

### **Minutes for DDA Meeting 5.11.15**

A meeting of the Downtown Development Board of Directors was held at 6:00 p.m. on May 11, 2015 at the City Council Board Room in Loveland, CO. In attendance were the following:

**DDA Board Members:** Dionne Liggett, Clay Caldwell, Doug Rutledge, Sharon Cook, Joe Goacher, Tom Donnelly, John Fogle

**City Council Board Member:** Bill Cahill

**Legal Counsel:** Lucia Liley, Tammy Yellico

**City Staff:** Alan Krcmarik, Betsey Hale

**Administrative Support:** Kim Warren

**LDP Board Members:** Harry Devereaux, Jim Cox, Doug Rutledge, Dan Johnson, Dave Clark

Doug Rutledge called the meeting to order at 6:03 p.m. John Fogle seconded.

Doug Rutledge made a motion to appoint Dionne Liggett as interim chairman for this meeting, and the motion was seconded by Clay Caldwell. The motion was carried.

John Fogle made a motion for approval of the Resolution #R-28-2015 Appointing Members of the Loveland Downtown Development Authority Board. The motion was carried second Doug Rutledge. All were in favor.

Lucia Liley gave a presentation of the bylaws of the DDA.

Dionne Liggett asks about the 3.6 portion of the Bylaws regarding having two people for the Treasurer and Secretary positions. Lucia Liley replied that the LDP Board has one person for each position. Bill Cahill explains the difference between the two boards. John Fogle motions to combine the two positions. The motion was carried on a second by Sharon Cook. All in favor and motions passed.

Doug Rutledge makes a motion for approval of the bylaws. John Fogle seconds. All agree. Motion carried.

On the Election of Officers: John Fogle nominated Clay Caldwell for the DDA Board Chairman position. Dionne Liggett closes the nomination. John gives reasoning for his nomination of Clay Caldwell. Tom Donnelly seconds the nomination. All in favor and the motion is carried. Tom Donnelly nominated Dionne Liggett to be the DDA Vice Chairman of the Board. The motion was carried on a second by John Fogle and nominations were closed. All were in favor and the motion carried. Dionne Liggett made a motion to nominate Sharon Cook for the position of Secretary/Treasurer. The motion was carried on a second by Doug Rutledge. All were in favor and the motion passed.

John Fogle made a motion to have the DDA board meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of the month. The motion was carried by Sharon Cook. All were in favor and the motion passed.

Lucia Liley addresses the action of legal counsel. She recommended Greg White as attorney for the DDA board.

John Fogle congratulates all the new DDA board members and their positions. The motion was carried on a second by Doug Rutledge.

May 28, 2015 will be the next meeting at 7:30 a.m. to act on the plan development.

Clay Caldwell makes a motion to adjourn the meeting. The motion was carried by John Fogle. All were in favor and the meeting adjourned.

Respectfully submitted,

Sharon Cook  
Secretary, Loveland DDA Board