

**Agenda**  
**Loveland Downtown Development Authority (DDA)**  
**Regular Meeting**  
**Friday, February 17, 2017 – 8:00 A.M.**

**LDP | DDA Offices**  
**350 North Cleveland Avenue, Loveland, CO 80537**

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**8:00 a.m.**

1. Call to Order
2. Roll Call

**8:05 a.m.**

3. Public Comment (individual comments are limited to 3 minutes):

**8:10 a.m.**

4. Approval of Minutes:

Regular Meeting – January 9, 2017

*“I move to approve (deny) the minutes of the Regular Meeting of January 9, 2017.”*

**8:15 a.m.**

5. Presentations (15 min): None

6. Façade Program / Development Project Updates:

- Project Updates
  - Downtown Loveland, LLC (Dark Heart Coffee) - New Façade Agreement
  - Alliance Auto Care - Façade Agreement in process for signatures
  - Verboten Brewery - Façade Agreement in process; pending Owners' signatures
  - ArtSpace (Feed & Grain) – Agreement in review
  - Downtown Loveland, LLC (Jefferson/East 4<sup>th</sup> Street) – Application for Sidewalk Project is pending civil work
  - Elks Lodge – Project complete; payment pending documents

7. Action Items:

Action Item 1:

- a. Discussion regarding the Termination of a Façade Improvement Agreement dated November 14, 2016, between the Loveland Downtown Partnership, Downtown Loveland LLC, and the Loveland Urban Renewal Authority specific to 343 E. 4<sup>th</sup> Street, a/k/a/ 419 Jefferson Street, and Executive Director letter to Steve Adams, City Manager, dated January 31, 2017.

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b. Seeking a motion to approve the new Façade Improvement Agreement by and between the Loveland Downtown Partnership (the “LDP”), Downtown Loveland LLC, a Colorado Limited Liability Company (“owner” or “applicant”), and the Loveland Downtown Development Authority (the “LDDA”) for the same address, 343 E. 4th Street, a/k/a 419 Jefferson Street, in an amount not to exceed Thirty-One Thousand, Two Hundred Fifty Dollars (\$31,250), and further requesting the Executive Director submit the Agreement to the LDP for approvals as necessary, reimbursement as required, and in accordance with the terms of the Agreement.

*“I move to approve (deny) the Façade Improvement Agreement by and between the Loveland Downtown Partnership (the “LDP”), Downtown Loveland LLC, a Colorado Limited Liability Company (“owner” or “applicant”), and the Loveland Downtown Development Authority (the “LDDA”) for the same address, 343 E. 4th Street, a/k/a 419 Jefferson Street, in an amount not to exceed Thirty-One Thousand, Two Hundred Fifty Dollars (\$31,250), and further request the Executive Director submit the Agreement to the LDP for approvals as necessary, reimbursement as required, and in accordance with the terms of the Agreement.”*

**8:30 a.m.**

**8. Staff & Executive Director Reports**

- Developments Update (Scholl)
  - The Foundry Project
  - Pulliam Building Renovation
  - HIP Streets Master Plan Update
  - Downtown City Services Update
  - Back Stage Alley – trash consolidation
  - Back Stage Alley - design
- Other (Wedding-Scott)
  - DDA Election
    - DDA Election Survey Results / Survey Design & Analysis
    - Legal
    - Gray McGinnis / Grayline Strategies
  - Legislation Update
    - Gray McGinnis / Grayline Strategies
  - Business Alliance (Membership, 2017 Event Planning, Printed Advertising, Social Media Advertising, Website Business Page(s))
  - City Council Study Session (July 24)

**Upcoming:**

- Business Breakfast – February 24, 2017 @ 7:30 a.m.
- Planning Commission Meeting on the Foundry – February 27 @ 6:30 p.m. (Council Chambers)
- Friday Night on the Town – March 10, 2017
- April Business Breakfast – Topic is Larimer County Workforce / Affordable Housing

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**8:45 a.m.**

9. Other Matters: None
10. Liaison Reports:
  - Fogle, City Council
  - Donnelly, County Commissioners
11. Agenda Items for Upcoming Meetings: None

**8:50 a.m.**

12. Adjourn

**UPCOMING EVENTS ON LDP | DDA CALENDAR:**

- LDP Board Regular Meeting – February 20 @ 8:00 a.m.
- Business Breakfast – February 24 @ 7:30 a.m.
- Planning Commission Meeting on the Foundry – February 27 @ 6:30 p.m. (Council Chambers)
- Downtown District - Summer Events
  - May - Tour de Pants, Loveland Startup Week
  - July - Loveland Loves BBQ, Bands & Brews, CC and LDP | DDA Joint Study Session
  - August - Corn Roast

**DDA BOARD REGULAR MEETINGS** - LDP | DDA Offices @ 4:00 p.m.

- March 13, 2017
- April 10, 2017
- May 8, 2017
- June 12, 2017