

**Loveland Downtown Development Authority  
Meeting Minutes – September 12, 2016**

**The regular meeting of the Loveland Downtown Development Authority Board of Directors was held at 6:30 p.m. on September 12, 2016 at the LDP-DDA Offices, 350 N. Cleveland Ave., Loveland, CO**

1. **Call to Order:** Chair Caldwell called the meeting to order at 6:32 p.m.

2. **Roll Call:**

**Present:** Steele, Fogle, Cook, Caldwell, Goacher, Donnelly, Rutledge (6:35 p.m.)

**Absent:**

**Staff:** Wedding-Scott, Executive Director, Poplaski, Administrative Coordinator

**City Employee:** Mike Scholl, Economic Development Manager; Alan Krcmarik

**Guest/s:** None.

3. **Public Comment:** None.

4. **Approval of Minutes:**

*Goacher moved to approve the meeting minutes from the August 22, 2016 meeting, Fogle seconded the motion; the motion carried.*

5. **Presentations/Updates:**

The Foundry, Mike Scholl: Mike Scholl provided a brief update on The Foundry. Abatement and Demo is completed. The developer is looking into a hotel being added to project.

6. **Façade Program & Updates:** Under Action Item 2.

7. **Action Items:**

Action Item 1:

*Fogle moved to approved (deny) Resolution DDA2016-02, a resolution submitting to the qualified electors of the City of Loveland Downtown Development Authority, at the Election to be held November 8, 2016, ballot questions authorizing debt and a tax increase, Caldwell seconded the motion; the motion carried.*

Action Item 2:

Wedding-Scott provided a background regarding the Façade Incentive Grant Agreement between the LURA and River Redevelopment (Howard Perko) for the Arcadia façade, and explained that a total of \$77,490 was approved by the City as a part of the agreement, \$47,490

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was paid in September 2015 and the remaining balance of \$30,000 has now been requested by the applicant for façade improvements made in that initial project. Funds have been appropriated by the City Council in the 2016 annual budget for the LURA.

*Fogle moved to recommend to the Loveland Downtown Partnership (LDP) the approval (denial) of a final reimbursement request in an amount not to exceed \$30,000, based upon the Façade Incentive Grant Agreement (“Agreement”) between the Loveland Urban Renewal Authority and the 351 Linden Street, LLC d/b/a River Redevelopment, LLC dated February 12, 2015. Specifically, Section 8 of the Agreement authorizes a total “Purchase Price” of \$77,490.00 of which \$47,490.00 was appropriated by the Loveland Urban Renewal Authority and reimbursed to the Owner in 2015, leaving the remainder of \$30,000.00 to be reimbursed if funds are available and appropriated by the City Council, recognizing that funds exceeding this amount have been appropriated by the City Council in the 2016 LURA annual budget, and further requesting that the Executive Director submit the recommendation of approval to the LDP for formal approval and submit the reimbursement request to the LURA for payment to the Owner, and formally closing the Agreement upon this final payment, Rutledge seconded the motion; the motion carried.*

**8. Staff & Executive Director Report (Wedding-Scott):**

○ **Update (Election, Communication, Branding, Development):**

Wedding-Scott announced she has met with Derf Green to review his inventory of benches, trash containers, hydrants and landscape beds within the Downtown District. The inventory and map for fire hydrants was sent to Water and Power and all the hydrants will be painted by the City by mid-October. The City indicated that 27 trash cans were supposed to be painted however, a recent review identified that perhaps only 9 have actually been painted. Wedding-Scott and Green will be working with the City to add mulching on the landscape beds for the winter.

○ **Election Strategy Update – None**

○ **Downtown Communications Strategy –**

Homeless Initiatives: Wedding-Scott advised the Board that the Loveland Police Department has now added a mental health professional from Summit Stone to work through their office on homeless issues. In addition, Wedding-Scott and Voigt met with police officials and Summit Stone staff at Front Porch Ministries to engage with the homeless during their lunch last week.

Holiday Planning: Wedding-Scott announced the LDP approved the purchase of year-round festoon lighting for the Downtown District, as well as the purchase of a 24 ft. pre-lit Christmas tree to be placed Downtown for the Holiday event.

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- **Downtown Marketing Plan** – Wedding-Scott announced the Business Alliance presented to the LDP and the LDP has formally approved the Business Alliance as a business advisory group.
- **Branding** – None.
- **Development** – Wedding-Scott announced Alliance Auto is currently working on redeveloping their property. Wedding-Scott has met with the City's Water & Power Department to discuss adding power on the corner of 4<sup>th</sup> and Garfield while Alliance Auto has the sidewalk torn up. The project is currently in a second review with Transportation and the Water & Power departments.

Wedding-Scott is currently working with some civil engineers on a comprehensive plan for a concrete condition index – District wide - to help prioritize the needs Downtown.

- 9. **Other Matters:** None.
- 10. **Liaison Reports:** None.
- 11. **Agenda Items for Upcoming Meetings:** None
- 12. **Adjourn:**

*Caldwell moved to adjourn the meeting, Steele seconded the motion; the motion carried.*

**The meeting adjourned at 7:47 p.m.**

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Sharon Rae Cook, Secretary/Treasurer

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Date