to Larimer Humane Society and loves their dog park because it has a walking track. Councilor Wright wants to provide her suggestions on expanding the dog park at Fairgrounds Park to include a track similar to the one at the humane society.

Future Topics: Leighton expressed his gratitude to everyone on the Commission and that he has enjoyed being a part of it for the last 12 years. Shane asked why Council is not held to the same standards of attendance as Commission members. Elizabeth explained that attendance is tracked for all Council members and at each Executive Session, not just for the PARC Commission but all Commissions. There is also a council retreat in January to set goals, and the Mayor and City Manager review attendance and responsibilities of Commission members and those items are typically addressed at that time. John expressed his frustration over a variety of things that are being brought up at meetings that he feels should have action by staff or others. He feels that the Commission is not seeing those items coming back around to be able to discuss and put to rest. John pointed to examples of topics that have been mentioned in the past that need further discussion such as metro districts. John says if the Commission doesn't support Metro Districts, then that opposition should be made clear to Council. Another issue that John would like readdressed is spot surveying at Chilson, which was brought up several times in previous meetings by John. He would like to know whether these topics are going to be addressed further. He would like these topics noted along with the person bringing them to the table so the subject can be discussed and concluded. Elizabeth responded that topics brought up at meetings are tracked through notes and minutes. However, how and when items are addressed is based on timing. John asked that further discussion about metro districts occur at the next meeting on how it will affect P&R. Elizabeth will make sure it is on the agenda for January. Molly added that we do keep a running list of topics that is maintained in the office. Again, John suggested that things brought up by any Commission member at any meeting from hereon out be given a 30-second status update in order to give the item closure. It was agreed that any time a Commissioner member has a question



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about a particular topic, it will be reflected in the minutes along with the Commission member who is requesting discussion in order for there to be a paper trail and to be further addressed if necessary.

Meeting adjourned at 5:51pm
Next meeting 1/10/2019