

Viestenz-Smith Mountain Park

RESERVATION POLICIES

Group contacts are encouraged to meet with Parks staff **seven days prior to the scheduled event** to review site layout, planned activities, event setup (including rental and/or catering equipment requirements), parking and park policies. Please contact Park staff at (970) 667-5181 during normal business hours to schedule an appointment. Park will be closed January, February and December each year. March 1 to April 30 (8am – 7pm); May 1 to August 31 (8am – 9pm); September 1 to October 31 (8am – 7pm); November 1 to November 30 (8am – 5pm).

All rules and regulations must be obeyed.

The following items are prohibited in the park

- Removing, destroying, or injuring any natural or manmade park feature or facility
- No overnight camping, gathering or cutting firewood, open fires
- No placing hibachis or other low grills on the grass.
- Use of firearms and fireworks strictly prohibited.
- No swimming, diving, fishing or boating on the Trailrace Pond.
- No river access for tubing, boating, kayaking or similar activities.
- Pets must be leashed and please pick up after your pets.
- No glass containers of any kind

Vehicles are prohibited from being driven or parked on the turf area or sidewalks at any time.

Noncompliance with the following policies will result in forfeiture of your deposit and site impact fee (if applicable)

- Failure to obey park rules/regulations and closing hours
- No stakes are to be driven into the ground more than 6" for any reason (irrigation lines present)
- Noise ordinance strictly enforced (amplifiers, stereos, etc.)
- Allowing unruliness by intoxicated group members
- Harassment of park employees, wildlife or other park patrons
- Leaving reserved areas unclean and/or in a damaged condition
- Overbooking park shelters and/or underestimating the number of event participants that results in facility overcrowding, facility overbooking, parking and traffic related problems
- Vehicle parking that exceeds reservation lot capacity (14 cars – Area #1 and 40 cars – Area #2)
- Oversized vehicles (limos, catering equipment, campers, etc.) that impede traffic flow
- Parking in unauthorized areas on site
- Because of the nature of the Mountain Park environment, it is necessary to dump trash in a protected dumpster. Trash from your event needs to be removed to the two large dumpsters located in the middle of the park and at the upper parking lot
- **Failure to remove all rental and/or catering equipment from the park by designated park closing time**
- **Contact person in charge of a group or special event is responsible for making others in their party aware of all park policies and regulations.**
- **Contact person must be on site and available during the reserved time.**
 - Reservations for Area 2: Parking will be designated for your group at the upper parking lot, but once the park is open, there is the possibility of the general public trying to park in the upper lot. If this is a concern, you might want to consider posting a monitor at the entrance of the lot

ALCOHOL PERMIT POLICY

- **Alcoholic beverages are allowed at specific facilities by permit only.** Alcohol permits are available from the Parks and Recreation Department office during the reservation process.
- **All alcoholic beverage consumption (beer or wine) must occur within the reserved area for which the permit is issued.** Alcohol consumption and open display of an open container outside the reserved area is illegal and prohibited.
- Facility and alcohol permits must be available on site during the reservation period **bring your copy of the FACILITY USE/ALCOHOL PERMIT CONTRACT attached to the FACILITY SALES RECEIPT with you.** Permits/Forms are to be readily available for inspection and shall be produced as requested by Parks and Recreation Department employees and/or the Police Department.