

# 2010 BUDGETBOOK



*City of Loveland, Colorado*

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## BUDGET MESSAGE FROM THE CITY MANAGER

To the honorable Mayor and Members of City Council:

The budget for 2010 is respectfully submitted for City Council consideration and was approved October 20 2009. A complete financial plan for the 2010 year is presented, as required by the Home Rule Charter for the City of Loveland. It is a reduction budget plan, essentially reducing the investment of limited resources to the 2007 levels. Priority has been given to City Council goals and direction: economic development, transportation, open and accessible government, and effective, efficient government. The Comprehensive Master Plan and the outcomes contained within the Logic Models will continue to be guiding documents for service delivery to the community.

The total net budget is \$169,404,830 which is a decrease of 5.9% from the 2009 Adopted Budget.

Budget Category	2010 Budget	% Change from 2009 Adopted
Operations	128,230,310	(5.2%)
Capital Improvements	41,174,520	(7.9%)
<b>Total</b>	<b>169,404,830</b>	<b>(5.9%)</b>

### BASIC ECONOMIC PREMISE

There are some signs that the economy may be reaching the bottom of the downturn. The ongoing impacts of the recession are likely to extend through 2010 and possibly into 2011. Until there is consistent job growth, the regional economy will struggle to regain momentum. A combination of City of Loveland strategies will be necessary to build a sustainable financial plan, among them: business attraction and expansion strategies to enhance both job and income opportunities and managing the cost of government.

### MANAGEMENT DIRECTIVES FOR BUDGET DEVELOPMENT

The following management directives provided the basis for developing the recommendations to reduce the budget in 2010 and manage the Financial Master Plan.

- ❖ Retain the reserves at the current level in case the economy worsens or other unforeseen events occur.
- ❖ Minimize the service impact on the citizens of Loveland.
- ❖ Maintain at least a five-year planning horizon relative to analyzing the impact of budgetary strategies.
- ❖ Both long- and short-term strategies are eligible to balance the budget. Short-term strategies are considered feasible based on assumption that there will be a slow recovery after two years of a recessionary economy, the expected positive impact of business incentives and capital expansion fee reduction, and the activity in the Business Development and Development Services divisions by businesses in preparation for a recovery.
- ❖ Enterprise Funds (Water, Wastewater, Power, Storm Water, Solid Waste, and Golf) are charged with stabilizing rates.
- ❖ Targeting a \$5.2 million reduction in the General Fund or a 7.6% reduction from the Financial Master Plan 2010 projection for General Fund expenditures.
- ❖ Maintain a safe community.
- ❖ All strategies that impact employees are applied equally to employees in operations throughout City.
- ❖ Manage the operations impact of projects in the Capital Plan.
- ❖ Review equipment replacement schedules that may be too aggressive, but do not defer replacement on mission critical equipment that must be replaced for cost effective operations.

### ASSUMPTIONS AND STRATEGIES

Based on the Council priorities, the management directives and economic conditions, the following is a list of assumptions and strategies used to develop the 2010 budget recommendation and the corresponding Financial Master Plan.

- ❖ 2009 is nearing bottom of the recession and will continue into 2010, with a very slight growth that is anticipated to begin in 2011.
- ❖ Sales tax projections will remain low for 2010. It is expected that consumers will not resume their 2007 levels of spending for at least 18 months.
  - 2009 sales tax is projected at 11.0% below the 2009 Adopted Budget and 5.0% below the previous year;
  - 2010 is projected to be equivalent to lower projected 2009 level;
  - 2011 is projected to increase 1.5% the 2010 estimate; and,
  - a 3.0% increase is projected for 2012 and 2013.
- ❖ Property tax revenue in 2010 is projected at to be the same as 2009, based on assessed values certified for collection in 2009, and is projected to be down 2.0% in 2011. While the County Assessor indicated values would decrease 4.0%, we believe that there is still new construction coming on the rolls to offset some of that existing property decrease.
- ❖ Building permits and use tax at a 9.0% reduction from the 2009 Adopted Budget.
- ❖ Intergovernmental revenue, particularly grant revenue, is very conservatively included based on the troublesome state and federal budget news.
- ❖ Interest is projected at 2.5% on the beginning fund balances in 2010, 3.0% on projected beginning balances for 2011, and 3.25% on beginning balances projected throughout the planning horizon.

## RESULTS OF RECOMMENDED STRATEGIES

Expenditures in the General Fund were reduced by \$5.5 million or 8.3% compared to the 2009 Adopted Budget, including the elimination of 21.33 full-time equivalent positions. Thirteen of these positions are vacant as a result of 2009 reduction strategies or turnover. The following paragraphs are a discussion of the target and a general list of strategies, some long-term and some short-term, that were used to achieve this reduction amount.

Essentially the 2010 Recommended Budget is back to the 2007 levels. The *2010 Budget Projection Comparison-General Fund Only* table below demonstrates that the budget operating expenditures would be 2.2% less than the 2007 actual operating expenditures. The 2010 Recommended Budget for total expenditures is 4.4% less than the 2007 actual total expenditures, including capital.

The original reduction target was established by identifying the amount that operating and capital expenditures in the Financial Master Plan exceeded the revenues that were expected to be generated in 2010: \$5.2 million or 7.6%. This target was intended to assist with managing the available balances within the five-year planning horizon.

In 2010 reductions assisted with covering \$1.68 million of the \$1.76 million capital expenditures that were intended to be paid for from fund balance reserves; thereby pushing out the period of time when the fund balance reserve targets for economic downturns becomes unachievable.

## BUDGET COMPARISON

2010 Budget Projection Comparison-General Fund Only	2007	2010 Projection
Total Revenues	67,071,276	59,535,920
% Change between 2009 Adopted to 2010 Projection		-8.0%
<b>% Change between 2007 Actual and 2010 Projection</b>		<b>-11.2%</b>
% Change in State Retail Sales (1)	7.0%	0.1%
% Change in Loveland Retail Sales Tax	9.1%	0.0%
% Change in Loveland Retail Sales Tax between 2007 Actual and 2010 Projection		-1.7%
Operating Expenditures	55,549,521	54,710,300
% Change between 2009 Adopted to 2010 Projection		-8.1%
<b>% Change between 2007 Actual and 2010 Projection</b>		<b>-1.5%</b>
% Change in Denver/Boulder/Greeley CPI (1)	2.2%	-0.6%
Capital Expenditures	7,811,522	6,234,870
% Change between 2009 Adopted to 2010 Projection		-25.2%
<b>% Change between 2007 Actual and 2010 Projection</b>		<b>-20.2%</b>
Total Expenditures	63,361,043	60,945,170
% Change between 2009 Adopted to 2010 Projection		-8.1%
<b>% Change between 2007 Actual and 2010 Projection</b>		<b>-3.8%</b>

(1) September 2009 Revenue Forecast, Office of State Planning and Budget Report Page 27

## SPECIFIC BUDGET REDUCTION STRATEGIES

The following is a table of reduction strategies some long term and some short term. Short term strategies are shaded. It also includes additions and new revenue sources for a \$6.2 million impact on the 2010 budget. The list is followed by a discussion of the decisions that impact other years in the Financial Master Plan for governmental capital projects.

### **2010 General Fund Budget Changes**

(Police, Fire, Parks & Rec., Public Works, Library, Culture, Human Resources, Finance, Executive, Information Technology, and Development Services)

<b>Program Eliminations or Reductions</b>	<b>FTE</b>	<b>Savings</b>
No Merit Increase	-	(\$1,200,000)
4 Furlough Days, excluding Sworn Fire and Police	-	(296,710)
Reduced Building Inspection and Development Review Services	(5.00)	(390,970)
Corridor and Regional Planning	(1.00)	(57,900)
Employee Tuition Reimbursement	-	(25,000)
Reduced Park Maintenance Program	(2.00)	(171,910)
Mountain Park – Closure of November and March	(0.17)	(20,510)
Mounted Horse Police Patrol	-	(11,000)
Reduction of One Canine Unit	-	(14,300)
Eliminate Records Backlog Scanning Program	(2.00)	(92,400)
Reduced Right-of Way Tree Trimming	-	(50,000)
Reduced Gravel Alley Rebuild Program	-	(43,000)
Reduced Street Inspections (Development Related)	(1.00)	(74,120)
Reduced Local Street Striping	-	(15,000)
Reduced Traffic Count Program	-	(12,000)
Reduced Major Facility Maintenance	-	(125,000)
Reduced Housekeeping in City Facilities	-	(150,000)
Reduced Street Rehabilitation	-	(600,000)
Reduction in Fire Truck Replacement	-	(485,000)
Executive /Legal General Operating Reductions	(0.50)	(61,050)
Comm. & Bus. Relations General Operating Reductions	(1.00)	(47,470)
Cultural Services General Operating Reductions	(0.28)	(86,500)
Development Services General Operating Reductions	-	(500)
Finance General Operating Reductions	(1.00)	(164,910)
Fire & Rescue General Operating Reductions	(2.00)	(284,920)
Human Resources General Operating Reductions	-	(40,330)
Information Technology General Operating Reductions	(1.00)	(221,440)
Library General Operating Reductions	(0.38)	(147,560)
Parks & Recreation General Operating Reductions	(1.00)	(319,870)
Police General Operating Reductions	(4.00)	(372,550)
Public Works General Operating Reductions	(1.00)	(159,450)
Vehicle Maintenance -Fuel and Maintenance	-	(886,280)
Other Citywide Core Budget Reductions	-	(93,533)
<b>Total Reductions</b>	<b>(23.33)</b>	<b>(\$6,721,183)</b>

<b>Expenditure Additions</b>	<b>FTE</b>	<b>Savings</b>
Police Step-in-Grade Salary Increases	-	97,010
Net cost of 2 new School Resource Officers	2.00	69,180
Parks Surveillance Cameras	-	25,000
Economic Gardening Software	-	14,160
Audit Contract	-	24,000
Housing Municipal Court Prisoners	-	15,000
Telephone Switch Maintenance	-	16,040
Traffic Signal Contract Obligations with CDOT	-	240,400
<u>Planned Increase in Equipment Replacement</u>	<u>-</u>	<u>567,333</u>
<b>Total Expenditure Additions</b>	<b>2.00</b>	<b>\$1,068,123</b>

<b>Total Change in Expenditures</b>	<b>(21.33)</b>	<b>(\$5,653,060)</b>
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### New Revenue

New Revenue - Recreation Division	(144,000)
New Revenue - Local Improvement Fund	(300,000)
<b>Total New Revenue</b>	<b>(\$444,000)</b>

<b>General Fund Net Impact</b>	<b>(21.33)</b>	<b>(\$6,097,060)</b>
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### 2010 Other Fund Budget Changes

(Water Enterprise, Wastewater Enterprise, Power Enterprise, Golf Enterprise, Storm Water Enterprise, Solid Waste Enterprise, Internal Service Funds and Special Revenue Funds)

Water, Wastewater & Power Funds - Operating Reductions and 4 Furlough Days	(11.00)	(877,100)
Vehicle Maintenance - School District Maintenance Transition	(2.00)	(365,380)
Golf Enterprise Equipment Replacement and Capital Improvement	-	(329,550)
All Other Funds 4 Furloughs Days	-	(175,930)
Art In Public Places	0.15	9,500
<b>Total Change in Expenditures - Other Funds</b>	<b>(12.85)</b>	<b>(\$1,738,460)</b>

<b>Total Net Impact</b>	<b>(34.18)</b>	<b>(\$7,835,520)</b>
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There are very few revenue increases for existing revenue sources. A 1.0% increase to generate revenues that are accumulated to buy water rights and build reservoirs in the future and a 4.8% increase has been included to cover the expected wholesale increase from the Platte River Power Authority for purchased power. Also, the Golf Fund has a series of increases that were agreed upon in 2009 to generate revenue to equivalent to the Conservation Trust Fund contribution of \$300,000 toward the construction of the Marianna Butte Clubhouse. Generally, green fees will go up \$2 at the 18-hole golf courses and \$1 at the 9-hole golf course. Cart rentals will go up \$1 and the driving range buckets of balls will increase from \$.50 to \$2.00, depending on the bucket size.

Beyond 2010, there are some other changes that were made to the Financial Master Plan. The reduction to the total Streets Program is also \$600,000 in 2011, but it returns to its original level in 2012. The “placeholder” for supplemental requests (increase in services, people or equipment) in 2011 was eliminated based on the concern that we may be facing another year of contracting rather than expanding expenditures. The operating impacts of some projects were deferred.

- ❖ Mehaffey Park moved one year (from 2012 to 2013) based both on the preliminary concerns that there will not be enough Capital Expansion Fees and the operating impact cannot be absorbed.
- ❖ Service Center moved out three years (from 2013 to 2016).
- ❖ Fire Station 2 additional engine moved out two years (from 2013 to 2015).
- ❖ East Fire Station engine moved out two years (from 2015 to 2017).

In 2013, we are projecting that we will be \$273,000 short of meeting our expenditures and reserve goals given the current assumptions. Therefore there is a need for additional discussions about project timing once the capital expansion fee projections are refined to make assumptions about building activity given the market and the change in fees.

The departments did a very good job of meeting the goals and targets established. These reductions were not accomplished without “pain”. While our objective was to minimize the impact on service levels, there will be an impact on service. Of the nearly 21.33 positions that have been eliminated, 12.60 of those employees are currently employed. The Reduction in Force (RIF) Administrative Regulation specifies the amount of severance pay employees will be eligible to receive (8–12 weeks based on length of time with the City). There will be an impact on the existing employees that will have to assume additional responsibilities as well. On the more positive side of things, the City of Loveland reductions necessary at this point appear to be less both in community impact and dollars than surrounding communities due in a large part to the City Council decisions that bolstered the business community over recent years and the proactive resource management by the executive management team.

Staff will continue to monitor economic conditions, the responses within our community and our organization. We believe the City is in a conservative position to be able to sustain our financial position but additional strategies may need to be deployed in the future.

### **STRONG FINANCIAL POSITION**

The City is in good condition financially moving into 2010 and beyond. Unrestricted reserves continue to be above the policy amount established by the Citizens' Finance Advisory Commission (CFAC), and capital reserves are adequate for building our infrastructure needs for the next five years, with some adjustments to project timing. Positive budget performance over the last several years indicates revenue projections are within a reasonable range and that directors are managing programs within the budget parameters and exercising fiscal responsibility. Financial trends traditionally reflected steady revenue collection growth with core expenditure increases within or below inflation over a number of years. With changing economic conditions and the reduction particularly in sales tax revenues, it is increasingly more important to be innovative and strategic to preserve the quality of life and to continue to provide great service within limited resources.

### **DOCUMENT'S INTENDED PURPOSE**

The budget reflects the most responsible pursuit of community goals and the direction of City Council. The Comprehensive Master Plan set the path for establishing outcomes that are meaningful to our community. The City Council priorities include: economic development, transportation, open and accessible government, and effective, efficient government. This document is intended to report recommended decisions not only in the current year but how those decisions impact the ten year planning horizon. It is intended to serve a variety of audiences with various information needs. Most importantly it is intended to demonstrate that staff is delivering quality service in alignment with City Council direction.

Thank you to department personnel throughout the City for developing reasonable reduction plans. Thank you to Renee Wheeler, John Hartman, Janet Bland, and Dawn Wirth for their hard work to consolidate and report the results of the overall staff effort to generate a viable operational and financial plan for the City of Loveland.

Respectfully,



Don F Williams  
City Manager

# *Distinguished Budget Presentation Award*

The Government Finance Officers Association (GFOA) of the United States and Canada presented an award of Distinguished Presentation to the City of Loveland, Colorado for its annual budget for the fiscal year beginning January 1, 2009.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



# Budget Guide

This section is a guide and summary of the information contained in each section of the budget document. There are seven main sections: *Introduction*, *Budget Overview*, *Financial Master Plan*, *Fund Summaries*, *Department Summaries*, *Appendix* and *Capital Program*.

As the previous Table of Contents demonstrates, this book divides budget information into different sections, each with its own series of page numbers.

The **Introduction** provides background information on the City of Loveland and the environment in which the budget decision take place. It includes demographic information, financial policies, and the budget calendar and process.

This section provides general information about the City. It includes:

- ❖ a City organizational chart;
- ❖ a list of the City officials;
- ❖ demographic and economic information;
- ❖ a summary of the budget process;
- ❖ the underlying policies and rules that guide and shape the budget; and
- ❖ a brief description of each fund type.

The **Budget Overview** is the Executive Summary of the budget, followed by supplemental information about the City of Loveland, its organization finances, and budget. The Overview provides analysis of revenues of and expenditures on a Total Budget basis, highlighting significant trends affecting the revenues and expenditures of the City.

The City's total proposed budget and summaries of each fund type are presented in this section. It shows the City's total proposed budget summary in both gross and net form and a discussion of the major revenues and expenses, and major factors that will impact both revenues and expenses and a debt service summary.

The **Financial Master Plan** chapter discusses the planning processes used to drive the budget and provides a ten-year outlook for the General Fund and forecasts revenues and expenditures for the General Fund for the next five years, with discussion on the forecast assumptions and projected impacts.

**Fund Summaries** provide summaries of the four major accounting fund groups as well as complete fund summaries with ending balances for each City Fund.

This section also includes:

- ❖ a list of full-time equivalent positions by department/division;
- ❖ a summary of all fund balances by fund; and
- ❖ the impact of Amendment 1 (TABOR) restrictions on the City's budget.

**Department Summaries** provide historical cost information by department and its divisions. Revenues that are attributed to a department are also presented. Included in this section are concise explanations of changes that have occurred from the 2009 Adopted Budget. **“Changes compared to the prior year”** are increases or decreases to the base budget due to operational changes or other known factors. **“Core Changes”** represent the increase or decrease due to the pay plan, inflation factors, or transfers between categories (i.e. from supplies to purchased services). *Please note that all variances are comparisons between the Recommended Budget and the 2009 Adopted Budget.* **“Supplements”** are increases from the 2008 Adopted Budget which are required to maintain existing services levels (noted as workload), provide new services (noted as improvement), or as required by state or federal law (noted as mandated).

The City of Loveland Budget provides City residents and the City Council with a funding plan for the year 2010. The Department Summaries Section is organized by function (i.e. Development Services) which mirrors the City's departmental organization chart, and is further separated by divisions, which represent discrete activities within a department.

Included with the cost information is the department's mission statement, descriptions of the program objectives for the coming year, along with measures which show the effectiveness or "outcome" of the programs.

The Other section within the Department Summaries is for General Fund costs that cannot be associated with a specific department and separate governmental entities or special districts that are not a part of the City operations but are budgeted for and accounted for by the City.

References are made in the Department Summaries to the ***Capital Program***, which is included the last section of this document. Appropriations in the Capital Program for 2010, with the exception of General Fund agencies, are included within a department's budget.

The ***Appendix*** contains a list of specialized words used within this document with their definitions known as the glossary and a collection of supplementary material used throughout this document.

The ***Capital Program*** shows planned capital improvements with a cost of \$250,000 or more from all funding sources over the next ten-year period. All projects to be funded in 2010 are included the 2010 Adopted Budget. The future years are approved by the City Council in concept only. The Capital Program is updated annually based on Council priorities and goals.

For the answer to questions regarding the budget or for additional information, please call the Budget Division at (970) 962-2329.

# Introduction

This section provides general information about the City. It includes:

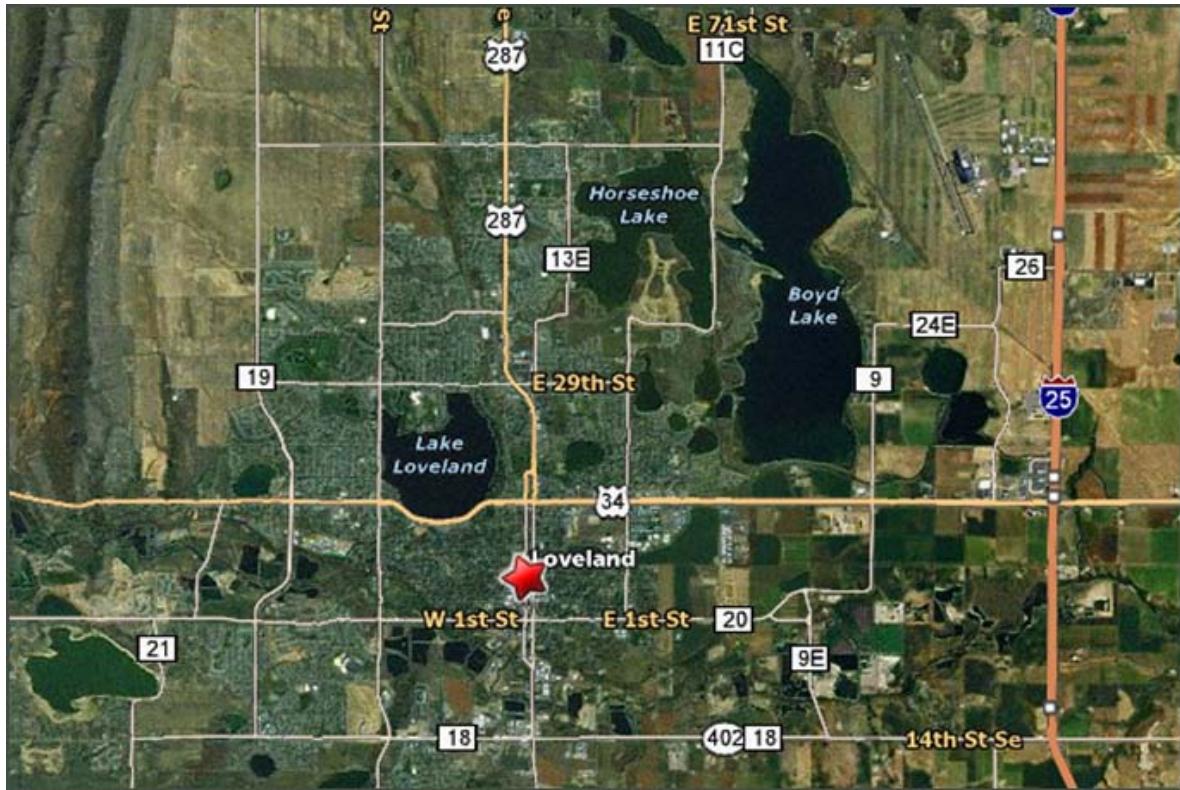
- A City organizational chart;
- A list of City officials;
- Demographics and economic information;
- A summary of the budget process;
- The policies that guide budget development; and,
- A brief description of each fund type.



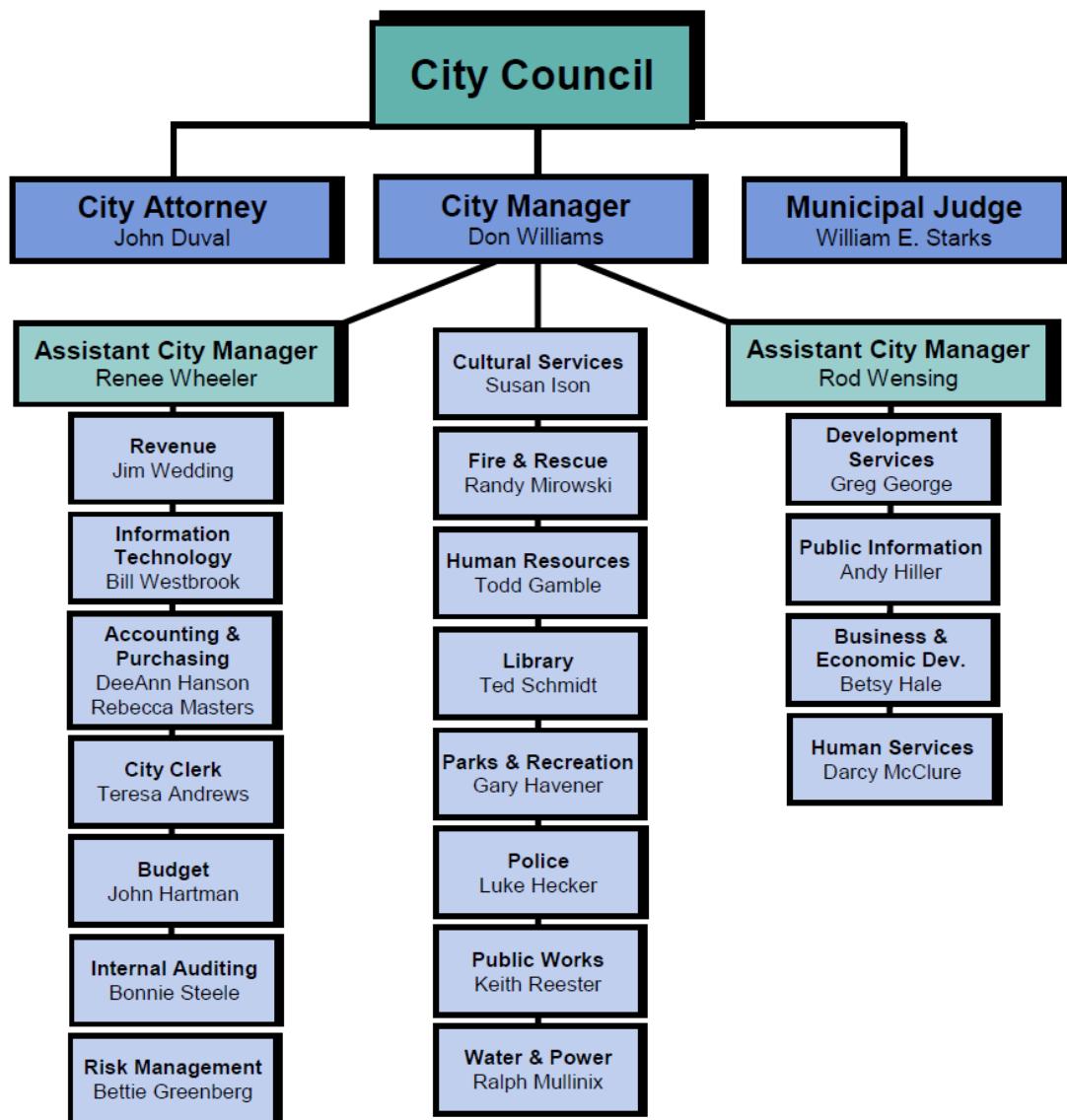
*Monument in Right Feet Major by Todd Kurtzman (2007)*

# City of Loveland, Colorado

## City Limits



# City Organizational Structure



**Citizens' Finance Advisory Commission (See pg. 1-6)**  
 Elton Bingham, Chair  
 Jon Smela, Vice Chair  
 Tony Adams  
 Gene Culbertson  
 Jodi Radke  
 Michael Rossi  
 Susan Sutherland  
 Ralph Trenary  
 Shane Unfred

**LOVELAND'S BOARDS & COMMISSIONS**

Affordable Housing Commission	Human Services Commission
Citizens' Finance Advisory Commission	Library Board
Communications Technologies Commission	Loveland Utilities Commission
Construction Advisory Board	Open Lands Advisory Commission
Cultural Services Board	Parks and Recreation Commission
Disabilities Advisory Commission	Planning Commission
Employee Pension Board	Police Citizen Advisory Board
Fire and Rescue Advisory Commission	Senior Advisory Board
Golf Advisory Board	Transportation Advisory Board
Historic Preservation Commission	Visual Arts Commission
Housing Authority	Youth Advisory Commission

# General Information

## History and Location

The City of Loveland, Colorado, is located approximately 50 miles north of Denver, directly east of the Big Thompson River's emergence from the Front Range of the Rocky Mountains. Situated in southeastern Larimer County, the City limits encompass 30.83 square miles and an estimated current population of 68,582. Loveland is the thirteenth largest city in the state of Colorado.

## Demographics

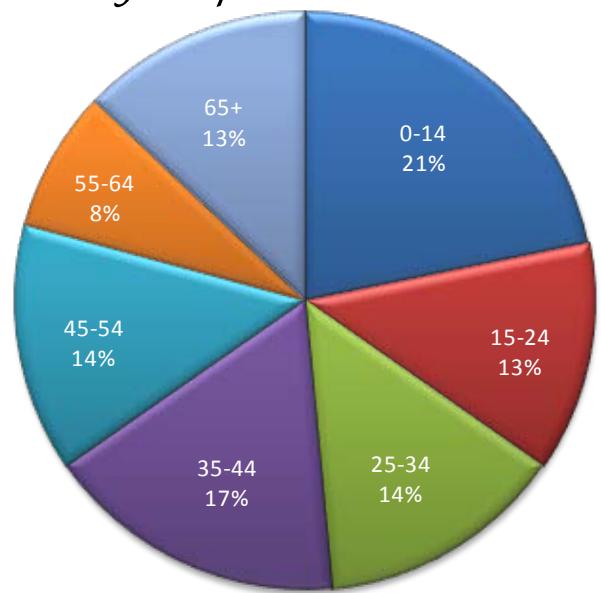
Loveland's population is older, with a median age of 36 in 2000, than Larimer County, the State, and the national averages at 33.2, 34.3, and 35.3 respectively. People 65 years of age or older represented 13% of Loveland's total population in 2000. By comparison, the percentage of persons 65 years or older in Larimer County, the State, and the nation were 12.4%, 9.7%, and 9.3% respectively. However, there is an indication that this trend may change. Persons under 18 years of age represented 26.9% of Loveland's total population in 2000. By comparison, the percentage of persons under 18 years of age in Larimer County, the State, and the nation were 23.4%, 25.6%, and 25.7% respectively.

The City's population is 20.1% of Larimer County's total population. The City has experienced an annual population growth rate of 2.6% since 1990. However, the number of persons per household has declined since 1990. In 2000, the average number of persons per household was 2.55, compared to 2.62 in 1990.

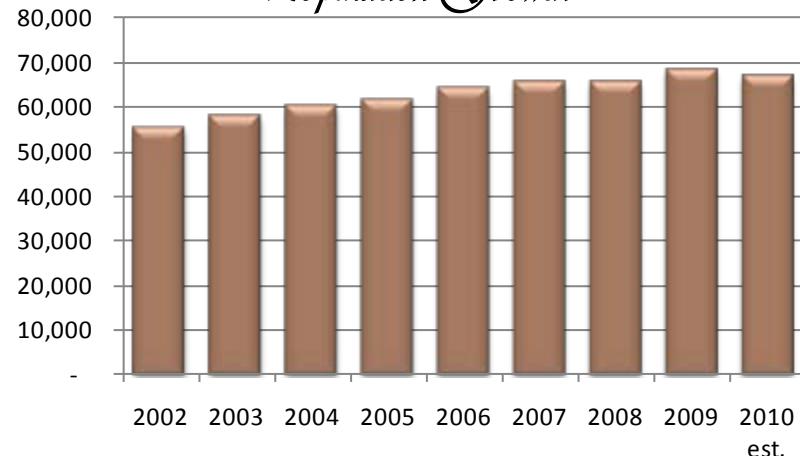
## Unemployment Rate for July 2009 (Not seasonally adjusted):

Loveland:	5.6%	Larimer County:	6.5%
Colorado:	7.8%	US:	9.4%

## Age Population Distribution



## Population Growth



## Major Employers in Loveland by Employee Total (2008)

Thompson School District .....	1,620
McKee Medical Center .....	950
Hach Company .....	888
Wal-Mart Distribution Center .....	799
City of Loveland .....	721

Medical Center of the Rockies .....	695
Agilent Technologies .....	550
LPR Construction Co. .....	350
Kroll Factual Data, Inc. .....	330
Group Publishing .....	316

## Family Income (2009 Estimate from U.S. Dept. of Housing and Urban Development)

Median family income (includes all earners in household) .....	\$67,700
--	----------

## Larimer County Income (2008 from Colorado Dept. of Labor and Employment ES202 Wage Data)

Average annually wages (all occupations) .....	\$40,096
--	----------

## Housing Costs in Loveland (2nd Quarter 2009)

Average sale price for a detached single family home (MLS/IRES statistics) .....	\$237,765
Average apartment rental rates (Colorado Dept. of Local Affairs, Division of Housing) .....	\$870.63/month

### Taxes

City property tax levy for 2009 ..... 9.564 mills  
City sales tax levy ..... 3.0%

Larimer County sales tax levy ..... 0.8%  
State of Colorado sales tax levy ..... 2.9%

### Governing Body

Loveland operates as a home rule city according to a city charter and ordinances, under a city council-city manager form of government.

Voters select members of the City Council in elections on the first Tuesday in November of odd-numbered years. The Council has a total of nine members. Each of four city wards elects two councilors to serve staggered four-year terms. The mayor is elected at large to serve a two-year term. The mayor pro-tem is chosen by the Council from its membership.



### **City Council Members (at time of approval):**

**First Row From Left to Right:** Daryle Klassen, Ward I; Larry Heckel, Ward IV; Cecil Gutierrez, Ward I; Carol Johnson, Ward II; Kent Solt, Ward III; Walt Skowron, Ward III. **Second Row:** Mayor pro-tem Dave Clark, Ward IV; Glen Rousey, Ward II; Mayor Gene Pielin.

# Scope of Services

Loveland is a full service municipality. The major services provided by the City include:

❖ Building	❖ Loveland Public Library	❖ Solid Waste & Recycled Materials Collection
❖ Cemetery	❖ Municipal Court	❖ Stormwater Utility
❖ Community Planning	❖ Mosquito Control	❖ Streets Maintenance
❖ Engineering	❖ Parks & Recreation	❖ Wastewater Utility
❖ Fire & Rescue	❖ Police	❖ Water Utility
❖ Fort Collins–Loveland Municipal Airport	❖ Power Utility	
❖ Loveland Museum & Gallery	❖ Public Transportation	
	❖ Rialto Theater	

## Employees and Benefits

The City's 2010 Adopted Budget authorized regular full-time and part-time positions total of 690.48 on a full-time equivalent basis. In addition, a varying number are employed on a temporary and seasonal basis as needed. Loveland neither recognizes nor bargains with any employee union.

The City determines employee compensation by performance within a market based pay plan. Using market pay established through an independent survey as the midpoint, the salary range for each level is set at 12.5%-20.0% above and below the midpoint.

Benefits include medical, dental, disability and life insurance, as well as a pension plan for all full-time regular employees. Part-time employees who work at least 20 hours per week are eligible to participate in benefit plans under a prorated cost-sharing arrangement.

# Budget Process

## Budget Administration

This budget has been structured and prepared using the guidelines of the Government Finance Officers Association (GFOA). Two publications, Governmental Accounting, Auditing and Financial Reporting (GAAFR) and the Governmental Accounting and Financial Reporting Standards as adopted by the Governmental Accounting Standards Board (GASB) guide the budget process. The City of Loveland prepares its budget on a calendar-year basis as required by the City Charter. The budget must be balanced or show a revenue surplus.

## Basis of Accounting

The budget parallels the City's accounting system. A modified accrual basis is used for general government operations. Significant revenues are recorded when measurable and available. Expenditures are recorded when incurred. Records for the City's Enterprise Funds, Proprietary Funds, and non-expendable Trust and Pension funds are maintained on a full accrual basis. For budgetary purposes depreciation, accrued liabilities for accumulated leave balances, and market value adjustments to City investments are not included in calculating fund balances. Building and equipment repair and maintenance are budgeted for annually. Payments for accrued leave are paid within the existing budget as employees leave. Investments are held to maturity so market value during the term of the investment is not an issue to allocating resources.

## Citizens' Finance Advisory Commission

A Citizens' Finance Advisory Commission (CFAC) is appointed by City Council to participate in a review of the budget, evaluate all financial policies and report its findings to the Council. The commission consists of nine members who serve staggered terms of three years each. Its members are involved in the budget process and provide input to the Council during the adoption process.

## 2010 Budget Preparation Schedule

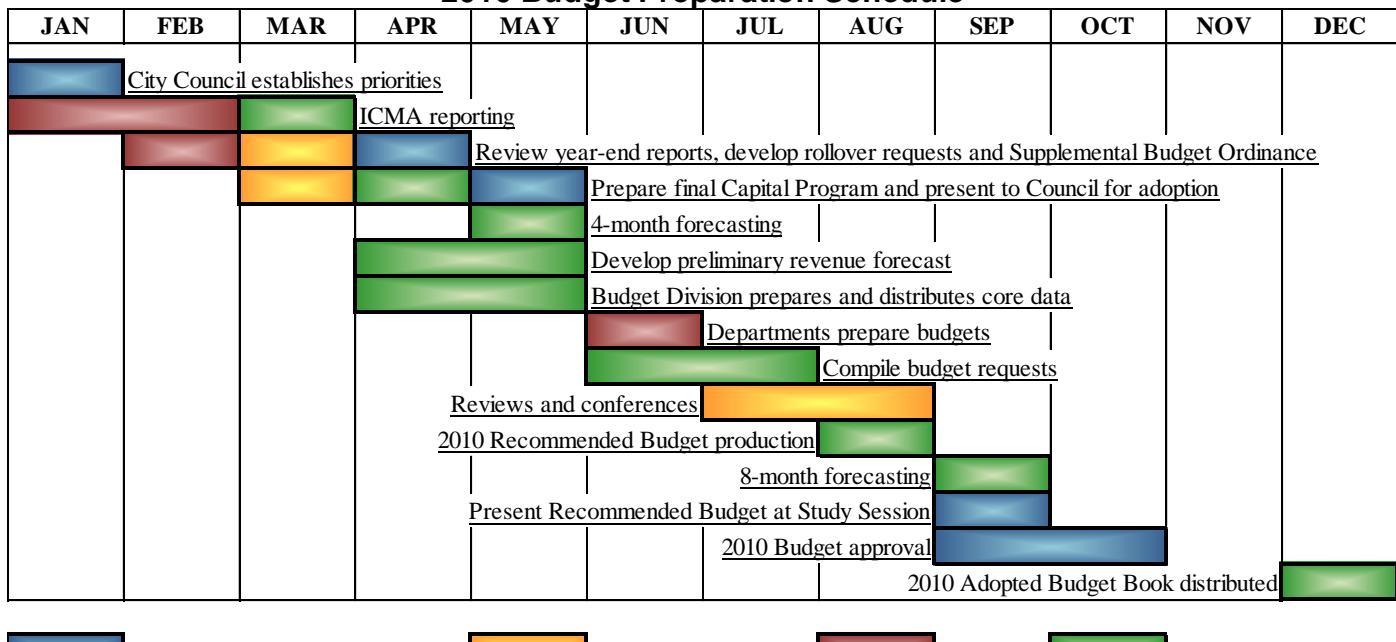
The budget process begins in January with the annual council retreat. At the retreat, City Council establishes the goals and objectives for the coming year, and direction on where future budgets should go.

In April, the capital planning process begins. Departments develop ten-year capital project lists. From these, the City Manager develops a five and ten-year capital program to present to Council in May for approval. This provides the base for developing the budget for the next year.

Also in April, the Budget Division prepares core data, such as salary information, health insurance rates, rates for vehicle maintenance and rental, workers' compensation and general liability rates. Along with this data, forecasts of current year revenue and preliminary revenue forecasts for the next year are completed. In late May, the core data is distributed, along with budget instructions for the upcoming year to the departments.

Departments meet internally and with their respective advisory commissions to develop their budget requests. The requests are due back to the Budget Division in late June through the first week in July. The Budget Division compiles all the submissions in preparation for the budget conferences with the City Manager and the departments. The conferences are held in late July, with final decisions on what will be included in the Recommended Budget completed by early August. Through August, the Budget Division balances and prepares the Recommended Budget. The document is submitted to City Council in early September, with a study session on the Recommended Budget. The budget is submitted for approval on First Reading, after a public hearing in early October, with Second Reading and final approval occurring in late October or early November.

## 2010 Budget Preparation Schedule



Council action or participation  
 Mgmt. & Budget Staff  
 Depts.  
 Budget Staff

### Budget Amendments

Because not all situations can be predicted during the budget process, an amendment process is necessary to keep current. The Adopted Budget can be amended during the year by presenting an ordinance to Council for approval after a public hearing, on both First and Second Reading. In general, budget amendments, or supplemental budgets, are done for one-time items such as grants for specific projects that are received during the year. Unless critical to service delivery in the current year, amendments that create on-going costs are discouraged, with the preference to defer these type of items to the budget process, to be prioritized among all requests, rather than as a single issue.

The most significant amendment occurs in the spring after the fiscal year has been closed, to reappropriate the remaining balances in the Capital Program. Most capital projects are multi-year in nature, and due to weather conditions and other factors related to construction, forecasting spending in the current year is difficult. The City follows a practice of appropriating the total cost of a project in the first year of the project, unless there are clearly definable phases. The unspent balance is re-appropriated each year until the project has been completed.

# financial Policies

The City of Loveland financial policies, compiled below, set forth the basic framework for the overall financial management of the City. These policies assist the City Council's decision-making process and provide guidelines for evaluating both current activities and proposals for future programs. These policies are reviewed annually and presented to Council for approval.

## General Policies

### *City of Loveland will:*

- ❖ Annually prepare a budget, submit it to Council for approval and publicly issue a budget document.
- ❖ Identify costs and funding sources before recommending approval of capital and operating budgets.
- ❖ Provide for sound financial planning, the best possible bond rating, funding of depreciation and adequate working capital in all funds.
- ❖ Take measures to protect against catastrophic losses through a combination of insurance, funded self-insurance, and cash reserves.
- ❖ Provide for recommended maintenance and replacement of facilities and equipment. Each department will prepare and annually update a maintenance and replacement plan.
- ❖ Follow the City of Loveland Charter when preparing the City's budget.
- ❖ View the budget as a dynamic rather than static plan which requires periodic adjustment as circumstances change. Approval of City Council is required for increases in total fund budgets and shifts in appropriations among departments in excess of \$25,000.
- ❖ Encourage citizen involvement in the budget process by having a Citizens' Finance Advisory Commission, public hearings and informal meetings.

## Operating Budget Policies

### *City of Loveland will:*

- ❖ Pay for all current year operating expenses with current year revenues and/or available fund balances.
- ❖ Provide for the adequate funding of all pension plans.
- ❖ Update operating expenditure projections for the budget year plus four years. Projections will include increased operating costs associated with future capital improvements.
- ❖ Establish and monitor performance indicators and productivity indicators associated with operating expenses.
- ❖ Maintain a positive cash balance in each operating fund at the end of each fiscal year.
- ❖ Attempt to maintain present service levels for all priority and essential services within existing Amendment 1 revenue limitations.

## Capital Budget Policies

### *City of Loveland will:*

- ❖ Update capital program projections for the budget year plus four years.
- ❖ The capital program is for projects and equipment with a cost equal to or greater than \$250,000.
- ❖ Evaluate the relative merit of each capital project according to Council's goals and priorities.
- ❖ Give priority to capital projects that are mandated by federal or state legislation.

## Revenue Management Policies

### *City of Loveland will:*

- ❖ Impose taxes, fees and rates at appropriate levels to fund their intended purposes. Maintain a balance to provide for a diversified and stable revenue system.
- ❖ Estimate annual revenues using an objective, analytical process.
- ❖ Update revenue projections for the budget year plus four years.
- ❖ Annually review costs of activities supported by taxes, rates, user fees, plant investment fees and capital expansion fees.
- ❖ Set fees and user charges for each enterprise fund that maintains the enterprise status pursuant to TABOR.
- ❖ Review new sources of revenue to fund operating and capital costs consistent with Council's goals and priorities.
- ❖ Allocate revenues from restricted funds in accordance with municipal code provisions.

## Reserve Management Policies

### *City of Loveland will:*

- ❖ Establish reserves from restricted cash accounts for growth-related development. The reserve balance will be equal to the unexpended balance of cash less current liabilities in each restricted account.
- ❖ Establish bond reserves based on requirements of individual bond ordinances.
- ❖ Establish capital reserves which accumulate funds for the planned construction or replacement of City infrastructure or for the acquisition of capital equipment not funded through growth-related fees. These amounts will be determined by five-year or longer capital programs.
- ❖ Establish other reserves related to special items as approved by City Council. This would include accumulating reserves to retire debt at an accelerated schedule.
- ❖ Maintain the General Fund unrestricted balance at 6% of General Fund revenue.

## Definitions of Reserve Terms

- ❖ **Operating** - Reserves to cover unanticipated expenditures of a nonrecurring nature or to meet unexpected small increases in service delivery costs. These also cover operating carryover balances associated with cash flow needs and to provide an orderly adjustment to changes resulting from termination of revenue sources through actions of other governmental bodies. Reserve amounts are based on a percentage of the operating budget within each appropriate fund.
- ❖ **Emergency** - Reserves to cover costs associated with natural disasters or other unforeseen and declared emergency situations. Reserve amounts are based on a percentage of the operating budget in the general fund. This reserve satisfies the requirements of Amendment 1.
- ❖ **Liability** - Reserves to cover accrued liabilities from items such as vacation, sick leave or compensation time. Reserve amounts are based on a percentage of fund liabilities.
- ❖ **Equipment Replacement** - Provide for the replacement of fund assets such as office equipment and furniture, computers, vehicles, and tools and equipment used in operating the program. Items not included are City infrastructure, utility infrastructure and equipment covered under capital reserves, and the replacement of City buildings.
- ❖ **Designated** - Reserves for planned capital projects, or services, which will be appropriated in future years based on the capital plan, for operating needs, or for known debt payments in the future.
- ❖ **Restricted** - Reserves for funds restricted by ordinance or law. An example is impact fee reserves which may only be spent on capital projects that are the result of growth.

## Transfers Policies

### *City of Loveland will:*

- ❖ Classify the following City of Loveland activities as enterprises: *Golf, Power, Solid Waste, Stormwater, Wastewater, and Water*.
- ❖ Require that all City enterprises make payments to the City in lieu of taxes that are reasonable and proportionate to taxes paid to the City by private businesses unless the City Council grants exceptions. Transfer payments are based on percentage of certain revenues received by the fund. Specific transfers to the City from the affected funds are done on a monthly basis per the rates established as follows: Water, Wastewater, Stormwater, Power, and Solid Waste at 6% and Golf at 3%.
- ❖ Require that all departments furnish to other department such services, labor and materials as needed by the director of such department. Any labor or material shall be charged to the using department according to accounting procedures established by the City Manager. These charges are direct reimbursements for services provided and shall be calculated annually utilizing a cost of service analysis.

## Investment Management Policies

### *City of Loveland will:*

- ❖ Deposit funds only in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) or are approved for full collateralization by the public deposit protection act or other state statutes.
- ❖ Pool cash from all legally permitted funds for investment purposes.
- ❖ Maximize the investment rate of return. Adhere to lawful investment options. Safety of the principal shall be the dominant requirement, followed by sufficient liquidity to meet operating requirements, and then yield.
- ❖ Place custody of the City's investment securities with a third-party financial institution for the purpose of safekeeping of securities.
- ❖ Provide monthly investment reports.

## **Debt Management Policies**

### ***City of Loveland will:***

- ❖ Confine long-term borrowing to major capital improvements that cannot be financed from current revenues.
- ❖ Repay debt within the expected useful life of the project or sooner.
- ❖ Prohibit the use of long-term debt for operating expenses.
- ❖ Issue debt which is relative to payback ability. Borrowing must not overburden future tax payers. When applicable, state law is the controlling policy.
- ❖ When practical, borrow from other funds. Monies borrowed must be repaid with interest before needed for their intended purpose(s). Repayment schedules and reserve sources for repayment shall be validated before borrowing from any fund.
- ❖ Review debt at least annually for repayment or refinance opportunities. A repayment strategy shall be a part of all recommended bond issues.

## **Accounting, Auditing and Reporting Policies**

### ***City of Loveland will:***

- ❖ Provide regular information concerning cash position and investment performance through its accounting system.
- ❖ Establish and maintain a high degree of accounting competency. Financial accounting and reporting will be done in accordance with methods prescribed by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA), or their equivalents.
- ❖ Present monthly and annual reports to the City Council summarizing financial activity delineated by fund.
- ❖ Present a quarterly report on the status of major capital projects.
- ❖ Maintain financial systems to monitor expenditures, revenues and performance of all municipal programs on an ongoing basis.
- ❖ Provide full disclosure in annual financial statements and bond representations.
- ❖ Use an independent certified public accounting firm to perform an annual audit.
- ❖ Publicly issue a Comprehensive Annual Financial Report (CAFR).
- ❖ Comply with all required reporting requirements related to bond issuance terms.

# financial Information

## Fund Accounting

Fund accounting is used throughout the City, both for budgeting and accounting. Under this system, money is divided into separate accounts, rather than being held in one central account. The City has 37 funds and each fund has been established for a specific purpose which is financially independent of other governmental activities.

For funds established for operations, maintenance and other ongoing activities, revenues flowing into the fund are spent during the same year. Unless there is a change in service levels, spending is similar year to year.

In capital funds, revenues accumulate for periodic capital needs, such as construction of a new park or an electric substation. The balance in those funds grows until an expenditure is made. Spending can vary greatly from year to year.

## Appropriation and Expenditure

The total appropriation includes internal transfers, which are counted both as revenues and expenditures twice, and occasionally three times across the various funds. For these reasons the total appropriated amount in a fund can be significantly higher than actual spending. *The net City budget excludes internal transfers. It represents a close approximation of projected spending.*

## **Fund Types:**

The City classifies funds into several types: General Fund, Internal Service Funds, Enterprise Funds, Special Revenue Funds and Fiduciary Funds.

The **General Fund** includes the majority of City services. City Council, City Manager, City Attorney, City Clerk, Revenue, Budget, Library, Municipal Court, Community & Business Relations, Development Services, Police, Public Works, Fire and Rescue, Parks and Recreation, and Cultural Services are included. General Fund revenues include sales tax, use tax, property tax, user fees, fines, permits, licenses, internal transfers and intergovernmental revenue.

**Internal Service Funds** provide support services to other City departments. They are financed by internal service charges included in the user agency operating budgets. They include City Fleet, Vehicle Maintenance, Risk & Insurance and Employee Benefits.

**Enterprise Funds** are self-supporting through user fees. They include Water, Wastewater, Stormwater, Power, Solid Waste and Golf.

**Special Revenue Funds** are established by federal/state law, or by municipal ordinance/resolution. Included are Capital Projects, Local Improvements, Capital Expansion Fees, Park Improvement, Conservation Trust, Open Space, Community Development Block Grant, and Art in Public Places. Each has its own specific revenue source.

**Fiduciary Funds** are used to account for assets held by the City in a trustee capacity. Each fund is established by state law, municipal ordinance or resolution. They include Fire Pension and Cemetery Perpetual Care. *These funds are not included in the City's Total Budget summary.*

The **Airport, Loveland Larimer Building Authority Fund (LLBA), General Improvement District (GID) #1, Special Improvement District (SID) #1, and Loveland Urban Renewal Authority (LURA)** do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility. The General Improvement District #1, the Loveland Special Improvement District #1 and the Loveland Urban Renewal Authority are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a

special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities. ***None of these funds are included in the City's Total Budget summary.***

### **Transfers**

Because money is budgeted and accounted for in separate funds rather than being pooled in one account, transfers occur among funds. Transfers take two primary forms: Direct Charges and Operating Transfers.

**Direct Charges** – Direct charges represent payments for support services provided by one City department to another City department. These charges are direct reimbursements for services provided and are calculated annually utilizing a cost of service analysis. Examples of support for which direct charges apply include Finance, Human Resources and Information Technology.

**Operating Transfers** – This represents the transfer from one fund to another fund for operational purposes or for capital outlays without the expectation of any support services in return. One example is the transfers from the Enterprise funds to the General Fund for administrative services. These transfers also include the transfer from one fund to another for the purpose of capital outlays. One example is the transfer from the Capital Expansion Fees Fund to the Capital Projects Fund for the construction of new streets.

# Budget Overview

This section shows:

- The City's total proposed budget summary, in both gross and net form;
- Includes a discussion of the major revenues and expenses;
- Major factors that will impact both revenues and expenses; and,
- A debt service summary.



*Trigon by Mary Bates Neubauer (1991)*

# Total City Budget

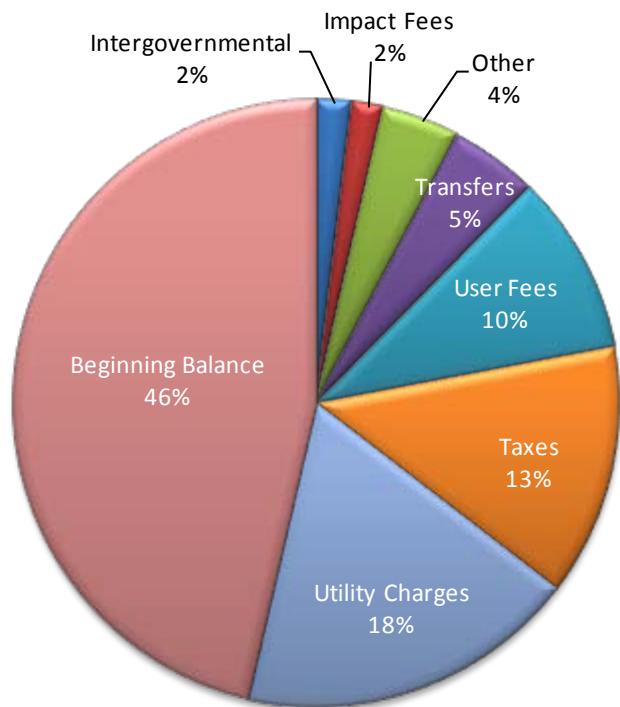
The 2010 budget is balanced in accordance with the City Charter, which requires appropriations to be within available resources or show surplus. This budget is in compliance with the provisions of Colorado's TABOR restrictions, and existing service levels are maintained.

The total City budget as shown below is the combined budgets of all parts of the organization except for the Fiduciary Funds and the Other Entities. The table below shows the gross City budget, as well as the net City budget, which excludes transfers, and represents projected actual expenditures.

## Total Budget

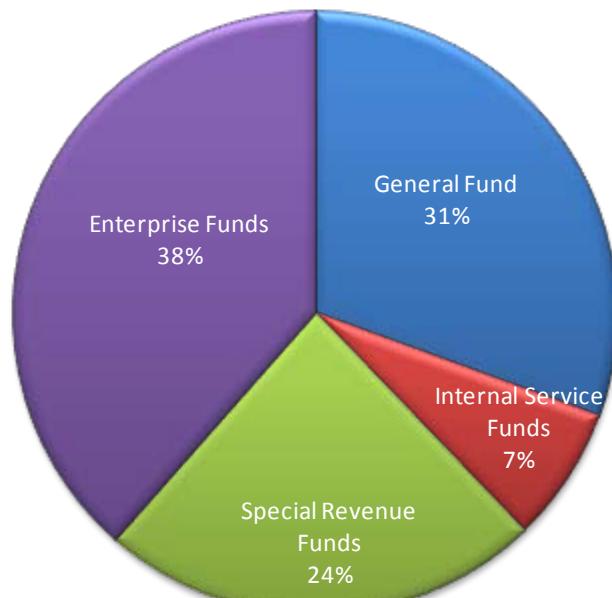
	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>169,010,614</b>	<b>149,518,020</b>	<b>176,903,520</b>	<b>151,026,810</b>	
Taxes	46,285,630	48,475,030	48,475,030	43,730,870	(9.8%)
Intergovernmental	7,017,702	5,575,850	13,632,320	6,016,940	7.9%
Impact Fees	8,445,586	12,075,780	12,075,780	5,400,800	(55.3%)
User Fees	32,134,801	33,533,230	33,737,280	31,444,380	(6.2%)
Interest	9,714,201	4,564,130	4,564,130	4,047,290	(11.3%)
Other	5,683,591	5,333,710	5,015,730	7,368,400	38.1%
Utility Charges	57,020,270	60,071,060	60,281,060	59,224,990	(1.4%)
Utility Other	4,445,380	2,526,050	2,526,050	2,084,470	(17.5%)
<b>Total Net Revenue</b>	<b>170,747,161</b>	<b>172,154,840</b>	<b>180,307,380</b>	<b>159,318,140</b>	<b>(7.5%)</b>
Transfers	16,484,119	22,049,270	28,205,320	15,302,420	(30.6%)
<b>Total Revenue</b>	<b>187,231,280</b>	<b>194,204,110</b>	<b>208,512,700</b>	<b>174,620,560</b>	<b>(10.1%)</b>
<b>Total Resources</b>	<b>356,241,894</b>	<b>343,722,130</b>	<b>385,416,220</b>	<b>325,647,370</b>	
<b>APPROPRIATIONS</b>					
General Fund	62,937,096	66,327,810	71,485,010	60,945,170	(8.1%)
Enterprise Funds	79,720,979	82,947,220	90,166,720	78,278,470	(5.6%)
Internal Service Funds	15,023,546	15,785,180	17,103,180	14,957,230	(5.2%)
Special Revenue Funds	26,506,754	36,944,620	55,277,300	30,526,380	(17.4%)
<b>Total</b>	<b>184,188,375</b>	<b>202,004,830</b>	<b>234,032,210</b>	<b>184,707,250</b>	<b>(8.6%)</b>
Less Transfers	16,484,119	22,049,270	28,205,320	15,302,420	(30.6%)
<b>Total Net Appropriations</b>	<b>167,704,256</b>	<b>179,955,560</b>	<b>205,826,890</b>	<b>169,404,830</b>	<b>(5.9%)</b>
<b>Ending Balance</b>	<b>172,053,519</b>	<b>141,717,300</b>	<b>151,384,010</b>	<b>140,940,120</b>	

# 2010 fund Information



*Total Sources of Funds*

The funding sources for the Total City Budget are shown. Fund balance, while not a "true" revenue, is a source of funding for appropriation. The majority of the fund balance resides in Capital Funds and Enterprise Funds. The City uses a "pay as you go" philosophy for capital expenses, so impact fees and other revenues are saved until there is sufficient funding for the capital projects. Utility charges for Water, Wastewater, Stormwater and Power fees are the next major source of revenue. The Enterprise Funds are not subsidized by tax revenue and operate entirely on fees based on usage. Taxes are 13% of the Total Budget revenue stream and used primarily for General Fund agency uses.



*Total Uses of Funds*

# Revenue Overview

## Property Tax

Loveland must comply with the TABOR limitation on property tax revenue (inflation plus local growth). In 1998, voters approved an allowance for the City to keep and spend all property tax revenue over the TABOR limit for the years 1998–2002 for street construction and youth services. In 2001, voters approved an allowance for the City to keep and spend all property tax revenue from 2003–2012 for police, fire, street construction and maintenance, and parks construction and maintenance.

The 2010 mill levy rate will remain at the 2009 level, 9.564 mills. A mill is one-tenth of one cent. In other words, one mill represents \$1 for every \$1,000 of assessed property value. The mill levy is multiplied by the assessed valuation of a property to calculate the property tax. The City's levy has been 9.564 since 1992 and Loveland continues to have one of the lowest city government property tax levies in northern Colorado. On average, the City collects 97.5% of the total value. In 2010 the tax is projected to generate \$7.7 million.

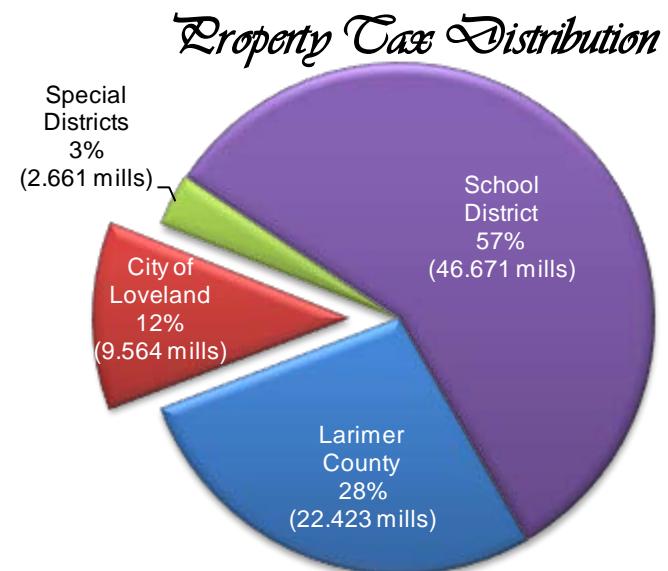
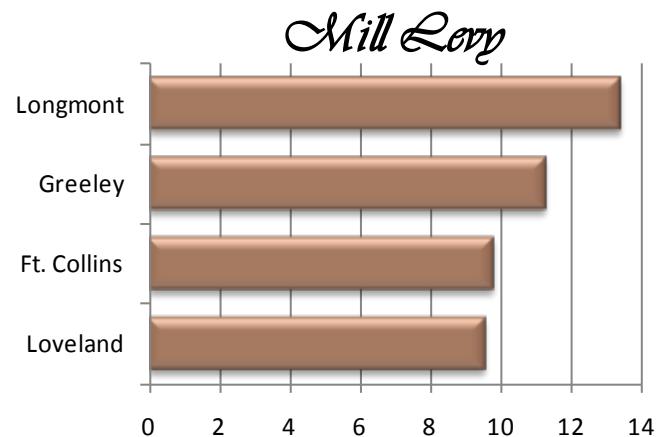
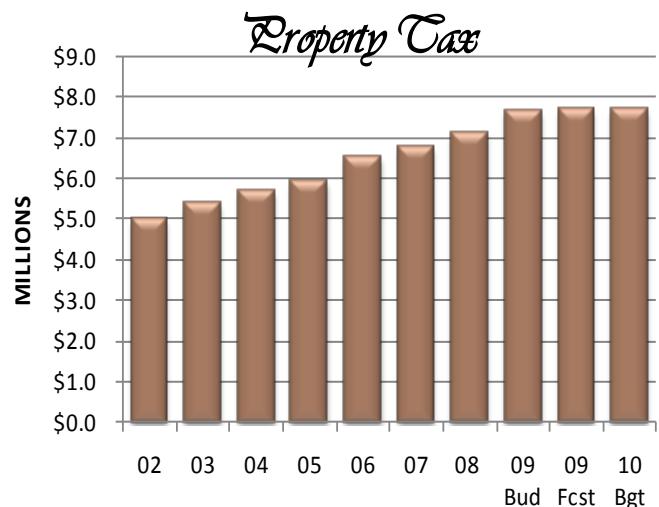
An amendment to the Colorado State Constitution requires that a constant relationship between residential and business property tax revenues be maintained on a statewide basis. Commercial and industrial properties are assessed at 29.0% and residential properties at 7.9% of their market value. The result is for properties of equal value, a business pays over three times as much property tax as a residence.

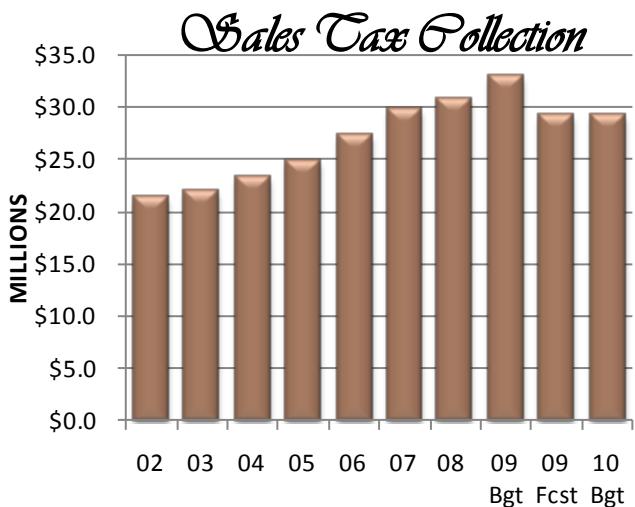
A number of special districts also overlap portions of the City's boundaries and affect some properties. Loveland's City government sets only the City mill levy and has no control over mill levies set by other entities. The City of Loveland receives less than 12.0% of a homeowner's property tax dollars as shown in the pie chart.

Beginning in 2007, the City's growth in property tax revenue has begun to grow at slower rate, due to the creation of three Urban Renewal Authority (URA) project areas. The URA is funded with Tax Increment Revenues (TIF). Increased property values and the associated tax revenue from new growth stays within the URA. For the 2009 assessment, 10.2% of the City's total assessed value is included in the TIF revenues for the URA.

## Property Tax Levy for the General Fund

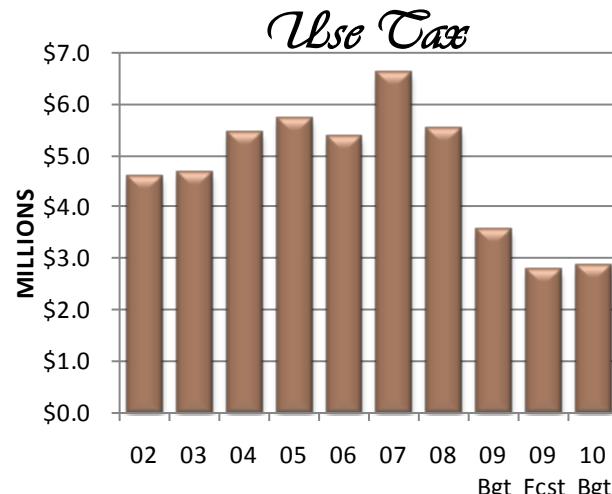
	2007	2008	2009
Mill Levy	9.564	9.564	9.564
Net Valuation	\$792,903,332	\$825,940,757	\$829,544,221
Net Tax Revenue	\$6,798,290	\$7,431,660	\$7,775,080
(98% of Total – County Collection Fee is 2%)			





### Sales & Use Tax

Sales tax is the largest revenue source in the taxes category. Beginning on January 1, 1998, the City began collecting its sales tax in-house instead of using the services provided by the State of Colorado. Loveland's current city sales tax rate is 3.0%. Through July 2009, sales tax collections were 5.7% lower than one year ago. The 2010 sales tax collections are projected to decrease by 11.5% from the 2009 budgeted revenue, or to be the same amount as the current forecast for 2009. The conservative projection is based on the current economy, where the housing market continues to drag on the amount of discretionary income available, and concerns about increased competition for retail dollars from the surrounding area are growing.



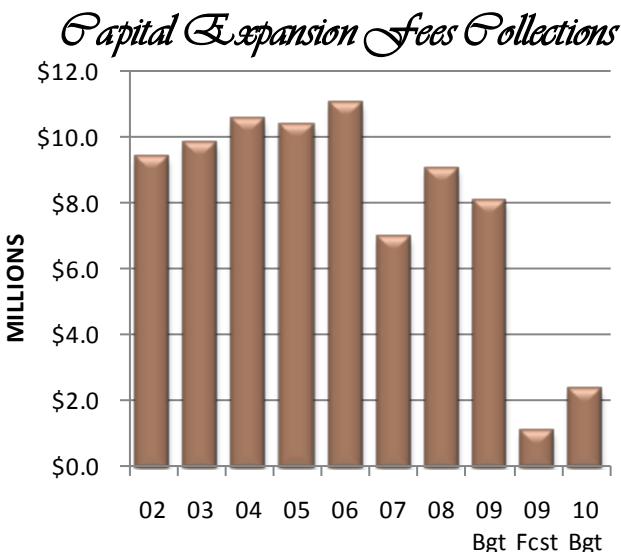
Use tax is also 3.0%, but only applies to building materials and motor vehicles. Use tax collections on building materials are projected to decrease by 41.0% from the 2009 budget. The decrease is based on the continuation of the current trends in residential and commercial building permits we are experiencing in 2009. Collections on motor vehicles are projected to decrease by over 15.0%, compared to the 2009 Budget, due to the downturn in auto sales in the region.

### Other Taxes

- ❖ *Liquor occupational tax* – The projection is based on the number of businesses that sell liquor in the City; the revenues are very consistent from year to year.
- ❖ *Specific ownership tax* – A tax paid by owners of motor vehicles in lieu of personal property tax. For 2008, the revenues are projected to be flat compared to the 2009 budget.
- ❖ *Cigarette tax* – A tax levied on the wholesaling of cigarettes. This source of revenues varies to a small degree from year to year.
- ❖ *Gas franchise tax* – A tax levied on the Public Service Company in granting the company the privilege to construct, purchase and operate within the City. The current tax levy is 3.0% of gross gas revenue.
- ❖ *Cable Television franchise tax* – A franchise fee levied on cable service providers to operate within the City. The current fee is 5.0% of the company's annual gross revenue.
- ❖ *Telephone Occupation tax* – A tax levied on telephone service providers that operate within the City. The levy is adjusted annually based on changes in the Consumer Price Index (CPI).

### Impact Fees

Capital Expansion Fees (CEFs) are imposed on every additional residential dwelling unit, square foot of retail, office, and institutional construction, as well as every acre of industrial development. These fees are intended to cover growth-related capital costs. The City also imposes System Impact Fees (SIFs) on customers who increase utility demands that require future facilities expansion, such as new water lines, additional treatment plant capacity, or a new substation. Because impact fees are paid at the time the Certificate of Occupancy is issued, there is a delayed impact on impact fee revenue collection. Revenue growth is forecast to decline significantly from 2009 budget, however small growth is projected in 2010 from the current forecast.



### User Fees

This category includes charges to citizens to access services provided by the City, and internal service charges, which are costs paid by one department to another for services rendered. Examples of these are charges for vehicle maintenance and from the Employee Benefit Fund for employee health care. One of the major sources of this revenue from citizens is fees for the use of the Loveland Chilson Recreation Center. Through user fees, a substantial part of the cost of operating programs and facilities is borne by those who use them. There are modest fee increases for most Parks and Recreation fees. Other sources of this revenue include golf fees, solid waste fees, and the street maintenance fee. While golf fees are dependent on weather for available playtime, solid waste fees and the transportation fee are more directly tied to population and commercial growth. The 2010 budget includes a proposed increase for golf fees, due to the low reserves in the fund as a result of the construction of the new clubhouse at the Mariana Butte Course.

### Interest

The cash balances in all funds are invested in interest-bearing investments of maturities appropriate to the projected cash requirements of the funds. In 2010, the projected interest rate is 2.75%.

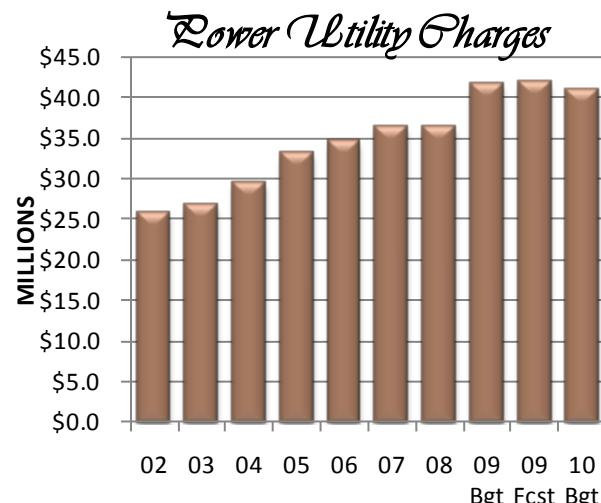
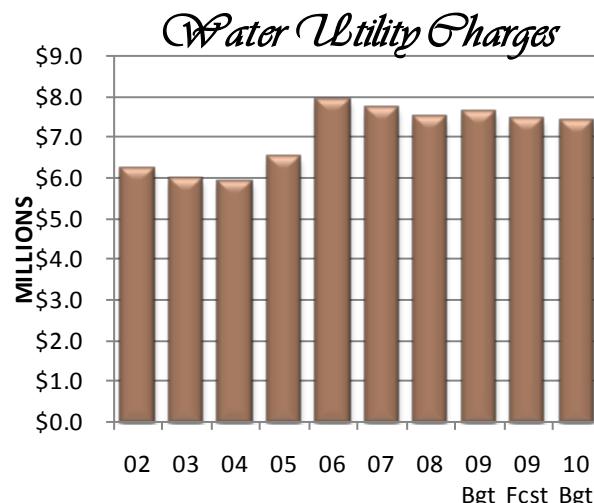
### Intergovernmental

These revenues are received from federal, state and county sources. The largest item is the Highway Users Tax Fund, which is derived from gasoline taxes. Distributions are made to cities based on the number of registered vehicles and number of miles of maintained streets. Legislation requires the City to establish a minimum annual contribution for street maintenance to remain eligible for tax proceeds. The 2010 budget includes an amount that exceeds the minimum requirement. The tax proceeds are projected to decline based on current forecasts. Other sources include: road and bridge taxes from Larimer County for road and bridge construction, maintenance and administration; ambulance dispatch service revenues from the Thompson Valley Hospital District; fire dispatch services for the City of Berthoud; the State Highway Maintenance Contract and Traffic Signal Maintenance Contract budgeted according to the stated amount of the contracts; and federal grants for mass transportation.

### Utility Charges

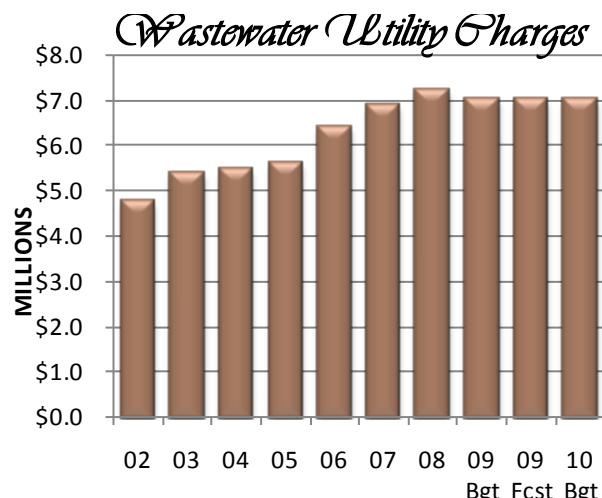
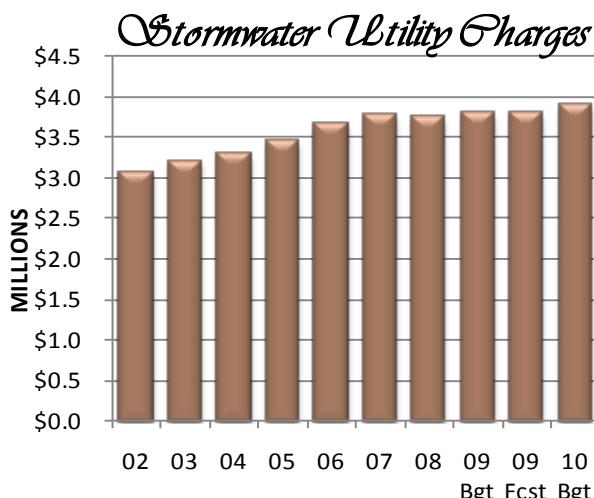
These are revenues generated from the provision of basic utility services. The City provides four utility services: water, power, stormwater and wastewater.

**Water Utility Charges** – Revenues stabilized in 2004 after the severe drought the region experienced in 2003, and a small increase in usage was experienced in 2005. The 2006 revenue increase is due to a 1.0% annual fee increase that was approved in 2006 as part of a 30-year annual program to fund the construction of a new reservoir. **The program is recommended to continue in 2010, with a 1% increase in rates.**



**Power Utility Charges** – Due to increased wholesale costs, a 4.4% average retail rate increase was included in the 2006 budget. **A 5.3% increase is proposed for the 2010 Budget to pass though wholesale cost increases from the Platte River Power Authority.**

**Stormwater Utility Charges** – The stormwater revenues included rate increases of 25.0% in 2002 to pay for federal discharge quality mandates and an accelerated capital program. **No fee increases are included in the 2010 budget.** The revenue increase projected in 2010 is due to residential and commercial growth.



**Wastewater Utility Charges** – The wastewater revenues included an 18.0% increase in the 2002 budget and another 15.0% increase in 2003 due to new EPA mandates that effectively reduce the treatment plant capacity. Revenues began to taper off due to conservation measures such as low-flow toilets in new construction. To meet the future operational needs and the Capital Program requirements an 8.0% increase was included in the 2006 budget as the first of a three-year program, completed in 2008. **There is no increase in fees proposed for 2010.**

#### Utility Other

These are revenues generated from sources other than regular utility charges. Some of the examples are Wheeling Power Fees, wholesale water sales and sale of water meters. These revenues are projected based on historical averages.

#### Other

These are miscellaneous revenues that do not belong to any of the above revenue categories. The largest revenue source is the Payment-In-Lieu-of-Taxes (PILT), which is charged to all Enterprise Funds based on a percentage of revenue received. Other revenues such as donations, proceeds on the sale of assets, and rents are included here.

#### Transfers

Transfers occur between funds to pay for administrative services provided by other departments and to combine funds received from different revenue sources within one fund to budget for a capital project.

#### Fund Balance

The beginning fund balance, while not a true “revenue”, is a major source of funding for the 2010 budget. Fund balance is created from monies saved in previous years for specific capital projects or operating contingencies, and revenue received above the amounts appropriated for expenditure. Fund balance will increase in the 2010 budget compared to the 2009 budget due to conservative operations budgets, and where the City is in the Capital Program cycle. The fund balance will decline over the next five years as major capital projects, which are included in the Capital Program, are completed. See the Capital Program Book for details on the Five-Year Program.

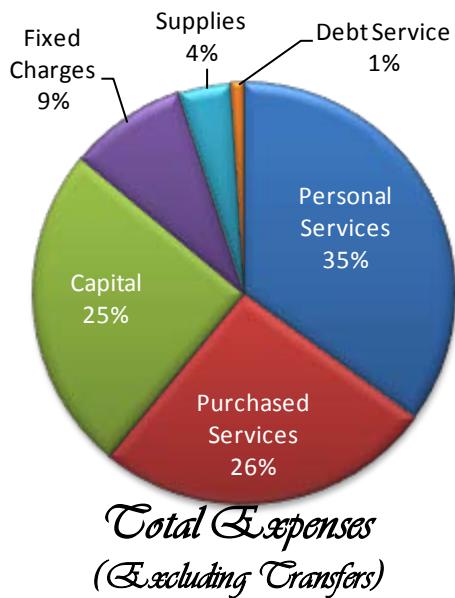
The 2009 Revised Budget includes capital projects, which were budgeted in prior years but not completed before 2009 and assumes these, as well as new 2009 projects, will be completed by year end. After the year ends, a supplemental budget will be presented to City Council to re-appropriate the ending balances of capital projects remaining incomplete.

# Expenditure Overview

## Total Expenses

The City divides expenditures into account groups to describe how it is spending its funds. The account groups are Personal Services, Supplies, Purchased Services, Fixed Costs, Debt Service, Transfers, and Capital. The Personal Services group includes all salaries, the City's contribution towards FICA and retirement accounts, the City's share of insurance benefits, workers' compensation costs, and other costs related to compensation and benefit packages. The Supplies group includes all office supplies, parts and materials necessary to provide the services funded in the budget. The Purchased Services group includes all services provided to the City by outside sources. The Fixed Charges group includes insurance premium payments, vehicle rental and maintenance costs and other rental costs. The Debt Service group includes principal and interest costs associated with any approved debt issues. The Transfers group is for any transfer between City funds. The Capital group is for the purchase of items that cost more than \$5,000 and have a useful life of more than one year and all infrastructure and vertical construction projects.

Of the City's total budget of \$184.68 million, the percentage attributed to each account group is shown above.



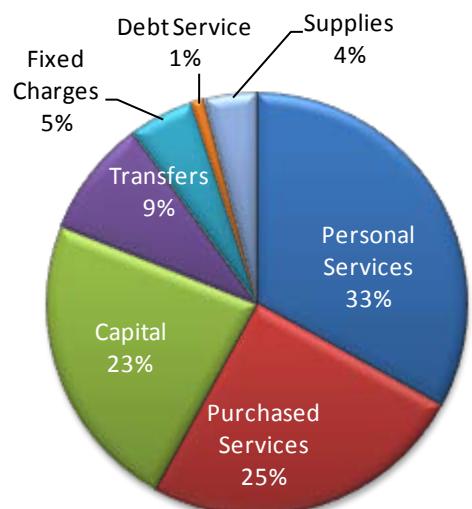
then distributed and resold to the customers of the Power Utility. With purchased power excluded from the net City budget, the percentages attributed to each account group are as shown.

## Operating Expenses

Operating costs make up 58% of the City's net budget and require on-going resources to fund these costs. The total operating costs are shown in the following chart. A discussion of each of the operating expense groups follows.

## Personal Services

As can be seen by the chart, Personal Services are the largest expense for City operations. The City offers a comprehensive compensation package that includes salary, retirement contributions, and insurance benefits. Of these



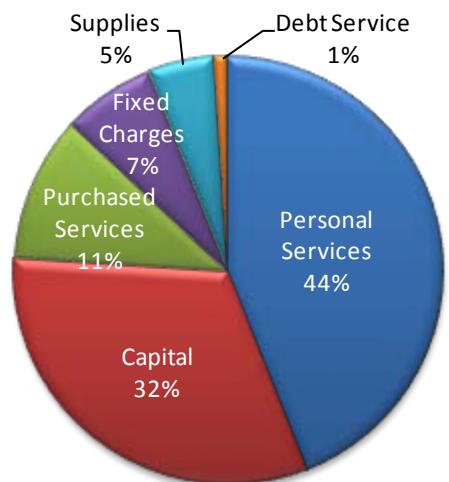
## Total Expenses (Excluding Transfers)

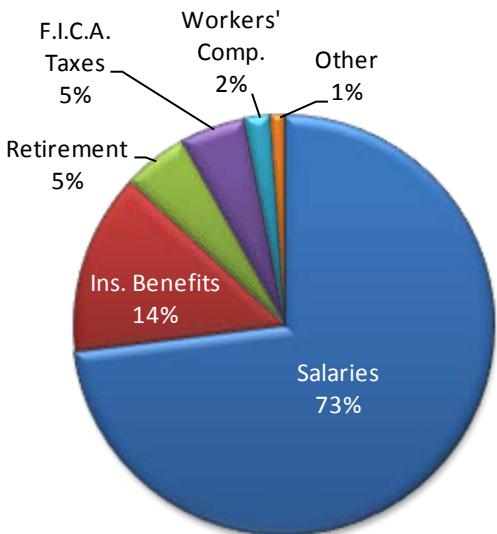
For the Total City Budget, the net budget is a more accurate indicator of actual City spending. The net budget does not include transfers between funds. This is necessary since using transfers double counts some revenues and expenses two or three times.

Of the Total Net City Budget of \$169.13 million, the percentage attributed to each account group is as shown.

## Total Expenses (Excluding Transfers & Purchased Power)

The Purchased Services percentage in the first chart, for analyzing operating costs controlled by the City, is high. The total Purchased Services cost includes the cost of purchased power of approximately \$29.7 million. This is the cost of electricity that is purchased from the Platte River Power Authority (PRPA) and





## Personal Services

costs, salary is the largest component, at 73% of the total personal services costs. Insurance Benefit costs are 14% of the personal service costs.

### Salaries

The City's pay system can be described as a market-based pay plan with budgetary constraints. The pay plan is based upon comparing City of Loveland salaries to other public and private employer salaries in the northern Colorado area, using data from the Mountain States Employers Council Northern Colorado Survey and Colorado Municipal League General and Executive Survey. Positions are grouped into pay levels based upon comparative factors of skill, effort, and responsibility. Each pay level has a pay range. The midpoint of each pay range is the average of all salaries paid in other organizations included in salary surveys completed each year. However, an employee's salary is not automatically raised to reflect range movement. The change in an employee's salary is determined by a merit evaluation of their work performance. As a guideline, employees who are consistently meeting

job standards would be paid a salary within the market level of performance. In 2010, no merit costs have been budgeted, freezing salaries at the 2009 level. This results in a budgeted total of \$37.7 million for salaries of benefited employees and \$2.7 million for non-benefited (temporary and seasonal) employees.

### Retirement

For general employees the City offers a pension plan based on the 401(a) provisions. The City contributes to an employee's plan on a graduated scale based on length of service. After six months of employment, the City contributes 5% of the employee's monthly base salary. This percentage is capped at 9% beginning with 21 years of services. The employee is required to contribute 3% of their base salary. An employee, after three years of service, will be vested in the City contribution. The City has separate pension plans for certified Fire employees and Police officers. In both plans, the City contributes 11% of the base monthly salary. In the Fire plan, the employee is required to contribute 9% and Police officers are required to contribute 7%. Fire employees vest in the City contribution after six years of service, and Police officers after five years of service. Employees are also offered a 457 Deferred Compensation Plan, to which they may contribute.

### Insurance Benefits

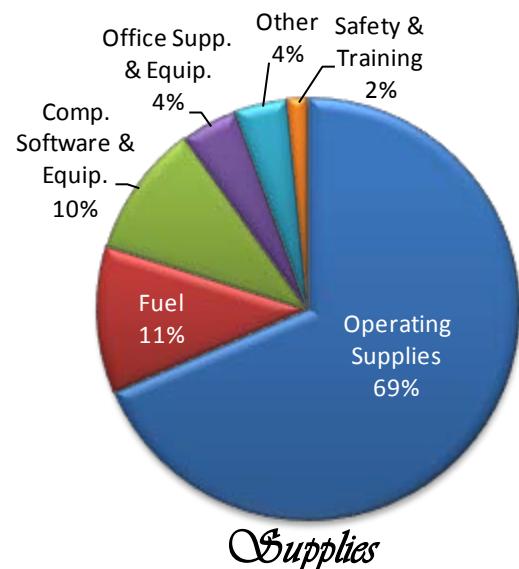
The City has self-insured medical coverage with two medical plan options, an Open Access Plan (OAP), which is a form of a Preferred Provider Organization (PPO), and a Health Reimbursement Account (HRA) Plan. All employees working 20 hours or more per week are eligible for medical benefits. Full-time employees receive full coverage and part-time employees receive coverage pro-rated depending on the number of hours worked. The City will continue to contribute 80% of the claims cost for health care coverage and dental benefits to employees. Other benefit costs to the City include coverage for stop-gap insurance that places a cap on claims costs to the City, short-term and long-term disability, life insurance, and wellness costs.

### Workers' Compensation

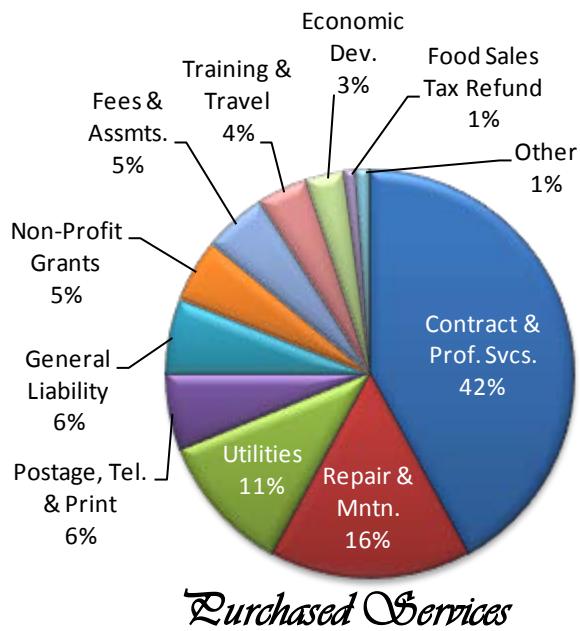
Workers' compensation premium costs and claims are managed by the Risk Management Division, and budgeted in the Risk and Insurance Internal Service Fund. Workers' compensation costs are then charged to each department based on the department's claims history and forecast liability costs. Based on projected claims costs, the total cost for the City is anticipated to decrease 2.4% from 2009.

### Supplies

Supplies are 7% of the operating budget. Operating Supplies such as parts, tools, equipment, paint, and street materials are 69% of this cost. Fuel is 11% of the total cost, Computer Software & Equipment is 10%, Office Supplies & Equipment are 4%, with the remainder in Safety & Training, and other miscellaneous supplies.



## Supplies



The Public Works Department has been working with the user departments to develop policies and operational efficiencies to reduce fuel usage, such as reducing idle times on the job, eliminating or reducing cold-start warm-up time, and changes to operation procedures to reduce the number of miles driven.

### Purchased Services

This account group is for services provided by sources outside the City and is 17% of the operating budget. The two largest categories within this account group are Contract & Professional Services and Repair & Maintenance. Contract & Professional Services is 42% of the total Purchased Services and includes payments for custodial services, engineering services, attorney services, and other contractual services. Repair & Maintenance is 16% of the total for this category and funds the upkeep for the City's buildings, equipment, and grounds. Other components of this account group are the charges for utilities, postage, telephone and printing, and general liability.

### Fixed Charges

Fixed Charges are 11% of the operating budget and are comprised primarily of health, dental, workers' compensation and general liability claims costs, and vehicle maintenance and rental charges. Sixty percent (60%) of the Fixed Charges are for Insurance Fees & Premiums, Insurance Deductibles, and Insurance Claims, which are managed through the Employee Benefit Fund and the Risk and Insurance Fund. Twenty-one percent (21%) of the Fixed Cost group is for Payment-In-Lieu-of-Taxes (PILT) which is paid by the Enterprise Funds to the General Fund. Seventeen percent (17%) is for vehicle maintenance and rental charges. The remainder of the cost is for Employee Programs and Building & Other Rentals.

### Debt Service

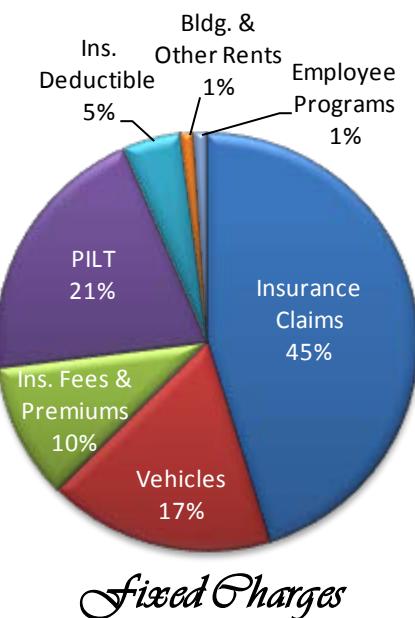
This account group is for repayment on all bonded debt or any lease-purchase agreements and is 1% of the operating budget. All bonded debt is in the Golf Enterprise Funds, and were issued for golf course improvements. The Golf debt will be retired in 2010.

In the Water Enterprise, the City's payment for the revenue bond debt to pay the raw water bonds for the Windy Gap Project is budgeted. These bonds are not City debt, but a debt of the Northern Colorado Water Conservancy District. The City incurred a liability for a share of the debt payments. If the enterprise were to not make the payments, the District could impose a mill levy on City residents to retire the debt. A reserve has been established in the full amount of the liability to defease this obligation.

Not included in the operating budget discussion, but included in the debt category for the Other Entity Funds, are debt payments through the Special Improvement District #1 (SID), and the Loveland Urban Renewal Authority (LURA).

The payments in the SID are for bonded debt to fund infrastructure improvements within the District. Funding for the District is from special assessments on property in the District. The City is the sponsoring agency for the District, but does not have any legal obligation towards this debt.

The payments in the LURA are for bonded debt incurred by the Metropolitan Improvement District, created on the east side of the City, to fund public improvements and regional improvements within the District. LURA funds, from tax increment financing will partially fund these projects based on the agreement with the Metropolitan District.



# Debt Service & Financial Obligations

Payments on all of the City of Loveland's long-term obligations are included in debt service. This includes revenue bonds and lease purchase agreements. Also included are the City's obligations for debt issued by other entities for the Windy Gap project.

Outstanding bonds as of December 31, 2007, totaled \$675,000 for golf course construction. All bonds are considered to be self-supporting with revenues providing for adequate debt service coverage. Currently, the City's revenue bonds are rated as follows: *Moody's Investors Service, A1: Standard and Poor, A+*.

The City also has a number of lease-purchase agreements for equipment or facilities. Payments are made as part of operating budgets. Because of our financial planning practices and because the amounts are small, they do not adversely affect other parts of the operating budgets.

## Legal Debt Limit

The City of Loveland is a home rule city. The Colorado Revised Statutes provides that general obligation indebtedness for all purposes shall not at any time exceed 3% of actual value, as determined by the County Assessor, of the taxable property in the City. The exception is debt that may be incurred in supplying water. The City's debt is within the legal debt limit as demonstrated by the table.

2009 Actual Value	\$6,930,003,764
Debt Limit: 3% of Actual Value	\$207,900,113
Amount of bonded debt applicable to limit	0

## Bond Issues

### Bond Balances

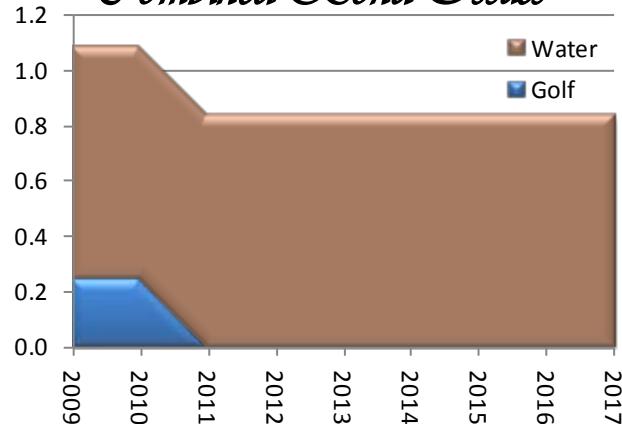
Revenue Bonds:	12/31/08	Payments Due			Maturity Date
		2009	2010	2011	
Raw Water <sup>(1)</sup>	—	826,284	826,266	826,236	2017
Golf Course <sup>(2)</sup>	460,000	247,775	246,450		2010
<b>Bond Total</b>	<b>460,000</b>	<b>1,074,059</b>	<b>1,0724,716</b>	<b>826,236</b>	

Notes:

<sup>(1)</sup>The Municipal Subdistrict of the No. Colo. Water Conservancy Dist. holds the debt for the Windy Gap project. Loveland's responsible for 1/12 of the payments & has established a reserve to fund them.

<sup>(2)</sup>The City of Loveland refunded the original Golf Course C.O.P.s with revenue bonds on Sept. 15, 1998.

### Combined Bond Issues



### Lease Purchases

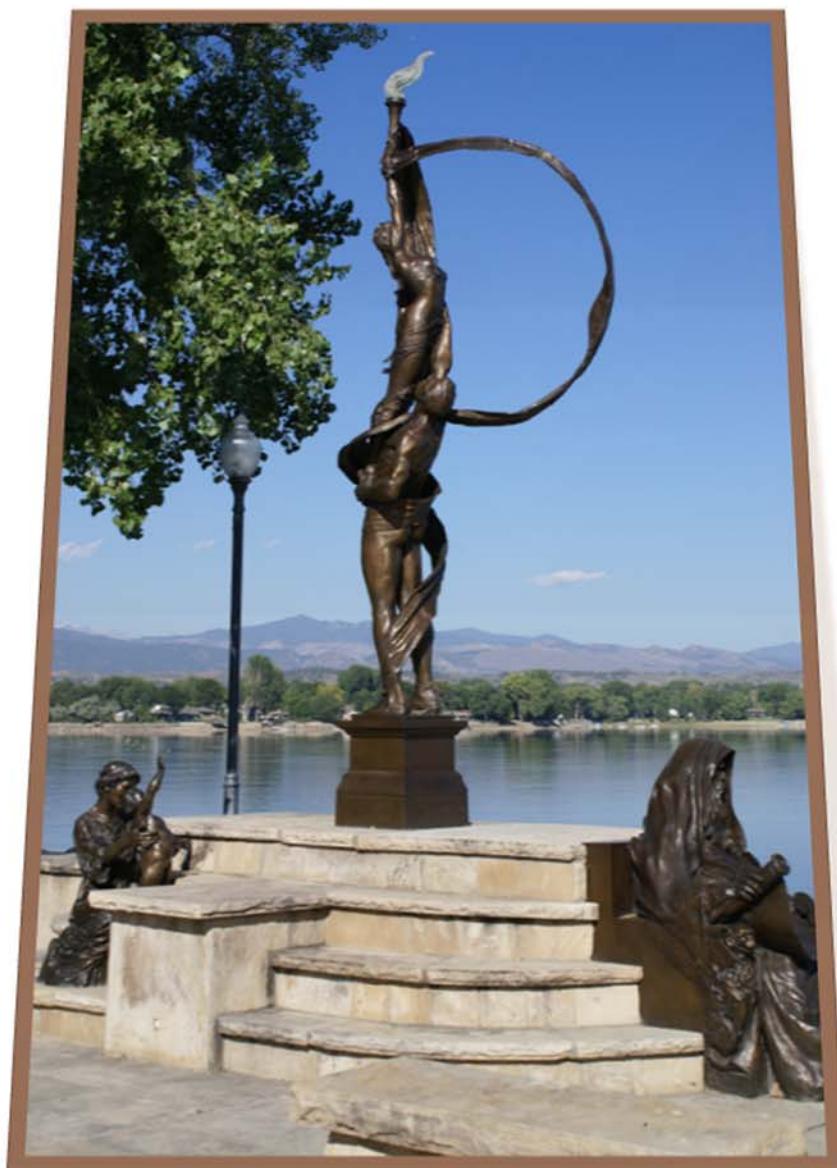
	Total Payment Due	2009	2010	Max Liability <sup>(1)</sup>	Last Payment Date
<b>Lease Purchases:</b>					

Library Computer System	55,143	55,143	183,466	2010
Golf GPS System	71,460	71,460	308,345	2012
<b>Total</b>	<b>126,603</b>	<b>126,603</b>	<b>491,811</b>	

Note: <sup>(1)</sup> This is the total payment liability from 2009 to the end of the payments.

# financial Master Plan

This section includes:  
Comprehensive Master Plan;  
Vision statements;  
Guiding principles; and,  
Capital Program overview of all funds.



*Generations by Fritz White (1991)*

# Financial Master Plan Summary

The City of Loveland Charter requires, as a part of the budget submission, a five year Capital Program. The Capital Program is a separate volume to this document which satisfies this requirement. As policy, staff has expanded this requirement to include operations expense and has developed the City of Loveland Financial Master Plan.

This Financial Master Plan is updated annually in conjunction with the budget process, or as needed during the year. The Plan is used for discussions with Council on policy priorities at the beginning of the budget process, and provides a long-term planning tool for the City departments for service development. It also forecasts the resources that will be available for service increases or improvements. The Plan is designed to insure that operating revenues for new services, or new capital expansions, will be available in future years to maintain the new buildings or equipment or operate the expanded service after they have come online.

## **What is a Financial Master Plan?**

- ❖ It is a multi-year planning instrument that enables the City to forecast the financial implications of emerging issues and trends and direct our resources to meet specific and achievable goals.
- ❖ It encompasses the policy direction and priorities of Council.
- ❖ It projects resources for the next five years and forecasts compliance with the Amendment 1, also known as TABOR (Taxpayers' Bill of Rights), restrictions.
- ❖ It is a living document that enables management and Council to make funding decisions for service delivery and capital requests in a more predictable manner.
- ❖ It is a flexible guide to the future revenues and expenditures in the City.
- ❖ It is the basis for the development of future budgets.
- ❖ It notifies Council when projected revenues are insufficient to cover the projected expenses for priority projects. In order to balance the budgets, Council can make decisions based on a combination of the following options:
  - Cut projected operating or capital expenses by a critical review of departmental budgets.
  - Move projects or services funded in the plan to later years.
  - Increase revenue by increasing or enacting new fees or by proposing new taxes to voters.
  - Reduce the amount of required reserve.
  - Adjust the assumptions used in the forecast model.

The Special Revenue Funds are primarily capital in nature and have dedicated funding sources, as do the Enterprise Funds, so these fund groups are not included in the plan. The Internal Service Funds are funded through internal services charges. The General Fund portion is included within the operating budgets of the General Fund Departments. For these reasons, only the General Fund portion is discussed in this chapter.

The Plan may change significantly from year to year, due to changes in the local economy that will impact the revenue stream, changes in Council policies or goals, or legislative changes at the state and federal level that impact service provisions or available revenues.

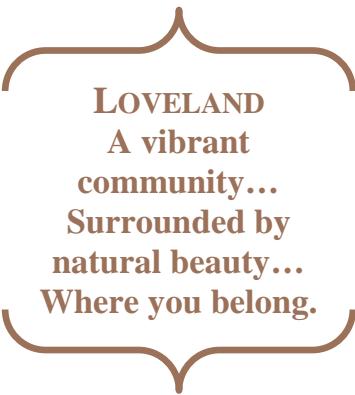
The City uses the Comprehensive Master Plan as its guiding document for both financial planning, and development of the City's Logic Model. The Logic Model is a strategic operations planning guide that incorporates outcome based performance measurement, to provide the City a method of tracking progress towards the completion of the master plan goals. The vision statements and guiding principles of the Comprehensive Master Plan are shown below, followed by the Financial Master Plan for the General Fund.

## **City's Performance Measures and Logic Model**

An extensive 15 month public process that incorporated all segments of the community amended vision statements and guiding principles of the Comprehensive Master Plan in 2004 and 2005. Those vision statements and guiding principles were founded in the work of a public process known as the Agenda for the 90's when the first slogan statement and vision statements for the community were developed. The 2004 public process captured the work that was applicable in the 90's and updated the statements for the change that had occurred to shape the 20-30 year vision for the community. A number of community volunteers driven by a 28 member steering committee and staff members invested 7,300 hours in setting the path for the community through 2030.

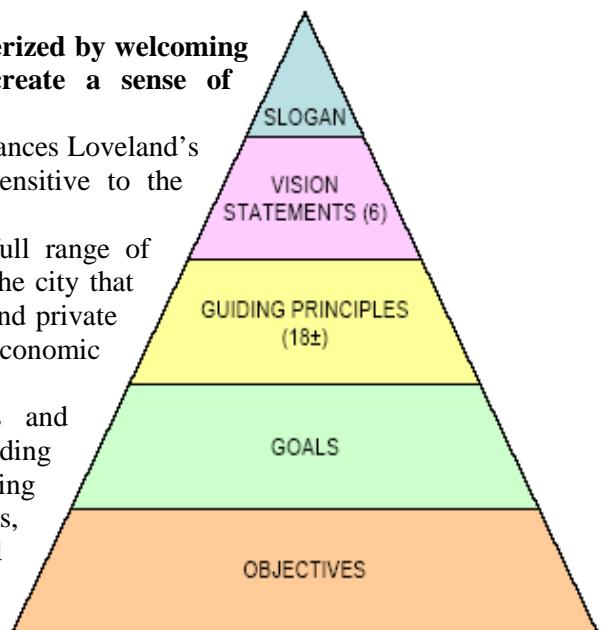
The City's performance measures were generated with the help of the logic model format organized into six topic areas based on the six vision statements, as recommended to be amended, that were adopted previously by the City Council in 2002 along with Loveland's vision slogan.

Each topic area is further divided into functional or component areas most closely related to the adopted vision statements, as amended, and framed as guiding principles. These functional areas generally align with the elements outlined in the Plan Organizational Chart. The topic areas form the basis for the hierarchical organization (guiding principles, goals, objectives, etc.) incorporated into the general plan organizational framework.



**Vision Statement 1: Loveland is a community that is characterized by welcoming neighborhoods with diverse housing opportunities that create a sense of individual belonging.**

- ❖ *Guiding Principle 1:* Foster attractive development that enhances Loveland's built environment and encourage development that is sensitive to the distinctive character of Loveland.
- ❖ *Guiding Principle 2:* Encourage the development of a full range of housing types and a mix of housing densities throughout the city that are convenient to employment centers and quality public and private facilities and that meet the needs of all age and socio-economic groups.
- ❖ *Guiding Principle 3:* Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal, and/or more detailed planning analysis, such as the Downtown, districts, corridors, neighborhoods, community separators, and transit-oriented developments.



**Vision Statement 2: Loveland is a community that embraces the heritage and natural beauty of the region and values its strategic location.**

- ❖ *Guiding Principle 4:* Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage.
- ❖ *Guiding Principle 5:* Protect regional lands and lands within the Loveland GMA that have important natural resource, recreational, agricultural, and viewshed values from encroachment by the human-built environment.

**Vision Statement 3: Loveland is a well-planned and environmentally-sensitive community where all citizens are safe, secure and have equal access to services and amenities, including recreational and cultural activities.**

- ❖ *Guiding Principle 6:* Ensure that the City's recreation facilities and programs, parks, trail system, and golf facilities and programs remain an integral part of the community through an abundance of offerings, both structured and unstructured, that satisfy the community's leisure-time needs.
- ❖ *Guiding Principle 7:* Provide for the cultural needs of Loveland's citizens and visitors through a variety of cultural, visual and performing arts facilities, programs, and activities.
- ❖ *Guiding Principle 8A:* Provide, establish, and sustain innovative community policing programs in accordance with nationally-recognized accreditation standards and maintain the necessary facilities to enable those programs.
- ❖ *Guiding Principle 8B:* Protect life and property through adequate and strategically-located fire and rescue facilities coupled with a wide range of emergency fire and rescue-related services and programs.
- ❖ *Guiding Principle 8C:* Provide the necessary facilities and programs to protect the citizens of the Thompson Valley Health Services District through Thompson Valley Emergency Medical Services (EMS).
- ❖ *Guiding Principle 8D:* Sustain the policies, programs, and procedures related to hazards risk assessment and mitigation and engage in emergency preparedness planning through the integration of the City's adopted emergency management notification and response procedures.

- ❖ *Guiding Principle 9:* Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry.

**Vision Statement 4: Loveland is a community with an integrated system of technology, utility and transportation networks that support a vital economy; and that coordinates with the plans of other regional governmental entities.**

- ❖ *Guiding Principle 10A:* Recognize Loveland's importance and impact as a major urban area within the northern Colorado region and support regional multi-modal transportation options and air quality maintenance efforts.
- ❖ *Guiding Principle 10B:* Plan a safe, efficient, continuous, coordinated, and convenient multi-modal transportation system that serves the current needs of the community and establishes the foundation for a transportation system that is sustainable for future generations.
- ❖ *Guiding Principle 10C:* Formulate appropriate strategies and policies that ensure that the Fort Collins-Loveland Municipal Airport is developed and operated in a manner compatible with its surrounding land uses and community goals.
- ❖ *Guiding Principle 11A:* Ensure that the general government facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- ❖ *Guiding Principle 11B:* Ensure that the community water facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- ❖ *Guiding Principle 11C:* Ensure that the community power facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- ❖ *Guiding Principle 11D:* Ensure that the community wastewater facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- ❖ *Guiding Principle 11E:* Ensure that the community stormwater utility facilities necessary to support new development meet or exceed the level-of-service standards adopted by the City.
- ❖ *Guiding Principle 11F:* Encourage community investment in the most advanced communications technologies available in an effort to stimulate economic development and meet the current and future needs of citizens, business, and government.
- ❖ *Guiding Principle 12:* Encourage a pattern of compact and contiguous development that directs growth to where infrastructure capacity is available, or committed to be available in the future, and take into account the adopted plans of, and agreements with, adjacent local governments to the extent that they reflect extra-jurisdictional interests.

**Vision Statement 5: Loveland is a community that is a continuously developing partnership of citizens, business, health, and educational communities; with a stable and diverse economic base that offers ample employment and business opportunities to all.**

- ❖ *Guiding Principle 13:* Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the northern Colorado region.
- ❖ *Guiding Principle 14:* Foster a system of education that meets the needs of the entire community.
- ❖ *Guiding Principle 14A:* Foster a system of elementary and secondary education that meets the needs of the entire community by teaching basic skills and creativity/critical thinking, by creating a sense of safety and belonging, and by facilitating the school-to-life transition.
- ❖ *Guiding Principle 14B:* Foster the development of post-secondary education opportunities that meet the academic, career technical, and lifelong education needs of the entire community.
- ❖ *Guiding Principle 14C:* Provide adequate library facilities and services that serve as the information center of the community, are accessible and active in outreach to people of all ages and backgrounds, and provide a diverse collection of resources and services that informs, educates, entertains, culturally enriches, bridges the past to the future, and connects one community resource with another.
- ❖ *Guiding Principle 15:* Recognize that all levels of government, along with the nonprofit and private sectors, play an important role in creating and implementing those policies and practices that support the responsible growth and development of the community.

**Vision Statement 6: Loveland is a community that encourages active public involvement and is responsive to the health and human services needs of its citizens.**

- ❖ *Guiding Principle 16:* Ensure that Loveland is a healthy community whose citizens live a healthy lifestyle, are well-informed about health issues, and have access to preventive, medical, and mental health programs and services.
- ❖ *Guiding Principle 17:* Provide the needed network of human services and outreach to ensure that all citizens, including special populations, can achieve their full potential and be self-sufficient.
- ❖ *Guiding Principle 18:* Engage, empower, inform, and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process.

**Logic Models**

Logic models are in a separate document. However, the logic model has been incorporated in the budget document by extracting the department and divisions end outcomes in the detail pages that follow the department tab. The guiding principles are cross referenced by using "GP - #, letter" to demonstrate the link between the strategic and operational planning.



# General fund Overview

## Forecast Assumptions

The forecast of the Consumer Price Index (CPI) and Local Growth Factor used for the TABOR limit are based on the historical average the City has experienced. Actual amounts are not known until the month of March following the end of an individual fiscal year. The forecasted rate for the CPI is 2.2% for 2009, and 3.0% for the remaining years. The Local Growth Factor is 3.02% in 2009, based on the property valuations from the County Assessor, and forecasted to be 3.0 % in 2010, 3.5% in 2011, and 4.1% for the remaining years, which is the City's historical average.

## Revenue Assumptions

- ❖ By State law, the Property Assessor is required to reassess all property values every two years to meet the requirements of the Gallagher Amendment to the State Constitution. Historically, the City has experienced growth in assessments of 5.8% in non-reassessment years and 13.6% in reassessment (Gallagher) years. The property tax revenues assume the millage rate will remain the same throughout the Plan and revenues will increase by the same amount as the property assessments.
- ❖ The City's sales tax base for 2010 is projected to increase 0.0% in 2010, 1.5% in 2011, 3.0% in 2012 and increasing to 4.0% for the remaining years in the Plan.
- ❖ Use taxes increase at a rate of 0.0% for 2010, 2.5% for 2011-2012, and 3.0% in 2012 and 2013.
- ❖ All other taxes increase 3.0% for 2010-2014.
- ❖ Intergovernmental revenue increases at a rate of 2.5% in 2009-2012.
- ❖ User fees increase by 3.5% each year of the Plan.
- ❖ PILT increases are flat in 2010, with over 6.0% increases in 2011-2013, primarily due to significant forecast increases on the Power Enterprise and projected at 3.0% for most remaining years in the Plan.
- ❖ Interest is calculated at 2.75% in of the beginning balance in 2010, 3.0% in 2011 and 3.25% for the remaining years based on the current investment instruments held by the City.
- ❖ The TABOR excess projections are preliminary and will vary depending on the CPI and local growth percentage for each year and actual revenues.

## Expense Assumptions

- ❖ 2010 is the Recommended Budget for the departments.
- ❖ Department base budgets are increased 3.5% from the 2010 recommended amount.
- ❖ The street construction General Fund portion is funded at an average amount of \$2 million in each year using TABOR revenues or General Fund revenues when TABOR reserves are not available. General Fund revenues will be required beginning in 2013.
- ❖ All five years of the Capital Program and operating increases associated with these projects are included in the appropriate year.

## Required Reserve Assumptions

- ❖ The required balance includes the TABOR 3% Emergency Operating Reserve; a Council Contingency Reserve of \$100,000; an unfunded liability reserve of \$125,000; a Library Reserve of \$125,030; a reserve for replacement of the Police communication consoles of \$512,000; projected revenues which are above the TABOR cap and not currently designated toward specific projects; and the amount of Council Capital Reserve not currently designated for specific projects. The ability to keep and spend TABOR excess revenue and use this revenue for police, fire, street construction and maintenance, and parks construction and maintenance was approved by the voters in the November 2001 election. This approval expires at the end of the 2012 budget year.
- ❖ The TABOR 3% Emergency Operating Reserve is a requirement of Article X, Section 20 of the State Constitution, which mandates government reserve 3% of the current year operating costs, excluding bonded debt, to be used for declared emergencies only.
- ❖ The Contingency Reserve is established to provide a funding source for small one-time projects, which could not have been anticipated during the development of the annual budget.
- ❖ The unfunded liability reserve provides resources in the event payouts for accrued leave or other unfunded liabilities exceed budgeted resources in any one year.
- ❖ The Library Reserve is for donations or endowments given to the Library that have not yet been appropriated.

- ❖ The Police Communications Reserve is to begin saving for partial funding of the replacement of the dispatch communication consoles in 2013.
- ❖ The Council Capital Reserve was established by ordinance in 2005. The ordinance requires setting aside 5% of all tax revenue under the TABOR revenue cap for capital projects. The ordinance will sunset in 2009.
- ❖ In the forecast, the City is projected to go under the TABOR limit beginning 2009 and in all remaining years of the Plan. However, the projections are only under the limitation by a maximum of 3% in any one year. Changes in the economy or a small return to the building growth experienced in prior years will result in the City being over the limitation.

### Analysis

The Plan as presented shows there is no funding available for operating increase in the near term and only minimal funding available for operating increases other than to operate new facilities included in the Capital Program. The policy of having the unreserved balance equal 6% of revenue is substantially met through 2012, but is not met in any year after that. Based projected ending balance there will be difficult decisions staff and City Council will have to make in the near term. Policy issues outside of the Capital Program that are being discussed by staff are:

- ❖ Increasing Police Department staffing due to growth in the City;
- ❖ Adequately funding street rehabilitation and transportation to meet projected growth;
- ❖ Increasing staffing in all departments to maintain current service levels due to growth in the community; and,
- ❖ Providing adequate space for City employees.

There is not enough revenue in the Plan to fully fund all of these policy objectives. The decisions to balance this diverse set of requests will need to be made within the available dollars shown in the Plan to ensure the financial stability of the organization. As mentioned earlier, Council and staff can change the scenario presented in this plan by:

- ❖ Increasing revenue as compared to the current assumptions;
- ❖ Increasing the spacing between new capital projects, to reduce new operating costs over the short term;
- ❖ A reduction in current programs; and/or,
- ❖ Reducing the scope of the Capital Program.

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Finance Master Plan	2008 Actual	2009 Adopted	2009 Forecast	2010 Budget
Beginning Fund Balance	\$27,557,900	\$19,082,850	28,386,602	20,827,210
<b>REVENUES</b>				
Property Tax	7,396,291	7,650,030	7,707,510	7,707,960
Current Sales Tax Base	25,424,857	27,492,080	24,873,380	24,873,380
Sales Tax Lifestyle Center	2,116,861	2,661,024	1,921,040	1,921,040
Sales Tax Centerra West	3,000,703	2,793,157	2,355,600	2,355,600
Use Tax	3,496,646	3,732,660	2,869,910	2,953,570
Other Taxes	3,365,183	2,629,490	2,665,810	2,519,320
Intergovernmental	5,058,180	4,704,630	5,464,300	5,263,340
Licenses & Permits	1,538,909	1,616,750	1,064,800	922,890
User Fees	3,191,889	2,762,010	3,081,440	3,131,050
Fines & Forfeits	1,013,197	1,087,000	934,550	968,500
Interest	1,511,603	584,360	1,186,050	520,680
Others	774,998	416,750	889,370	410,300
Internal Service Transfers	2,551,180	2,611,350	2,611,350	2,019,210
PILT	3,715,298	3,998,310	4,471,660	3,969,080
Local Improvement Fund - Fund balance	-	-	-	300,000
<b>TOTAL REVENUE</b>	<b>\$64,155,796</b>	<b>\$64,739,600</b>	<b>\$62,096,770</b>	<b>\$59,835,920</b>
<b>TOTAL REVENUE &amp; SOURCES</b>	<b>\$91,713,696</b>	<b>\$83,822,450</b>	<b>\$90,483,372</b>	<b>\$80,663,130</b>
<b>EXPENDITURES</b>				
Legislative	113,537	125,080	125,080	125,880
Executive & Legal	1,615,330	1,801,670	1,818,570	1,602,330
Community & Business Relations	1,268,345	1,223,380	1,230,370	631,810
Cultural Services	1,152,478	1,227,790	1,256,500	1,105,490
Development Services	2,348,626	2,525,630	3,065,990	2,865,610
Finance	1,599,194	2,147,510	2,153,510	1,896,510
Fire & Rescue	7,617,578	7,930,330	7,957,030	7,228,670
Human Resources	1,035,913	1,162,700	1,162,700	1,121,060
Information Technology	2,812,769	2,928,970	2,978,470	2,485,250
Library	2,350,686	2,383,040	2,468,790	2,300,110
Parks & Recreation	6,292,312	7,283,240	7,432,460	6,687,510
Police	14,457,409	15,580,720	15,798,290	15,363,650
Public Works	9,986,217	9,974,420	10,327,170	9,506,440
Non-Departmental	3,101,266	1,236,180	1,440,780	1,334,880
Transfers	536,835	110,200	339,200	105,100
Commercial Incentive Program	40,152	350,000	868,720	350,000
Mirasol Fee Waiver	-	-	-	-
Merit Pool Withheld	-	-	(322,210)	-
Hiring Freeze	-	-	(430,860)	-
Supplements Held	-	-	(208,120)	-
Equipment Replacement Held	-	-	(960,920)	-
Supplemental Funds Available Inflated Out	-	-	-	-
Supplemental Funds Available	-	-	-	-
<b>TOTAL OPERATING</b>	<b>\$56,328,648</b>	<b>\$57,990,860</b>	<b>\$58,501,520</b>	<b>\$54,710,300</b>
<b>NET OPERATING REVENUE (LOSS)</b>	<b>\$7,827,149</b>	<b>\$6,748,740</b>	<b>\$3,595,250</b>	<b>\$5,125,620</b>
				00,945,170
<b>CAPITAL</b>				
Net Capital Expense	3,160,206	4,592,700	6,359,030	1,940,980
Street Construction Projects	1,652,901	1,547,350	2,598,710	1,595,890
Payment to Wastewater for Dev. Incentives	-	-	-	-
Olsen Annexation	-	-	-	-
Internal Loan Repayment	230,380	218,250	218,250	167,780
Equipment Replacement	1,954,960	1,978,650	1,978,650	2,530,220
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$6,998,447</b>	<b>\$8,336,950</b>	<b>\$11,154,640</b>	<b>\$6,234,870</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$828,702</b>	<b>(\$1,588,210)</b>	<b>(\$7,559,390)</b>	<b>(\$1,109,250)</b>
Ending Fund Balance	28,386,602	17,494,640	20,827,212	19,717,960
Required Balance	14,343,056	11,050,812	10,441,456	10,623,786
<b>NET SURPLUS (DEFICIT)</b>	<b>\$14,043,546</b>	<b>\$6,443,828</b>	<b>\$10,385,756</b>	<b>\$9,094,174</b>
Reserve Policy Req. (6% of Revenue)	\$3,849,348	\$3,884,376	\$3,725,806	\$3,590,155
Amount Above (Under) Policy	\$10,194,198	\$2,559,452	\$6,659,950	\$5,504,019

2011 <b>Projected</b>	2012 <b>Projected</b>	2013 <b>Projected</b>	2014 <b>Projected</b>
<b>\$19,717,960</b>	<b>\$12,934,610</b>	<b>\$7,171,310</b>	<b>\$732,930</b>
7,553,800	7,991,920	8,455,450	8,945,870
25,246,480	26,003,870	27,044,020	28,125,780
1,949,860	2,008,360	1,948,110	1,889,670
2,390,930	2,462,660	2,438,030	2,389,270
3,600,130	3,690,120	3,800,810	3,914,850
2,594,900	2,672,750	2,752,930	2,835,520
5,394,920	5,529,790	5,668,030	5,809,730
945,960	974,340	1,003,570	1,033,680
3,600,640	3,726,660	3,857,090	3,992,090
973,340	978,210	983,100	988,020
591,540	420,370	233,070	23,820
424,660	439,520	454,900	470,820
2,089,880	2,163,030	2,238,740	2,317,100
4,209,210	4,460,287	4,739,050	4,930,540
-	-	-	-
<b>\$61,566,250</b>	<b>\$63,521,887</b>	<b>\$65,616,900</b>	<b>\$67,666,760</b>
<b>\$81,284,210</b>	<b>\$76,456,497</b>	<b>\$72,788,210</b>	<b>\$68,399,690</b>

125,880	125,880	125,880	125,880
1,658,410	1,716,454	1,776,530	1,838,709
653,920	676,807	700,495	725,013
1,144,180	1,184,226	1,225,674	1,268,573
2,965,910	3,069,717	3,177,157	3,288,357
1,962,890	2,031,591	2,102,697	2,176,291
7,481,670	7,743,528	8,014,552	8,295,061
1,160,300	1,200,911	1,242,942	1,286,445
2,572,230	2,662,258	2,755,437	2,851,877
2,760,610	2,857,231	2,957,234	3,060,738
7,296,570	7,551,950	8,318,338	8,373,966
15,901,380	16,457,928	17,033,956	17,630,144
9,839,170	10,183,541	10,539,965	10,908,864
1,381,600	1,429,956	1,480,004	1,531,805
108,780	112,590	116,530	120,610
350,000	350,000	350,000	350,000
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
<b>\$57,363,500</b>	<b>\$59,354,569</b>	<b>\$61,917,393</b>	<b>\$63,832,333</b>
<b>\$4,202,750</b>	<b>\$4,167,318</b>	<b>\$3,699,507</b>	<b>\$3,834,427</b>

6,477,240	4,929,550	4,471,990	4,959,460
1,786,240	2,440,900	1,947,570	2,392,960
-	-	-	-
442,000	-	-	-
191,750	191,750	1,291,750	1,342,750
2,088,870	2,368,420	2,426,580	2,725,710
<b>\$10,986,100</b>	<b>\$9,930,620</b>	<b>\$10,137,890</b>	<b>\$11,420,880</b>
<b>(\$6,783,350)</b>	<b>(\$5,763,302)</b>	<b>(\$6,438,383)</b>	<b>(\$7,586,453)</b>
12,934,610	7,171,308	732,927	(6,853,523)
5,853,386	3,467,066	2,512,013	2,346,773
<b>\$7,081,224</b>	<b>\$3,704,242</b>	<b>(\$1,779,086)</b>	<b>(\$9,200,296)</b>
<b>\$3,693,975</b>	<b>\$3,811,313</b>	<b>\$3,937,014</b>	<b>\$4,060,006</b>
<b>\$3,387,249</b>	<b>(\$107,071)</b>	<b>(\$5,716,100)</b>	<b>(\$13,260,302)</b>

<b>Finance Master Plan</b>	<b>2008 Actual</b>	<b>2009 Adopted</b>	<b>2009 Forecast</b>	<b>2010 Budget</b>
<b>CALCULATION OF REQUIRED BALANCE</b>				
TABOR Excess Reserves Beginning Balance 2003-2012	9,805,815	7,030,601	8,423,403	5,824,693
Projected Tabor Annual Excess	1,719,794	-	-	-
Street Construction	(1,652,901)	(1,547,350)	(2,598,710)	(1,595,890)
Transportation Fee	(1,449,305)	-	-	-
<b>TABOR Excess Reserve Ending Balance 2003-2012</b>	<b>\$8,423,403</b>	<b>\$5,483,251</b>	<b>\$5,824,693</b>	<b>\$4,228,803</b>
TABOR 3% Emergency	1,748,510	1,799,090	1,814,410	1,717,220
Council Contingency	100,000	100,000	100,000	100,000
Unfunded Liability	125,000	125,000	125,000	125,000
Equipment Replacement	150,000	150,000	150,000	-
Library Reserve	134,721	134,721	134,721	125,031
Police Communication Console Replacment	204,000	408,000	408,000	512,000
Telephone Switch Reserve	-	-	261,460	261,460
<b>Required Reserves</b>	<b>\$2,462,231</b>	<b>\$2,716,811</b>	<b>\$2,993,591</b>	<b>\$2,840,711</b>
Council Reserve Beginning Balance	2,684,040	1,595,890	3,457,422	1,623,172
Annual Council Set-Aside (5% Tax Revenue)	1,985,780	2,216,450	1,986,370	2,098,880
Boys & Girls Club	(850,000)	-	-	-
Loveland High School Swimming Pool	-	-	(1,100,000)	-
Downtown Infrastructure Improvements	(132,018)	(743,340)	(2,459,670)	-
Milner/Schwartz House Renovation	-	-	(42,700)	-
Land Purchases	(230,380)	(218,250)	(218,250)	(167,780)
<b>Council Reserve Ending Balance</b>	<b>\$3,457,422</b>	<b>\$2,850,750</b>	<b>\$1,623,172</b>	<b>\$3,554,272</b>
<b>REQUIRED BALANCE</b>	<b>\$14,343,056</b>	<b>\$11,050,812</b>	<b>\$10,441,456</b>	<b>\$10,623,786</b>

<b>2011 Projected</b>	<b>2012 Projected</b>	<b>2013 Projected</b>	<b>2014 Projected</b>
4,228,803	2,442,563	1,663	-
-	-	-	-
(1,786,240)	(2,440,900)	(1,663)	-
-	-	-	-
<b>\$2,442,563</b>	<b>\$1,663</b>	<b>\$0</b>	<b>\$0</b>
1,783,460	1,850,190	1,930,320	1,996,740
100,000	100,000	100,000	100,000
125,000	125,000	125,000	125,000
-	-	-	-
125,031	125,031	125,031	125,031
-	-	-	-
-	-	-	-
<b>\$2,133,491</b>	<b>\$2,200,221</b>	<b>\$2,280,351</b>	<b>\$2,346,771</b>
3,554,272	1,277,332	1,265,182	231,662
2,127,070	2,179,600	2,258,230	2,339,400
-	-	-	-
-	-	-	-
(4,212,260)	(2,000,000)	(2,000,000)	(1,228,310)
-	-	-	-
(191,750)	(191,750)	(1,291,750)	(1,342,750)
<b>\$1,277,332</b>	<b>\$1,265,182</b>	<b>\$231,662</b>	<b>\$2</b>
<b>\$5,853,386</b>	<b>\$3,467,066</b>	<b>\$2,512,013</b>	<b>\$2,346,773</b>

# *fund Summaries*



*Crossings by Jane DeDecker (1994)*

This section provides:  
Summaries of the City's fund types, showing the primary services provided and the major sources of revenue;  
A list of the full time equivalent positions by department or division; and,  
The impact of Amendment I (TABOR) restrictions on the City's budget.

# *Fund Summaries*

The following tables present revenue and expenditure summaries by department for the four main fund types: the General Fund, Enterprise Funds, Internal Service Funds, and Special Revenue Funds. These summaries are in gross budget form. Explanations for expenditure variances and detailed information regarding each department/division can be found in the Department Summary section.

The Fund Summary Schedule provides a view of the City finances across all funds included in the City's Total Budget. It is followed by four tables, one for each of the four major fund groups, along with additional detail of functions and services provided within the fund group.

The **General Fund** is where most services to the public provided by the City are budgeted. This includes police and fire services, parks, recreation and leisure services, services to the development community, and public works functions that maintain the existing street system.

The **Internal Service Funds** provide services to City departments. These include fleet maintenance and replacement, employee insurance benefits and City insurance costs for workers' compensation and general liability costs.

The **Enterprise Funds**, by law, must be self-supporting. Included in this group are the City utilities providing water, wastewater, stormwater and electric service, the solid waste and recycling operations, and three City-owned golf courses.

The **Special Revenue Fund** group is for programs that by Council policy have dedicated revenue sources to achieve specific purposes.

## Fund Summary Schedule

Gross Budget	General	Internal	Enterprise	Special	Total	Other	Total
	Fund	Service		Funds	Revenue	Entity	All
<b>Beginning Balance</b>	<b>22,646,850</b>	<b>15,344,030</b>	<b>57,383,110</b>	<b>55,652,820</b>	<b>151,026,810</b>	<b>3,045,780</b>	<b>154,072,590</b>
<b>Revenues</b>							
Taxes	42,330,870	-	-	1,400,000	43,730,870	11,872,440	55,603,310
Intergovernmental	5,263,340	-	-	753,600	6,016,940	1,889,210	7,906,150
Impact Fees	-	-	3,051,540	2,349,260	5,400,800	-	5,400,800
User Fees/Permits/Fines	5,022,440	14,656,100	10,186,130	1,579,710	31,444,380	845,900	32,290,280
Interest	520,680	430,120	1,805,350	1,291,140	4,047,290	76,450	4,123,740
Other	4,379,380	-	784,740	2,204,280	7,368,400	-	7,368,400
Utility Charges	-	-	59,224,990	-	59,224,990	-	59,224,990
Utility Other	-	-	2,084,470	-	2,084,470	-	2,084,470
Transfers	2,019,210	-	603,900	12,679,310	15,302,420	-	15,302,420
<b>Total Revenue</b>	<b>59,535,920</b>	<b>15,086,220</b>	<b>77,741,120</b>	<b>22,257,300</b>	<b>174,620,560</b>	<b>14,684,000</b>	<b>189,304,560</b>
<b>Total Resources</b>	<b>82,182,770</b>	<b>30,430,250</b>	<b>135,124,230</b>	<b>77,910,120</b>	<b>325,647,370</b>	<b>17,729,780</b>	<b>343,377,150</b>
<b>Appropriations</b>							
Legislative	125,880	-	-	-	125,880	-	125,880
Executive/Legal	1,602,330	-	-	-	1,602,330	-	1,602,330
Comm. & Bus. Relations	631,810	-	-	-	631,810	-	631,810
Cultural Services	1,105,490	-	-	470,640	1,576,130	-	1,576,130
Development Services	2,865,610	-	-	303,600	3,169,210	-	3,169,210
Finance	1,896,510	2,190,460	1,916,820	-	6,003,790	11,776,070	17,779,860
Fire & Rescue	7,413,280	-	-	-	7,413,280	-	7,413,280
Human Resources	1,121,060	9,892,890	-	-	11,013,950	-	11,013,950
Information Technology	3,084,380	-	-	-	3,084,380	-	3,084,380
Library	2,310,010	-	-	7,990,000	10,300,010	-	10,300,010
Parks & Recreation	7,870,620	-	3,427,040	3,682,520	14,980,180	14,250	14,994,430
Police	15,618,720	-	-	-	15,618,720		15,618,720
Public Works	9,804,840	2,873,880	9,241,610	9,104,960	31,025,290	2,408,060	33,433,350
Water & Power	-	-	61,174,990	-	61,174,990	-	61,174,990
Non-Departmental	1,684,880	-	-	-	1,684,880	-	1,684,880
Transfers	3,809,750	-	2,518,010	8,974,660	15,302,420	-	15,302,420
<b>Total Appropriations</b>	<b>60,945,170</b>	<b>14,957,230</b>	<b>78,278,470</b>	<b>30,526,380</b>	<b>184,707,250</b>	<b>14,198,380</b>	<b>198,905,630</b>
<b>Ending Balance</b>	<b>21,237,600</b>	<b>15,473,020</b>	<b>56,845,760</b>	<b>47,383,740</b>	<b>140,940,120</b>	<b>3,531,400</b>	<b>144,471,520</b>

## General Fund Summary

The General Fund is where most City services to the public are budgeted. These services include City administrative and legal services, police and fire protection, parks, recreation, library services, cultural activities, street maintenance and repair, mass transportation, and development review and regulation. Funding is transferred to the Capital Projects Fund to provide vertical construction, large building maintenance projects, road projects, major equipment purchases, and information technology improvements.

Over 70% of the funding for these services is through taxes, primarily sales and use taxes. The other funding sources are State revenue sharing through motor vehicle fees and road and bridge taxes, federal grants, user fees, various licenses and permits, fines, transfers from the Enterprise Funds for administrative services provided by General Fund agencies, and payments from all Enterprise Funds as payment in lieu of taxes that would have been collected if these enterprises were private operations.

General Fund revenues are anticipated to be significantly lower than the 2009 Adopted Budget. The decrease is due to a decline in sales tax collections that began in the last quarter of 2008 and has continued through 2009, bringing sales tax collections down to below the amounts collected in 2007, and lower building use tax and building permit fee revenues related to reduced development activity as a result of the downturn in the local and national economy. The 2010 projections for property, sales and use taxes are flat to the actual activity, since an economic rebound appears to still be at least eighteen months away.

The services provided by the General Fund are labor-intensive. When transfers are excluded, personal services account for 72% of General Fund expenditures. Another 14% is in purchased services, primarily for repair and maintenance of City buildings, equipment and grounds. The remaining expenses are for supplies, vehicle maintenance and replacement and other equipment replacement.

Transfers account for 7% of the General Fund expenses. Eighty six percent (86%) of the transfer expense is for capital projects with the remaining expenses for repayment of an Interfund loan, fee waivers for Habitat for Humanity construction and for payments to the Water and Power enterprises for the expense of billing the Street Maintenance Fee.

Within the projected ending balance are several reserves, some of which are restricted. The reserves include the Emergency Reserve required by the TABOR Amendment to the State Constitution; the balance of revenues which are over the TABOR revenue limitations, the Council Capital Reserve; a contingency reserve; an equipment replacement reserve; and an unfunded liability reserve, a reserve for Library donations, and a reserve for the replacement of the Police Communication consoles. The amount of each reserve is listed below. The remainder of the ending fund balance is unrestricted, to be used for future operating costs and/or as a hedge against a sudden, unexpected decline in the economy and exceeds the policy of having the unrestricted balance equal 6% of revenue, by over \$5.5 million.

TABOR Emergency Reserve	1,717,220
TABOR Revenue Over Revenue Cap	4,228,800
Council Capital Reserve	3,554,270
Council Contingency Reserve	100,000
Unfunded Liability Reserve	125,000
Library Reserve	125,030
Police Communications Console Reserve	512,000
Telephone Switch Reserve	261,460
Unrestricted Balance	10,613,820

The TABOR Emergency Reserve is one of the requirements included in the TABOR Amendment to the State Constitution. Three percent (3%) of the total operating expenses must be reserved, and can only be appropriated by an ordinance declaring an emergency.

The TABOR Revenue Reserve is for revenues over the TABOR revenue limitations. The \$4,228,800 is the balance of revenues over the limitation that has not yet been appropriated by Council. The reserve is limited, by the ballot language, to Police and Fire, Street Construction and Maintenance, and Parks Construction and Maintenance.

The Council Capital Reserve, originally established by ordinance, required 10% of all tax revenue below the TABOR revenue limitations be set aside for capital projects. In 2005, Council passed an ordinance reestablishing the reserve for another five years, changing the set aside requirement to 5% of all tax revenue below the TABOR revenue limitations, and continuing the restriction requiring funds be used for capital projects. The enabling ordinance sunsets at the end of 2009.

The Council Contingency Reserve is included each year for small projects that could not be foreseen in the budget development process. The Unfunded Liability Reserve is a contingency against a significant increase in staff turnover. As policy, employees are paid for vacation time and in some cases a portion of sick leave time that is unused at the time they leave City employment. The Library Reserve is for donations and endowments to the Library that are not yet appropriated. The Police Communications Reserve is to begin building fund balance to partially fund the replacement of the communication consoles anticipated to occur in 2013.

## General Fund

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>27,557,900</b>	<b>19,082,850</b>	<b>28,776,600</b>	<b>22,646,850</b>	
Taxes	44,800,541	46,958,440	46,958,440	42,330,870	(9.9%)
Licenses & Permits	1,538,909	1,616,750	1,616,750	922,890	(42.9%)
Intergovernmental	5,058,180	4,704,630	5,093,970	5,263,340	11.9%
Charges for Service	3,203,889	2,762,010	2,956,310	3,131,050	13.4%
Fines & Penalties	1,013,198	1,087,000	1,087,000	968,500	(10.9%)
Interest	1,511,603	584,360	584,360	520,680	(10.9%)
Other	4,490,296	4,415,060	4,447,080	4,379,380	(0.8%)
Transfers	2,539,180	2,611,350	2,611,350	2,019,210	(22.7%)
<b>Total Revenue</b>	<b>64,155,796</b>	<b>64,739,600</b>	<b>65,355,260</b>	<b>59,535,920</b>	<b>(8.0%)</b>
<b>Total Resources</b>	<b>91,713,696</b>	<b>83,822,450</b>	<b>94,131,860</b>	<b>82,182,770</b>	
<b>APPROPRIATIONS</b>					
Legislative	113,537	125,080	125,080	125,880	0.6%
Executive/Legal	1,629,830	1,808,670	1,925,980	1,602,330	(11.4%)
Community & Business Relations	577,170	680,260	687,250	631,810	(7.1%)
Cultural Services	1,215,175	1,261,790	1,291,500	1,105,490	(12.4%)
Development Services	2,841,662	3,071,250	3,525,700	2,865,610	(6.7%)
Finance	1,800,572	2,147,510	2,053,100	1,896,510	(11.7%)
Fire & Rescue	7,777,438	8,095,530	8,122,230	7,413,280	(8.4%)
Human Resources	1,035,910	1,162,700	1,162,700	1,121,060	(3.6%)
Information Technology	3,149,232	3,375,100	3,424,600	3,084,380	(8.6%)
Library	2,350,685	2,399,990	2,485,740	2,310,010	(3.7%)
Parks & Recreation	7,312,362	8,198,480	8,347,700	7,870,620	(4.0%)
Police	14,362,908	15,834,050	16,009,120	15,618,720	(1.4%)
Public Works	10,048,874	10,112,720	10,465,470	9,804,840	(3.0%)
Non-Departmental	3,141,419	1,586,180	2,343,650	1,684,880	6.2%
Transfers	5,580,322	6,468,500	9,515,190	3,809,750	(41.1%)
<b>Total</b>	<b>62,937,096</b>	<b>66,327,810</b>	<b>71,485,010</b>	<b>60,945,170</b>	<b>(8.1%)</b>
<b>EXPENSE BY CATEGORY</b>					
Personal Services	40,056,579	43,113,650	43,197,420	41,304,690	(4.2%)
Supplies	3,536,630	3,053,960	3,279,050	2,923,930	(4.3%)
Purchased Services	9,761,265	8,335,890	9,200,320	7,853,230	(5.8%)
Fixed Charges	2,578,607	3,425,510	3,993,980	2,766,190	(19.2%)
Debt Service	55,143	57,510	57,510	57,510	-
Transfers	5,580,322	6,468,500	9,515,190	3,809,750	(41.1%)
Capital	1,368,549	1,872,790	2,241,540	2,229,870	19.1%
<b>Total</b>	<b>62,937,096</b>	<b>66,327,810</b>	<b>71,485,010</b>	<b>60,945,170</b>	<b>(8.1%)</b>
<b>Ending Balance</b>	<b>28,776,600</b>	<b>17,494,640</b>	<b>22,646,850</b>	<b>21,237,600</b>	

## Internal Service Funds Summary

The Internal Service Funds provide benefits and risk administration, and fleet maintenance and replacement. Funding for these funds is from the General Fund and Enterprise Funds through internal service charges. Detailed expenses for the divisions in these funds are in the Department Summaries Chapter under the Finance, Human Resources and Public Works departments.

The Employee Benefits Fund, administered by the Human Resources Department, is for management of the City's self-insured benefit program. Revenues for the fund are from internal service charges in each department's budget, which covers 80% of the health benefit cost, 60% of the dental benefit cost, life insurance, disability costs, and wellness program costs. Employees will pay 20% of the health benefit costs and 40% of the dental benefit costs. Expenses are for medical and dental claims, purchased insurance for protection beyond a certain limit for individual cases and total claims, disability insurance costs, and administration costs.

The Fleet Services Funds provides vehicle maintenance and replacement of the City fleet. Revenues for the Fund are from internal service charges in each department's budget based on the amortization of existing vehicles, forecasted maintenance and fuel costs. Reserves are carried within the fund for future vehicle replacement. The City does not use a fully funded replacement plan, but a revolving fund philosophy. The reserves are established to ensure the solvency of the fund over a ten year period. The Public Works Department manages the two funds.

The Risk & Insurance Fund is administered by the Finance Department. The City is self-insured for general liability and workers' compensation insurance, with purchased insurance for coverage over certain limits. Revenues for the fund are from internal service charges within each department's budget, based on the individual department's rolling five-year claims history, and the forecasted insurance costs. The Risk Management Division also administers the City's Safety Program, to reduce workers' compensation liability, and provides assistance for environmental issues and federal compliance to the departments.

## Internal Service Funds

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>12,874,540</b>	<b>15,178,380</b>	<b>14,138,280</b>	<b>15,344,030</b>	
Charges for Service	2,498,714	2,642,450	2,642,450	1,966,160	(25.6%)
Internal Service Charges	12,700,624	13,954,130	13,954,130	12,689,940	(9.1%)
Intergovernmental	30,406	67,800	1,053,800	-	(100.0%)
Interest	837,773	423,550	423,550	430,120	1.6%
Other	152,272	20,000	20,000	-	(100.0%)
Transfers	67,500	180,000	215,000	-	(100.0%)
<b>Total Revenue</b>	<b>16,287,289</b>	<b>17,287,930</b>	<b>18,308,930</b>	<b>15,086,220</b>	<b>(12.7%)</b>
<b>Total Resources</b>	<b>29,161,829</b>	<b>32,466,310</b>	<b>32,447,210</b>	<b>30,430,250</b>	
<b>APPROPRIATIONS</b>					
Employee Benefits	8,757,688	9,667,720	9,667,720	9,892,890	2.3%
City Fleet	542,266	809,370	2,127,370	672,000	(17.0%)
Vehicle Maintenance	3,251,445	3,088,190	3,088,190	2,201,880	(28.7%)
Risk Management	2,472,147	2,219,900	2,219,900	2,190,460	(1.3%)
<b>Total</b>	<b>15,023,546</b>	<b>15,785,180</b>	<b>17,103,180</b>	<b>14,957,230</b>	<b>(5.2%)</b>
<b>EXPENSE BY CATEGORY</b>					
Personal Services	1,413,757	1,499,890	1,499,890	1,323,250	(11.8%)
Supplies	1,871,263	1,658,380	1,658,380	1,081,320	(34.8%)
Purchased Services	384,228	362,650	362,650	323,400	(10.8%)
Fixed Charges	10,511,099	11,336,120	11,336,120	11,557,260	2.0%
Transfers	297,390	227,640	227,640	-	(100.0%)
Capital	545,809	700,500	2,018,500	672,000	(4.1%)
<b>Total</b>	<b>15,023,546</b>	<b>15,785,180</b>	<b>17,103,180</b>	<b>14,957,230</b>	<b>(5.2%)</b>
<b>Ending Balance</b>	<b>14,138,283</b>	<b>16,681,130</b>	<b>15,344,030</b>	<b>15,473,020</b>	

The following pages provide fund summaries for each of the funds listed.

### Employee Benefits Fund

The Employee Benefits Fund is managed by the Human Resources Department. Details on the expenditures are in the Department Summary chapter in the Human Resources Section.

## **Employee Benefits Fund Summary**

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Employee Benefits</b>	<b>8,757,688</b>	<b>9,667,720</b>	<b>9,667,720</b>	<b>9,892,890</b>	<b>2.3%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>3,774,950</b>	<b>5,078,080</b>	<b>4,598,210</b>	<b>4,697,020</b>	
Interest	355,911	136,200	136,200	115,250	(15.4%)
City Contribution - Health Ins.	6,404,091	6,515,640	6,515,640	6,490,000	(0.4%)
City Contribution - Life Ins.	240,173	291,390	291,390	189,400	(35.0%)
City Contribution - Dental Ins.	303,271	317,410	317,410	336,700	6.1%
City Contribution - Disability Ins.	240,539	266,240	266,240	181,480	(31.8%)
City Contribution - Wellness	240,520	147,200	147,200	147,200	-
Emp. Contribution - Health Ins.	1,549,750	1,740,250	1,740,250	1,600,000	(8.1%)
Emp. Contribution - Dental Ins.	201,646	211,610	211,610	224,460	6.1%
COBRA Health Ins.	41,889	23,500	23,500	33,500	42.6%
COBRA Dental Ins.	3,161	1,200	1,200	1,200	-
Retiree Contribution - Health Ins.	-	115,890	115,890	57,000	(50.8%)
<b>Total Revenue</b>	<b>9,580,951</b>	<b>9,766,530</b>	<b>9,766,530</b>	<b>9,376,190</b>	<b>(4.0%)</b>
<b>Total Resources</b>	<b>13,355,901</b>	<b>14,844,610</b>	<b>14,364,740</b>	<b>14,073,210</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	9,726	-	-	-	-
Purchased Services	51,914	80,000	80,000	80,000	-
Fixed Charges	8,696,048	9,587,720	9,587,720	9,812,890	2.3%
<b>Total</b>	<b>8,757,688</b>	<b>9,667,720</b>	<b>9,667,720</b>	<b>9,892,890</b>	<b>2.3%</b>
<b>Ending Balance</b>	<b>4,598,213</b>	<b>5,176,890</b>	<b>4,697,020</b>	<b>4,180,320</b>	

### City Fleet Fund

The City Fleet Fund is managed by the Public Works Department. Details on the expenditures are in the Department Summary chapter in the Public Works Section.

## City Fleet Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Fleet Management</b>	<b>542,266</b>	<b>809,370</b>	<b>2,127,370</b>	<b>672,000</b>	<b>(17.0%)</b>
<b>REVENUE</b>					
Beginning Balance	<b>4,866,570</b>	<b>5,157,020</b>	<b>5,694,660</b>	<b>5,885,480</b>	
Interest	277,461	167,600	167,600	191,280	14.1%
Federal Transportation Authority Gran	30,406	67,800	1,053,800	-	(100.0%)
Vehicle Rent	879,793	861,790	861,790	1,026,220	19.1%
Transfers	67,500	180,000	215,000	-	(100.0%)
Sale of Assets	115,195	20,000	20,000	-	(100.0%)
<b>Total Revenue</b>	<b>1,370,355</b>	<b>1,297,190</b>	<b>2,318,190</b>	<b>1,217,500</b>	<b>(6.1%)</b>
<b>Total Resources</b>	<b>6,236,925</b>	<b>6,454,210</b>	<b>8,012,850</b>	<b>7,102,980</b>	
<b>EXPENSE BY CATEGORY</b>					
Supplies	5,462	-	-	-	-
Transfers	14,580	126,370	126,370	-	(100.0%)
Capital	522,224	683,000	2,001,000	672,000	(1.6%)
<b>Total</b>	<b>542,266</b>	<b>809,370</b>	<b>2,127,370</b>	<b>672,000</b>	<b>(17.0%)</b>
<b>Ending Balance</b>	<b>5,694,659</b>	<b>5,644,840</b>	<b>5,885,480</b>	<b>6,430,980</b>	

### Vehicle Maintenance Fund

The Vehicle Maintenance Fund is managed by the Public Works Department. Details on the expenditures are in the Department Summary chapter in the Public Works Section.

## Vehicle Maintenance Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Vehicle Maintenance</b>	<b>3,251,445</b>	<b>3,088,190</b>	<b>3,088,190</b>	<b>2,201,880</b>	<b>(28.7%)</b>
<b>REVENUE</b>					
Beginning Balance	<b>249,656</b>	<b>1,258,520</b>	<b>140,930</b>	<b>958,830</b>	
School District	635,481	500,000	500,000	-	(100.0%)
Thompson Valley EMS	66,787	50,000	50,000	50,000	-
Internal Service Charges	2,439,237	3,356,090	3,356,090	2,151,880	(35.9%)
Other	1,215	-	-	-	-
<b>Total Revenue</b>	<b>3,142,720</b>	<b>3,906,090</b>	<b>3,906,090</b>	<b>2,201,880</b>	<b>(43.6%)</b>
<b>Total Resources</b>	<b>3,392,376</b>	<b>5,164,610</b>	<b>4,047,020</b>	<b>3,160,710</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	1,082,028	1,162,130	1,162,130	990,570	(14.8%)
Supplies	1,860,288	1,652,860	1,652,860	1,076,500	(34.9%)
Purchased Services	178,786	141,210	141,210	125,620	(11.0%)
Fixed Charges	8,948	13,220	13,220	9,190	(30.5%)
Transfers	97,810	101,270	101,270	-	(100.0%)
Capital	23,585	17,500	17,500	-	(100.0%)
<b>Total</b>	<b>3,251,445</b>	<b>3,088,190</b>	<b>3,088,190</b>	<b>2,201,880</b>	<b>(28.7%)</b>
<b>Ending Balance</b>	<b>140,931</b>	<b>2,076,420</b>	<b>958,830</b>	<b>958,830</b>	

### Risk Management Fund

The Risk Management Fund is managed by the Finance Department. Details on the expenditures are in the Department Summary chapter in the Finance Section.

## **Risk Management Fund**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>Risk Management</b>	<b>2,472,147</b>	<b>2,219,900</b>	<b>2,219,900</b>	<b>2,190,460</b>	<b>(1.3%)</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>3,983,364</b>	<b>3,684,760</b>	<b>3,704,480</b>	<b>3,802,700</b>	
Interest	204,401	119,750	119,750	123,590	3.2%
Workers' Compensation	1,154,500	1,305,670	1,305,670	1,274,420	(2.4%)
General Liability	798,500	892,700	892,700	892,640	(0.0%)
Other	35,862	-	-	-	-
<b>Total Revenue</b>	<b>2,193,263</b>	<b>2,318,120</b>	<b>2,318,120</b>	<b>2,290,650</b>	<b>(1.2%)</b>
<b>Total Resources</b>	<b>6,176,627</b>	<b>6,002,880</b>	<b>6,022,600</b>	<b>6,093,350</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	322,003	337,760	337,760	332,680	(1.5%)
Supplies	5,513	5,520	5,520	4,820	(12.7%)
Purchased Services	153,528	141,440	141,440	117,780	(16.7%)
Fixed Charges	1,806,103	1,735,180	1,735,180	1,735,180	-
Transfers	185,000	-	-	-	-
<b>Total</b>	<b>2,472,147</b>	<b>2,219,900</b>	<b>2,219,900</b>	<b>2,190,460</b>	<b>(1.3%)</b>
<b>Ending Balance</b>	<b>3,704,480</b>	<b>3,782,980</b>	<b>3,802,700</b>	<b>3,902,890</b>	

## Enterprise Funds Summary

Enterprise Funds are required by law to be self-supporting. The TABOR Amendment limits the amount of tax subsidy to 10% of the total operating cost. The City of Loveland Enterprise Funds are not subsidized, and are funded entirely by user fees. Details of the operating costs for each fund are in the Department Chapter under the department in which the enterprise resides. The capital projects for each fund are included in the Capital Program book.

The Golf Enterprise Fund includes all costs associated with the three City-owned golf courses. The main source of revenues is from user fees paid by patrons of the golf courses. The fee schedule is set to recover all operating and capital costs involved in the operation of the three courses. The Golf Fund is managed by the Parks and Recreation Department.

The Power Enterprise Fund includes all costs, operating, purchased power, and capital, associated with distributing electricity to City residents and businesses. The City of Loveland has the fourth lowest rate for electricity of all providers within Colorado.

The Solid Waste Fund includes all costs, operating and capital, associated with the collection and disposal or recycling of the City's solid wastes and manages a contract for mosquito control services. The fund is administered by the Public Works Department. The City of Loveland has been nationally recognized for the success of the "Pay As You Throw" Program and the high rate of materials recycled and removed from the waste stream.

The Water Enterprise Fund includes all costs, operating and capital, associated with providing the City with an adequate supply of water. The City of Loveland has the third lowest rate of all providers in our surrounding region.

The Stormwater Enterprise Fund includes all costs, operating, and capital, associated with treating the City's stormwater runoff and returning clean, usable water to downstream users. The Fund is administered by the Public Works Department to more closely align the stormwater management with street construction and maintenance.

The Wastewater Enterprise Fund includes all costs, operating and capital, associated with treating the City's wastewater and returning clean usable water to downstream users.

The Water and Power Department administers the Water Enterprise Fund, the Wastewater Enterprise Fund, and the Power Enterprise Fund. The consolidation of these three enterprises under one department results in administrative savings for each enterprise.

## Enterprise Funds

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>67,182,662</b>	<b>62,294,110</b>	<b>67,779,480</b>	<b>57,383,110</b>	
Impact Fees	4,275,415	3,989,370	3,989,370	3,051,540	(23.5%)
User Fees	9,688,376	9,942,900	9,952,650	10,186,130	2.4%
Interest	3,948,395	1,984,410	1,984,410	1,805,350	(9.0%)
Other	735,887	331,440	331,440	784,740	136.8%
Transfers	204,079	705,370	705,370	603,900	(14.4%)
Utility Charges	57,020,270	60,071,060	60,281,060	59,224,990	(1.4%)
Utility Other	4,445,380	2,526,050	2,526,050	2,084,470	(17.5%)
<b>Total Revenue</b>	<b>80,317,802</b>	<b>79,550,600</b>	<b>79,770,350</b>	<b>77,741,120</b>	<b>(2.3%)</b>
<b>Total Resources</b>	<b>147,500,464</b>	<b>141,844,710</b>	<b>147,549,830</b>	<b>135,124,230</b>	
<b>APPROPRIATIONS</b>					
Golf	4,162,467	3,960,600	5,596,280	3,634,800	(8.2%)
Power	42,212,260	46,837,240	47,157,240	46,834,020	(0.0%)
Solid Waste	5,155,303	5,688,470	7,703,420	4,815,380	(15.3%)
Stormwater	4,945,273	3,635,510	5,074,260	4,984,700	37.1%
Wastewater	10,917,828	7,425,940	8,133,320	6,944,650	(6.5%)
Water	12,327,848	15,399,460	16,502,200	11,064,920	(28.1%)
<b>Total</b>	<b>79,720,979</b>	<b>82,947,220</b>	<b>90,166,720</b>	<b>78,278,470</b>	<b>(5.6%)</b>
<b>EXPENSE BY CATEGORY</b>					
Personal Services	13,495,272	15,524,240	15,524,240	13,962,840	(10.1%)
Supplies	2,154,757	2,602,640	3,607,840	2,312,540	(11.1%)
Purchased Services	33,566,328	36,651,400	36,955,830	35,956,540	(1.9%)
Fixed Charges	4,707,517	5,124,070	5,109,310	4,816,480	(6.0%)
Debt Service	1,150,578	1,716,030	1,716,030	1,155,050	(32.7%)
Transfers	2,400,170	2,978,880	2,978,880	2,518,010	(15.5%)
Capital	22,246,357	18,349,960	24,274,590	17,557,010	(4.3%)
<b>Total</b>	<b>79,720,979</b>	<b>82,947,220</b>	<b>90,166,720</b>	<b>78,278,470</b>	<b>(5.6%)</b>
<b>Ending Balance</b>	<b>67,779,485</b>	<b>58,897,490</b>	<b>57,383,110</b>	<b>56,845,760</b>	

The following pages show the fund summary for each of the individual enterprise funds.

### Golf Fund

The Golf Fund is managed by Parks & Recreation Department. Details on the fund expenses are in the Department Summary Chapter in the Parks & Recreation Section.

## Golf Fund Summary

		'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
Administration/Support		1,353,646	1,423,850	1,396,050	1,378,750	(3.2%)
Olde Course/Cattail Creek		1,050,896	1,090,190	973,840	968,110	(11.2%)
Mariana Butte		1,757,925	1,446,560	3,226,390	1,287,940	(11.0%)
<b>Total</b>		<b>4,162,467</b>	<b>3,960,600</b>	<b>5,596,280</b>	<b>3,634,800</b>	<b>(8.2%)</b>
<b>REVENUE</b>						
<b>Beginning Balance</b>		<b>2,227,753</b>	<b>2,391,240</b>	<b>2,012,100</b>	<b>408,180</b>	
Olde Course		1,132,205	1,185,200	1,185,200	1,217,610	2.7%
Mariana Butte		1,984,351	2,131,590	2,131,590	2,234,390	4.8%
Cattail Creek		340,715	347,820	347,820	372,560	7.1%
Interest		147,310	60,000	60,000	32,200	(46.3%)
Other		342,233	267,750	267,750	282,120	5.4%
<b>Total Revenue</b>		<b>3,946,814</b>	<b>3,992,360</b>	<b>3,992,360</b>	<b>4,138,880</b>	<b>3.7%</b>
<b>Total Resources</b>		<b>6,174,567</b>	<b>6,383,600</b>	<b>6,004,460</b>	<b>4,547,060</b>	
<b>EXPENSE BY CATEGORY</b>						
Personal Services		1,882,316	2,013,240	2,013,240	1,981,130	(1.6%)
Supplies		530,207	556,480	556,480	556,480	-
Purchased Services		378,688	437,140	437,140	436,990	(0.0%)
Fixed Charges		120,731	118,560	118,560	123,660	4.3%
Debt Service		323,689	328,780	328,780	328,780	-
Transfers		175,470	176,850	176,850	207,760	17.5%
<b>Total Operating</b>		<b>3,411,101</b>	<b>3,631,050</b>	<b>3,631,050</b>	<b>3,634,800</b>	<b>0.1%</b>
Capital		751,366	329,550	1,965,230	-	(100.0%)
<b>Total Capital</b>		<b>751,366</b>	<b>329,550</b>	<b>1,965,230</b>	<b>-</b>	<b>(100.0%)</b>
<b>Total</b>		<b>4,162,467</b>	<b>3,960,600</b>	<b>5,596,280</b>	<b>3,634,800</b>	<b>(8.2%)</b>
<b>Ending Balance</b>		<b>2,012,100</b>	<b>2,423,000</b>	<b>408,180</b>	<b>912,260</b>	

## Power Fund

The Power Fund is managed by the Water & Power Department. Details on the fund expenses are in the Department Summary Chapter in the Water & Power Section.

### Power Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
Power Utility	40,728,379	45,299,310	45,619,310	45,463,710	0.4%
Power Finance	1,483,881	1,537,930	1,537,930	1,370,310	(10.9%)
<b>Total</b>	<b>42,212,260</b>	<b>46,837,240</b>	<b>47,157,240</b>	<b>46,834,020</b>	<b>(0.0%)</b>

#### REVENUE

Beginning Balance	<b>10,049,488</b>	<b>12,925,430</b>	<b>13,260,690</b>	<b>11,992,610</b>	
Utility Charges	38,812,266	41,610,500	42,010,500	40,920,200	(1.7%)
Utility Other	3,284,000	1,528,000	1,528,000	1,282,670	(16.1%)
Impact Fees	1,540,481	1,300,000	1,300,000	1,400,000	7.7%
User Fees	505,265	403,000	403,000	463,000	14.9%
Interest	924,697	279,930	279,930	350,020	25.0%
Other	166,365	81,700	81,700	123,300	50.9%
Transfers	190,390	286,030	286,030	248,900	(13.0%)
<b>Total Revenue</b>	<b>45,423,463</b>	<b>45,489,160</b>	<b>45,889,160</b>	<b>44,788,090</b>	<b>(1.5%)</b>
<b>Total Resources</b>	<b>55,472,951</b>	<b>58,414,590</b>	<b>59,149,850</b>	<b>56,780,700</b>	

#### EXPENSE BY CATEGORY

Personal Services	3,632,332	4,488,900	4,488,900	3,484,420	(22.4%)
Supplies	263,877	531,660	531,660	406,240	(23.6%)
Purchased Services	29,085,479	31,453,480	31,749,480	30,759,220	(2.2%)
Fixed Charges	1,924,384	2,279,140	2,264,380	2,122,160	(6.9%)
Transfers	956,270	1,086,950	1,086,950	532,100	(51.0%)
Capital	6,349,918	6,997,110	7,035,870	9,529,880	36.2%
<b>Total</b>	<b>42,212,260</b>	<b>46,837,240</b>	<b>47,157,240</b>	<b>46,834,020</b>	
<b>Ending Balance</b>	<b>13,260,691</b>	<b>11,577,350</b>	<b>11,992,610</b>	<b>9,946,680</b>	

## Solid Waste Fund

The Solid Waste Fund is managed by the Public Works Department. Details on the fund expenses are in the Department Summary Chapter in the Public Works Section.

### **Solid Waste Fund Summary**

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June		'10 Budget / '09 Adopted % Change
			'10 Budget		
Refuse	2,631,495	2,457,830	2,590,780	2,406,880	(2.1%)
Recycling	1,183,437	1,876,590	3,758,590	1,117,940	(40.4%)
Yard Waste	1,144,057	1,143,100	1,143,100	1,035,140	(9.4%)
Mosquito Control	196,314	210,950	210,950	255,420	21.1%
<b>Total</b>	<b>5,155,303</b>	<b>5,688,470</b>	<b>7,703,420</b>	<b>4,815,380</b>	<b>(15.3%)</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>2,911,694</b>	<b>1,997,850</b>	<b>3,613,620</b>	<b>1,859,790</b>	
Charges for Services	5,383,607	5,607,540	5,617,290	5,616,450	0.2%
Interest	109,591	85,300	85,300	64,290	(24.6%)
Other	364,033	247,000	247,000	659,000	166.8%
<b>Total Revenue</b>	<b>5,857,231</b>	<b>5,939,840</b>	<b>5,949,590</b>	<b>6,339,740</b>	<b>6.7%</b>
<b>Total Resources</b>	<b>8,768,925</b>	<b>7,937,690</b>	<b>9,563,210</b>	<b>8,199,530</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	1,827,647	2,005,110	2,005,110	1,984,390	(1.0%)
Supplies	236,076	387,050	1,392,250	224,430	(42.0%)
Purchased Services	907,125	1,007,200	1,007,200	1,063,630	5.6%
Fixed Charges	1,162,085	1,166,770	1,166,770	1,066,650	(8.6%)
Debt Service	-	561,000	561,000	-	(100.0%)
Transfers	300,470	326,340	326,340	226,280	(30.7%)
<b>Total Operating</b>	<b>4,433,403</b>	<b>5,453,470</b>	<b>6,458,670</b>	<b>4,565,380</b>	<b>(16.3%)</b>
Capital	721,900	235,000	1,244,750	250,000	6.4%
<b>Total</b>	<b>5,155,303</b>	<b>5,688,470</b>	<b>7,703,420</b>	<b>4,815,380</b>	<b>(15.3%)</b>
<b>Ending Balance</b>	<b>3,613,622</b>	<b>2,249,220</b>	<b>1,859,790</b>	<b>3,384,150</b>	

## Stormwater Fund

The Stormwater Fund is managed by the Public Works Department. Details on the fund expenses are in the Department Summary Chapter in the Public Works Section.

### Stormwater Fund Summary

		'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
	'08 Actual				
Administration/Engineering	3,853,113	2,644,310	4,083,060	4,011,620	51.7%
Collections	514,934	636,070	636,070	593,520	(6.7%)
Street Sweeping	577,226	355,130	355,130	379,560	6.9%
<b>Total</b>	<b>4,945,273</b>	<b>3,635,510</b>	<b>5,074,260</b>	<b>4,984,700</b>	<b>37.1%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>2,622,066</b>	<b>836,060</b>	<b>2,291,070</b>	<b>1,501,170</b>	
Utility Charges	3,866,649	3,807,700	3,807,700	3,902,890	2.5%
Utility Other	24,124	30,000	30,000	12,000	(60.0%)
Impact Fees	431,957	360,000	360,000	369,000	2.5%
Interest	163,481	27,170	27,170	41,280	51.9%
Transfers	6,639	58,490	58,490	-	(100.0%)
Other	121,430	1,000	1,000	1,000	-
<b>Total Revenue</b>	<b>4,614,280</b>	<b>4,284,360</b>	<b>4,284,360</b>	<b>4,326,170</b>	<b>1.0%</b>
<b>Total Resources</b>	<b>7,236,346</b>	<b>5,120,420</b>	<b>6,575,430</b>	<b>5,827,340</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	985,627	1,211,010	1,211,010	1,160,620	(4.2%)
Supplies	101,440	84,500	84,500	79,190	(6.3%)
Purchased Services	195,283	281,320	289,750	364,030	29.4%
Fixed Charges	380,697	341,140	341,140	363,870	6.7%
Transfers	206,750	220,040	220,040	332,190	51.0%
<b>Sub-Total Operating</b>	<b>1,869,797</b>	<b>2,138,010</b>	<b>2,146,440</b>	<b>2,299,900</b>	<b>7.6%</b>
Capital	3,075,476	1,497,500	2,927,820	2,684,800	79.3%
<b>Total</b>	<b>4,945,273</b>	<b>3,635,510</b>	<b>5,074,260</b>	<b>4,984,700</b>	<b>37.1%</b>
<b>Ending Balance</b>	<b>2,291,073</b>	<b>1,484,910</b>	<b>1,501,170</b>	<b>842,640</b>	

## Wastewater Fund

The Wastewater Fund is managed by the Water & Power Department. Details on the fund expenses are in the Department Summary Chapter in the Water & Power Section.

### **Wastewater Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
Wastewater Utility	10,778,088	7,269,780	7,977,160	6,788,670	(6.6%)
Wastewater Finance	139,740	156,160	156,160	155,980	(0.1%)
<b>Total</b>	<b>10,917,828</b>	<b>7,425,940</b>	<b>8,133,320</b>	<b>6,944,650</b>	<b>(6.5%)</b>
<b>REVENUE</b>					
Beginning Balance	<b>11,509,847</b>	<b>9,000,050</b>	<b>8,982,700</b>	<b>8,945,870</b>	
Utility Charges	7,047,923	7,022,200	7,022,200	7,029,260	0.1%
Utility Other	11,152	4,500	4,500	3,650	(18.9%)
Impact Fees	708,395	802,800	802,800	460,510	(42.6%)
Interest	602,268	257,770	257,770	245,380	(4.8%)
Other	18,194	(2,100)	(2,100)	(2,400)	14.3%
Transfers	2,750	11,320	11,320	-	(100.0%)
<b>Total Revenue</b>	<b>8,390,682</b>	<b>8,096,490</b>	<b>8,096,490</b>	<b>7,736,400</b>	<b>(4.4%)</b>
<b>Total Resources</b>	<b>19,900,529</b>	<b>17,096,540</b>	<b>17,079,190</b>	<b>16,682,270</b>	
<b>EXPENSE BY FUND</b>					
Personal Services	1,958,896	2,338,050	2,338,050	2,171,880	(7.1%)
Supplies	262,603	330,010	330,010	310,860	(5.8%)
Purchased Services	1,554,513	1,670,770	1,670,770	1,597,400	(4.4%)
Fixed Charges	499,291	586,730	586,730	577,660	(1.5%)
Transfers	309,080	665,660	665,660	735,390	10.5%
Capital	6,333,445	1,834,720	2,542,100	1,551,460	(15.4%)
<b>Total</b>	<b>10,917,828</b>	<b>7,425,940</b>	<b>8,133,320</b>	<b>6,944,650</b>	<b>(6.5%)</b>
<b>Ending Balance</b>	<b>8,982,701</b>	<b>9,670,600</b>	<b>8,945,870</b>	<b>9,737,620</b>	

## Water Fund

The Water Fund is managed by the Water & Power Department. Details on the fund expenses are in the Department Summary Chapter in the Water & Power Section.

### Water Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
Water Utility	11,971,477	15,006,000	16,108,740	10,674,390	(28.9%)
Water Finance	356,371	393,460	393,460	390,530	(0.7%)
<b>Total</b>	<b>12,327,848</b>	<b>15,399,460</b>	<b>16,502,200</b>	<b>11,064,920</b>	<b>(28.1%)</b>
<b>REVENUE</b>					
Beginning Balance	<b>37,861,814</b>	<b>35,143,480</b>	<b>37,619,300</b>	<b>32,675,490</b>	
Utility Charges	7,293,432	7,630,660	7,440,660	7,372,640	(3.4%)
Utility Other	1,126,104	963,550	963,550	786,150	(18.4%)
Impact Fees	1,594,582	1,526,570	1,526,570	822,030	(46.2%)
Interest	2,001,048	1,274,240	1,274,240	1,072,180	(15.9%)
Other	65,865	3,840	3,840	3,840	-
Transfers	4,300	349,530	349,530	355,000	1.6%
<b>Total Revenue</b>	<b>12,085,331</b>	<b>11,748,390</b>	<b>11,558,390</b>	<b>10,411,840</b>	<b>(11.4%)</b>
<b>Total Resources</b>	<b>49,947,145</b>	<b>46,891,870</b>	<b>49,177,690</b>	<b>43,087,330</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	3,208,454	3,467,930	3,467,930	3,180,400	(8.3%)
Supplies	760,554	712,940	712,940	735,340	3.1%
Purchased Services	1,445,240	1,801,490	1,801,490	1,735,270	(3.7%)
Fixed Charges	620,329	631,730	631,730	562,480	(11.0%)
Debt Service	826,889	826,250	826,250	826,270	0.0%
Transfers	452,130	503,040	503,040	484,290	(3.7%)
Capital	5,014,252	7,456,080	8,558,820	3,540,870	(52.5%)
<b>Total</b>	<b>12,327,848</b>	<b>15,399,460</b>	<b>16,502,200</b>	<b>11,064,920</b>	<b>(28.1%)</b>
<b>Ending Balance</b>	<b>37,619,297</b>	<b>31,492,410</b>	<b>32,675,490</b>	<b>32,022,410</b>	

## Special Revenue Funds Summary

The Special Revenue Funds are for programs that, by Council policy, have dedicated revenue sources, and with the exception of the Community Development Block Grant (CDBG) Fund, are primarily capital in nature. For detail on the projects within these funds, see the Capital Program Chapter. The Department Summary Chapter contains detailed explanations of the expenses in the special revenue funds in the Department Section within which they reside.

The Art in Public Places Fund is to budget for art acquisition and maintenance. By City ordinance, 1% of the cost of all construction projects over \$50,000 is deposited into the fund. The fund is managed by the Cultural Services Department.

The Capital Expansion Fee Funds (CEFs) is where all impact fees are budgeted. Only capital projects that are fully funded by CEFs are budgeted as expenses in the funds. Projects that are partially funded by CEFs are budgeted in the Capital Projects Fund by transferring funds to the Capital Projects Fund. This method allows for a full accounting of all impact fees collected and their use, while at the same time showing the total cost of the capital projects.

The Capital Projects Fund is where all vertical construction, non-enterprise infrastructure, major building maintenance projects, and major equipment purchases for General Fund agencies are budgeted. The funding sources for the fund are primarily transfers from the General Fund and the CEF Funds, and the Street Maintenance Fee. This allows for the full cost of a project to be budgeted, when the funding for the project is from different sources.

The CDBG Fund is for federal funds the City receives from the U.S. Department of Housing and Urban Development. Loveland is an entitlement city, which allows the City to receive funds each year without reapplication. Currently, the funding is directed towards affordable housing needs in the community. The fund is managed by the Human Services Division.

The Conservation Trust Fund is for park and recreation projects funded by Colorado Lottery funds. Expenses are for the construction and maintenance of the recreational trail, which on completion, will circle the City. Lottery funds previously provided a portion of the funding for construction of the Loveland Chilson Recreation Center and were used as one funding source for the construction of the new Youth Sports Complex. The fund is managed by the Parks & Recreation Department.

The Open Space Fund is for the City's share of revenue from the County Open Space Sales Tax. The funding is for the purchase and maintenance of open land for the City. The fund is managed by the Parks & Recreation Department.

The Park Improvement Fund is for the replacement of park amenities and infrastructure, such as shelters, pump stations, or other similar amenities or equipment. Revenue sources for the fund are park shelter use fees, ball field and tennis court rentals, and county fees collected within the urban growth area. The fund is managed by the Parks & Recreation Department.

## Special Revenue Funds

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>61,395,512</b>	<b>52,962,680</b>	<b>66,209,160</b>	<b>55,652,820</b>	
Property Tax	-	-	-	-	-
Other Taxes	1,485,089	1,516,590	1,516,590	1,400,000	(7.7%)
Intergovernmental	1,929,116	803,420	7,484,550	753,600	(6.2%)
Impact Fees	4,170,171	8,086,410	8,086,410	2,349,260	(70.9%)
User Fees	1,491,091	1,527,990	1,527,990	1,579,710	3.4%
Interest	3,416,430	1,571,810	1,571,810	1,291,140	(17.9%)
Other	305,136	567,210	217,210	2,204,280	288.6%
Transfers	13,673,360	18,552,550	24,673,600	12,679,310	(31.7%)
<b>Total Revenue</b>	<b>26,470,393</b>	<b>32,625,980</b>	<b>45,078,160</b>	<b>22,257,300</b>	<b>(31.8%)</b>
<b>Total Resources</b>	<b>87,865,905</b>	<b>85,588,660</b>	<b>111,287,320</b>	<b>77,910,120</b>	
<b>APPROPRIATIONS</b>					
Art in Public Places	226,628	494,410	494,410	470,640	(4.8%)
Capital Expansion Fees (CEFs)					
Park CEFs	3,409,387	644,690	653,740	-	(100.0%)
Recreation CEFs	137,365	6,000,000	7,462,640	22,180	(99.6%)
Open Space CEFs	-	565,000	565,000	-	(100.0%)
Trails CEFs	238,558	450,000	561,440	190,550	(57.7%)
General Govt. CEFs	246,357	1,731,600	1,983,140	4,343,260	150.8%
Fire CEFs	302,729	-	-	-	-
Police CEFs	73,285	-	89,000	-	-
Library CEFs	-	1,410,000	1,410,000	2,700,740	91.5%
Cultural Services CEFs	-	-	315,000	-	-
Street CEFs	3,758,343	3,232,650	6,101,590	2,984,660	(7.7%)
Capital Projects	15,815,742	19,812,010	32,106,340	16,040,960	(19.0%)
Community Dev. Block Grant	315,158	303,420	628,390	303,600	0.1%
Conservation Trust	1,616,584	806,220	1,404,490	1,908,740	136.8%
Open Space	366,618	1,494,620	1,502,120	1,561,050	4.4%
<b>Total</b>	<b>26,506,754</b>	<b>36,944,620</b>	<b>55,277,300</b>	<b>30,526,380</b>	<b>(17.4%)</b>
<b>EXPENSE BY CATEGORY</b>					
Personal Services	623,412	386,390	386,390	426,930	10.5%
Supplies	262,307	29,710	127,920	30,150	1.5%
Purchased Services	659,742	363,420	892,220	362,600	(0.2%)
Fixed Charges	19,011	19,150	19,150	16,400	(14.4%)
Transfers	8,702,733	12,374,250	15,494,730	8,974,660	(27.5%)
Capital	16,239,549	23,771,700	38,356,890	20,715,640	(12.9%)
<b>Total</b>	<b>26,506,754</b>	<b>36,944,620</b>	<b>55,277,300</b>	<b>30,526,380</b>	<b>(17.4%)</b>
<b>Ending Balance</b>	<b>61,359,151</b>	<b>48,644,040</b>	<b>56,010,020</b>	<b>47,383,740</b>	

The following pages provide fund summaries for each of the funds listed.

### Art in Public Places Fund

The Art in Public Places Fund is managed by the Cultural Services Department. Details on the expenditures are in the Department Summary chapter in the Cultural Services Section.

### **Art in Public Places Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>Art in Public Places</b>	<b>226,628</b>	<b>494,410</b>	<b>494,410</b>	<b>470,640</b>	<b>(4.8%)</b>
<b>REVENUE</b>					
Beginning Balance	<b>631,069</b>	<b>500,920</b>	<b>626,360</b>	<b>363,440</b>	
Grants	-	-	-	-	-
1% for the Arts	194,231	215,210	215,210	200,280	(6.9%)
Interest	27,683	16,280	16,280	9,990	(38.6%)
Other	-	-	-	-	-
<b>Total Revenue</b>	<b>221,914</b>	<b>231,490</b>	<b>231,490</b>	<b>210,270</b>	<b>(9.2%)</b>
<b>Total Resources</b>	<b>852,983</b>	<b>732,410</b>	<b>857,850</b>	<b>573,710</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	47,778	51,410	51,410	59,840	16.4%
Supplies	4,270	5,000	5,000	5,300	6.0%
Purchased Services	48,580	78,000	78,000	75,500	-
Capital	126,000	360,000	360,000	330,000	(8.3%)
<b>Total</b>	<b>226,628</b>	<b>494,410</b>	<b>494,410</b>	<b>470,640</b>	<b>(4.8%)</b>
<b>Ending Balance</b>	<b>626,355</b>	<b>238,000</b>	<b>363,440</b>	<b>103,070</b>	

### Capital Expansion Fee Funds

The Capital Expansion Fee Funds contain all impact fee collections and projects associated with impact fees. See the Capital Program Chapter for details on the Capital Projects funded from resources in these funds.

### **Parks Capital Expansion Fee Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>Capital Expansion Fees</b>	<b>3,409,387</b>	<b>644,690</b>	<b>653,740</b>	-	(100.0%)
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>7,707,719</b>	<b>4,688,040</b>	<b>5,317,650</b>	<b>5,648,690</b>	
Impact Fees	686,634	834,040	834,040	454,420	(45.5%)
Interest	332,686	150,740	150,740	128,500	(14.8%)
Other	-	35,000	-	-	(100.0%)
<b>Total Revenue</b>	<b>1,019,320</b>	<b>1,019,780</b>	<b>984,780</b>	<b>582,920</b>	<b>(42.8%)</b>
<b>Total Resources</b>	<b>8,727,039</b>	<b>5,707,820</b>	<b>6,302,430</b>	<b>6,231,610</b>	
<b>EXPENSE BY CATEGORY</b>					
Purchased Services	5,951	-	-	-	-
Transfers	3,360,830	-	-	-	-
Capital	42,606	644,690	653,740	-	(100.0%)
<b>Total</b>	<b>3,409,387</b>	<b>644,690</b>	<b>653,740</b>	<b>-</b>	<b>(100.0%)</b>
<b>Ending Balance</b>	<b>5,317,652</b>	<b>5,063,130</b>	<b>5,648,690</b>	<b>6,231,610</b>	

## Recreation Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'09 Revised		'10 Budget / '09 Adopted % Change
				'10 Budget	% Change	
<b>Capital Expansion Fees</b>	<b>137,365</b>	<b>6,000,000</b>	<b>7,462,640</b>	<b>22,180</b>		<b>(99.6%)</b>
<b>REVENUE</b>						
<b>Beginning Balance</b>	<b>7,628,690</b>	<b>8,052,350</b>	<b>10,129,020</b>	<b>3,459,380</b>		
Impact Fees	329,863	448,890	448,890	227,640		(49.3%)
Interest	442,450	260,080	260,080	57,850		(77.8%)
Other	-	35,000	-	-		(100.0%)
Transfers	-	84,030	84,030	67,110		(20.1%)
<b>Total Revenue</b>	<b>772,313</b>	<b>828,000</b>	<b>793,000</b>	<b>352,600</b>		<b>(57.4%)</b>
<b>Total Resources</b>	<b>8,401,003</b>	<b>8,880,350</b>	<b>10,922,020</b>	<b>3,811,980</b>		
<b>EXPENSE BY CATEGORY</b>						
Transfers	-	6,000,000	6,000,000	-		(100.0%)
Capital	137,365	-	1,462,640	22,180		-
<b>Total</b>	<b>137,365</b>	<b>6,000,000</b>	<b>7,462,640</b>	<b>22,180</b>		<b>(99.6%)</b>
<b>Ending Balance</b>	<b>8,263,638</b>	<b>2,880,350</b>	<b>3,459,380</b>	<b>3,789,800</b>		

## Open Space Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'09 Revised		'10 Budget / '09 Adopted % Change
				'10 Budget	% Change	
<b>Capital Expansion Fees</b>	<b>-</b>	<b>565,000</b>	<b>565,000</b>	<b>-</b>		<b>(100.0%)</b>
<b>REVENUE</b>						
<b>Beginning Balance</b>	<b>1,287,261</b>	<b>711,680</b>	<b>1,504,140</b>	<b>1,140,460</b>		
Impact Fees	142,920	179,820	179,820	114,610		(36.3%)
Interest	73,962	21,500	21,500	25,920		20.6%
Other	-	35,000	-	-		(100.0%)
<b>Total Revenue</b>	<b>216,882</b>	<b>236,320</b>	<b>201,320</b>	<b>140,530</b>		<b>(40.5%)</b>
<b>Total Resources</b>	<b>1,504,143</b>	<b>948,000</b>	<b>1,705,460</b>	<b>1,280,990</b>		
<b>EXPENSE BY CATEGORY</b>						
Capital	-	565,000	565,000	-		(100.0%)
<b>Total</b>	<b>-</b>	<b>565,000</b>	<b>565,000</b>	<b>-</b>		<b>(100.0%)</b>
<b>Ending Balance</b>	<b>1,504,143</b>	<b>383,000</b>	<b>1,140,460</b>	<b>1,280,990</b>		

## Trails Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Expansion Fees</b>	<b>238,558</b>	<b>450,000</b>	<b>561,440</b>	<b>190,550</b>	<b>(57.7%)</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>1,065,221</b>	<b>841,340</b>	<b>967,610</b>	<b>541,850</b>	
Impact Fees	84,058	109,640	109,640	72,150	(34.2%)
Interest	56,890	26,040	26,040	11,900	(54.3%)
Other	-	35,000	-	-	(100.0%)
<b>Total Revenue</b>	<b>140,948</b>	<b>170,680</b>	<b>135,680</b>	<b>84,050</b>	<b>(50.8%)</b>
<b>Total Resources</b>	<b>1,206,169</b>	<b>1,012,020</b>	<b>1,103,290</b>	<b>625,900</b>	
<b>EXPENSE BY CATEGORY</b>					
Capital	238,558	450,000	561,440	190,550	(57.7%)
<b>Total</b>	<b>238,558</b>	<b>450,000</b>	<b>561,440</b>	<b>190,550</b>	<b>(57.7%)</b>
<b>Ending Balance</b>	<b>967,611</b>	<b>562,020</b>	<b>541,850</b>	<b>435,350</b>	

## General Government Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Expansion Fees</b>	<b>246,357</b>	<b>1,731,600</b>	<b>1,983,140</b>	<b>4,343,260</b>	<b>150.8%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>8,286,226</b>	<b>8,590,990</b>	<b>8,882,700</b>	<b>7,856,770</b>	
Impact Fees	393,599	678,130	678,130	188,580	(72.2%)
Interest	449,231	279,080	279,080	192,730	(30.9%)
Other	-	35,000	-	-	(100.0%)
<b>Total Revenue</b>	<b>842,830</b>	<b>992,210</b>	<b>957,210</b>	<b>381,310</b>	<b>(61.6%)</b>
<b>Total Resources</b>	<b>9,129,056</b>	<b>9,583,200</b>	<b>9,839,910</b>	<b>8,238,080</b>	
<b>EXPENSE BY CATEGORY</b>					
Transfers	30,942	1,731,600	1,983,140	3,289,260	90.0%
Capital	215,415	-	-	1,054,000	-
<b>Total</b>	<b>246,357</b>	<b>1,731,600</b>	<b>1,983,140</b>	<b>4,343,260</b>	<b>150.8%</b>
<b>Ending Balance</b>	<b>8,882,699</b>	<b>7,851,600</b>	<b>7,856,770</b>	<b>3,894,820</b>	

## Fire Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Expansion Fees</b>	<b>302,729</b>	-	-	-	-
<b>REVENUE</b>					
Beginning Balance	1,000,203	1,343,160	4,067,220	4,825,270	
Impact Fees	282,933	581,800	581,800	132,120	(77.3%)
Interest	102,190	42,030	42,030	36,110	(14.1%)
Other	-	35,000	-	-	(100.0%)
Transfers	-	134,220	134,220	100,670	(25.0%)
<b>Total Revenue</b>	<b>385,123</b>	<b>793,050</b>	<b>758,050</b>	<b>268,900</b>	<b>(66.1%)</b>
<b>Total Resources</b>	<b>1,385,326</b>	<b>2,136,210</b>	<b>4,825,270</b>	<b>5,094,170</b>	
<b>EXPENSE BY CATEGORY</b>					
Capital	302,729	-	-	-	-
<b>Total</b>	<b>302,729</b>	-	-	-	-
<b>Ending Balance</b>	<b>1,082,597</b>	<b>2,136,210</b>	<b>4,825,270</b>	<b>5,094,170</b>	

## Police Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Expansion Fees</b>	<b>73,285</b>	-	<b>89,000</b>	-	-
<b>REVENUE</b>					
Beginning Balance	2,712,436	3,104,930	3,106,010	3,587,920	
Impact Fees	311,335	471,620	471,620	172,040	(63.5%)
Interest	155,527	99,290	99,290	90,120	(9.2%)
Other	-	35,000	-	-	(100.0%)
<b>Total Revenue</b>	<b>466,862</b>	<b>605,910</b>	<b>570,910</b>	<b>262,160</b>	<b>(56.7%)</b>
<b>Total Resources</b>	<b>3,179,298</b>	<b>3,710,840</b>	<b>3,676,920</b>	<b>3,850,080</b>	
<b>EXPENSE BY CATEGORY</b>					
Transfers	67,500	-	-	-	-
Capital	5,785	-	89,000	-	-
<b>Total</b>	<b>73,285</b>	-	<b>89,000</b>	-	-
<b>Ending Balance</b>	<b>3,106,013</b>	<b>3,710,840</b>	<b>3,587,920</b>	<b>3,850,080</b>	

## Library Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Expansion Fees</b>	-	<b>1,410,000</b>	<b>1,410,000</b>	<b>2,700,740</b>	<b>91.5%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>3,545,575</b>	<b>3,819,580</b>	<b>3,888,420</b>	<b>2,769,430</b>	
Impact Fees	147,006	168,500	168,500	92,360	(45.2%)
Interest	195,841	122,510	122,510	67,520	(44.9%)
Other	-	35,000	-	-	(100.0%)
<b>Total Revenue</b>	<b>342,847</b>	<b>326,010</b>	<b>291,010</b>	<b>159,880</b>	<b>(51.0%)</b>
<b>Total Resources</b>	<b>3,888,422</b>	<b>4,145,590</b>	<b>4,179,430</b>	<b>2,929,310</b>	
<b>EXPENSE BY CATEGORY</b>					
Transfers	-	1,410,000	1,410,000	2,700,740	91.5%
<b>Total</b>	<b>-</b>	<b>1,410,000</b>	<b>1,410,000</b>	<b>2,700,740</b>	<b>91.5%</b>
<b>Ending Balance</b>	<b>3,888,422</b>	<b>2,735,590</b>	<b>2,769,430</b>	<b>228,570</b>	

## Cultural Services Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Expansion Fees</b>	-	-	<b>315,000</b>	-	-
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>2,273,193</b>	<b>2,477,560</b>	<b>2,509,620</b>	<b>2,399,060</b>	
Impact Fees	110,812	125,540	125,540	74,440	(40.7%)
Interest	125,614	78,900	78,900	65,880	(16.5%)
Other	-	35,000	-	-	(100.0%)
<b>Total Revenue</b>	<b>236,426</b>	<b>239,440</b>	<b>204,440</b>	<b>140,320</b>	<b>(41.4%)</b>
<b>Total Resources</b>	<b>2,509,619</b>	<b>2,717,000</b>	<b>2,714,060</b>	<b>2,539,380</b>	
<b>EXPENSE BY CATEGORY</b>					
Capital	-	-	315,000	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>315,000</b>	<b>-</b>	<b>-</b>
<b>Ending Balance</b>	<b>2,509,619</b>	<b>2,717,000</b>	<b>2,399,060</b>	<b>2,539,380</b>	

## Street Capital Expansion Fee Fund Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'09 Revised		'10 Budget / '09 Adopted % Change
				'10 Budget	% Change	
<b>Capital Expansion Fees</b>	<b>3,758,343</b>	<b>3,232,650</b>	<b>6,101,590</b>	<b>2,984,660</b>		<b>(7.7%)</b>
<b>REVENUE</b>						
<b>Beginning Balance</b>	<b>9,735,926</b>	<b>5,194,540</b>	<b>8,160,620</b>	<b>6,893,900</b>		
Impact Fees	1,678,598	4,484,790	4,484,790	818,500		(81.7%)
Interest	504,435	167,200	167,200	74,620		(55.4%)
Other	-	35,000	-	-		(100.0%)
Transfers	-	-	182,880	-		-
<b>Total Revenue</b>	<b>2,183,033</b>	<b>4,686,990</b>	<b>4,834,870</b>	<b>893,120</b>		<b>(80.9%)</b>
<b>Total Resources</b>	<b>11,918,959</b>	<b>9,881,530</b>	<b>12,995,490</b>	<b>7,787,020</b>		
<b>EXPENSE BY CATEGORY</b>						
Transfers	3,758,343	3,232,650	6,101,590	2,984,660		(7.7%)
<b>Total</b>	<b>3,758,343</b>	<b>3,232,650</b>	<b>6,101,590</b>	<b>2,984,660</b>		<b>(7.7%)</b>
<b>Ending Balance</b>	<b>8,160,616</b>	<b>6,648,880</b>	<b>6,893,900</b>	<b>4,802,360</b>		

## Capital Projects Fund

The Capital Projects Fund all infrastructure construction and major equipment purchases. See the Capital Program Chapter for details on the Capital Projects.

### Capital Projects Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>Capital Projects</b>	<b>15,815,742</b>	<b>19,812,010</b>	<b>32,106,340</b>	<b>16,040,960</b>	<b>(19.0%)</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>433,464</b>	<b>425,450</b>	<b>759,320</b>	<b>759,320</b>	
Intergovernmental	993,298	-	6,356,160	-	-
User Fees	1,449,305	1,477,710	1,477,710	1,529,430	3.5%
Interest	25,630	-	-	-	-
Other	-	-	-	2,000,000	-
Transfers	13,673,360	18,334,300	24,272,470	12,511,530	(31.8%)
<b>Total Revenue</b>	<b>16,141,593</b>	<b>19,812,010</b>	<b>32,106,340</b>	<b>16,040,960</b>	<b>(19.0%)</b>
<b>Total Resources</b>	<b>16,575,057</b>	<b>20,237,460</b>	<b>32,865,660</b>	<b>16,800,280</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	266,973	-	-	-	-
Supplies	239,586	-	98,210	-	-
Purchased Services	299,262	-	153,330	-	-
Capital	15,004,561	19,812,010	31,854,800	16,040,960	(19.0%)
<b>Total</b>	<b>15,810,382</b>	<b>19,812,010</b>	<b>32,106,340</b>	<b>16,040,960</b>	<b>(19.0%)</b>
<b>Ending Balance</b>	<b>764,675</b>	<b>425,450</b>	<b>759,320</b>	<b>759,320</b>	

### **Community Development Block Grant Fund**

The Community Development Block Grant Fund is managed by the Community Partnership Office in the Development Services Department. Details on the expenditures are in the Department Summary chapter in the Development Services Section.

## **Community Development Block Grant Fund Summary**

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June		'10 Budget / '09 Adopted	% Change
<b>Community Dev. Block Grant</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>	<b>303,600</b>	<b>0.1%</b>
<b>REVENUE</b>						
Intergovernmental	315,158	303,420	628,390	303,600		0.1%
<b>Total</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>		<b>0.1%</b>
<b>EXPENSE BY CATEGORY</b>						
Personal Services	56,504	57,910	57,910	56,050		(3.2%)
Supplies	496	360	360	500		38.9%
Purchased Services	258,158	245,150	570,120	247,050		0.8%
<b>Total</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>		<b>0.1%</b>

### Conservation Trust Fund

The Conservation Trust Fund is managed by the Parks & Recreation Department. Details on the expenditures are in the Department Summary chapter in the Parks & Recreation Section.

### **Conservation Trust Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>Conservation Trust</b>	<b>1,616,584</b>	<b>806,220</b>	<b>1,404,490</b>	<b>1,908,740</b>	<b>136.8%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>4,566,186</b>	<b>4,203,890</b>	<b>3,887,130</b>	<b>3,110,140</b>	
Lottery Proceeds	620,660	500,000	500,000	350,000	(30.0%)
Federal Grants	-	-	-	100,000	-
Interest	316,869	127,500	127,500	150,000	17.6%
<b>Total Revenue</b>	<b>937,529</b>	<b>627,500</b>	<b>627,500</b>	<b>600,000</b>	<b>(4.4%)</b>
<b>Total Resources</b>	<b>5,503,715</b>	<b>4,831,390</b>	<b>4,514,630</b>	<b>3,710,140</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	100,732	117,230	117,230	134,620	14.8%
Supplies	15,493	15,650	15,650	15,650	-
Purchased Services	1,590	4,190	4,190	4,120	(1.7%)
Fixed Charges	19,011	19,150	19,150	16,400	(14.4%)
Transfers	1,479,758	-	-	-	-
Capital	-	650,000	1,248,270	1,737,950	167.4%
<b>Total</b>	<b>1,616,584</b>	<b>806,220</b>	<b>1,404,490</b>	<b>1,908,740</b>	<b>136.8%</b>
<b>Ending Balance</b>	<b>3,887,131</b>	<b>4,025,170</b>	<b>3,110,140</b>	<b>1,801,400</b>	

## Open Space Fund

The Open Space Fund is managed by the Parks & Recreation Department. Details on the expenditures are in the Department Summary chapter in the Parks & Recreation Section.

### Open Space Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
			June		% Change
<b>Open Space</b>	<b>366,618</b>	<b>1,494,620</b>	<b>1,502,120</b>	<b>1,561,050</b>	<b>4.4%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>8,072,494</b>	<b>7,807,490</b>	<b>9,663,730</b>	<b>9,822,510</b>	
County Open Space Taxes	1,485,089	1,516,590	1,516,590	1,400,000	(7.7%)
Interest on Investments	467,492	142,310	142,310	300,000	110.8%
Other	5,273	2,000	2,000	4,000	100.0%
<b>Total Revenue</b>	<b>1,957,854</b>	<b>1,660,900</b>	<b>1,660,900</b>	<b>1,704,000</b>	<b>2.6%</b>
<b>Total Resources</b>	<b>10,030,348</b>	<b>9,468,390</b>	<b>11,324,630</b>	<b>11,526,510</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	151,425	159,840	159,840	176,420	10.4%
Supplies	2,462	8,700	8,700	8,700	-
Purchased Services	46,201	36,080	86,580	35,930	(0.4%)
Capital	166,530	1,290,000	1,247,000	1,340,000	3.9%
<b>Total</b>	<b>366,618</b>	<b>1,494,620</b>	<b>1,502,120</b>	<b>1,561,050</b>	<b>4.4%</b>
<b>Ending Balance</b>	<b>9,663,730</b>	<b>7,973,770</b>	<b>9,822,510</b>	<b>9,965,460</b>	

### Local Improvements Fund

The Local Improvements Fund is a revolving loan fund that allows the property owner to pay the cost of curb, gutter, and sidewalk public improvements over a ten-year period. This fund is now obsolete and will be closed. A public process will occur in the fall of 2009 to determine if there are any claims against the funds. The remaining cash will be transferred to the General Fund.

### **Local Improvements Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>Local Improvements</b>	<b>328,584</b>	<b>332,640</b>	<b>346,390</b>	-	(100.0%)
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>328,584</b>	<b>332,640</b>	<b>346,390</b>	-	
Interest	17,805	10,810	10,810	-	(100.0%)
<b>Total Revenue</b>	<b>17,805</b>	<b>10,810</b>	<b>10,810</b>	-	(100.0%)
<b>Total Resources</b>	<b>346,389</b>	<b>343,450</b>	<b>357,200</b>	-	
<b>Ending Balance</b>	<b>346,389</b>	<b>343,450</b>	<b>357,200</b>	-	

## **Park Improvement Fund**

The Park Improvement Fund is managed by the Parks & Recreation Department. Details on the expenditures are in the Department Summary chapter in the Parks & Recreation Section.

### **Park Improvement Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>Park Improvement</b>	-	-	-	-	-
<b>REVENUES</b>					
<b>Beginning Balance</b>	<b>2,121,265</b>	<b>868,120</b>	<b>2,393,220</b>	<b>2,474,680</b>	
County Fees	2,413	3,640	3,640	2,400	(34.1%)
User Fees	41,786	50,280	50,280	50,280	-
Interest	122,125	27,540	27,540	80,000	190.5%
Other	105,632	-	-	-	-
<b>Total Revenue</b>	<b>271,956</b>	<b>81,460</b>	<b>81,460</b>	<b>132,680</b>	<b>62.9%</b>
<b>Total Resources</b>	<b>2,393,221</b>	<b>949,580</b>	<b>2,474,680</b>	<b>2,607,360</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	-	-	-	-	-
Supplies	-	-	-	-	-
Purchased Services	-	-	-	-	-
Fixed Charges	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
Capital	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Balance</b>	<b>2,393,221</b>	<b>949,580</b>	<b>2,474,680</b>	<b>2,607,360</b>	

## Other Entity Funds Summary

These are funds to account for the revenues and expenses of separate governmental units the City of Loveland either has a significant interest in or has created for special purposes. The spending for these funds is approved either by a joint relationship through an intergovernmental agreement, or by a separate resolution.

The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility.

The General Improvement District #1, the Loveland Special Improvement District #1 and the Loveland Urban Renewal Authority are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

An ordinance adopting the budget will be presented to the governing body of each entity for approval.

***None of these funds are included in the City's Total Budget summary.***

## Other Entity Funds

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>2,376,883</b>	<b>1,604,580</b>	<b>3,279,930</b>	<b>3,045,780</b>	
Property Tax	9,054,849	10,679,830	11,017,510	11,083,040	3.8%
Other Taxes	774,234	1,875,000	1,875,000	789,400	(57.9%)
Intergovernmental	2,199,006	2,090,420	2,716,040	1,889,210	(9.6%)
User Fees	810,988	793,760	828,260	845,900	6.6%
Interest	171,239	54,660	55,350	76,450	39.9%
Other	192,549	-	-	-	-
<b>Total Revenue</b>	<b>13,202,865</b>	<b>15,493,670</b>	<b>16,492,160</b>	<b>14,684,000</b>	<b>(5.2%)</b>
<b>Total Resources</b>	<b>15,579,748</b>	<b>17,098,250</b>	<b>19,772,090</b>	<b>17,729,780</b>	
<b>APPROPRIATIONS</b>					
Airport	2,022,509	2,304,930	3,062,550	1,928,600	(16.3%)
Loveland GID #1	27,421	24,500	118,800	24,500	-
Loveland-Larimer Bldg. Authority	456,410	470,420	470,420	469,210	(0.3%)
Loveland SID #1	708,859	1,875,000	1,875,000	730,860	(61.0%)
Loveland Urban Renewal Authority	9,084,614	10,488,600	11,199,540	11,045,210	5.3%
<b>Total</b>	<b>12,299,813</b>	<b>15,163,450</b>	<b>16,726,310</b>	<b>14,198,380</b>	<b>(6.4%)</b>
<b>EXPENSE BY CATEGORY</b>					
Personal Services	474,213	512,710	512,710	504,870	(1.5%)
Supplies	43,420	30,350	30,350	30,350	-
Purchased Services	641,659	623,410	786,530	607,560	(2.5%)
Fixed Charges	75,158	66,150	66,150	62,530	(5.5%)
Debt Service	790,427	1,910,000	2,021,750	787,100	(58.8%)
Capital	9,501,390	11,175,520	12,463,510	11,376,270	1.8%
<b>Total</b>	<b>12,299,813</b>	<b>15,163,450</b>	<b>16,726,310</b>	<b>14,198,380</b>	<b>(6.4%)</b>
<b>Ending Balance</b>	<b>3,279,935</b>	<b>1,934,800</b>	<b>3,045,780</b>	<b>3,531,400</b>	

The following pages provide complete summaries of each of these funds.

### **Airport Fund**

The Airport Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

## **Airport Fund Summary**

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted
					% Change
<b>Airport</b>	<b>2,022,509</b>	<b>2,304,930</b>	<b>3,062,550</b>	<b>1,928,600</b>	<b>(16.3%)</b>
<b>REVENUE</b>					
Beginning Balance	334,773	734,150	1,078,860	1,108,690	
Airport Revenue	810,988	793,760	828,260	845,900	6.6%
Intergovernmental	1,742,596	1,620,000	2,245,620	1,420,000	(12.3%)
Gifts and Donations	192,549	-	-	-	-
Interest	20,465	18,500	18,500	18,500	-
<b>Total Revenue</b>	<b>2,766,598</b>	<b>2,432,260</b>	<b>3,092,380</b>	<b>2,284,400</b>	<b>(6.1%)</b>
<b>Total Resources</b>	<b>3,101,371</b>	<b>3,166,410</b>	<b>4,171,240</b>	<b>3,393,090</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	351,576	383,980	383,980	377,350	(1.7%)
Supplies	39,267	27,100	27,100	27,100	-
Purchased Services	318,045	245,470	314,290	244,620	(0.3%)
Fixed Charges	49,140	66,150	66,150	62,530	(5.5%)
Capital	1,264,481	1,582,230	2,271,030	1,217,000	(23.1%)
<b>Total</b>	<b>2,022,509</b>	<b>2,304,930</b>	<b>3,062,550</b>	<b>1,928,600</b>	<b>(16.3%)</b>
<b>Ending Balance</b>	<b>1,078,862</b>	<b>861,480</b>	<b>1,108,690</b>	<b>1,464,490</b>	

### Loveland General Improvement District #1 Fund

The Loveland General Improvement District #1 Fund is managed by the Public Works Department. Details on the expenditures are in the Other Entities chapter.

## **Loveland General Improvement District #1 Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
<b>General Improvement District #1</b>	<b>15,421</b>	<b>24,500</b>	<b>118,800</b>	<b>24,500</b>	<b>-</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>81,479</b>	<b>83,810</b>	<b>90,840</b>	<b>12,690</b>	
Interest on Investments	4,534	2,720	2,720	350	(87.1%)
Property Taxes	32,250	37,930	37,930	37,830	(0.3%)
<b>Total Revenue</b>	<b>36,784</b>	<b>40,650</b>	<b>40,650</b>	<b>38,180</b>	<b>(6.1%)</b>
<b>Total Resources</b>	<b>118,263</b>	<b>124,460</b>	<b>131,490</b>	<b>50,870</b>	
<b>EXPENSE BY CATEGORY</b>					
Supplies	2,499	2,000	2,000	2,000	-
Purchased Services	12,922	22,500	116,800	22,500	-
Transfers	12,000	-	-	-	-
<b>Total</b>	<b>27,421</b>	<b>24,500</b>	<b>118,800</b>	<b>24,500</b>	<b>-</b>
<b>Ending Balance</b>	<b>90,842</b>	<b>99,960</b>	<b>12,690</b>	<b>26,370</b>	

### Loveland-Larimer Building Authority Fund

The Loveland-Larimer Building Authority Fund is managed by the Public Works Department and the Parks & Recreation Department. The Public Works Department provides facility maintenance services and the Parks & Recreation Department provides grounds maintenance services.

## **Loveland-Larimer Building Authority Fund Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
Building Operations	442,950	456,170	456,170	454,960	(0.3%)
Grounds Maintenance	13,460	14,250	14,250	14,250	-
<b>Total</b>	<b>456,410</b>	<b>470,420</b>	<b>470,420</b>	<b>469,210</b>	<b>(0.3%)</b>
<b>REVENUE</b>					
Larimer County Contribution	92,620	108,200	108,200	92,620	(14.4%)
City of Loveland Contribution	363,790	362,220	362,220	376,590	4.0%
<b>Total</b>	<b>456,410</b>	<b>470,420</b>	<b>470,420</b>	<b>469,210</b>	<b>(0.3%)</b>
<b>EXPENSE BY CATEGORY</b>					
Personal Services	122,637	128,730	128,730	127,520	(0.9%)
Supplies	1,654	1,250	1,250	1,250	-
Purchased Services	306,101	340,440	340,440	340,440	-
Fixed Charges	26,018	-	-	-	-
<b>Total</b>	<b>456,410</b>	<b>470,420</b>	<b>470,420</b>	<b>469,210</b>	<b>(0.3%)</b>

### Loveland Special Improvement District #1 Fund

The Loveland Special Improvement District #1 Fund is managed by the Finance Department. Details on the expenditures are in the Other Entities chapter.

## Special Improvement District #1 Fund Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June		'10 Budget / '09 Adopted % Change
			'09 Adopted Budget	June	
<b>Loveland SID #1</b>	<b>708,859</b>	<b>1,875,000</b>	<b>1,875,000</b>	<b>730,860</b>	<b>(61.0%)</b>
<b>REVENUE</b>					
Beginning Balance	452,213	496,090	565,950	589,950	
Assessments	774,234	1,275,000	1,275,000	789,400	(38.1%)
Prepaid Assessments	-	600,000	600,000	-	(100.0%)
Interest	48,359	24,000	24,000	19,800	(17.5%)
Bond Proceeds	-	-	-	-	-
<b>Total Revenue</b>	<b>822,593</b>	<b>1,899,000</b>	<b>1,899,000</b>	<b>809,200</b>	<b>(57.4%)</b>
<b>Total Resources</b>	<b>1,274,806</b>	<b>2,395,090</b>	<b>2,464,950</b>	<b>1,399,150</b>	
<b>EXPENSE BY CATEGORY</b>					
Personal Services	-	-	-	-	-
Supplies	-	-	-	-	-
Purchased Services	4,591	15,000	15,000	-	(100.0%)
Fixed Charges	-	-	-	-	-
Debt Service	704,268	1,860,000	1,860,000	730,860	(60.7%)
Transfers	-	-	-	-	-
Capital	-	-	-	-	-
<b>Total</b>	<b>708,859</b>	<b>1,875,000</b>	<b>1,875,000</b>	<b>730,860</b>	<b>(61.0%)</b>
<b>Ending Balance</b>	<b>565,947</b>	<b>520,090</b>	<b>589,950</b>	<b>668,290</b>	

**Note:** The bond ordinance for Loveland Special Improvement District #1 requires that a portion of the assessments received be placed in reserve accounts, so at the end of the year there will be a reserve balance. The reserve amounts are not excess funds. The reserves are to fund the upcoming interest payments to bondholders should annual assessments not be received on a timely basis. The fund balance remaining in the final year of the bonds (2029) will be applied to the final payment and assessments on property owners will be lowered.

### Loveland Urban Renewal Authority Fund

The Loveland Urban Renewal Authority Fund is managed by the Finance Department. Details on the expenditures are in the Other Entities chapter.

## **Loveland Urban Renewal Authority Summary**

	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>	<b>'10 Budget / '09 Adopted % Change</b>
Downtown	36,159	-	11,750	6,240	-
Finley Block	76,470	-	151,980	151,970	-
U.S. 34 Crossroads	8,971,985	10,488,600	11,035,810	10,887,000	3.8%
Facade Grant	-	-	155,000	-	-
<b>Total</b>	<b>9,084,614</b>	<b>10,488,600</b>	<b>11,199,540</b>	<b>11,045,210</b>	<b>5.3%</b>
<b>REVENUE</b>					
Beginning Balance	1,508,418	290,530	1,544,280	1,334,450	
Property Tax Increment	9,022,599	10,641,900	10,979,580	11,045,210	3.8%
Sales Tax Increment	-	-	-	-	-
Interest	97,881	9,440	10,130	37,800	300.4%
Other Revenue	-	-	8,160	-	-
<b>Total Revenue</b>	<b>9,120,480</b>	<b>10,651,340</b>	<b>10,989,710</b>	<b>11,083,010</b>	<b>4.1%</b>
<b>Total Resources</b>	<b>10,628,898</b>	<b>10,941,870</b>	<b>12,533,990</b>	<b>12,417,460</b>	
<b>EXPENSE BY CATEGORY</b>					
Purchased Services	86,159	50,000	161,750	56,240	12.5%
Fixed Charges	761,546	845,310	845,310	829,700	(1.8%)
Debt Service	8,236,909	9,593,290	10,192,480	10,159,270	5.9%
<b>Total</b>	<b>9,084,614</b>	<b>10,488,600</b>	<b>11,199,540</b>	<b>11,045,210</b>	<b>5.3%</b>
<b>Ending Balance</b>	<b>1,544,284</b>	<b>453,270</b>	<b>1,334,450</b>	<b>1,372,250</b>	

## Fund Balance Summary

	2008 Adopted Ending Balance	2009 Adopted Ending Balance	Ending Balance as of June	2010 Ending Balance
<b>General Fund</b>	<b>28,776,600</b>	<b>17,494,640</b>	<b>22,646,850</b>	<b>21,237,600</b>
<b>Internal Service Funds</b>				
Employee Benefits	4,598,213	5,176,890	4,697,020	4,180,320
City Fleet	5,694,659	5,644,840	5,885,480	6,430,980
Vehicle Maintenance	140,931	2,076,420	958,830	958,830
Risk & Insurance	3,704,480	3,782,980	3,802,700	3,902,890
<b>Total</b>	<b>14,138,283</b>	<b>16,681,130</b>	<b>15,344,030</b>	<b>15,473,020</b>
<b>Enterprise Funds</b>				
Golf	2,012,100	2,423,000	408,180	912,260
Power	13,260,691	11,577,350	11,992,610	9,946,680
Solid Waste	3,613,622	2,249,220	1,859,790	3,384,150
Stormwater	2,291,073	1,484,910	1,501,170	842,640
Wastewater	8,982,701	9,670,600	8,945,870	9,737,620
Water	37,619,297	31,492,410	32,675,490	32,022,410
<b>Total</b>	<b>67,779,485</b>	<b>58,897,490</b>	<b>57,383,110</b>	<b>56,845,760</b>
<b>Special Revenue Funds</b>				
Art in Public Places	626,355	238,000	363,440	103,070
Capital Expansion Fees (CEFs)				
Park CEFs	5,317,652	5,063,130	5,648,690	6,231,610
Recreation CEFs	8,263,638	2,880,350	3,459,380	3,789,800
Open Space CEFs	1,504,143	383,000	1,140,460	1,280,990
Trails CEFs	967,611	562,020	541,850	435,350
General Gov. CEFs	8,882,699	7,851,600	7,856,770	3,894,820
Fire CEFs	1,082,597	2,136,210	4,825,270	5,094,170
Police CEFs	3,106,013	3,710,840	3,587,920	3,850,080
Library CEFs	3,888,422	2,735,590	2,769,430	228,570
Cultural Services CEFs	2,509,619	2,717,000	2,399,060	2,539,380
Streets CEFs	8,160,616	6,648,880	6,893,900	4,802,360
Capital Projects	759,315	425,450	759,320	759,320
Conservation Trust	3,887,131	4,025,170	3,110,140	1,801,400
Open Space	9,663,730	7,973,770	9,822,510	9,965,460
Local Improvement	346,389	343,450	357,200	-
Parks Improvement	2,393,221	949,580	2,474,680	2,607,360
<b>Total</b>	<b>61,359,151</b>	<b>48,644,040</b>	<b>56,010,020</b>	<b>47,383,740</b>
<b>Total All Funds</b>	<b>172,053,519</b>	<b>141,717,300</b>	<b>151,384,010</b>	<b>140,940,120</b>

# Staffing Levels

This table represents a comparison of positions that are authorized in the budget for all funds from 2008 to 2010. The summary includes all full-time and part-time benefited positions, but does not include temporary or non-benefited positions. A benefited position is defined as receiving health and retirement benefits.

<b>Department</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget / '09 Adopted Change</b>	
				<b>'10 Budget</b>	<b>'09 Adopted Change</b>
Executive & Legal	14.25	14.25	14.25	13.25	(1.00)
Community & Business Relations	7.30	7.30	7.30	6.30	(1.00)
Cultural Services	11.75	11.75	11.75	11.47	(0.28)
Development Services	30.45	29.45	30.45	24.95	(4.50)
Finance	19.75	20.75	19.75	18.75	(2.00)
Fire & Rescue	68.00	68.00	68.00	66.00	(2.00)
Human Resources	10.00	10.00	10.00	10.00	-
Information Technology	23.50	24.50	24.50	21.50	(3.00)
Library	27.54	27.54	27.54	27.16	(0.38)
Parks & Recreation	63.02	62.02	62.02	58.85	(3.17)
Police	136.00	136.00	136.00	134.00	(2.00)
Public Works	75.98	77.48	78.48	75.48	(2.00)
<b>Total General Fund</b>	<b>487.54</b>	<b>489.04</b>	<b>490.04</b>	<b>467.71</b>	<b>(21.33)</b>
Finance/Risk Management	4.00	4.00	4.00	4.00	-
Public Works/Vehicle Maintenance	15.65	15.65	15.65	13.65	(2.00)
<b>Total Internal Service Funds</b>	<b>19.65</b>	<b>19.65</b>	<b>19.65</b>	<b>17.65</b>	<b>(2.00)</b>
Parks & Recreation/Golf	18.50	18.50	18.50	18.50	-
Public Works/Solid Waste	26.62	27.62	27.62	27.62	-
Public Works/Stormwater	12.08	14.65	14.65	14.65	-
Water & Power	119.00	125.50	123.50	114.50	(11.00)
Finance/Utility Billing & Meter Reading	25.40	25.40	25.40	25.40	-
<b>Total Enterprise Funds</b>	<b>201.60</b>	<b>211.67</b>	<b>209.67</b>	<b>200.67</b>	<b>(11.00)</b>
Parks & Recreation/Conservation Trust	0.92	0.92	0.92	0.92	-
Community & Business Relations/CDBG	0.80	0.80	0.80	0.80	-
Parks & Recreation/Open Space	1.83	1.83	1.83	1.83	-
Cultural Services/Art in Public Places	0.75	0.75	0.75	0.90	0.15
<b>Total Special Revenue Funds</b>	<b>4.30</b>	<b>4.30</b>	<b>4.30</b>	<b>4.45</b>	<b>0.15</b>
<b>Total City Employees (FTE)</b>	<b>713.09</b>	<b>724.66</b>	<b>723.66</b>	<b>690.48</b>	<b>(34.18)</b>

# TABOR Revenue

In 1992, Colorado passed a State Constitutional Amendment, known as TABOR, which imposed tax and spending limitations on governmental entities. Since the passage of TABOR, Loveland citizens have approved three ballot issues allowing the City to keep and spend for certain purposes, thus waiving the limits of TABOR. The first in 1994 authorized the City to receive and expend all revenues generated from 1993 through 1997. In the 1999 election, the voters again authorized the City to receive and expend all revenues generated from 1998 through 2002. The 1999 ballot issue stipulated that these monies be spent on street construction and youth services.

In 2002, voters once again authorized the City to receive and expend all revenues generated from 2003 through 2012. This ballot issue stipulated that these monies be spent on Police and Fire, street maintenance and construction, and park maintenance and construction. On the following page are the revenues that qualify under the ballot issue and the projects that have been funded with these revenues. These revenues have provided the General Fund contribution to the 2030 Transportation Plan, allowed for increased maintenance of existing streets, provided a portion of the funding to construct the new Fairgrounds Park, and provided funds for the replacement of fire apparatus and other large equipment purchases. Strong revenue between 2004 and 2007 was the result of the strong growth experienced during this time frame, with building permit revenues and building use tax revenues higher than average. With the slowdown in residential construction, a significant portion of the new retail in the Centerra development completed, and the decline in sales tax collections in general, there are no projected new revenues are in the coming years, reducing the amount that will be available for projects from this source.

**Projects Funded From Revenues Above TABOR Limit**

<b>Year:</b>	<b>Amount</b>
2003 actual revenues above TABOR limit	1,307,281
2004 actual revenues above TABOR limit	4,370,851
2005 actual revenues above TABOR limit	6,841,751
2006 actual revenues above TABOR limit	6,198,790
2007 actual revenues above TABOR limit	7,208,222
2008 actual revenues above TABOR limit	1,719,794
2009 projected revenues above TABOR limit	-
2010 projected revenues above TABOR limit	-
<b>Total</b>	<b>\$27,646,689</b>

<b>Projects:</b>	<b>Amount</b>
Street Rehabilitation and Maintenance (2004 Budget)	975,180
Street Rehabilitation and Maintenance (2005 Budget)	2,909,800
Fairgrounds Renovation (2005 Budget)	100,000
Street Construction (2005 Budget)	620,226
In-house Street Construction Engineering (2005 Budget)	489,490
Street Construction (2006 Budget)	1,737,056
Street Rehabilitation and Maintenance (2006 Budget)	1,165,482
Fire Apparatus Replacement (2006 Budget)	263,250
Youth Sports Complex Operating Costs (2006 Budget)	384,000
Replace Street Paint Truck (2006 Budget)	240,000
Four New Firefighters and Volunteer Equipment (2006 Budget)	424,140
Four New Police Officers (2006 Budget)	365,730
Fairgrounds/Barnes Park Expansion (2006 Budget)	3,000,000
Street Construction (2007 Budget)	1,737,056
Street Rehabilitation and Maintenance (2007 Budget)	1,374,670
Winona Pool Bathhouse Renovation (2006 Budget)	112,500
Police Vehicle Upgrades (2007 Budget)	67,500
New Sign Service Truck (2007 Budget)	50,000
Replace 1986 Freightliner (2007 Budget)	105,000
Street Rehabilitation and Maintenance (2008 Budget)	1,449,305
Street Construction (2008 Budget)	1,652,901
Street Construction (2009 Budget)	2,598,710
Street Construction (2010 Budget)	1,595,890
<b>Subtotal</b>	<b>\$23,417,886</b>
<b>Balance</b>	<b>\$4,228,803</b>

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# Department Summaries

This section details revenues and operating expenditures for all departments. Descriptions of each department with mission statements and goals, performance measurements, a summary of authorized positions, revenue attributable to the departments, and any significant changes in departmental budgets.



*Career Moves* by Lisa M. Gordon (2002)

The department and division summaries provide historical cost information along with the current and recommended budget.

# Department Summaries

## Legislative (LEG) ..........6-1

The City of Loveland is a home rule, council-manager form of government. The City Council is a nine member policy-making board for the City of Loveland. The Council is led by the Mayor, who is elected for a two-year term by the community at large.

## Executive & Legal (E&L) ..........7-1

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence.

## Community & Business Relations (C&BR)..........8-1

This department partners with outside agencies to assist with enriching the community and manages the community outreach to ensure that citizens are well informed. It is made up of Business Relations, Public Information, and City Clerk's Office. The Business Relations Division, also referred to as Business Development, works to market the community to expand and retain businesses, as well as attract new businesses. This Division also serves an ombudsman role to help citizens and business owners navigate through city processes and resolve concerns. Public Information is the division that manages the primary outreach to the community to keep them informed about what is going on with the organization by creating and revising the content on the City's home page, Cable Channel 16 talk shows, the newsletter delivered with the utility bill, monthly information ads in the local newspapers and the emergency radio station 1610. The City Clerk's Office is the central records, central switchboard, licensing, and food and utility sales tax rebate administrator.

## Cultural Services (CS) ..........9-1

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events.

## Development Services (DS) ..........10-1

Development Services includes Planning, Building Inspections, Code Enforcement, Community Partnership Office, and Community and Strategic Planning (including Historic Preservation, Downtown Working Committee Support). The department strives to enhance community livability by providing well-planned, sustainable, vital and safe built community environment through public involvement in the planning and development processes. The Community Partnership Office partners with several non-profit organizations in the community to deliver services to those in need through a grant administration process for awards of city money and Community Development Block Grant funding.

## Finance (FIN)..........11-1

The function of the Finance Department is to facilitate interaction between the City Council, City Manager, other City departments and the divisions within the Finance Department. This Department is responsible for all financial functions of the City, as well as many other support services, including Accounting and Purchasing, Budget, Risk Management, Revenue / Sales Tax, and Utility Billing. Finance assists the public regarding utility bills, accounts payable, sales and use taxes and municipal bonds.

## Fire & Rescue (F&R) ..........12-1

The Loveland Fire and Rescue Department is a combination department which utilizes both career and volunteer firefighters. Staff consists of 58 career members and a maximum of 80 volunteer members.

## **Human Resources (HR).....13-1**

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; Employee Recognition Program; and the Community Volunteer Program.

## **Information Technology (IT).....14-1**

The Information Technology Department is made up of three divisions: Geographic Information Systems (GIS), Support Services, and Programming and Network Administration. IT is responsible for the information systems, applications and technologies that provide communication with and for the City of Loveland government.

## **Loveland Public Library (LPL).....15-1**

The Loveland Public Library offers a variety of services to the community through its printed and electronic media. A wide variety of programming for ages 1 to 101 is offered to build knowledge and enjoyment, including an outreach minivan for those that cannot come to the library facility. The media services personnel in the Library also manage Channel 16 broadcasting.

## **Parks & Recreation (P&R) .....16-1**

The department manages 27 city parks, 3 golf courses, approximately 15.5 miles of completed recreational trail, 28 natural areas, the Loveland Chilson Recreation/Senior Center, Barnes Park Batting Cages, Winona Swimming Pool, Lake Loveland Swim Beach, and 2 Cemeteries.

## **Police (POL).....17-1**

The Loveland Police Department provides an enhanced level of safety in Loveland, protects the rights guaranteed to all people by the constitution, and improves the quality of life of each citizen. The Police Department is a nationally accredited organization that strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations.

## **Public Works (PW).....18-1**

The Public Works Department provides planning, design, construction and maintenance services for the general public and the City of Loveland's internal operations.

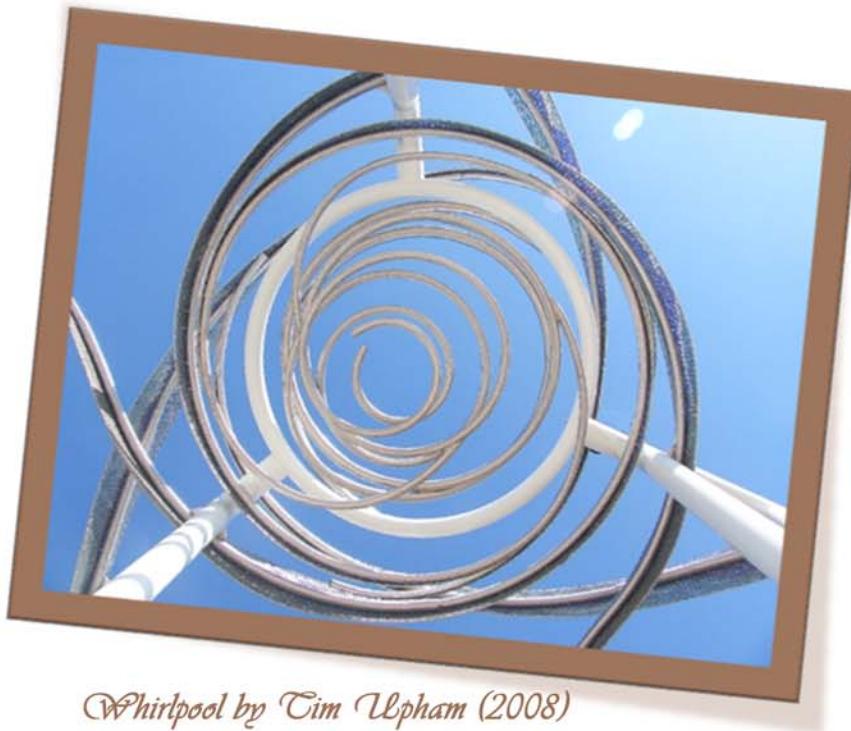
## **Water & Power (W&P) .....19-1**

The Water and Power Department delivers water, wastewater and electric power to the Loveland community 24 hours a day, seven days a week. The City purchases, stores, and treats water to ensure that each tap in the community can access clean water. The Wastewater Division ensures that the waste is collected and treated. The Power Division ensures access to reliable electric power. All of these services are delivered at the most competitive rates in the State.

## **Other (OTH).....20-1**

The Other Section includes detail sheets on non-departmental expenditures that apply generally to the operations of the fund, including contributions to outside agencies that support the community. It also includes budgets for entities that are governed by separate boards. The City Council serves as either the entire board (Loveland Urban Renewal Authority, Special Improvement District, and General Improvement District) or is represented on the board (Airport, Loveland/Larimer Building Authority).

# Legislative



*Whirlpool by Tim Upham (2008)*

*Loveland's Vision:  
A vibrant community...  
Surrounded by natural beauty...  
Where you belong.*

# Legislative

The City Council is the legislative and policy-making body of the city government. The Mayor and the council members, working together as a single body, are entrusted with representing and interpreting the needs of Loveland citizens by balancing diverse public interests, establishing policies, and providing leadership and vision for the community. The Council appoints a City Manager to implement policies and manage the day-to-day operations of the Loveland municipal government. In addition, the Council appoints a City Attorney and a Municipal Judge. The Council also oversees the City's 21 citizen boards and commissions.

In elections, held the first Tuesday in November of odd-numbered years, voters select the Mayor and members of the City Council. The Council has a total of nine members. Each of four city wards elects two council members to serve staggered four-year terms. The Mayor, elected from the city at large, serves a two-year term. The Mayor Pro Tem is chosen by the affirmative vote of a majority of the entire Council. As compensation for their work on behalf of the citizens, Council members are paid \$600 per month; the Mayor Pro Tem, \$800 per month; and the Mayor, \$1,000 per month.

Legislative Department Summary							
	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change	'09 FTE	'10 FTE
<b>General Fund</b>							
City Council	113,537	125,080	125,080	125,880	0.6%	-	-
<b>EXPENSE BY CATEGORY</b>							
Personal Services	77,508	78,310	78,310	78,300	(0.0%)		
Supplies	403	600	2,670	2,670	345.0%		
Purchased Services	35,626	46,170	44,100	44,910	(2.7%)		
<b>Total</b>	<b>113,537</b>	<b>125,080</b>	<b>125,080</b>	<b>125,880</b>	<b>0.6%</b>		

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

(10) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

810 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

- Core Changes

2,070 Supplies

(2,070) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

## 800 Total Change

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Executive & Legal

**City Manager**

2.75 FTEs

**City Attorney**

6.75 FTEs

**Municipal Court**

3.75 FTEs

*The mission of the City Attorney's Office is to provide high-quality, prompt and cost-effective legal services to the City Council, City boards and commissions, and City staff and, in doing so, to benefit Loveland's citizens by protecting the City's legal and financial interest and by supporting the City's provisions of municipal services; and, within the bounds of justice and professional responsibility, to vigorously prosecute, in Loveland Municipal Court, violations of the City Charter and Code.*

*The mission of the Municipal Court, created by the City Charter, is to provide due process and justice in an impartial, fair and efficient manner to its residents, visitors, and employees.*

# Executive & Legal

Don Williams has been the City Manager, the chief executive officer, at the City of Loveland since 2002. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relations with many external organizations to achieve alignment with City Council priorities for the community and resources available.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence.

<b>Executive &amp; Legal Department Summary</b>							
	'08 Actual		'09 Revised Budget as of June		'10 Budget / % Change		
	'09 Adopted Budget		'10 Budget		'09 FTE	'10 FTE	
	'08 Actual	Budget		'10 Budget			
<b>General Fund</b>							
City Manager	525,009	547,020	647,430	444,210	(18.8%)	3.25	2.75
City Attorney	749,906	888,360	888,360	815,890	(8.2%)	7.00	6.75
Municipal Court	354,915	373,290	390,190	342,230	(8.3%)	4.00	3.75
<b>Total</b>	<b>1,629,830</b>	<b>1,808,670</b>	<b>1,925,980</b>	<b>1,602,330</b>	<b>(11.4%)</b>	<b>14.25</b>	<b>13.25</b>
<b>REVENUE</b>							
City Attorney	5,000	-	-	-	-	-	-
Municipal Court	956,982	1,026,000	1,026,000	877,500	(14.5%)		
<b>Total</b>	<b>961,982</b>	<b>1,026,000</b>	<b>1,026,000</b>	<b>877,500</b>	<b>(14.5%)</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	1,510,366	1,671,260	1,771,670	1,497,870	(10.4%)		
Supplies	20,748	21,700	21,700	19,000	(12.4%)		
Purchased Services	83,595	108,710	108,710	85,460	(21.4%)		
Capital	15,121	7,000	23,900	-	(100.0%)		
<b>Total</b>	<b>1,629,830</b>	<b>1,808,670</b>	<b>1,925,980</b>	<b>1,602,330</b>	<b>(11.4%)</b>		

# City Manager

The City Manager is the chief executive officer of the City of Loveland. This position is appointed by the City Council and is responsible for the execution of City Council policies, directives, and legislative action. Leadership in this capacity involves coordinating departmental functions and relationships with many external organizations to achieve alignment with City Council priorities for the community. This alignment effort is communicated in the annual budget and the 10-Year Financial Plan.

All City staff report to the City Manager, except the Municipal Court and the City Attorney's Office. It is the City Manager's responsibility to integrate the talents of all department heads within a common vision that enables the organization to deliver service based on City Council direction. This management team works together to create an environment that encourages innovation, creativity, and growth. The City Manager's Office encourages management and every employee to hold each other accountable for achieving excellence. A performance measurement system has been established to create a means of communication that will align expectations for service delivery and the actual service delivery using resources available. The elements of this system serve as a tool to assess the efficiency and effectiveness of resource allocation.

Many organizations external to the organization help to shape the community and set the path for the future. The City Manager is responsible for coordinating relationships with:

- ❖ other agencies, such as federal, state, county and other municipalities;
- ❖ other non-profit organizations;
- ❖ the City of Loveland's boards and commissions; and
- ❖ businesses and other private agencies.

It is critical to manage those relationships in a way that the citizens receive the most benefit today and in the future. It must pave the way to an efficient, results oriented government, which partners with all segments of the community to face the challenges of the future.

DIVISION	DEPARTMENT			
City Manager (1302)	Executive & Legal			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
City Manager	525,009	547,020	647,430	444,210
<b>EXPENSE BY CATEGORY</b>				
Personal Services	504,456	517,760	618,170	418,560
Supplies	5,201	5,400	5,400	5,400
Purchased Services	15,352	23,860	23,860	20,250
<b>Total</b>	<b>525,009</b>	<b>547,020</b>	<b>647,430</b>	<b>444,210</b>
<b>FTE</b>	<b>3.25</b>	<b>3.25</b>	<b>3.25</b>	<b>2.75</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 990 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (90,910) Decrease in personal services due to the allocation of 50% of an Assistant City Manager position to the Development Services Administration Division.
- 390 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (3,800) Decrease in purchased services for travel based on historical experience.

### **(3,750) Core Changes**

- (3,550) Personal Services
- (200) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(5,730) Recommended Reductions**

- (5,730) Decrease in personal services for four furlough days during the year.

### **(102,810) Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

## City Attorney

The Loveland Home Rule Charter sets out the duties of the City Attorney as follows: "The City Attorney shall serve as the chief legal adviser for the City, shall advise the Council and other City officials in matters relating to their official powers and duties, and shall perform such other duties as may be designated by Council."

The Loveland Municipal Code also requires the City Attorney to appear for the City in all actions or suits in which the City is a party and s/he is authorized to make any and all affidavits or instruments in writing for the proper conduct in any suit in which, in her/his opinion, the City's interests require. The City Attorney must attend all meetings of the Council and draw all ordinances, contracts and other instruments when requested by the Council to do so. The City Attorney may appoint assistants as necessary and as authorized in the budget to serve under the direction and control of the City Attorney.

The City Attorney's Office handles all prosecution in the Loveland Municipal Court. When matters are appealed from the Loveland Municipal Court to the District Court, this office handles the appeals. A vital part of handling Municipal Court matters is consultation with defendants in Municipal Court on their particular cases, which includes an education effort about law enforcement in general.

The City Attorney's Office handles most legal matters for the City. Occasionally, certain areas that require specialized expertise are handled by outside counsel. When lawsuits are filed against the City on matters for which the City has liability insurance coverage, the insurance company retains an attorney to represent the City at the insurance company's expense. In these matters, the City Attorney assists the attorney retained by the insurance company with the defense of the lawsuits.

The City Attorney's Office consults frequently with the City Manager's Office regarding various matters which have legal implications for the City.

DIVISION	DEPARTMENT			
City Attorney (1303)	Executive & Legal			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
City Attorney	749,906	888,360	888,360	815,890
<b>REVENUE</b>				
Metro District Service Plan Review	5,000	-	-	-
<b>Total</b>	<b>5,000</b>	-	-	-
<b>EXPENSE BY CATEGORY</b>				
Personal Services	698,531	825,390	825,390	772,560
Supplies	4,277	5,350	5,350	3,250
Purchased Services	47,098	57,620	57,620	40,080
<b>Total</b>	<b>749,906</b>	<b>888,360</b>	<b>888,360</b>	<b>815,890</b>
<b>FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.75</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 210 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 1,260 Increase in purchased services for subscriptions due to an increased rate for the Westlaw service used for legal research.
- (340) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

### **(17,630) Core Changes**

- (17,730) Personal Services
- 100 Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(55,970) Recommended Reductions**

- (45,190) Decrease in personal services due to the reduction of .25 FTE (-24,530) and operating costs (-20,660).
- (10,780) Decrease in personal services for four furlough days during the year.

### **(72,470) Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# Municipal Court

The Municipal Court's authority and responsibility is established by the Home Rule Charter and State law. It functions to adjudicate and process Municipal Code and Charter violations.

The Court will process approximately 12,000 cases in 2010 with the following attendant responsibilities: maintain Traffic Violations Bureau for "decriminalized" traffic infractions; formal arraignment on all other charges with advisement of legal rights and procedures; provision of a trial by judge or jury for disputed violations; sentencing of convicted violators; keep records and report convictions as required; maintain administrative record keeping; issue and account for warrants for the arrest of non-compliant offenders; collect fines and costs; and set minimum fines and costs except as otherwise established by local or State law.

DIVISION	DEPARTMENT
Municipal Court (1312)	Executive & Legal

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Municipal Court	354,915	373,290	390,190	342,230

REVENUE				
Court Costs	46,191	50,000	50,000	45,000
Court Administration Fees	3,380	3,500	3,500	3,500
Court Summons Surcharge	77,882	85,000	85,000	70,000
Traffic Fines	635,514	715,000	715,000	600,000
Municipal Ordinance Fines	103,748	90,000	90,000	90,000
Parking Fines	46,209	52,000	52,000	37,000
Other Fines	21,195	9,500	9,500	11,000
Other Service Charges	22,863	21,000	21,000	21,000
<b>Total</b>	<b>956,982</b>	<b>1,026,000</b>	<b>1,026,000</b>	<b>877,500</b>

EXPENSE BY CATEGORY				
Personal Services	307,379	328,110	328,110	306,750
Supplies	11,270	10,950	10,950	10,350
Purchased Services	21,145	27,230	27,230	25,130
Capital	15,121	7,000	23,900	-
<b>Total</b>	<b>354,915</b>	<b>373,290</b>	<b>390,190</b>	<b>342,230</b>
<b>FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.75</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- 20 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (1,100) Decrease in supplies for office furniture and equipment based on historical experience.
- 500 Increase in supplies for books and periodicals for updated Colorado statutes.
- (170) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (1,500) Decrease in purchased services for travel and training based on historical experience.
- (7,000) Decrease in capital based on the equipment replacement schedule.

### 3,790 Core Changes

- 4,220 Personal Services
- (430) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

### (25,600) Recommended Reductions

- (21,560) Decrease in personal services due to the reduction of .25 FTE.
- (4,040) Decrease in personal services for four furlough days during the year.

### **(31,060) Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Community & Business Relations

## **Business Relations**

1.50 FTEs

## **City Clerk**

4.00 FTEs

## **Public Information**

0.80 FTEs

*Facilitate proactive, inclusive participation in planning and implementation efforts to generate community-wide partnerships that result in an environment of opportunity and sustainability of individual and business interest throughout Loveland and Northern Colorado.*

# Community & Business Relations

The Community & Business Relations department is comprised of the Business Relations Division, the City Clerk Division, and the Public Information Division. The divisions work to inform the community, develop partnerships with business and non-profit groups to enhance the economy and well-being of the citizens of the City.

<b>Community &amp; Business Relations Department Summary</b>							
	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June		'10 Budget	'10 Budget / '09 Adopted % Change	
			'09 Adopted Budget	June		'09 FTE	'10 FTE
<b>General Fund</b>							
Business Relations	127,926	137,330	144,320	135,090	(1.6%)	1.50	1.50
City Clerk	311,860	388,390	388,390	349,150	(10.1%)	5.00	4.00
Public Information	137,384	154,540	154,540	147,570	(4.5%)	0.80	0.80
<b>Total</b>	<b>577,170</b>	<b>680,260</b>	<b>687,250</b>	<b>631,810</b>	<b>(7.1%)</b>	<b>7.30</b>	<b>6.30</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Business Relations	19,595	-	-	10,000	-	-	-
<b>Total</b>	<b>19,595</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSE BY CATEGORY</b>							
Personal Services	435,904	483,860	483,860	435,530	(10.0%)	-	-
Supplies	41,632	16,800	16,800	17,600	4.8%	-	-
Purchased Services	98,640	178,600	185,590	177,680	(0.5%)	-	-
Fixed Charges	994	1,000	1,000	1,000	-	-	-
<b>Total</b>	<b>577,170</b>	<b>680,260</b>	<b>687,250</b>	<b>631,810</b>	<b>(7.1%)</b>	<b>-</b>	<b>-</b>

## Business Relations

The mission of the Business Relations Division is to assist citizens, community groups and economic development organizations with the creation and retention of sustainable employment which contributes to the long- term economic diversity of our community.

We accomplish this by:

- ❖ Promoting collaboration with our economic development partners at local, regional and state levels.
- ❖ Fostering an environment supportive of entrepreneurial endeavors.
- ❖ Supporting recruitment of primary jobs to the region.
- ❖ Marketing Loveland, Colorado and its strengths as a community with a proactive business climate and highly educated and trained workforce.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Promote the adequate provision of employment opportunities in an effort to sustain the economic health of Loveland and the Northern Colorado region. (GP 13)</b>				
Foster an environment supportive of entrepreneurial endeavors.	Business Appreciation Events.	1	1	1
	Adoption of the ED Policy and Updates.	1	1	0
	City Council Outreach Activities.	4	4	4
	Business Assistance/Incentive Agreements.	5	7	7
	Presentations to Community Groups.	5	7	10
	Rapid Response CRT/ Site Tours.	12	12	12
Market Loveland.	Business Development Website.	1	1	1
	Small Business Resource Guide.	1	1	1
	Community Profile Packet.	1	0	0
	City Council ED Info CD and Rack Card.	1	1	0
Relationship management.	LBAN Meetings.	5	5	4
	City Council ED Subcommittee Events.	10	12	12
	Letters of Understanding with Partners.	3	3	3
	Ombudsman Calls Addressed.	172	75	50
	Business Assistance Matrix.	1	1	1

**DIVISION**

Business Relations (1822)

**DEPARTMENT**

Community &amp; Business Relations

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
<b>Business Relations</b>	<b>127,926</b>	<b>137,330</b>	<b>144,320</b>	<b>135,090</b>
<b>REVENUE</b>				
Contributions	19,595	-	-	10,000
<b>Total</b>	<b>19,595</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	78,517	85,600	85,600	83,420
Supplies	12,341	8,900	8,900	8,900
Purchased Services	37,068	42,830	49,820	42,770
<b>Total</b>	<b>127,926</b>	<b>137,330</b>	<b>144,320</b>	<b>135,090</b>
<b>FTE</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

**CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- (30) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (60) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

**(1,010) Core Changes****(1,010) Personal Services**

- Funded Supplements
  - There are no funded supplements in this division.

**(1,140) Recommended Reductions****(1,140) Decrease in personal services for four furlough days.****(2,240) Total Change****OTHER INFORMATION**

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# City Clerk

## The City Clerk Division:

- ❖ Maintains current files on all minutes, ordinances, resolutions, contracts, agreements, easements, titles and deeds for the City Council and management, as well as scanning public records into the imaging system for citizen and employee access. Maintains and updates Document Management and Retention Policies for the City of Loveland.
- ❖ Maintains and updates the Municipal Code.
- ❖ Administers the Food Sales Tax and Utility Rebate Program.
- ❖ Coordinates City Council Meeting Agendas.
- ❖ Conducts Municipal Elections and oversees Campaign Finance.
- ❖ Issues certain licenses and permits.
- ❖ Operates the central switchboard.
- ❖ Coordinates document recording at the County Clerk and Recorder.

## The City Clerk:

- ❖ Attends and records minutes of City Council meetings.
- ❖ Serves as Secretary to the Loveland Liquor License Authority.
- ❖ Is responsible for retaining e-mail documents sent to City Council deemed to be public record.
- ❖ Serves as the “Designated Election Official” in Municipal Elections, as resolved by City Council.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Accessible policies and procedures.	% of respondents that indicate high quality with the site.	NA	80%	80%
<b>Fiscal Responsibility (GP 15)</b>				
Efficient use of resources in the City Clerk's Office.	Meet or below budget projection.	Yes	Yes	Yes
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Efficient operations in functions of City Clerk's Office.	80% liquor license applicant's rate process 4-5 on survey.	100%	85%	90%
<b>Sustainable Results (GP 15)</b>				
Effective document retention.	# of requests met within 72 hrs.	100%	100%	100%
	# of departments with trained staff using the Retention Schedule.	90%	100%	100%
<b>Superior Customer Service (GP 16 &amp; 18)</b>				
Customer Service expectation equal to above average excellent.	% of respondents that indicate satisfied or extremely satisfied.	95%	90%	90%

<b>DIVISION</b>	<b>DEPARTMENT</b>
City Clerk (1811)	Community & Business Relations

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
City Clerk	<b>311,860</b>	<b>388,390</b>	<b>388,390</b>	<b>349,150</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	268,259	308,680	308,680	269,450
Supplies	28,139	3,650	3,650	4,450
Purchased Services	14,468	75,060	75,060	74,250
Fixed Charges	994	1,000	1,000	1,000
<b>Total</b>	<b>311,860</b>	<b>388,390</b>	<b>388,390</b>	<b>349,150</b>
<b>FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>

#### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- 240 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 3,000 Increase in personal services for insurance based on employee plan choice.
- (10) Decrease in purchased services for general liability based on the Division's historical experience and forecasted liability costs.

#### **11,740 Core Changes**

- 11,740 Personal Services
- 800 Supplies
- (800) Purchased Services

- Funded Supplements
  - There are no funded supplements in this division.

#### **(54,210) Recommended Reductions**

- (50,840) Decrease in personal services due to the elimination of one FTE.
- (3,370) Decrease in personal services for four furlough days.

#### **(39,240) Total Change**

#### **OTHER INFORMATION**

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Public Information

The Public Information Division provides the community and employees with accurate and timely information related to issues and activities of City government in a manner that facilitates participation.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Engage, empower, inform and educate citizens through meaningful public participation processes that encourage community and stakeholder collaboration in the decision-making process (GP 18)</b>				
Provide information to the Loveland community and beyond about City government programs, services, facilities and events.	# of <i>City Update</i> newsletters.	12	12	12
	# of "Loveland's Talking" TV shows.	11	11	11
	# of web site updates/additions.	100+	100+	100+
	# of RH Dateline: Loveland pages.	10	9	9
	# of Tabletop displays.	6	6	6
	# of video presentations/online uploads.	7	6	6
	# of news releases, brochures.	30+	30+	30+
Provide effective information from the audience perspective.	% of survey respondents indicating they are " <i>well informed about City services.</i> "	75 %	75 %	75%

DIVISION	DEPARTMENT
Public Information (1803)	Community & Business Relations

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
Public Information	<b>137,384</b>	<b>154,540</b>	<b>154,540</b>	<b>147,570</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	89,128	89,580	89,580	82,660
Supplies	1,152	4,250	4,250	4,250
Purchased Services	47,104	60,710	60,710	60,660
<b>Total</b>	<b>137,384</b>	<b>154,540</b>	<b>154,540</b>	<b>147,570</b>
<b>FTE</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (10) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (50) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

### **(5,960) Core Changes**

#### **(5,960) Personal Services**

- **Funded Supplements**
  - There are no funded supplements in this division.

### **(950) Recommended Reductions**

#### **(950) Decrease in personal services for four furlough days.**

### **(6,970) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# Cultural Services

## Art In Public Places

0.90 FTEs

## Museum/Gallery

7.97 FTEs

## Rialto Theater

3.50 FTEs

*The mission of the Cultural Services Department is to promote and enrich quality of life by providing diverse cultural experiences through history, all forms of artistic expression and in community celebration.*

# Cultural Services

The Cultural Services Department presents diverse cultural programs to enrich the community, and visitors of all ages and backgrounds, through high quality and affordable performing arts, exhibits and events. The Department includes the Loveland Museum/Gallery, the Rialto Theater and the Art in Public Places Program. The Museum/Gallery serves as a regional cultural center by collecting Loveland's history and by presenting art and history exhibits and events. The historic Rialto Theater presents live theater, dance, concerts, films, lectures and children's programs. The Art in Public Places Program commissions work for public spaces and buildings and cares for the 300+ interior and exterior pieces in the City's collection.

Two citizen advisory boards, the Cultural Services Board and the Visual Arts Commission, assist the Department.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Provide High Quality Cultural Opportunities (GP 7 &amp; 18)</b>				
Provide community-wide cultural events.	Attendance at summer outdoor concert events.	14,022	12,000	12,500
	Attendance at community-wide events.	6,447	7,500	7,500
Institute a docent program at the Museum/Gallery.	# of volunteers trained as docents.	15	50	25
<b>Preserve Loveland's History (GP 4)</b>				
Collect artifacts representing Loveland's history.	# of items in museum collection.	37,750	37,790	37,840
	# of historical artifacts on exhibit.	1,135	1,150	1,170
	# of participants using outreach trunks.	1,621	1,600	1625
Increase public knowledge of Loveland's history.	# of historical publications.	0	0	1
Increase public knowledge of artists featured in gallery exhibitions.	# of exhibit-related publications.	8	5	7
Offer Lone Tree School summer programs.	# of participants.	68	98	90
Non-school district rental of the Lone Tree School.	# of rental participants.	346	350	350
<b>Integrate Art Into Everyday Lives of Lovelanders (GP 14b)</b>				
Partner with the Thompson R2J School District.	Participation in residency programs.	3,500	3,100	3,300
Provide high-quality cultural opportunities at Museum/Gallery.	Attendance at Museum.	54,533	48,000	40,000
Provide high-quality cultural opportunities at Rialto Theater.	Attendance at Rialto Theater.	45,897	49,000	51,000
Enhance the City with public art.	# of pieces of art in public spaces.	307	346	356
<b>Further Develop Loveland's Identity As An Art Community (GP 18)</b>				
Offer tours to visitors and residents.	# of participants in tours.	1,226	1,200	1,200
Promote art in public places.	Local and national press articles/ads (if known).	65	70	65
	# of promotional materials distributed.	2,000	3,500	3,500

## Cultural Services Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget /		
					'09 Adopted	% Change	'09 FTE
<b>General Fund</b>							
Museum/Gallery	837,226	867,390	889,630	754,070	(13.1%)	8.25	7.97
Rialto Theater	377,949	394,400	401,870	351,420	(10.9%)	3.50	3.50
<b>Subtotal</b>	<b>1,215,175</b>	<b>1,261,790</b>	<b>1,291,500</b>	<b>1,105,490</b>	<b>(12.4%)</b>	<b>11.75</b>	<b>11.47</b>
<b>Special Revenue Fund</b>							
Art in Public Places	226,628	494,410	494,410	470,640	(4.8%)	0.75	0.90
<b>Subtotal</b>	<b>226,628</b>	<b>494,410</b>	<b>494,410</b>	<b>470,640</b>	<b>(4.8%)</b>	<b>0.75</b>	<b>0.90</b>
<b>Total</b>	<b>1,441,803</b>	<b>1,756,200</b>	<b>1,785,910</b>	<b>1,576,130</b>	<b>(10.3%)</b>	<b>12.50</b>	<b>12.37</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Museum/Gallery	88,895	67,300	87,300	38,600	(42.6%)		
Rialto Theater	141,165	128,450	134,520	127,950	(0.4%)		
<b>Subtotal</b>	<b>230,060</b>	<b>195,750</b>	<b>221,820</b>	<b>166,550</b>	<b>(14.9%)</b>		
<b>Special Revenue Fund</b>							
Art in Public Places	221,914	231,490	231,490	210,270	(9.2%)		
<b>Subtotal</b>	<b>221,914</b>	<b>231,490</b>	<b>231,490</b>	<b>210,270</b>	<b>(9.2%)</b>		
<b>Total</b>							
<b>EXPENSE BY CATEGORY</b>							
Personal Services	859,213	940,910	940,910	911,340	(3.1%)		
Supplies	137,942	134,620	145,360	92,980	(30.9%)		
Purchased Services	250,283	273,000	291,970	232,140	(15.0%)		
Fixed Charges	11,279	13,670	13,670	9,670	(29.3%)		
Capital	183,086	394,000	394,000	330,000	(16.2%)		
<b>Total</b>	<b>1,441,803</b>	<b>1,756,200</b>	<b>1,785,910</b>	<b>1,576,130</b>	<b>(10.3%)</b>		

## Museum / Gallery

Museum/Gallery serves as a regional cultural center by collecting, preserving and interpreting Loveland's history; and by presenting exemplary art and history exhibits, programs and events for the enrichment of visitors of all ages and backgrounds.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
Museum/Gallery (5220)	Cultural Services			
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Museum/Gallery	<b>837,226</b>	<b>867,390</b>	<b>889,630</b>	<b>754,070</b>
<b>REVENUE</b>				
Donations	42,758	37,000	57,000	8,300
Gallery Sales	4,052	300	300	300
Museum Store Sales	12,480	10,000	10,000	10,000
Programs	29,370	20,000	20,000	20,000
Other	235	-	-	-
<b>Total</b>	<b>88,895</b>	<b>67,300</b>	<b>87,300</b>	<b>38,600</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	592,134	642,570	642,570	612,470
Supplies	110,371	112,250	122,990	70,310
Purchased Services	109,850	99,370	110,870	71,090
Fixed Charges	-	200	200	200
Capital	24,871	13,000	13,000	-
<b>Total</b>	<b>837,226</b>	<b>867,390</b>	<b>889,630</b>	<b>754,070</b>
<b>FTE</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>7.97</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- 1,170 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 3,500 Increase in personal services in temporary salaries (\$4,000) and FICA (\$300), due to a change mandated by Human Resources as to method of instructor payment. This money is transferred from purchased services.
- (3,500) Decrease in supplies due to a change mandated by Human Resources as to method of instructor payments. This money is transferred to personal services.
- (35,440) Decrease in supplies for the one-time funding of the Wayne Thiebaud exhibit and updates to the Proctor Alabaster Shop exhibit in 2008.
- (280) Decrease in purchased services for general liability costs based on the Division's historical experiences and forecasted liability costs.
- (13,000) Decrease in capital based on the equipment replacement schedule.

### (2,900) Core Changes

#### (2,900) Personal Services

- Funded Supplements

- There are no funded supplements in this division.

### (62,870) Recommended Reductions

- (24,000) Decrease in personal services due to the increased allocation of one position's time to the Art in Public Places Fund and a decrease of 8 hours per week for one position.
- (3,000) Decrease in supplies due to a reduction in catering costs for receptions.
- (18,000) Decrease in purchased services for operating costs.
- (10,000) Decrease in purchased services for the City's contribution to the Foote lagoon Concert series. The Division will pursue sponsorships to replace the funding.
- (7,870) Decrease in personal services for four furlough days.

### **(113,320) Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

## Rialto Theater

Since the renovation and reopening in February 1996, the historic theater has become a popular venue for theater, dance, concerts, movies, lectures, and children's programming. Rental use of the theater continues to grow as well, and several community performing arts groups have adopted the Rialto as their home theater.

DIVISION	DEPARTMENT			
Rialto Theater (5225)	Cultural Services			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
Rialto Theater	<b>377,949</b>	<b>394,400</b>	<b>401,870</b>	<b>351,420</b>
<b>REVENUE</b>				
Ticket Sales	44,006	48,400	48,400	48,400
Restoration Fee	21,388	15,000	15,000	15,000
Rental	32,039	23,000	23,000	26,500
Concessions	21,316	15,800	15,800	15,800
Donations	7,796	10,000	16,070	6,000
Other	14,620	16,250	16,250	16,250
<b>Total</b>	<b>141,165</b>	<b>128,450</b>	<b>134,520</b>	<b>127,950</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	219,301	246,930	246,930	239,030
Supplies	23,301	17,370	17,370	17,370
Purchased Services	91,853	95,630	103,100	85,550
Fixed Charges	11,279	13,470	13,470	9,470
Capital	32,215	21,000	21,000	-
<b>Total</b>	<b>377,949</b>	<b>394,400</b>	<b>401,870</b>	<b>351,420</b>
<b>FTE</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 400 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (80) Decrease in purchased services for general liability costs based on the Division's historical experiences and forecasted liability costs.
- (3,500) Decrease in capital based on the equipment replacement schedule.

### **(5,390) Core Changes**

#### **(5,390) Personal Services**

- **Funded Supplements**
  - There are no funded supplements in this division.

### **(34,410) Recommended Reductions**

- (12,000) Decrease in purchased services (\$8,000) and fixed costs (\$4,000) for advertising, technical assistance, film rental and production costs.
- (2,000) Decrease in purchased services for childrens theater class offerings.
- (17,500) Decrease in capital for equipment.
- (2,910) Decrease in personal services for four furlough days.

### **(42,980) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

## Art In Public Places

The Art in Public Places Fund is administered by the Cultural Services Department and the Visual Arts Commission. The Art in Public Places Program was established by ordinance in 1985. One percent (1%) of the cost of all City construction projects is deposited into the fund to be used for the acquisition, maintenance and repairs, and related administrative expenses for works of art. A construction project is defined as the construction, rehabilitation, renovation, remodeling, equipping, or improvement of any street, park, utility line, or other public improvement by or for the City.

Art purchased through the Program must be displayed in a public place, or with the owner's agreement, on private property that has substantial public exposure. A majority of the work in the collection has been donated by Loveland High Plains Art Council and other organizations, corporations, and individuals. The current value is over \$6 million.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Art in Public Places (5240)	Cultural Services		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Special Revenue Fund</b>			
<b>Art in Public Places</b>	<b>226,628</b>	<b>494,410</b>	<b>494,410</b>
<b>REVENUE</b>			
1% for the Arts	194,231	215,210	215,210
Interest	27,683	16,280	16,280
<b>Total</b>	<b>221,914</b>	<b>231,490</b>	<b>231,490</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	47,778	51,410	51,410
Supplies	4,270	5,000	5,000
Purchased Services	48,580	78,000	78,000
Capital	126,000	360,000	360,000
<b>Total</b>	<b>226,628</b>	<b>494,410</b>	<b>494,410</b>
<b>FTE</b>	<b>0.75</b>	<b>0.75</b>	<b>0.75</b>
			<b>0.90</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 9,500 Increase in personal services due to the allocation of additional hours from the Museum Division.
- (16,500) Decrease in purchased services for one-time cost of the redesign and reprinting of the brochure.
- 14,000 Increase in purchased services for projected costs associated with the sculpture competitions.
- (30,000) Decrease in capital for art purchases, commissions and construction based on projected costs.

### **(140) Core Changes**

- (440) Personal Services
- 300 Supplies

- **Funded Supplements**

- There are no funded supplements in this division.

### **(630) Recommended Reductions**

- (630) Decrease in personal services for four furlough days.

### **(23,770) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund divisions.

### **330,000 Capital Projects**

- 330,000 Art purchases and installation.

# Development Services

## Administration

2.50 FTEs

## Building

9.00 FTEs

## Community & Strategic Planning

4.00 FTEs

## Community Partnership Office

1.20 FTEs

## Current Planning

8.25 FTEs

*The mission of the Development Services Department is to improve the community livability in the City of Loveland. This is accomplished through comprehensive community planning that preserves and enhances the City's quality of life and natural environment, quality plan review and inspections that ensure safety.*

# Development Services

The Development Services Department enhances community livability by: providing a well-planned, sustainable, vital, and safe built community environment; protecting the heritage and natural beauty of the region; facilitating development, urban renewal and historic preservation; promoting attractive and diverse neighborhoods that provide a full range of housing opportunities; facilitating the development of properly located commercial, industrial, and institutional uses; while encouraging organizational transparency and public involvement in the planning and development process.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Foster attractive development. (GP 1)</b>				
Include standards and guidelines in development codes to implement the Community Design Element of the Comprehensive Plan.	# of amendments to development codes incorporating community design standards developed and presented to City Council.	3	5	5
Ensure that development applications and building permits comply with the community design related standards and guidelines.	% of development applications and building permits that comply with design related standards and guidelines.	98%	98%	98%
<b>Encourage the development of a full range of housing types and a mix of housing densities throughout the City. (GP 2)</b>				
Inform developers of the incentives available for the development of affordable housing units.	# of senior and affordable housing units included in approved development projects.	120	25	100
	# of building permits issued annually for senior and affordable housing units.	81	24	130
Ensure that developers understand the housing needs within the Loveland community and include in development applications an appropriate mix of housing types and densities.	# of housing units, other than single family detached, included in approved development plans.	226	382	500
<b>Formulate appropriate strategies and policies for geographic areas within Loveland needing redevelopment, renewal and/or more detailed planning analysis. (GP 3)</b>				
Identify geographic areas in which there is a need for the development of special strategies and policies (special area plans) to promote redevelopment and urban renewal.	# of special area plans developed and presented to Council for adoption.	0	2	2
Remove regulatory barriers that make infill and building reuse difficult.	# of amendments to development codes eliminating unnecessary regulations that make infill and building reuse difficult.	1	6	4
<b>Preserve features of significant architectural, scenic, cultural, historical, or archaeological interest and promote awareness and appreciation of Loveland's heritage. (GP 4)</b>				
Program implemented to communicate to property owners the value and benefits of designating historic properties on state, local or national registers.	# of properties designated to the national, state or local historic registers as landmarks or part of a historic district.	4	25	25
Financial incentives are communicated and utilized by property owners for preservation / rehabilitation of historic properties.	# of historic buildings rehabilitated using tax credits, State Historic Fund grants, or City of Loveland funding sources.	6	3	6

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Protect regional lands within the Loveland GMA (GP 5)</b>				
Standards consistent with Comprehensive Plan policies are in place to protect environmentally sensitive areas.	% of development projects that comply with such standards.	100%	100%	100%
Standards, consistent with Comprehensive Plan policies, are in place to identify and protect important viewsheds.	% of development projects complying with such standards.	100%	100%	100%
<b>Guide the development of the community within the Loveland Growth Management Area in order to meet present and future needs, while protecting the health, safety, order, convenience, prosperity, energy and resource conservation, and the general welfare of the citizenry. (GP 9)</b>				
Development review process ensures the protection of public health, safety and order.	% of development plans that meet standards relative to public health, safety and order.	100%	100%	100%
Building permit review process ensures the protection of public health, safety and order.	% of buildings and structures that comply with the International Building Code Series.	100%	100%	100%
	# of building inspections per FTE building inspector.	18.3	14.2	15.0
	% of citizen's complaints responded to within 24 hours.	100%	100%	100%
	% of citizen's complaints resolved without issuance of citation.	100%	100%	100%
Development application and building permit review processes promote resource conservation and establishment of a convenient land use pattern.	% of development projects that comply with standards for the protection of environmentally sensitive areas.	100%	100%	100%
	% of building permit plans that comply with Energy Conservation Code.	100%	100%	100%
	# of development projects that utilize new water efficient landscape/irrigation standards.	2	3	4
<b>Encourage a pattern of compact and contiguous development. (GP 12)</b>				
The development review process ensures compliance with Adequate Community Facilities standards.	% of development projects that comply with Adequate Community Facilities standards.	100%	100%	98%
Development projects are presented to decision makers that establish a pattern of compact development.	% of development projects that achieve greater than 75% of the maximum densities permit under the Comprehensive Plan.	44%	75%	75%
<b>Promote the adequate provision of employment opportunities. (GP 13)</b>				
Financial support is provided for Economic Gardening program.	# of clients receiving assistance through the Economic Gardening program.	80	85	90
Development projects strategic for sustaining Loveland's economic health are identified and given priority in the development review and building permit.	# of projects identified as strategic for sustaining Loveland's economic health and processed through the City's expedited review process.	5	4	4

## Development Services Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted		
					% Change	'09 FTE	'10 FTE
<b>General Fund</b>							
Administration	212,983	228,970	228,970	313,310	36.8%	2.00	2.50
Building Srv. & Code Enf.	1,058,310	1,141,720	1,136,670	878,510	(23.1%)	13.00	9.00
Comm. & Strat. Planning	350,748	360,160	576,370	413,140	14.7%	4.00	4.00
Community Partnership	489,801	543,120	786,410	543,230	0.0%	1.20	1.20
Current Planning	729,820	797,280	797,280	717,420	(10.0%)	9.25	8.25
<b>Subtotal</b>	<b>2,841,662</b>	<b>3,071,250</b>	<b>3,525,700</b>	<b>2,865,610</b>	<b>(6.7%)</b>	<b>29.45</b>	<b>24.95</b>
<b>Special Revenue Fund</b>							
Comm. Dev. Block Grant	315,158	303,420	628,390	303,600	0.1%	0.80	0.80
<b>Subtotal</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>	<b>0.1%</b>	<b>0.80</b>	<b>0.80</b>
<b>Total</b>	<b>3,156,820</b>	<b>3,374,670</b>	<b>4,154,090</b>	<b>3,169,210</b>	<b>(6.1%)</b>	<b>30.25</b>	<b>25.75</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Building Srv. & Code Enf.	1,290,685	1,382,600	1,382,600	1,382,600	-		
Comm. & Strat. Planning	16,240	-	216,210	-	-		
Community Partnership	-	-	40,150	-	-		
Current Planning	61,070	61,000	61,000	61,000	-		
<b>Subtotal</b>	<b>1,367,995</b>	<b>1,443,600</b>	<b>1,699,960</b>	<b>1,443,600</b>	<b>-</b>		
<b>Special Revenue Fund</b>							
Comm. Dev. Block Grant	315,158	303,420	628,390	303,600	0.1%		
<b>Subtotal</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>	<b>0.1%</b>		
<b>Total</b>	<b>1,683,153</b>	<b>1,747,020</b>	<b>2,328,350</b>	<b>1,747,200</b>	<b>0.0%</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	2,172,226	2,355,250	2,355,250	2,121,330	(9.9%)		
Supplies	73,194	54,140	54,140	63,940	18.1%		
Purchased Services	864,232	906,780	1,686,200	948,930	4.6%		
Fixed Charges	47,168	58,500	58,500	35,010	(40.2%)		
<b>Total</b>	<b>3,156,820</b>	<b>3,374,670</b>	<b>4,154,090</b>	<b>3,169,210</b>	<b>(6.1%)</b>		

## Administration

The Administration Division, through the Department Director, provides leadership and management, determines staffing and budgetary needs, and establishes program guidelines for the Department.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Administration (1901)	Development Services

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Administration	212,983	228,970	228,970	313,310
<b>EXPENSE BY CATEGORY</b>				
Personal Services	200,877	210,140	210,140	297,570
Supplies	3,833	6,650	6,650	4,150
Purchased Services	8,273	12,180	12,180	11,590
<b>Total</b>	<b>212,983</b>	<b>228,970</b>	<b>228,970</b>	<b>313,310</b>
<b>FTE</b>	<b>1.90</b>	<b>2.00</b>	<b>2.00</b>	<b>2.50</b>

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- 40 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 90,910 Increase in personal services due to the allocation of 50% of an Assistant City Manager position to the Division.
- (2,500) Decrease in supplies based on the equipment replacement schedule.
- (90) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

#### **440 Core Changes**

##### 440 Personal Services

- Funded Supplements
  - There are no funded supplements in this division.

#### **(4,460) Recommended Reductions**

- (500) Decrease in purchased services for operating costs.
- (3,960) Decrease in personal services for four furlough days during the year.

#### **84,340 Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - There are no equipment replacements in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Building Services & Code Enforcement

Building Services & Code Enforcement establishes and administers the International Building Codes to safeguard public health, safety and general welfare by ensuring adequacy of structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergent responders during emergency operations. Working in a multifaceted permitting process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, and provides staff support to the Construction Advisory Board (CAB) and City Council.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Building Services & Code Enforcement (1903)	Development Services

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Building Srv. &amp; Code Enf.</b>	<b>1,058,310</b>	<b>1,141,720</b>	<b>1,136,670</b>	<b>878,510</b>

### **REVENUE**

Building Permits	1,237,880	1,326,000	1,326,000	1,326,000
Contractor License Fee	36,097	40,000	40,000	40,000
Other Fees	3,600	4,600	4,600	4,600
Weed Mowing	13,108	12,000	12,000	12,000
<b>Total</b>	<b>1,290,685</b>	<b>1,382,600</b>	<b>1,382,600</b>	<b>1,382,600</b>

### **EXPENSE BY CATEGORY**

Personal Services	950,915	988,370	988,370	686,150
Supplies	34,841	13,770	13,770	13,270
Purchased Services	32,257	93,790	88,740	156,790
Fixed Charges	40,297	45,790	45,790	22,300
<b>Total</b>	<b>1,058,310</b>	<b>1,141,720</b>	<b>1,136,670</b>	<b>878,510</b>
<b>FTE</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>9.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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(50) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

75,000 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(15,780) Decrease in fixed costs for vehicle maintenance and rental based on projected fuel costs and maintenance costs.

2,320 Increase in fixed cost for amortized vehicle replacement costs.

**(9,870) Core Changes**

(9,870) Personal Services

- **Funded Supplements**
  - There are no funded supplements in this division.

**(314,830) Recommended Reductions**

(306,010) Decrease in personal services of four positions (\$283,480) and operating costs (\$22,530) due to reduced building activity in the City.

(8,820) Decrease in personal services for four furlough days during the year.

**(263,210) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

## Community & Strategic Planning

The Community & Strategic Planning Division manages a proactive community-wide planning program, which defines long-term strategies for maintaining and enhancing the quality of life in Loveland. The Community Vision is accomplished through the development of key planning documents and various City programs in collaboration with citizens, elected officials, and other City departments. Staff participates in regional planning projects involving multi-jurisdictions in northern Colorado to identify opportunities to jointly address land use and growth issues on a regional scale. The Division's goal is to provide the Community with services that balance existing resources with the public interest, encouraging quality planning for Loveland's future.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Community & Strategic Planning (1914 & 1915)	Development Services

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Comm. & Strat. Planning	268,290	274,230	490,440	317,550
Economic Gardening	82,458	85,930	85,930	95,590
<b>Total</b>	<b>350,748</b>	<b>360,160</b>	<b>576,370</b>	<b>413,140</b>
<b>REVENUE</b>				
Intergovernmental	16,240	-	216,210	-
<b>Total</b>	<b>16,240</b>	-	<b>216,210</b>	-
<b>EXPENSE BY CATEGORY</b>				
Personal Services	224,895	316,780	316,780	359,050
Supplies	25,416	21,070	21,070	32,030
Purchased Services	98,411	22,310	238,520	22,060
Fixed Charges	2,026	-	-	-
<b>Total</b>	<b>350,748</b>	<b>360,160</b>	<b>576,370</b>	<b>413,140</b>
<b>FTE</b>	<b>4.10</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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130,540 Increase in personal services for one position transferred from the Finance Department mid-year 2009.

(100) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

10,960 Increase in supplies for computer software associated with the Economic Gardening Program.

(250) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

### (21,730) Core Changes

(21,730) Personal Services

- Funded Supplements

- There are no funded supplements in this division.

### (66,440) Recommended Reductions

(61,760) Decrease in personal services due to the elimination of one planning position.

(4,680) Decrease in personal services for four furlough days during the year.

## 52,980 Total Change

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## OTHER INFORMATION

- Unfunded Supplements

- There are no funded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

## Community Partnership Office

The City of Loveland provides funds for human service needs in the community through the Human Services Grant and the Community Development Block Grant programs. The Human Services Commission prepares an annual recommendation for allocation of the grant funds for City Council. The grant funds are allocated to a variety of non-profit human service agencies in Loveland that meet the annual goals set by the Human Services Commission.

The City receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development. Congress limits these funds to be used primarily to address the needs of low and moderate income persons, to eliminate slum and blight, and meet urgent community needs. Each year, the Human Services Commission advises City Council on the allocation of funds for projects that meet goals established in the 5-Year Consolidated Plan that guides the way the City expends CDBG dollars. For the past several years, City Council has used the majority of CDBG funds to meet affordable housing and homeless needs in the community.

The Community Partnership Office administers the City's affordable housing policies by tracking affordable housing development and working on policy development with the Affordable Housing Commission.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Community is informed about grant programs and processes.	# agencies applying for grant programs.	45	40	45
	# of new inquiries per year.	6	5	5
Community is aware of city's support of affordable housing.	# of affordable community housing units.	966	990	1,060
	# of persons on housing waiting list.	1,844	3,021	2,100
Utilize grant funds to address the 5-Year Consolidated Plan goals:	# of homeless families assisted annually through CDBG-funded programs.	75	87	95
o Provide services to homeless persons through shelter, case management and permanent housing;	# of housing units created, purchased or rehabilitated annually through CDBG-funded projects.	20	58	65
o Create and maintain housing opportunities for low income households;	# of households with low income assisted with tools for self-sufficiency through CDBG-funded programs.	75	125	125
<b>Fiscal Responsibility (GP 2)</b>				
Compliance with federal regulations to maximize revenue.	# of areas for improved by HUD.	2	1	0
Grant funds are spent in a timely and effective manner.	% of grant recipients performing in an untimely manner.	7%	3%	5%
	\$ leveraged with grant funds with CDBG.	\$3,810,970	\$8,963,880	\$2,452,445
	\$ leveraged with grant funds with CPO.	\$44,509,000	\$46,750,369	\$26,642,521
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Grant process is carried out efficiently and effectively to maximize productivity and community impact.	Cost per application.	\$211	\$227	\$230
<b>Sustainable Results (GP 17)</b>				
Loveland citizens have access to human services and housing.	% of population living at self-sufficiency.	81%	75%	75%
	# of homeless in community.	700	750	800
	# of persons accessing services.	29,000	44,502	48,600
Full range of housing types to meet needs of all socio-economic groups.	# of new housing that is affordable.	9	24	70
<b>Superior Customer Service (GP 16 &amp; 18)</b>				
Grant applicants and commissioners are satisfied with process and management.	% of survey respondents "very satisfied" on agency survey.	89%	92%	90%

**DIVISION**

Community Partnership/CDBG (1924 &amp; 1926)

**DEPARTMENT**

Development Services

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
Community Partnership	489,801	543,120	786,410	543,230
<b>Subtotal</b>	<b>489,801</b>	<b>543,120</b>	<b>786,410</b>	<b>543,230</b>
<b>Special Revenue Fund</b>				
Community Dev. Block Grant	315,158	303,420	628,390	303,600
<b>Subtotal</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>
<b>Total</b>	<b>804,959</b>	<b>846,540</b>	<b>1,414,800</b>	<b>846,830</b>
<b>REVENUE</b>				
<b>General Fund</b>				
Intergovernmental	-	-	40,150	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>40,150</b>	<b>-</b>
<b>Special Revenue Fund</b>				
Intergovernmental	315,158	303,420	628,390	303,600
<b>Subtotal</b>	<b>315,158</b>	<b>303,420</b>	<b>628,390</b>	<b>303,600</b>
<b>Total</b>	<b>315,158</b>	<b>303,420</b>	<b>668,540</b>	<b>303,600</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	135,896	144,500	144,500	139,630
Supplies	1,942	2,400	2,400	5,740
Purchased Services	666,537	698,840	1,267,100	700,660
Fixed Charges	584	800	800	800
<b>Total</b>	<b>804,959</b>	<b>846,540</b>	<b>1,414,800</b>	<b>846,830</b>
<b>FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 3,200 Increase in supplies for grant processing software.
- (80) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- 170 Increase in grants due to increased grant revenue.

### **(1,260) Core Changes**

- (3,130) Personal Services
- 140 Supplies
- 1,730 Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(1,740) Recommended Reductions**

- (1,740) Decrease in personal services for four furlough days during the year.

### **290 Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

## Current Planning

The Current Planning Division coordinates the City's development review process. In facilitating this multifaceted process, staff provides project guidance and review services to the development community, coordinates the work of various City review agencies, ensures outreach to interested citizens, and provides staff support to the Planning Commission and City Council. In sum, the Current Planning Division is responsible for managing procedures that implement City Council ordinances, policies and visions relating to land development.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Current Planning (1902)	Development Services		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Current Planning</b>	<b>729,820</b>	<b>797,280</b>	<b>797,280</b>
<b>REVENUE</b>			
Annexation Filing Fee	26,428	15,000	15,000
Planning Filing Fee	34,642	46,000	46,000
<b>Total</b>	<b>61,070</b>	<b>61,000</b>	<b>61,000</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	659,643	695,460	695,460
Supplies	7,162	10,250	10,250
Purchased Services	58,754	79,660	79,660
Fixed Charges	4,261	11,910	11,910
<b>Total</b>	<b>729,820</b>	<b>797,280</b>	<b>797,280</b>
<b>FTE</b>	<b>10.25</b>	<b>9.25</b>	<b>9.25</b>
			<b>8.25</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (460) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 1,000 Increase in purchased services for repair and maintenance costs based on historical experience.
- (1,420) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

15,200 Core Changes

15,200 Personal Services

- Funded Supplements

- There are no funded supplements in this division.

(94,180) Recommended Reductions

- (85,960) Reduction in personal services of one position (\$63,050) and operating costs (22,910) due to reduced building activity in the City.
- (8,220) Decrease in personal services for four furlough days during the year.

**(79,860) Total Change**

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## **OTHER INFORMATION**

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- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

# *finance*

## **Accounting & Purchasing**

10.00 FTEs

## **Administration**

2.75 FTEs

## **Budget**

1.00 FTEs

## **Revenue**

30.40 FTEs

## **Risk Management**

4.00 FTEs

*The Finance Department efficiently generates meaningful information that exemplifies organizational values of financial integrity, organizational transparency, and fiscal conservatism and that enables policy and operational decision makers to consider long term sustainability of the community resulting in superior customer service.*

The logo for the Finance Department, featuring the word "finance" in a stylized, italicized, lowercase serif font. The letter "f" is particularly prominent, with a large, sweeping loop on the left side.

The Finance Department is comprised of the following divisions: Administration, Accounting & Purchasing, Budget, Risk Management, Revenue, and Utility Billing & Meter Reading.

The Department's primary functions include financial operations and reporting, purchasing, sales tax licensing, sales, use, and retail fee collection, meter reading and customer service and billing operations, accounts payable, financial policy and procedure development, risk management, internal and performance auditing, lease and debt financing, long-range financial planning, capital improvements planning, budgeting, government and enterprise accounting, and rate and fee setting.

The Department produces the Comprehensive Annual Financial Report (CAFR), the Annual Budget, long-range financial plans, monthly financial reports, and quarterly summary reports. The CAFR is the official statement of the City's financial position containing detailed accounting of revenues, expenditures, and financial condition. The Department coordinates the development of the Capital Program, 10 Year Financial Master Plan and an annual budget.

## Finance Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget /		
					'09 Adopted	% Change	'09 FTE
<b>General Fund</b>							
Administration	513,475	356,120	362,120	346,020	(2.8%)	2.75	2.75
Accounting & Purchasing	643,343	816,390	816,390	804,420	(1.5%)	10.00	10.00
Budget	201,374	206,870	206,870	146,590	(29.1%)	2.00	1.00
Revenue	442,380	768,130	667,720	599,480	(22.0%)	6.00	5.00
<b>Subtotal</b>	<b>1,800,572</b>	<b>2,147,510</b>	<b>2,053,100</b>	<b>1,896,510</b>	<b>(11.7%)</b>	<b>20.75</b>	<b>18.75</b>
<b>Internal Service Fund</b>							
Risk & Insurance	2,472,147	2,219,900	2,219,900	2,190,460	(1.3%)	4.00	4.00
<b>Subtotal</b>	<b>2,472,147</b>	<b>2,219,900</b>	<b>2,219,900</b>	<b>2,190,460</b>	<b>(1.3%)</b>	<b>4.00</b>	<b>4.00</b>
<b>Enterprise Fund</b>							
Meter Reading	606,811	613,180	613,180	589,200	(3.9%)	8.52	8.52
Utility Billing	1,373,181	1,474,370	1,474,370	1,327,620	(10.0%)	16.88	16.88
<b>Subtotal</b>	<b>1,979,992</b>	<b>2,087,550</b>	<b>2,087,550</b>	<b>1,916,820</b>	<b>(8.2%)</b>	<b>25.40</b>	<b>25.40</b>
<b>Total</b>	<b>6,252,711</b>	<b>6,454,960</b>	<b>6,360,550</b>	<b>6,003,790</b>	<b>(7.0%)</b>	<b>50.15</b>	<b>48.15</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Revenue	617,802	440,300	440,300	448,930	2.0%		
<b>Subtotal</b>	<b>617,802</b>	<b>440,300</b>	<b>440,300</b>	<b>448,930</b>	<b>2.0%</b>		
<b>Internal Service Fund</b>							
Risk & Insurance	2,193,263	2,318,120	2,318,120	2,290,650	(1.2%)		
<b>Subtotal</b>	<b>2,193,263</b>	<b>2,318,120</b>	<b>2,318,120</b>	<b>2,290,650</b>	<b>(1.2%)</b>		
<b>Total</b>	<b>2,811,065</b>	<b>2,758,420</b>	<b>2,758,420</b>	<b>2,739,580</b>	<b>(0.7%)</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	3,266,775	3,663,060	3,562,650	3,389,200	(7.5%)		
Supplies	86,538	67,380	67,380	53,090	(21.2%)		
Purchased Services	810,786	953,550	959,550	794,800	(16.6%)		
Fixed Charges	1,831,836	1,770,970	1,770,970	1,766,700	(0.2%)		
Transfers	185,000	-	-	-	-		
Capital	71,776	-	-	-	-		
<b>Total</b>	<b>6,252,711</b>	<b>6,454,960</b>	<b>6,360,550</b>	<b>6,003,790</b>	<b>(7.0%)</b>		

## Administration

The Finance Administration Division coordinates the financial support services provided by the Finance Department, and develops financial planning tools to guide resource allocation decisions.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Information transparency.	% of reports posted on the website the same day they are released.	99%	99%	99%
	% policies and procedures posted within one day of approval.	100%	100%	100%
<b>Fiscal Responsibility (GP 15)</b>				
Ensure integrity of financial processes and systems to protect City assets, including City employees.	% of positive compliance audit results / findings.	68%	75%	90%
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Reduce document production costs.	Cost to produce CAFR per book.	\$45.07	\$39.25	\$40.00
	Cost to produce Budget per book.	\$114.00	\$125.00	\$125.00
<b>Sustainable Results (GP 15)</b>				
Accurate, current, accessible employee policies and regulations.	% of employee respondents that indicate information easy to find.	NA	99%	100%
<b>Superior Customer Service (GP 16 &amp; 18)</b>				
Compliance Audit findings deemed accurate and fair, recommendations deemed reasonable.	% of respondents rate findings and recommendations as reasonable.	95%	100%	98%

DIVISION	DEPARTMENT
Administration (1501)	Finance

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
Administration	<b>513,475</b>	<b>356,120</b>	<b>362,120</b>	<b>346,020</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	453,957	300,800	300,800	295,780
Supplies	38,810	9,400	9,400	7,900
Purchased Services	20,708	45,920	51,920	42,340
<b>Total</b>	<b>513,475</b>	<b>356,120</b>	<b>362,120</b>	<b>346,020</b>
<b>FTE</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (1,580) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (330) Decrease in purchased services for general liability costs based on the Division's historical experiences and forecasted liability costs.

### **(4,460) Core Changes**

- 290 Personal Services
- (1,500) Supplies
- (3,250) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(3,730) Recommended Reductions**

- (3,730) Decrease in personal services for four furlough days.

### **(10,100) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

## Accounting & Purchasing

Accounting is responsible for the disbursement of City funds and for providing accurate, timely and informative financial information to a variety of users. This Division prepares the Comprehensive Annual Financial Report (CAFR) and has been awarded the "Certificate of Achievement for Excellence in Financial Reporting" by the Government Finance Officers Association every year since 1980.

Purchasing uses professional, effective, efficient, and flexible practices to manage the City's procurement of goods and services and ensure compliance with City and state laws.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Winning GFOA award for Outstanding CAFR Report.	Received GFOA Award.	Yes	Yes	Yes
<b>Fiscal Responsibility (GP 15)</b>				
Ensure that financial transactions are accurately recorded and reported.	# of adjusting journal entries. Average length of time reconciling item remain on the cash reconciliations. Reduce adjustment entries (AJE) by 10%.	10% 9 months 852	5% 6 month 767	5% 1 month 690
<b>Operational Efficiency (11f &amp; 17)</b>				
Reduce internal manual reporting with implementation of new accounting software.	Productivity hours saved for finance and customer departments.	0%	0%	25%
Electronic media for more efficient accessibility and retrieval.	% of total AP records scanned. % of total PR timesheets scanned. % of wire/check transactions reduced.	100% 10% 70%	100% 100% 75%	100% 100% 75%

<b>DIVISION</b>	<b>DEPARTMENT</b>
Accounting & Purchasing (1571 & 1555)	Finance

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Accounting	580,084	682,650	682,650	672,580
Purchasing	63,259	133,740	133,740	131,840
<b>Total</b>	<b>643,343</b>	<b>816,390</b>	<b>816,390</b>	<b>804,420</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	568,860	729,120	729,120	693,360
Supplies	16,895	9,400	9,400	9,400
Purchased Services	57,588	77,870	77,870	101,660
<b>Total</b>	<b>643,343</b>	<b>816,390</b>	<b>816,390</b>	<b>804,420</b>
<b>FTE</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 1,010 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 390 Increase in purchased services for general liability based on the Division's historical experience and forecasted liability costs.
- 23,800 Increase in purchased services for audit costs.

### **(28,850) Core Changes**

- (28,450) Personal Services
- (400) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(8,320) Recommended Reductions**

- (8,320) Decrease in personal services for four furlough days.

### **(11,970) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# Budget

The Budget Division prepares and administers the City's annual operating budget and capital plan; forecasts and monitors the City's expenditures and revenues; forecasts the 5-year operating and capital plans; and provides financial data, support and analysis to other City departments. In addition, this Division participates in policy analysis and formation and ensures City compliance with federal and state legislation that affect the budget. The Division has received the "Distinguished Budget Presentation Award" from the Government Finance Officers Association every year since 1985.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
City priorities communicated to the public.	Received the GFOA Distinguished Budget Presentation Award.	Yes	Yes	Yes
<b>Fiscal Responsibility (GP 15)</b>				
Council and public have confidence in budget projections.	Adopted budget revenue and expense within 5% of actual revenue and expense.	94.0%	95.0%	95.0%
Capital budget within available resources.	Impact fee reserves remain positive in near term.	Yes	Yes	Yes
Program and service growth within available resources.	Unrestricted reserves at least 6% of fund reserves.	35.9%	31.3%	29.6%
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Workload focus on analysis.	# of hours reinvested resulting from process efficiencies.	NA	NA	NA
<b>Sustainable Results (GP 15)</b>				
Current year budget problems indentified early and corrective action implemented proactively.	Expenditure forecasts for current year expenses on 4-month data within 5% of actual expenses.	99.6%	NA	NA

DIVISION	DEPARTMENT
Budget (1503)	Finance

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
Budget	201,374	206,870	206,870	146,590
<b>EXPENSE BY CATEGORY</b>				
Personal Services	184,718	190,920	190,920	130,760
Supplies	1,215	1,450	1,450	1,200
Purchased Services	15,441	14,500	14,500	14,630
<b>Total</b>	<b>201,374</b>	<b>206,870</b>	<b>206,870</b>	<b>146,590</b>
<b>FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- (20) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (120) Decrease in purchased services for general liability based on the Division's historical experience and forecasted liability costs.
- 1,350 Increase in purchased services for printing cost based on historical experience.

### (15,450) Core Changes

- (14,100) Personal Services
- (250) Supplies
- (1,100) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

### (46,040) Recommended Reductions

- (44,680) Net decrease in personal services for the elimination of one position and addition of funding for part-time services for peak periods.
- (1,360) Decrease in personal services for four furlough days.

### (60,280) **Total Change**

## OTHER INFORMATION

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Revenue

The Revenue Division is comprised of five main areas: Sales & Use Tax, Centerra Fee Collection, Accounts Receivable, Petty Cash and Deposits, and Treasury, which entails banking and investments of the city's operating fund reserve balances, and coordination of borrowing money for capital projects and equipment when necessary.

The Revenue Division's primary functions include sales tax licensing, collection and enforcing the City's sales tax ordinance for each retail business located inside the city of Loveland, as well as numerous businesses located outside of the city and state that do business in the City. In the use tax area, the department is responsible for enforcing building and auto use tax, collections. Currently, we have over 2,950 active accounts. In 2008, 19,152 returns were processed.

The primary source of funding for daily governmental operations is the sales and use tax, amounting to approximately \$32 million in 2009. The Division began implementing a centralized account receivable program in 2007, which will be expanding to all departments in the City.

The Division accounts for the investment of cash reserves held in operating funds, approximately \$194 million as of the middle of 2009. Investment advice is provided by an external manager. Banking services are provided by two banks, one for day to day operations and the other for safekeeping and trustee services for the investment portfolio.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Citizens feel informed and that they understand City's cash and investments.	% survey respondents read reports.	10%	12%	12%
	% respondents understand reports.	80%	85%	85%
	% of positive feedback regarding reports.	90%	90%	90%
<b>Fiscal Responsibility (GP 15)</b>				
Maximize the availability of earned revenue.	Portfolio rate of return compared to index.	+40 bp	+70 bp	+20bp
	Average liquidity.	9.6%	12.0%	12.0%
	Audit assessments to collection on assessments.	80%	90%	95%
	Annual amount of audit revenue assessed.	\$377,166	\$250,000	\$400,000
<b>Operational Efficiency (11f &amp; 17)</b>				
Maximize productivity through technology.	Productivity hours saved through technology innovations.	52	65	80
	# of audit hours per auditor	2,064	3,600	4,200
Encourage development of staff and customers	Training hours for employees.	78	175	220
	# of customers trained.	19	20	45
<b>Superior Customer Service (GP 16 &amp; 18)</b>				
Align expectations with deliverables.	# of projects deadline was changed.	100%	50%	50%

<b>DIVISION</b>	<b>DEPARTMENT</b>
Revenue (1520 & 1521)	Finance

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Sales Tax Collection	317,806	621,440	521,030	392,640
Fee Collection	124,574	146,690	146,690	206,840
<b>Total</b>	<b>442,380</b>	<b>768,130</b>	<b>667,720</b>	<b>599,480</b>
<b>REVENUE</b>				
PIF/RSF Fees	238,683	200,800	200,800	209,430
Sales Tax Collection Fee	11,844	30,000	30,000	30,000
Sales Tax Application Fee	-	9,500	9,500	9,500
Sales & Use Tax Audits	367,275	200,000	200,000	200,000
<b>Total</b>	<b>617,802</b>	<b>440,300</b>	<b>440,300</b>	<b>448,930</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	265,415	505,040	404,630	386,890
Supplies	10,699	25,680	25,680	15,880
Purchased Services	166,266	237,410	237,410	196,710
<b>Total</b>	<b>442,380</b>	<b>768,130</b>	<b>667,720</b>	<b>599,480</b>
<b>FTE</b>	<b>5.00</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>

#### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

3,510 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(130,540) Decrease in one position transferred to the Development Services Department midyear.

##### **3,830 Core Changes**

13,830 Personal Services

(9,800) Supplies

(200) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

**(45,450) Recommended Reductions**

(40,500) Decrease in purchased services for contract sales tax audits.

(4,950) Decrease in personal services for four furlough days.

**(168,650) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Risk Management

The Risk Management Division is responsible for protecting the operating effectiveness of the City by minimizing the costs associated with the City's property, liability, workers' compensation and environmental exposures. This is accomplished through identification and evaluation of the City's risks, implementation of appropriate safety, environmental and loss control programs, risk financing measures and claims management.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Departments view Risk as a resource to comply with laws / regulations and reduce losses due to accidents, fines, lawsuits, etc.	# of website hits.	1,700	2,000	2,100
	% of compliance with safety audits.	84%	87%	88%
	% of compliance with environmental audits.	80%	82%	83%
<b>Fiscal Responsibility (GP 15)</b>				
To provide cost effective insurance coverage.	Cost of workers' compensation premium as a % of payroll.	0.85%	0.85%	0.85%
	Cost of liability premium as a % of payroll.	0.52%	0.60%	0.59%
	Property rate per \$100 of insured value.	0.027	0.027	0.027
Cost effective pursuit financial recoveries of available to the City.	% of environmental recoveries amount available compared to amount received.	50%	50%	50%
	% of property damage recoveries amount available compared to amount received.	50%	50%	55%
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Claims are managed efficiently.	% closed within 3 months of reporting to carrier.	85%	85%	85%
	% reported to carrier within 1 business day.	95%	95%	96%
Information is provided in a timely basis.	% of claims reported electronically.	65%	75%	75%
	95% of contract insurance certificates reviewed within 1 business day.	95%	95%	96%
	95% of environmental audits completed on time.	95%	95%	95%
<b>Sustainable Results (GP 15)</b>				
Provide a safe work environment for employees reduce damage to City property and citizens' property.	Workers' compensation experience rating.	1.05	1.05	1.05
	# of claims per FTE.	0.13	0.12	0.12
	Average cost of claims.	\$7,300	\$7,200	\$7,200
Compliance with Environmental Regulations.	% of issues resolved at follow-up.	70	75	75

**DIVISION**

Risk Management (1575 &amp; 1577)

**DEPARTMENT**

Finance

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Internal Service Fund</b>				
Risk & Insurance	<b>2,472,147</b>	<b>2,219,900</b>	<b>2,219,900</b>	<b>2,190,460</b>
<b>REVENUE</b>				
Interest	204,401	119,750	119,750	123,590
Workers' Compensation	1,154,500	1,305,670	1,305,670	1,274,420
General Liability	798,500	892,700	892,700	892,640
Other	35,862	-	-	-
<b>Subtotal</b>	<b>2,193,263</b>	<b>2,318,120</b>	<b>2,318,120</b>	<b>2,290,650</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	322,003	337,760	337,760	332,680
Supplies	5,513	5,520	5,520	4,820
Purchased Services	153,528	141,440	141,440	117,780
Fixed Charges	1,806,103	1,735,180	1,735,180	1,735,180
Transfers	185,000	-	-	-
<b>Total</b>	<b>2,472,147</b>	<b>2,219,900</b>	<b>2,219,900</b>	<b>2,190,460</b>
<b>FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**CHANGES COMPARED TO PRIOR YEAR ADOPTED**(2,870) Core Changes

- (670) Personal Services
- (700) Supplies
- (1,500) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

(26,570) Recommended Reductions

- (22,160) Decrease in purchased services for operating costs.
- (4,410) Decrease in personal services for four furlough days.

**(29,440) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Utility Billing / Meter Reading

Utility Billing is responsible for providing customer service and processing monthly statements and payments for all electric, water, wastewater, stormwater, solid waste, and street maintenance customers.

Meter Reading is responsible for reading all electric and water meters monthly, connecting and disconnecting services daily, as well as monitoring for meter divisions.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Manage the utility bill assistance program, Help A Neighbor in Distress (HAND).	Qualified applying families receive assistance.	427	430	430
<b>Fiscal Responsibility (GP 15)</b>				
Maintain timely and accurate revenue flow to utilities.	\$ billed annually. (electric, water & sewer)	\$53,244,595	\$53,777,040	54,314,811
	# of bills mailed annually.	419,823	424,021	428,261
	\$ collected annually. (all services billed)	\$63,343,201	\$64,610,065	\$65,902,266
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Implement cost effective solutions to save man-hour time and money.	Projects/hours.	1/104	NA	NA
	% of total payments processed electronically.	9%	13%	17%
<b>Superior Customer Service (GP 16 &amp; 18)</b>				
Provide quality customer service.	Positive customer survey results.	91%	92%	92%

DIVISION	DEPARTMENT
Utility Billing and Meter Reading (4540, 4541 & 4542)	Finance

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>Enterprise Fund</b>				
Utility Billing	1,373,181	1,474,370	1,474,370	1,327,620
Meter Reading	606,811	613,180	613,180	589,200
<b>Total</b>	<b>1,979,992</b>	<b>2,087,550</b>	<b>2,087,550</b>	<b>1,916,820</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,471,822	1,599,420	1,599,420	1,549,730
Supplies	13,406	15,930	15,930	13,890
Purchased Services	397,255	436,410	436,410	321,680
Fixed Charges	25,733	35,790	35,790	31,520
Capital	71,776	-	-	-
<b>Total</b>	<b>1,979,992</b>	<b>2,087,550</b>	<b>2,087,550</b>	<b>1,916,820</b>
<b>FTE</b>	<b>25.40</b>	<b>25.40</b>	<b>25.40</b>	<b>25.40</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (27,000) Decrease in personal services for overtime expenses.
- (146,000) Decrease in purchased services due to reclassifying bad debt as a revenue.

### **14,670 Core Changes**

- (10,290) Personal Services
- (2,040) Supplies
- 31,270 Purchased Services
- (4,270) Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

### **(12,400) Recommended Reductions**

- (12,400) Decrease in personal services for four furlough days.

### **(170,730) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# *fire & Rescue*

**Emergency Management**  
1.00 FTEs

**Fire Prevention**  
4.00 FTEs

**Suppression**  
61.00 FTEs

*Through commitment, compassion and courage, the mission of the Loveland Fire & Rescue Department is to protect and save life and property.*

# Fire & Rescue

The Loveland Fire Department is a combination department consisting of 64 career firefighters, 27 volunteer combat firefighters, 5 administrative volunteers, and two civilian paid staff members. The City of Loveland and Loveland Rural Fire Protection District cooperatively provide service to the 285 square miles of the fire district. The Department responds to over 5,500 emergency calls per year and operates out of five full time staffed fire stations within the city. The Loveland Rural Fire district operates an additional three volunteer fire stations located in the Loveland Rural Fire Protection District, with 18 volunteer combat firefighters.

The Department has three distinct divisions of labor: Administration, Community Outreach and Fire Suppression. Administration provides coordination of all Department business needs from budgeting, strategic planning, accounts payable, and payroll. The Community Outreach includes prevention, public education, code enforcement and emergency management. This Division administers the overall City emergency plan, coordinates emergency preparedness, conducts disaster drills, and works within the community and business sector on education and preparedness initiatives. The Fire Prevention duties include fire inspections of businesses, plan reviews on new construction, and public education to all age groups. The Fire Suppression Division is responsible for emergency response to structural fires, EMS, aircraft, hazmat, motor vehicle accidents, rope rescues, confined space, wild land fires, dive rescue, and all other related incidents that require technical expertise. Fire Suppression includes the department's Training Division which is responsible for all of the Department's centralized and ad-hoc training in addition to supporting the de-centralized training for all shift companies and firefighters.

The members of the Department are committed professionals, enabling the department to effectively meet the expectations of the community for fire and rescue related services. We view our personnel are the most important resource. To ensure the Department's success in 2009, the performance management model will continue to guide the initiatives within the department. This document will identify our goals and outcomes, and provides a method to measure our results against those identified goals.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>To protect life and property. (GP 8b1)</b>				
Provide emergency assistance to citizens in need for fire and medical calls within 5 minutes after dispatch.	Maintain an average response time of 5 minutes or less to reported emergencies within the Urban Response Area* (URA) or within City limits of Loveland.	NA	90%	90%
Provide a minimum of 12 firefighters to a working structure fire within 9 minutes after dispatch.	Intercede before fire extends beyond room of origin by "flashover" in all structure fires within the URA.	NA	90%	90%
Provide adequate staffing levels on multiple alarm fires.	Confine fires that extend after flashover to the building of origin.	NA	99%	99%
Minimize direct and indirect losses due to fire and related emergency situations.	Limit the direct estimated fire loss to \$20 per capita.	NA	100%	100%
<b>Provide a Progressive Fire Prevention Program. (GP 8b2)</b>				
Reduce the loss from fires through education and training.	Adopt the International Fire Code.	NA	100%	100%
	Provide a self inspection form to all B1 & B2 occupancies.	NA	70%	70%
	Provide the necessary training for all fire prevention staff.	NA	95%	95%
	Ensure that all Prevention personnel receive proper training to investigate fires.	NA	90%	90%

*\*(Note: The "URA" is a pre-determined mapped area in the Loveland Fire & Rescue response area, including the City and a portion of the Rural Fire Protection District)*

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Establish an emergency preparedness and education program (GP 8B3)</b>				
	Update the emergency operations plan.	NA	100%	100%
Develop an emergency preparedness program that targets; preparedness, response, recover, and mitigation initiatives to all members of the community.	Provide at least 3 training opportunities to area businesses.	NA	50%	90%
	Continue to provide CERT training to community members on an annual basis.	NA	100%	75%
	Develop tabletop & full scale exercises needed to meet necessary requirements.	NA	100%	75%

<b>Fire &amp; Rescue Department Summary</b>							
	'08 Actual	'09 Adopted Budget	Budget as of June	'09 Revised	'10 Budget / '09 Adopted		
				'10 Budget	% Change	'09 FTE	'10 FTE
<b>General Fund</b>							
Suppression	6,718,671	6,934,220	6,934,220	6,694,290	(3.5%)	59.00	61.00
Support Services	1,058,767	1,161,310	1,188,010	718,990	(38.1%)	9.00	5.00
<b>Total</b>	<b>7,777,438</b>	<b>8,095,530</b>	<b>8,122,230</b>	<b>7,413,280</b>	<b>(8.4%)</b>	<b>68.00</b>	<b>66.00</b>
<b>REVENUE</b>							
Suppression	1,207,467	1,131,180	1,131,180	1,131,180	-		
Support Services	105,775	92,250	92,250	64,600	(30.0%)		
<b>Total</b>	<b>1,313,242</b>	<b>1,223,430</b>	<b>1,223,430</b>	<b>1,195,780</b>	<b>(2.3%)</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	6,731,316	6,771,140	6,771,140	6,466,420	(4.5%)		
Supplies	341,972	249,960	252,460	209,280	(16.3%)		
Purchased Services	362,823	422,580	446,780	368,630	(12.8%)		
Fixed Charges	273,887	299,960	299,960	184,340	(38.5%)		
Capital	67,440	351,890	351,890	184,610	(47.5%)		
<b>Total</b>	<b>7,777,438</b>	<b>8,095,530</b>	<b>8,122,230</b>	<b>7,413,280</b>	<b>(8.4%)</b>		

## Suppression

The Suppression Division provides emergency response to structure fires, emergency medical incidents, dive rescue, rope rescue, wildland firefighting, aircraft rescue/firefighting, hazardous materials and technical rescue. The Department's training division reports to the Division Chief of Suppression who oversees all suppression training programs. In addition, the Suppression Division supports the Prevention Division and Emergency Management Division with public education and other programs as necessary.

The Department continues to see an increase in emergency medical calls, structure fires and hazardous materials calls. The nature of emergency calls within the City and District determines the services Fire & Rescue provides. The areas affected by funding increases and decreases are services delivered, personnel, equipment, fire engines, the number of fire stations and most of all, response time and on-scene capability.

The response time and on-scene capability are important measurements of service delivery. Loveland Fire & Rescue continually assesses the components of emergency response, as measured and compared to quantifiable national standards, in order to meet the community's overall expectations. Loveland's service level is measured from the time a call is "toned out" or dispatched to the arrival of the first fire unit. Other critical measurements include the arrival of an Effective Firefighting Force (EFF) as determined research and national standards. Getting to the incident quickly is only half of the response time equation. Being able to execute the critical tasks to control and reduce the impact of an emergency is the other half of response; this half focuses on performance. Confining fires to the room of origin, or extinguishing before flashover are both recognized measurements of performance. Together time and capability are monitored to measure total response capability of emergency responders. Operational decisions made in the department are intended to ensure the maintenance or improvement of response time and ensure the high level of on-scene performance.

DIVISION	DEPARTMENT
Suppression (2202)	Fire & Rescue

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Suppression	6,718,671	6,934,220	6,934,220	6,694,290
Total	6,718,671	6,934,220	6,934,220	6,694,290

REVENUE				
Charges for Services	90,519	8,000	8,000	8,000
Rural Fire District	1,021,691	971,450	971,450	971,450
Rural Fire - Pension	-	121,730	121,730	121,730
Rural Fire - Special Payment	95,257	30,000	30,000	30,000
<b>Total</b>	<b>1,207,467</b>	<b>1,131,180</b>	<b>1,131,180</b>	<b>1,131,180</b>

EXPENSE BY CATEGORY				
Personal Services	5,812,997	5,823,960	5,823,960	5,892,800
Supplies	310,967	209,890	200,690	181,140
Purchased Services	292,653	334,800	344,000	295,010
Fixed Charges	234,614	245,010	245,010	140,730
Capital	67,440	320,560	320,560	184,610
<b>Total</b>	<b>6,718,671</b>	<b>6,934,220</b>	<b>6,934,220</b>	<b>6,694,290</b>

FTE	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
	59.00	59.00	62.00	61.00

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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(70,470) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

235,280 Increase in personal services due to three positions transferred from the Fire Prevention Division mid-year.

(3,540) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(105,510) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.

1,230 Increase in the amortized cost for vehicle replacement.

(155,360) Decrease in capital for the one-time cost of adding mobile data terminals to the front line apparatus.

19,410 Increase in capital based on the equipment replacement schedule.

**(24,060) Core Changes**

- (24,060) Personal Services
- (9,200) Supplies
- 9,200 Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

**(136,910) Recommended Reductions**

- (48,960) Decrease in personal services due to the reduction of one civilian position.
- (10,000) Decrease in personal services for a reduction in overtime expense.
- (8,400) Decrease in personal services for a reduction car allowance for personal vehicle use.
- (65,000) Decrease in supplies (\$19,550) and purchased services (\$45,450) for a reduction in operating expense.
- (4,550) Decrease in personal services for four furlough days.

**(239,930) Total Change**

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## OTHER INFORMATION

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**79,000 Unfunded Supplements**

- 79,000 Funding for radio upgrades and replacement.
- 55,000 Funding to replace an SBCA air compressor.

**184,610 Equipment Replacement**

- 184,610 No equipment is scheduled for replacement in this division.

- **Capital Projects**

- There are no capital projects associated with this division.

## Support Services

As part of the Fire Department reduction plan was a reorganization that merged the Fire Prevention and Emergency Management Division into the Support Services Division. The focus is primarily to safeguard citizens' lives and property through inspection of buildings as part of code enforcement effort, and implementation of business occupancy risk reduction efforts. This is accomplished through the plan review processes, code compliance inspections, follow-up of citizen complaints, and the regulation of storage and handling of hazardous materials. The Division also initiates fire origin and cause investigations, and where arson is suspected, provides evidence to the district attorney in prosecutions. The Division is also responsible for the Loveland Emergency Response Plan, training department directors and senior managers, developing and equipping the Emergency Operations Center (EOC), and providing training exercises that assess the emergency management capabilities of the City. This function includes developing plans for public notification capabilities and coordinating emergency management activities with county, state and federal agencies. This office also is responsible for the delivery of public education on disaster preparedness and resiliency. manages the Fire fleet and facilities assets.

Support Services strives to provide high quality customer service and fire safety public education to the community through presentations, and demonstrations of fire safety. Our public education programs span the entire age-range with something for all ages.

While the merger is effective in 2010, the historical budget information is shown in the merged form, for comparison purposes, to better show how the budget is changing.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Support Services (2203)	Fire & Rescue

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Support Services	<b>1,058,767</b>	<b>1,161,310</b>	<b>1,188,010</b>	<b>718,990</b>

<b>REVENUE</b>				
Contractor Licenses	2,030	1,750	1,750	1,100
State Grants	22,500	-	-	-
Fire Permit & Inspection Fees	29,350	32,000	32,000	22,000
Fire Works Permits	10,950	10,000	10,000	10,000
Rural Fire Inspection Fees	13,375	8,500	8,500	3,500
Special Event Fees	27,570	40,000	40,000	28,000
<b>Total</b>	<b>105,775</b>	<b>92,250</b>	<b>92,250</b>	<b>64,600</b>

<b>EXPENSE BY CATEGORY</b>				
Personal Services	918,319	947,180	947,180	573,620
Supplies	31,005	40,070	51,770	28,140
Purchased Services	70,170	87,780	102,780	73,620
Fixed Charges	39,273	54,950	54,950	43,610
Capital	-	31,330	31,330	-
<b>Total</b>	<b>1,058,767</b>	<b>1,161,310</b>	<b>1,188,010</b>	<b>718,990</b>

<b>FTE</b>	<b>9.00</b>	<b>9.00</b>	<b>6.00</b>	<b>5.00</b>
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## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (170) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (235,280) Decrease in personal services due to the transfer of three positions to the Fire Suppression Division.
- (360) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (15,490) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.
- 4,150 Increase in the amortized cost for vehicle replacement.
- (31,330) Decrease in capital due to the one-time cost of purchasing mobile data terminals for the inspectors.

### **(7,700) Core Changes**

#### **(7,700) Personal Services**

- **Funded Supplements**
  - There are no funded supplements in this division.

### **(156,140) Recommended Reductions**

- (127,780) Decrease in personal services due to the reduction of one command position.
- (25,730) Decrease in supplies (\$11,930) and purchased services (\$13,800) for a reduction in operating expense.
- (2,630) Decrease in personal services for four furlough days.

### **(442,320) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# *Human Resources*

**Human Resources**  
10.00 FTEs

**Employee Benefits**  
0.00 FTEs

*We in Human Resources seek new and better ways to help recruit, develop, support and retain individuals who provide quality service for the City's customers.*

# Human Resources

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits and wellness development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; employee recognition programs; Volunteer Program management.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
Attract high quality applicants.	# of applicants for each position.	NA	Varies by position	Varies by position
	% of advertised positions with a highly competitive applicant pool.	NA	95%	98%
	% of positions filled after initial recruitment process.	NA	90%	95%
Limit employment liability in the work environment.	% of contested unemployment claims lost by the City.	NA	0%	5%
	% participation in compliance trainings.	NA	98%	98%
Maintain and improve the accountability of the City's workforce.	# of validated employment concerns from the public.	NA	2	4
	% of involuntary separations.	NA	3%	4%
	Public perception of the City employees.	NA	Survey pending	Survey pending
	% compliance with performance evaluation process and timelines.	NA	95%	95%
Hire and retain a highly skilled, motivated and committed workforce.	% turnover of new employees employed beyond 6 months to 3 years of service.	NA	99%	95%
	% of employees retained beyond 3 to 5 years of service.	NA	90%	90%
	% of employees retained beyond 5 years or more.	NA	95%	90%
	Employee satisfaction survey.	NA	TBD	TBD
	% participation in City offered employee professional development programs.	NA	50%	50%
	Succession planning for critical positions.	NA	50%	80%

## Human Resources Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / % Change		
					'09 Adopted	'09 % Change	'10 FTE
<b>General Fund</b>							
Human Resources	1,035,910	1,162,700	1,162,700	1,121,060	(3.6%)	10.00	10.00
<b>Subtotal</b>	<b>1,035,910</b>	<b>1,162,700</b>	<b>1,162,700</b>	<b>1,121,060</b>	<b>(3.6%)</b>	<b>10.00</b>	<b>10.00</b>
<b>Internal Service Fund</b>							
Employee Benefits	8,757,688	9,667,720	9,667,720	9,892,890	2.3%	-	-
<b>Subtotal</b>	<b>8,757,688</b>	<b>9,667,720</b>	<b>9,667,720</b>	<b>9,892,890</b>	<b>2.3%</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>9,793,598</b>	<b>10,830,420</b>	<b>10,830,420</b>	<b>11,013,950</b>	<b>1.7%</b>	<b>10.00</b>	<b>10.00</b>
<b>REVENUE</b>							
<b>Internal Service Fund</b>							
Employee Benefits	9,580,951	9,766,530	9,766,530	9,376,190	(4.0%)		
<b>Total</b>	<b>9,580,951</b>	<b>9,766,530</b>	<b>9,766,530</b>	<b>9,376,190</b>	<b>(4.0%)</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	773,549	815,840	815,840	801,420	(1.8%)		
Supplies	16,861	31,260	31,260	31,210	(0.2%)		
Purchased Services	223,872	295,600	295,600	268,430	(9.2%)		
Fixed Charges	8,779,316	9,687,720	9,687,720	9,912,890	2.3%		
<b>Total</b>	<b>9,793,598</b>	<b>10,830,420</b>	<b>10,830,420</b>	<b>11,013,950</b>	<b>1.7%</b>		

## Human Resources

The Human Resources Department provides the following services to the City and its employees and volunteers: recruitment, selection and orientation; compensation plan development; benefits and wellness development and administration; counseling and discipline; policy development, record keeping; background checks, development and compliance with administrative regulations, training and employee development; employee recognition programs; Volunteer Program management.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
Human Resources (1710)	Human Resources			
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	
<b>General Fund</b>				
Human Resources	<b>1,035,910</b>	<b>1,162,700</b>	<b>1,162,700</b>	<b>1,121,060</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	763,823	815,840	815,840	801,420
Supplies	16,861	31,260	31,260	31,210
Purchased Services	171,958	215,600	215,600	188,430
Fixed Charges	83,268	100,000	100,000	100,000
<b>Total</b>	<b>1,035,910</b>	<b>1,162,700</b>	<b>1,162,700</b>	<b>1,121,060</b>
<b>FTE</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- 60 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- 16,190 Increase in personal services for insurance benefits due to increased premium costs and forecasted increase in claims costs.
- (350) Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.

17,980 Core Changes

17,980 Personal Services

- Funded Supplements

- There are no funded supplements in this division.

(75,520) Recommended Reductions

- (38,460) Decrease in personal services due to downgrades in position classifications and reorganization of duties.
- (25,000) Decrease in purchased services for the elimination of the tuition reimbursement program due to low usage.
- (1,870) Decrease in supplies (\$50) and purchased services (\$1,820) for operating expenses.
- (10,190) Decrease in personal services for four furlough days.

**(41,640) Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements for this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

## Employee Benefit Fund

The Human Resources Department is responsible for the administration of the Employee Benefit Fund. This Fund provides a competitive benefit package to employees. For medical and dental insurance, the City is self-insured, with external insurance protection beyond a certain limit for individual cases and total claims. The City subsidizes the medical and dental portion of this fund at 80% with employees being responsible for the remaining 20%.

The City's overall benefit liability continues to grow at above industry trend, especially in the area of catastrophic claims (individual medical claims above \$25,000). Due to the volatility of the medical plan, we are committed to maintaining a healthy fund balance and revenues in order to stabilize premium increases and plan design changes that impact the employee and the City.

The benefits focus for 2010 will continue to be on educating employees on consumer driven health care, as well as emphasizing wellness initiatives. These two components will assist in managing the increase in health care costs. The consumer driven health care approach increases the responsibility of the employee to understand the rationale behind specific treatments and services, as well as educate them on the true cost of those services. The long-term benefit of this nationwide trend is that health care providers will be required to provide easy access to cost of care data to consumers, which will allow employees to make educated, cost-conscious decisions relative to their health care spending. The City will continue to research and implement changes to the medical benefits plan in an effort ensure sustainable, quality programs that are competitive in the marketplace.

In 2009, the City added a Retiree Health Plan. To be eligible for the Plan, an employee must meet the "Rule of 80"; a combination of age and years of service that add to 80, with the minimum age being 60. This will be a high deductible Plan, with the retiree paying the full premium cost. The Plan is designed to be a bridge to Medicare eligibility at age 65. Council has only authorized the City to accept participants for the next five years, after which the Plan will be closed unless it is reauthorized. As of September 2009, there were no active participants in the Plan.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Employee Benefits (0110)	Human Resources

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Internal Service Fund</b>				
<b>Employee Benefits</b>	<b>8,757,688</b>	<b>9,667,720</b>	<b>9,667,720</b>	<b>9,892,890</b>
<b>REVENUE</b>				
Interest	355,911	136,200	136,200	115,250
City Contribution - Health Ins.	6,404,091	6,515,640	6,515,640	6,490,000
City Contribution - Life Ins.	240,173	291,390	291,390	189,400
City Contribution - Dental Ins.	303,271	317,410	317,410	336,700
City Contribution - Disability Ins.	240,539	266,240	266,240	181,480
City Contribution - Wellness	240,520	147,200	147,200	147,200
Emp. Contribution - Health Ins.	1,549,750	1,740,250	1,740,250	1,600,000
Emp. Contribution - Dental Ins.	201,646	211,610	211,610	224,460
COBRA Health Ins.	41,889	23,500	23,500	33,500
COBRA Dental Ins.	3,161	1,200	1,200	1,200
Retiree Contribution - Health Ins.	-	115,890	115,890	57,000
<b>Subtotal</b>	<b>9,580,951</b>	<b>9,766,530</b>	<b>9,766,530</b>	<b>9,376,190</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	9,726	-	-	-
Purchased Services	51,914	80,000	80,000	80,000
Fixed Charges	8,696,048	9,587,720	9,587,720	9,812,890
<b>Total</b>	<b>8,757,688</b>	<b>9,667,720</b>	<b>9,667,720</b>	<b>9,892,890</b>
<b>FTE</b>				

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 61,420 Increase in fixed costs for health and dental plan administration fees.
- 108,710 Increase in fixed costs for stop-loss premiums and fees.
- (184,440) Decrease in fixed costs for disability and life insurance premiums based on forecasted liability costs.
- 32,140 Increase in fixed costs for dental claims based on forecasted costs.
- 204,650 Increase in health claims costs based on projected increases in health care costs.

### **2,690 Core Changes**

#### **2,690 Fixed Costs**

- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reductions for this division.

### **225,170 Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# *Information Technology*

**Administration**  
1.00 FTEs

**Geographic Information Svcs.**  
4.50 FTEs

**Programming & Networks**  
11.00 FTEs

**Support Services**  
5.00 FTEs

*The mission of the Information Technology Department is to provide interactive government services using effective communication and technology-savvy employees throughout the organization who align technology initiatives with the City's service delivery objectives using a collaborative approach to building a roadmap for future success.*

# Information Technology

The Information Technology (IT) Department is comprised of the divisions of Administration, Geographic Information Services, Networks and Programming, and Support Services. The Department is responsible for organization-wide strategic and operational technical planning, providing customer service to City staff and citizens to enable efficient use of technical resources, and to lead the effort of using the organization's technical resources, both equipment and personnel, in the most effective manner possible. IT provides a technology training lab that is equipped and ready to provide training opportunities for City staff and City partners, such as Loveland's Business Development Center.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Public Outreach (GP 17 &amp; 18)</b>				
Public has access to information from all departments including IT.	# of visits to the web for the annual report. # of visits to City's website.	140 2,134,271	320 1,037,292	350 2,200,000
<b>Fiscal Responsibility (GP 15)</b>				
Implement proven and cost effective technical solutions to service delivery challenges.	% of discretionary project requests with ROI conducted.	25%	40%	90%
Accurate departmental budget planning.	% of unplanned expenses.	0%	0%	0%
<b>Operational Efficiency (GP 11f &amp; 17)</b>				
Work plans executed effectively.	% of internal work plans achieved as scheduled and within budget.	90%	91%	90%
	% of external work plans achieved as scheduled and within budget.	50%	73%	80%
Provide technical solutions to enable open and accessible government.	# of processes to support Citizen interactive involvement.	9	14	15
Information is available for effective decision making and public communication.	# of unscheduled downtime occurrences.	2	3	2
	Average time of downtime instances. (Hours)	4.00	3.33	1.00
Well trained staff.	# of training related tickets.	NA	306	500
<b>Sustainable Results (GP 15)</b>				
Plan for technology needs for today and tomorrow.	Provide updated 5-year technology capital plan.	Yes	Yes	Yes
Integrate departmental technology project planning into the budget process.	% of projects not identified at the time of budget development.	NA	50%	33%
Ensure sustainable, supportable technology infrastructure with IT Service Catalog and Centralized Documentation Repository.	% of documented services to total services.	NA	NA	95%
<b>Superior Customer Service (GP 16 &amp; 18)</b>				
Maintain strong partnerships with customer departments.	% of departmental meetings held on time on a scheduled basis.	100%	100%	100%
	% of ticket follow up responses with satisfied or better rating.	60%	95%	90%
Timely and effective resolution of customer issues	First fix rate percentage.	NA	85%	75%
	High priority ticket Mean Time to Resolution. (Hours)	NA	24.14	8.00
	Standard priority ticket Mean Time to Resolution. (Business Days)	NA	4.21	3.00

## Information Technology Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / % Change		
					'09 Revised Budget	'09 Adopted	'09 FTE
<b>General Fund</b>							
Administration	188,476	207,200	207,200	186,190	(10.1%)	1.00	1.00
Geographic Info. Services	415,710	507,220	507,220	478,620	(5.6%)	4.50	4.50
Programming & Networks	1,263,724	1,227,680	1,227,680	1,207,710	(1.6%)	11.00	11.00
Support Services	1,281,322	1,433,000	1,482,500	1,211,860	(15.4%)	8.00	5.00
<b>Total</b>	<b>3,149,232</b>	<b>3,375,100</b>	<b>3,424,600</b>	<b>3,084,380</b>	<b>(8.6%)</b>	<b>24.50</b>	<b>21.50</b>
<b>EXPENSE BY CATEGORY</b>							
Personal Services	2,027,152	2,138,860	2,138,860	1,868,700	(12.6%)		
Supplies	428,786	524,160	524,160	424,450	(19.0%)		
Purchased Services	499,355	652,080	691,700	599,230	(8.1%)		
Capital	193,939	60,000	69,880	192,000	220.0%		
<b>Total</b>	<b>3,149,232</b>	<b>3,375,100</b>	<b>3,424,600</b>	<b>3,084,380</b>	<b>(8.6%)</b>		

## Administration

The Administration Division, through the Department Director, provides leadership, determines budgetary needs including staffing, and establishes program guidelines for the Department. Administration guides the annual development of the IT work plan using strategic and procedural objectives and guidelines.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Administration (1601)	Information Technology

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Administration</b>	<b>188,476</b>	<b>207,200</b>	<b>207,200</b>	<b>186,190</b>
<hr/>				
<b>EXPENSE BY CATEGORY</b>				
Personal Services	147,245	154,990	154,990	145,220
Supplies	28,835	29,640	29,640	22,840
Purchased Services	12,396	22,570	22,570	18,130
<b>Total</b>	<b>188,476</b>	<b>207,200</b>	<b>207,200</b>	<b>186,190</b>
<b>FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- (1,380) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- (1,250) Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.

#### **(6,620) Core Changes**

##### **(6,620) Personal Services**

- **Funded Supplements**
  - There are no funded supplements in this division.

#### **(11,760) Recommended Reductions**

- (6,800) Reduction in supplies.
- (3,190) Reduction in purchased services for travel and training.
- (1,770) Decrease in personal services for four furlough days during the year.

#### **(21,010) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Geographic Information Services

The Geographic Information Services Division is responsible for the maintenance of the City's centralized land-based information and geographic information services. With this information, the Division provides City mapping and data products for many areas within the City. The GIS Division also creates custom computer programs for use by City staff to assist in analyzing geographic information and other land-related data. The Division assists with the support of computers and related technical issues for the Department, and maintains some data fields in the land-based applications on the City's mainframe computer. The City's asset management program is managed with the Division. Addressing for property within the City is created and maintained in the Division.

DIVISION	DEPARTMENT
Geographic Information Services (1604)	Information Technology

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Geographic Information Service:	415,710	507,220	507,220	478,620
<b>EXPENSE BY CATEGORY</b>				
Personal Services	365,429	392,480	392,480	372,130
Supplies	16,261	14,900	14,900	14,900
Purchased Services	34,020	99,840	99,840	91,590
<b>Total</b>	<b>415,710</b>	<b>507,220</b>	<b>507,220</b>	<b>478,620</b>
<b>FTE</b>	<b>3.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

(7,640) Core Changes

(7,640) Personal Services

- Funded Supplements

- There are no funded supplements in this division.

(20,960) Recommended Reductions

(7,710) Reduction in personal services for the elimination of an intern position.

(8,250) Reduction in purchased services for travel and training.

(5,000) Decrease in personal services for four furlough days during the year.

**(28,600) Total Change**

## OTHER INFORMATION

- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- No equipment is scheduled for replacement in this division.

- Capital Projects

- There are no capital projects associated with this division.

## Programming & Networks

The Programming and Networks Division provides computing infrastructure implementation, monitoring and management as well as desktop, laptop, and core business application software support to city departments. Business analyst/ application support is provided to city functions such as Utility Billing, Public Safety, Accounting, Payroll, the Public Library, Development Services, Parks and Recreation, and Public Works.

The Division is also responsible for installation, monitoring and management of all computer networks within the city, including the PRPA fiber backbone connection.

DIVISION	DEPARTMENT
Programming & Networks (1602)	Information Technology

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Programming & Networks	1,263,724	1,227,680	1,227,680	1,207,710

### EXPENSE BY CATEGORY

Personal Services	1,007,463	1,031,670	1,031,670	987,520
Supplies	44,259	111,350	111,350	14,350
Purchased Services	16,839	24,660	24,660	13,840
Capital	195,163	60,000	60,000	192,000
<b>Total</b>	<b>1,263,724</b>	<b>1,227,680</b>	<b>1,227,680</b>	<b>1,207,710</b>

FTE	11.00	11.00	11.00	11.00
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### CHANGES COMPARED TO PRIOR YEAR ADOPTED

(97,000) Decrease in supplies due to one-time costs for equipment replacement.

(60,000) Decrease in capital for ht one-time cost of replacing fiber optic switches for the PRPA network.

220,000 Increase in capital for equipment replacement based on the equipment replacement schedule.

#### (1,420) Core Changes

(1,420) Personal Services

- Funded Supplements

- There are no funded supplements in this division.

#### (81,550) Recommended Reductions

(29,680) Decrease in personal services for a reduction in overtime usage.

(10,820) Decrease in purchased services for travel and training.

(28,000) Decrease in capital for server/storage costs.

(13,050) Decrease in personal services for four furlough days during the year.

#### **(19,970) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.

220,000 Equipment Replacement

- 50,000 Server Replacement
- 20,000 Storage Infrastructure Upgrade
- 150,000 Network infrastructure upgrade/replacement

- Capital Projects

- There are no capital projects associated with this division.

## Support Services

The Support Services Division is responsible for the maintenance and support of voice communications, telephone switches, PhoneMail, card access security, desktop and laptop computers, printers and other peripheral equipment. The Division manages and staffs the Help Desk for the IT Department. We provide document imaging services for several Departments in the City. The Division is also responsible for purchasing and renewing the enterprise software licenses, and renewing our hardware maintenance agreements.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Support Services	Information Technology		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Support Services</b>	<b>1,281,322</b>	<b>1,433,000</b>	<b>1,482,500</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	507,015	559,720	559,720
Supplies	339,431	368,270	368,270
Purchased Services	436,100	505,010	544,630
Capital	(1,224)	-	9,880
<b>Total</b>	<b>1,281,322</b>	<b>1,433,000</b>	<b>1,482,500</b>
<b>FTE</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>CHANGES COMPARED TO PRIOR YEAR ADOPTED</b>			
22,500	Increase in supplies for software licenses based on projected contract expenses.		
(9,210)	Decrease in purchased services for telephone costs based on historical experience.		
20,860	Increase in purchased services for repair and maintenance based on the software maintenance contracts.		
10,150	<u>Core Changes</u>		
4,300	Personal Services		
5,850	Purchased Services		
-	<u>Funded Supplements</u>		
-	There are no funded supplements in this division.		
(265,440)	<u>Recommended Reductions</u>		
(92,400)	Decrease in personal services for two positions due to elimination of the scanning program.		
(101,930)	Decrease in personal services for the elimination of one management position.		
(6,900)	Decrease in purchased services for travel and training.		
(45,340)	Decrease in supplies (\$5,400) and purchased services (\$39,940) for operating expense reductions.		
(13,010)	Decrease in supplies for scaling back PC configurations.		
(5,860)	Decrease in personal services for four furlough days during the year.		
<b>(221,140) Total Change</b>			

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.

### 379,130 Equipment Replacement

379,130 Citywide PC Replacement Program.

- Capital Projects
  - There are no capital projects associated with this division.

# *Loveland Public Library*

**Broadcast Equipment**  
0.00 FTEs

**Library**  
27.16 FTEs

*The mission of the Loveland Public Library is to serve as the information center of the community, to be accessible and active in outreach to the people of all ages and background, information, educating, entertaining, and culturally enriching them and bridging the past to the future and connecting one community resource with another with a diverse collection of resources and services. The Library seeks to fulfill this mission by emphasizing excellent customer service in a welcoming environment.*

# Loveland Public Library

The Loveland Public Library (LPL) offers a wide array of materials, programs and services to all residents of Loveland and the surrounding area. As well as providing patron access to its diverse collection of reading, reference and entertainment materials in a variety of printed and electronic media, the Library opens the gateway to informational databases via Internet access, enriching the community, fostering literacy and encouraging lifelong learning. As part of the Library's community involvement, the Broadcast Equipment Division is dedicated to providing the equipment and staffing to enhance the television broadcast of public, education and governmental programming on a local cable channel.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Provide free access to the world of information through up-to-date technology. (GP 15)</b>				
Quality technology services.	< 5% mechanical downtime.	0.3%	3.0%	2.0%
Financially accountable.	% variance from tech budget.	3.5%	5.0%	5.0%
Expanding technology driven patron interaction.	External web access into LPL catalog.	377,621	350,000	400,000
Staff competency on new and emerging technology used.	# of staff attending tech trainings.	75	50	25
<b>Provide children age 0-6 with opportunities to be exposed to quality literacy activities. (GP 15 &amp; 18)</b>				
Maintain number of story times provided outside the Library.	# of story times outside LPL/attendance.	379/9,950	426/2,884	300/2,500
Increase attendance at in-house story times by varying themes and crafts.	# of sessions/participants.	444/ 11,482	525/ 18,068	450/ 15,000
Continue to work with City and community to offer quality programming.	# of programs/attendees.	1,228/ 35,000	1,300/ 36,000	1,000/ 30,000
<b>Provide a separate, safe, and inviting place for tweens and teens to read, listen to music, and to gather for fun and homework assistance. (GP 15 &amp; 18)</b>				
Design attractive and functional space for tweens/teens to congregate.	# of teens/tweens using age specific computers.	2,709	2,500	2,500
Develop collection of materials attractive to tweens and teens.	# of circulation of Young Adult materials.	33,956	34,000	33,000
Develop Library as a gathering spot for tweens and teens.	# of teen/tween programs & attendance.	35/1,532	90/1,600	90/1,600
<b>Provide resources to support life-long learning. (GP 14)</b>				
Provide non-fiction collections on wide variety of topics.	Turnover of inventory – Adult Non-Fiction.	1.42	1.80	1.40
Present variety of free programs on topics of interest. (gardening, finance, health, etc.)	# of adult programs/attendance.	92/4518	150/2,700	50/2,200
Increase number of databases covering important topics available in the Library and online.	# of databases.	51	51	51
Continue and expand outreach to homebound.	# of people reached # of items delivered.	1,425 7,475	1,200 6,000	1,200 6,000

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Provide resources for patrons to explore Loveland history and their own family histories and heritage. (GP 15)</b>				
Provide access to online genealogical databases.	# of users.	18,269	19,000	15,000
Collect and make available oral and print histories of local residents and families.	# of users added.	63	68	69

	<b>Loveland Public Library Department Summary</b>					
	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / % Change	
General Fund				'09 Adopted	'09 FTE	'10 FTE
Broadcast Equipment	65,523	26,400	26,400	65,700	148.9%	-
Library	2,285,162	2,373,590	2,459,340	2,244,310	(5.4%)	27.54
<b>Total</b>	<b>2,350,685</b>	<b>2,399,990</b>	<b>2,485,740</b>	<b>2,310,010</b>	<b>(3.7%)</b>	<b>27.54</b>
<b>REVENUE</b>						
Broadcast Equipment	-	100,000	100,000	87,000	(13.0%)	
Library	152,255	132,000	148,200	132,000	-	
<b>Total</b>	<b>152,255</b>	<b>232,000</b>	<b>248,200</b>	<b>219,000</b>	<b>(5.6%)</b>	
<b>EXPENSE BY CATEGORY</b>						
Personal Services	1,851,499	1,936,580	1,953,610	1,835,880	(5.2%)	
Supplies	225,730	206,310	257,430	191,370	(7.2%)	
Purchased Services	167,260	170,060	187,660	157,750	(7.2%)	
Fixed Charges	1,264	3,130	3,130	1,800	(42.5%)	
Debt Service	55,143	57,510	57,510	57,510	-	
Capital	49,788	26,400	26,400	65,700	148.9%	
<b>Total</b>	<b>2,350,685</b>	<b>2,399,990</b>	<b>2,485,740</b>	<b>2,310,010</b>	<b>(3.7%)</b>	

## Broadcast Equipment

The City Council approved a new franchise agreement with Comcast in 2007. The franchise agreement indicates that Comcast will pass on to their customers a fifty cent per account monthly fee to contribute to capital equipment necessary to broadcast public, education and governmental programming, referred to as a PEG fee. The fee is expected to generate \$100,000 annually, based on the current number of subscribers. In June, 2007 the City received \$100,000 up front and Comcast retained revenues collected from the PEG fee until that \$100,000 was reimbursed. The City retained \$65,000, gave \$25,000 to Thompson School District, and \$10,000 to Aims Community College. This initial disbursement should be reimbursed by September 2008 and the City expects to begin receiving the PEG fee in the third quarter of 2008. Assuming that the subscriber base stays constant, the \$100,000 will be collected in 2009. The funding is restricted to purchasing capital equipment to improve City broadcasts of meetings and information.

DIVISION	DEPARTMENT
Broadcast Equipment (1480)	Loveland Public Library

SECTION SUMMARY:	08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Broadcast Equipment	65,523	26,400	26,400	65,700

### REVENUE

PEG Fee	-	100,000	100,000	87,000
<b>Total</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>87,000</b>

### EXPENSE BY CATEGORY

Supplies	15,734	-	-	-
Capital	49,788	26,400	26,400	65,700
<b>Total</b>	<b>65,523</b>	<b>26,400</b>	<b>26,400</b>	<b>65,700</b>

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

39,300 Increase in capital for broadcast equipment used to televise Council meetings based on predicted expense. A reserve will be established to hold the difference between revenue and expense because the revenues are restricted in use.

- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reductions in this division.

### 39,300 Total Change

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Library

The Library offers a wide array of materials, programs and services to the residents of Loveland and the area through its 20-year old, 32,000-square foot building and outreach services minivan.

Many of the measures of public library service indicate the Library to be a very busy and well-used City service.

The Colorado State Library's "2007 Statistics from Public Libraries Located in Metropolitan Areas Serving Populations Above 25,000" reports Loveland's rank among the 23 reporting libraries as follows:

## Inputs (Resources available to provide service)

- ❖ FTE staff per 1,000 served: 19 of 23, or 30% below the median or middle city.
- ❖ Materials expenditure per capita: 19 of 23, or 33% below the median.
- ❖ Volumes per capita: 12 of 23, the median of 2.25 volumes per capita.
- ❖ FTE staff per 1,000 items circulated: 20 of 23, or 40% below the median.

## Outputs (Measures of Library activity)

- ❖ Circulation/borrowing per capita: 10 of 23, or 3% above median.
- ❖ Reference questions answered per capita: 5 of 23, or 70% above median.
- ❖ Turnover, or how many times each item owned is borrowed: 7 of 23, or 47.5% above median.
- ❖ Visits per capita: 6 of 23, or 9% above median of 6.18 visits per capita.
- ❖ Program attendance per 1000 served, or 47% above median of 307.

DIVISION	DEPARTMENT
Library (1410)	Loveland Public Library

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Library	2,285,162	2,373,590	2,459,340	2,244,310

## REVENUE

Charges for Service	8,525	10,000	10,000	10,000
Fines	78,231	82,000	82,000	82,000
Donations	58,917	40,000	40,000	40,000
Grants	6,582	-	16,200	-
<b>Total</b>	<b>152,255</b>	<b>132,000</b>	<b>148,200</b>	<b>132,000</b>

## EXPENSE BY CATEGORY

Personal Services	1,851,499	1,936,580	1,953,610	1,835,880
Supplies	209,996	206,310	257,430	191,370
Purchased Services	167,260	170,060	187,660	157,750
Fixed Charges	1,264	3,130	3,130	1,800
Debt Service	55,143	57,510	57,510	57,510
<b>Total</b>	<b>2,285,162</b>	<b>2,373,590</b>	<b>2,459,340</b>	<b>2,244,310</b>

FTE	27.54	27.54	27.54	27.16
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## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (1,000) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- (9,630) Decrease in supplies for books & periodicals due to a shift in the type of materials being acquired from printed materials to online databases, transferred to purchased services.
- 14,800 Increase in supplies based on the equipment replacement schedule.
- (1,540) Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
- 9,630 Increase in purchased services due to a shift in the type of materials being acquired from printed materials to online databases, transferred from supplies.
- (1,330) Decrease in fixed costs for vehicle maintenance and rental based on projected maintenance and fuel costs.

### **(4,590) Core Changes**

- (4,590) Personal Services
- 3,890 Supplies
- (3,890) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(135,620) Recommended Reductions**

- (37,710) Decrease in personal services for staff training.
- (10,360) Decrease in personal services for part-time temporary positions.
- (24,310) Decrease in personal services for a reduction in hours for one position.
- (12,090) Decrease in purchased services for data base subscriptions.
- (21,000) Decrease in supplies for equipment replacement.
- (7,420) Decrease in supplies (\$3,000) and purchased services (\$4,420) for reduced operating costs.
- (22,730) Decrease in personal services for four furlough days during the year.

### **(129,280) Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**

- There are no unfunded supplements in this division.

### **9,900 Equipment Replacement**

- 9,900 Printers and Projectors.

### **7,990,000 Capital Projects**

- 7,990,000 Expansion of the Library - Construction Phase

# *Parks & Recreation*

## **Administration**

3.30 FTEs

## **Conservation Trust**

0.92 FTEs

## **Golf**

18.50 FTEs

## **Open Space**

1.83 FTEs

## **Parks**

27.26 FTEs

## **Recreation**

27.79 FTEs

*The mission of the Loveland Parks & Recreation Department is to provide leisure facilities, programs, activities and opportunities for the citizens of the community.*

# Parks & Recreation

The Parks and Recreation Department is responsible for all the public recreational and parks areas including development, programming and operations. The Department operates the Hatfield Chilson Recreation/Senior Center, Winona Pool, a mountain park, one 9-hole and two 18-hole public golf courses and 362 acres of park land. The citywide natural/open space areas as well as a 19.5 mile off-road recreational trail system are managed through the Department.

The Department offers both competitive and recreational athletic programs including adult volleyball, basketball, softball and soccer. Organized youth sports are available in softball, football, basketball, baseball, volleyball, in-line hockey, lacrosse and soccer. An extensive number of recreational classes and instructional programs are provided for all ages in arts and crafts, as well as hobby and cultural activities. The Hatfield Chilson Recreation Center offers aquatics, athletic, fitness and recreational activities and facilities for both structured and drop-in use.

During 2010, the Department has a goal of generating \$6.4 million in user fees. Recreational programs, athletic events, leagues, activities and uses of the Hatfield Chilson Recreation/Senior Center and Winona Pool is estimated to generate a 69% Recreation Division cost recovery with \$2.2 million in revenues. An additional \$4.1 million is projected from user fees from Golf activities. The Department operates on a modified “user pay” philosophy and recovers expenditures with revenues where possible and within market conditions. Cost recovery policies are used to assist in Department fee and budget decisions, and vary by activity.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Quality Parks, Recreation Facilities, Trails and Programs (GP 5 &amp; 6)</b>				
Improve facilities and conditions for services.	# of facility improvements/enhancements.	70	72	50
	Equipment replacement schedule adherence.	Yes	No	Yes
Systematically evaluate quality of programs and facilities.	# of programs or facilities where participant satisfaction is evaluated.	215	220	220
	Physical inspection of facilities.	Daily	Daily	Daily
Promote safety culture for citizens and employees.	Parks CIRSA Safety Audit Score.	90%	90%	90%
	Employee Safety Culture Self Appraisal.	85%	85%	85%
	# of certified employees (CPR/AED/First Aid, Pool Operations, NPRA, etc...)	75	80	85
<b>Sound and Efficient Financial Operations (GP6 and 11)</b>				
Recover cost of maintenance and operations as dictated by City Council Policy.	Golf \$ Recovery.	112%	110%	115%
	Recreation Division \$ recovery.	76%	73%	75%
	Chilson Center \$ recovery.	79%	73%	80%
	Cemetery \$ recovery.	70%	70%	60%
	\$ of volunteer hours donated.	\$207,600	\$213,850	\$220,000
Utilize benchmarking to establish financial standards.	Average \$ per round of golf.	\$26.00	\$26.50	\$27.75
	Average per capita/golf acres.	\$8,500	\$8,650	\$8,525
	Maintenance \$/developed park acre.	\$6,341	\$6,811	\$5,000
	Maintenance \$/recreation trail mile.	\$9,527	\$9,860	\$9,225
	Net \$ per capita of recreation services.	\$9.82	\$10.20	\$8.85
Capital needs are identified and budgeted.	10-Year Plans identify capital needs.	Yes	Yes	Yes
	Operational \$ for new/additional facilities.	Yes	Yes	NA

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Parks, Trails and Recreation Opportunities and Facilities that Address Citizen Needs (GP 3 &amp; 6)</b>				
Plan recreation opportunities and facilities for the community.	# of rec/golf programs offered/held	2,515/1,775	2,520/1,780	2,520/1,780
	# of field and court reservations.	6,825	6,950	7,240
	# of rounds of golf played (18 hole rounds)	132,000	130,000	131,000
	# of miles of trails offered.	16.25	17.50	19.50
	# of parks offered.	29	29	29
	# of park acres provided.	366	366	366
	# of open land acres.	1,869	1,936	2,070
<b>Reliable Customer Service and Effective Communication (GP 18)</b>				
Deliver quality services with courtesy, sensitivity and in a timely manner, fostering a climate of mutual respect and trust between the Parks & Recreation and our customers.	Annual Quality of Life Survey rating.	80+%	80+%	80+%
Utilize available technology to provide better customer service & information.	% of recreation registrations processed using automated systems.	43%	45%	49%
	# of users who utilize available technology for golf information or tee times.	110,000	112,000	114,000

## Parks & Recreation Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change		
					'09 Revised Budget	'09 FTE	'10 FTE
<b>General Fund</b>							
Administration	434,194	445,820	445,820	449,370	0.8%	3.30	3.30
Parks	3,947,164	4,301,150	4,450,370	3,993,900	(7.1%)	30.93	27.76
Recreation	2,931,004	3,451,510	3,451,510	3,427,350	(0.7%)	27.79	27.79
<b>Subtotal</b>	<b>7,312,362</b>	<b>8,198,480</b>	<b>8,347,700</b>	<b>7,870,620</b>	<b>(4.0%)</b>	<b>62.02</b>	<b>58.85</b>
<b>Enterprise Fund</b>							
Golf	4,162,467	3,960,600	5,596,280	3,634,800	(8.2%)	18.50	18.50
<b>Subtotal</b>	<b>4,162,467</b>	<b>3,960,600</b>	<b>5,596,280</b>	<b>3,634,800</b>	<b>(8.2%)</b>	<b>18.50</b>	<b>18.50</b>
<b>Special Revenue Fund</b>							
Conservation Trust	1,616,584	806,220	1,404,490	1,908,740	136.8%	0.92	0.92
Open Space	366,618	1,494,620	1,502,120	1,561,050	4.4%	1.83	1.83
<b>Subtotal</b>	<b>1,983,202</b>	<b>2,300,840</b>	<b>2,906,610</b>	<b>3,469,790</b>	<b>50.8%</b>	<b>2.75</b>	<b>2.75</b>
<b>Total</b>	<b>13,458,031</b>	<b>14,459,920</b>	<b>16,850,590</b>	<b>14,975,210</b>	<b>3.6%</b>	<b>83.27</b>	<b>80.10</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Administration	4,067	-	-	-	-	-	-
Parks	188,773	203,950	203,950	176,500	(13.5%)		
Recreation	2,181,369	2,047,960	2,047,960	2,188,960	6.9%		
<b>Subtotal</b>	<b>2,374,209</b>	<b>2,251,910</b>	<b>2,251,910</b>	<b>2,365,460</b>	<b>5.0%</b>		
<b>Enterprise Fund</b>							
Golf	3,946,814	3,992,360	3,992,360	4,138,880	3.7%		
<b>Subtotal</b>	<b>3,946,814</b>	<b>3,992,360</b>	<b>3,992,360</b>	<b>4,138,880</b>	<b>3.7%</b>		
<b>Special Revenue Fund</b>							
Conservation Trust	937,529	627,500	627,500	600,000	(4.4%)		
Open Space	1,957,854	1,660,900	1,660,900	1,704,000	2.6%		
Park Improvement	271,956	81,460	81,460	132,680	62.9%		
<b>Subtotal</b>	<b>3,167,339</b>	<b>2,369,860</b>	<b>2,369,860</b>	<b>2,436,680</b>	<b>2.8%</b>		
<b>Total</b>	<b>9,488,362</b>	<b>8,614,130</b>	<b>8,614,130</b>	<b>8,941,020</b>	<b>3.8%</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	7,364,933	8,101,690	8,101,690	7,761,580	(4.2%)		
Supplies	1,230,149	1,183,030	1,183,030	1,140,990	(3.6%)		
Purchased Services	1,062,787	1,116,120	1,166,620	1,056,780	(5.3%)		
Fixed Charges	392,132	445,230	445,230	327,180	(26.5%)		
Debt Service	323,689	328,780	328,780	328,780	-		
Transfers	1,655,228	176,850	176,850	207,760	17.5%		
Capital	1,429,113	3,108,220	5,448,390	4,152,140	33.6%		
<b>Total</b>	<b>13,458,031</b>	<b>14,459,920</b>	<b>16,850,590</b>	<b>14,975,210</b>	<b>3.6%</b>		

## Administration

This Division is responsible for the overall management, operation and maintenance of the City's parks, natural areas and open spaces, the Loveland Cemetery, recreational trails, 3 golf courses, recreation facilities and programs, and the special use and public ground areas.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Administration (5101)	Parks & Recreation		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>General Fund</b>			
<b>Administration</b>	<b>434,194</b>	<b>445,820</b>	<b>445,820</b>
<b>REVENUE</b>			
Other	4,067	-	-
<b>Total</b>	<b>4,067</b>	-	-
<b>EXPENSE BY CATEGORY</b>			
Personal Services	370,332	379,510	379,510
Supplies	17,491	21,200	21,200
Purchased Services	46,371	45,110	45,110
<b>Total</b>	<b>434,194</b>	<b>445,820</b>	<b>445,820</b>
<b>FTE</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

(220) Decrease in purchased services for general liability costs based on the Division's historical experiences and forecasted liability costs.

(1,180) Core Changes

(1,180) Personal Services

- Funded Supplements

- There are no funded supplements in this division.

(5,050) Recommended Reductions

(5,050) Decrease in personal services for four furlough days.

**(6,450) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.

10,000 Equipment Replacement

10,000 Copiers

- Capital Projects
  - There are no capital projects associated with this division.

## Parks

**Cemetery** - Manages and maintains the 46-acre City of Loveland Cemetery, which is comprised of Lakeside Cemetery and Loveland Burial Park.

**Mountain Park** – Performs resource management and maintenance functions at the 420 acre Viestenz-Smith Mountain Park.

**Parks Maintenance** - Loveland maintains 29 developed parks, covering 362 acres. Site amenities include 22 softball fields, 24 playgrounds, 14 reservable picnic shelters, 4 racquetball courts and 21 tennis courts. Maintenance of these parks is divided into the Operations, Grounds and Sports Turf sections for management purposes.

**Parks Planning** - Performs planning and construction management of parks, recreation areas, and trails projects.

**Fleet Maintenance** - Performs in-house park repair services and maintains turf and construction equipment used in the parks system.

**Public Grounds** - Provides grounds maintenance around public buildings, fire stations and special use areas including McWhinney-Hahn Sculpture Park, the Civic Center Complex, Service Center, various detention ponds and public areas.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Parks (5129, 5130, 5131, 5132, 5134, 5135, 5140 & 5192)	Parks & Recreation

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Cemetery	219,243	226,140	226,140	233,330
Grounds	840,045	943,390	1,112,610	980,320
Mountain Parks	161,351	178,160	178,160	142,670
Operations	927,090	1,006,360	1,006,360	953,480
Planning	239,719	239,780	239,780	175,890
Projects/Fleet Maintenance	580,240	599,060	599,060	563,430
Public Grounds Maintenance	379,665	416,490	396,490	378,300
Sports Field Maintenance	599,811	691,770	691,770	566,480
<b>Total</b>	<b>3,947,164</b>	<b>4,301,150</b>	<b>4,450,370</b>	<b>3,993,900</b>
<b>REVENUE</b>				
Cemetery	154,609	175,250	175,250	146,500
Operations	12,139	7,700	7,700	9,000
Sports Field Maintenance	22,025	21,000	21,000	21,000
<b>Total</b>	<b>188,773</b>	<b>203,950</b>	<b>203,950</b>	<b>176,500</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	2,307,012	2,695,170	2,695,170	2,448,170
Supplies	476,941	363,530	363,530	365,990
Purchased Services	471,070	439,630	439,630	394,950
Fixed Charges	241,711	289,430	289,430	179,220
Capital	450,430	513,390	662,610	605,570
<b>Total</b>	<b>3,947,164</b>	<b>4,301,150</b>	<b>4,450,370</b>	<b>3,993,900</b>
<b>FTE</b>	<b>31.93</b>	<b>30.93</b>	<b>30.93</b>	<b>27.76</b>

Note: A portion of one positions time in the Planning Division is charged to the Trails Capital Project and the Recreation Center Expansion Capital Project in the Capital Program based on time spent on each.

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 5,610 Increase in personal services for workers' compensation based on the Division's experience rating and forecasted liability costs.
- (2,030) Decrease in purchased services for general liability costs based on the Division's historical experiences and forecasted liability costs.
- 15,000 Increase in purchased services for outsourced plan review services.
- (101,450) Decrease in fixed costs for vehicle maintenance and based on projected fuel costs and maintenance costs.
- (8,760) Decrease in fixed costs for amortization of vehicle replacement costs.
- 170,990 Increase in capital based on the equipment replacement schedule.

### **(1,790) Core Changes**

- (6,790) Personal Services
- 5,000 Purchased Services

### **40,000 Funded Supplements**

- 25,000 Increase in supplies for the purchase of a dedicated surveillance system at the amphitheater at North Lake Park and four portable IP cameras for key Park locations in other areas of the City.
- 15,000 Increase in purchased services for outsourced development review due to the reduction of one planner position.

### **(424,820) Recommended Reductions**

- (171,910) Decrease in personal services for two full time equivalent positions and temporary salaries \$(137,230) and supplies (\$17,100) and purchased services (\$17,580) expenses associated with a reduction in the turf maintenance program.
- (78,810) Decrease in capital for equipment replacement due to the elimination of the equipment from the inventory.
- (20,510) Decrease in personal services (\$9,070), supplies (\$5,440) and purchased services (\$6,000) due to the closure of the Mountain Park two additional months.
- (54,070) Decrease in purchased services for non-capital projects and repairs in the Parks.
- (74,000) Decrease of one position in the Planning Division.
- (25,520) Decrease in personal services for four furlough days.

### **(307,250) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements

- There are no unfunded supplements in this division.

684,380 Equipment Replacement

294,820 Park Maintenance Equipment

205,290 Irrigation Systems

125,190 Playground Equipment

59,080 Hard Court Resurfacing

- Capital Projects

- There are no capital projects associated with this division.

## Recreation

**Adult Athletics** – Adult Athletics is supported by user fee revenues to provide coordination and supervision for adult athletic programming. Adult programs include: competitive leagues and tournaments in basketball, volleyball, in-line hockey, soccer, and softball.

**Batting Cages/Concessions** – Management of privately funded and operated food concession contract at Winona Pool, Centennial Park and Loveland Sports Park, as well as the concessions at Barnes Park and vending at select sites. The Barnes Park Batting Cages feature softball and baseball pitching machines, which are open during league and tournament play.

**Hatfield Chilson Recreation/Senior Center** – This multi-purpose facility is designed for all ages of guests for programmed instruction or drop-in use. The Recreation Center includes 2 gymnasiums, an indoor running track, an aerobics room, weight training areas, 3 racquetball courts, a steam room and whirlpool, and a 25-meter indoor pool with a water slide. The adjacent Senior Center provides a large reservable banquet room for dances, socials, meals and meetings, a game room, billiard area, lounge and kitchen.

**Outdoor Aquatics** – Outdoor Aquatics a supervised swimming area at Lake Loveland at no admission charge to the public. Winona Pool is an outdoor swimming pool with a water slide and leisure pool for younger children. Both are open for use during the summer months.

**Recreation Programs** – Outdoor recreation programs include horseback riding, canoeing, skiing, camping and rock climbing for all ages. A diverse selection of activities in crafts and cultural arts, dance, music, computers, cooking, martial arts and financial planning are offered as instructional programming.

**Special Recreation Services** – Provides social, educational, recreational, and health-related programs and services to Loveland's senior population.

**Youth Athletics** – Offers year-round instruction in softball, football, basketball, baseball, tennis, volleyball, gymnastics, in-line hockey, lacrosse and soccer.

**DIVISION**

Recreation (5110, 5114, 5117, 5119, 5150, 5171 &amp; 5185)

**DEPARTMENT**

Parks &amp; Recreation

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Adult Athletics	298,586	356,600	356,600	372,470
Concessions/Batting Cages	57,634	62,470	62,470	45,060
Chilson Recreation Center	1,389,871	1,718,790	1,718,790	1,705,690
Outdoor Aquatics	128,500	169,190	169,190	154,790
Recreation Programs	497,647	537,040	537,040	512,930
Special Recreation Services	251,798	279,690	279,690	263,340
Youth Athletics	306,968	327,730	327,730	373,070
<b>Total</b>	<b>2,931,004</b>	<b>3,451,510</b>	<b>3,451,510</b>	<b>3,427,350</b>
<b>REVENUE</b>				
Adult Athletics	300,729	362,600	362,600	362,600
Concessions/Batting Cages	35,438	54,160	54,160	51,160
Chilson Recreation Center	1,088,085	861,850	861,850	983,850
Outdoor Aquatics	125,259	132,500	132,500	132,500
Recreation Programs	246,871	270,000	270,000	270,000
Special Recreation Services	113,480	102,350	102,350	124,350
Youth Athletics	271,507	264,500	264,500	264,500
<b>Total</b>	<b>2,181,369</b>	<b>2,047,960</b>	<b>2,047,960</b>	<b>2,188,960</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	2,553,116	2,736,700	2,736,700	2,647,960
Supplies	187,555	217,470	217,470	172,970
Purchased Services	118,867	153,970	153,970	139,900
Fixed Charges	10,679	18,090	18,090	7,900
Capital	60,787	325,280	325,280	458,620
<b>Total</b>	<b>2,931,004</b>	<b>3,451,510</b>	<b>3,451,510</b>	<b>3,427,350</b>
<b>FTE</b>	<b>27.79</b>	<b>27.79</b>	<b>27.79</b>	<b>27.79</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- 700 Increase in personal services for workers' compensation based on the Division's experience rating and forecasted liability costs.
- (44,510) Decrease in supplies based on the equipment replacement schedule.
- (2,370) Decrease in purchased services for general liability costs based on the Division's historical experiences and forecasted liability costs.
- (8,480) Decrease in fixed costs for vehicle maintenance and based on projected fuel costs and maintenance costs.
- (1,710) Decrease in fixed costs for amortization of vehicle replacement costs.
- 133,340 Increase in capital based on the equipment replacement schedule.

### 49,490 Core Changes

- 39,200 Personal Services
- 10,290 Supplies

- Funded Supplements

- There are no funded supplements in this division.

### (150,620) Recommended Reductions

- (70,000) Decrease in personal services (\$59,720) and supplies (\$10,280) based on a reorganization of Chilson service delivery.
- (46,290) Decrease in personal services due to a reduction in part-time staffing in the Recreation Divisions..
- (11,700) Decrease in purchased services due to a reduction in repair and maintenance funding in the Recreation Divisions.
- (22,630) Decrease in personal services for four furlough days.

### (24,160) Total Change

## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

### 488,730 Equipment Replacement

- 376,290 Chilson Equipment
- 112,440 Recreation Equipment

- Capital Projects

- There are no capital projects for this division.

## Golf

The City operates three golf courses. The Olde Course and Mariana Butte are par 72, 18-hole golf courses and Cattail Creek is a par 3, 9-hole golf course. This Fund accounts for the operation, maintenance and capital construction projects of all the golf courses, and supervision of golf activities through contractual golf professionals or self-operated concession and pro shop areas.

The golf courses operate as an Enterprise Fund, generating operating and ongoing capital funding needs through user fees, charges and investment of funds.

DIVISION	DEPARTMENT
Golf (5101, 5102, 5103, 5106, 5107, 5108, 5109)	Parks & Recreation

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>Enterprise Fund</b>				
Administration/Support	1,353,646	1,423,850	1,396,050	1,378,750
Olde Course/Cattail Creek	1,050,896	1,090,190	973,840	968,110
Mariana Butte	1,757,925	1,446,560	3,226,390	1,287,940
<b>Total</b>	<b>4,162,467</b>	<b>3,960,600</b>	<b>5,596,280</b>	<b>3,634,800</b>
<b>REVENUE</b>				
Olde Course	1,132,205	1,185,200	1,185,200	1,217,610
Mariana Butte	1,984,351	2,131,590	2,131,590	2,234,390
Cattail Creek	340,715	347,820	347,820	372,560
Interest	147,310	60,000	60,000	32,200
Other	342,233	267,750	267,750	282,120
<b>Total</b>	<b>3,946,814</b>	<b>3,992,360</b>	<b>3,992,360</b>	<b>4,138,880</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,882,316	2,013,240	2,013,240	1,981,130
Supplies	530,207	556,480	556,480	556,480
Purchased Services	378,688	437,140	437,140	436,990
Fixed Charges	120,731	118,560	118,560	123,660
Debt Service	323,689	328,780	328,780	328,780
Transfers	175,470	176,850	176,850	207,760
Capital	751,366	329,550	1,965,230	-
<b>Total</b>	<b>4,162,467</b>	<b>3,960,600</b>	<b>5,596,280</b>	<b>3,634,800</b>
<b>FTE</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (1,370) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.
- (2,150) Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
- 5,100 Increase in payments for PILT payments to the General Fund based on the revenue estimates.
- 30,910 Increase in transfers to the General Fund based on the allocation for internal service budgets.
- (329,550) Decrease in capital due to one-time projects and equipment purchases.

### **(11,450) Core Changes**

- (13,450) Personal Services
- 2,000 Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(17,290) Recommended Reductions**

- (17,290) Decrease in personal services for four furlough days.

### **(325,800) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund divisions.
- **Capital Projects**
  - There are no capital projects associated with this division.

## Conservation Trust

Revenues for the Conservation Trust Fund are from Colorado Lottery proceeds. The revenues are used to fund land purchases and construction costs of the hike/bike trail that will circle the City upon completion, with connections to the Fort Collins and Berthoud trail systems. Interest generated by the lottery proceeds is used to fund maintenance of the trails that have been built to date.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Conservation Trust (0209 & 5136)		Parks & Recreation	
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Special Revenue Fund</b>			
Conservation Trust	<b>1,616,584</b>	<b>806,220</b>	<b>1,404,490</b>
<b>REVENUE</b>			
Lottery Proceeds	620,660	500,000	500,000
Grants	-	-	100,000
Interest	316,869	127,500	127,500
<b>Total</b>	<b>937,529</b>	<b>627,500</b>	<b>627,500</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	100,732	117,230	117,230
Supplies	15,493	15,650	15,650
Purchased Services	1,590	4,190	4,190
Fixed Charges	19,011	19,150	19,150
Transfers	1,479,758	-	-
Capital	-	650,000	1,248,270
<b>Total</b>	<b>1,616,584</b>	<b>806,220</b>	<b>1,404,490</b>
<b>FTE</b>	<b>0.92</b>	<b>0.92</b>	<b>0.92</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (620) Decrease in personal services for workers' compensation based on the Division's experience rating and forecasted liability costs.
- (70) Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
- (2,750) Decrease in fixed costs for vehicle maintenance and rental based on projected fuel costs and maintenance costs.
- 1,087,950 Increase in capital cost based on the Capital Program.

### **18,640 Core Changes**

18,640 Personal Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(630) Recommended Reductions**

- (630) Decrease in personal services for four furlough days.

### **1,102,520 Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**

- There are no unfunded supplements in this division.

- **Equipment Replacement**

- Equipment replacement section applies only to General Fund divisions.

### **1,925,680 Capital Projects**

1,925,680 Trail System (partially funded by Capital Expansion Fees)

## Open Space

The Parks & Recreation Department administers and manages the Open Space Program to identify, acquire, and maintain areas in conformance with the Natural Areas Plan. Funding is from a portion of the Larimer County Open Space sales tax of .25 cents, which was approved through 2018. There are currently 1,957 acres of open lands preserved through this funding source.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Open Space (0745)	Parks & Recreation		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Special Revenue Fund</b>			
Open Space	<b>366,618</b>	<b>1,494,620</b>	<b>1,502,120</b>
<b>REVENUE</b>			
County Open Space Taxes	1,485,089	1,516,590	1,516,590
Interest on Investments	467,492	142,310	142,310
Other	5,273	2,000	2,000
<b>Total</b>	<b>1,957,854</b>	<b>1,660,900</b>	<b>1,660,900</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	151,425	159,840	159,840
Supplies	2,462	8,700	8,700
Purchased Services	46,201	36,080	86,580
Capital	166,530	1,290,000	1,247,000
<b>Total</b>	<b>366,618</b>	<b>1,494,620</b>	<b>1,502,120</b>
<b>FTE</b>	<b>1.83</b>	<b>1.83</b>	<b>1.83</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 10 Increase in personal services for workers' compensation based on the Division's experience rating and forecasted liability costs.
- 9,070 Increase in personal services for 0.17 FTE transferred from the Mountain Park for open space maintenance.
- (90) Decrease in purchased services for general liability costs based on the Department's historical experiences and forecasted liability costs.
- 50,000 Increase in capital due to one-time appropriation for land acquisition and projects.

### **9,390 Core Changes**

- 9,450 Personal Services
- (60) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(1,950) Recommended Reductions**

- (1,950) Decrease in personal services for four furlough days.

### **66,430 Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund divisions.

### **1,175,000 Capital Projects**

- 1,175,000 Open Lands Acquisition (partially funded by Capital Expansion Fees)

# Park Improvement

This Fund's revenues come from interest earnings on the fund balance and proceeds from park shelter reservations. These funds are used to improve and renovate facilities in parks constructed prior to 1989.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Park Improvement (0209 & 6175)	Parks & Recreation

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Special Revenue Fund</b>				
<b>Park Improvement</b>	-	-	-	-
<b>REVENUES</b>				
County Fees	2,413	3,640	3,640	2,400
User Fees	41,786	50,280	50,280	50,280
Interest	122,125	27,540	27,540	80,000
Other Revenue	105,632	-	-	-
<b>Total</b>	<b>271,956</b>	<b>81,460</b>	<b>81,460</b>	<b>132,680</b>

## **EXPENSE BY CATEGORY**

**Total**

**FTE**

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reductions for this division.
- Total Change

## **OTHER INFORMATION**

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

# Police

## **Administration**

5.00 FTEs

## **Information Services**

31.00 FTEs

## **Operations**

69.00 FTEs

## **Support Services**

27.00 FTEs

*The Loveland Police Department exists for the purpose of providing an enhanced level of safety in our community, protecting the rights guaranteed to all people by the Constitution, and improving the quality of life of each citizen.*

# Police

The Police Department provides services for the citizens of Loveland by enforcement of state laws, local laws and Ordinances. In 2008, the Police Department responded to 73,571 calls for service, up 1% from the 72,825 calls for service the agency responded to in 2007. Calls for police service are expected to increase as the Northern Colorado continues to grow and local jurisdictions grow closer to one another. The Department strives to maintain peace and order throughout the community by providing education, preventing criminal activity, and responding to calls for assistance and reports of criminal violations. In 1992, out of over 17,000 law enforcement agencies in the nation, the Loveland Police Department became the 238<sup>th</sup> agency to obtain the coveted designation as a Nationally Accredited Law Enforcement Agency. Since that time, the Police Department has maintained the prestigious designation by being re-accredited in 1997, 2000, 2003, 2006, and 2009. Additionally, in 2007 the Communication Center of the Loveland Police Department became as an Accredited Center of Excellence. The Center earned the award by implementing the life saving program of Emergency Medical Dispatching.

Outcome	Performance Measure	2008 Actual	2009 Projected	2010 Projected
<b>Protect those in harm's way. (GP 8a)</b>				
Work as a team within our department, with the City organization and with other agencies.	% of cases assigned to the Criminal Investigations Unit for follow up that were successfully investigated and cleared.	80%	72%	72%
	% of total criminal cases which had latent print evidence submitted and analyzed.	6%	9%	12%
	% of total criminal cases which had DNA evidence submitted.	1.5%	3.0%	5.0%
Overall citywide NIMS compliance and coordination for effective emergency response.	Communications – 90%	92%	100%	100%
	Administration – 100%	100%	100%	100%
	All of our sworn personnel are NIMS compliant.	100%	100%	100%
<b>Assist in the safe and free movement of people and traffic within the community. (GP 8a)</b>				
Our participation is dependent on grant funding. In '08 there were seatbelt enforcement funds available, and LEAF funds for DUI checkpoints.	Participate in Click-It or Ticket campaign.	2	3	3
	Operate DUI checkpoints.	2	4	6
<b>Identify community problems and intervene as problem solvers using available resources. (GP 8a)</b>				
Train staff on SARA project procedures. Training for new sworn officers is part of their in-service training before they work on the streets.	All sworn officers are trained in SARA/POP projects.	100%	100%	100%
<b>Factors across all IPO Categories. (GP 8a)</b>				
Educate the community in their responsibilities as citizens and our role as police officers and build rapport with community.	Records – CCRN	50%	50%	50%
Ensure sworn and non-sworn staff is trained in a manner that enables professional, timely and safe delivery of police services.	Communications – EMD Certification	100%	100%	100%

## Police Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted		
					% Change	'09 FTE	'10 FTE
<b>General Fund</b>							
Administration	1,428,264	1,497,230	1,495,230	1,401,060	(6.4%)	6.00	5.00
Information Services	2,812,749	3,193,950	3,276,120	3,042,240	(4.7%)	33.00	31.00
Operations	7,647,896	8,583,870	8,582,040	8,412,030	(2.0%)	72.00	71.00
Support Services	2,473,999	2,559,000	2,655,730	2,763,390	8.0%	25.00	27.00
<b>Total</b>	<b>14,362,908</b>	<b>15,834,050</b>	<b>16,009,120</b>	<b>15,618,720</b>	<b>(1.4%)</b>	<b>136.00</b>	<b>134.00</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Administration	2,647	6,000	6,000	5,000	(16.7%)		
Information Services	186,883	185,800	236,780	247,010	32.9%		
Operations	239,959	155,000	197,500	241,370	55.7%		
<b>Total</b>	<b>429,489</b>	<b>346,800</b>	<b>440,280</b>	<b>493,380</b>	<b>42.3%</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	11,654,251	12,683,220	12,749,960	12,862,460	1.4%		
Supplies	324,449	240,280	238,240	208,530	(13.2%)		
Purchased Services	1,435,542	1,552,270	1,568,970	1,433,640	(7.6%)		
Fixed Charges	862,906	1,104,950	1,114,550	859,020	(22.3%)		
Capital	85,760	253,330	337,400	255,070	0.7%		
<b>Total</b>	<b>14,362,908</b>	<b>15,834,050</b>	<b>16,009,120</b>	<b>15,618,720</b>	<b>(1.4%)</b>		

## Administration

This executive level unit includes the Office of the Chief of Police and the Office of Professional Standards. Our Professional Standards section handles internal and citizen complaints against police employees, and oversees the personnel function, department Training Sergeant and Accreditation. The unit is staffed by a police lieutenant and is responsible for investigation of serious complaints, tracking, assigning, and reporting on all complaints, investigations, and commendations received by the department. The Lieutenant also conducts annual staff inspections of department divisions and their units. The unit administers the department pay plan and supervises the training, accreditation, and personnel units. It also oversees the animal control services by contract. The Training Unit is responsible for managing, assigning, and reporting on all police employee training assignments and mandatory training classes and attendance. The section is staffed by a police sergeant, who also serves as the Department Public Information Officer. The Personnel unit is responsible for handling all police employee recruitment, selection, and hiring. The section is staffed by a police sergeant who also conducts department policy reviews, personnel performance system audits, and recommends policy and procedure changes when required. Our Accreditation section is responsible for administration and management of the Department's International Accreditation Program. The section is staffed by a civilian, who maintains ongoing audits of department policy and procedures, and modifies required directives to insure compliance with Accreditation Standards. The section is also the liaison to the Commission on Accreditation of Law Enforcement Agencies and manages tri-annual onsite audits by Commission assessors.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
Administration (2101 & 2116)	Police			
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Administration	1,425,811	1,491,230	1,489,230	1,401,060
Journey Conference	2,453	6,000	6,000	-
<b>Total</b>	<b>1,428,264</b>	<b>1,497,230</b>	<b>1,495,230</b>	<b>1,401,060</b>
<hr/>				
<b>REVENUE</b>				
Police Auction	2,647	6,000	6,000	5,000
<b>Total</b>	<b>2,647</b>	<b>6,000</b>	<b>6,000</b>	<b>5,000</b>
<hr/>				
<b>EXPENSE BY CATEGORY</b>				
Personal Services	657,327	671,150	671,150	623,090
Supplies	24,664	36,350	37,350	25,950
Purchased Services	733,205	758,830	755,830	702,040
Capital	13,068	30,900	30,900	49,980
<b>Total</b>	<b>1,428,264</b>	<b>1,497,230</b>	<b>1,495,230</b>	<b>1,401,060</b>
<b>FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- 23,130 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (6,000) Decrease in supplies for office furniture and equipment based on historical experience.
- (26,100) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (18,000) Decrease in purchased services for telephone costs due to a reduction of data lines required.
- (6,000) Decrease in supplies (\$2,000) and purchased services (\$4,000) due to the elimination of the Journey Conference.
- 19,080 Increase in capital based on the equipment replacement schedule.

### (1,560) Core Changes

- 9,530 Personal Services
- (2,400) Supplies
- (8,690) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

### (80,720) Recommended Reductions

- (77,540) Decrease in personal services for the reduction of one civilian position.
- (3,180) Decrease in personal services for four furlough days for civilian personnel during the year.

### **(96,170) Total Change**

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements in this division.

### 49,980 Equipment Replacement

- 37,960 Copiers
- 5,060 Building Security Cameras
- 5,060 Printers
- 1,900 Laptop Computer

- Capital Projects

- There are no capital projects associated with this division.

## Information Services

This division is responsible for dispatching all First Responders Services in southern Larimer County, managing Police Records, and for technology project management and crime analysis. Loveland is the answering point for 911 calls in all of southern Larimer County, covering in excess of 200 square miles and handling Police, Fire, and EMS calls. Our Records Section is responsible for typing police reports, recording summonses, and maintaining case reports; maintaining and dispersing criminal history information on persons; compiling statistical information; and acting as the receptionist and front desk report taker for the Police Department. Our Crime Analyst provides pertinent information relative to crime patterns and trend correlation to assist operational and administrative personnel in planning the deployment of resources for the prevention and suppression of criminal activities.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
Information Services (2106, 2107 & 2115)				
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Information Services Administration	437,102	435,420	471,900	386,470
Communications	1,678,184	1,978,400	2,026,390	1,914,320
Records	697,463	780,130	777,830	741,450
<b>Total</b>	<b>2,812,749</b>	<b>3,193,950</b>	<b>3,276,120</b>	<b>3,042,240</b>
<b>REVENUE</b>				
Dispatch Services	162,375	184,200	184,200	245,410
Grants	22,111	-	50,980	-
Records	2,397	1,600	1,600	1,600
<b>Total</b>	<b>186,883</b>	<b>185,800</b>	<b>236,780</b>	<b>247,010</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	2,234,581	2,534,430	2,529,430	2,425,470
Supplies	80,551	37,370	60,350	36,870
Purchased Services	424,925	462,140	487,850	440,840
Capital	72,692	160,010	198,490	139,060
<b>Total</b>	<b>2,812,749</b>	<b>3,193,950</b>	<b>3,276,120</b>	<b>3,042,240</b>
<b>FTE</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>	<b>31.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (590) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (1,560) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (19,890) Decrease in purchased services for repair and maintenance based on estimated radio console and infrastructure repair.
- (4,000) Decrease in purchased services for telephone and communications expenses based on historical experience.
- (20,950) Decrease in capital based on the equipment replacement schedule.

### **18,160 Core Changes**

- 14,510 Personal Services
- (500) Supplies
- 4,150 Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(122,880) Recommended Reductions**

- (48,960) Decrease in personal services due to the reduction of one civilian position in the Records Division.
- (62,700) Decrease in personal services due to the reduction of one civilian position in the Communications Division.
- (11,220) Decrease in personal services for four furlough days for civilian personnel during the year.

### **(151,710) Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
- There are no unfunded supplements in this division.

### **139,060 Equipment Replacement**

- 55,610 Motorola handheld radios
- 55,610 Motorola mobile radios
- 2,530 Pack set batteries
- 25,310 Computer Software/Hardware

- **Capital Projects**

- There are no capital projects associated with this division.

## Operations

The Operations Division includes the Patrol Section and the Traffic Unit. The police officers and community service officers (CSO) provide direct response services and proactive crime and traffic accident reduction measures to the citizens of Loveland. Problem-oriented policing strategies are used to focus on the root cause of reoccurring situations that affect the quality of life for the public. These methods often involve non-traditional policing in order to eliminate the issues. Several specialized work groups are also a part of the division. K-9, mounted patrol and bomb technicians all support the department's mission.

All officers and CSOs are issued take home fully equipped police vehicles. This provides an increase in visibility of marked police units and enables them to respond immediately to emergency calls after hours when needed. The fleet plan is also designed to extend the life of the vehicles to between seven and ten years.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
Operations (2102, 2110 & 2113)		Police		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Patrol	7,036,122	7,961,720	7,958,890	7,784,400
Traffic	611,774	622,150	623,150	627,630
<b>Total</b>	<b>7,647,896</b>	<b>8,583,870</b>	<b>8,582,040</b>	<b>8,412,030</b>
<b>REVENUE</b>				
Charges for Service	18,634	17,000	17,000	17,000
Special Events	110,436	105,000	105,000	105,000
State & Federal Grants	80,099	33,000	75,500	5,000
School District	-	-	-	114,370
Other	30,790	-	-	-
<b>Total</b>	<b>239,959</b>	<b>155,000</b>	<b>197,500</b>	<b>241,370</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	6,450,181	7,092,900	7,092,900	7,228,270
Supplies	172,962	130,240	116,240	112,790
Purchased Services	185,593	226,960	220,660	177,120
Fixed Charges	839,160	1,071,350	1,080,950	827,820
Capital	-	62,420	71,290	66,030
<b>Total</b>	<b>7,647,896</b>	<b>8,583,870</b>	<b>8,582,040</b>	<b>8,412,030</b>
<b>FTE</b>	<b>72.00</b>	<b>72.00</b>	<b>70.00</b>	<b>71.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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45,930 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(175,060) Decrease in personal services due to the transfer of two positions to the Investigations Division mid-year in 2009.

12,880 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(45,420) Decrease in purchased services for the one-time cost of the Front Range Gun Club contract for firearms training.

(371,920) Decrease in fixed costs for vehicle maintenance based on projected maintenance and fuel costs.

120,200 Increase in fixed costs for amortized vehicle replacement costs.

9,940 Increase in capital based on the equipment replacement schedule.

**165,680 Core Changes**

171,430 Personal Services

550 Supplies

(6,300) Purchased Services

**183,550 Funded Supplements**

183,550 Increase in personal services (\$175,360) and fixed costs (\$8,190) for the addition of two school resource officers that will be assigned to the middle schools.

**(117,620) Recommended Reductions**

(11,000) Decrease in professional services due to the elimination of the mounted patrol.

(18,000) Decrease in supplies due to the reduction in clothing allowance of officers.

(6,330) Decrease in capital due to not replacing a canine.

(8,000) Decrease in personal services for overtime.

(68,340) Decrease in personal services due to the reduction of one civilian position.

(5,950) Decrease in personal services for four furlough days for civilian personnel during the year.

**(171,840) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.

### **66,030 Equipment Replacement**

7,330 SWAT equipment  
6,330 Radar units  
18,980 Bullet-proof vests PATROL  
12,650 Bullet-proof vests SWAT  
3,160 Cameras  
5,430 Taser equipment  
12,150 Hand/long guns

- Capital Projects
  - There are no capital projects associated with this division.

## Support Services

This Division provides the Department support services through the following work groups: Criminal Investigations Unit, Special Investigations Unit, Street Crimes Unit, Community Resources Unit, and the Technical Support Unit. Our Criminal Investigations Unit handles major crimes and follow-up investigations in the areas of crimes against persons and property, juvenile investigations, sexual offenses, and check fraud. The Special Investigations Unit is part of the Northern Colorado Drug Task Force. The unit is consolidated with other law enforcement agencies in the region to better coordinate drug enforcement throughout each of our jurisdictions. The Street Crimes Unit works to reduce gang related problems and repeat offenders through proactive interdiction and strict enforcement. The Community Resource Unit is comprised of School Resource Officers and a Crime Prevention Officer. The School Resource Officers provide mentoring to students, as well as crime suppression, within the schools. The Crime Prevention Officer is an important interface with the public by providing crime prevention education on a variety of subjects. The Technical Support Unit is responsible for collecting, transporting, storing, and processing property and evidence.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Support Services (2103, 2104, 2109, 2111, 2112 & 2114)	Police

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Community Resources	381,620	530,630	523,820	501,710
Investigations	1,003,315	1,002,860	1,073,600	1,197,450
Services Administration	215,522	210,200	210,200	204,720
Special Investigations	606,451	522,400	525,400	564,780
Technical Support	267,091	292,910	322,710	294,730
<b>Total</b>	<b>2,473,999</b>	<b>2,559,000</b>	<b>2,655,730</b>	<b>2,763,390</b>

<b>EXPENSE BY CATEGORY</b>				
Personal Services	2,312,162	2,384,740	2,456,480	2,585,630
Supplies	46,272	36,320	24,300	32,920
Purchased Services	91,819	104,340	104,630	113,640
Fixed Charges	23,746	33,600	33,600	31,200
Capital	-	-	36,720	-
<b>Total</b>	<b>2,473,999</b>	<b>2,559,000</b>	<b>2,655,730</b>	<b>2,763,390</b>
<b>FTE</b>	<b>25.00</b>	<b>25.00</b>	<b>27.00</b>	<b>27.00</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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(36,620) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

175,060 Increase in personal services due to the transfer of two positions from the Patrol Division mid-year in 2009.

10,360 Increase in insurance benefits costs based on employee health plan choices and increased administrative costs.

1,950 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

8,870 Increase in purchased services for repair and maintenance for technical support system maintenance.

**50,670 Core Changes**

- 57,990 Personal Services
- (3,400) Supplies
- (1,520) Purchased Services
- (2,400) Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

**(5,900) Recommended Reductions**

- (5,900) Decrease in personal services for four furlough days for civilian personnel during the year.

**204,390 Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# Public Works

## Administration

1.20 FTEs

## Facilities Maintenance

21.25 FTEs

## Project Engineering

10.05 FTEs

## Street Maintenance

15.58 FTEs

## Traffic Engineering

12.00 FTEs

## Transit

10.90 FTEs

## Vehicle Maintenance

15.70 FTEs

## Transportation Dev. Engineering

4.00 FTEs

*The Department of Public Works' mission is to ensure Loveland remains a pleasant, safe, and economically-viable community for all its citizens and visitors by providing and maintaining reliable and cost-effective transportation systems, storm drainage, solid waste management, City facilities and equipment.*

# Public Works

The Department of Public Works provides planning, design, construction, and maintenance services for the general public and the City's internal operations. The use of City facilities for meetings and special events is coordinated and supported by Public Works. Management, maintenance, and administration and purchasing of all City vehicles and equipment are included in the department responsibilities.

The public services provided include: transportation system design; street construction management and inspection; pavement management; traffic engineering and installation, operations, and maintenance for all traffic signals, signs, and pavement markings; stormwater collection systems design and maintenance; street maintenance and repair; snow and ice removal; fixed route and paratransit bus service; solid waste management and recycling; and mosquito control.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Provide reliable and quality products and services.</b>				
Solid Waste – Reduce the number of service complaints.	Complaint ratio of 2.88 per 10,000 collections.	2.21	2.88	2.88
Vehicle Maintenance – Maintain high level of fleet availability.	Fleet availability - 85% for solid waste/street sweepers and 90% for all other vehicles.	79% 96%	85% 90%	85% 90%
Project Engineering – Keep the city's street inventory at a good or excellent level of quality.	75% of the city's street inventory is in the good to excellent category. <i>(Measured every 3 yrs)</i>	79.2%	75.0%	75.0%
Facilities Management – Complete customer requests in a timely manner.	Complete 90% of customer requests on time.	91%	90%	90%
Transit – On time fixed routes.	95% of fixed bus route trips are between zero minutes early and five minutes late.	87%	95%	95%
Transit – On time paratransit appointments.	Maintain a 30 minute window on all paratransit appointments.	88%	95%	95%
<b>Provide a quality customer service experience.</b>				
Increase level of customer service.	85% or higher satisfaction rating on customer/citizen surveys.	78%	85%	85%
<b>Provide for the safety of our community and employees.</b>				
Reduce amount paid out to claims.	Reduction in the \$ paid for claims.	\$8,000	\$5,000	\$5,000
Reduce number of injuries.	Reduction in lost time due to accidents.	15	10	7
<b>Be fiscally accountable.</b>				
Construct capital projects fiscally responsibly.	All major projects (over \$100K) are within +/- 15% of budget.	7.9%	+/-15%	+/-15%
<b>Be environmentally responsible.</b>				
Reduce landfill disposal.	% of collected materials recycled.	57%	50%	50%
<b>Create a positive work environment.</b>				
Retain quality employees.	95% or higher satisfactory rating on annual employee feedback survey.	95%	95%	95%

<b>Public Works Department Summary</b>							
			'09 Revised		'10 Budget /		
		'09 Adopted	Budget as of	'10 Budget	'09 Adopted	'09	'10
		Budget	June		% Change	FTE	FTE
		'08 Actual		'10 Budget			
<b>General Fund</b>							
Administration	123,096	151,260	151,260	131,370	(13.1%)	1.20	1.20
Facilities Management	3,595,136	3,418,420	3,522,470	3,207,970	(6.2%)	21.25	21.25
Project Engineering	744,799	737,470	737,470	734,540	(0.4%)	10.55	10.55
Street Maintenance	2,621,848	2,657,460	2,677,140	2,569,600	(3.3%)	16.58	15.58
Traffic Engineering	1,486,293	1,557,820	1,748,520	1,699,330	9.1%	12.00	12.00
Transit	1,009,372	1,087,930	1,126,250	1,042,230	(4.2%)	10.90	10.90
Transportation Dev. Review	468,330	502,360	502,360	419,800	(16.4%)	5.00	4.00
<b>Subtotal</b>	<b>10,048,874</b>	<b>10,112,720</b>	<b>10,465,470</b>	<b>9,804,840</b>	<b>(3.0%)</b>	<b>77.48</b>	<b>75.48</b>
<b>Enterprise Fund</b>							
Solid Waste	5,155,303	5,688,470	7,703,420	4,815,380	(15.3%)	27.62	27.62
Stormwater	4,945,273	3,635,510	5,074,260	4,984,700	37.1%	14.65	14.65
<b>Subtotal</b>	<b>10,100,576</b>	<b>9,323,980</b>	<b>12,777,680</b>	<b>9,800,080</b>	<b>5.1%</b>	<b>42.27</b>	<b>42.27</b>
<b>Internal Service Fund</b>							
City Fleet	542,266	809,370	2,127,370	672,000	(17.0%)	-	-
Vehicle Maintenance	3,251,445	3,088,190	3,088,190	2,201,880	(28.7%)	15.65	13.65
<b>Subtotal</b>	<b>3,793,711</b>	<b>3,897,560</b>	<b>5,215,560</b>	<b>2,873,880</b>	<b>(26.3%)</b>	<b>15.65</b>	<b>13.65</b>
<b>Total</b>	<b>23,943,161</b>	<b>23,334,260</b>	<b>28,458,710</b>	<b>22,478,800</b>	<b>(3.7%)</b>	<b>135.40</b>	<b>131.40</b>
<b>REVENUE</b>							
<b>General Fund</b>							
Facilities Management	25,561	-	-	-	-	-	-
Project Engineering	2,799,593	2,246,350	2,246,350	2,802,330	24.8%		
Street Maintenance	39,526	50,350	48,350	43,450	(13.7%)		
Traffic Engineering	451,244	396,010	396,010	396,010	-		
Transit	343,453	748,640	748,640	638,260	(14.7%)		
<b>Subtotal</b>	<b>3,659,377</b>	<b>3,441,350</b>	<b>3,439,350</b>	<b>3,880,050</b>	<b>12.7%</b>		
<b>Enterprise Fund</b>							
Solid Waste	5,857,231	5,939,840	5,949,590	6,339,740	6.7%		
Stormwater	4,614,280	4,284,360	4,284,360	4,326,170	1.0%		
<b>Subtotal</b>	<b>10,471,511</b>	<b>10,224,200</b>	<b>10,233,950</b>	<b>10,665,910</b>	<b>4.3%</b>		
<b>Internal Service Fund</b>							
City Fleet	1,370,355	1,297,190	2,318,190	1,217,500	(6.1%)		
Vehicle Maintenance	3,142,720	3,906,090	3,906,090	2,201,880	(43.6%)		
<b>Subtotal</b>	<b>4,513,075</b>	<b>5,203,280</b>	<b>6,224,280</b>	<b>3,419,380</b>	<b>(34.3%)</b>		
<b>Total</b>	<b>18,643,963</b>	<b>18,868,830</b>	<b>19,897,580</b>	<b>17,965,340</b>	<b>(4.8%)</b>		

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June		'10 Budget	'10 Budget / % Change		
			'09 Adopted Budget	June		'09 FTE	'10 FTE	
<b>EXPENSE BY CATEGORY</b>								
Personal Services	9,267,218	10,188,730	10,188,730		9,700,710		(4.8%)	
Supplies	3,342,048	3,001,570	4,167,470		2,402,080		(20.0%)	
Purchased Services	3,429,144	3,370,030	3,494,830		3,278,000		(2.7%)	
Fixed Charges	2,553,758	2,704,410	2,704,410		2,474,440		(8.5%)	
Debt Service	-	561,000	561,000		-		(100.0%)	
Transfers	619,610	774,020	774,020		558,470		(27.8%)	
Capital	4,731,383	2,734,500	6,568,250		4,065,100		48.7%	
<b>Total</b>	<b>23,943,161</b>	<b>23,334,260</b>	<b>28,458,710</b>		<b>22,478,800</b>		<b>(3.7%)</b>	

## Administration

The Administration Division, through the Department Director, provides leadership and management, determines staffing and budgetary needs, coordinates a departmental public relations program, and directs project development and completion. The public relations program includes staff liaisons with the City Council, planning commission, citizen and various citizen advisory boards including the Transportation Advisory Board.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Administration (2301)	Public Works		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>General Fund</b>			
<b>Administration</b>	<b>123,096</b>	<b>151,260</b>	<b>151,260</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	92,852	113,470	113,470
Supplies	6,045	5,060	5,060
Purchased Services	24,199	21,530	21,530
Capital	-	11,200	11,200
<b>Total</b>	<b>123,096</b>	<b>151,260</b>	<b>151,260</b>
<b>FTE</b>	<b>1.20</b>	<b>1.20</b>	<b>1.20</b>

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- 10 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (60) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (11,200) Decrease in capital due to the one-time cost of the purchase of 800 MHz radios.

#### **2,070 Core Changes**

(130) Personal Services

2,200 Supplies

- Funded Supplements

- There are no funded supplements in this division.

#### **(10,710) Recommended Reductions**

(9,350) Decrease in personal services for overtime (\$2,200), supplies (\$700) and purchased services (\$6,450) to reduce operating expenses.

(1,360) Decrease in personal services for four furlough days during the year.

#### **(19,890) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Facilities Management

The Facilities Management Division (FM) manages the operation and construction of all the City's physical facilities. It schedules, coordinates, and supports meetings within City facilities, and provides full mail service to all City employees. Facilities Management also provides technical and specialized trade and construction support to City facilities.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Facilities Management (2320, 2321, 2325, 2330 & 2331)	Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Support Services	538,051	609,550	609,550	608,030
General Building Maintenance	2,388,214	2,206,730	2,310,780	2,061,590
Service Center	258,860	155,530	155,530	139,740
Hatfield Chilson Recreation Center	342,945	348,510	348,510	300,510
Golf Courses	67,066	98,100	98,100	98,100
<b>Total</b>	<b>3,595,136</b>	<b>3,418,420</b>	<b>3,522,470</b>	<b>3,207,970</b>
<b>REVENUE</b>				
R2J School District	25,561	-	-	-
<b>Total</b>	<b>25,561</b>	-	-	-
<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,464,824	1,553,420	1,553,420	1,524,650
Supplies	333,546	276,180	276,180	271,180
Purchased Services	1,668,659	1,453,720	1,557,770	1,304,080
Fixed Charges	128,107	135,100	135,100	108,060
<b>Total</b>	<b>3,595,136</b>	<b>3,418,420</b>	<b>3,522,470</b>	<b>3,207,970</b>
<b>FTE</b>	<b>21.25</b>	<b>21.25</b>	<b>21.25</b>	<b>21.25</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 4,240 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 5,360 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (38,710) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.
- 11,670 Increase in fixed costs for amortized vehicle replacement costs.

### **(9,960) Core Changes**

#### **(9,960) Personal Services**

- **Funded Supplements**
  - There are no funded supplements in this division.

### **(183,050) Recommended Reductions**

- (150,000) Decrease in purchased services to reduce contracted cleaning services for City facilities.
- (5,000) Decrease in personal services due to the reduction of a part-time intern position.
- (5,000) Decrease in supplies for staff uniforms.
- (5,000) Decrease in purchased services to reduce hard court resurfacing to a biannual basis.
- (18,050) Decrease in personal services for four furlough days during the year.

### **(210,450) Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.

### **1,429,000 Capital Projects**

375,000 Facility Maintenance Capital Projects

1,054,000 Additional Parking at Civic Center

# Project Engineering

The Project Engineering Division is involved with most aspects of street design, construction, safety and maintenance. This Division manages the design and construction of capital street and bridge projects. Updating and implementing the Long-Range Transportation Master Plan is one of the major responsibilities of this Division.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Project Engineering (0270, 2302)	Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Project Engineering	744,799	737,470	737,470	734,540
<b>REVENUE</b>				
County Road & Bridge Tax	479,316	186,000	186,000	186,000
Highway Access Permits	25,479	10,000	10,000	12,740
Highway Users Tax	2,016,588	1,771,500	1,771,500	2,293,600
Motor Vehicle Fees	243,792	243,850	243,850	287,990
New Street Inspection Fee	12,413	20,000	20,000	7,000
Street Cut Permits	21,755	15,000	15,000	15,000
Other	250	-	-	-
<b>Total</b>	<b>2,799,593</b>	<b>2,246,350</b>	<b>2,246,350</b>	<b>2,802,330</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	590,163	603,780	603,780	629,710
Supplies	35,776	16,150	16,150	12,150
Purchased Services	78,243	82,000	82,000	73,450
Fixed Charges	40,617	35,540	35,540	19,230
<b>Total</b>	<b>744,799</b>	<b>737,470</b>	<b>737,470</b>	<b>734,540</b>
<b>FTE</b>	<b>10.05</b>	<b>10.55</b>	<b>11.55</b>	<b>10.55</b>

Note: An estimated 3.45 FTEs will be charged to the Transportation Capital Projects for engineering and project management based on actual time spent on the projects.

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 60 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 98,670 Increase in personal service due the transfer of one position from the Transportation Development Review Division.
- 25,020 Increase in personal services due to a reduced amount of labor being capitalized based on estimated time spent on capital projects.
- (2,550) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (12,910) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.

### **(12,720) Core Changes**

#### **(12,720) Personal Services**

- Funded Supplements
  - There are no funded supplements in this division.

### **(98,500) Recommended Reductions**

- (74,720) Decrease in personal services (\$70,720) and fixed costs (\$3,400) due to the elimination of one position.
- (6,000) Decrease in purchased services for a reduction to the local match to the Metropolitan Planning organization (MPO).
- (4,000) Decrease in supplies for operating costs.
- (13,780) Decrease in personal services for four furlough days during the year.

### **(2,930) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.

### **7,670,410 Capital Projects**

- 3,095,410 Street Maintenance
- 4,575,000 Transportation Program

## Street Maintenance

The Street Maintenance Division's activities include street patching and repair, minor asphalt overlays, asphalt milling, alley and road shoulder maintenance, roadside mowing and weed spraying. The Division provides major support for the annual Street Resurfacing Program - a citywide street reconstruction and resurfacing program planned and managed by the Projects Engineering Division. The Division is also responsible for winter roadway maintenance. Crews plow snow, apply de-icing and anti-icing chemicals, load and haul snow/ice from the downtown district and other confined areas, and clear designated sidewalks. Contractors are used for some routine sidewalk snow removal. For major storms, contractors are used to supplement City plowing efforts and assist with post-storm cleanup.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Street Maintenance (2303)	Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Street Maintenance	<b>2,621,848</b>	<b>2,657,460</b>	<b>2,677,140</b>	<b>2,569,600</b>
<b>REVENUE</b>				
State Highway Maintenance	34,322	41,750	41,750	41,750
Recycled Asphalt	(8)	-	-	-
Street Cut Permits	20	-	-	-
Waste Hauler License	5,200	6,600	6,600	1,700
Other	(8)	2,000	-	-
<b>Total</b>	<b>39,526</b>	<b>50,350</b>	<b>48,350</b>	<b>43,450</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,211,595	1,400,840	1,400,840	1,289,860
Supplies	456,133	337,250	337,250	332,550
Purchased Services	188,246	184,110	184,110	122,380
Fixed Charges	483,867	602,960	602,960	514,910
Capital	282,007	132,300	151,980	309,900
<b>Total</b>	<b>2,621,848</b>	<b>2,657,460</b>	<b>2,677,140</b>	<b>2,569,600</b>
<b>FTE</b>	<b>15.58</b>	<b>16.58</b>	<b>16.58</b>	<b>15.58</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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15,030 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

33,000 Increase in supplies for snow and ice chemicals based on historical experience.

(33,000) Decrease in supplies for asphalt due to lower oil prices reducing the cost of asphalt.

(1,430) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(124,320) Decrease in fixed costs for vehicle maintenance based on projected fuel costs, maintenance costs and amortization costs.

36,270 Increase in fixed costs for amortized vehicle replacement costs.

(30,000) Decrease in capital due to the one-time cost of the purchase of a trailer with traffic control equipment.

207,600 Increase in capital based on the equipment replacement schedule.

**(5,940) Core Changes**

9,060 Personal Services

(4,700) Supplies

(10,300) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

**(185,070) Recommended Reductions**

(50,000) Decrease in purchased services for contracted tree trimming for trees in the City's right of ways.

(43,000) Decrease in personal services for a reduction to temporary staffing related to the gravel alley rebuild program.

(21,500) Decrease in personal services for overtime costs.

(57,300) Decrease in personal services for the reduction of one vacant position.

(13,270) Decrease in personal services for four furlough days during the year.

**(87,860) Total Change**

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## **OTHER INFORMATION**

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15,000 Unfunded Supplements

15,000 Workload - Increase in supplies for snow and ice chemicals.

297,900 Equipment Replacement

200,000 Pothole Patcher

35,000 Mowers (2)

32,000 Steppe distributor

24,900 Plows (2)

6,000 Sander

- **Capital Projects**

- There are no capital projects associated with this division.

# Traffic Engineering

The Traffic Engineering Division is responsible for the construction, operation and maintenance off all traffic control devices in the public right of way within City Limits, including nearly all of US Highways 287 & 34 and all of Colorado Highway 402. Citywide programs of responsibility include neighborhood traffic calming, traffic studies, traffic data collection and the Intelligent Transportation System (ITS). Major components of ITS include: traffic signals, system computers, video traffic surveillance system, Roadway Weather Information Systems, variable message signs, and the traffic operations center. The Division informs the media and the public of construction projects and roadway conditions via the Loveland Road Report, 1610 AM radio, three variable message signs, and [www.cotrip.org](http://www.cotrip.org).

The safety of people using Loveland's surface transportation system is the primary mission of the Division. Federal and state grant application programs are used to improve the system and are managed by the Division. Various funds are acquired via these grant applications for the design and construction of projects. These funds have been used consistently for the past 15 years to enhance the performance on Loveland's roadways. The Division expects this will continue for many more years. Grant projects representing over one million dollars funded or built in 2009 for Loveland include:

- ❖ Safety – rebuild traffic signal at US 287 & 37<sup>th</sup> Street
- ❖ Safe Routes to School – new school flasher zones constructed and school education programs implemented
- ❖ Congestion Mitigation and Air Quality Control – traffic responsive signal system for interchange areas east of I-25 and construction of a new right turn lane at Garfield & US 34
- ❖ Hazard Elimination Safety – add guard rail on E 1<sup>st</sup> Street and rebuild the traffic signal at Garfield and US 34

DIVISION	DEPARTMENT			
Traffic Engineering (2305)	Public Works			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>General Fund</b>				
Traffic Engineering	<b>1,486,293</b>	<b>1,557,820</b>	<b>1,748,520</b>	<b>1,699,330</b>
<b>REVENUE</b>				
Emergency Signal Controls	9,250	9,250	9,250	9,250
Traffic Signal Maintenance	440,729	386,760	386,760	386,760
Unclassified & Misc. Sources	1,265	-	-	-
<b>Total</b>	<b>451,244</b>	<b>396,010</b>	<b>396,010</b>	<b>396,010</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	942,334	1,016,070	1,016,070	1,002,070
Supplies	252,556	219,720	380,420	376,720
Purchased Services	66,184	57,090	57,090	55,770
Fixed Charges	119,028	156,940	156,940	116,370
Capital	106,191	108,000	138,000	148,400
<b>Total</b>	<b>1,486,293</b>	<b>1,557,820</b>	<b>1,748,520</b>	<b>1,699,330</b>
<b>FTE</b>	<b>12.00</b>	<b>12.00</b>	<b>13.00</b>	<b>12.00</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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- 530 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- 240,400 Increase in personal services for part-time positions (\$30,000), operating costs (\$170,000), and capital (\$40,400) for the contract with CDOT for maintenance of state highway signals.
- (320) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (45,340) Decrease in fixed costs for vehicle maintenance based on projected fuel costs, maintenance costs and amortization costs.
- 4,770 Increase in fixed costs for amortized vehicle replacement costs.

### 27,110 Core Changes

- 27,110 Personal Services
- (1,000) Supplies
- 1,000 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

### (85,640) Recommended Reductions

- (15,000) Decrease in personal services (\$3,000) and supplies (\$12,000) due to a reduction in striping of local streets.
- (6,000) Decrease in personal services for a reduction to assignment pay.
- (12,000) Decrease in personal services for the reduction of an intern position.
- (38,000) Decrease in personal services for the net reduction due the conversion of one position full time position to part-time status.
- (2,000) Decrease in purchased services for contracted services.
- (12,640) Decrease in personal services for four furlough days during the year.

## 141,510 Total Change

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## OTHER INFORMATION

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- Unfunded Supplements

- There are no unfunded supplements for this division

### 88,400 Equipment Replacement

- 88,400 Traffic Signal Equipment

- Capital Projects

- There are no capital projects associated with this division.

## Transit

The City of Loveland Transit (COLT) operates 2 fixed routes, a downtown shuttle, and 3 paratransit routes within the city limits and some portions of rural Larimer County. They strive to provide safe, reliable, and cost-effective service to as much of the population as possible with current resources and funding available. COLT is a partner with Fort Collins and Larimer County for the Foxtrot, the regional bus service, connecting Loveland and Fort Collins. Further collaboration exists with the 34-Xpress, the regional service between Greeley and Loveland.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Transit (2304)	Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Transit	<b>1,009,372</b>	<b>1,087,930</b>	<b>1,126,250</b>	<b>1,042,230</b>
<b>REVENUE</b>				
Paratransit Fares	4,169	4,000	4,000	4,000
Fixed Route Fares	47,010	44,000	44,000	61,000
Medicaid	9,399	15,000	15,000	6,000
Advertising	10,525	15,000	15,000	10,000
Federal Grants	188,090	575,780	575,780	474,260
County Grants	-	70,860	70,860	50,000
Regional Grants	60,034	-	-	-
Pass Fares	24,226	24,000	24,000	33,000
<b>Total</b>	<b>343,453</b>	<b>748,640</b>	<b>748,640</b>	<b>638,260</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	620,174	646,740	646,740	639,610
Supplies	49,950	16,650	16,650	16,650
Purchased Services	108,984	121,800	134,120	109,810
Fixed Charges	230,264	252,740	252,740	276,160
Capital	-	50,000	76,000	-
<b>Total</b>	<b>1,009,372</b>	<b>1,087,930</b>	<b>1,126,250</b>	<b>1,042,230</b>
<b>FTE</b>	<b>10.90</b>	<b>10.90</b>	<b>10.90</b>	<b>10.90</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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790 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(11,990) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(31,940) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.

55,360 Increase in fixed costs for the amortized cost of vehicle replacement.

(50,000) Decrease in capital for the one-time cost of purchasing electronic farebox equipment.

**(420) Core Changes**

(420) Personal Services

- **Funded Supplements**
  - There are no funded supplements in this division.

(7,500) Recommended Reductions

(7,500) Decrease in personal services for four furlough days during the year.

**(45,700) Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements for this division
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

## Transportation Development Review

Development Engineering represents the community interests in the evaluation of anticipated traffic impacts from new land development projects. This Division updates and maintains the City's street design and construction standards, as well as the policies regarding acceptable levels of traffic congestion to ensure that adequate transportation infrastructure is provided by new developments. The Development Engineering staff advises the Planning Commission and City Council on transportation issues at public hearings, as well as providing technical information and process assistance to citizens, developers, realtors, attorneys, and consulting engineers.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Transportation Development Review (2306)	Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>General Fund</b>				
Transp. Dev. Review	468,330	502,360	502,360	419,800
<b>EXPENSE BY CATEGORY</b>				
Personal Services	449,974	476,160	476,160	369,440
Supplies	4,776	6,150	6,150	6,150
Purchased Services	13,435	20,050	20,050	44,210
Fixed Charges	145	-	-	-
<b>Total</b>	<b>468,330</b>	<b>502,360</b>	<b>502,360</b>	<b>419,800</b>
<b>FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- 30 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (98,670) Decrease in personal service due the transfer of one position to the Project Engineering Division.
- 24,400 Increase in purchased services for outsourced development review due to the transfer of one position to the Project Engineering Division.
- (260) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

#### (3,150) Core Changes

- (3,170) Personal Services
- 20 Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

#### (4,910) Recommended Reductions

- (4,910) Decrease in personal services for four furlough days during the year.

#### **(82,560) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Solid Waste

The City of Loveland provides solid waste collection and curbside recycling service to nearly all single-family and to half of all multi-family dwellings within City limits. The Solid Waste Management Program is operated as an Enterprise Fund using full cost accounting principles with all direct and indirect costs covered by user fees. A 6% Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually. In 2010, these PILT charges will be about \$320,000.

The Solid Waste Management Program is popular with the community as noted by the City's annual Community Satisfaction Survey. The Program has received numerous solid waste management awards and honors, and was one of 18 communities selected by the United States Environmental Protection Agency for inclusion in a detailed report entitled *Cutting the Waste Stream in Half: Community Record-Setters Show How*.

By City ordinance, refuse collection operates under a volume-based rate system. For City-provided service, residents can choose among four different sizes of subscription-based refuse carts, thereby giving customers more choice and more control over their disposal costs. City rates compare quite favorably with private waste haulers' rates within Loveland and surrounding communities.

Mandatory monthly recycling fees fund the City's recycling, green waste composting, household hazardous waste collection, community large item disposal program, and solid waste planning programs. Over 50% of the community's residential wastes are recycled annually, which extends the life of the Larimer County Landfill. By mid-2010, curbside recycling collections will be converted to a 100% cart-based, single-stream recycling system.

Yard wastes – i.e. grass clippings, leaves, garden trimmings and tree branches – comprise nearly one-third of our community's annual residential waste stream. If properly separated for composting, these materials are easily converted into valuable soil amendments and landscape mulches. Compost derived from green wastes contains valuable nutrients and increases the water holding capacity and tilth of our area's heavy clay soils. The City of Loveland is partnered with A-1 Organics, a Northern Colorado company that manufactures and markets a variety of landscaping products.

2009 was the 23rd year that Colorado Mosquito Control, Inc. (CMC), a private contractor, operated this seasonal mosquito management program for the City of Loveland. By contracting with one of the country's premier mosquito control consultants, municipal personnel have been freed up to perform other duties at a net cost savings to the City. Additionally, Loveland residents receive the finest in mosquito control strategies, expertise, mapping, equipment and materials.

The program is funded via a \$.70 per month fee assessed to all Loveland dwelling units. The Streets and Solid Waste Manager administers this seasonal program.

To reduce both mosquito nuisance levels as well as the threat from mosquito-borne diseases, CMC employs a variety of cultural and biological control choices first, with low toxicity chemical sprays used only as a last resort. Specifically, the foundation and focus of Loveland's mosquito control program is primarily larvae-based – i.e. find and treat, on a weekly basis, the hundreds of larvae-containing water pockets and pools within an 80 square mile area. An effective control of larvae prevents their development into adult mosquitoes, thereby reducing the need to fog-spray with insecticides.

With the introduction of mosquitoes carrying West Nile Virus (WNV) into Colorado beginning in 2002, each aspect of the mosquito management program has changed significantly in an attempt to minimize the number of WNV human cases in Loveland.

**DIVISION**

Solid Waste (2351, 2355, 2358, 2365)

**DEPARTMENT**

Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Enterprise Fund</b>				
Refuse	2,631,495	2,457,830	2,590,780	2,406,880
Recycling	1,183,437	1,876,590	3,758,590	1,117,940
Yard Waste	1,144,057	1,143,100	1,143,100	1,035,140
Mosquito Control	196,314	210,950	210,950	255,420
<b>Total</b>	<b>5,155,303</b>	<b>5,688,470</b>	<b>7,703,420</b>	<b>4,815,380</b>
<b>REVENUE</b>				
Charges for Services	5,383,607	5,607,540	5,617,290	5,616,450
Interest	109,591	85,300	85,300	64,290
Other	364,033	247,000	247,000	659,000
<b>Total</b>	<b>5,857,231</b>	<b>5,939,840</b>	<b>5,949,590</b>	<b>6,339,740</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,827,647	2,005,110	2,005,110	1,984,390
Supplies	236,076	387,050	1,392,250	224,430
Purchased Services	907,125	1,007,200	1,007,200	1,063,630
Fixed Charges	1,162,085	1,166,770	1,166,770	1,066,650
Debt Service	-	561,000	561,000	-
Transfers	300,470	326,340	326,340	226,280
Capital	721,900	235,000	1,244,750	250,000
<b>Total Solid Waste</b>	<b>5,155,303</b>	<b>5,688,470</b>	<b>7,703,420</b>	<b>4,815,380</b>
<b>FTE</b>	<b>26.62</b>	<b>27.62</b>	<b>27.62</b>	<b>27.62</b>

## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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2,060 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(134,530) Decrease in supplies for carts and bins due to one-time costs for the single stream recycling program.

(25,500) Decrease in supplies for tools and equipment due to one-item purchases.

(8,000) Decrease in purchased services for disposal costs based on anticipated fees to the Larimer County landfill and for yard waste hauling.

6,990 Increase in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

67,720 Increase in purchases services for the mosquito control contract based on projected costs.

(98,640) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.

(19,000) Decrease in fixed costs for building rental.

17,520 Increase in fixed costs for payment in lieu of taxes to the General Fund based on the revenue projections.

(561,000) Decrease in debt service for the principal and interest payment of the lease financing for equipment due to not entering the lease arrangement.

(100,060) Decrease in transfers to the General Fund for operating costs allocations based on the new cost methodology.

(235,000) Decrease in capital due to one-time equipment purchases.

**(14,460) Core Changes**

- (1,590) Personal Services
- (2,590) Supplies
- (10,280) Purchased Services

**250,000 Funded Supplements**

250,000 Improvement - Increase in capital to equip ten Solid Waste trucks with snowplows for use on residential streets.

**(21,190) Recommended Reductions**

- (21,190) Decrease in personal services for four furlough days during the year.

**(873,090) Total Change**

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## OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements for this division
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

## Stormwater

The Stormwater Utility is responsible for the design, construction, maintenance and repair of the Stormwater Collection Systems within the City. The Division is operated as an Enterprise Fund using full cost accounting principles, with all direct and indirect costs covered by monthly utility fees and a system impact fee. A 6% Payment-In-Lieu-of-Taxes (PILT) is made to the General Fund annually.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Stormwater (2310, 2311, 2312, 2315)	Public Works

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted</b>	<b>'09 Revised</b>	<b>'10 Budget</b>
		<b>Budget</b>	<b>Budget as of June</b>	
Administration/Engineering	3,853,113	2,644,310	4,083,060	4,011,620
Collections	514,934	636,070	636,070	593,520
Street Sweeping	577,226	355,130	355,130	379,560
<b>Total</b>	<b>4,945,273</b>	<b>3,635,510</b>	<b>5,074,260</b>	<b>4,984,700</b>

### **REVENUE**

Utility Charges	3,866,649	3,807,700	3,807,700	3,902,890
Utility Other	24,124	30,000	30,000	12,000
Impact Fees	431,957	360,000	360,000	369,000
Interest	163,481	27,170	27,170	41,280
Transfers	6,639	58,490	58,490	-
Other	121,430	1,000	1,000	1,000
<b>Total</b>	<b>4,614,280</b>	<b>4,284,360</b>	<b>4,284,360</b>	<b>4,326,170</b>

### **EXPENSE BY CATEGORY**

Personal Services	985,627	1,211,010	1,211,010	1,160,620
Supplies	101,440	84,500	84,500	79,190
Purchased Services	195,283	281,320	289,750	364,030
Fixed Charges	380,697	341,140	341,140	363,870
Transfers	206,750	220,040	220,040	332,190
Capital	3,075,476	1,497,500	2,927,820	2,684,800
<b>Total Storm Water</b>	<b>4,945,273</b>	<b>3,635,510</b>	<b>5,074,260</b>	<b>4,984,700</b>

<b>FTE</b>	<b>12.08</b>	<b>14.65</b>	<b>14.65</b>	<b>14.65</b>
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## CHANGES COMPARED TO PRIOR YEAR ADOPTED

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(25,120) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

(2,250) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(10,000) Decrease in purchased services for communications for the one-time purchase of vehicle mobile radios and packsets.

(4,750) Decrease in purchased services for repair and maintenance of the early flood warning system and the Wiermont Pond 404 permit.

37,320 Increase in purchased services for various waterway clean up events and other services.

18,000 Increase in fixed costs for vehicle maintenance based on projected maintenance costs of equipment.

112,150 Increase in transfers for internal services based on the revised method of calculating allocations.

1,187,300 Increase in capital based on the Capital Program.

**(8,130) Core Changes**

- (9,940) Personal Services
- (5,310) Supplies
- 2,390 Purchased Services
- 4,730 Fixed Charges

**60,000 Funded Supplements**

- 20,000 Workload - Increase in purchased services for utility locates.
- 40,000 Workload - Increase in purchased services for a utility rate study.

**(15,330) Recommended Reductions**

- (15,330) Decrease in personal services for four furlough days during the year.

**1,349,190 Total Change**

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## OTHER INFORMATION

- Unfunded Supplements
  - There are no unfunded supplements for this division
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.

**2,684,800 Capital Projects**

- 200,000 Replacement of a seven year old street sweeper.
- 484,800 Engineering costs for various projects. See the Capital Program Book for details.
- 1,450,000 Construction costs for various projects. See the Capital Program Book for details.
- 500,000 Oversizing costs for various projects. See the Capital Program Book for details.
- 50,000 Stormwater Quality Program

## City Fleet

The City Fleet Fund accrues funds for future replacement of vehicles and equipment. Annually, funds are set aside for future replacement of (currently) 41% of all City vehicles.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Fleet Management (2360)	Public Works		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Internal Service Fund</b>			
<b>Fleet Management</b>	<b>542,266</b>	<b>809,370</b>	<b>2,127,370</b>
<b>REVENUE</b>			
Interest	277,461	167,600	167,600
Federal Transportation Auth. Grant	30,406	67,800	1,053,800
Vehicle Rent	879,793	861,790	861,790
Transfers	67,500	180,000	215,000
Sale of Assets	115,195	20,000	20,000
<b>Total</b>	<b>1,370,355</b>	<b>1,297,190</b>	<b>2,318,190</b>
			<b>1,217,500</b>
<b>EXPENSE BY CATEGORY</b>			
Supplies	5,462	-	-
Transfers	14,580	126,370	126,370
Capital	522,224	683,000	2,001,000
<b>Total</b>	<b>542,266</b>	<b>809,370</b>	<b>2,127,370</b>
			<b>672,000</b>
<b>FTE</b>	-	-	-
<b>CHANGES COMPARED TO PRIOR YEAR ADOPTED</b>			
(126,370) Decrease in transfers due to the end of the transfer schedule to the Enterprise Funds for the purchase of equipment.			
(11,000) Decrease in capital for vehicle purchases based on the replacement schedule.			
- <u>Core Changes</u>			
- There are no core changes in this division.			
- <u>Funded Supplements</u>			
- There are no funded supplements in this division.			
- <u>Recommended Reductions</u>			
- There are no recommended reductions in this division.			
<b>(137,370) Total Change</b>			

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - No equipment is scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Vehicle Maintenance

The Vehicle Maintenance Division performs preventive, scheduled and unscheduled maintenance on all City vehicles. The Division is responsible for all vehicle specifications and equipment recommendations. A standard parts inventory is maintained to provide all preventive maintenance parts and some specialized parts to reduce unscheduled downtime on essential equipment. In late 2009, the Thompson R2-J school district ended the maintenance contract with the City and has moved to a standalone facility.

Complete fleet management services include: vehicle specifications, formal bidding and purchasing, outfitting, planning life cycles and preventive maintenance schedules, standardized equipment selection and amortizing replacement funding, and disposing of depreciated and obsolete vehicles and equipment. These services are provided to the following departments or divisions: Police, Facility Maintenance, Parks and Recreation, Streets, Engineering, Traffic, Transit, Building Inspection and Planning.

Maintenance and repair services are provided only to the following departments or divisions: Airport, Meter Readers, Water and Power, Warehouse, Technical Services, Golf, Transit, Storm Drainage, Street Sweeping, Solid Waste and Fire.

VM staff consists of two work shifts to provide repair and maintenance service to all vehicles from 7AM – 10PM five days a week. Emergency response is available 24 hours a day, seven days a week.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Vehicle Maintenance (2361)	Public Works		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Internal Service Fund</b>			
Vehicle Maintenance	3,251,445	3,088,190	3,088,190
<hr/>			
<b>REVENUE</b>			
School District	635,481	500,000	500,000
Thompson Valley EMS	66,787	50,000	50,000
Internal Service Charges	2,439,237	3,356,090	3,356,090
Other	1,215	-	-
<b>Total Revenue</b>	<b>3,142,720</b>	<b>3,906,090</b>	<b>3,906,090</b>
<hr/>			
<b>EXPENSE BY CATEGORY</b>			
Personal Services	1,082,028	1,162,130	1,162,130
Supplies	1,860,288	1,652,860	1,652,860
Purchased Services	178,786	141,210	141,210
Fixed Charges	8,948	13,220	13,220
Transfers	97,810	101,270	101,270
Capital	23,585	17,500	17,500
<b>Total</b>	<b>3,251,445</b>	<b>3,088,190</b>	<b>3,088,190</b>
<b>FTE</b>	<b>15.65</b>	<b>15.65</b>	<b>15.65</b>
			<b>13.65</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (90) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (211,520) Decrease in supplies for parts, oil and lubricants, vendor parts, and tires due to the School District Vehicles servicing their own vehicles and outsourced work brought back in-house.
- (364,340) Decrease in supplies for projected fuel costs.
- (510) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (14,550) Decrease in purchased services for repair and maintenance due to less sub-let labor as a result of the School District servicing their own vehicles.
- (101,270) Decrease in transfers for internal services based on the new methodology to be implemented.
- (3,680) Decrease in fixed costs for vehicle maintenance based on projected fuel costs and maintenance costs.
- (350) Decrease in fixed costs for the amortized cost of vehicle replacement.
- (17,500) Decrease in capital for the one-time cost of shop equipment approved in 2009.

### **(20,600) Core Changes**

- (19,570) Personal Services
- (500) Supplies
- (530) Purchased Services

- **Funded Supplements**

- There are no funded supplements in this division.

### **(151,900) Recommended Reductions**

- (139,310) Decrease in personal services due to the reduction of two positions.
- (12,590) Decrease in personal services for four furlough days during the year.

### **(886,310) Total Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - No equipment is scheduled for replacement in this division.
- **Capital Projects**
  - There are no capital projects associated with this division.

# Water & Power

**Power**  
41.26 FTEs

**Wastewater**  
29.18 FTEs

**Water**  
44.06 FTEs

*Loveland Water & Power's mission is to add value while serving the community's utility needs for today and tomorrow by:*

*Providing quality customer service;*

*Providing reliable service;*

*Planning for the future;*

*Being environmentally sensitive;*

*Offering safe and secure utilities at competitive rates; and,*

*Being fiscally responsible.*

# Water & Power

Loveland Water & Power's mission is to add value while serving the community's utility needs for today and tomorrow by:

- ❖ Providing quality customer service;
- ❖ Providing reliable service;
- ❖ Planning for the future;
- ❖ Being environmentally sensitive;
- ❖ Offering safe and secure utilities at competitive rates; and,
- ❖ Being fiscally responsible.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Provide quality customer service. (GP 18)</b>				
Provide quality customer service. (Residential City Survey)	Rankings relative to other 13 City Services: <ul style="list-style-type: none"> <li>• Reliable Electric Service</li> <li>• Drinking Water Quality</li> <li>• Sewer Service</li> </ul>	1 10 11	1 8 10	1 9 10
	Average Rating "Loveland delivers reliable electricity."	79%	81%	80%
	Average Rating "Loveland provides quality drinking water."	70%	72%	71%
	Average Rating "Sewer system in Loveland works reliably."	69%	71%	71%
Trust.	% of excellence rating on trustworthy management and employees] 0-9 rating, 9 is excellent.	NS	8.75%	8.50%
Overall utility.	% of $\geq 9$ rating on overall utility] 0-9 rating, 9 is excellent.	NS	8.50%	8.60%
Ease of doing business with utility.	% of excellence rating.	NS	70%	70%
Meeting the utility needs of business customers.	% of excellence rating.	NS	75%	75%
Provide quality customer service.	Compare above measures with Fort Collins and Longmont scores.	NS	Yes	Yes
<i>Please Note: No Surveys (NS) Conducted in 2008. Survey is conducted every other year.</i>				
<b>Provide reliable and quality utility products and services. (GP 11b, 11c, 11d )</b>				
Provide reliable and quality utility products and services.	Average power outage duration [minutes]. (CAIDI = Customer Average Interruption Duration Index)	75.00	65.00	70.00
	Average # of power interruptions per customer. (SAIFI = System Average Interruption Frequency Index)	0.53	0.50	.50
	Average # of momentary outages per customer per year. (MAIFI = Momentary Average Interruption Frequency Index)	0.30	0.25	.22
	Average service availability. (ASAI = Average Service Availability Index)	99.9939%	99.9942%	99.994%
	# of annual power quality complaints.	18	16	17
	# of annual water quality complaints.	30	27	28
	# of annual minor water violations.	0	0	0
	# of annual major water violations.	0	0	0
	% of Adequate Fire Flow [ISO standards].	100%	100%	100%
	# of annual sewer backups.	11	13	10
	# of annual minor sewer violations.	1	1	0
	# of annual major sewer violations.	0	0	0

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
<b>Plan for the future. (GP 3, 11b, 11c, 11d)</b>				
Plan for the future.	% of system capacity used to meet peak demand: • Power • Water • Wastewater	55.4% 91.0% 81.7%	56.8% 90.1% 83.5%	56.0% 93.8% 85.2%
<b>Be environmentally responsible. (GP 5, 9)85.2</b>				
Be environmentally responsible.	# of annual in-house CO2 reduction (lbs) # of annual residential power per capita usage (kWh/person/year). # of annual residential peak day demand [gallons/day/person]. # of annual residential per capita usage [gallons/person/year]. # of Wastewater Treatment Plant Discharge Monitoring Report violations. # of annual department fleet miles. # of annual internal environmental self audits performed.	4,268 3,284 258 36,233 0 356,028 4	6,568 3,258 219 32,277 0 332,423 3	7,268 3,233 248 35,161 0 335,082 3
<b>Offer safe and secure utilities. (GP 8d)</b>				
Offer safe and secure utilities.	# of community accidents involving utility infrastructure. # of reportable personnel and vehicular accidents. # of reported illegal contacts with key facilities.	6 14 4	6 10 8	6 8 6
<b>Be fiscally responsible while offering competitive rates. (GP 11b, 11c, 11d)</b>				
Be fiscally responsible while offering competitive rates.	% of unaccounted for distribution losses: • Power • Water O&M cost per 100 miles. % variance of actual O&M expenditures to budgeted expenditures. [( ) = Under Budget] % variance of actual capital expenditures to budgeted expenditures. [( ) = Under Budget] Rate comparisons conducted with other utilities. # of rate classes available to customers.	3.23% 14.00% 433,144 (3.1%) (25.8%) Yes 14	3.22% 14.00% 461,523 (7.9%) (24.0%) Yes 14	3.22% 13.00% 468,549 (5.0%) (10.0%) Yes 14
<b>Partner with the community. (GP 13, 18)</b>				
Partner with the community.	# of key partnerships: • Customer Relations • Power • Water • Wastewater	6 9 11 7	7 10 12 8	7 10 14 9

## Water & Power Department Summary

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted		'09 FTE	'10 FTE
					% Change			
<b>Enterprise Fund</b>								
Water	11,971,477	15,006,000	16,108,740	10,674,390	(28.9%)	45.90	44.06	
Wastewater	10,778,088	7,269,780	7,977,160	6,788,670	(6.6%)	29.80	29.18	
Power	40,728,379	45,299,310	45,619,310	45,463,710	0.4%	49.80	41.26	
<b>Total</b>	<b>63,477,944</b>	<b>67,575,090</b>	<b>69,705,210</b>	<b>62,926,770</b>	<b>(6.9%)</b>	<b>125.50</b>	<b>114.50</b>	
<b>REVENUE</b>								
Utility Charges	53,153,621	56,263,360	56,473,360	55,322,100	(1.7%)			
Utility Other	4,421,256	2,496,050	2,496,050	2,072,470	(17.0%)			
Impact Fees	3,843,458	3,629,370	3,629,370	2,682,540	(26.1%)			
User Fees	505,265	403,000	403,000	463,000	14.9%			
Interest	3,528,013	1,811,940	1,811,940	1,667,580	(8.0%)			
Other	250,424	83,440	83,440	124,740	49.5%			
Transfers	197,440	646,880	646,880	603,900	(6.6%)			
<b>Total</b>	<b>65,899,477</b>	<b>65,334,040</b>	<b>65,544,040</b>	<b>62,936,330</b>	<b>(3.7%)</b>			
<b>EXPENSE BY CATEGORY</b>								
Personal Services	7,327,860	8,695,460	8,695,460	7,286,970	(16.2%)			
Supplies	1,273,628	1,558,680	1,558,680	1,438,550	(7.7%)			
Purchased Services	31,687,977	34,489,330	34,785,330	33,770,210	(2.1%)			
Fixed Charges	3,018,271	3,461,810	3,447,050	3,230,780	(6.7%)			
Debt Service	826,889	826,250	826,250	826,270	0.0%			
Transfers	1,717,480	2,255,650	2,255,650	1,751,780	(22.3%)			
Capital	17,625,839	16,287,910	18,136,790	14,622,210	(10.2%)			
<b>Total</b>	<b>63,477,944</b>	<b>67,575,090</b>	<b>69,705,210</b>	<b>62,926,770</b>	<b>(6.9%)</b>			

# Water Utilities

The Water Utilities Division consists of groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. The Division also provides some support services to the Power Operations Division such as utility locates, inspection, and Geographical Information Systems (GIS).

The following sections comprise the Water Utilities Division:

- ❖ **Construction and Inspection** is responsible for locating water, wastewater, stormwater and electric utilities and construction inspections for all water, wastewater and electric construction. This section also coordinates small construction projects.
- ❖ **Engineering** reviews all new development proposals with respect to water and wastewater design and construction. This section manages the capital projects for both water utilities.
- ❖ **Information Technology** operates the Department's computerized drafting and the GIS. The water, wastewater and electric system maps are all maintained and updated by this section. They also are responsible for the Department's information technology needs such as specialized software applications, databases, development and maintenance, survey fieldwork and computer networks.
- ❖ **Maintenance and Operations** is comprised of equipment operators who maintain the water transmission and distribution systems and the wastewater collection system. They repair water line leaks, clean treated water tanks, flush fire hydrants and inspect, wash and repair sewer lines and manholes. They manage the backflow prevention/cross-connection control program.
- ❖ **Technical Services** provides technicians who maintain and repair all water and wastewater treatment plant controls such as pumps, motors, valves, electrical systems, and electronic components. They also are responsible for all the wastewater lift stations and water pumping stations throughout the City, including the hydro facility.
- ❖ **Treatment Operations** provides water treatment and production, wastewater treatment and reclamation, and water quality laboratories, and industrial pretreatment program. Certified plant operators at both plants monitor treatment processes, perform process testing, and notify technicians when equipment needs to be repaired or replaced. Laboratory personnel perform various analyses of the water to insure proper treatment is accomplished.
- ❖ **Water Resources** is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.
- ❖ **Water Metering** is responsible for repairing and maintaining water meters, assisting contractors with new water taps, inspecting new lawn irrigation systems, testing meters and providing customer service.
- ❖ **Customer Relations** provides a single point of contact and responsible utility solutions to the key partners and commercial customers so they can grow and prosper in our dynamic community.
- ❖ **Utility Accounting** is responsible for the annual budget, monthly financial reports, year-end financial processing, daily process of source documents, payroll processing, and tracking projects costs for the Water and Power Utilities. In addition, the Division is responsible for providing accounting and long-range financial planning services for the Public Works and Police departments. This Division will have ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizens' Finance Advisory Committee.
- ❖ **Warehouse** responsibilities include storing and delivering inventory items used by all City departments, disposal of obsolete items, oversee non-inventory yard materials (i.e.; transformers), procurement of all overhead and underground utility materials, maintain recycle metal program, purchase and store Power Division specialty tools and conduct a rubber goods testing program to comply with safety requirements for electric line workers. This section will also coordinate fleet replacement and annual safety inspections for the Water and Power utility vehicles.

**Water Fund****DEPARTMENT**

Water Utility

Water &amp; Power

(4510, 4520, 4530, 4544, 4551, 4560, 4561, 4610, 4620, 4630, 4640, 4710, 4720, 4730, 4750 &amp; 4811)

<b>DIVISION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>Enterprise Fund</b>				
Administration and General	2,430,927	2,467,750	2,467,750	2,245,940
Source of Supply	2,937,684	2,062,030	2,203,420	2,199,000
Transmission and Distribution	4,162,630	8,009,100	8,759,780	3,591,730
Water Treatment	2,440,236	2,467,120	2,677,790	2,637,720
<b>Total</b>	<b>11,971,477</b>	<b>15,006,000</b>	<b>16,108,740</b>	<b>10,674,390</b>
<b>REVENUE</b>				
Utility Charges	7,293,432	7,630,660	7,440,660	7,372,640
Utility Other	1,126,104	963,550	963,550	786,150
Impact Fees	1,594,582	1,526,570	1,526,570	822,030
Interest	2,001,048	1,274,240	1,274,240	1,072,180
Other	65,865	3,840	3,840	3,840
Transfers	4,300	349,530	349,530	355,000
<b>Total</b>	<b>12,085,331</b>	<b>11,748,390</b>	<b>11,558,390</b>	<b>10,411,840</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	2,919,579	3,154,850	3,154,850	2,877,360
Supplies	758,118	709,700	709,700	732,510
Purchased Services	1,386,164	1,732,670	1,732,670	1,657,940
Fixed Charges	614,345	623,410	623,410	555,150
Debt Service	826,889	826,250	826,250	826,270
Transfers	452,130	503,040	503,040	484,290
<b>Total Operating</b>	<b>6,957,225</b>	<b>7,549,920</b>	<b>7,549,920</b>	<b>7,133,520</b>
Capital	5,014,252	7,456,080	8,558,820	3,540,870
<b>Total Capital</b>	<b>5,014,252</b>	<b>7,456,080</b>	<b>8,558,820</b>	<b>3,540,870</b>
<b>Total</b>	<b>11,971,477</b>	<b>15,006,000</b>	<b>16,108,740</b>	<b>10,674,390</b>
<b>FTE</b>	<b>43.80</b>	<b>45.90</b>	<b>45.90</b>	<b>44.06</b>

## Water Utilities – Administration & General

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

DIVISION	DEPARTMENT			
Administration and General (4510, 4520, 4551, 4560, 4561)	Water & Power			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>Admin &amp; General</b>	<b>2,430,927</b>	<b>2,467,750</b>	<b>2,467,750</b>	<b>2,245,940</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	450,264	433,750	433,750	332,010
Supplies	21,913	28,590	28,590	20,460
Purchased Services	146,281	167,670	167,670	125,320
Fixed Charges	428,331	440,900	440,900	425,440
Debt Service	826,889	826,250	826,250	826,270
Transfers	452,130	503,040	503,040	484,290
<b>Total Operating</b>	<b>2,325,808</b>	<b>2,400,200</b>	<b>2,400,200</b>	<b>2,213,790</b>
Capital	105,119	67,550	67,550	32,150
<b>Total</b>	<b>2,430,927</b>	<b>2,467,750</b>	<b>2,467,750</b>	<b>2,245,940</b>
<b>FTE</b>	<b>6.19</b>	<b>7.29</b>	<b>7.29</b>	<b>6.09</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (900) Decrease in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.
- (12,000) Decrease in personal services due to an increase in the allocation of personnel time to the Wastewater Enterprise.
- (9,500) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.
- (13,000) Decrease in purchased services for Customer Relations programs.
- (15,460) Decrease in fixed costs for vehicle maintenance and fuel based on projected fuel and maintenance costs.
- (15,990) Decrease in payment for PILT based on the revenue projections.
- (18,750) Decrease in transfers for internal services based on the allocations.

### **(13,000) Core Changes**

- (1,030) Personal Services
- (8,130) Supplies
- (3,860) Purchased Services
- 20 Debt Service

- **Funded Supplements**

- There are no funded supplements in this division.

### **(87,810) Recommended Reductions**

- (79,730) Decrease in personal services for a reduction of 1.2 FTEs.
- (1,780) Decrease in personal services for overtime expense.
- (2,450) Decrease in personal services for reduction of salary increase in 2009 by 1%
- (3,850) Decrease in personal services for four furlough days.

### **(186,410) Total Operating Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund Divisions.

### **32,150 Capital Projects**

- 32,150 Various projects as detailed in the Capital Program.

## Water Utilities – Source of Supply

Source of Supply (also known as Water Resources) is primarily responsible for the raw water planning, water conservation/efficiency, and water supply activities of the Department. Responsibilities include everything from day-to-day administration of water rights to long-range planning for future water needs. This section works closely with the Loveland Utilities Commission in matters concerning water resources.

DIVISION	DEPARTMENT
Source of Supply (4710)	Water & Power

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Source of Supply	2,937,684	2,062,030	2,203,420	2,199,000
<b>EXPENSE BY CATEGORY</b>				
Supplies	125	3,500	3,500	3,000
Purchased Services	662,145	785,600	785,600	744,000
<b>Total Operating</b>	<b>662,270</b>	<b>789,100</b>	<b>789,100</b>	<b>747,000</b>
Capital	2,275,414	1,272,930	1,414,320	1,452,000
<b>Total</b>	<b>2,937,684</b>	<b>2,062,030</b>	<b>2,203,420</b>	<b>2,199,000</b>
<b>FTE</b>	<b>3.16</b>	<b>3.16</b>	<b>3.16</b>	<b>3.16</b>

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

(17,000) Decrease in purchased services for Ditch Water Assessments.

(23,000) Decrease in purchased services for CBT Facilities Contract.

#### (2,100) Core Changes

(500) Supplies

(1,600) Purchased Services

- Funded Supplements

- There are no funded supplements in this division.

- Recommended Reductions

- There are no recommended reductions in this division.

#### (42,100) **Total Operating Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
  
- Equipment Replacement
  - Equipment replacement section applies only to General Fund Divisions.

### **1,452,000 Capital Projects**

1,452,000 Various projects as detailed in the Capital Program.

## Water Utilities – Transmission Distribution

Transmission Distribution is comprised of equipment operators who maintain the water transmission and distribution systems. They repair water line leaks, clean treated water tanks, and flush fire hydrants. The Warehouse responsibilities include storing and delivering inventory items used by all City departments. Water Metering is responsible for repairing and maintaining water meters, assisting contractors with new taps, and testing meters. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's I.T. needs such as specialized software applications and maintenance. Technical Services is also part of this division, as well as the locating done for water.

DIVISION	DEPARTMENT
Transmission Distribution (4510, 4530, 4544, 4610, 4620, 4630, 4640, 4710, 4750, 4811)	Water & Power

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Transmission Distribution	4,162,630	8,009,100	8,759,780	3,591,730

### EXPENSE BY CATEGORY

Personal Services	1,459,419	1,585,950	1,585,950	1,502,670
Supplies	257,780	264,430	264,430	250,260
Purchased Services	276,601	427,570	427,570	405,260
Fixed Charges	119,346	127,550	127,550	104,380
<b>Total Operating</b>	<b>2,113,146</b>	<b>2,405,500</b>	<b>2,405,500</b>	<b>2,262,570</b>
Capital	2,049,484	5,603,600	6,354,280	1,329,160
<b>Total</b>	<b>4,162,630</b>	<b>8,009,100</b>	<b>8,759,780</b>	<b>3,591,730</b>
<b>FTE</b>	<b>18.28</b>	<b>19.28</b>	<b>19.28</b>	<b>18.73</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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12,000 Increase in personal services due to an decrease in the allocation of personnel time to the Wastewater Enterprise.

(11,510) Decrease in supplies due to a decrease in the number of computer replacements.

(46,000) Decrease in purchased services for the Cross Connection Control Program.

10,000 Increase in purchased services for street repair costs.

7,500 Increase in purchased services for utility costs.

(15,570) Decrease in fixed costs for vehicle maintenance and fuel based on projected fuel and maintenance costs.

(6,600) Decrease in fixed costs for equipment rentals.

**(8,671) Core Changes**

- (11,201) Personal Services
- (2,660) Supplies
- 6,190 Purchased Services
- (1,000) Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

**(84,079) Recommended Reductions**

- (36,380) Decrease in personal services for a reduction of 0.55 FTEs.
- (19,140) Decrease in personal services for overtime expense.
- (9,689) Decrease in personal services for a reduction in hours of part-time positions for temporary locator services and at the Water Treatment Plant.
- (18,870) Decrease in personal services for four furlough days.

**(142,930) Total Operating Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**

- There are no unfunded supplements in this division.

- **Equipment Replacement**

- Equipment replacement section applies only to General Fund Divisions.

**1,329,160 Capital Projects**

- 1,329,160 Various projects as detailed in the Capital Program.

## Water Utilities – Water Treatment

Treatment Operations provides water treatment and production, and water quality laboratories. Certified plant operators monitor treatment processes and testing. Laboratory personnel perform analyses of the water to insure proper treatment is accomplished. Engineering reviews all new development proposals with respect to water design and construction. Technical Services provides technicians who maintain and repair all water treatment plant controls and water pumping stations throughout the city.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June
			'10 Budget
<b>Water Treatment</b>	2,440,236	2,467,120	2,677,790
<b>EXPENSE BY CATEGORY</b>			
Personal Services	1,009,896	1,135,150	1,135,150
Supplies	478,300	413,180	413,180
Purchased Services	301,137	351,830	351,830
Fixed Charges	66,668	54,960	54,960
<b>Total Operating</b>	<b>1,856,001</b>	<b>1,955,120</b>	<b>1,955,120</b>
Capital	584,235	512,000	722,670
<b>Total</b>	<b>2,440,236</b>	<b>2,467,120</b>	<b>2,677,790</b>
<b>FTE</b>	<b>16.17</b>	<b>16.17</b>	<b>16.17</b>
			<b>16.08</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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(40,000) Decrease in personal services due to an increase in the allocation of personnel time to the Wastewater Enterprise.

(4,250) Decrease in supplies due to a decrease in the number of computer replacements.

42,000 Increase in supplies for water treatment chemicals.

(21,400) Decrease in purchased services for professional and other services for the Water Quality Program.

50,000 Increase in purchased services for the removal and hauling of residuals from the Water Treatment Plant.

(4,380) Decrease in fixed costs for vehicle maintenance and fuel based on projected fuel and maintenance costs.

(26,000) Decrease in fixed costs for equipment rental at the Water Treatment Plant.

### **(2,700) Core Changes**

(14,240) Personal Services

7,860 Supplies

2,930 Purchased Services

750 Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

### **(38,230) Recommended Reductions**

(5,680) Decrease in personal services for a reduction of 0.09 FTEs.

(9,010) Decrease in personal services for overtime expense.

(10,290) Decrease in personal services for a reduction in hours of part-time positions for temporary locator services and at the Water Treatment Plant.

(13,250) Decrease in personal services for four furlough days.

### **(44,960) Total Operating Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund Divisions.

### **727,560 Capital Projects**

727,560 Various projects as detailed in the Capital Program.

# Wastewater Utilities

The Wastewater Utilities Division consists of all groups and programs responsible for the day-to-day operations, engineering, and management for the Department's two water-related utilities: Water and Wastewater. Groups within the Division also provide some support services to the Power Operations Division such as utility locates, inspection, and GIS.

The following sections comprise the Wastewater Utilities Division:

- ❖ Construction and Inspection
- ❖ Information Technology
- ❖ Technical Services
- ❖ Water Resources
- ❖ Engineering
- ❖ Maintenance and Operations
- ❖ Treatment Operations
- ❖ Water Metering

<b>Wastewater Fund</b>	<b>DEPARTMENT</b>
Wastewater Utility	Water & Power
(4510, 4520, 4551, 4560, 4561, 4610, 4620, 4630, 4640, 4710, 4720, 4740, 4750 & 4811)	

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>09 Revised Budget as of June</b>	<b>'10 Budget</b>
Administration & General	1,242,841	1,604,900	1,604,900	1,619,160
Collection	1,971,383	2,628,260	3,069,850	2,127,990
Wastewater Treatment	7,563,864	3,036,620	3,302,410	3,041,520
<b>Total</b>	<b>10,778,088</b>	<b>7,269,780</b>	<b>7,977,160</b>	<b>6,788,670</b>

<b>REVENUE</b>				
Utility Charges	7,047,923	7,022,200	7,022,200	7,029,260
Utility Other	11,152	4,500	4,500	3,650
Impact Fees	708,395	802,800	802,800	460,510
Interest	602,268	257,770	257,770	245,380
Other	18,194	(2,100)	(2,100)	(2,400)
Transfers	2,750	11,320	11,320	-
<b>Total</b>	<b>8,390,682</b>	<b>8,096,490</b>	<b>8,096,490</b>	<b>7,736,400</b>

<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,846,563	2,214,000	2,214,000	2,051,720
Supplies	261,627	328,820	328,820	309,820
Purchased Services	1,529,187	1,641,380	1,641,380	1,563,970
Fixed Charges	498,186	585,200	585,200	576,310
Transfers	309,080	665,660	665,660	735,390
<b>Total Operating</b>	<b>4,444,643</b>	<b>5,435,060</b>	<b>5,435,060</b>	<b>5,237,210</b>
Capital	6,333,445	1,834,720	2,542,100	1,551,460
<b>Total Capital</b>	<b>6,333,445</b>	<b>1,834,720</b>	<b>2,542,100</b>	<b>1,551,460</b>
<b>Total</b>	<b>10,778,088</b>	<b>7,269,780</b>	<b>7,977,160</b>	<b>6,788,670</b>
<b>FTE</b>	<b>29.00</b>	<b>29.80</b>	<b>29.80</b>	<b>29.18</b>

## **Wastewater Utilities – Administration & General**

Admin and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Admin & General (4510, 4520, 4551, 4560, 4561)	Water & Power		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Administration &amp; General</b>	<b>1,242,841</b>	<b>1,604,900</b>	<b>1,604,900</b>
<b>EXPENSE BY CATEGORY</b>			
Personal Services	123,626	237,980	237,980
Supplies	13,450	12,590	12,590
Purchased Services	303,318	253,090	253,090
Fixed Charges	423,230	422,300	422,300
Transfer & Contingency	309,080	665,660	665,660
<b>Total Operating</b>	<b>1,172,704</b>	<b>1,591,620</b>	<b>1,591,620</b>
Capital	70,137	13,280	13,280
<b>Total</b>	<b>1,242,841</b>	<b>1,604,900</b>	<b>1,619,160</b>
<b>FTE</b>	<b>3.12</b>	<b>4.11</b>	<b>4.11</b>
			<b>3.82</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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(2,280) Decrease in personal services for workers' compensation costs due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(2,600) Decrease in supplies for customer relations programs.

(27,000) Decrease in purchased services for general liability based in the Department's historical experience and forecasted liability costs. The decrease is the result of the cleaning program reducing sewer backups resulting in property claims.

30,000 Increase in transfers for the second installment of repayment to the Water Enterprise for a \$1.5 million loan.

39,730 Increase in transfers for internal services based on the allocations.

**(2,890) Core Changes**

(2,230) Personal Services

1,620 Supplies

(3,030) Purchased Services

750 Fixed Charges

- **Funded Supplements**

- There are no unfunded supplements in this division.

**(31,930) Recommended Reductions**

(28,840) Decrease in personal services for a reduction of .29 FTEs.

(960) Decrease in personal services for overtime expense.

(2,130) Decrease in personal services for four furlough days.

**3,030 Total Operating Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**

- There are no unfunded supplements in this division.

- **Equipment Replacement**

- Equipment replacement section applies only to General Fund Divisions.

**24,510 Capital Projects**

24,510 Various projects as detailed in the Capital Program.

## Wastewater Utilities – Collection

Collection is comprised of equipment operators who maintain the wastewater collection systems. They inspect, wash, and repair sewer lines and manholes. Included is Engineering to review all new development proposals. Also included is Information Technology to operate the computerized drafting and GIS, and to take care of the Department's IT needs such as specialized software applications and maintenance. Technical Services is also part of this division, responsible for the wastewater lift stations throughout the City.

<b>DIVISION</b>	<b>DEPARTMENT</b>
Collection (4510, 4610, 4620, 4630, 4640, 4710, 4750, 4811)	Water & Power

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted</b>	<b>'09 Revised</b>	<b>'10 Budget</b>
		<b>Budget</b>	<b>Budget as of June</b>	
<b>Collection</b>	<b>1,971,383</b>	<b>2,628,260</b>	<b>3,069,850</b>	<b>2,127,990</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	735,953	833,490	833,490	776,470
Supplies	67,296	117,210	117,210	99,510
Purchased Services	239,631	322,020	322,020	288,510
Fixed Charges	51,065	133,700	133,700	128,550
<b>Total Operating</b>	<b>1,093,945</b>	<b>1,406,420</b>	<b>1,406,420</b>	<b>1,293,040</b>
Capital	877,438	1,221,840	1,663,430	834,950
<b>Total</b>	<b>1,971,383</b>	<b>2,628,260</b>	<b>3,069,850</b>	<b>2,127,990</b>
<b>FTE</b>	<b>10.95</b>	<b>10.98</b>	<b>10.98</b>	<b>10.73</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 12,000 Increase in personal services due to an decrease in the allocation of personnel time to the Water Enterprise.
- (6,770) Decrease in supplies due to an decreased number of computer replacements.
- (10,000) Decrease in purchased services for street repairs.
- (15,000) Decrease in purchased services for sewer line cameraing

### **(30,870) Core Changes**

- (6,280) Personal Services
- (10,930) Supplies
- (8,510) Purchased Services
- (5,150) Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

### **(62,740) Recommended Reductions**

- (23,840) Decrease in personal services for a reduction of .25 FTEs.
- (8,640) Decrease in personal services for overtime expense.
- (20,700) Decrease in personal services for a reduction in hours of part-time positions for temporary locator services and water operations.
- (9,560) Decrease in personal services for four furlough days.

### **(113,380) Total Operating Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund Divisions.

### **834,950 Capital Projects**

- 834,950 Various projects as detailed in the Capital Program.

## **Wastewater Utilities – Treatment**

Treatment Operations provides wastewater treatment and reclamation, and water quality laboratories, and the industrial pretreatment program. Certified plant operators monitor treatment processes and testing. Engineering reviews all new development proposals with respect to wastewater design and construction. Technical Services provides technicians who maintain and repair all wastewater treatment plant controls and wastewater lift stations throughout the City.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>Treatment</b>	<b>7,563,864</b>	<b>3,036,620</b>	<b>3,302,410</b>	<b>3,041,520</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	986,984	1,142,530	1,142,530	1,073,710
Supplies	180,881	199,020	199,020	198,700
Purchased Services	986,238	1,066,270	1,066,270	1,052,400
Fixed Charges	23,891	29,200	29,200	24,710
<b>Total Operating</b>	<b>2,177,994</b>	<b>2,437,020</b>	<b>2,437,020</b>	<b>2,349,520</b>
Capital	5,385,870	599,600	865,390	692,000
<b>Total</b>	<b>7,563,864</b>	<b>3,036,620</b>	<b>3,302,410</b>	<b>3,041,520</b>
<b>FTE</b>	<b>14.93</b>	<b>14.71</b>	<b>14.71</b>	<b>14.63</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

---

(32,500) Decrease in personal services due to an increase in the allocation of personnel time to the Water Enterprise.

16,000 Increase in supplies for chemicals at the Wastewater Treatment Plant.

(6,190) Decrease in supplies due to an decreased number of computer replacements.

(6,000) Decrease in supplies for parts at the Wastewater Treatment Plant.

(8,000) Decrease in purchased services for pretreatment environmental services.

(4,900) Decrease in fixed costs for vehicle maintenance and fuel based on projected fuel and maintenance costs.

**(23,060) Core Changes**

(13,470) Personal Services

(4,130) Supplies

(5,870) Purchased Services

410 Fixed Charges

- Funded Supplements

- There are no funded supplements in this division.

**(22,850) Recommended Reductions**

(5,680) Decrease in personal services for a reduction of .08 FTEs.

(3,910) Decrease in personal services for overtime expense.

(13,260) Decrease in personal services for four furlough days.

**(87,500) Total Operating Change**

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## **OTHER INFORMATION**

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- Unfunded Supplements

- There are no unfunded supplements in this division.

- Equipment Replacement

- Equipment replacement section applies only to General Fund Divisions.

**692,000 Capital Projects**

692,000 Various projects as detailed in the Capital Program.

## Power Utilities

The Power Operations Division maintains the City of Loveland's electric distribution system. In 2008, the average service availability for the system was 99.9942%. The City is a retail distributor of electricity to 32,079 customers in and around Loveland, as well as a wholesale distributor of electricity to Xcel Energy. Loveland residents pay the third lowest rates in the state for their electricity. Loveland owns and maintains the distribution system as well as a small hydroelectric generating plant in the Big Thompson Canyon.

Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). The municipalities of Estes Park, Fort Collins, Longmont and Loveland formed PRPA in 1973 to manage and operate the transmission and generation system. In 2008, the electricity consumed by the four cities was generated by the following sources; 73% coal, 20% hydroelectric, 2% natural gas, 4% other and 1% wind.

The Power Operations Division operates and maintains the electric utility system. The division plans, designs, and builds the system improvements needed to meet our customer's electrical needs at the lowest possible cost while providing a high level of reliability. In 2008, the Division designed and constructed approximately \$2,900,000 in projects. In 2009, the Division anticipates designing and constructing over \$3,500,000 in distribution system improvement and expansion projects.

**Power Fund****DEPARTMENT**

Power Utility

Water &amp; Power

(4510, 4520, 4530, 4543, 4551, 4560, 4562, 4610, 4620, 4630, 4810, 4811, 4812, 4820, 4830, 4850)

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted</b>	<b>09 Revised</b>	<b>'10 Budget</b>
		<b>Budget</b>	<b>Budget as of June</b>	
Administration & General	31,641,246	34,633,070	34,914,310	33,032,650
Distribution	8,915,616	10,573,810	10,612,570	12,295,350
Hydroelectric Generation	171,517	92,430	92,430	135,710
<b>Total</b>	<b>40,728,379</b>	<b>45,299,310</b>	<b>45,619,310</b>	<b>45,463,710</b>

**REVENUE**

Utility Charges	38,812,266	41,610,500	42,010,500	40,920,200
Utility Other	3,284,000	1,528,000	1,528,000	1,282,670
Impact Fees	1,540,481	1,300,000	1,300,000	1,400,000
User Fees	505,265	403,000	403,000	463,000
Interest	924,697	279,930	279,930	350,020
Other	166,365	81,700	81,700	123,300
Transfers	190,390	286,030	286,030	248,900
<b>Total</b>	<b>45,423,463</b>	<b>45,489,160</b>	<b>45,889,160</b>	<b>44,788,090</b>

**EXPENSE BY CATEGORY**

Personal Services	2,561,719	3,326,610	3,326,610	2,357,890
Supplies	253,883	520,160	508,160	396,220
Purchased Services	28,772,625	31,115,280	31,423,280	30,548,300
Fixed Charges	1,905,740	2,253,200	2,238,440	2,099,320
Transfers	956,270	1,086,950	1,086,950	532,100
<b>Total Operating</b>	<b>34,450,237</b>	<b>38,302,200</b>	<b>38,583,440</b>	<b>35,933,830</b>
Capital	6,278,142	6,997,110	7,035,870	9,529,880
<b>Total Capital</b>	<b>6,278,142</b>	<b>6,997,110</b>	<b>7,035,870</b>	<b>9,529,880</b>
<b>Total</b>	<b>40,728,379</b>	<b>45,299,310</b>	<b>45,619,310</b>	<b>45,463,710</b>
<b>FTE</b>	<b>46.20</b>	<b>49.80</b>	<b>47.80</b>	<b>41.26</b>

## Power Utilities – Administration and General

Administration and General is where the yearly computer purchases, larger computer equipment, and training for the Department is budgeted. Utility Accounting is also part of this division, responsible for the annual budget, monthly financial reports, year-end financial processing, and the daily process of source documents, payroll processing, and tracking of project costs for the Department. This Division has ongoing interactions with the Loveland Utilities Commission, City Council, and the Citizen's Finance Advisory Committee. Customer Relations provides a single point of contact and responsible utility solutions to the key partners and commercial customers.

DIVISION	DEPARTMENT			
Administration & General (4510, 4520, 4551, 4560, 4561)	Water & Power			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>Administration and General</b>	<b>31,641,246</b>	<b>34,633,070</b>	<b>34,914,310</b>	<b>33,032,650</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	491,174	605,150	605,150	500,510
Supplies	29,110	33,620	33,620	32,610
Purchased Services	28,212,822	30,520,620	30,816,620	29,861,430
Fixed Charges	1,831,597	2,238,060	2,223,300	2,012,140
Transfer & Contingency	956,270	1,086,950	1,086,950	532,100
<b>Total Operating</b>	<b>31,520,973</b>	<b>34,484,400</b>	<b>34,765,640</b>	<b>32,938,790</b>
Capital	120,273	148,670	148,670	93,860
<b>Total</b>	<b>31,641,246</b>	<b>34,633,070</b>	<b>34,914,310</b>	<b>33,032,650</b>
<b>FTE</b>	<b>20.18</b>	<b>19.04</b>	<b>17.04</b>	<b>15.17</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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6,800 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Division's experience rating and forecasted liability costs.

74,920 Increase in personal services for divisional allocation percentage changes between utilities and division changes by employees.

(46,620) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(618,000) Decrease in purchased services for purchased power based on the projected costs and demand.

(35,000) Decrease in fixed charges for vehicle maintenance and fuel costs.

(554,850) Decrease in transfers for internal services based on the new allocation methods.

**(215,810) Core Changes**

- (29,310) Personal Services
- (1,010) Supplies
- 5,430 Purchased Services
- (190,920) Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

**(157,050) Recommended Reductions**

- (150,430) Decrease in personal services for the reduction of 4.0 FTEs.
- (2,240) Decrease in personal services for overtime expense.
- (4,380) Decrease in personal services for four furlough days.

**(1,545,610) Total Operating Change**

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## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund Divisions.

**93,860 Capital Projects**

- 93,860 Various projects as detailed in the Capital Program.

## Power Utilities – Distribution Operations & Maintenance

The Power Operations Division maintains the City of Loveland's electric distribution system. The City is a retail distributor of electricity in and around Loveland, as well as a wholesale distributor to Xcel Energy. Over 99% of our electricity is purchased from Platte River Power Authority (PRPA). This division operates and maintains the electric utility system by planning, designing and building system improvements.

DIVISION	DEPARTMENT
Distribution O&M (4510, 4530, 4543, 4551, 4620, 4630, 4810, (4811, 4812, 4820, 4830, 4850)	Water & Power

SECTION SUMMARY:	'08 Actual	'09 Adopted	'09 Revised	'10 Budget
		Budget	Budget as of June	
<b>Distribution</b>	<b>8,915,616</b>	<b>10,573,810</b>	<b>10,612,570</b>	<b>12,295,350</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	1,963,273	2,703,900	2,703,900	1,840,820
Supplies	221,083	481,070	469,070	359,120
Purchased Services	540,860	561,260	573,260	679,100
Fixed Charges	69,153	14,640	14,640	85,790
<b>Total Operating</b>	<b>2,794,369</b>	<b>3,760,870</b>	<b>3,760,870</b>	<b>2,964,830</b>
Capital	6,121,247	6,812,940	6,851,700	9,330,520
<b>Total</b>	<b>8,915,616</b>	<b>10,573,810</b>	<b>10,612,570</b>	<b>12,295,350</b>
<b>FTE</b>	<b>25.48</b>	<b>30.58</b>	<b>30.58</b>	<b>25.91</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- (575,000) Decrease in personal services due to an increase in labor charges that can be capitalized
- (9,000) Decrease in supplies for the decrease in computer replacements in 2010 verses 2009.
- (75,000) Decrease in supplies for warehouse withdrawals for Line Crews.
- (12,000) Decrease in supplies for small tool purchases for the Line Crews.
- (2,000) Decrease in supplies for parts & supplies for the Line Crews.
- (3,000) Decrease in supplies for computer software for Electric Metering.
- (6,300) Elimination of supplies for Electric Services section.
- (8,000) Decrease in purchased services for the decrease in software maintenance in 2010 verses 2009.
- 14,000 Increase in purchased services for contracted tree trimming, mowing and weed control for Line Crews.
- 125,000 Increase in purchased services for Platte River Power Authority contract work at Substations.
- 73,870 Increase in fixed charges for vehicle maintenance and fuel costs.

### **(30,450) Core Changes**

- 80 Personal Services
- (14,650) Supplies
- (13,160) Purchased Services
- (2,720) Fixed Charges

- **Funded Supplements**

- There are no funded supplements in this division.

### **(288,160) Recommended Reductions**

- (181,690) Decrease in personal services for the reduction of 4.54 FTEs.
- (73,370) Decrease in personal services for overtime expense.
- (9,970) Decrease in personal services for a reduction in hours of part-time positions for temporary locator services.
- (23,130) Decrease in personal services for four furlough days.

### **(796,040) Total Operating Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund Divisions.

### **9,119,820 Capital Projects**

- 9,119,820 Various projects as detailed in the Capital Program.

## Power Utilities – Hydroelectric Generation

Hydroelectric Generation is currently under the Technical Services Section. The Hydro budget is used to fund the maintenance and repair of the Idlewilde Dam, a small hydroelectric generating plant in the Big Thompson Canyon. Technical Services also maintains the pipe line that feeds the Hydro Plant.

DIVISION	DEPARTMENT
Hydroelectric Generation (4510, 4850)	Water & Power

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Hydroelectric Generation	171,517	92,430	92,430	135,710
<b>EXPENSE BY CATEGORY</b>				
Personal Services	107,272	17,560	17,560	16,560
Supplies	3,690	5,470	5,470	4,490
Purchased Services	18,943	33,400	33,400	7,770
Fixed Charges	4,990	500	500	1,390
<b>Total Operating</b>	<b>134,895</b>	<b>56,930</b>	<b>56,930</b>	<b>30,210</b>
Capital	36,622	35,500	35,500	105,500
<b>Total</b>	<b>171,517</b>	<b>92,430</b>	<b>92,430</b>	<b>135,710</b>
<b>FTE</b>	<b>0.54</b>	<b>0.18</b>	<b>0.18</b>	<b>0.18</b>

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

(25,420) Decrease in purchased services based on historical experience.

(820) Core Changes

- (520) Personal Services
- (980) Supplies
- (210) Purchased Services
- 890 Fixed Charges

- Funded Supplements

- There are no funded supplements in this division.

(480) Recommended Reductions

- (260) Decrease in personal services for overtime expense.
- (220) Decrease in personal services for four furlough days.

**(26,720) Total Operating Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund Divisions.

### **105,500 Capital Projects**

105,500 Various projects as detailed in the Capital Program.

# Other

**City Services**  
0.00 FTEs

**Community Support**  
0.00 FTEs

**Airport**  
3.00 FTEs

**General Improvement District #1**  
0.00 FTEs

**Loveland Larimer Building Authority**  
2.00 FTEs

**Loveland Special Improvement District #1**  
0.00 FTEs

**Loveland Urban Renewal Authority**  
0.00 FTEs

*The Fort Collins-Loveland Municipal Airport's mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.*

# *Other*

This chapter includes those services that are spread throughout the City or are not a specific department's responsibility and is broken into two groups, Non-Departmental and Other Entities.

Non-Departmental includes General Fund costs that cannot be attributed to a specific department such as transfers between departments.

Other Entities include services that are not solely the City of Loveland's, such as the Fort Collins-Loveland Municipal Airport. Each is reported in a separate fund.

# *Non-Departmental*

Non-Departmental costs in the General Fund are those which cannot be attributed to a specific department. Transfers to other funds are the largest contributor to this budget. The transfers are for the costs of capital improvements that are generally funded, and impact fee waivers. Also included in the Non-Departmental Section is the payment to the Loveland-Larimer Building Authority for the City's share of the facility maintenance costs for the Loveland-Larimer Police & Courts Building, payments to the School District for the School Crossing Guard Program, funding for the Loveland Center for Business Development, and the City's contribution to the Fort Collins-Loveland Municipal Airport. Funding is also included for approved economic development incentive agreements and funding for economic development incentives which the Council budgets for annually and allocates on a case-by-case basis. The 2010 budget for this account remains at the \$350,000 established by Council policy in previous years.

<b>Non-Departmental Summary</b>							
	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change	'09 FTE	'10 FTE
<b>General Fund</b>							
City Services	7,373,700	7,569,930	11,342,490	5,022,530	(33.7%)	-	-
Community Support	1,348,041	484,750	516,350	472,100	(2.6%)	-	-
<b>Total</b>	<b>8,721,741</b>	<b>8,054,680</b>	<b>11,858,840</b>	<b>5,494,630</b>	<b>(31.8%)</b>	<b>-</b>	<b>-</b>
<b>REVENUE</b>							
Taxes	44,408,849	46,658,440	46,658,440	42,143,870	(9.7%)		
Licenses & Permits	28,542	25,800	25,800	26,100	1.2%		
Intergovernmental	205,865	70,000	70,000	70,000	-		
Charges for Service	163,066	56,700	251,000	152,980	169.8%		
Interest	1,511,603	584,360	584,360	532,560	(8.9%)		
Other	3,715,298	3,998,310	3,998,310	3,969,080	(0.7%)		
Transfers	2,366,180	2,611,350	2,611,350	2,019,210	(22.7%)		
<b>Total</b>	<b>52,399,403</b>	<b>54,004,960</b>	<b>54,199,260</b>	<b>48,913,800</b>	<b>(9.4%)</b>		
<b>EXPENSE BY CATEGORY</b>							
Personal Services	2,277	-	-	-	-		
Supplies	41,291	54,200	54,200	52,200	(3.7%)		
Purchased Services	3,054,428	1,178,480	1,344,080	1,279,180	8.5%		
Fixed Charges	43,423	353,500	912,370	353,500	-		
Transfers	5,580,322	6,468,500	9,515,190	3,809,750	(41.1%)		
Capital	-	-	33,000	-	-		
<b>Total</b>	<b>8,721,741</b>	<b>8,054,680</b>	<b>11,858,840</b>	<b>5,494,630</b>	<b>(31.8%)</b>		

## City Services

The City Services Division is used to budget for City costs that cannot be attributed to a specific department and for transfers from the General Fund to other funds. The transfers are primarily capital in nature. Examples of items included in the purchased services accounts are funding for citywide dues to national and state associations, such as the National League of Cities and the Colorado Municipal League; professional services for special projects that may occur during the year; and funding for the fireworks and Fourth of July celebration; printing costs for the Council agenda packets and legal notices; the citywide drug testing program; and other purchased services of a citywide nature. Also included in the transfers category is the Council Incentive Program. Annually, this Program is funded at \$350,000, with the remaining balance re-appropriated in the following year. Council reviews and approves incentive packages to businesses on a case-by-case basis.

Within the transfer accounts, the transfer to Capital Projects Fund is for the General Fund portion of the Transportation Program and Street Rehabilitation Program, and any other General Fund capital projects. A transfer to the Water & Power Utilities is also budgeted to pay for the General Fund's share of utility billing costs since the Transportation Fee is collected through the utility bills and for PIF and SIF fee waivers for Habitat for Humanity to construct six houses.

<b>DIVISION</b>	<b>DEPARTMENT</b>
City Services (5502)	Non-Departmental

<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
<b>City Services</b>	<b>7,373,700</b>	<b>7,569,930</b>	<b>11,342,490</b>	<b>5,022,530</b>
<b>REVENUE</b>				
Property Tax	7,396,291	7,650,030	7,650,030	7,707,960
Specific Ownership Tax	680,078	653,130	653,130	650,000
Sales Tax	30,542,421	32,946,260	32,946,260	29,150,020
Use Tax Auto	2,232,754	2,200,000	2,200,000	1,908,900
Use Tax Building	1,263,892	1,332,660	1,332,660	944,670
Franchise Tax	1,970,144	1,620,000	1,620,000	1,520,000
Other Tax	323,269	256,360	256,360	262,320
Licenses & Permits	28,542	25,800	25,800	26,100
State Severance Tax	205,865	70,000	70,000	70,000
Charges for Service	148,900	42,250	236,550	141,700
Community Building Use	14,166	14,450	14,450	11,280
Interest	1,511,603	584,360	584,360	532,560
PILT - Water Fund	427,541	439,250	439,250	423,260
PILT - Wastewater Fund	422,762	421,330	421,330	421,760
PILT - Stormwater Fund	231,665	228,460	228,460	234,170
PILT - Power Fund	2,212,339	2,496,000	2,496,000	2,454,000
PILT - Golf Fund	111,797	107,760	107,760	112,860
PILT - Solid Waste Fund	309,194	305,510	305,510	323,030
Op. Exp. Trf. - Water Fund	452,130	503,040	503,040	484,290
Op. Exp. Trf. - Wastewater Fund	309,080	340,660	340,660	380,390
Op. Exp. Trf. - Stormwater Fund	141,750	155,040	155,040	267,190
Op. Exp. Trf. - Power Fund	956,270	1,086,950	1,086,950	532,100
Op. Exp. Trf. - Golf Fund	175,470	176,850	176,850	207,760
Op. Exp. Trf. - Vehicle Mnt. Fund	97,810	101,270	101,270	-
Op. Exp. Trf. - Solid Waste Fund	221,670	247,540	247,540	147,480
<b>Total</b>	<b>52,399,403</b>	<b>54,004,960</b>	<b>54,199,260</b>	<b>48,913,800</b>
<b>EXPENSE BY CATEGORY</b>				
Personal Services	2,277	-	-	-
Supplies	40,241	54,200	54,200	52,200
Purchased Services	1,707,437	693,730	827,730	807,080
Fixed Charges	43,423	353,500	912,370	353,500
Transfers	5,580,322	6,468,500	9,515,190	3,809,750
Capital	-	-	33,000	-
<b>Total</b>	<b>7,373,700</b>	<b>7,569,930</b>	<b>11,342,490</b>	<b>5,022,530</b>

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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14,370 Increase in purchased services for the payment to the Loveland-Larimer Building Authority for the City's share of the maintenance costs of the Loveland-Larimer Police and Courts Building.

(1,020) Decrease in purchased services for dues based on the projected increase in Colorado Municipal League dues.

(2,603,180) Decrease in transfers for the transfer to the Capital Projects Fund based on the Capital Program.

(50,470) Decrease in transfers for the Interfund loan payment to the Capital Expansion Fee Fund due to lower interest rate projections on the portfolio. The repayment is to the Recreation and Fire CEF Funds.

(5,100) Decrease in transfers for the transfer to the Water, Wastewater and Power funds for a Habitat for Humanity fee waiver for six houses.

(2,000) Core Changes

(2,000) Supplies

- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reduction in this division.

**(2,647,400) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - There is no equipment replacement scheduled in this division.
- Capital Projects
  - There are no capital projects associated with this division.

## Community Support

The Community Support Division is used to budget for City contributions to outside agencies and the City's Food Sales Tax and Utility Rebate Program. The following agencies and associated funds included within this budget are shown below:

Organization	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Loveland Center for Business Development	110,000	123,000	130,100	130,100
Engaging Loveland	66,275	29,750	29,750	-
RMII Business Incubator	-	-	-	10,000
Joint Projects with the Chamber of Commerce	36,728	37,000	32,000	37,000
School Crossing Guards	61,943	60,000	60,000	60,000
Fort Collins-Loveland Municipal Airport	85,000	85,000	85,000	85,000

DIVISION	DEPARTMENT
Community Support (5505)	Non-Departmental

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
Community Support	1,348,041	484,750	516,350	472,100

### EXPENSE BY CATEGORY

Supplies	1,050	-	-	-
Purchased Services	1,346,991	484,750	516,350	472,100
<b>Total</b>	<b>1,348,041</b>	<b>484,750</b>	<b>516,350</b>	<b>472,100</b>

### CHANGES COMPARED TO PRIOR YEAR ADOPTED

- 7,100 Increase in purchased services for the contribution to the Loveland Center for Business Development based on the Center's budget.
- (29,750) Decrease in purchased services for the City's contribution to the Engaging Loveland project. 2009 was the final year of a three-year commitment.
- 10,000 Increase in purchased services for 50% of the contribution to the RMII Business Incubator. The remaining 50% will be paid from the Power Enterprise.

- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reduction in this division.

**(12,650) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - There is no equipment scheduled for replacement in this division.
- Capital Projects
  - There are no capital projects associated with this division.

# Other Entities

The **Airport** and the **Loveland Larimer Building Authority Fund (LLBA)** do not belong to any fund type, but are included in this document for informational purposes. The Airport is a separate entity established by the cities of Fort Collins and Loveland. The City of Loveland does not have absolute authority to control this fund. However, per the Intergovernmental Agreement between the cities, it is Loveland's responsibility to legally appropriate the budget for the Fort Collins – Loveland Municipal Airport as part of the administrative responsibilities. The LLBA was established by Larimer County and the City of Loveland to construct and operate the new combined Police and Courts facility.

The **General Improvement District #1**, the **Loveland Special Improvement District #1** and the **Loveland Urban Renewal Authority** are separate entities created for specific expenditures and are funded by either a separate mill levy from the city, a special assessment, or tax increment financing (TIF). The City Council serves as the Board of Directors for these separate entities.

***None of these funds are included in the City's Total Budget summary.***

## Airport

The Fort Collins–Loveland Municipal Airport's mission is to provide a safe and efficient air transportation facility for use by the aviation community and general public; to meet Federal Aviation Administration (FAA) safety standards; and to implement a plan for airport development that will continue to meet the needs of our communities.

The Fort Collins–Loveland Municipal Airport was developed by the two cities in the mid-1960s. The cities jointly oversee management of the airport. An Airport Director, who reports to both City Managers, provides on-site management of the day-to-day operations. The City Managers and the Airport Steering Committee are responsible for making major decisions similar to other operations of the City. An intergovernmental agreement specifies that the City of Fort Collins will provide supervision of the Airport Director and the City of Loveland will provide administrative support. Each city receives fair compensation for its services to ensure that costs are being shared equally.

Airport revenues cover operating costs and capital projects. Each city contributes equal funding of \$85,000 for airport operating and capital costs. These contributions are included in airport revenues. Airport development and improvement funds are also received, for eligible projects, from the FAA and the Colorado Department of Transportation, Division of Aeronautics.

The Airport negotiates land leases for the construction of hangars. The leases provide land rent revenues and, because they attract more aircraft to the airport, increase fuel sales which financially benefit the airport. Ownership of the hangars reverts to the Airport at the end of the lease, providing the Airport with revenue-producing infrastructure.

Beginning midyear in 2003, commercial service returned to the airport with flights to Las Vegas, Nevada by Allegiant Airlines.

Because Loveland provides support services for the Airport, the City adopts the Airport budget and includes it in this document. The Airport publishes no separate budget document.

Outcome	Performance Measure	2008 Actual	2009 Revised	2010 Projected
Become self-sufficient by 2010.	% increase in fuel sales.	5%	5%	5%
	% increase in operating revenue.	10%	10%	10%
	% increase in ground rental income.	5%	5%	5%

# Airport

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted		
					% Change	'09 FTE	'10 FTE
<b>Airport</b>	<b>2,022,509</b>	<b>2,304,930</b>	<b>3,062,550</b>	<b>1,928,600</b>	(16.3%)	<b>5.00</b>	<b>5.00</b>

## **REVENUE**

<b>Beginning Balance</b>	<b>334,773</b>	<b>734,150</b>	<b>1,078,860</b>	<b>1,108,690</b>	
Airport Revenue	810,988	793,760	828,260	845,900	6.6%
Intergovernmental	1,742,596	1,620,000	2,245,620	1,420,000	(12.3%)
Gifts and Donations	192,549	-	-	-	-
Interest	20,465	18,500	18,500	18,500	-
<b>Total Revenue</b>	<b>2,766,598</b>	<b>2,432,260</b>	<b>3,092,380</b>	<b>2,284,400</b>	<b>(6.1%)</b>
<b>Total Resources</b>	<b>3,101,371</b>	<b>3,166,410</b>	<b>4,171,240</b>	<b>3,393,090</b>	

## **EXPENSE BY CATEGORY**

Personal Services	351,576	383,980	383,980	377,350	(1.7%)
Supplies	39,267	27,100	27,100	27,100	-
Purchased Services	318,045	245,470	314,290	244,620	(0.3%)
Fixed Charges	49,140	66,150	66,150	62,530	(5.5%)
Capital	1,264,481	1,582,230	2,271,030	1,217,000	(23.1%)
<b>Total</b>	<b>2,022,509</b>	<b>2,304,930</b>	<b>3,062,550</b>	<b>1,928,600</b>	<b>(16.3%)</b>
<b>Ending Balance</b>	<b>1,078,862</b>	<b>861,480</b>	<b>1,108,690</b>	<b>1,464,490</b>	

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

4,380 Increase in personal services for workers' compensation due to the allocation of the City's cost based on the Department's experience rating and forecasted liability costs.

(850) Decrease in purchased services for general liability costs based on the Division's historical experience and forecasted liability costs.

(3,620) Decrease in fixed costs for vehicle maintenance based on projected maintenance and fuel costs.

(365,230) Decrease in capital for the capital program, based on projected availability of federal grant funds.

(6,320) Core Changes

(6,320) Personal Services

- Funded Supplements

- There are no recommended supplements for this division.

(4,690) Recommended Reductions

(4,690) Decrease in personal services for four furlough days.

**(376,330) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
  
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.

1,217,000 Capital Projects

1,217,000 Airport Improvements

# General Improvement District #1

This fund is managed by the Public Works Department. Revenues are provided by an ad valorem tax on all properties within the District's boundaries. The tax provides funding for the construction of parking and pedestrian improvements within the District. The mill levy for the District will remain unchanged at 2.684 mills.

## General Improvement District #1

	'08 Actual	'09 Adopted Budget	Budget as of June	'10 Budget	'10 Budget / '09 Adopted % Change		
					'09 FTE	'10 FTE	
<b>GID #1</b>	<b>15,421</b>	<b>24,500</b>	<b>118,800</b>	<b>24,500</b>	-	-	-

### **REVENUE**

<b>Beginning Balance</b>	<b>69,479</b>	<b>51,380</b>	<b>90,840</b>	<b>12,690</b>		
Interest on Investments	4,534	2,720	2,720	350	(87.1%)	
Real Property	32,250	37,930	37,930	37,830	(0.3%)	
<b>Total Revenue</b>	<b>36,784</b>	<b>40,650</b>	<b>40,650</b>	<b>38,180</b>	<b>(6.1%)</b>	
<b>Total Resources</b>	<b>106,263</b>	<b>92,030</b>	<b>131,490</b>	<b>50,870</b>		

### **EXPENSE BY CATEGORY**

Supplies	2,499	2,000	2,000	2,000	-
Purchased Services	12,922	22,500	116,800	22,500	-
<b>Total</b>	<b>15,421</b>	<b>24,500</b>	<b>118,800</b>	<b>24,500</b>	<b>-</b>
<b>Ending Balance</b>	<b>90,842</b>	<b>67,530</b>	<b>12,690</b>	<b>26,370</b>	

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reduction in this division.
- **Total Change**

### **OTHER INFORMATION**

- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

# Loveland Larimer Building Authority

The Loveland Larimer Building Authority was created to construct and operate the new Police & Courts Facility located at Monroe Avenue and 10<sup>th</sup> Street. This will be the fifth year the facility is in operation. The contribution from the City and the County is determined based on the square footage each entity occupies in the facility. The two FTEs include a Building Attendant and a Facilities Maintenance Technician, which are supervised through the Public Works Department, Facility Maintenance Division. Operating costs include janitorial supplies, parts and supplies (other than janitorial), custodial costs, utilities, and repair and maintenance. Beginning in 2005, the Parks and Recreation Department began management of the grounds maintenance at the site.

## Loveland Larimer Building Authority

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June		'10 Budget	'10 Budget / '09 Adopted % Change		'09 FTE	'10 FTE
Building Operations	442,950	456,170	456,170		454,960	(0.3%)	2.00	2.00	
Grounds Maintenance	13,460	14,250	14,250		14,250	-	-	-	
<b>Total</b>	<b>456,410</b>	<b>470,420</b>	<b>470,420</b>		<b>469,210</b>	<b>(0.3%)</b>	<b>2.00</b>	<b>2.00</b>	

### **REVENUE**

Larimer County Contribution	92,620	108,200	108,200	92,620	(14.4%)
Transfer from General Fund	363,790	362,220	362,220	376,590	4.0%
<b>Total</b>	<b>456,410</b>	<b>470,420</b>	<b>470,420</b>	<b>469,210</b>	<b>(0.3%)</b>

### **EXPENSE BY CATEGORY**

Personal Services	122,637	128,730	128,730	127,520	(0.9%)
Supplies	1,654	1,250	1,250	1,250	-
Purchased Services	306,101	340,440	340,440	340,440	-
Fixed Charges	26,018	-	-	-	-
<b>Total</b>	<b>456,410</b>	<b>470,420</b>	<b>470,420</b>	<b>469,210</b>	<b>(0.3%)</b>

### **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

#### 430 Core Changes

##### 430 Personal Services

###### - Funded Supplements

- There are no funded supplements in this division.

###### (1,640) Recommended Reductions

(1,640) Decrease in personal services for four furlough days.

###### **(1,210) Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

## Special Improvement District #1

The City serves as the sponsoring agency for the Special Improvement District #1 (SID). The District was established to allow for the collection of assessments from property owners in the District to back bonded debt used to construct infrastructure improvements in the District. The City does not have any legal obligation towards this debt.

### Special Improvement District #1

	'09 Revised			'10 Budget /		
	'09 Adopted	Budget as of	June	'10 Budget	'09 Adopted	'09
'08 Actual	Budget			% Change	FTE	FTE
<b>SID #1</b>	<b>708,859</b>	<b>1,875,000</b>	<b>1,875,000</b>	<b>730,860</b>	<b>(61.0%)</b>	<b>-</b>

#### REVENUE

<b>Beginning Balance</b>	<b>452,213</b>	<b>496,090</b>	<b>565,950</b>	<b>589,950</b>		
Assessments	774,234	1,275,000	1,275,000	789,400	(38.1%)	
Interest	48,359	24,000	24,000	19,800	(17.5%)	
Prepaid Assessments	-	600,000	600,000	-		
Bond Proceeds	-	-	-	-		
<b>Subtotal</b>	<b>822,593</b>	<b>1,899,000</b>	<b>1,899,000</b>	<b>809,200</b>	<b>(57.4%)</b>	
<b>Total</b>	<b>1,274,806</b>	<b>2,395,090</b>	<b>2,464,950</b>	<b>1,399,150</b>		

#### EXPENSE BY CATEGORY

Personal Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Purchased Services	4,591	15,000	15,000	-	(100.0%)	
Fixed Charges	-	-	-	-	-	
Debt Service	704,268	1,860,000	1,860,000	730,860	(60.7%)	
Transfers	-	-	-	-	-	
Capital	-	-	-	-	-	
<b>Total</b>	<b>708,859</b>	<b>1,875,000</b>	<b>1,875,000</b>	<b>730,860</b>	<b>(61.0%)</b>	
<b>Ending Balance</b>	<b>565,947</b>	<b>520,090</b>	<b>589,950</b>	<b>668,290</b>		

#### CHANGES COMPARED TO PRIOR YEAR ADOPTED

- (15,000) Decrease in purchased services for administrative costs.
- (1,129,140) Decrease in debt service cost based on the bond repayment schedules.

- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reduction in this division.

#### (1,144,140) Total Change

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

# Loveland Urban Renewal Authority

The Loveland Urban Renewal Authority (LURA) was established to enable the use of tax increment financing to fund redevelopment and infrastructure improvements within the boundaries of the Authority. The Authority currently has three project areas; the downtown area, U.S. 34 Crossroads Renewal Area (also known as the Centerra Project Area) on the east side of the City, and the Lincoln Place project area located on the old Walgreens block in the downtown area. Sufficient funding is not yet available for the Downtown and Finley Block project areas. The U.S. 34 Crossroads Renewal Area is contractually bound to transfer revenues to the Centerra Metropolitan District #1. The following pages display the budgets for each project area.

## Loveland Urban Renewal Authority Summary

	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of	'10 Budget	'10 Budget / '09 Adopted
			June		% Change
Downtown	36,159	-	11,750	6,240	-
Finley Block	76,470	-	151,980	151,970	-
U.S. 34 Crossroads	8,971,985	10,488,600	11,035,810	10,887,000	3.8%
Facade Grant	-	-	155,000	-	-
<b>Total</b>	<b>9,084,614</b>	<b>10,488,600</b>	<b>11,199,540</b>	<b>11,045,210</b>	<b>5.3%</b>
<b>REVENUE</b>					
<b>Beginning Balance</b>	<b>1,508,418</b>	<b>135,530</b>	<b>1,544,280</b>	<b>1,334,450</b>	
Property Tax Increment	9,022,599	10,641,900	10,979,580	11,045,210	3.8%
Sales Tax Increment	-	-	-	-	-
Interest	97,881	9,440	10,130	37,800	300.4%
Other Revenue	-	-	(8,160)	-	-
<b>Total Revenue</b>	<b>9,120,480</b>	<b>10,651,340</b>	<b>10,989,710</b>	<b>11,083,010</b>	<b>4.1%</b>
<b>Total Resources</b>	<b>10,628,898</b>	<b>10,786,870</b>	<b>12,533,990</b>	<b>12,417,460</b>	
<b>EXPENSE BY CATEGORY</b>					
Purchased Services	86,159	50,000	161,750	56,240	12.5%
Fixed Charges	761,546	845,310	845,310	829,700	(1.8%)
Debt Service	8,236,909	9,593,290	10,192,480	10,159,270	5.9%
<b>Total</b>	<b>9,084,614</b>	<b>10,488,600</b>	<b>11,199,540</b>	<b>11,045,210</b>	<b>5.3%</b>
<b>Ending Balance</b>	<b>1,544,284</b>	<b>298,270</b>	<b>1,334,450</b>	<b>1,372,250</b>	

### Downtown Project Area

In 2002, Downtown was the first project area approved in Loveland. Revenue from the tax increment of both property taxes and sales taxes will be retained by LURA to fund revitalization improvements within this project area.

LURA has developed a Downtown Façade Improvement Program to assist in improving the condition and appearance of downtown buildings. The program provides tax increment financing, in the form of annual grant installments, for façade improvements that increase the assessed value of an existing property.

The grant is intended to:

- ❖ Promote improvements to structures in the Loveland Urban Renewal Area and eliminate and prevent conditions that cause blight;
- ❖ Preserve the unique character of Downtown's historic buildings by providing leverage to private investment and historic preservation monies;
- ❖ Encourage aesthetic improvements to façade of non-historic buildings by providing leverage to private investment monies.

The grant program was capitalized in 2007 by a contribution from the Council Incentive Program budgeted within the General Fund. The first project using these resources was approved midyear in 2008.

<b>DIVISION</b>	<b>DEPARTMENT</b>		
Downtown Project Area (8001)	Other Entities		
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>
<b>Downtown</b>	<b>36,159</b>	-	<b>11,750</b>
<b>REVENUE</b>			
Beginning Balance	11,248	169,410	(8,160)
Property Tax Increment	15,100	10,000	6,240
Sales Tax Increment	-	-	-
Interest	1,656	5,510	5,510
Other Revenue	-	-	8,160
<b>Total Revenue</b>	<b>16,756</b>	<b>15,510</b>	<b>19,910</b>
<b>Total Resources</b>	<b>28,004</b>	<b>184,920</b>	<b>11,750</b>
<b>EXPENSE BY CATEGORY</b>			
Purchased Services	36,159	-	11,750
<b>Total</b>	<b>36,159</b>	-	<b>11,750</b>
<b>Ending Balance</b>	<b>(8,155)</b>	<b>184,920</b>	-
<b>FTE</b>			

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- **Core Changes**
  - There are no core changes in this division.
- **Funded Supplements**
  - There are no funded supplements in this division.
- **Recommended Reductions**
  - There are no recommended reduction in this division.
- **Total Change**

## **OTHER INFORMATION**

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- **Unfunded Supplements**
  - There are no unfunded supplements in this division.
- **Equipment Replacement**
  - Equipment replacement section applies only to General Fund divisions.
- **Capital Projects**
  - There are no capital projects associated with this division.

### Finley Block Project Area

The most recent project area established is also in downtown Loveland. Finley Block Project, also known as Lincoln Place, is a one-block area that was originally included in the first project area. Lincoln Place provides residential apartments and retail shopping on what is locally known as the “Walgreen’s” block. Both sales tax and property increment financing will be used to fund the public improvements.

DIVISION	DEPARTMENT			
Finley Block Project Area (8002)	Other Entities			
SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
<b>Finley Block</b>				
	<b>76,470</b>	-	<b>151,980</b>	<b>151,970</b>
<b>REVENUE</b>				
<b>Beginning Balance</b>	<b>1,239</b>	<b>16,450</b>	<b>3,050</b>	<b>3,730</b>
Property Tax Increment	76,470	146,700	151,970	151,970
Sales Tax Increment	-	-	-	-
Interest	1,813	530	690	-
<b>Total Revenue</b>	<b>78,283</b>	<b>147,230</b>	<b>152,660</b>	<b>151,970</b>
<b>Total Resources</b>	<b>79,522</b>	<b>163,680</b>	<b>155,710</b>	<b>155,700</b>
<b>EXPENSE BY CATEGORY</b>				
Debt	76,470	-	151,980	151,970
<b>Total</b>	<b>76,470</b>	-	<b>151,980</b>	<b>151,970</b>
<b>Ending Balance</b>	<b>3,052</b>	<b>163,680</b>	<b>3,730</b>	<b>3,730</b>
<b>FTE</b>				
<b>CHANGES COMPARED TO PRIOR YEAR ADOPTED</b>				
151,970 Increase in debt payment per the debt schedule.				
<ul style="list-style-type: none"><li>- <u>Core Changes</u><ul style="list-style-type: none"><li>- There are no core changes in this division.</li></ul></li></ul>				
<ul style="list-style-type: none"><li>- <u>Funded Supplements</u><ul style="list-style-type: none"><li>- There are no funded supplements in this division.</li></ul></li></ul>				
<ul style="list-style-type: none"><li>- <u>Recommended Reductions</u><ul style="list-style-type: none"><li>- There are no recommended reduction in this division.</li></ul></li></ul>				
<b>151,970 Total Change</b>				

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

### US 34 Crossroads Project Area

In January, 2004 the LURA approved the second project area. The US 34/Crossroads Corridor Renewal Plan approves property tax increment financing for partial funding of specific public improvements within the Centerra development area and regional improvements adjacent to Centerra. The tax increment financing will remain in effect for 25 years or until the financing obligations are paid in full, whichever occurs first.

Public improvements within the renewal area include:

- ❖ Roadway and utility infrastructure.
- ❖ Railroad crossings.
- ❖ Irrigation ditch relocations.
- ❖ Natural area, open space and public recreational improvements.

Regional improvements include:

- ❖ County Road 5 and US 34 structure.
- ❖ County Road 3E and US 34 structure.
- ❖ Final I-25 and US 34 interchange improvements.
- ❖ I-25 and Crossroads Boulevard interchange improvements.
- ❖ Interim I-25 and US 34 interchange improvements.

SECTION SUMMARY:	'08 Actual	'09 Adopted Budget	'09 Revised Budget as of June	'10 Budget
U.S. 34 Crossroads	8,971,985	10,488,600	11,035,810	10,887,000
<b>REVENUE</b>				
Beginning Balance	1,340,931	104,670	1,387,240	1,176,730
Property Tax Increment	8,931,029	10,485,200	10,821,370	10,887,000
Interest	87,267	3,400	3,930	37,800
<b>Total Revenue</b>	<b>9,018,296</b>	<b>10,488,600</b>	<b>10,825,300</b>	<b>10,924,800</b>
<b>Total Resources</b>	<b>10,359,227</b>	<b>10,593,270</b>	<b>12,212,540</b>	<b>12,101,530</b>
<b>EXPENSE BY CATEGORY</b>				
Purchased Services	50,000	50,000	150,000	50,000
Fixed Charges	761,546	845,310	845,310	829,700
Debt Service	8,160,439	9,593,290	10,040,500	10,007,300
<b>Total</b>	<b>8,971,985</b>	<b>10,488,600</b>	<b>11,035,810</b>	<b>10,887,000</b>
<b>Ending Balance</b>	<b>1,387,242</b>	<b>104,670</b>	<b>1,176,730</b>	<b>1,214,530</b>
<b>FTE</b>				

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- 414,010 Decrease in debt costs for the transfer to the Metropolitan District to repay bonds, based on the revenue estimates.
- (15,610) Decrease fixed charges for the payment to the school fund.

- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reduction in this division.

### **398,400 Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

### Facade Grant Program

In 2007, Council approved a facade improvement program for the downtown area. A transfer from the General fund was used to seed the program and it is anticipated that tax increment revenues will supplement the program in the future. The program is intended to promote improvements to structures in the Loveland Urban Renewal Area; preserve the unique character of downtown's historic buildings; and encourage aesthetic compatibility for improvements to facades of non-historic structures.

<b>DIVISION</b>	<b>DEPARTMENT</b>			
Facade Grant Program	Other Entities			
<hr/>				
<b>SECTION SUMMARY:</b>	<b>'08 Actual</b>	<b>'09 Adopted Budget</b>	<b>'09 Revised Budget as of June</b>	<b>'10 Budget</b>
Facade Grant	-	-	<b>155,000</b>	-
<hr/>				
<b>REVENUE</b>				
Beginning Balance	<b>155,000</b>	-	<b>162,150</b>	<b>7,150</b>
Interest	7,145	-	-	-
<b>Total Revenue</b>	<b>7,145</b>	-	-	-
<b>Total Resources</b>	<b>162,145</b>	-	<b>162,150</b>	<b>7,150</b>
<hr/>				
<b>EXPENSE BY CATEGORY</b>				
Purchased Services	-	-	155,000	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>155,000</b>	<b>-</b>
<b>Ending Balance</b>	<b>162,145</b>	-	<b>7,150</b>	<b>7,150</b>
<hr/>				
<b>FTE</b>				

## **CHANGES COMPARED TO PRIOR YEAR ADOPTED**

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- Core Changes
  - There are no core changes in this division.
- Funded Supplements
  - There are no funded supplements in this division.
- Recommended Reductions
  - There are no recommended reduction in this division.
- **Total Change**

## **OTHER INFORMATION**

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- Unfunded Supplements
  - There are no unfunded supplements in this division.
- Equipment Replacement
  - Equipment replacement section applies only to General Fund divisions.
- Capital Projects
  - There are no capital projects associated with this division.

# Appendix

This section contains:  
A list of specialized words used within this document with their definitions known as the glossary; and,  
A collection of supplementary material used throughout this document.



*Axygos by Deacon (1998)*

# Appendix

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# Glossary of Terms

## A

**Accrual Basis of Accounting** – The method of accounting under which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, revenue which was earned in December, but not collected until January, is recorded as revenue in December.

**ADA** – Americans with Disabilities Act.

**Adjudication** – The act or process of reaching settlement judicially.

**Amendment 1 (TABOR)** – An amendment to the Colorado State Constitution that limits revenues and expenditures to the inflation rate, measured by the Denver–Boulder Consumer Price Index, Urban Area (CPI–U), and growth (defined as new construction) of the jurisdiction in the prior year. All new or increased taxes must be voted on by the public. Also, it establishes mandatory emergency reserves.

**Appropriation** – A legal authorization made by the City Council to make expenditures and incur obligations for specific purposes.

**Appropriation Ordinance** – An ordinance by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual budget is enacted into law by the City Council.

**Assessed Valuation** – A valuation set upon real estate or other property by the county assessor to establish a basis for levying taxes. It is equal to 7.96% of market value for residential property and 29% for commercial and industrial property.

## B

**Bond** – A form of borrowing money for major capital projects, such as buildings and streets. The City obligates itself to repay the principal at a stated rate of interest over a stated period of time.

**Budget** – A financial plan of estimated expenditures and the means of financing them for a stated period of time. Upon approval by the City Council the budget appropriation ordinance is the legal basis for expenditures in the budget year.

## C

**CAD** – Computer Aided Dispatch.

**Capital Outlay** – An item that costs \$2,500 or more and is expected to last one year or longer. Examples include vehicles, carpet and equipment.

**Capital Expansion Fee (CEF)** – An assessment on new development to contribute to providing new infrastructure necessitated by population growth.

**Capital Program** – An annually updated plan of capital expenditures for public facilities, infrastructure and major fixed assets with estimated costs, sources of funding and timing of projects over a five-year period.

**Capital Improvements** – Expenditures related to the acquisition, expansion or rehabilitation of an element of the city's physical structure, sometimes referred to as infrastructure. Examples include buildings, streets, bridges, parks and utility systems.

**Capital Project** – Expenditure for equipment, machinery, facilities, or infrastructure that will provide long-term service or other public benefits.

**Carryover** – Amount of money remaining at the end of the preceding year and available in the current budget year through an ordinance commonly called the rollover ordinance.

**CAFR** – Comprehensive Annual Financial Report.

**CDBG** – Community Development Block Grant.

**CDOT** – Colorado Department Of Transportation.

**CFAC** – Citizens' Finance Advisory Commission.

**CIRSA** – Colorado Intergovernmental Risk Sharing Agency.

**CEF** – Capital Expansion Fee (see definition above).

**CMP** – Comprehensive Master Plan. The Master Plan is the official document that serves as the long range, comprehensive policy guide to the day-to-day decisions about the future development of the City of Loveland.

**COLT** – City Of Loveland Transit.

**Community Survey** – Written or telephone survey performed annually to determine citizens' overall satisfaction with community services.

**Contractual Services** – Expenses that are usually incurred by entering into a formal agreement or contract with another party. Expenses included in this category can include insurance, repairs or professional services.

**CPI** – Consumer Price Index.

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## D

**Debt Service** – Principal and interest due on long-term debt such as loans, notes and bonds incurred by the City.

**Defease** – A provision that voids a bond or loan when the borrower sets aside cash or bonds sufficient enough to service the borrower's debt.

**Department** – Major unit of organization in the City.

**Depreciation** – Expiration in the service life of fixed assets because of wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

**Division** – Sub-unit of a department.

**DRT** – Development Review Team.

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## E

**EOC** – Emergency Operations Center.

**EMS** – Emergency Medical Services.

**Encumbrance** – Obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the actual liability is set up.

**Enterprise Funds** – Funds that are self-supporting through user fees. Examples include water, golf, solid waste and power. By the TABOR amendment these funds cannot have more than 10% of their budget subsidized by taxes.

**EPA** – Environmental Protection Agency.

**Expenditure** – Payment for goods or services, including operating expenses that require the current or future use of net current assets, debt and capital outlays. Note that an encumbrance is not an expenditure, but reserves funds to be expended.

**F**

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**FAA** – Federal Aviation Administration.

**FAB** – Fire and Administration Building, located at 410 E. 5<sup>th</sup> Street.

**FDIC** – Federal Deposit Insurance Corporation.

**FICA** – An abbreviation for Federal Insurance Contributions Act, this is a compulsory payroll tax which funds Social Security.

**Fiduciary Fund** – A fund used to account for activity of the City as a trustee over funds allotted to meet a current or future financial obligation, usually on an actuarially sound basis. Example: Pension funds.

**Fiscal Year** – The 12-month period to which the operating budget applies. This is January 1 to December 31 for the City of Loveland.

**Fixed Assets** – Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery and other equipment.

**FLSA** – Fair Labor Standards Act.

**FTE** – Full-time equivalent. The hourly equivalent of a full-time employee. An FTE can be made up of either one full-time employee or two or more part-time employees whose total hours equal 40 per week.

**Fund** – Accounting entity with a self-balancing set of accounts, which is segregated from other funds, to carry on specific activities or attain certain objectives.

**Fund Balance** – On-hand available cash balances which are realized in prior fiscal years less current liabilities and are available for designation as a funding source for a future budget year.

**G**

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**GAAFR** – Governmental Accounting, Auditing and Financial Reporting.

**GASB** – Governmental Accounting Standards Board.

**General Fund** – A central fund into which most of the City's tax and unrestricted revenues are budgeted to support basic municipal services, public safety and administrative activities of the City; financed mainly by sales tax and property tax.

**GFOA** – Government Finance Officers Association.

**GID** – General Improvement District.

**GIS** – Geographic Information System. GIS is a specialized information system for capturing, storing, querying, analyzing, and displaying geographic data. Geographic data describes both the location and the characteristics of features or objects on the earth's surface. That ability makes GIS more than just maps; they are smart maps that can do everything from environmental analysis to site location for a new video store.

**GPS** – Global Positioning System. A GPS is a navigational system which allows the individual to find where they are in the world.

**Grant** – A contribution made from either the private sector to the City or by one governmental unit to another. The contribution is usually made to support a specified program, function or project.

## **H**

**HMO** – Health Maintenance Organization.

**Home Rule** – A limited grant of discretion from the State of Colorado to Loveland, concerning either the organization of functions or the raising of revenue. Loveland became a home rule city in May of 1996.

## **I**

**Intergovernmental Revenue** – Amounts of money received from federal, state and other governmental bodies.

**Internal Services Fund** – Activities which provide support services to other City departments. Example: Accounting.

**Intra-City Charges** – Items counted both as revenue and expense in two separate funds, which the revenue is received only once from an outside source. It usually occurs because one fund provides a service to another fund.

**IT** – Information Technology. IT provides innovative information technology and services that are reliable, accessible, and cost effective for the City of Loveland staff and citizens.

## **J - L**

**LETA** – Larimer Emergency Telephone Authority.

**Level of Service** – Transportation Level of Service (LOS) is based on a ratio of current or anticipated volumes of traffic at peak hours and trip generation along the street divided by the capacity of the street. The City of Loveland has adopted Level A for local roads, Level B for Collectors and Level C for other areas with a few exceptions. When service level falls below LOS C, movements become more restricted and delays may occur during peak periods.

**Lease-Purchase Agreement** – Financial arrangement which permits the City to pay for the use of equipment or machinery over a period of time through a lease and to purchase it at the end of that time.

**LHPAC** – Loveland High Plains Art Council.

**LRFPD** – Loveland Rural Fire Protection District.

**LURA** – Loveland Urban Renewal Authority.

## **M**

**Median Family Income** – An annual income figure for which there are as many families with incomes below that level as there are above.

**Mill Levy** – Rate by which assessed valuation is multiplied to determine property tax. A mill is 1/10 of one cent or \$1.00 of tax for each \$1,000 of assessed valuation.

**Modified Accrual** – Under Modified Accrual Accounting revenues are recorded when they are measurable and available. Expenses are recorded when they are incurred. This differs from the full accrual method where revenues are recorded when received and expenses recorded when the expense is paid for.

## **N**

**NCEDC** – Northern Colorado Economic Development Corporation.

**Net City Budget** – Total City operating and capital budget net of transfers among funds, and internal service charges. This amount represents a close approximation of projected spending.

**Non-exempt** – A classification indicating that an employee is eligible to be paid for overtime, as defined by the guidelines of the Fair Labor Standards Act (FLSA). Exempt employees, conversely, are not eligible for overtime pay.

**NPDES** – National Pollutant Discharge Elimination System.

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**O**

**Open Door** – A program administered by the Human Resources Department whereby employees can voice concerns and resolve issues regarding their employment or workplace. Managers at progressively higher levels within the City review decisions and the highest level of management makes a final determination.

**Operating Budget** – The portion of the budget that pertains to daily operations providing basic governmental services. The operating budget contains appropriations for such expenditures as personal services, supplies and materials.

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**P**

**Paratransit Service** – Door to door transportation services for people who due to health or disability cannot use fixed route transportation services.

**Per capita** – An average per person.

**Personal Services** – Salaries, wages, benefits and other related costs of employees.

**PIF** – Plant Investment Fee. (See definition below.)

**PILT** – Payment In Lieu of Tax. An estimate of the amount of taxes that would be chargeable to a utility if owned privately.

**Plant Investment Fee (PIF)** – Charges made on new development to contribute to financing utility facilities to meet the needs of increased population. Applies to Loveland Water and Power. This fee is similar in nature to a Capital Expansion Fee.

**PPO** – Preferred Provider Organization.

**Projection** – Estimation of future revenues and expenditures based on past trends, current economic conditions and financial forecasts.

**PRPA** – Platte River Power Authority.

**Property Tax** – Annual charge to owners of real property, based on assessed valuation and the mill levy.

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**Q - R**

**Reserve** – Funds set aside in the current and past years for the purpose of paying for capital needs, providing for obligations and liabilities, and meeting emergency needs.

**Reserve Fund Balance** – The portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Resources** – Total amounts available for appropriation, consisting of estimated beginning funds on hand plus anticipated revenues.

**Retire** – In the financial sense, to pay off a debt.

**Revenues** – Funds that the government receives as income such as tax payments, user fees, charges, special assessments, fines, grants and interest income to support the services provided.

**RMS** – Records Management System.

**ROW** – Right of Way.

**RSF** – Retail Sales Fee. A fee collected by the merchant for developer or sub-unit of government such as a Metropolitan District to fund the cost of infrastructure and other approved expenses.

**S**

**SCADA** – Supervisory Controlled and Data Acquisition System.

**Self – Insurance** – Establishment of a sum of money sufficient to pay anticipated claims. Used as a planning process to control costs and coverage in lieu of paying premiums to insurance companies.

**SID** – Special Improvement District. (See definition below.)

**SIF** – System Impact Fee. (See definition below.)

**Service Center** – A complex of buildings located at First Street and Wilson Avenue that house the City's electric and water utilities and provides warehousing, vehicle maintenance and other service facilities.

**Services Rendered** – Charges made to a fund for support services provided by another fund.

**Special Assessment** – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Improvement District (SID)** – A district composed of property owners who have agreed to join together to complete and pay for the cost of public improvements.

**Special Revenue Funds** – A fund used to account for the proceeds of specific revenues that are legally restricted to be spent for specific purposes. Example: Capital Expansion Fees.

**System Impact Fee (SIF)** – Impact fees on new development that contribute to financing utility facilities to meet the needs of increased population. Applies to the Water, Wastewater and Stormwater utilities.

**T**

**TABOR (Taxpayers' Bill Of Rights)** – Also known as Amendment 1. See definition above.

**Transfers** – Amounts distributed from one fund to finance activities in another fund. Transfers are shown as an expenditure in the originating fund and a revenue in the receiving fund.

**U**

**Unreserved Fund Balance** – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**URA** – Urban Renewal Authority.

**User Fees** – Charge to the benefiting party for the direct receipt of a public service.

**V**

**VAC** – Visual Arts Commission. The Visual Arts Commission, a seven-member volunteer citizens' committee, oversees the city's art acquisitions/donations and site selection.

**W - Z**

**WAPA** – Western Area Power Authority.

# 2010 Transfer Summary

Revenue Account	Amount	Expense Account	Amount	Purpose
Transfer To General Fund	484,290	Transfer From Water Fund	484,290	Payment for Administrative Services.
Transfer To General Fund	380,390	Transfer From Wastewater Fund	380,390	Payment for Administrative Services.
Transfer To General Fund	267,190	Transfer From Stormwater Fund	267,190	Payment for Administrative Services.
Transfer To General Fund	532,100	Transfer From Power Fund	532,100	Payment for Administrative Services.
Transfer To General Fund	207,760	Transfer From Golf Fund	207,760	Payment for Administrative Services.
Transfer To General Fund	147,480	Transfer From Solid Waste Fund	147,480	Payment for Administrative Services.
Transfer to Capital Projects Fund	3,536,870	Transfer From General Fund	3,536,870	Transfer for Transportation and Street Rehabilitation Programs, and Facility Improvements.
Transfer to Capital Projects Fund	2,700,740	Transfer From Library Capital Expansion Fee Fund	2,700,740	Transfer for Library Expansion Project.
Transfer to Capital Projects Fund	3,289,260	Transfer From General Government Capital Expansion Fee Fund	3,289,260	Transfer for Library Expansion Project.
Transfer to Capital Projects Fund	2,984,660	Transfer from Street Capital Expansion Fee Fund	2,984,660	Transfer for Transportation Program
Transfer to Recreation Capital Expansion Fee Fund	67,110	Transfer From General Fund	67,110	Transfer for interfund loan repayment.
Transfer to Fire Capital Expansion Fee Fund	100,670	Transfer From General Fund	100,670	Transfer for interfund loan repayment, \$84,030 to Recreation CEF, \$134,220 to Fire CEF.
Transfer to Water & Power Funds	65,000	Transfer From General Fund	65,000	Transfer for Habitat for Humanity fee waiver backfill.
Transfer to Water & Power Funds	40,100	Transfer From General Fund	40,100	Payment to Water & Power for Utility Billing Costs of Street Transportation Fee.
Transfer to Water & Power Funds	65,000	Transfer From Stormwater Fund	65,000	Payment to Water & Power for Utility Billing Costs.
Transfer to Water & Power Funds	78,800	Transfer From Solid Waste Fund	78,800	Payment to Water & Power for Utility Billing Costs.
Transfer to Water Fund	355,000	Transfer From Wastewater Fund	355,000	Transfer for interfund loan repayment.
<b>Total Revenue</b>	<b>15,302,420</b>	<b>Total Expense</b>	<b>15,302,420</b>	

# Inter-fund Loan Schedules

The City Charter in Section 13-3(b) allows for loans from a utility account to another City account. The interest rate on such loans is to be adjusted annually to a rate equal to the average return of City investments for the preceding twelve months. The City currently has two inter-fund loans outstanding.

The Wastewater Utility borrowed \$1,500,000 in funding from the Water Utility beginning in 2004. The loan was approved by Council by adopting the 2004 budget. The loan provided advance funding for wastewater infrastructure on the east side of the City. Payments on the loan are to begin in the 2009 Budget. Interest accumulated for the years 2004-2008 have been rolled into the 2009 Beginning Balance.

<b>Wastewater Fund Repayment Schedule</b>						
	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>Total</b>
Beginning Balance	1,762,360	1,503,450	1,201,070	854,110	448,270	
Principle	258,910	302,380	346,960	405,840	448,270	1,762,360
Interest	66,090	52,620	48,040	34,160	17,930	218,840
<b>Total Payment</b>	<b>325,000</b>	<b>355,000</b>	<b>395,000</b>	<b>440,000</b>	<b>466,200</b>	<b>1,981,200</b>

On November 6, 2007 in Ordinance # 5256, Council approved an inter-fund loan from the Fire and Recreation Capital Expansion Fee accounts to the General Fund for a land purchase under the same terms and conditions outlined above. The General Fund will make interest only payments through 2012 and will begin payments on the principle in 2013.

<b>General Fund Payment Schedule</b>									
	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>Total</b>
Beginning Balance	4,793,690	4,793,690	4,793,690	4,793,690	4,793,690	3,693,690	2,498,690	1,208,690	
Principle					1,100,000	1,195,000	1,290,000	1,208,690	4,793,690
Interest	218,250	167,780	191,750	191,750	191,750	147,750	99,950	48,350	1,257,330
<b>Total Payment</b>	<b>218,250</b>	<b>167,780</b>	<b>191,750</b>	<b>191,750</b>	<b>1,291,750</b>	<b>1,342,750</b>	<b>1,389,950</b>	<b>1,257,040</b>	<b>6,051,020</b>
<b>CEF Fund Receipt Schedule</b>									
Fire CEF	134,220	100,670	115,050	115,050	775,050	805,650	833,970	754,220	3,633,880
Recreation CEF	84,030	67,110	76,700	76,700	516,700	537,100	555,980	502,820	2,417,140
<b>Total</b>	<b>218,250</b>	<b>167,780</b>	<b>191,750</b>	<b>191,750</b>	<b>1,291,750</b>	<b>1,342,750</b>	<b>1,389,950</b>	<b>1,257,040</b>	<b>6,051,020</b>

The projected annual interest rates for both loans are shown below.

## Interest Rate Projections

<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
3.75%	3.50%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%

The interest rate schedule was developed for the 2009 adopted budget and will be updated at the end of 2009 with the prevailing rates and rate projections at that time.

# Supplemental Budget Schedule

Fund	'09 Adopted Budget	Resolution #R-4-2009	Ordinance 5378	Ordinance 5391	Ordinance 5392	Ordinance 5399	Ordinance 5403	Ordinance 5404	Ordinance 5405
GENERAL FUND	66,327,810		50,000	29,500		13,700		6,200	
<b>ENTERPRISE FUNDS</b>									
Golf	3,960,600								
Power	46,837,240								
Solid Waste	5,688,470			9,750					
Stormwater	3,635,510								
Wastewater	7,425,940								
Water	15,399,460								
<b>Total Enterprise Funds</b>	<b>82,947,220</b>			<b>9,750</b>					
<b>INTERNAL SERVICE FUNDS</b>									
Employee Benefits	9,667,720								
City Fleet	809,370				282,000				
Risk & Insurance	2,219,900								
Vehicle Maintenance	3,088,190								
<b>Total Internal Service Funds</b>	<b>15,785,180</b>				<b>282,000</b>				
<b>SPECIAL REVENUE FUNDS</b>									
Art in Public Places	494,410								
Capital Expansion Fees	14,033,940	(14,033,940)							
Park Capital Expansion Fees		644,690							
Recreation Capital Expansion Fees		6,000,000							
Trails Capital Expansion Fees		450,000							
Open Space Capital Expansion Fees		565,000							
Fire Capital Expansion Fees		-							
Police Capital Expansion Fees		-							
Library Capital Expansion Fees		1,410,000							
Cultural Srv. Capital Expansion Fees		-			315,000				
Gen. Govt. Capital Expansion Fees		1,731,600							
Street Capital Expansion Fees		3,232,650							
Capital Projects	19,812,010								5,451,160
Community Development Block Grant	303,420								
Conservation Trust	806,220								
Open Space	1,494,620								
Local Improvement fund	-								
Park Improvement	-								
Perpetual Care	-								
<b>Total Special Revenue Funds</b>	<b>36,944,620</b>					<b>315,000</b>			<b>5,451,160</b>
<b>OTHER FUNDS</b>									
Airport	2,304,930								
Loveland/Larimer Building Authority	470,420								
General Improvement District #1	24,500								
Loveland Urban Renewal Authority	10,488,600								
Special Improvement District #1	1,875,000								
<b>Total Other Funds</b>	<b>15,163,450</b>								
<b>TOTAL</b>	<b>217,168,280</b>	-	<b>50,000</b>	<b>39,250</b>	<b>282,000</b>	<b>13,700</b>	<b>315,000</b>	<b>6,200</b>	<b>5,451,160</b>

Ordinance 5408	Ordinance 5409	Ordinance 5410	Ordinance 5414	Ordinance 5418	Ordinance 5421	Ordinance 5426	Ordinance 5427	'09 Revised Budget as of 6/30/2009	Fund
4,993,050		40,150				24,600		71,485,010	GENERAL FUND
<b>ENTERPRISE FUNDS</b>									
1,935,680					(300,000)	5,596,280	Golf		
320,000						47,157,240	Power		
2,005,200						7,703,420	Solid Waste		
1,438,750						5,074,260	Stormwater		
707,380						8,133,320	Wastewater		
1,102,740						16,502,200	Water		
<b>7,509,750</b>	-	-	-	-	-	<b>(300,000)</b>	<b>90,166,720</b>	<b>Total Enterprise Funds</b>	
<b>INTERNAL SERVICE FUNDS</b>									
350,000				686,000		9,667,720	Employee Benefits		
						2,127,370	City Fleet		
						2,219,900	Risk & Insurance		
						3,088,190	Vehicle Maintenance		
<b>350,000</b>	-	-	-	<b>686,000</b>	-	<b>-</b>	<b>17,103,180</b>	<b>Total Internal Service Funds</b>	
<b>SPECIAL REVENUE FUNDS</b>									
9,050						494,410	Art in Public Places		
1,462,640						-	Capital Expansion Fees		
111,440						653,740	Park Capital Expansion Fees		
						7,462,640	Recreation Capital Expansion Fees		
						561,440	Trails Capital Expansion Fees		
						565,000	Open Space Capital Expansion Fees		
						-	Fire Capital Expansion Fees		
89,000						89,000	Police Capital Expansion Fees		
						1,410,000	Library Capital Expansion Fees		
						315,000	Cultural Srv. Capital Expansion Fees		
251,540						1,983,140	Gen. Govt. Capital Expansion Fees		
2,868,940						6,101,590	Street Capital Expansion Fees		
6,463,170				380,000		32,106,340	Capital Projects		
324,970						628,390	Community Development Block Grant		
298,270						1,404,490	Conservation Trust		
7,500						1,502,120	Open Space		
						-	Local Improvement fund		
						-	Park Improvement		
						-	Perpetual Care		
<b>11,886,520</b>	-	-	-	<b>380,000</b>	-	<b>300,000</b>	<b>55,277,300</b>	<b>Total Special Revenue Funds</b>	
				111,320			2,416,250	Airport	
							470,420	Loveland/Larimer Building Authority	
			94,300				118,800	General Improvement District #1	
		751,500					11,240,100	Loveland Urban Renewal Authority	
	-	<b>751,500</b>	<b>94,300</b>	<b>111,320</b>	-	-	1,875,000	Special Improvement District #1	
							<b>16,120,570</b>	<b>Total Other Funds</b>	
<b>24,739,320</b>	<b>751,500</b>	<b>94,300</b>	<b>151,470</b>	<b>686,000</b>	<b>380,000</b>	<b>24,600</b>	<b>-</b>	<b>250,152,780</b>	<b>TOTAL</b>

# Oversizing Agreement Summary

The City enters into contractual agreements with development companies to construct infrastructure in excess of the requirements for their particular project that are viewed as necessary for expected growth in the area. These agreements are known as “oversizing” agreements. The developers install needed infrastructure early to minimize the public inconvenience and construction costs. The developer agrees to construct the infrastructure at a larger capacity (i.e., a wider street or larger water pipe) and the City agrees to repay the cost of the oversizing required under the provisions of the agreement. There is no provision that defines a term of the agreement for transportation improvements. The value of the project is increased annually by an index established in code. In practice the City makes payments on the outstanding agreement and plans for the obligation to be paid in full by the time the infrastructure would have been constructed in the Capital Program. Some projects are eligible for interest, particularly water and sewer projects that are not repaid within the same year that the agreement was executed.

Project	Developer	Date Contract Executed
<b>Transportation</b>		
SH 402 (US 287 to St. Louis Ave.)	Brisben Waterford Place Limited Partnership	12/13/2002
43rd Street West of Wilson	Buck 2nd, LLP	8/22/2008
Thompson 2nd Subdivision	M View, Inc.	9/24/2007
Crossroads Blvd. I25 to CR 5	Eagle Crossing Develop., I nc.	11/6/2007
Clydesdale & Crossroads Traffic Signal	Crossroads Plaza Corporation	9/18/2007
US 287 & 57th St. Intersection	Wal*Mart Stores, Inc.	10/31/2005
Taft Avenue (43rd St. to 57th St.)	Alford Meadows LLC	7/12/2004
Taft Avenue (43rd St. to 57th St.)	Kendall Brook, LLC.	9/30/2002
14th St. SW (CR21 to Katie Dr.)	Centex Homes	5/2/2005
5th St. east of Sculptor Dr.	VDW Properties LLC	8/18/2006
Fairgrounds Ave. (Crossroads to CR30)	The Ranch/Larimer County	8/7/2006
Sculptor / US 34 Intersection	VDW Properties, LLC	4/13/2007
Sculptor South of US 34	VDW Properties, LLC	4/13/2007
Mountain Lion Dr. & US 34 Accel. Lane	VDW Properties, LLC	2/8/2007
Taft and 14th St. SW Intersection	WLG, LLC	2/6/2007
<b>Subtotal Transportation</b>		
<b>Water Utility</b>		
Thompson 2nd Sub (12" WL)	M View	6/13/2007
Water Oversizing Budget (unspecified)		
<b>Subtotal Water Utility</b>		
<b>Wastewater Utility</b>		
No specific jobs identified yet		
<b>Subtotal Wastewater Utility</b>		
<b>Total Capital Reimbursement Oversizing</b>		

### Capital Reimbursement Oversizing Agreement – Current Agreements

The transportation agreements do not constitute debt as defined by Article X, Section 20 of the State Constitution, or the by generally accepted accounting principles as defined by the Government Accounting Standards Board. The following pages report the projects under agreement with repayment schedules and future projects that may be eligible for these agreements, depending on the timing of future development.

Note: Annual payments will be established when a contract with a developer has been negotiated. Currently there is no development along these project segments.

2009 Beginning Balance	2009 Budget	2010 Budget	2011 Budget	2012 Budget	2013 Budget	Ending Balance
400,867						
664,529						
313,874						
2,000,000			400,000	420,000	500,000	680,000
253,801	180,000					73,801
718,262	435,700	282,562				-
222,471	120,000	62,471				40,000
162,899	50,000	42,899	70,000			-
307,337			227,337	80,000		-
289,030		50,000	-			239,030
727,370			350,000			377,370
1,154,569						1,154,569
431,271						431,271
117,392						117,392
358,706		50,000	158,706	-	100,000	50,000
<b>8,122,378</b>	<b>785,700</b>	<b>487,932</b>	<b>1,206,043</b>	<b>500,000</b>	<b>600,000</b>	<b>3,163,433</b>
3,387	3,387					-
	246,613	258,000	258,000	258,000	258,000	NA
<b>3,387</b>	<b>250,000</b>	<b>258,000</b>	<b>258,000</b>	<b>258,000</b>	<b>258,000</b>	-
	50,000	50,000	50,000	50,000	50,000	250,000
	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>
<b>8,125,765</b>	<b>1,085,700</b>	<b>795,932</b>	<b>1,514,043</b>	<b>808,000</b>	<b>908,000</b>	<b>3,413,433</b>

**Capital Reimbursement Oversizing Agreement – Potential / Future Agreements**

<b>Transportation</b>	<b>Estimated Cost</b>	
57th St. (Glen Isle Dr. to Taft Ave.)	1,200,000	
Taft Ave. (28th St. SW to 23rd St. SW)	500,000	
Wilson Ave. (Fire St. #3 to 5th St. SW)	330,000	
Taft Ave. (Ellen Pl. to 16th St. SW)	250,000	
<b>Subtotal Transportation</b>	<b>2,280,000</b>	
<b>Water Utility</b>		
Eagle Brook Meadows Phase 1	Chateau Development	54,502
Sierra Valley 1st Sub (12" WL)	Sierra Valley LLC	29,533
Wilson Commons 1st Sub (12", 16" WL)	Guiliano & Father	100,395
Hunters Run West Filing 1 (12", 16" WL)	Delta Investments	319,374
Hunters Run West Filing 2 (12" WL)	Delta Investments	228,820
<b>Subtotal Water Utility</b>	<b>184,430</b>	
<b>Wastewater Utility</b>		
Hunters Run West Filing 1 (8", SL, MH)	Delta Investments	20,680
<b>Total Potential Projects</b>	<b>2,485,110</b>	

# General Fund Equipment Replacement

As a general policy, the City budgets to fund the depreciation schedule to keep equipment current and reduce maintenance costs. Included in these schedules are the planned small equipment replacements for General Fund agencies with unit costs below \$250,000. Major equipment that exceeds the \$250,000 threshold is budgeted in the Capital Program.

Description	2010	2011	2012	2013	2014
<b><u>Cultural Services</u></b>					
<b>Museum:</b>					
Copier	-	-	-	13,000	-
Plotter	-	-	-	-	10,000
<b>Rialto:</b>					
Movie Screen	-	8,000	-	-	-
Lighting	-	7,000	-	1,200	-
Video Feed System	-	6,000	-	-	-
Fly System	-	-	-	-	-
Electronic Keyboard	-	-	-	-	-
Stage Drapes	-	-	10,000	-	-
Speakers	-	-	10,000	-	-
Popcorn Machine	-	-	-	7,000	6,000
Ice Machine	-	-	-	-	3,000
Copier	-	-	-	6,000	-
Telex System	-	-	-	5,000	-
<b>Subtotal Cultural Services</b>	<b>-</b>	<b>21,000</b>	<b>20,000</b>	<b>32,200</b>	<b>19,000</b>
<b><u>Fire &amp; Rescue</u></b>					
Copier	10,800	5,000	11,110	11,000	11,000
Special Operations	30,600	32,130	33,740	35,470	37,190
EMS Equipment	9,500	9,780	10,000	10,280	10,550
Hose & Nozzles	10,000	10,000	10,000	10,000	10,000
SCBA	36,500	38,000	44,000	49,000	51,000
Small Equipment	32,210	39,000	35,000	36,010	38,250
Communications	35,000	36,750	38,590	40,520	42,540
Thermal Imaging Cameras	11,000	11,500	12,000	12,500	13,000
Mobile Data Terminals	9,000	9,270	9,550	9,830	10,130
<b>Subtotal Fire &amp; Rescue</b>	<b>184,610</b>	<b>191,430</b>	<b>203,990</b>	<b>214,610</b>	<b>223,660</b>
<b><u>Information Technology</u></b>					
<b>GIS:</b>					
GIS Gobal Positioning Unit	-	5,000	-	-	-
GIS Scanner/Copier and Plotter	-	45,000	-	-	-

Description	2010	2011	2012	2013	2014
<b>Information Technology</b>					
<b>Programming &amp; Networks:</b>					
Backup Device Replacement	-	-	30,000	-	-
Server Replacements	50,000	50,000	50,000	50,000	50,000
GIS Server Replacements	-	-	13,500	-	13,500
Innoprise Servers	-	-	13,500	-	13,500
Network Infrastructure Upgrade	150,000	-	-	150,000	-
Storage Infrastructure Upgrade	20,000	20,000	20,000	20,000	20,000
<b>Support Services:</b>					
Citywide PC Replacement Program	379,130	409,130	439,130	469,130	499,130
<b>Subtotal Information Technology</b>	<b>599,130</b>	<b>529,130</b>	<b>566,130</b>	<b>689,130</b>	<b>596,130</b>
<b>Library</b>					
Printer - HP BW libcirc	-	1,300	-	-	-
Printer - HP Color libcirccolor	-	3,100	-	-	-
Printer - HP4000 Adult Services	570	-	-	-	-
Printer - HP4000 Amy	570	-	-	-	-
Printer - HP4000 ILL	570	-	-	-	-
Printer - HP4200 Administration	570	-	-	-	-
Printer - HP4200 Adult Services	570	-	-	-	-
Printer - HP4200 Media Services	1,500	-	-	-	-
Printer - HP4200 Youth Services	570	-	-	-	-
Printer - Star Circ	280	-	-	-	-
Projector	2,400	-	-	-	-
Projector	-	2,400	-	-	-
Public Copier	-	7,000	-	-	-
Laptop	-	2,100	-	-	-
Self Check	-	-	-	20,000	-
3M Security Gates	-	-	-	12,000	-
Minolta Microfilm	-	-	12,000	-	-
HP1320 CindyS	-	500	-	-	-
HP1320 LauraJ	-	500	-	-	-
Okidata Lynn	600	-	-	-	-
Star TSP600 Media	290	-	-	-	-
Star TSP600 Circ	280	-	-	-	-
Star TSP600 Circ	290	-	-	-	-
Star TSP600 Circ	280	-	-	-	-
Star TSP600 Sorting	280	-	-	-	-
Star TSP600 Sorting	280	-	-	-	-
Desensitizer	-	-	-	3,400	-
Desensitizer	-	-	-	3,400	-
CoinOP	-	1,800	-	-	-
CoinOP	-	1,800	-	-	-
CoinOP	-	1,800	-	-	-
Re-Sensitizers	-	1,200	-	-	-
Re-Sensitizers	-	1,200	-	-	-
Copier/Printer	-	-	15,000	-	-
Public Copier	-	5,000	-	-	-
Microfilm/MicroFiche	-	-	-	-	12,000
Microfilm/MicroFiche	-	-	-	-	12,000
HP3600 Media Services	-	-	1,500	-	-
Okidata Printer	-	-	1,500	-	-
Cash Register	-	-	500	-	-
<b>Subtotal Library</b>	<b>9,900</b>	<b>29,700</b>	<b>30,500</b>	<b>38,800</b>	<b>24,000</b>

Description	2010	2011	2012	2013	2014
<b><u>Municipal Court</u></b>					
Printer	-	1,750	-	-	-
<b>Subtotal Municipal Court</b>	-	<b>1,750</b>	-	-	-
<b><u>Parks &amp; Recreation</u></b>					
<b>Administration:</b>					
Copiers/Printers/Office Equipment	10,000	60,000	60,000	-	-
<b>Parks:</b>					
Parks Maintenance Equipment	294,820	220,240	322,820	346,070	531,090
Irrigation Systems	205,290	220,000	140,000	250,600	252,130
Playground Equipment	125,190	137,050	116,430	67,690	151,480
Asphalt Repairs at Park Locations	-	17,640	28,730	31,790	32,210
Hard-Court Resurfacing	59,080	-	10,800	43,370	-
<b>Recreation:</b>					
Chilson Equipment	376,290	418,220	355,310	300,000	325,000
Recreation Equipment	112,440	28,410	31,110	53,850	12,510
<b>Subtotal Parks &amp; Recreation</b>	<b>1,183,110</b>	<b>1,101,560</b>	<b>1,065,200</b>	<b>1,093,370</b>	<b>1,304,420</b>
<b><u>Police</u></b>					
<b>Administration:</b>					
Building security cameras	5,060	5,260	5,470	5,690	5,920
Copiers	37,960	-	30,110	-	62,170
Dept shared laptop	1,900	1,970	-	2,130	2,220
Printers	5,060	-	5,470	-	5,920
<b>Information Services:</b>					
Communications chairs	-	3,950	-	-	-
Motorola handheld radios	55,610	52,640	54,740	56,930	59,210
Motorola mobile radios	55,610	52,640	54,740	56,930	59,210
Packset batteries	2,530	2,630	2,740	2,850	2,960
CAD/RMS soft/hardware	-	-	-	56,930	-
Computer soft/hardware	25,310	26,320	27,370	28,470	29,600
Data storage hard/software	-	-	65,000	-	37,000
<b>Operations:</b>					
Bullet-proof vests PATROL	18,980	19,740	20,530	21,350	22,200
Bullet-proof vests SWAT	12,650	13,160	13,690	14,230	14,800
Cameras	3,160	-	-	3,560	-
Hand/long guns	12,150	12,630	13,140	13,660	14,210
In-Car video camera	-	-	34,000	-	13,000
Intoxilizer	-	-	-	7,120	-
Radar units	6,330	6,580	6,840	7,120	7,400
SWAT equipment	7,330	6,580	6,840	7,120	7,400
Taser equipment	5,430	4,610	4,790	4,980	5,180
Varda alarm	-	-	6,840	-	-
<b>Support Services:</b>					
Video enhancement equip	-	-	14,000	-	-
<b>Subtotal Police</b>	<b>255,070</b>	<b>208,710</b>	<b>366,310</b>	<b>289,070</b>	<b>348,400</b>

Description	2010	2011	2012	2013	2014
<b><u>Public Works</u></b>					
<b>Street Maintenance:</b>					
Roscoe Pothole Patcher	200,000	-	-	-	-
JD Side/Rear Flail Mowers	28,000	-	-	-	-
Steppe Distributor	32,000	-	-	-	-
Pickup Plow	-	-	-	-	33,000
Pickup Plow	5,900	-	-	-	-
Pickup Plow	-	-	6,300	-	-
Pickup Plow	-	-	6,300	-	-
Pickup Plow	-	-	6,300	-	-
Henke Plow	19,000	-	-	-	-
Schmidt Plow	-	-	-	-	22,800
8806 Cimline Cracksealer	-	-	-	-	45,600
8833 Rybind Forks	-	-	11,400	-	-
8847 Hiway Spreader	-	-	-	-	28,100
Warren Sander	6,000	-	-	-	-
Sweepster Broom	-	-	12,000	-	-
Trackless Broom/Tank	-	-	17,000	-	-
Torit Smoke Collector	-	-	7,000	-	-
JD Self-Propelled Mower	7,000	-	-	-	-
Wirtgen Cold Planer	-	561,000	-	-	-
Schmidt Plow	-	-	-	22,000	-
Anti-Icer	-	-	-	30,000	-
De-Icer Storage Tanks [2]	-	-	-	-	22,200
MT Dual Weedspray System	-	-	-	9,400	-
JD Self-Propelled Mower	-	-	-	8,000	53,400
<b>Subtotal Public Works</b>	<b>297,900</b>	<b>561,000</b>	<b>66,300</b>	<b>69,400</b>	<b>205,100</b>
<b>Total General Fund</b>	<b>2,529,720</b>	<b>2,644,280</b>	<b>2,318,430</b>	<b>2,426,580</b>	<b>2,720,710</b>

# Capital Program

In recent years, the City has begun to follow a policy of incorporating the Art from the Art In Public Places funding into the capital projects, where feasible, rather than using the funds to purchase free standing art. Artists are contracted with as part of the design team, so that the finished product is aesthetically enhanced, and the art compliments the infrastructure being constructed.



Colorado Sun by Gerald Balciar (1991)

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**Our beautiful City...**

# Capital Program Overview

## Introduction

The 2010-2019 Recommended Capital Program for General Fund agencies is a financial program for the City to maintain existing facilities and infrastructure and meet the needs for new facilities and infrastructure. These projects are funded through taxes, impact fees, or other special revenues. Capital projects for the purpose of the Capital Planning process are defined as projects or equipment that have a cost of \$250,000 or greater. In some cases, such as the Facility Major Maintenance Program and the transportation construction and maintenance programs, individual projects may be less than this threshold, but the program as a whole meets the definition and the program has a significant total cost to be included in the capital planning process. Projects have been prioritized using the Council's major goals set at the January 2009 retreat. Projects have been funded in the Program to minimize operating impacts in any one year so that operating expenditures will keep pace with revenue growth allowed under TABOR. A significant portion of the funding for the Program is from dedicated resources. The City follows a "Pay-As-You-Go" philosophy. This requires funds to be accumulated in reserves until the total cost of a project have been received.

All projects included in the first year of the Capital Program are recommended to be funded in the 2010 Recommended Budget, which will be adopted in October. Projects included in the "out-years" (2011-2019) will be approved by Council in concept only. The Program will be updated annually to address specific needs as they arise or as Council goals and policies change.

## Revenues

The program is largely funded by Capital Expansion Fees (CEFs). These are fees on development paid to the City to fund the infrastructure required to maintain service levels in the City as it grows. The City has ten different CEF fees, with one for each major service area. These are a Cultural Services Fee, Fire Fee, General Government Fee, Library Fee, a Law Enforcement Fee, Parks Fee, Open Space Fee, Recreation Fee, Trails Fee, and Streets Fee. The Cultural Services, Library, Parks, Recreation, Open Space and Trails fees are charged to residential construction only. All other fees are charged to both residential and commercial development. Revenues from each fee are restricted to be used for new capital construction within the specific service category. As a result, most of the fee categories will carry significant ending balances that are accumulated for future capital projects.

The revenue assumptions for the CEF fees are based on two components; the percentage increase in building growth the city will experience annually and the annual percentage increase in inflation based on construction indexes. In the City ordinance establishing the CEF fees, the fees are to be increased annually for inflation based on the construction index reported by the Engineering News and Report for most fees and a blended index created and reported by the Colorado Department of Transportation for the transportation fee. The inflation index component used is in the average 4%. Projections for 2010 have been made based on building activity and a recent reduction in CEFs for multiplying housing. Projections for 2011 are based on the 4% inflation index only. Projections for 2012-2019 are projected using 3% growth and a 4% inflation index.

The other major source of revenue is tax revenue and the Council Capital reserve that dedicates 5% of tax revenue below the TABOR limitation for capital projects. The availability of General Fund tax revenue is linked to the Financial Master Plan, which programs both capital and operating funding for all capital projects.

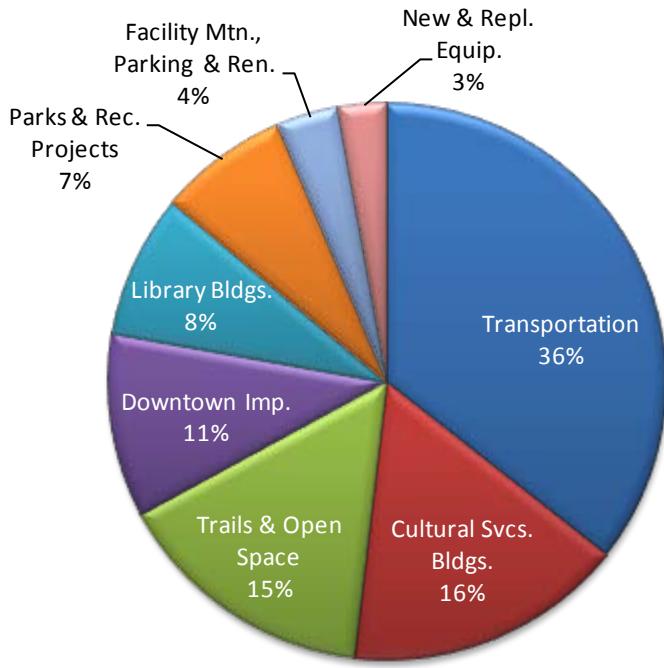
## Expenses

The Capital Program Summary has two sub-groups of capital expenses. "Bricks & Mortar" sub-group includes all vertical construction, land purchases, park development, and street construction and maintenance. The "New & Replacement Equipment" subgroup includes the purchase new fire apparatus or heavy construction equipment, and the replacement of major equipment. For the purpose of the capital program planning, equipment considered within the plan has a cost of \$250,000 or greater. Equipment used within the General Fund agencies with a cost below \$250,000 will be prioritized and budgeted within the operating budget process.

Prior to 2008, all fire apparatus were excluded from the City's Fleet Fund. Replacement of the apparatus was budgeted within the capital program depending on age and availability of funds. A team effort between the Public Works Department and the Finance Department developed a fleet plan that will place fire apparatus within the fund upon

replacement and amortize the replacement cost over time. By staging the movement of fire apparatus into the Fleet Fund, the Fire & Rescue Department operating budget will increase over time, but will insure funding is available to replace the fire apparatus. The methodology will minimize operating impacts in the near term.

## 2010-2014 Recommended Capital Program



All Building Project costs in 2010 are in current dollars. Costs in the out years for building costs have been inflated by 4% annually based on the construction cost index reported in the Engineering News Report. Park project costs are in current dollars throughout the plan. Changes in scope may need to occur to keep park projects within the cost estimates shown. Economic conditions and Council priorities will change over time and are difficult to forecast over a ten-year period. A five-year period is manageable, although all costs are still projections or estimates. For this reason, the discussion will focus on the first five years of the plan.

The allocation of funding by project type over the first five years of the recommended program is shown in the following graph. It demonstrates the Council commitment to transportation with street construction and maintenance being nearly half of the total resources allocated in the program.

### Capital Program Projects

The following is a summary of the major projects included in the Capital Program:

#### **Bricks & Mortar**

- ❖ **Downtown Improvements – The three projects included are:**
  - **Parking Facility** – As the downtown area continues its recovery, parking space has become an issue. \$4.2 million is included in the program to fund the construction of a parking facility. The funding source is General Fund revenues from the Council Capital Reserve.
  - **Downtown Infrastructure Improvements** – \$2.0 million is programmed annually in 2012-2014, and \$1.5 million in 2015 for a total \$7.5 million for improvements to the infrastructure downtown. The funding source is General Fund revenues from the Council Capital Reserve.
- ❖ **Trail Construction** – \$3.77 million is programmed over the next five years for construction of the bike/hike trail that will circle the City upon completion. The funding sources are Colorado Lottery funds and Trail CEFs.
- ❖ **Open Land Acquisition** – Over \$10.9 million is programmed over the next five years for the purchase of additional open space around the City. The funding sources are the Open Space impact fees and the County Open Space sales tax.
- ❖ **Facility Maintenance Projects** – In 2003, the City began an accelerated facility maintenance program. Most of the City facilities are now over 20 years in age and will require an increased maintenance effort. This will include roof replacements, upgrades or replacement of heating and cooling systems, carpet replacement, and general repair. The City will invest nearly \$2.4 million towards this effort over five years using General Fund revenues.
- ❖ **Transportation Program** – \$16.9 million is programmed over the next five years for construction and renovation of the City streets, based on the 2030 Transportation Plan. The funding sources are the Streets CEFs and General Fund revenues.
- ❖ **Street Maintenance** – \$17.37 million is programmed over the five-year period for rehabilitation of existing streets. The funding source is General Fund revenues and the Transportation Utility Fee.
- ❖ **Library Expansion** – The last expansion to the Loveland Public Library was in the late 1990's. \$8.0 million is programmed to expand the facility by renovating the existing space and adding a second floor. The expanded facility is projected to begin operations in 2011. The funding sources are Library and General Government CEFs, and private contributions.

- ❖ **Develop Mehaffey Park** – Development of the new 60-acre community park at Wilson and West 22<sup>nd</sup> Street, with play facilities, multi-purpose sports fields, ball fields, picnic shelters and playgrounds, hard surface courts, restrooms and parking areas. The total projected cost is \$6.06 million and the facility is planned to open in 2013. The funding sources are Park CEFs and Park Improvement Funds.
- ❖ **Additional Civic Center Parking** – Increased activity at the Civic Center complex has maximized use of the parking area at the complex. \$1.05 million is programmed to construct additional parking in 2010. The funding source is General Government CEFs.
- ❖ **Museum Expansion** – In 2007, the City purchased land adjacent to the Loveland Museum and Art Gallery for expansion purposes. Demolition of the existing building and a 26,000 square foot expansion is planned at a projected cost of \$15.5 million. The funding source is Cultural Services CEFs, General Government CEFs and a significant amount in grants and private contributions.

#### ***New & Replacement Equipment***

- ❖ **Fire Apparatus Replacement** – \$1.7 million is programmed for the replacement of fire apparatus in the five-year period. As this equipment is replaced, it will be placed in the Fleet Fund, with future replacement costs amortized of the life of the equipment. The amortization will be charged to the Fire & Rescue Department operating budget. The funding source is General Fund revenues.
- ❖ **Public Works Heavy Equipment Replacement** – \$503,000 is programmed in 2011 for the replacement of a cold planer milling machine used by the Street Maintenance Division for repairing streets. The funding source is General Fund revenues.
- ❖ **New Fire Engine** – The purchase of a new fire engine is planned in 2014 for \$500,000. The engine will be placed in Station 2 and will be used to respond to the northwest area of the City. Additional staffing for the engine will be required, but this deployment will save the City the costs of building a new fire station. The funding source is Fire CEFs.

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**2010-2019 General Fund Agencies**  
**Capital Program -New Policy Constrained to Current Year Fund Balance**

	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>Five Year Total</b>
<b>Revenue</b>						
<b>Beginning Balance</b>	<b>54,518,570</b>	<b>46,732,895</b>	<b>43,794,017</b>	<b>36,996,072</b>	<b>36,073,653</b>	<b>54,518,570</b>
General Fund	1,940,980	2,264,980	2,929,550	4,417,897	6,124,110	<b>17,677,517</b>
<b>TABOR</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Council Reserve	2,005,700	2,175,960	2,267,300	1,370,580	1,426,130	<b>9,245,670</b>
Transportation Fee	1,529,430	1,689,230	1,748,350	1,800,800	1,854,820	<b>8,622,630</b>
CEF	2,514,647	2,632,480	2,806,260	4,092,410	4,342,820	<b>16,388,617</b>
Interest	1,138,802	1,132,214	1,268,977	1,132,396	1,137,860	<b>5,810,249</b>
Conservation Trust	450,000	400,000	500,000	500,000	500,000	<b>2,350,000</b>
Open Lands Tax	1,400,000	1,428,000	1,456,560	1,485,691	1,515,405	<b>7,285,656</b>
Other Revenue Less Operations Expense	(602,318)	(625,129)	(652,466)	(669,345)	(687,784)	<b>(3,237,042)</b>
Park Improvement	52,728	52,497	52,547	52,598	52,650	<b>263,020</b>
Outside Revenue	2,000,000	-	-	-	9,668,260	<b>11,668,260</b>
<b>Total Revenue</b>	<b>66,948,539</b>	<b>57,883,127</b>	<b>56,171,095</b>	<b>51,179,099</b>	<b>62,007,924</b>	<b>130,593,147</b>
<b>Expense</b>						
<b>Bricks &amp; Mortar</b>						
Downtown Infrastructure (Parking Facility)	-	4,212,260	-	-	-	<b>4,212,260</b>
Downtown Infrastructure	-	-	2,000,000	2,000,000	2,000,000	<b>6,000,000</b>
Recreation Trail	1,920,680	103,280	428,190	816,560	500,000	<b>3,768,710</b>
Open Land Acquisition	1,200,000	2,800,000	2,200,000	2,500,000	2,200,000	<b>10,900,000</b>
Facility Maintenance Capital Projects	375,000	495,000	500,000	500,000	500,000	<b>2,370,000</b>
Transportation Program	4,580,554	2,679,360	3,318,934	2,887,956	3,400,293	<b>16,867,095</b>
Street Rehabilitation	3,095,410	2,956,210	3,662,900	3,772,790	3,885,970	<b>17,373,280</b>
Library Expansion	7,990,000	-	-	-	-	<b>7,990,000</b>
Mehaffey Park Development	-	40,000	6,550,000	-	-	<b>6,590,000</b>
Service Center Phase III Expansion	-	-	-	-	-	-
Maintenance Operations Center Remodel	-	-	-	-	-	-
Civic Center Parking	1,054,000	-	-	-	-	<b>1,054,000</b>
Kroh Park Phase II Expansion	-	-	-	-	-	-
New East Fire Station	-	-	-	-	-	-
Museum Expansion	-	-	-	2,328,140	13,192,820	<b>15,520,960</b>
Loveland Sports Parks	-	-	-	-	-	-
Park Improvements Projects	-	300,000	-	300,000	-	<b>600,000</b>
<b>Sub-Total Bricks &amp; Mortar</b>	<b>20,215,644</b>	<b>13,586,110</b>	<b>18,660,024</b>	<b>15,105,446</b>	<b>25,679,083</b>	<b>93,246,305</b>
<b>New &amp; Replacement Equipment</b>						
Fire Apparatus Replacement	-	-	515,000	-	1,200,000	<b>1,715,000</b>
Heavy Equipment Replacement	-	503,000	-	-	-	<b>503,000</b>
New Fire Engine for NW coverage	-	-	-	-	500,000	<b>500,000</b>
<b>Sub-Total Equipment</b>	<b>-</b>	<b>503,000</b>	<b>515,000</b>	-	<b>1,700,000</b>	<b>2,718,000</b>
<b>Total</b>	<b>20,215,644</b>	<b>14,089,110</b>	<b>19,175,024</b>	<b>15,105,446</b>	<b>27,379,083</b>	<b>95,964,305</b>
<b>Reserve for Future Capital Projects</b>	<b>46,732,895</b>	<b>43,794,017</b>	<b>36,996,072</b>	<b>36,073,653</b>	<b>34,628,842</b>	<b>34,628,842</b>

Note CEF funds are restricted to use, and while shown in the total bottom line, may not be able to appropriate for certain projects. The same is true for Special Revenue funds. The impact is there will be a larger reliance on general funding than there are funds available, while there will be significant ending balances in the restricted funds.

2015	2016	2017	2018	2019	Ten Year Total	Project Page #
<b>34,628,842</b>	<b>33,636,027</b>	<b>36,396,374</b>	<b>42,243,884</b>	<b>48,861,330</b>	<b>54,518,570</b>	
4,741,860	6,389,400	4,865,560	5,121,070	2,854,680	<b>41,650,087</b>	
-	-	-	-	-	-	
1,485,870	1,730,380	3,080,720	3,179,230	3,283,140	<b>22,005,010</b>	
1,910,460	1,967,770	2,026,800	2,087,600	2,150,230	<b>18,765,490</b>	
4,603,630	4,700,120	3,687,580	3,950,140	4,231,390	<b>37,561,477</b>	
1,125,379	1,071,339	1,103,074	1,184,174	1,212,454	<b>11,506,669</b>	
500,000	500,000	500,000	500,000	535,600	<b>4,885,600</b>	
1,545,713	1,576,627	1,608,160	1,640,323	-	<b>13,656,479</b>	
(706,801)	(726,417)	(746,649)	(767,518)	(538,077)	<b>(6,722,504)</b>	
52,703	52,757	52,812	52,868	52,926	<b>527,086</b>	
5,419,150	-	-	-	-	<b>17,087,410</b>	
<b>55,306,805</b>	<b>50,898,003</b>	<b>52,574,431</b>	<b>59,191,772</b>	<b>62,643,672</b>	<b>215,441,374</b>	
-	-	-	-	-	<b>4,212,260</b>	C43
1,500,000	-	-	-	-	<b>7,500,000</b>	C43
300,000	-	200,000	-	200,000	<b>4,468,710</b>	C36
1,300,000	1,500,000	1,700,000	1,474,431	-	<b>16,874,431</b>	C35
405,000	500,000	500,000	500,000	500,000	<b>4,775,000</b>	C44
2,848,828	3,194,699	3,384,236	3,661,311	3,420,776	<b>33,376,947</b>	C42
4,002,550	4,122,630	4,246,310	4,373,700	4,504,910	<b>38,623,380</b>	C41
-	-	-	-	-	<b>7,990,000</b>	C33
-	-	-	-	-	<b>6,590,000</b>	C34
9,812,400	-	-	-	-	<b>9,812,400</b>	C40
-	635,730	-	-	-	<b>635,730</b>	C47
-	-	-	-	-	<b>1,054,000</b>	C45
486,000	1,790,000	-	-	-	<b>2,276,000</b>	C37
162,000	1,698,570	-	-	-	<b>1,860,570</b>	C31
-	-	-	-	-	<b>15,520,960</b>	C29
-	-	-	321,000	2,464,000	<b>2,785,000</b>	C38
379,000	-	300,000	-	300,000	<b>1,579,000</b>	C39
<b>21,195,778</b>	<b>13,441,629</b>	<b>10,330,546</b>	<b>10,330,442</b>	<b>11,389,686</b>	<b>159,934,388</b>	
475,000	1,060,000	-	-	-	<b>3,250,000</b>	C30
-	-	-	-	-	<b>503,000</b>	C46
-	-	-	-	-	<b>500,000</b>	C32
<b>475,000</b>	<b>1,060,000</b>	-	-	-	<b>4,253,000</b>	
<b>21,670,778</b>	<b>14,501,629</b>	<b>10,330,546</b>	<b>10,330,442</b>	<b>11,389,686</b>	<b>164,187,388</b>	
<b>33,636,027</b>	<b>36,396,374</b>	<b>42,243,884</b>	<b>48,861,330</b>	<b>51,253,986</b>	<b>51,253,986</b>	

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	5,824,693	1,730,592		2,984,664	5,140,089	2,314,215	1,036,807	475,990
Current Year	375,000	-	2,173,480	-	818,503	454,418	227,639	114,609	72,150
Interest on Bg Bal	-	-	-	-	74,617	128,502	57,855	25,920	11,900
Sales Tax Allocated to New Street Construction	-	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	1,565,980	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,529,430	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(167,780)	-	-	-	67,110	-	-
<b>Total Resources</b>	<b>1,940,980</b>	<b>5,824,693</b>	<b>3,736,292</b>	<b>1,529,430</b>	<b>3,877,783</b>	<b>5,723,009</b>	<b>2,666,819</b>	<b>1,177,336</b>	<b>560,040</b>

**Project Requests 2010**

Library Expansion	-	-	-	-	-	-	-	-	-
Civic Center Parking	-	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	190,550
Open Land Acquisition	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	375,000	-	-	-	-	-	-	-	-
Transportation Program	-	1,595,890	-	-	2,984,664	-	-	-	-
Street Rehabilitation	1,565,980	-	-	1,529,430	-	-	-	-	-
<b>Total 2010 Project Costs</b>	<b>1,940,980</b>	<b>1,595,890</b>	<b>-</b>	<b>1,529,430</b>	<b>2,984,664</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>190,550</b>
<b>Ending balance</b>	<b>-</b>	<b>4,228,803</b>	<b>3,736,292</b>	<b>-</b>	<b>893,120</b>	<b>5,723,009</b>	<b>2,666,819</b>	<b>1,177,336</b>	<b>369,490</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
7,709,068	1,444,378	3,604,928	2,700,740	2,635,198	4,628,452	2,512,601	9,776,155	-	54,518,570
188,581	132,122	172,036	92,364	74,445	450,000	52,728	1,400,000	2,000,000	8,798,075
192,727	36,109	90,123	67,518	65,880	81,976	60,441	245,233	-	1,138,802
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	1,565,980
-	-	-	-	-	-	-	-	-	1,529,430
-	-	-	-	-	(185,240)	-	(417,078)	-	(602,318)
-	100,670	-	-	-	-	-	-	-	-
<b>8,090,376</b>	<b>1,713,279</b>	<b>3,867,087</b>	<b>2,860,622</b>	<b>2,775,523</b>	<b>4,975,188</b>	<b>2,625,770</b>	<b>11,004,310</b>	<b>2,000,000</b>	<b>66,948,539</b>
3,289,260	-	-	2,700,740	-	-	-	-	2,000,000	7,990,000
1,054,000	-	-	-	-	-	-	-	-	1,054,000
-	-	-	-	-	1,730,130	-	-	-	1,920,680
-	-	-	-	-	-	-	1,200,000	-	1,200,000
-	-	-	-	-	-	-	-	-	375,000
-	-	-	-	-	-	-	-	-	4,580,554
-	-	-	-	-	-	-	-	-	3,095,410
<b>4,343,260</b>	<b>-</b>	<b>-</b>	<b>2,700,740</b>	<b>-</b>	<b>1,730,130</b>	<b>-</b>	<b>1,200,000</b>	<b>2,000,000</b>	<b>20,215,644</b>
<b>3,747,116</b>	<b>1,713,279</b>	<b>3,867,087</b>	<b>159,882</b>	<b>2,775,523</b>	<b>3,245,058</b>	<b>2,625,770</b>	<b>9,804,310</b>	<b>-</b>	<b>46,732,895</b>

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	4,228,803	3,736,292		893,120	5,723,009	2,666,819	1,177,336	369,490
Current Year	998,000	-	2,367,710	-	851,240	472,590	236,740	119,190	75,040
Interest on Bg Bal	-	-	-	-	26,794	171,690	80,005	35,320	11,085
Sales Tax Allocated to New Street Construction	-	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	1,266,980	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,689,230	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(191,750)	-	-	-	76,700	-	-
<b>Total Resources</b>	<b>2,264,980</b>	<b>4,228,803</b>	<b>5,912,252</b>	<b>1,689,230</b>	<b>1,771,153</b>	<b>6,367,290</b>	<b>3,060,264</b>	<b>1,331,846</b>	<b>455,614</b>

**Project Requests 2011**

Downtown Infrastructure (Parking)	-	-	4,212,260	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Land Acquisition	-	-	-	-	-	-	-	600,000	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	455,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	40,000	-	-	-	-	-	-	-	-
Heavy Equipment Replacement	503,000	-	-	-	-	-	-	-	-
Mehaffey Park Development	-	-	-	-	-	40,000	-	-	-
Transportation Program	-	1,786,240	-	-	893,120	-	-	-	-
Street Rehabilitation	1,266,980	-	-	1,689,230	-	-	-	-	-
<b>Total 2011 Project Costs</b>	<b>2,264,980</b>	<b>1,786,240</b>	<b>4,212,260</b>	<b>1,689,230</b>	<b>893,120</b>	<b>40,000</b>	<b>-</b>	<b>600,000</b>	<b>-</b>
Ending balance	-	2,442,563	1,699,992	-	878,034	6,327,290	3,060,264	731,846	455,614

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
3,747,116	1,713,279	3,867,087	159,882	2,775,523	3,245,058	2,625,770	9,804,310	-	46,732,895
196,120	137,410	178,920	96,060	77,420	400,000	52,497	1,428,000	-	7,686,937
112,413	51,398	116,013	4,796	83,266	56,899	75,924	306,611	-	1,132,214
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	1,266,980
-	-	-	-	-	-	-	-	-	1,689,230
-	-	-	-	-	(194,463)	-	(430,666)	-	(625,129)
-	115,050	-	-	-	-	-	-	-	-
<b>4,055,649</b>	<b>2,017,138</b>	<b>4,162,020</b>	<b>260,739</b>	<b>2,936,209</b>	<b>3,507,494</b>	<b>2,754,191</b>	<b>11,108,255</b>	-	<b>57,883,127</b>
-	-	-	-	-	-	-	-	-	4,212,260
-	-	-	-	-	103,280	-	-	-	103,280
-	-	-	-	-	-	-	2,200,000	-	2,800,000
-	-	-	-	-	-	300,000	-	-	300,000
-	-	-	-	-	-	-	-	-	455,000
-	-	-	-	-	-	-	-	-	40,000
-	-	-	-	-	-	-	-	-	503,000
-	-	-	-	-	-	-	-	-	40,000
-	-	-	-	-	-	-	-	-	2,679,360
-	-	-	-	-	-	-	-	-	2,956,210
-	-	-	-	-	103,280	300,000	2,200,000	-	<b>14,089,110</b>
<b>4,055,649</b>	<b>2,017,138</b>	<b>4,162,020</b>	<b>260,739</b>	<b>2,936,209</b>	<b>3,404,214</b>	<b>2,454,191</b>	<b>8,908,255</b>	-	<b>43,794,017</b>

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	2,442,563	1,699,992	-	878,034	6,327,290	3,060,264	731,846	455,614
Current Year Interest on Bg Bal	1,015,000	-	2,459,050	-	911,850	506,240	253,600	127,680	80,380
Sales Tax Allocated to New Street Construction	-	-	-	-	-	28,536	205,637	99,459	23,785
Sales Tax Allocated to Street Rehabilitation	1,914,550	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,748,350	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(191,750)	-	-	-	76,700	-	-
<b>Total Resources</b>	<b>2,929,550</b>	<b>2,442,563</b>	<b>3,967,292</b>	<b>1,748,350</b>	<b>1,818,420</b>	<b>7,039,167</b>	<b>3,490,023</b>	<b>883,311</b>	<b>550,802</b>

**Project Requests 2012**

Downtown Infrastructure	-	-	2,000,000	-	-	-	-	-	-
Mehaffey Park Development	-	-	-	-	-	6,050,000	-	-	-
Move Engine 3 to reserve status and replace a reserve engine	515,000	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Land Acquisition	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	420,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	80,000	-	-	-	-	-	-	-	-
Transportation Program	-	2,440,900	-	-	878,034	-	-	-	-
Street Rehabilitation	1,914,550	-	-	1,748,350	-	-	-	-	-
<b>Total 2012 Project Costs</b>	<b>2,929,550</b>	<b>2,440,900</b>	<b>2,000,000</b>	<b>1,748,350</b>	<b>878,034</b>	<b>6,050,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending balance</b>	<b>-</b>	<b>1,663</b>	<b>1,967,292</b>	<b>-</b>	<b>940,386</b>	<b>989,167</b>	<b>3,490,023</b>	<b>883,311</b>	<b>550,802</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
4,055,649	2,017,138	4,162,020	260,739	2,936,209	3,404,214	2,454,191	8,908,255	-	43,794,017
210,080	147,190	191,660	102,900	82,930	500,000	52,547	1,456,560	-	8,097,667
131,809	65,557	135,266	8,474	95,427	66,814	76,674	316,733	-	1,268,977
-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	1,914,550
-	-	-	-	-	-	-	-	-	1,748,350
-	-	-	-	-	(209,870)	-	(442,596)	-	(652,466)
-	115,050	-	-	-	-	-	-	-	-
<b>4,397,538</b>	<b>2,344,935</b>	<b>4,488,945</b>	<b>372,113</b>	<b>3,114,566</b>	<b>3,761,158</b>	<b>2,583,412</b>	<b>10,238,952</b>	-	<b>56,171,095</b>
-	-	-	-	-	-	-	-	-	2,000,000
-	-	-	-	-	500,000	-	-	-	6,550,000
-	-	-	-	-	-	-	-	-	515,000
-	-	-	-	-	428,190	-	-	-	428,190
-	-	-	-	-	-	-	2,200,000	-	2,200,000
-	-	-	-	-	-	-	-	-	420,000
-	-	-	-	-	-	-	-	-	80,000
-	-	-	-	-	-	-	-	-	3,318,934
-	-	-	-	-	-	-	-	-	3,662,900
-	-	-	-	-	428,190	500,000	2,200,000	-	19,175,024
<b>4,397,538</b>	<b>2,344,935</b>	<b>4,488,945</b>	<b>372,113</b>	<b>3,114,566</b>	<b>3,332,968</b>	<b>2,083,412</b>	<b>8,038,952</b>	-	<b>36,996,072</b>

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	1,663	1,967,292	-	940,386	989,167	3,490,023	883,311	550,802
Current Year	500,000	-	2,662,330	-	976,770	542,280	271,660	136,770	86,100
Interest on Bg Bal	-	-	-	-	30,563	32,148	113,426	28,708	17,901
Sales Tax Allocated to New Street Construction	1,945,907	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	1,971,990	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,800,800	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,291,750)	-	-	-	516,700	-	-
<b>Total Resources</b>	<b>4,417,897</b>	<b>1,663</b>	<b>3,337,872</b>	<b>1,800,800</b>	<b>1,947,719</b>	<b>1,563,594</b>	<b>4,391,808</b>	<b>1,048,789</b>	<b>654,803</b>
<b>Project Requests 2013</b>									
Downtown Infrastructure	-	-	2,000,000	-	-	-	-	-	-
Museum Expansion	-	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Land Acquisition	-	-	-	-	-	-	300,000	-	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	500,000	-	-	-	-	-	-	-	-
Transportation Program	1,945,907	1,663	-	-	940,386	-	-	-	-
Street Rehabilitation	1,971,990	-	-	1,800,800	-	-	-	-	-
<b>Total 2013 Project Costs</b>	<b>4,417,897</b>	<b>1,663</b>	<b>2,000,000</b>	<b>1,800,800</b>	<b>940,386</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>-</b>
<b>Ending balance</b>	<b>-</b>	<b>-</b>	<b>1,337,872</b>	<b>-</b>	<b>1,007,333</b>	<b>1,563,594</b>	<b>4,391,808</b>	<b>748,789</b>	<b>654,803</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
4,397,538	2,344,935	4,488,945	372,113	3,114,566	3,332,968	2,083,412	8,038,952	-	36,996,072
225,040	157,670	205,310	110,230	88,830	500,000	52,598	1,485,691	-	8,001,279
142,920	76,210	145,891	12,094	101,223	64,498	64,624	302,191	-	1,132,396
-	-	-	-	-	-	-	-	-	1,945,907
-	-	-	-	-	-	-	-	-	1,971,990
-	-	-	-	-	-	-	-	-	1,800,800
-	-	-	-	-	(215,465)	-	(453,880)	-	(669,345)
-	775,050	-	-	-	-	-	-	-	-
<b>4,765,498</b>	<b>3,353,865</b>	<b>4,840,146</b>	<b>494,437</b>	<b>3,304,619</b>	<b>3,682,001</b>	<b>2,200,634</b>	<b>9,372,954</b>	<b>-</b>	<b>51,179,099</b>
-	-	-	-	-	-	-	-	-	2,000,000
-	-	-	-	2,328,140	-	-	-	-	2,328,140
-	-	-	-	-	816,560	-	-	-	816,560
-	-	-	-	-	-	-	2,200,000	-	2,500,000
-	-	-	-	-	-	300,000	-	-	300,000
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	2,887,956
-	-	-	-	-	-	-	-	-	3,772,790
-	-	-	-	2,328,140	816,560	300,000	2,200,000	-	<b>15,105,446</b>
<b>4,765,498</b>	<b>3,353,865</b>	<b>4,840,146</b>	<b>494,437</b>	<b>976,479</b>	<b>2,865,441</b>	<b>1,900,634</b>	<b>7,172,954</b>	<b>-</b>	<b>36,073,653</b>

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	-	1,337,872	-	1,007,333	1,563,594	4,391,808	748,789	654,803
Current Year	1,700,000	-	2,768,880	-	1,046,320	580,890	291,000	146,510	92,230
Interest on Bg Bal	-	-	-	-	32,738	50,817	142,734	24,336	21,281
Sales Tax Allocated to New Street Construction	2,392,960	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	2,031,150	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,854,820	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,342,750)	-	-	-	-	537,100	-
<b>Total Resources</b>	<b>6,124,110</b>	-	<b>2,764,002</b>	<b>1,854,820</b>	<b>2,086,391</b>	<b>2,195,301</b>	<b>5,362,642</b>	<b>919,634</b>	<b>768,314</b>

**Project Requests 2014**

Downtown Infrastructure	-	-	2,000,000	-	-	-	-	-	-
Museum Expansion	-	-	-	-	-	-	-	-	-
Fire Apparatus Replacement	1,200,000	-	-	-	-	-	-	-	-
New Fire Engine for NW Coverage	-	-	-	-	-	-	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	-
Open Land Acquisition	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	500,000	-	-	-	-	-	-	-	-
Transportation Program	2,392,960	-	-	-	1,007,333	-	-	-	-
Street Rehabilitation	2,031,150	-	-	1,854,820	-	-	-	-	-
<b>Total 2014 Project Costs</b>	<b>6,124,110</b>	-	<b>2,000,000</b>	<b>1,854,820</b>	<b>1,007,333</b>	-	-	-	-
<b>Ending balance</b>	-	-	<b>764,002</b>	-	<b>1,079,058</b>	<b>2,195,301</b>	<b>5,362,642</b>	<b>919,634</b>	<b>768,314</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
4,765,498	3,353,865	4,840,146	494,437	976,479	2,865,441	1,900,634	7,172,954	-	36,073,653
241,060	168,900	219,930	118,080	95,150	500,000	52,650	1,515,405	9,668,260	19,205,265
154,879	109,001	157,305	16,069	31,736	49,304	58,684	288,978	-	1,137,860
-	-	-	-	-	-	-	-	-	2,392,960
-	-	-	-	-	-	-	-	-	2,031,150
-	-	-	-	-	-	-	-	-	1,854,820
-	-	-	-	-	(221,256)	-	(466,528)	-	(687,784)
-	805,650	-	-	-	-	-	-	-	-
<b>5,161,436</b>	<b>4,437,416</b>	<b>5,217,381</b>	<b>628,586</b>	<b>1,103,365</b>	<b>3,193,489</b>	<b>2,011,968</b>	<b>8,510,809</b>	<b>9,668,260</b>	<b>62,007,924</b>
-	-	-	-	-	-	-	-	-	2,000,000
2,548,081	-	-	-	976,479	-	-	-	9,668,260	13,192,820
-	-	-	-	-	-	-	-	-	1,200,000
-	500,000	-	-	-	-	-	-	-	500,000
-	-	-	-	-	500,000	-	-	-	500,000
-	-	-	-	-	-	-	2,200,000	-	2,200,000
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	3,400,293
-	-	-	-	-	-	-	-	-	3,885,970
<b>2,548,081</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>976,479</b>	<b>500,000</b>	<b>-</b>	<b>2,200,000</b>	<b>9,668,260</b>	<b>27,379,083</b>
<b>2,613,356</b>	<b>3,937,416</b>	<b>5,217,381</b>	<b>628,586</b>	<b>126,886</b>	<b>2,693,489</b>	<b>2,011,968</b>	<b>6,310,809</b>	<b>-</b>	<b>34,628,842</b>

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	-	764,002	-	1,079,058	2,195,301	5,362,642	919,634	768,314
Current Year	880,000	-	2,875,820	-	1,120,820	622,250	311,720	156,940	98,800
Interest on Bg Bal	-	-	-	-	35,069	71,347	174,286	29,888	24,970
Sales Tax Allocated to New Street Construction	1,769,770	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	2,092,090	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,910,460	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,389,950)	-	-	-	555,980	-	-
<b>Total Resources</b>	<b>4,741,860</b>	-	<b>2,249,872</b>	<b>1,910,460</b>	<b>2,234,948</b>	<b>2,888,899</b>	<b>6,404,628</b>	<b>1,106,462</b>	<b>892,084</b>

**Project Requests 2015**

Downtown Infrastructure	-	-	1,500,000	-	-	-	-	-	-
Move Fire Engine 1 to reserve status and replace a reserve engine	475,000	-	-	-	-	-	-	-	-
Service Center Phase III Expansion	-	-	-	-	-	-	-	-	-
New East Fire Station	-	-	-	-	-	-	-	-	-
Kroh Park Phase II Expansion	-	-	-	-	-	486,000	-	-	-
Recreation Trail	-	-	-	-	-	-	-	-	300,000
Open Land Acquisition	-	-	-	-	-	-	-	300,000	-
Facility Maintenance Capital Projects	405,000	-	-	-	-	-	-	-	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Transportation Program	1,769,770	-	-	-	1,079,058	-	-	-	-
Street Rehabilitation	2,092,090	-	-	1,910,460	-	-	-	-	-
<b>Total 2015 Project Costs</b>	<b>4,741,860</b>	-	<b>1,500,000</b>	<b>1,910,460</b>	<b>1,079,058</b>	<b>486,000</b>	-	<b>300,000</b>	<b>300,000</b>
<b>Ending balance</b>	-	-	<b>749,872</b>	-	<b>1,155,889</b>	<b>2,402,899</b>	<b>6,404,628</b>	<b>806,462</b>	<b>592,084</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
2,613,356	3,937,416	5,217,381	628,586	126,886	2,693,489	2,011,968	6,310,809	-	34,628,842
258,220	180,930	235,590	126,490	101,920	500,000	52,703	1,545,713	5,419,150	14,487,066
84,934	127,966	169,565	20,429	4,124	43,715	62,302	276,783	-	1,125,379
-	-	-	-	-	-	-	-	-	1,769,770
-	-	-	-	-	-	-	-	-	2,092,090
-	-	-	-	-	-	-	-	-	1,910,460
-	-	-	-	-	(227,250)	-	(479,551)	-	(706,801)
-	833,970	-	-	-	-	-	-	-	-
<b>2,956,510</b>	<b>5,080,282</b>	<b>5,622,536</b>	<b>775,505</b>	<b>232,929</b>	<b>3,009,954</b>	<b>2,126,973</b>	<b>7,653,754</b>	<b>5,419,150</b>	<b>55,306,805</b>
-	-	-	-	-	-	-	-	-	1,500,000
-	-	-	-	-	-	-	-	-	475,000
4,393,250	-	-	-	-	-	-	-	5,419,150	9,812,400
-	162,000	-	-	-	-	-	-	-	162,000
-	-	-	-	-	-	-	-	-	486,000
-	-	-	-	-	-	-	-	-	300,000
-	-	-	-	-	-	-	1,000,000	-	1,300,000
-	-	-	-	-	-	-	-	-	405,000
-	-	-	-	-	-	379,000	-	-	379,000
-	-	-	-	-	-	-	-	-	2,848,828
<b>4,393,250</b>	<b>162,000</b>	-	-	-	-	<b>379,000</b>	<b>1,000,000</b>	<b>5,419,150</b>	<b>21,670,778</b>
(1,436,740)	4,918,282	5,622,536	775,505	232,929	3,009,954	1,747,973	6,653,754	-	33,636,027

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	-	749,872	-	1,155,889	2,402,899	6,404,628	806,462	592,084
Current Year	2,195,730	-	2,987,420	-	1,200,620	666,550	333,910	168,110	105,830
Interest on Beg Bal	-	-	-	-	37,566	78,094	208,150	26,210	19,243
Sales Tax Allocated to New Street Construction	2,038,810	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	2,154,860	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	1,967,770	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	(1,257,040)	-	-	-	-	502,820	-
<b>Total Resources</b>	<b>6,389,400</b>	-	<b>2,480,252</b>	<b>1,967,770</b>	<b>2,394,076</b>	<b>3,147,543</b>	<b>7,449,508</b>	<b>1,000,782</b>	<b>717,157</b>

**Project Requests 2016**

Open Land Acquisition	-	-	-	-	-	-	-	-	-
Move Fire Engine 2 to reserve status and replace a reserve engine	485,000	-	-	-	-	-	-	-	-
Move Engine 6 to reserve status and replace a reserve engine.	575,000	-	-	-	-	-	-	-	-
New East Fire Station	-	-	-	-	-	-	-	-	-
Maintenance Operations Center Remodel	635,730	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	160,000	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	340,000	-	-	-	-	-	-	-	-
Transportation Program	2,038,810	-	-	-	1,155,889	-	-	-	-
Street Rehabilitation	2,154,860	-	-	1,967,770	-	-	-	-	-
Kroh Park Phase II Expansion	-	-	-	-	-	1,790,000	-	-	-
<b>Total 2016 Project Costs</b>	<b>6,389,400</b>	-	<b>-</b>	<b>1,967,770</b>	<b>1,155,889</b>	<b>1,790,000</b>	-	-	-
<b>Ending balance</b>	-	-	<b>2,480,252</b>	-	<b>1,238,186</b>	<b>1,357,543</b>	<b>7,449,508</b>	<b>1,000,782</b>	<b>717,157</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
(1,436,740)	4,918,282	5,622,536	775,505	232,929	3,009,954	1,747,973	6,653,754	-	33,636,027
276,610	193,810	252,360	135,500	109,180	500,000	52,757	1,576,627	-	10,755,014
(46,694)	159,844	182,732	25,204	7,570	54,000	53,722	265,697	-	1,071,339
-	-	-	-	-	-	-	-	-	2,038,810
-	-	-	-	-	-	-	-	-	2,154,860
-	-	-	-	-	-	-	-	-	1,967,770
-	-	-	-	-	(233,454)	-	(492,963)	-	(726,417)
-	754,820	-	-	-	-	-	-	-	600
(1,206,824)	6,026,756	6,057,628	936,209	349,680	3,330,500	1,854,452	8,003,115	-	50,898,003
-	-	-	-	-	-	-	1,500,000	-	1,500,000
-	-	-	-	-	-	-	-	-	485,000
-	-	-	-	-	-	-	-	-	575,000
-	1,698,570	-	-	-	-	-	-	-	1,698,570
-	-	-	-	-	-	-	-	-	635,730
-	-	-	-	-	-	-	-	-	160,000
-	-	-	-	-	-	-	-	-	340,000
-	-	-	-	-	-	-	-	-	3,194,699
-	-	-	-	-	-	-	-	-	4,122,630
-	-	-	-	-	-	-	-	-	1,790,000
-	1,698,570	-	-	-	-	-	1,500,000	-	14,501,629
(1,206,824)	4,328,186	6,057,628	936,209	349,680	3,330,500	1,854,452	6,503,115	-	36,396,374

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	-	2,480,252	-	1,238,186	1,357,543	7,449,508	1,000,782	717,157
Current Year Interest on Bg Bal	500,000	-	3,080,720	-	1,286,100	714,010	357,680	180,080	113,370
Sales Tax Allocated to New Street Construction	2,146,050	-	-	-	40,241	44,120	242,109	32,525	23,308
Sales Tax Allocated to Street Rehabilitation	2,219,510	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,026,800	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>4,865,560</b>	-	<b>5,560,972</b>	<b>2,026,800</b>	<b>2,564,527</b>	<b>2,115,673</b>	<b>8,049,297</b>	<b>1,213,388</b>	<b>853,835</b>

**Project Requests 2017**

Recreation Trail	-	-	-	-	-	-	-	-	200,000
Open Land Acquisition	-	-	-	-	-	-	-	500,000	-
Park Improvement Projects	-	-	-	-	-	-	-	-	-
Transportation Program	2,146,050	-	-	-	1,238,186	-	-	-	-
Facility Maintenance Capital Projects	500,000	-	-	-	-	-	-	-	-
Street Rehabilitation	2,219,510	-	-	2,026,800	-	-	-	-	-
<b>Total 2017 Project Costs</b>	<b>4,865,560</b>	-	<b>5,560,972</b>	<b>2,026,800</b>	<b>1,238,186</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>200,000</b>
<b>Ending balance</b>	-	-	-	-	<b>1,326,341</b>	<b>2,115,673</b>	<b>8,049,297</b>	<b>713,388</b>	<b>653,835</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
(1,206,824)	4,328,186	6,057,628	936,209	349,680	3,330,500	1,854,452	6,503,115	-	36,396,374
296,300	207,610	270,330	145,150	116,950	500,000	52,812	1,608,160	-	9,429,272
(39,222)	140,666	196,873	30,427	11,365	64,418	57,183	259,061	-	1,103,074
-	-	-	-	-	-	-	-	-	2,146,050
-	-	-	-	-	-	-	-	-	2,219,510
-	-	-	-	-	-	-	-	-	2,026,800
-	-	-	-	-	(239,875)	-	(506,774)	-	(746,649)
-	-	-	-	-	-	-	-	-	-
(949,746)	4,676,462	6,524,831	1,111,786	477,994	3,655,043	1,964,447	7,863,562	-	52,574,431
-	-	-	-	-	-	-	-	-	200,000
-	-	-	-	-	-	-	1,200,000	-	1,700,000
-	-	-	-	-	-	300,000	-	-	300,000
-	-	-	-	-	-	-	-	-	3,384,236
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	4,246,310
-	-	-	-	-	-	300,000	1,200,000	-	10,330,546
(949,746)	4,676,462	6,524,831	1,111,786	477,994	3,655,043	1,664,447	6,663,562	-	42,243,884

**2010-2019 General Fund  
Agencies Capital Program  
By Year**

**Funding Sources**

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	-	5,560,972	-	1,326,341	2,115,673	8,049,297	713,388	653,835
Current Year	500,000	-	3,179,230	-	1,377,670	764,850	383,150	192,900	121,440
Interest on Bg Bal	-	-	-	-	43,106	68,759	261,602	23,185	21,250
Sales Tax Allocated to New Street Construction	2,334,970	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	2,286,100	-	-	-	-	-	-	-	-
Transportation Fee	-	-	-	2,087,600	-	-	-	-	-
Other Revenue less Operational Expense	-	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>5,121,070</b>	-	<b>8,740,202</b>	<b>2,087,600</b>	<b>2,747,117</b>	<b>2,949,282</b>	<b>8,694,050</b>	<b>929,473</b>	<b>796,524</b>

**Project Requests 2018**

Open Land Acquisition	-	-	-	-	-	-	-	-	-
Loveland Sports Park	-	-	-	-	-	321,000	-	-	-
Transportation Program	2,334,970	-	-	-	1,326,341	-	-	-	-
Facility Maintenance Capital Projects	500,000	-	-	-	-	-	-	-	-
Street Rehabilitation	2,286,100	-	-	2,087,600	-	-	-	-	-
<b>Total 2018 Project Costs</b>	<b>5,121,070</b>	-	-	<b>2,087,600</b>	<b>1,326,341</b>	<b>321,000</b>	-	-	-
<b>Ending balance</b>	<b>-</b>	<b>-</b>	<b>8,740,202</b>	<b>-</b>	<b>1,420,776</b>	<b>2,628,282</b>	<b>8,694,050</b>	<b>929,473</b>	<b>796,524</b>

<b>Revenue Sources</b>	<b>General Fund</b>	<b>GF Tabor</b>	<b>GF Council Reserve</b>	<b>Capital Projects</b>	<b>Street CEF</b>	<b>Park CEF</b>	<b>Recreation CEF</b>	<b>Open Space CEF</b>	<b>Trail CEF</b>
Fund Balance	-	-	8,740,202	-	1,420,776	2,628,282	8,694,050	929,473	796,524
Current Year	500,000	-	3,283,140	-	1,475,760	819,310	410,430	206,630	130,090
Interest on Bg Bal	-	-	-	-	46,175	85,419	282,557	30,208	25,887
Sales Tax Allocated to New Street Construction	2,000,000	-	-	-	-	-	-	-	-
Sales Tax Allocated to Street Rehabilitation	2,354,680	-	-	-	-	-	-	-	-
Transportation Fee	0	-	-	2,150,230	-	-	-	-	-
Other Revenue less Operational Expense	0	-	-	-	-	-	-	-	-
Internal Loan Repayment	-	-	-	-	-	-	-	-	-
<b>Total Resources</b>	<b>4,854,680</b>	-	<b>12,023,342</b>	<b>2,150,230</b>	<b>2,942,711</b>	<b>3,533,011</b>	<b>9,387,036</b>	<b>1,166,311</b>	<b>952,501</b>

**Project Requests 2019**

Recreation Trail	-	-	-	-	-	-	-	-	200,000
Loveland Sports Park	-	-	-	-	-	2,464,000	-	-	-
Parks Improvement Projects	-	-	-	-	-	-	-	-	-
Facility Maintenance Capital Projects	500,000	-	-	-	-	-	-	-	-
Transportation Program	2,000,000	-	-	-	1,420,776	-	-	-	-
Street Rehabilitation	2,354,680	-	-	2,150,230	-	-	-	-	-
<b>Total 2019 Project Costs</b>	<b>4,854,680</b>	-	-	<b>2,150,230</b>	<b>1,420,776</b>	<b>2,464,000</b>	-	-	<b>200,000</b>
<b>Ending balance</b>	<b>-</b>	<b>-</b>	<b>12,023,342</b>	<b>-</b>	<b>1,521,935</b>	<b>1,069,011</b>	<b>9,387,036</b>	<b>1,166,311</b>	<b>752,501</b>
<b>Total All Years Project Costs</b>	<b>43,650,087</b>	<b>5,824,693</b>	<b>11,712,260</b>	<b>18,765,490</b>	<b>12,923,787</b>	<b>11,151,000</b>	-	<b>1,700,000</b>	<b>890,550</b>

Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	Total
(949,746)	4,676,462	6,524,831	1,111,786	477,994	3,655,043	1,664,447	6,663,562	-	42,243,884
317,400	222,390	289,580	155,480	125,280	500,000	52,868	1,640,323	-	9,822,561
(30,867)	151,985	212,057	36,133	15,535	74,966	51,008	255,455	-	1,184,174
-	-	-	-	-	-	-	-	-	2,334,970
-	-	-	-	-	-	-	-	-	2,286,100
-	-	-	-	-	-	-	-	-	2,087,600
-	-	-	-	-	(246,521)	-	(520,997)	-	(767,518)
-	-	-	-	-	-	-	-	-	-
(663,213)	5,050,837	7,026,468	1,303,399	618,809	3,983,488	1,768,323	8,038,343	-	59,191,772
-	-	-	-	-	-	-	1,474,431	-	1,474,431
-	-	-	-	-	-	-	-	-	321,000
-	-	-	-	-	-	-	-	-	3,661,311
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	4,373,700
-	-	-	-	-	-	-	1,474,431	-	10,330,442
(663,213)	5,050,837	7,026,468	1,303,399	618,809	3,983,488	1,768,323	6,563,912	-	48,861,330
Gen. Govt. CEF	Fire CEF	Police CEF	Library	CS CEF	Conservation Trust Fund	Park Improve ment	Open Lands Tax	Outside Revenue	
(663,213)	5,050,837	7,026,468	1,303,399	618,809	3,983,488	1,768,323	6,563,912	-	48,861,330
340,000	238,220	310,200	166,550	134,200	535,600	52,926	-	-	8,603,056
(21,554)	164,152	228,360	42,360	20,111	85,640	54,384	168,754	-	1,212,454
-	-	-	-	-	-	-	-	-	2,000,000
-	-	-	-	-	-	-	-	-	2,354,680
-	-	-	-	-	-	-	-	-	2,150,230
-	-	-	-	-	(253,399)	-	(284,678)	-	(538,077)
-	-	-	-	-	-	-	-	-	-
(344,767)	5,453,209	7,565,028	1,512,309	773,120	4,351,329	1,875,633	6,447,988	-	64,643,672
-	-	-	-	-	-	-	-	-	200,000
-	-	-	-	-	-	-	-	-	2,464,000
-	-	-	-	-	-	300,000	-	-	300,000
-	-	-	-	-	-	-	-	-	500,000
-	-	-	-	-	-	-	-	-	3,420,776
-	-	-	-	-	-	-	-	-	4,504,910
-	-	-	-	-	-	300,000	-	-	11,389,686
(344,767)	5,453,209	7,565,028	1,512,309	773,120	4,351,329	1,875,633	6,447,988	-	53,253,986
11,284,591	2,360,570	-	2,700,740	3,304,619	3,578,160	2,079,000	15,174,431	17,087,410	164,187,388

**POWER UTILITY**

**CAPITAL IMPROVEMENT PROGRAM SUMMARY  
2010 FIVE YEAR CAPITAL PLAN**

Description	2010	2011	2012	2013	2014	Total	Page #
<b>** POWER FUND PROJECTS **</b>							
<b>HYDRO GENERATION</b>	<b>\$105,500</b>	<b>\$36,570</b>	<b>\$37,660</b>	<b>\$38,790</b>	<b>\$39,960</b>	<b>\$258,480</b>	<b>C48</b>
Hydro Generation Blanket	\$5,500	\$5,670	\$5,830	\$6,010	\$6,190		
Non-specific Hydro projects	\$30,000	\$30,900	\$31,830	\$32,780	\$33,770		
Replace trestle #2 at Hydro Plant	\$70,000	\$0	\$0	\$0	\$0		
<b>SYSTEM IMPROVEMENTS</b>	<b>\$586,240</b>	<b>\$654,910</b>	<b>\$2,345,890</b>	<b>\$2,375,950</b>	<b>\$2,406,843</b>	<b>\$8,369,833</b>	<b>C49</b>
Overhead Distribution Lines	\$50,000	\$51,500	\$53,050	\$54,640	\$56,280		
Underground Distribution Lines	\$65,000	\$66,950	\$68,960	\$71,030	\$73,160		
Meter Purchase/Installs & Upgrades	\$141,000	\$145,230	\$149,590	\$154,070	\$158,700		
Distribution Transformers Non-ATC	\$50,000	\$51,500	\$53,050	\$54,640	\$56,280		
Overhead Service Installs/Upgrades	\$2,020	\$2,050	\$2,080	\$2,080	\$2,080		
Underground Service Installs/Upgrades	\$20,160	\$20,490	\$20,720	\$20,740	\$20,790		
Temporary Service Installs	\$8,060	\$8,190	\$8,280	\$8,290	\$8,310		
Adding Padmounted Capacitor Banks	\$100,000	\$103,000	\$106,090	\$109,270	\$112,550		
Smaller 200 amp Projects	\$150,000	\$206,000	\$212,180	\$218,540	\$225,100		
Miscellaneous System Improvement Projects	\$0	\$0	\$1,671,890	\$1,682,650	\$1,693,593		
<b>CUSTOMER AID-TO-CONSTRUCTION</b>	<b>\$665,280</b>	<b>\$670,890</b>	<b>\$678,210</b>	<b>\$679,150</b>	<b>\$680,590</b>	<b>\$3,374,120</b>	<b>C50</b>
<b>SUBSTATION TIES</b>	<b>\$1,876,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,876,000</b>	<b>C51</b>
Sub-to-Sub tie Horseshoe to East Substation	\$576,000	\$0	\$0	\$0	\$0		
Sub-to-Sub ties Airport to East Substation	\$1,300,000	\$0	\$0	\$0	\$0		
<b>MISCELLANEOUS FEEDERS</b>	<b>\$350,000</b>	<b>\$401,500</b>	<b>\$454,550</b>	<b>\$509,190</b>	<b>\$565,470</b>	<b>\$2,280,710</b>	<b>C52</b>
<b>PARTNERING WITH POWER</b>	<b>\$500,000</b>	<b>\$515,000</b>	<b>\$318,270</b>	<b>\$327,810</b>	<b>\$337,650</b>	<b>\$1,998,730</b>	<b>C53</b>
<b>POLE REPLACEMENT PROGRAM</b>	<b>\$550,000</b>	<b>\$566,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,116,500</b>	<b>C54</b>
<b>MISCELLANEOUS LOOP PROJECTS</b>	<b>\$450,000</b>	<b>\$515,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$965,000</b>	<b>C55</b>
<b>RELOCATE LINES ALONG MADISON AVE</b>	<b>\$675,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$675,000</b>	<b>C58</b>
<b>MISC ELECTRIC RELOCATION ROAD RELATED PROJ</b>	<b>\$330,000</b>	<b>\$206,000</b>	<b>\$212,180</b>	<b>\$218,540</b>	<b>\$225,100</b>	<b>\$1,191,820</b>	<b>C59</b>
Small Public Works projects	\$200,000	\$0	\$0	\$0	\$0		
Install lighting for Hwy 34 & I25 Interchange	\$130,000	\$0	\$0	\$0	\$0		
<b>TAFT PART 2</b>	<b>\$0</b>	<b>\$515,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$515,000</b>	<b>C60</b>
<b>STREETLIGHT BLANKET PROJECTS</b>	<b>\$384,000</b>	<b>\$395,520</b>	<b>\$407,390</b>	<b>\$419,600</b>	<b>\$432,190</b>	<b>\$2,038,700</b>	<b>C61</b>
Streetlights & Yard Lights	\$40,000	\$41,200	\$42,440	\$43,710	\$45,020		
Customer Requests/Miscellaneous Projects	\$44,000	\$45,320	\$46,680	\$48,080	\$49,520		
Arterials/Major Collectors	\$300,000	\$309,000	\$318,270	\$327,810	\$337,650		
<b>TOTAL POWER FUND PROJECTS</b>	<b>\$6,472,020</b>	<b>\$4,476,890</b>	<b>\$4,454,150</b>	<b>\$4,569,030</b>	<b>\$4,687,803</b>	<b>\$24,659,893</b>	
<b>** SYSTEM IMPACT FEE PROJECTS **</b>							
<b>MISCELLANEOUS FEEDERS</b>	<b>\$139,300</b>	<b>\$1,697,440</b>	<b>\$189,300</b>	<b>\$1,740,100</b>	<b>\$239,300</b>	<b>\$4,005,440</b>	
<b>EAST SUBSTATION PROJECTS</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>C56</b>
Complete upgrade to accommodate 3rd transformer	\$1,000,000	\$0	\$0	\$0	\$0		
Reconfigure distribution circuits for 3rd transformer	\$1,500,000	\$0	\$0	\$0	\$0		
<b>MISCELLANEOUS SUBSTATION PROJECTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,559,020</b>	<b>\$0</b>	<b>\$1,615,520</b>	<b>\$3,174,540</b>	<b>C57</b>
<b>TOTAL SPECIFIC PROJECTS</b>	<b>\$2,639,300</b>	<b>\$1,697,440</b>	<b>\$1,748,320</b>	<b>\$1,740,100</b>	<b>\$1,854,820</b>	<b>\$9,679,980</b>	
<b>** GENERAL PLANT **</b>							
<b>ADMINISTRATIVE/ENGINEERING/OPERATIONS</b>	<b>\$207,860</b>	<b>\$214,760</b>	<b>\$235,090</b>	<b>\$310,330</b>	<b>\$159,270</b>	<b>\$1,127,310</b>	<b>C62</b>
<b>TOTAL GENERAL PLANT</b>	<b>\$207,860</b>	<b>\$214,760</b>	<b>\$235,090</b>	<b>\$310,330</b>	<b>\$159,270</b>	<b>\$1,127,310</b>	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$9,319,180</b>	<b>\$6,389,090</b>	<b>\$6,437,560</b>	<b>\$6,619,460</b>	<b>\$6,701,893</b>	<b>\$35,467,183</b>	

**WASTEWATER UTILITY**

**CAPITAL IMPROVEMENT PROGRAM SUMMARY  
2010 FIVE YEAR CAPITAL PLAN**

<b>Description</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>TOTAL</b>	<b>PAGE #</b>
<b>**WASTE WATER FUND PROJECTS**</b>							
<b>LINE REPLACEMENTS</b>	<b>\$434,730</b>	<b>\$1,016,330</b>	<b>\$917,390</b>	<b>\$622,560</b>	<b>\$841,580</b>	<b>\$3,832,590</b>	
South Horseshoe Lift Station					\$48,400		C72
Fairgrounds/Namaqua Interceptor		\$424,360					C73
Boyd SL Rehab	\$250,000	\$272,950					C74
Boyd Interceptor Rehab			\$424,360	\$464,410			C75
4th & Cleveland Sewer Line Repair			\$169,740				C81
W 2nd St SL Replacement			\$169,740				C76
Barberry Place Lift Station							C78
Other Line Capital Projects	\$50,000	\$180,250	\$10,610	\$10,930	\$641,540		C79
In-House Labor/Fleet Charges	\$134,730	\$138,770	\$142,940	\$147,220	\$151,640		C87
<b>WASTEWATER PLANT</b>	<b>\$418,950</b>	<b>\$1,935,970</b>	<b>\$2,107,090</b>	<b>\$778,090</b>	<b>\$200,960</b>	<b>\$5,441,060</b>	
WWTP Odor Study Update	\$18,000						C63
WWTP Pre-Digestion Solids Thickening	\$336,000	\$1,746,600	\$1,798,990				C64
WWTP Digester Projects			\$26,060	\$771,920	\$180,080		C65
WWTP-Small Capital Projects	\$64,950	\$60,620	\$149,430	\$6,170	\$20,880		C66
WWTP Blower & Aeration							
WWTP Primary Clarifier and Trickling							C68
WWTP Heating, Vent and Lighting							C69
WWTP Digested Sludge Dewater							C70
Modifications to Existing Chlorine Bldg		\$128,750	\$132,610				C71
<b>TOTAL WASTE WATER FUND PROJECTS</b>	<b>\$853,680</b>	<b>\$2,952,300</b>	<b>\$3,024,480</b>	<b>\$1,400,650</b>	<b>\$1,042,540</b>	<b>\$9,273,650</b>	
<b>**SYSTEM IMPACT FEE PROJECTS**</b>							
<b>OVERSIZING / MAIN EXTENSIONS</b>	<b>\$400,220</b>	<b>\$711,130</b>	<b>\$526,650</b>	<b>\$2,970,480</b>	<b>\$1,317,340</b>	<b>\$5,925,820</b>	
South Horseshoe Lift Station					\$64,150		C72
Carlisle Phase IV	\$60,000	\$525,300					C80
Boyd SL Interceptor			\$31,830	\$87,420	\$889,170		C74
402 Sewer Line			\$270,530	\$2,562,440			C82
Other Waste SIF Projects	\$166,800	\$7,210	\$8,480	\$49,170	\$84,420		C83
North Horseshoe Lift Station							C84
East Side Lift Station							C85
East Side Discharge							C86
Over-Sizing and Extensions			\$31,830	\$81,950	\$84,410		C88
In-House Labor/Fleet Charges	\$173,420	\$178,620	\$183,980	\$189,500	\$195,190		C87
<b>WASTEWATER PLANT</b>	<b>\$273,050</b>	<b>\$1,228,710</b>	<b>\$1,211,820</b>	<b>\$124,380</b>	<b>\$972,050</b>	<b>\$3,810,010</b>	
WWTP Odor Study Update	\$12,000						C63
WWTP Pre-Digestion Solids Thickening	\$224,000	\$1,164,390	\$1,199,320				C64
WWTP Digester Projects			\$6,510	\$25,330	\$45,020		C65
WWTP-Small Capital Projects	\$37,050	\$64,320	\$5,990	\$6,170	\$15,360		C66
WWTP Blower & Aeration				\$92,880	\$911,670		C67
WWTP Primary Clarifier and Trickling							C68
WWTP Digested Sludge Dewater							C70
<b>TOTAL SIF PROJECTS</b>	<b>\$673,270</b>	<b>\$1,939,840</b>	<b>\$1,738,470</b>	<b>\$3,094,860</b>	<b>\$2,289,390</b>	<b>\$9,735,830</b>	
<b>**GENERAL PLANT**</b>							
<b>ADMINISTRATION/ENGINEERING</b>	<b>\$20,640</b>	<b>\$0</b>	<b>\$22,070</b>	<b>\$0</b>	<b>\$5,670</b>	<b>\$48,380</b>	<b>C89</b>
<b>OPERATIONS</b>		<b>\$54,660</b>	<b>\$55,540</b>	<b>\$83,870</b>	<b>\$111,810</b>	<b>\$305,880</b>	<b>C89</b>
<b>TOTAL GENERAL PLANT</b>	<b>\$20,640</b>	<b>\$54,660</b>	<b>\$77,610</b>	<b>\$83,870</b>	<b>\$117,480</b>	<b>\$354,260</b>	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$1,547,590</b>	<b>\$4,946,800</b>	<b>\$4,840,560</b>	<b>\$4,579,380</b>	<b>\$3,449,410</b>	<b>\$19,363,740</b>	

**WATER UTILITY**

**CAPITAL IMPROVEMENT PROGRAM SUMMARY**  
**2010 FIVE YEAR CAPITAL PLAN**

Description	2010	2011	2012	2013	2014	Total	Page #
<b>**WATER FUND PROJECTS**</b>							
TRANSMISSION/DISTRIBUTION/METERS	<b>\$903,910</b>	<b>\$768,500</b>	<b>\$685,270</b>	<b>\$829,280</b>	<b>\$1,287,940</b>	<b>\$4,474,900</b>	<b>C90</b>
Water Line Replacements	\$777,910	\$616,060	\$294,840	\$172,550	\$898,500		<b>C93</b>
Misc Trans & Distr Projects	\$126,000	\$152,440	\$337,380	\$296,130	\$389,430		<b>C90</b>
Pump Station Projects			\$53,050	\$360,600			
WATER TREATMENT PLANT	<b>\$691,780</b>	<b>\$423,110</b>	<b>\$481,420</b>	<b>\$115,600</b>	<b>\$242,870</b>	<b>\$1,954,780</b>	
Filter Plant Projects	\$300,000	\$334,750	\$424,360				<b>C91</b>
Water Treatment Plant Projects	\$391,780	\$88,360	\$57,060	\$115,600	\$242,870		<b>C92</b>
<b>TOTAL WATER FUND PROJECTS</b>	<b>\$1,595,690</b>	<b>\$1,191,610</b>	<b>\$1,166,690</b>	<b>\$944,880</b>	<b>\$1,530,810</b>	<b>\$6,429,680</b>	
<b>**SYSTEM IMPACT FEE PROJECTS**</b>							
WATER RESOURCES	<b>\$1,452,000</b>	<b>\$812,090</b>	<b>\$20,592,390</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$23,856,480</b>	
Raw Water Court Cases	\$385,000	\$51,500	\$79,570				<b>C99</b>
Windy Gap	\$567,000	\$260,590	\$20,012,820				<b>C100</b>
C-BT Water Purchases	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000		<b>C101</b>
MAIN EXTNSN / OVERSIZING	<b>\$425,250</b>	<b>\$1,661,140</b>	<b>\$1,460,070</b>	<b>\$695,290</b>	<b>\$818,030</b>	<b>\$5,059,780</b>	
Morning Drive Alternate WL	\$150,000	\$1,158,750	\$1,140,470				<b>C96</b>
Extension and Oversizing	\$200,250	\$206,260	\$319,610	\$695,290	\$818,040		<b>C94</b>
Pump Station Projects	\$75,000	\$296,130					<b>C95</b>
Southwest Booster Station							<b>C98</b>
29th Street Tank Project							<b>C97</b>
WATER TREATMENT PLANT	<b>\$35,780</b>	<b>\$562,160</b>	<b>\$2,589,430</b>	<b>\$2,667,110</b>	<b>\$6,510</b>	<b>\$5,860,990</b>	
Filter Plant Projects		\$556,200	\$2,583,290	\$2,660,790			<b>C91</b>
Water Treatment Plant Projects	\$35,780	\$5,960	\$6,130	\$6,320	\$6,510		<b>C92</b>
<b>TOTAL SIF PROJECTS</b>	<b>\$1,913,030</b>	<b>\$3,035,390</b>	<b>\$24,641,890</b>	<b>\$3,862,400</b>	<b>\$1,324,540</b>	<b>\$34,777,250</b>	
<b>**GENERAL PLANT**</b>							
ADMINISTRATIVE/ENGINEERING	<b>\$28,500</b>	<b>\$0</b>	<b>\$31,400</b>	<b>\$0</b>	<b>\$7,090</b>	<b>\$66,990</b>	
OPERATIONS		\$99,890	\$94,620	\$81,360	\$150,000	\$425,870	<b>C102</b>
<b>TOTAL GENERAL PLANT</b>	<b>\$28,500</b>	<b>\$99,890</b>	<b>\$126,020</b>	<b>\$81,360</b>	<b>\$157,090</b>	<b>\$492,860</b>	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$3,537,220</b>	<b>\$4,326,890</b>	<b>\$25,934,600</b>	<b>\$4,888,640</b>	<b>\$3,012,440</b>	<b>\$41,699,790</b>	

# Museum Expansion

\*\*\*\*\*

Department:  
*Cultural Services / Public Works*

Division:  
*Museum*

Project Manager:  
*Ken Cooper*

Phone Number:  
970.962.2635

Email:  
[coopek@ci.loveland.co.us](mailto:coopek@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
2013 - 2014

## About the Project

In May 2007, Home State Bank property was purchased as a site for future expansion of the Loveland Museum/Gallery. Before expansion, the existing building will be used to address the pressing need for space for Museum programming (especially children's classes) and for storage of the historical collection. The building will be raised when the expansion project begins.

Museum and Facilities staff are presently working together on assessing exhibit, programming, and collection storage needs and space allocation. While much planning and public input still remains (especially with the Cultural Services Board and general public), suggestions have been received from citizens and some other City departments, such as Police and Fire. Interest has also been expressed in a children's "museum" component and the possibility of a mixed-use private/public partnership development.

The purchase of the Home State Bank property allows the City to continue its plans to eventually double the size of the Museum by completing a 26,000 square foot expansion in 2014. The project may also include a considerable downtown parking structure as part of the expansion, though the costs figured into this document do not include any parking structure. The figures below assume:

- 10% for design/architecture/ engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency

## Funding Sources

Revenue	Gen. Gov. CEF	Cult. Svc. CEF	Outside Revenue	Total
2013		\$2,328,140		\$2,328,140
2014	\$2,548,081	\$976,479	\$9,668,260	\$13,192,820
<b>Total</b>	<b>\$2,548,081</b>	<b>\$3,304,619</b>	<b>\$9,668,260</b>	<b>\$15,520,960</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2013	\$2,328,140		\$2,328,140
2014		\$13,192,820	\$13,192,820
<b>Total</b>	<b>\$2,328,140</b>	<b>\$13,192,820</b>	<b>\$15,520,960</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2015	\$217,000	\$80,000	\$204,020	\$800	\$501,820	
<b>Total</b>	<b>\$217,000</b>	<b>\$80,000</b>	<b>\$204,020</b>	<b>\$800</b>	<b>\$501,820</b>	



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**Total Project Cost:**  
**\$15,520,960**

# Fire Apparatus Replacement

\*\*\*\*\*

Department:  
*Fire & Rescue*

Division:  
*Suppression*

Project Manager:  
*Ned Sparks*

Phone Number:  
970.962.2488

Email:  
[sparkn@ci.loveland.co.us](mailto:sparkn@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
2009 – 2016

\*\*\*\*\*

## Total Project Cost: **\$3,250,000**

### About the Project

Replacement of existing fire apparatus. As part of the new fleet program, upon replacement, the apparatus will be placed in the Fleet Fund and the future cost of replacement amortized over the life of the apparatus.

The replacement are as follows:

2010 – a Spartan General – Engine E6  
2012 – an American LaFrance – Engine E2  
2014 – a Smeal Ladder Truck – Engine T-5  
2016 – a Crimson Spartan – Engine 4



### Funding Sources

Revenue	General Fund	Other	Total
2010			
2011			
2012	\$515,000		<b>\$515,000</b>
2013			
2014	\$1,200,000		<b>\$1,200,000</b>
2015	\$475,000		<b>\$475,000</b>
2016	\$1,060,000		<b>\$1,060,000</b>
<b>Total</b>	<b>\$3,250,000</b>		<b>\$3,250,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
2010			
2011			
2012		\$515,000	<b>\$515,000</b>
2013			
2014		\$1,200,000	<b>\$1,200,000</b>
2015		\$475,000	<b>\$475,000</b>
2016		\$1,060,000	<b>\$1,060,000</b>
<b>Total</b>	<b>\$3,250,000</b>		<b>\$3,250,000</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2013				\$144,250	\$144,250	
<b>Total</b>				<b>\$144,250</b>	<b>\$144,250</b>	

# New East Fire Station

\*\*\*\*\*

Department:  
Fire & Rescue

Division:  
Suppression

Project Manager:  
Merlin Green/Ken Cooper

Phone Number:  
970.962.2519

Email:  
[greenm@ci.loveland.co.us](mailto:greenm@ci.loveland.co.us)

Project Category:  
TBD

Project Number:  
TBD

Duration:  
2015 – 2016

\*\*\*\*\*

**Total Project Cost:**  
**\$1,860,570**

## About the Project

The Fire Department currently runs six fire stations located strategically throughout the city. In 2014, an additional fire station is scheduled to open on the east side of I-25. This plan is to move the crews at Station 4 into a newly constructed station. The new station would also be designed to function as a secondary emergency management center in case of the primary site being uninhabitable due to being in an evacuation zone. This action would reduce the need for the purchase of additional apparatus (\$200,000) and the hiring of 10 additional personnel (\$975,000). The cost associated with this proposal is land development, station design and construction. Maintenance costs would be part of the facilities maintenance program with the City.

## Fire Station Dedication



## Funding Sources

Revenue	Fire CEF	Total
2015	\$162,000	\$162,000
2016	\$1,698,570	\$1,698,570
<b>Total</b>	<b>\$1,860,570</b>	<b>\$1,860,570</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2015	\$162,000		\$162,000
2016		\$1,698,570	\$1,698,570
<b>Total</b>	<b>\$162,000</b>	<b>\$1,698,570</b>	<b>\$1,860,570</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2017						
<b>Total</b>						

# New Engine For North West Coverage

\*\*\*\*\*

Department:  
*Fire & Rescue*

Division:  
*Suppression*

Project Manager:  
*Ned Sparks*

Phone Number:  
970.962.2488

Email:  
[sparkn@ci.loveland.co.us](mailto:sparkn@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
2014

\*\*\*\*\*  
**Total Project  
Cost:  
\$500,000**

## About the Project

The Department in 2012-2013 is looking at a new station in the northwest part of the city. The placement of the station using the current station location program places a majority of the station's service area covering open space or mutual/auto aid districts. The option best serving the community would be to place a second



**Fire Engine**

engine company in Station 2 to increase the coverage to a growing service need. This second engine company would also be able to cover Stations 5 and 3 when openings in the system occur. This program will prevent the need to acquire land to build a new station. (Cost savings of \$2.0 million) The costs listed include 10 firefighters and one new engine. Total costs include personnel and equipment – new firefighters \$941,000, \$500,000 for apparatus and \$45,000 for apparatus replacement.

## Funding Sources

Revenue	Fire CEF	Total
2014	\$500,000	\$500,000
<b>Total</b>	<b>\$500,000</b>	<b>\$500,000</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2014		\$500,000	\$500,000
<b>Total</b>		<b>\$500,000</b>	<b>\$500,000</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2015	\$941,000			\$45,000	\$986,000	
<b>Total</b>	<b>\$941,000</b>			<b>\$45,000</b>	<b>\$986,000</b>	

# Loveland Library Expansion

\*\*\*\*\*

Department:  
*Library/Public Works*

Division:  
*Library*

Project Manager:  
*Ken Cooper*

Phone Number:  
970.962.2635

Email:  
[coopek@ci.loveland.co.us](mailto:coopek@ci.loveland.co.us)

Project Category:  
*Construction*

Project Number:  
*GF0701*

Duration:  
*2009 - 2010*

\*\*\*\*\*

## Total Project Cost: **\$9,406,921**

### About the Project

The Library and Facilities Management worked together to complete a space planning study in early 2006 for the long-term Library space needs. The plan called for an expansion on existing property of 27,000 sq. ft. and project cost estimates assumed project completion in 2010. Efforts continue to raise public awareness about the value added back to the community through such an expansion. As part of this community outreach, the City also worked with local architect Al Hauser on schematic drawings. The figures below assume...

- 10% for design/architecture/engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency



**Girl enjoying Library's computer**

### Funding Sources

Revenue	Library CEF	General Gov. CEF	Private Contribution	Total
Prior	\$6,921			<b>\$6,921</b>
2009	\$1,410,000			<b>\$1,410,000</b>
2010	\$2,700,740	\$3,289,260	\$2,000,000	<b>\$7,990,000</b>
<b>Total</b>	<b>\$4,117,661</b>	<b>\$3,289,260</b>	<b>\$2,000,000</b>	<b>\$9,406,921</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior	\$6,921		<b>\$6,921</b>
2009	\$1,410,000		<b>\$1,410,000</b>
2010		\$7,990,000	<b>\$7,990,000</b>
<b>Total</b>	<b>\$1,416,921</b>	<b>\$7,990,000</b>	<b>\$9,406,921</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2011	\$216,000		\$128,250		\$128,250	
<b>Total</b>	<b>\$216,000</b>		<b>\$128,250</b>		<b>\$128,250</b>	

# Mehaffey Park Development

\*\*\*\*\*

Department:  
Parks & Recreation

Division:  
Parks

Project Manager:  
Janet Meisel-Burns

Phone Number:  
970.962.2451

Email:  
[meisej@ci.loveland.co.us](mailto:meisej@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PK0802

Duration:  
Phase I: 1997-2001  
Phase II: 2009-2012

\*\*\*\*\*

## Total Project Cost: \$8,033,000

### About the Project

Design and development of a 60 acre community park west of Wilson Avenue and north of West 22<sup>nd</sup> Street. Park may include multi-purpose sports fields, ball fields, picnic shelters, playgrounds, hard surface courts, restrooms, dog park, skate park and parking areas. Park will also include an arboretum, the city trail and a regional stormwater detention pond. Due to limited irrigation water to the site the park may only be partially developed and

irrigated. Acquisition and development has been phased with \$843,000 expended on 1997- 2001 on the purchase of land and the construction of West 22<sup>nd</sup> Street and off-site utilities. Timing/duration of project is likely to be extended due to current economic conditions.

Mehaffey Park Site



### Funding Sources

Revenue	Park CEF	Park Improvement	Total
Prior	\$843,000		\$843,000
2009	\$600,000		\$600,000
2010			
2011	\$40,000		\$40,000
2012	\$6,050,000	\$500,000	\$6,550,000
<b>Total</b>	<b>\$7,533,000</b>	<b>\$500,000</b>	<b>\$8,033,000</b>

### Project Costs Estimates By Year

Elements	Land	Planning	Construction	Land	Total
Prior	\$843,000				\$843,000
2009		\$600,000			\$600,000
2010					
2011		\$40,000			\$40,000
2012			\$6,550,000		\$6,550,000
<b>Total</b>	<b>\$843,000</b>	<b>\$640,000</b>	<b>\$6,550,000</b>		<b>\$8,033,000</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2012	\$205,890	\$61,473	\$7,157	\$20,000	\$294,520	
2013					\$310,000	
<b>Total</b>	<b>\$205,890</b>	<b>\$61,473</b>	<b>\$7,157</b>	<b>\$20,000</b>	<b>\$522,070</b>	

# Open Land Acquisition

\*\*\*\*\*

Department:  
*Parks & Recreation*

Division:  
*Open Lands*

Project Manager:  
*Brian Hayes*

Phone Number:  
970.962.2726

Email:  
[hayesb@ci.loveland.co.us](mailto:hayesb@ci.loveland.co.us)

Project Category:  
*Land*

Project Number:  
*Annual Program*

Duration:  
2009-2019

\*\*\*\*\*  
**Total Project  
Cost:  
\$16,874,431**

## About the Project

Acquisition of properties to conserve land in and around Loveland. Priorities are indicated in the Open Lands Master Plan. Number one priority is properties along the Big Thompson River.



**Big Thompson River**

## Funding Sources

Revenue	Open Space CEF	Open Space Sales Tax	Total
2010		\$1,200,000	\$1,200,000
2011	\$600,000	\$2,200,000	\$2,800,000
2012		\$2,200,000	\$2,200,000
2013	\$300,000	\$2,200,000	\$2,500,000
2014		\$2,200,000	\$2,200,000
2015	\$300,000	\$1,000,000	\$1,300,000
2016		\$1,500,000	\$1,500,000
2017	\$500,000	\$1,200,000	\$1,700,000
2018		\$1,474,431	\$1,474,431
2019			
<b>Total</b>	<b>\$1,700,000</b>	<b>\$15,174,431</b>	<b>\$16,874,431</b>

## Project Costs Estimates By Year

Elements	Land	Planning	Construction	Equipment	Total
2010	\$1,200,000				\$1,200,000
2011	\$2,800,000				\$2,800,000
2012	\$2,200,000				\$2,200,000
2013	\$2,500,000				\$2,500,000
2014	\$2,200,000				\$2,200,000
2015	\$1,300,000				\$1,300,000
2016	\$1,500,000				\$1,500,000
2017	\$1,700,000				\$1,700,000
2018	\$1,474,431				\$1,474,431
2019					
<b>Total</b>	<b>\$16,874,431</b>				<b>\$16,874,431</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010*						
<b>Total</b>						

\*Operations Impact Negligible.

# Recreation Trail

\*\*\*\*\*

Department:  
Parks & Recreation

Division:  
Trails

Project Manager:  
Janet Meisel-Burns

Phone Number:  
970.962.2451

Email:  
[meisej@ci.loveland.co.us](mailto:meisej@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
Annual Program

Duration:  
2009-2012

\*\*\*\*\*  
**Total Project Cost:**  
**\$5,468,700**

## About the Project

Project includes land acquisition, design and construction for the US 287 underpass at 64<sup>th</sup> Street in north Loveland for the City's recreation trail. This underpass will provide a safe grade separated crossing of US 287. The underpass will provide a connection in the City's northern trail segment, which will connect the existing western portion (west of Taft Avenue) to the existing trail along the future 65<sup>th</sup> Street alignment. These essential

connections will complete the northern portion of the City's Recreation Trail system identified in the City of Loveland's "Parks & Recreation Master Plan," dated October 6, 2001. Funding for this project is phased over 3 years. The City has been approved for over \$300,000 in grants and federal funds, from which reimbursement will be sought following completion of the project.



Portion of the Trail System

US Hwy 287 Underpass – Project # PK0803  
Front Range Trail System – Project # NA  
Trail System – Project # NA

## Funding Sources

Revenue	Conservation Trust	Trail CEF	Open Lands Tax	Total
2010	\$1,730,130	\$190,550		\$1,920,680
2011	\$103,280			\$103,280
2012	\$428,190			\$428,190
2013	\$816,560			\$816,560
2014	\$500,000			\$500,000
2015	\$300,000		\$1,000,000	\$1,300,000
2016				
2017	\$200,000			\$200,000
2018				
2019		\$200,000		\$200,000
<b>Total</b>	<b>\$4,078,160</b>	<b>\$390,550</b>	<b>\$1,000,000</b>	<b>\$5,468,710</b>

## Project Costs Estimates By Year

Elements	Land	Planning	Construction	Equipment	Total
2010			\$1,920,680		\$1,920,680
2011			\$103,280		\$103,280
2012			\$428,190		\$428,190
2013			\$816,560		\$816,560
2014			\$500,000		\$500,000
2015			\$1,300,000		\$1,300,000
2016					
2017			\$200,000		\$200,000
2018					
2019			\$200,000		\$200,000
<b>Total</b>			<b>\$5,468,700</b>		<b>\$5,468,700</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010*						
<b>Total</b>						

\*Operations Impact Negligible.

# Kroh Park Expansion

\*\*\*\*\*

Department:  
*Parks & Recreation*

Division:  
*Park*

Project Manager:  
*Gary Havener*

Phone Number:  
970.962.2456

Email:  
[\*haveng@ci.loveland.co.us\*](mailto:haveng@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
*2015 - 2016*

\*\*\*\*\*

## Total Project Cost: **\$2,276,000**

### About the Project

This project will include the development of the lower portion (15 acres) of Kroh Park, off of Monroe Avenue. Design of this area has not yet been developed but amenities may include multi-purpose fields, hard surface areas, playground, picnic shelter and restrooms. Cost estimate is based on \$110,000 per acre.



**Kroh Park Shelter**

### Funding Sources

Revenue	General Fund	Park CEF	Total
2015		\$486,000	<b>\$486,000</b>
2016		\$1,790,000	<b>\$1,790,000</b>
<b>Total</b>		<b>\$2,276,000</b>	<b>\$2,276,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
2015	\$486,000		<b>\$486,000</b>
2016		\$1,790,000	<b>\$1,790,000</b>
<b>Total</b>	<b>\$486,000</b>	<b>\$1,790,000</b>	<b>\$2,276,000</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2017		\$20,000	\$10,000	\$5,000	\$35,000	
<b>Total</b>		<b>\$20,000</b>	<b>\$10,000</b>	<b>\$5,000</b>	<b>\$35,000</b>	

# Loveland Sports Park

\*\*\*\*\*

Department:  
*Parks & Recreation*

Division:  
*Park*

Project Manager:  
*Gary Havener*

Phone Number:  
970.962.2456

Email:  
[\*haveng@ci.loveland.co.us\*](mailto:haveng@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
2018 - 2019

\*\*\*\*\*

**Total Project Cost:**  
**\$2,785,000**

## About the Project

Phase II development on the east side of the Loveland Sports Park to include additional multi-purpose sports fields, a restroom/shelter building, parking areas, and site amenities. 20-acre site costs are based on \$110,000 per acre.

### Spray Park @ Youth Sports Park



## Funding Sources

Revenue	General Fund	Park CEF	Total
2018		\$321,000	<b>\$321,000</b>
2019		\$2,464,000	<b>\$2,464,000</b>
<b>Total</b>		<b>\$2,785,000</b>	<b>\$2,785,000</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2018	\$321,000		<b>\$321,000</b>
2019		\$2,464,000	<b>\$2,464,000</b>
<b>Total</b>	<b>\$321,000</b>	<b>\$2,464,000</b>	<b>\$2,785,000</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2018	\$123,000	\$36,000	\$5,000		\$164,000	
<b>Total</b>	<b>\$123,000</b>	<b>\$36,000</b>	<b>\$5,000</b>		<b>\$164,000</b>	

# Park Improvement Projects

\*\*\*\*\*

Department:  
*Parks & Recreation*

Division:  
*Park*

Project Manager:  
*Gary Havener*

Phone Number:  
970.962.2456

Email:  
[haveng@ci.loveland.co.us](mailto:haveng@ci.loveland.co.us)

Project Category:  
*Construction*

Project Number:  
*Annual Program*

Duration:  
2010 - 2019

\*\*\*\*\*

## Total Project Cost:

**\$1,579,000**

### About the Project

This is an annual program designed for continuous park improvements.



### Funding Sources

Revenue	General Fund	Park Improvement Fund	Total
2010			
2011		\$300,000	<b>\$300,000</b>
2012			
2013		\$300,000	<b>\$300,000</b>
2014			
2015		\$379,000	<b>\$379,000</b>
2016			
2017		\$300,000	<b>\$300,000</b>
2018			
2019		\$300,000	<b>\$300,000</b>
<b>Total</b>		<b>\$1,579,000</b>	<b>\$1,579,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
2010			
2011		\$300,000	<b>\$300,000</b>
2012			
2013		\$300,000	<b>\$300,000</b>
2014			
2015		\$379,000	<b>\$379,000</b>
2016			
2017		\$300,000	<b>\$300,000</b>
2018			
2019		\$300,000	<b>\$300,000</b>
<b>Total</b>		<b>\$1,579,000</b>	<b>\$1,579,000</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010*						
<b>Total</b>						

\*Operations Impact Negligible.

# Service Center Phase III Expansion

\*\*\*\*\*

Department:  
*Public Works*

Division:  
*Facilities Management*

Project Manager:  
*Ken Cooper*

Phone Number:  
970.962.2635

Email:  
[coopek@ci.loveland.co.us](mailto:coopek@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
*2009 - 2015*

\*\*\*\*\*

## Total Project Cost: **\$11,544,000**

### About the Project

Since the early 1990s, the City has planned to further expand the Service Center campus to better meet the long-term operational needs of the many divisions there. Specifically, the Streets, Solid Waste, and Stormwater divisions are in special need of more space and the COLT division would also benefit from a consolidated facility. The R2J School District is expected to vacate the Service Center late in 2009. Therefore, the hope is to begin design for a new building for Public Works late in 2009, with construction primarily in 2010. Preliminary scope calls for the facility to be 48,680 sq. ft. at a cost of \$11,544,000. The figures below assume...

- 10% for design/architecture/ engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency
- Variable for land costs



### Funding Sources

Revenue	General Gov't CEF	Outside Revenue	Enterprise	Total
2009	\$1,731,600			\$1,731,600
2015	\$4,393,250	\$1,200,000	\$4,219,150	\$9,812,400
<b>Total</b>	<b>\$6,124,850</b>	<b>\$1,200,000</b>	<b>\$4,219,150</b>	<b>\$11,544,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
2009	\$1,731,600		\$1,731,600
2015		\$9,812,400	\$9,812,400
<b>Total</b>	<b>\$1,731,600</b>	<b>\$9,812,400</b>	<b>\$11,544,000</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2016			\$231,153		\$231,153	
<b>Total</b>			<b>\$231,153</b>		<b>\$231,153</b>	

# Street Rehabilitation

\*\*\*\*\*

Department:  
Public Works

Division:  
Project Engineering

Project Manager:  
Dave DeBaere

Phone Number:  
970.962.2510

Email:  
[debaed@ci.loveland.co.us](mailto:debaed@ci.loveland.co.us)

Project Category:  
Annual Program

Project Number:  
ENSR09

Duration:  
2010-2019

\*\*\*\*\*

**Total Project  
Cost:  
\$47,624,124**

## About the Project

The City budgets for annual street maintenance costs. Projects consist of treatment overlays, major reconstruction, and concrete repairs. Funding for the program is from the Transportation fee charged to residential and commercial buildings, and General Fund resources. This program significantly extends the life of City streets; improving the rideability and reducing the reconstruction costs of existing streets.



## Funding Sources

Revenue	General Fund	Transportation Fee	Total
2010	\$1,565,980	\$1,529,430	\$3,095,410
2011	\$1,266,980	\$1,689,230	\$2,956,210
2012	\$1,914,550	\$1,748,350	\$3,662,900
2013	\$1,971,990	\$1,800,800	\$3,772,790
2014	\$2,031,150	\$1,854,820	\$3,885,970
2015	\$2,092,090	\$1,910,460	\$4,002,550
2016	\$2,154,860	\$1,967,770	\$4,122,630
2017	\$2,219,510	\$2,026,800	\$4,246,310
2018	\$2,286,100	\$2,087,600	\$4,373,700
2019	\$2,354,680	\$2,150,230	\$4,504,910
<b>Total</b>	<b>\$19,857,890</b>	<b>\$18,765,490</b>	<b>\$38,623,380</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2010		\$3,095,410	\$3,095,410
2011		\$2,956,210	\$2,956,210
2012		\$3,662,900	\$3,662,900
2013		\$3,772,790	\$3,772,790
2014		\$3,885,970	\$3,885,970
2015		\$4,002,550	\$4,002,550
2016		\$4,122,630	\$4,122,630
2017		\$4,246,310	\$4,246,310
2018		\$4,373,700	\$4,373,700
2019		\$4,504,910	\$4,504,910
<b>Total</b>		<b>\$38,623,380</b>	<b>\$38,623,380</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010*						
<b>Total</b>						

\*Operations Impact Negligible.

# Transportation Program

\*\*\*\*\*

Department:  
Public Works

Division:  
Project Engineering

Project Manager:  
Dave Klockeman

Phone Number:  
970.962.2514

Email:  
[klockd@ci.loveland.co.us](mailto:klockd@ci.loveland.co.us)

Project Category:  
Annual Program

Project Number:  
NA

Duration:  
2010 - 2019

\*\*\*\*\*

**Total Project Cost:**  
**\$38,960,531**

## About the Project

2010 Project List...

**Madison Ave.** (11<sup>th</sup> St. - 16<sup>th</sup> St.) - \$1,100,000  
**Bike Lane:** (\$50,000)  
**Miscellaneous Repairs** - \$63,000  
**Transportation Master Plan** - \$46,750  
**Loveland ITS Upgrade** (Traffic) - \$50,000  
**SH 402** (US287 -St. Louis Ave.) - \$101,000  
**Signal System Interconnect** - \$60,000  
**School Flasher Units** - \$20,000  
**Garfield Ave. at US 34 Southbound** - \$14,600  
**Boyd Lake Ave** - \$3,000  
**Capital Reserve** - \$1,505,587



**Taft Avenue South of US 34**

## Funding Sources

Revenue	General Fund	TABOR	Street CEF	Total
2010		\$1,595,890	\$2,984,664	<b>\$4,580,554</b>
2011		\$1,786,240	\$893,120	<b>\$2,679,360</b>
2012		\$2,440,900	\$878,034	<b>\$3,318,934</b>
2013	\$1,945,907	\$1,663	\$940,386	<b>\$2,887,956</b>
2014	\$2,392,960		\$1,007,333	<b>\$3,400,293</b>
2015	\$1,769,770		\$1,079,058	<b>\$2,848,828</b>
2016	\$2,038,810		\$1,155,889	<b>\$3,194,699</b>
2017	\$2,146,050		\$1,238,186	<b>\$3,384,236</b>
2018	\$2,334,970		\$1,326,341	<b>\$3,661,311</b>
2019				
<b>Total</b>	<b>\$12,628,467</b>	<b>\$5,824,693</b>	<b>\$11,503,011</b>	<b>\$29,956,171</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2010		\$4,580,554	<b>\$4,580,554</b>
2011		\$2,679,360	<b>\$2,679,360</b>
2012		\$3,318,934	<b>\$3,318,934</b>
2013		\$2,887,956	<b>\$2,887,956</b>
2014		\$3,400,293	<b>\$3,400,293</b>
2015		\$2,848,828	<b>\$2,848,828</b>
2016		\$3,194,699	<b>\$3,194,699</b>
2017		\$3,384,236	<b>\$3,384,236</b>
2018		\$3,661,311	<b>\$3,661,311</b>
2019			
<b>Total</b>		<b>\$29,956,171</b>	<b>\$29,956,171</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010*						
<b>Total</b>						

\*Operations Impact Negligible.

# Downtown Infrastructure

\*\*\*\*\*

Department:  
Public Works

Division:  
Project Engineering

Project Manager:  
Dave Klockeman

Phone Number:  
970.962.2514

Email:  
[klockd@ci.loveland.co.us](mailto:klockd@ci.loveland.co.us)

Project Category:  
Annual Program

Project Number:  
TBD

Duration:  
2011- 2019

\*\*\*\*\*

## Total Project Cost:

**\$11,212,260**

## About the Project

This is a placeholder implementation of elements within an approved Downtown Master Plan. The numbers shown and the timing shown are subject to change as City Council completes their deliberation.



## Funding Sources

Revenue	General Fund Council Reserves	Total
2011	\$4,212,260	<b>\$4,212,260</b>
2012	\$2,000,000	<b>\$2,000,000</b>
2013	\$2,000,000	<b>\$2,000,000</b>
2014	\$2,000,000	<b>\$2,000,000</b>
2015	\$1,500,000	<b>\$1,500,000</b>
2016		
2017		
2018		
2019		
<b>Total</b>	<b>\$11,212,260</b>	<b>\$11,212,260</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2011		\$4,212,260	<b>\$4,212,260</b>
2012		\$2,000,000	<b>\$2,000,000</b>
2013		\$2,000,000	<b>\$2,000,000</b>
2014		\$1,228,310	<b>\$1,228,310</b>
2015		\$1,500,000	<b>\$1,500,000</b>
<b>Total</b>		<b>\$10,940,570</b>	<b>\$10,940,570</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Capital Outlay	Total	FTEs
2011*					
<b>Total</b>					

\*Operations Impact Negligible.

# Facility Maintenance Capital Projects

\*\*\*\*\*

Department:  
Public Works

Division:  
Facilities Management

Project Manager:  
Ken Cooper

Phone Number:  
970.962.2635

Email:  
[coopek@ci.loveland.co.us](mailto:coopek@ci.loveland.co.us)

Project Category:  
Annual Program

Project Number:  
TBD

Duration:  
2010 - 2019

\*\*\*\*\*

**Total Project Cost:**  
**\$4,775,000**

## About the Project

An annual program to address major facility maintenance needs. The program includes replacement of major building systems, roof replacement and carpet replacement. The annual funding is set at \$500,000 and projects are prioritized to remain within the allocation.



## Funding Sources

Revenue	General Fund	Total
2010	\$375,000	\$375,000
2011	\$495,000	\$495,000
2012	\$500,000	\$500,000
2013	\$500,000	\$500,000
2014	\$500,000	\$500,000
2015	\$405,000	\$405,000
2016	\$500,000	\$500,000
2017	\$500,000	\$500,000
2018	\$500,000	\$500,000
2019	\$500,000	\$500,000
<b>Total</b>	<b>\$4,775,000</b>	<b>\$4,775,000</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2010		\$375,000	\$375,000
2011		\$495,000	\$495,000
2012		\$500,000	\$500,000
2013		\$500,000	\$500,000
2014		\$500,000	\$500,000
2015		\$405,000	\$405,000
2016		\$500,000	\$500,000
2017		\$500,000	\$500,000
2018		\$500,000	\$500,000
2019			
<b>Total</b>		<b>\$4,775,000</b>	<b>\$4,775,000</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Purchased Services	Total	FTEs
2010*				
<b>Total</b>				

\*Operations Impact Negligible.

# Civic Center Parking

\*\*\*\*\*

Department:  
Public Works

Division:  
Facilities Management

Project Manager:  
Ken Cooper

Phone Number:  
970.962.2635

Email:  
[coopek@ci.loveland.co.us](mailto:coopek@ci.loveland.co.us)

Project Category:  
TBD

Project Number:  
TBD

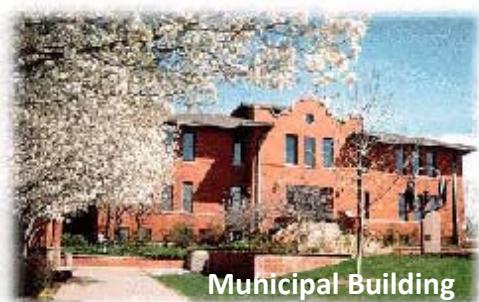
Duration:  
2010

\*\*\*\*\*  
**Total Project  
Cost:  
\$1,054,000**

## About the Project

The Library expansion project scheduled for 2010 will nearly double the size of that building, resulting in additional parking needs. However, the site surrounding the Library will not allow added parking. Instead, parking currently shared by City employees and Library customers must be transitioned into Library customer parking only. To make this happen, the City will develop additional employee parking along East 1<sup>st</sup> Street. The City-owned rental homes in that area will be removed. City Planning will soon review this project, along with the Library and Chilson Center expansion projects, to help further define overall scope and civil work needed. Therefore, these cost estimates may change given the site requirements of the project. The figures below assume...

- 10% for design/architecture/ engineering
- 72% for construction
- 0% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency
- Variable for land costs



Municipal Building

## Funding Sources

Revenue	Gen Gvt CEF	FTA Capital Grant	Stormwater	Solid Waste	Total
2010	\$1,054,000				\$1,054,000
<b>Total</b>	<b>\$1,054,000</b>				<b>\$1,054,000</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2010	\$374,000	\$680,000	\$1,054,000
<b>Total</b>	<b>\$374,000</b>	<b>\$680,000</b>	<b>\$1,054,000</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010			\$231,153		\$231,153	
<b>Total</b>			<b>\$231,153</b>		<b>\$231,153</b>	

# Heavy Equipment Replacement

\*\*\*\*\*

Department:

Public Works

Division:

Street Maintenance

Project Manager:

Mick Mercer

Phone Number:

970.962.2530

Email:

[mercem@ci.loveland.co.us](mailto:mercem@ci.loveland.co.us)

Project Category:

TBD

Project Number:

TBD

Duration:

2011

\*\*\*\*\*

## Total Project Cost:

**\$503,000**

### About the Project

Replacement of a cold planer milling machine used by the Street Maintenance Division for repairing streets. The funding sources is General Fund revenues.



### Funding Sources

Revenue	General Fund	Total
2011	\$503 ,000	<b>\$503,000</b>
<b>Total</b>	<b>\$503 ,000</b>	<b>\$503,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction/Equipment	Total
2011		\$503 ,000	<b>\$503,000</b>
<b>Total</b>		<b>\$503 ,000</b>	<b>\$503,000</b>

### Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2011*						
<b>Total</b>						

\*Operations Impact Negligible.

# Maintenance Operations Center Remodel

\*\*\*\*\*

Department:  
Public Works

Division:  
*Facilities Management*

Project Manager:  
*Ken Cooper*

Phone Number:  
970.962.2635

Email:  
[coopek@ci.loveland.co.us](mailto:coopek@ci.loveland.co.us)

Project Category:  
*TBD*

Project Number:  
*TBD*

Duration:  
*2016*

\*\*\*\*\*  
**Total Project Cost:**  
**\$635,730**

## About the Project

When the Streets, Solid Waste, and Stormwater divisions move from the Maintenance Operations Center (MOC) to the completed Service Center Phase 3 in late 2010, it will allow significant changes to the MOC to better service the Traffic and Facilities Management (FM) divisions. Traffic will generally occupy the western half of the building, while FM will use the eastern half. FM expects to program and design the space internally, so there will be limited design/architecture/engineering costs. One major change to the building that these project costs do not include is the creation of a full-scale Traffic Operations Center. Traffic has already begun working with FM on this project and the costs to create this TOC will be kept separate from the specific remodel costs needed and shown below.



The figures below assume...

- 5% for design/architecture/ engineering
- 65% for construction
- 7% for furniture/fixtures/equipment
- 5% for permits/fees
- 13% for contingency

## Funding Sources

Revenue	Gen Gvt CEF	Total
2016	\$635,730	<b>\$635,730</b>
<b>Total</b>	<b>\$635,730</b>	<b>\$635,730</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
2016	\$28,300	\$607,430	<b>\$635,730</b>
<b>Total</b>	<b>\$28,300</b>	<b>\$607,430</b>	<b>\$635,730</b>

## Estimated Initial Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2017*						
<b>Total</b>						

\*Operations Impact Negligible.

# Hydro Generation

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Bruno Lopez

Phone Number:  
970.962.3560

Email:  
[lopezb@ci.loveland.co.us](mailto:lopezb@ci.loveland.co.us)

Project Category:  
Construction

Project Numbers:  
PW900 & PW910

Duration:  
2010-2019

\*\*\*\*\*

**Total Project Cost:**  
**\$476,998**

## About the Project

These projects will handle the various equipment improvements that are necessary for the the dam, flowline, penstock and the generation facility itself.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$105,500		\$105,500
2011	\$36,570		\$36,570
2012	\$37,660		\$37,660
2013	\$38,790		\$38,790
2014	\$39,960		\$39,960
2015	\$41,159		\$41,159
2016	\$42,394		\$42,394
2017	\$43,665		\$43,665
2018	\$44,975		\$44,975
2019	\$46,325		\$46,325
<b>Total</b>	<b>\$476,998</b>		<b>\$476,998</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$105,500	\$105,500
2011		\$36,570	\$36,570
2012		\$37,660	\$37,660
2013		\$38,790	\$38,790
2014		\$39,960	\$39,960
2015		\$41,159	\$41,159
2016		\$42,394	\$42,394
2017		\$43,665	\$43,665
2018		\$44,975	\$44,975
2019		\$46,325	\$46,325
<b>Total</b>		<b>\$476,998</b>	<b>\$476,998</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# System Improvements

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Bob Miller

Phone Number:  
970.962.3563

Email:  
[milleb@ci.loveland.co.us](mailto:milleb@ci.loveland.co.us)

Project Category:  
Construction

Project Numbers:  
PW901-PW909

Duration:  
2010-2019

\*\*\*\*\*

**Total Project Cost:**  
**\$21,531,437**

## About the Project

These projects will be done to improve the reliability of the electric system in order to provide dependable service to City of Loveland customers.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$586,240		\$586,240
2011	\$654,910		\$654,910
2012	\$2,345,890		\$2,345,890
2013	\$2,375,950		\$2,375,950
2014	\$2,406,843		\$2,406,843
2015	\$2,479,048		\$2,479,048
2016	\$2,553,420		\$2,553,420
2017	\$2,630,022		\$2,630,022
2018	\$2,708,923		\$2,708,923
2019	\$2,790,191		\$2,790,191
<b>Total</b>	<b>\$21,531,437</b>		<b>\$21,531,437</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$586,240	\$586,240
2011		\$654,910	\$654,910
2012		\$2,345,890	\$2,345,890
2013		\$2,375,950	\$2,375,950
2014		\$2,406,843	\$2,406,843
2015		\$2,479,048	\$2,479,048
2016		\$2,553,420	\$2,553,420
2017		\$2,630,022	\$2,630,022
2018		\$2,708,923	\$2,708,923
2019		\$2,790,191	\$2,790,191
<b>Total</b>		<b>\$21,531,437</b>	<b>\$21,531,437</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Customer Aid-To- Construction

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Bob Miller

Phone Number:  
970.962.3563

Email:  
[milleb@ci.loveland.co.us](mailto:milleb@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW912-various work orders

Duration:  
2010-2019

## About the Project

These projects are initiated by developer(s) for new construction, upgrades, relocating, removing or undergrounding of existing electrical facilities.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$665,280		\$665,280
2011	\$670,890		\$670,890
2012	\$678,210		\$678,210
2013	\$679,150		\$679,150
2014	\$680,590		\$680,590
2015	\$701,008		\$701,008
2016	\$722,038		\$722,038
2017	\$743,699		\$743,699
2018	\$766,010		\$766,010
2019	\$788,990		\$788,990
<b>Total</b>	<b>\$7,095,865</b>		<b>\$7,095,865</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$665,280	\$665,280
2011		\$670,890	\$670,890
2012		\$678,210	\$678,210
2013		\$679,150	\$679,150
2014		\$680,590	\$680,590
2015		\$701,008	\$701,008
2016		\$722,038	\$722,038
2017		\$743,699	\$743,699
2018		\$766,010	\$766,010
2019		\$788,990	\$788,990
<b>Total</b>		<b>\$7,095,865</b>	<b>\$7,095,865</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

\*\*\*\*\*

**Total Project  
Cost:  
\$7,095,865**

# Sub-to-Sub Ties at East Substation

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Allen Averill

Phone Number:  
970.962.3557

Email:  
[averia@ci.loveland.co.us](mailto:averia@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW911

Duration:  
2010

\*\*\*\*\*

## Total Project Cost: \$1,876,000

### About the Project

These projects install new feeder circuits that will allow us to use the new transformer that we are installing at East Substation. It will also allow us to meet our obligation to Praxair to provide them with the promised 10MW of backup power should they need it from Valley Substation.



### Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$1,876,000		<b>\$1,876,000</b>
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$1,876,000</b>		<b>\$1,876,000</b>

### Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$1,876,000	<b>\$1,876,000</b>
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$1,876,000</b>	<b>\$1,876,000</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Miscellaneous Feeder Extensions

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Kathleen Porter

Phone Number:  
970.962.3561

Email:  
[portek@ci.loveland.co.us](mailto:portek@ci.loveland.co.us)

Project Category:  
Construction

Project Numbers:  
PW913 & PW921

Duration:  
2010-2019

\*\*\*\*\*

## Total Project Cost: **\$10,686,962**

### About the Project

These projects are 200 and 600 amp extensions of existing electrical facilities across property currently being developed.



### Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$350,000	\$139,300	<b>\$489,300</b>
2011	\$401,500	\$1,697,440	<b>\$2,098,940</b>
2012	\$454,550	\$189,300	<b>\$643,850</b>
2013	\$509,190	\$1,740,100	<b>\$2,249,290</b>
2014	\$565,470	\$239,300	<b>\$804,770</b>
2015	\$582,434	\$246,479	<b>\$828,913</b>
2016	\$599,907	\$253,873	<b>\$853,780</b>
2017	\$617,904	\$261,490	<b>\$879,394</b>
2018	\$636,441	\$269,334	<b>\$905,776</b>
2019	\$655,535	\$277,414	<b>\$932,949</b>
<b>Total</b>	<b>\$5,372,932</b>	<b>\$5,314,030</b>	<b>\$10,686,962</b>

### Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$489,300	<b>\$489,300</b>
2011		\$2,098,940	<b>\$2,098,940</b>
2012		\$643,850	<b>\$643,850</b>
2013		\$2,249,290	<b>\$2,249,290</b>
2014		\$804,770	<b>\$804,770</b>
2015		\$828,913	<b>\$828,913</b>
2016		\$853,780	<b>\$853,780</b>
2017		\$879,394	<b>\$879,394</b>
2018		\$905,776	<b>\$905,776</b>
2019		\$932,949	<b>\$932,949</b>
<b>Total</b>		<b>\$10,686,962</b>	<b>\$10,686,962</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Partnering With Power

\*\*\*\*\*

Department:  
*Water & Power*

Division:  
*Power*

Project Manager:  
*Bob Miller*

Phone Number:  
970.962.3563

Email:  
[milleb@ci.loveland.co.us](mailto:milleb@ci.loveland.co.us)

Project Category:  
*Construction*

Work Order Number:  
*WF0003703/001*

Duration:  
*2006-2019*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$4,920,139**

## About the Project

This project, continuing in its 4<sup>th</sup> year, is an ongoing effort to reduce our demand on our peak during the summer months. It is estimated that each unit installed reduces our peak by 1.2 kW.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$1,075,000		<b>\$1,075,000</b>
2010	\$500,000		<b>\$500,000</b>
2011	\$515,000		<b>\$515,000</b>
2012	\$318,270		<b>\$318,270</b>
2013	\$327,810		<b>\$327,810</b>
2014	\$337,650		<b>\$337,650</b>
2015	\$347,780		<b>\$347,780</b>
2016	\$358,213		<b>\$358,213</b>
2017	\$368,959		<b>\$368,959</b>
2018	\$380,028		<b>\$380,028</b>
2019	\$391,429		<b>\$391,429</b>
<b>Total</b>	<b>\$4,920,139</b>		<b>\$4,920,139</b>

## Project Cost Estimates By Year

Elements	Marketing	Installation	Total
Prior Years	\$150,000	\$925,000	<b>\$1,075,000</b>
2010	\$150,000	\$350,000	<b>\$500,000</b>
2011	\$150,000	\$365,000	<b>\$515,000</b>
2012	\$100,000	\$218,270	<b>\$318,270</b>
2013	\$100,000	\$227,810	<b>\$327,810</b>
2014	\$100,000	\$237,650	<b>\$337,650</b>
2015	\$100,000	\$247,780	<b>\$347,780</b>
2016	\$100,000	\$258,213	<b>\$358,213</b>
2017	\$100,000	\$268,959	<b>\$368,959</b>
2018	\$100,000	\$280,028	<b>\$380,028</b>
2019	\$100,000	\$291,429	<b>\$391,429</b>
<b>Total</b>	<b>\$1,250,000</b>	<b>\$3,670,139</b>	<b>\$4,920,139</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Pole Replacement Program

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
*Dan McQueen*

Phone Number:  
970.962.3580

Email:  
[mcqued@ci.loveland.co.us](mailto:mcqued@ci.loveland.co.us)

Project Category:  
*Construction*

Work Order Number:  
WF0004018/001

Duration:  
2009-2011

\*\*\*\*\*

## Total Project Cost:

**\$1,416,500**

### About the Project

This project will identify and replace wooden poles which have sustained internal damage that could cause structural failure during high winds or tree limbs falling on the power lines.



### Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$300,000		<b>\$300,000</b>
2010	\$550,000		<b>\$550,000</b>
2011	\$566,500		<b>\$566,500</b>
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$1,416,500</b>		<b>\$1,416,500</b>

### Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years		\$300,000	<b>\$300,000</b>
2010		\$550,000	<b>\$550,000</b>
2011		\$566,500	<b>\$566,500</b>
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$1,416,500</b>	<b>\$1,416,500</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Miscellaneous Loop Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Kathleen Porter

Phone Number:  
970.962.3561

Email:  
[portek@ci.loveland.co.us](mailto:portek@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW913-various work orders

Duration:  
2009-2011

\*\*\*\*\*

**Total Project Cost:**  
**\$1,465,000**

## About the Project

This project will reduce the time a customer is without power. We have identified several points where, if an underground cable failed, customers would be without power for several hours while we replace the cable.

Installing these loop feeds will allow us to feed the power from a different direction while we isolate and replace or repair the failed cable.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years	\$500,000		<b>\$500,000</b>
2010	\$450,000		<b>\$450,000</b>
2011	\$515,000		<b>\$515,000</b>
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$1,465,000</b>		<b>\$1,465,000</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years		\$500,000	<b>\$500,000</b>
2010		\$450,000	<b>\$450,000</b>
2011		\$515,000	<b>\$515,000</b>
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$1,465,000</b>	<b>\$1,465,000</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# East Substation

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Allen Averill

Phone Number:  
970.962.3557

Email:  
[averia@ci.loveland.co.us](mailto:averia@ci.loveland.co.us)

Project Category:  
Construction

Work Order Number:  
WF0003962/001-005

Duration:  
2009-2010

## About the Project

Because of load growth a new transformer will be installed at East Substation. This will entail installing a new control building, relocating transformers #1 and #2, and installing a new transformer #3.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years		\$200,000	\$200,000
2010		\$2,300,000	\$2,300,000
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$2,500,000</b>	<b>\$2,500,000</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years		\$200,000	\$200,000
2010		\$2,300,000	\$2,300,000
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$2,500,000</b>	<b>\$2,500,000</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

\*\*\*\*\*

**Total Project Cost:**  
**\$2,500,000**

# Miscellaneous Substation Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Allen Averill

Phone Number:  
970.962.3557

Email:  
[averia@ci.loveland.co.us](mailto:averia@ci.loveland.co.us)

Project Category:  
Construction

Work Order Number:  
WF0003962/001-005

Duration:  
2009-2010

\*\*\*\*\*

**Total Project Cost:**  
**\$12,008,866**

## About the Project

These projects are related to needs that have been identified in the 10 year growth projection. The specific projects may change due to changes in the growth in various areas of the City. If residential growth returns, Horseshoe Substation will require a new transformer and circuits; if a large commercial customer comes in the area of the Airport we will need a new transformer and circuits at Crossroads Substation.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010			
2011			
2012		\$1,559,020	<b>\$1,559,020</b>
2013			
2014		\$1,615,520	<b>\$1,615,520</b>
2015		\$1,663,986	<b>\$1,663,986</b>
2016		\$1,713,905	<b>\$1,713,905</b>
2017		\$1,765,322	<b>\$1,765,322</b>
2018		\$1,818,282	<b>\$1,818,282</b>
2019		\$1,872,830	<b>\$1,872,830</b>
<b>Total</b>		<b>\$12,008,866</b>	<b>\$12,008,866</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012		\$1,559,020	<b>\$1,559,020</b>
2013			
2014		\$1,615,520	<b>\$1,615,520</b>
2015		\$1,663,986	<b>\$1,663,986</b>
2016		\$1,713,905	<b>\$1,713,905</b>
2017		\$1,765,322	<b>\$1,765,322</b>
2018		\$1,818,282	<b>\$1,818,282</b>
2019		\$1,872,830	<b>\$1,872,830</b>
<b>Total</b>		<b>\$12,008,866</b>	<b>\$12,008,866</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Relocate Lines Madison Ave

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Kathleen Porter

Phone Number:  
970.962.3561

Email:  
[portek@ci.loveland.co.us](mailto:portek@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW913

Duration:  
2010

## About the Project

This project will relocate our electric circuits in conjunction with the street widening that will occur along Madison Avenue.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$675,000		<b>\$675,000</b>
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$675,000</b>		<b>\$675,000</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$675,000	<b>\$675,000</b>
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$675,000</b>	<b>\$675,000</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

\*\*\*\*\*

**Total Project  
Cost:  
\$675,000**

# Miscellaneous Electric Relocations Road Related Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Kathleen Porter

Phone Number:  
970.962.3561

Email:  
[portek@ci.loveland.co.us](mailto:portek@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW913

Duration:  
2010-2019

\*\*\*\*\*

## Total Project Cost: \$2,422,759

### About the Project

These projects will be driven by the Streets Department. The budget will allow us to relocate or underground our electric facilities to accomodate those changes made by the Street Department.



### Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$330,000		\$330,000
2011	\$206,000		\$206,000
2012	\$212,180		\$212,180
2013	\$218,540		\$218,540
2014	\$225,100		\$225,100
2015	\$231,853		\$231,853
2016	\$238,809		\$238,809
2017	\$245,973		\$245,973
2018	\$253,352		\$253,352
2019	\$260,953		\$260,953
<b>Total</b>	<b>\$2,422,759</b>		<b>\$2,422,759</b>

### Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$330,000	\$330,000
2011		\$206,000	\$206,000
2012		\$212,180	\$212,180
2013		\$218,540	\$218,540
2014		\$225,100	\$225,100
2015		\$231,853	\$231,853
2016		\$238,809	\$238,809
2017		\$245,973	\$245,973
2018		\$253,352	\$253,352
2019		\$260,953	\$260,953
<b>Total</b>		<b>\$2,422,759</b>	<b>\$2,422,759</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Taft Part 2

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Kathleen

Phone Number:  
970.962.3561

Email:  
[portek@ci.loveland.co.us](mailto:portek@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW915

Duration:  
2010-2019

## About the Project

This project will relocate our electric circuits in conjunction with the street widening that will occur along Taft Avenue. This is a continuation of the street widening that occurred several years ago from 1<sup>st</sup> to 8<sup>th</sup> Streets.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010			
2011	\$515,000		<b>\$515,000</b>
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$515,000</b>		<b>\$515,000</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011		\$515,000	<b>\$515,000</b>
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$515,000</b>	<b>\$515,000</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

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**Total Project  
Cost:  
\$515,000**

# Streetlight Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Kathleen

Phone Number:  
970.962.3561

Email:  
[portek@ci.loveland.co.us](mailto:portek@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
PW915

Duration:  
2010-2019

## About the Project

These projects will occur as customers either request individual street lights which are approved by the Power Department or new arterial or major collector streets required by new development.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$384,000		<b>\$384,000</b>
2011	\$395,520		<b>\$395,520</b>
2012	\$407,390		<b>\$407,390</b>
2013	\$419,600		<b>\$419,600</b>
2014	\$432,190		<b>\$432,190</b>
2015	\$445,156		<b>\$445,156</b>
2016	\$458,510		<b>\$458,510</b>
2017	\$472,266		<b>\$472,266</b>
2018	\$486,434		<b>\$486,434</b>
2019	\$501,027		<b>\$501,027</b>
<b>Total</b>	<b>\$4,402,092</b>		<b>\$4,402,092</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$384,000	<b>\$384,000</b>
2011		\$395,520	<b>\$395,520</b>
2012		\$407,390	<b>\$407,390</b>
2013		\$419,600	<b>\$419,600</b>
2014		\$432,190	<b>\$432,190</b>
2015		\$445,156	<b>\$445,156</b>
2016		\$458,510	<b>\$458,510</b>
2017		\$472,266	<b>\$472,266</b>
2018		\$486,434	<b>\$486,434</b>
2019		\$501,027	<b>\$501,027</b>
<b>Total</b>		<b>\$4,402,092</b>	<b>\$4,402,092</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

\*\*\*\*\*

**Total Project  
Cost:  
\$4,402,092**

# Miscellaneous General Plant Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Power

Project Manager:  
Bob Miller

Phone Number:  
970.962.3563

Email:  
[milleb@ci.loveland.co.us](mailto:milleb@ci.loveland.co.us)

Project Category:  
Capital Equipment

Project Number:  
PW930

Duration:  
2010-2019

## About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to build, operate and maintain the electric system. Such expenses might include vehicles, software, large tool and equipment purchases.



## Funding Sources

Revenue	Power Fund	Power PIF	Total
Prior Years			
2010	\$207,860		\$207,860
2011	\$214,760		\$214,760
2012	\$235,090		\$235,090
2013	\$310,330		\$310,330
2014	\$159,270		\$159,270
2015	\$164,048		\$164,048
2016	\$168,970		\$168,970
2017	\$174,039		\$174,039
2018	\$179,260		\$179,260
2019	\$184,638		\$184,638
<b>Total</b>	<b>\$1,998,264</b>		<b>\$1,998,264</b>

## Project Cost Estimates By Year

Elements	Planning	Equipment	Total
Prior Years			
2010		\$207,860	\$207,860
2011		\$214,760	\$214,760
2012		\$235,090	\$235,090
2013		\$310,330	\$310,330
2014		\$159,270	\$159,270
2015		\$164,048	\$164,048
2016		\$168,970	\$168,970
2017		\$174,039	\$174,039
2018		\$179,260	\$179,260
2019		\$184,638	\$184,638
<b>Total</b>		<b>\$1,998,264</b>	<b>\$1,998,264</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

\*\*\*\*\*

**Total Project Cost:**  
**\$1,998,264**

# WWTP Odor Study Update & Reassessment

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
Design

Project Number:  
TBD

Duration:  
2010

\*\*\*\*\*

**Total Project Cost:**  
**\$30,000**

## About the Project

Stages 1 through 4 of the Odor Control Improvements have been implemented at the Wastewater Treatment Plant (WWTP). This study update and reassessment project would include odor monitoring to determine the impact of the completed odor control projects on the odor produced at the WWTP. The odor control study update will compare the baseline WWTP odor study that was completed in 2005. The City will collect the odor data for the study.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$18,000	\$12,000	<b>\$30,000</b>
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$18,000</b>	<b>\$12,000</b>	<b>\$30,000</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$30,000		<b>\$30,000</b>
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$30,000</b>		<b>\$30,000</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP Pre-Digestion Solids Thickening Project

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
2010-2012

\*\*\*\*\*

**Total Project Cost:**  
**\$6,469,300**

## About the Project

A WWTP solids processing evaluation was completed in 2006 and based on the outcome of the study it was recommended that a new pre-digestion thickening process be designed and constructed to replace a 30-year old aging thickening process. The design and construction (beginning in January 2010) will include a new centrifuge process and building for thickening waste activated sludge prior to stabilization or digestion. There are significant benefits to this project including: reduction of odors, improved efficiency and reliability, reduction in sludge hauling costs and truck trips, the number of sludge hauling trucks, reduced volume of sludge holding within the secondary digester and postponement or elimination of future digester facility construction.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$336,000	\$224,000	<b>\$560,000</b>
2011	\$1,746,600	\$1,164,390	<b>\$2,910,990</b>
2012	\$1,798,990	\$1,199,320	<b>\$2,998,310</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$3,881,590</b>	<b>\$2,587,710</b>	<b>\$6,469,300</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$560,000		<b>\$560,000</b>
2011	\$261,830	\$2,649,160	<b>\$2,910,990</b>
2012	\$269,680	\$2,728,630	<b>\$2,998,310</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$1,091,510</b>	<b>\$5,377,790</b>	<b>\$6,469,300</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP Digester Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
*2010-2017*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$3,284,820**

## About the Project

The current Wastewater Treatment Plant (WWTP) CIP plans for digester equipment replacement and improvements between 2012 and 2017. The replacement and improvements will consist primarily of inspection and interior coating of the digester covers, replacement of the 27 year old boilers, replacement of the mixing systems, and modifications to the digester flare. These improvements will provide higher reliability and greater efficiency to the digesters.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012	\$26,060	\$6,510	<b>\$32,570</b>
2013	\$771,920	\$25,330	<b>\$797,250</b>
2014	\$180,080	\$45,020	<b>\$225,100</b>
2015			
2016	\$528,200		<b>\$528,200</b>
2017	\$1,701,700		<b>\$1,701,700</b>
2018			
2019			
<b>Total</b>	<b>\$3,207,960</b>	<b>\$76,860</b>	<b>\$3,284,820</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012	\$32,570		<b>\$32,570</b>
2013	\$698,900	\$98,350	<b>\$797,250</b>
2014		\$225,100	<b>\$225,100</b>
2015			
2016	\$178,200	\$350,000	<b>\$528,200</b>
2017	\$189,100	\$1,512,600	<b>\$1,701,700</b>
2018			
2019			
<b>Total</b>	<b>\$1,098,770</b>	<b>\$2,186,050</b>	<b>\$3,284,820</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP- Small Capital Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
*2010-2019*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$920,100**

## About the Projects

There are many small capital projects outlined for the 10 Year Plan. Below is a list of those projects. For more information regarding one of the specific projects, please contact the Project Manager.

- Soft Start for Process Air Blowers 1-4
- Evaluate Laboratory Options
- Greenhouse Gas Evaluation
- Utility Plan Update
- Vulnerability Assessment
- River Monitoring for Biocriteria Standard Development
- River Monitoring for Nutrient Standard Development
- Basic Standards Hearing Regulatory Assistance
- Headworks & Odor Control Improvements
- Update Capital Improvement Plan



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$64,950	\$37,050	<b>\$102,000</b>
2011	\$60,620	\$64,320	<b>\$124,940</b>
2012	\$149,430	\$5,990	<b>\$155,420</b>
2013	\$6,170	\$6,170	<b>\$12,340</b>
2014	\$20,880	\$15,360	<b>\$36,240</b>
2015	\$16,000	\$16,000	<b>\$32,000</b>
2016	\$50,700	\$50,700	<b>\$101,400</b>
2017	\$56,800	\$66,000	<b>\$122,800</b>
2018	\$57,000	\$57,060	<b>\$114,060</b>
2019	\$82,500	\$36,400	<b>\$118,900</b>
<b>Total</b>	<b>\$565,050</b>	<b>\$355,050</b>	<b>\$920,100</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$52,000	\$50,000	<b>\$102,000</b>
2011	\$32,240	\$92,700	<b>\$124,940</b>
2012	\$155,420		<b>\$155,420</b>
2013	\$12,340		<b>\$12,340</b>
2014	\$36,240		<b>\$36,240</b>
2015	\$32,000		<b>\$32,000</b>
2016	\$101,400		<b>\$101,400</b>
2017	\$122,800		<b>\$122,800</b>
2018	\$114,060		<b>\$114,060</b>
2019	\$118,900		<b>\$118,900</b>
<b>Total</b>	<b>\$777,400</b>	<b>\$142,700</b>	<b>\$920,100</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP Blower and Aeration Basin Diffuser Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
TBD

Duration:  
2013-2019

\*\*\*\*\*

**Total Project  
Cost:  
\$7,037,850**

## About the Project

**New Blower & Diffuser Modifications:** Provide BOD capacity increase of secondary treatment system to increase current capacity above 80% design threshold. Required to be under design when plant capacity is at 80% current capacity (16,200 ppd or 8 mgd) and under construction when plant is at 95 % current capacity (19,300 or 9.5 MGD).

### Design and Construction of Nutrient Treatment

**Facilities:** Provide additional treatment to remove nutrients and meet anticipated nutrient criteria. Additional nutrient treatment facilities may need to be on line by 2016 to meet upcoming nutrient criteria for total nitrogen and total phosphorus.

### Design & Construction of new Aeration Basin

**Capacity:** Provide BOD capacity increase of secondary treatment system to increase current capacity above 80% design threshold and re-rate the plant capacity to 12 MGD and 28,500 lbs / day BOD5. Project coincides with the nutrient removal project.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013		\$92,880	<b>\$92,880</b>
2014		\$911,670	<b>\$911,670</b>
2015			
2016			
2017		\$449,200	<b>\$449,200</b>
2018		\$4,749,900	<b>\$4,749,900</b>
2019	\$625,700	\$208,500	<b>\$834,200</b>
<b>Total</b>	<b>\$625,700</b>	<b>\$6,412,150</b>	<b>\$7,037,850</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013	\$92,880		<b>\$92,880</b>
2014	\$56,280	\$855,390	<b>\$911,670</b>
2015			
2016			
2017	\$449,200		<b>\$449,200</b>
2018	\$240,700	\$4,509,200	<b>\$4,749,900</b>
2019	\$834,200		<b>\$834,200</b>
<b>Total</b>	<b>\$1,673,260</b>	<b>\$5,364,590</b>	<b>\$7,037,850</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP Primary Clarifier and Trickling Filter Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
*John McGee*

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
2016-2017

\*\*\*\*\*

## Total Project Cost: \$4,218,000

### About the Project

**Trickling Filter Demolition:** Demolish existing trickling filter basins to make room for new primary clarifier. Project coincides with the primary clarifier project.

**Primary Clarifier Expansion:** Design and construction for capacity increase of the primary treatment system to 12 mgd max month design to provide additional plant capacity for City growth. The primary clarifier will be constructed in the area now occupied by the de-commissioned trickling filters.



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016	\$61,300	\$356,400	<b>\$417,700</b>
2017	\$698,700	\$3,101,600	<b>\$3,800,300</b>
2018			
2019			
<b>Total</b>	<b>\$760,000</b>	<b>\$3,458,000</b>	<b>\$4,218,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016	\$417,700		<b>\$417,700</b>
2017	\$413,800	\$3,386,500	<b>\$3,800,300</b>
2018			
2019			
<b>Total</b>	<b>\$831,500</b>	<b>\$3,386,500</b>	<b>\$4,218,000</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP Heating, Ventilation & Lighting System Upgrades

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
*John McGee*

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
2017-2018

\*\*\*\*\*

**Total Project  
Cost:  
\$470,400**

## About the Project

Provide upgrades or replace existing HVAC & lighting systems in the main administration and control building. The existing systems are at the end of their useful lives.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017	\$46,400		\$46,400
2018	\$424,000		\$424,000
2019			
<b>Total</b>	<b>\$470,400</b>		<b>\$470,400</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017	\$46,400		\$46,400
2018	\$49,300	\$374,700	\$424,000
2019			
<b>Total</b>	<b>\$95,700</b>	<b>\$374,700</b>	<b>\$470,400</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# WWTP Digested Sludge Dewatering

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
*2017-2018*

\*\*\*\*\*

**Total Project  
Cost:  
\$8,246,300**

## About the Project

Recommended project based on the 2007 Solids Management Study. Provide onsite dewatering capability to reduce the volume of digested sludge hauled off site and reduce dependence on liquid waste hauling. This project will be an extension of the solids pre-digestion thickening building and will incorporate additional centrifuges for dewatering and solids cake loading into sludge hauling trucks.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017	\$398,400	\$265,600	<b>\$664,000</b>
2018	\$4,549,400	\$3,032,900	<b>\$7,582,300</b>
2019			
<b>Total</b>	<b>\$4,947,800</b>	<b>\$3,298,500</b>	<b>\$8,246,300</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017	\$664,000		<b>\$664,000</b>
2018	\$704,500	\$6,877,800	<b>\$7,582,300</b>
2019			
<b>Total</b>	<b>\$1,368,500</b>	<b>\$6,877,800</b>	<b>\$8,246,300</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Modifications to Existing Chlorine Building

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
*2011-2012*

\*\*\*\*\*

**Total Project  
Cost:  
\$261,360**

## About the Project

The existing MCC and control panel are at the end of their useful life and in need of replacement. The existing MCC and controls are in a poor building space close areas subject to ponding water and high moisture. Identified as a safety concern.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011	\$128,750		<b>\$128,750</b>
2012	\$132,610		<b>\$132,610</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$261,360</b>		<b>\$261,360</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011		\$128,750	<b>\$128,750</b>
2012		\$132,610	<b>\$132,610</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$261,360</b>	<b>\$261,360</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# South Horseshoe Lift Station

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
W0515H

Duration:  
2005-2015

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years	\$16,637	\$149,731	<b>\$166,368</b>
2010			
2011			
2012			
2013			
2014	\$48,400	\$64,150	<b>\$112,550</b>
2015	\$367,600	\$487,300	<b>\$854,900</b>
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$432,637</b>	<b>\$701,181</b>	<b>\$1,133,818</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years	\$166,368		<b>\$166,368</b>
2010			
2011			
2012			
2013			
2014	\$112,550		<b>\$112,550</b>
2015	\$96,900	\$758,000	<b>\$854,900</b>
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$375,818</b>	<b>\$758,000</b>	<b>\$1,133,818</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

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**Total Project  
Cost:  
\$1,133,818**

# Fairgrounds/ Namaqua Interceptor Rehabilitation

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2011

\*\*\*\*\*

**Total Project  
Cost:  
\$424,360**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011	\$424,360		\$424,360
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$424,360</b>		<b>\$424,360</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011		\$424,360	\$424,360
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$424,360</b>	<b>\$424,360</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Boyd SL Rehabilitation

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Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Steve Birdsall

Phone Number:  
970.962.3715

Email:  
[birdss@ci.loveland.co.us](mailto:birdss@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2010-2011

\*\*\*\*\*

**Total Project  
Cost:  
\$522,950**

## About the Project

Phase 5 – Boise to 29<sup>th</sup> Street



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$250,000		\$250,000
2011	\$272,950		\$272,950
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$522,950</b>		<b>\$522,950</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$250,000	\$250,000
2011		\$272,950	\$272,950
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$522,950</b>	<b>\$522,950</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Boyd Interceptor Rehabilitation

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Steve Birdsall

Phone Number:  
970.962.3715

Email:  
[birdss@ci.loveland.co.us](mailto:birdss@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2012-2013

\*\*\*\*\*

**Total Project  
Cost:  
\$888,770**

## About the Project

Phase 6 and Phase 7



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012	\$424,360		\$424,360
2013	\$464,410		\$464,410
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$888,770</b>		<b>\$888,770</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012		\$424,360	\$424,360
2013		\$464,410	\$464,410
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$888,770</b>	<b>\$888,770</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# 4<sup>th</sup> and Cleveland Sewer Line Repair

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2012

\*\*\*\*\*

**Total Project  
Cost:  
\$169,740**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012	\$169,740		<b>\$169,740</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$169,740</b>		<b>\$169,740</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012		\$169,740	<b>\$169,740</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$169,740</b>	<b>\$169,740</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# West 2<sup>nd</sup> Street Sewer Line Replacement

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2012

\*\*\*\*\*

**Total Project  
Cost:  
\$169,740**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012	\$169,740		<b>\$169,740</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$169,740</b>		<b>\$169,740</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012		\$169,740	<b>\$169,740</b>
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$169,740</b>	<b>\$169,740</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>						

\*\*Information Not Available

# Barberry Place Lift Station Abandonment

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
*Chris Matkins*

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Construction*

Project Number:  
*TBD*

Duration:  
*2017*

\*\*\*\*\*

**Total Project Cost:**  
**\$402,000**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017	\$402,000		<b>\$402,000</b>
2018			
2019			
<b>Total</b>	<b>\$402,000</b>		<b>\$402,000</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017		\$402,000	<b>\$402,000</b>
2018			
2019			
<b>Total</b>		<b>\$402,000</b>	<b>\$402,000</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Other Line Replacement Capital Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Steve Birdsall

Phone Number:  
970.962.3715

Email:  
[birdss@ci.loveland.co.us](mailto:birdss@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
*2010-2019*

\*\*\*\*\*

## Total Project Cost: \$6,309,860

### About the Project

- Right of Way Utility Locates
- Recurring 8" VCP Sewerline Rehabilitation
- Manhole Rehabilitation Phase 1
- Design/Rehab/Replacement of Miscellaneous Sewer. 2.5 miles per year.



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$50,000		\$50,000
2011	\$180,250		\$180,250
2012	\$10,610		\$10,610
2013	\$10,930		\$10,930
2014	\$641,540		\$641,540
2015	\$779,470		\$779,470
2016	\$755,660		\$755,660
2017	\$801,630		\$801,630
2018	\$1,494,380		\$1,494,380
2019	\$1,585,390		\$1,585,390
<b>Total</b>	<b>\$6,309,860</b>		<b>\$6,309,860</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$50,000	\$50,000
2011	\$128,750	\$51,500	\$180,250
2012		\$10,610	\$10,610
2013		\$10,930	\$10,930
2014		\$641,540	\$641,540
2015		\$779,470	\$779,470
2016		\$755,660	\$755,660
2017		\$801,630	\$801,630
2018		\$1,494,380	\$1,494,380
2019		\$1,585,390	\$1,585,390
<b>Total</b>	<b>\$128,750</b>	<b>\$6,181,110</b>	<b>\$6,309,860</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Carlisle Phase IV Taft to Railroad

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
*2010-2011*

\*\*\*\*\*

**Total Project  
Cost:  
\$585,300**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010		\$60,000	\$60,000
2011		\$525,300	\$525,300
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$585,300</b>	<b>\$585,300</b>

### Project Costs Estimates By Year

	Planning	Construction	Total
Prior Years			
2010	\$60,000		
2011	\$51,500	\$473,800	\$525,300
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$111,500</b>	<b>\$473,800</b>	<b>\$585,300</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Boyd SL Interceptor Relief. New Parallel Sewer Line

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Steve Birdsall

Phone Number:  
970.962.3715

Email:  
[birdss@ci.loveland.co.us](mailto:birdss@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
2012-2019

\*\*\*\*\*

**Total Project  
Cost:  
\$2,197,720**

## About the Project

- Phase 2 – Highway 34 to Hoffman
- Phase 3 – Hoffman to 29<sup>th</sup> Street
- Phase 4 – 29<sup>th</sup> Street to 37<sup>th</sup> Street



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012		\$31,830	\$31,830
2013		\$87,420	\$87,420
2014		\$889,170	\$889,170
2015		\$40,300	\$40,300
2016		\$114,100	\$114,100
2017		\$850,600	\$850,600
2018		\$48,100	\$48,100
2019		\$136,200	\$136,200
<b>Total</b>		<b>\$2,197,720</b>	<b>\$2,197,720</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012	\$31,830		\$31,830
2013	\$87,420		\$87,420
2014	\$54,490	\$834,680	\$889,170
2015	\$40,300		\$40,300
2016	\$114,100		\$114,100
2017	\$48,300	\$802,300	\$850,600
2018	\$48,100		\$48,100
2019	\$136,200		\$136,200
<b>Total</b>	<b>\$560,740</b>	<b>\$1,636,980</b>	<b>\$2,197,720</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# 402 Sewer Line

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkis

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2012-2013

\*\*\*\*\*

**Total Project  
Cost:  
\$2,832,970**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012		\$270,530	\$270,530
2013		\$2,562,440	\$2,562,440
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$2,832,970</b>	<b>\$2,832,970</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012		\$270,530	\$270,530
2013		\$2,562,440	\$2,562,440
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$2,832,970</b>	<b>\$2,832,970</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Other Wastewater Special Improvement Fee Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
*Chris Matkic*

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design*

Project Number:  
*TBD*

Duration:  
*2010-2019*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$923,230**

## About the Project

- Consultant Hire for Development Review Team
- Geotechnical Testing for Development Trenches
- WW Master Model Including Software
- Wastewater Development Modeling Assistance



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010		\$166,800	\$166,800
2011		\$7,210	\$7,210
2012		\$8,480	\$8,480
2013		\$49,170	\$49,170
2014		\$84,420	\$84,420
2015		\$107,510	\$107,510
2016		\$114,020	\$114,020
2017		\$121,060	\$121,060
2018		\$128,370	\$128,370
2019		\$136,190	\$136,190
<b>Total</b>		<b>\$923,230</b>	<b>\$923,230</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$166,800		\$166,800
2011	\$7,210		\$7,210
2012	\$8,480		\$8,480
2013	\$49,170		\$49,170
2014	\$84,420		\$84,420
2015	\$107,510		\$107,510
2016	\$114,020		\$114,020
2017	\$121,060		\$121,060
2018	\$128,370		\$128,370
2019	\$136,190		\$136,190
<b>Total</b>	<b>\$923,230</b>		<b>\$923,230</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# North Horseshoe Lift Station Upgrades

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design and Construction*

Project Number:  
*TBD*

Duration:  
2018-2019

\*\*\*\*\*

**Total Project  
Cost:  
\$1,078,100**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018		\$120,700	<b>\$120,700</b>
2019		\$957,400	<b>\$957,400</b>
<b>Total</b>		<b>\$1,078,100</b>	<b>\$1,078,100</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018	\$120,700		<b>\$120,700</b>
2019	\$54,300	\$903,100	<b>\$957,400</b>
<b>Total</b>	<b>\$175,000</b>	<b>\$903,100</b>	<b>\$1,078,100</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# East Side Lift Station Upgrades

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
*Chris Matkins*

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design*

Project Number:  
*TBD*

Duration:  
*2019*

\*\*\*\*\*

**Total Project Cost:**  
**\$127,700**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019		\$127,700	<b>\$127,700</b>
<b>Total</b>	<b>\$127,700</b>		<b>\$127,700</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019	\$127,700		<b>\$127,700</b>
<b>Total</b>	<b>\$127,700</b>		<b>\$127,700</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# East Side Discharge Trunk to WWTP

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design*

Project Number:  
*TBD*

Duration:  
*2019*

\*\*\*\*\*

**Total Project  
Cost:  
\$212,800**

## About the Project



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019		\$212,800	\$212,800
<b>Total</b>	<b>\$212,800</b>	<b>\$212,800</b>	<b>\$212,800</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018			
2019	\$212,800		\$212,800
<b>Total</b>	<b>\$212,800</b>		<b>\$212,800</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# In-House Labor/Fleet Charges

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Design*

Project Number:  
*TBD*

Duration:  
*2010-2019*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$3,532,660**

## About the Project

Overhead to be allocated to projects.



### Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$134,730	\$173,420	<b>\$308,150</b>
2011	\$138,770	\$178,620	<b>\$317,390</b>
2012	\$142,940	\$183,980	<b>\$326,920</b>
2013	\$147,220	\$189,500	<b>\$336,720</b>
2014	\$151,640	\$195,190	<b>\$346,830</b>
2015	\$156,190	\$201,050	<b>\$357,240</b>
2016	\$160,880	\$207,080	<b>\$367,960</b>
2017	\$165,710	\$213,290	<b>\$379,000</b>
2018	\$170,680	\$219,690	<b>\$390,370</b>
2019	\$175,800	\$226,280	<b>\$402,080</b>
<b>Total</b>	<b>\$1,544,560</b>	<b>\$1,988,100</b>	<b>\$3,532,660</b>

### Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$308,150	<b>\$308,150</b>
2011		\$317,390	<b>\$317,390</b>
2012		\$326,920	<b>\$326,920</b>
2013		\$336,720	<b>\$336,720</b>
2014		\$346,830	<b>\$346,830</b>
2015		\$357,240	<b>\$357,240</b>
2016		\$367,960	<b>\$367,960</b>
2017		\$379,000	<b>\$379,000</b>
2018		\$390,370	<b>\$390,370</b>
2019		\$402,080	<b>\$402,080</b>
<b>Total</b>		<b>\$3,532,660</b>	<b>\$3,532,660</b>

### Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Oversizing and Extensions Agreement

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Watkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Construction

Project Number:  
TBD

Duration:  
2012-2019

## About the Project

As development on the fringes of the City occurs, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve water needs above and beyond that which is related to the proposed development, the Utility may require a larger water pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010			
2011			
2012		\$31,830	\$31,830
2013		\$81,950	\$81,950
2014		\$84,410	\$84,410
2015		\$115,930	\$115,930
2016		\$119,410	\$119,410
2017		\$122,990	\$122,990
2018		\$126,680	\$126,680
2019		\$130,480	\$130,480
<b>Total</b>		<b>\$813,680</b>	<b>\$813,680</b>

## Project Costs Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012		\$31,830	\$31,830
2013		\$81,950	\$81,950
2014		\$84,410	\$84,410
2015		\$115,930	\$115,930
2016		\$119,410	\$119,410
2017		\$122,990	\$122,990
2018		\$126,680	\$126,680
2019		\$130,480	\$130,480
<b>Total</b>		<b>\$813,680</b>	<b>\$813,680</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

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**Total Project  
Cost:  
\$813,680**

# Wastewater General Plant

\*\*\*\*\*

Department:  
Water & Power

Division:  
Wastewater

Project Manager:  
Chris Watkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Equipment*

Project Number:  
*TBD*

Duration:  
*2010-2019*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$786,988**

## About the Project

Geographic Information System Workstations  
Network Hardware  
New Phone System at Service Center  
Service Center Entryway Signage  
Scheduled Vehicle Replacements  
Anticipated Equipment Purchases



## Funding Sources

Revenue	Wastewater Fund	Wastewater SIF	Total
Prior Years			
2010	\$20,640		\$20,640
2011	\$54,660		\$54,660
2012	\$77,610		\$77,610
2013	\$83,870		\$83,870
2014	\$117,480		\$117,480
2015	\$72,978		\$72,978
2016	\$83,759		\$83,759
2017	\$89,754		\$89,754
2018	\$92,255		\$92,255
2019	\$93,982		\$93,982
<b>Total</b>	<b>\$786,988</b>		<b>\$786,988</b>

## Project Costs Estimates By Year

Elements	Equipment	Total
Prior Years		
2010	\$20,640	\$20,640
2011	\$54,660	\$54,660
2012	\$77,610	\$77,610
2013	\$83,870	\$83,870
2014	\$117,480	\$117,480
2015	\$72,978	\$72,978
2016	\$83,759	\$83,759
2017	\$89,754	\$89,754
2018	\$92,255	\$92,255
2019	\$93,982	\$93,982
<b>Total</b>	<b>\$786,988</b>	<b>\$786,988</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Miscellaneous Transmission & Distribution Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
*Chris Matkins*

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Planning*

Project Numbers:  
*NA*

Duration:  
*2010-2019*

\*\*\*\*\*

**Total Project  
Cost:**  
**\$1,769,140**

## About the Project

These projects have been identified as necessary in order to allow the Water Utility to improve transmission and distribution of water and to continue to provide a reliable utility to the City of Loveland customers.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010	\$126,000		\$126,000
2011	\$152,440		\$152,440
2012	\$337,380		\$337,380
2013	\$296,130		\$296,130
2014	\$389,430		\$389,430
2015	\$88,110		\$88,110
2016	\$90,750		\$90,750
2017	\$93,470		\$93,470
2018	\$96,270		\$96,270
2019	\$99,160		\$99,160
<b>Total</b>	<b>\$1,769,140</b>		<b>\$1,769,140</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$126,000	\$126,000
2011	\$2,060	\$150,380	\$152,440
2012	\$5,300	\$332,080	\$337,380
2013		\$296,130	\$296,130
2014		\$389,430	\$389,430
2015		\$88,110	\$88,110
2016		\$90,750	\$90,750
2017		\$93,470	\$93,470
2018		\$96,270	\$96,270
2019		\$99,160	\$99,160
<b>Total</b>	<b>\$7,360</b>	<b>\$1,761,780</b>	<b>\$1,769,140</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Filter Plant Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
John McGee

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
Planning/Construction

Project Number:  
NA

Duration:  
2010-2013

## About the Project

These projects will involve structural evaluations, valve and actuator replacements, instrument improvements, filter underdrain replacements, and demolition of Filter Plant #1 at the Water Treatment Plant. The improvements will allow the City to maintain plant capacity and continued reliability. The demolition of Filter Plant #1 will allow us to make room for a future plan of designing and constructing Filter Plant #4.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010	\$300,000		\$300,000
2011	\$334,750	\$556,200	\$890,950
2012	\$424,360	\$2,583,290	\$3,007,650
2013		\$2,660,790	\$2,660,790
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$1,059,110</b>	<b>\$5,800,280</b>	<b>\$6,859,390</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$300,000	\$300,000
2011	\$581,950	\$309,000	\$890,950
2012	\$159,140	\$2,848,510	\$3,007,650
2013	\$163,910	\$2,496,880	\$2,660,790
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$905,000</b>	<b>\$5,954,390</b>	<b>\$6,859,390</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

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**Total Project Cost:**  
**\$6,859,390**

# Water Treatment Plant Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
*John McGee*

Phone Number:  
970.962.3760

Email:  
[mcgeej@ci.loveland.co.us](mailto:mcgeej@ci.loveland.co.us)

Project Category:  
*Planning/Construction*

Project Number:  
*Various*

Duration:  
2010-2019

\*\*\*\*\*

**Total Project Cost:**  
**\$1,335,450**

## About the Project

Water Treatment Plant projects include pump replacements, Floc upgrades, chemical improvement projects, evaluations, backwash tank recoating and SCADA improvements. These projects allow the City to maintain or increase Plant capacity to provide high quality water to the City.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010	\$391,780	\$35,780	<b>\$427,560</b>
2011	\$88,360	\$5,960	<b>\$94,320</b>
2012	\$57,060	\$6,130	<b>\$63,190</b>
2013	\$115,600	\$6,320	<b>\$121,920</b>
2014	\$242,870	\$6,510	<b>\$249,380</b>
2015	\$6,700	\$6,700	<b>\$13,400</b>
2016	\$32,450	\$6,900	<b>\$39,350</b>
2017	\$276,450	\$7,110	<b>\$283,560</b>
2018	\$7,320	\$7,320	<b>\$14,640</b>
2019	\$20,590	\$7,540	<b>\$28,130</b>
<b>Total</b>	<b>\$1,239,180</b>	<b>\$96,270</b>	<b>\$1,335,450</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$81,560	\$346,000	<b>\$427,560</b>
2011	\$94,320		<b>\$94,320</b>
2012	\$12,260	\$50,930	<b>\$63,190</b>
2013	\$121,920		<b>\$121,920</b>
2014	\$24,280	\$225,100	<b>\$249,380</b>
2015	\$13,400		<b>\$13,400</b>
2016	\$39,350		<b>\$39,350</b>
2017	\$20,370	\$263,190	<b>\$283,560</b>
2018	\$14,640		<b>\$14,640</b>
2019	\$28,130		<b>\$28,130</b>
<b>Total</b>	<b>\$450,230</b>	<b>\$885,220</b>	<b>\$1,335,450</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Water Line Replacement

S

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Planning/Construction*

Project Number:  
*Various*

Duration:  
2006-2019

\*\*\*\*\*

**Total Project Cost:**  
**\$4,222,770**

## About the Project

Replacing aging infrastructure is a growing need within the utility. After decades water pipes, valves, and fire hydrants reach the end of their service life and require increasing maintenance and rehabilitation costs. In some cases, these costs can become unacceptably high and the utility is best served by replacing the facilities. Typically, most communities face increasing replacement costs as the age of installed infrastructure advances.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010	\$777,910		\$777,910
2011	\$616,060		\$616,060
2012	\$294,840		\$294,840
2013	\$172,550		\$172,550
2014	\$898,500		\$898,500
2015	\$474,220		\$474,220
2016	\$236,320		\$236,320
2017	\$243,410		\$243,410
2018	\$250,720		\$250,720
2019	\$258,240		\$258,240
<b>Total</b>	<b>\$4,222,770</b>		<b>\$4,222,770</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$90,000	\$687,910	\$777,910
2011		\$616,060	\$616,060
2012		\$294,840	\$294,840
2013		\$172,550	\$172,550
2014	\$281,380	\$617,120	\$898,500
2015		\$474,220	\$474,220
2016		\$236,320	\$236,320
2017		\$243,410	\$243,410
2018		\$250,720	\$250,720
2019		\$258,240	\$258,240
<b>Total</b>	<b>\$371,380</b>	<b>\$3,851,390</b>	<b>\$4,222,770</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Extension and Oversizing Projects

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Department:  
Water & Power

Division:  
Water

Project Manager:  
*Chris Watkins*

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Planning/Construction*

Project Numbers:  
*Various*

Duration:  
*2010-2019*

\*\*\*\*\*

**Total Project Cost:**  
**\$5,059,910**

## About the Project

As development on the fringes of the City occurs, private developers design and install water infrastructure to serve their specific project. When the City anticipates additional capacity is desired to serve water needs above and beyond that which is related to the proposed development, the Utility may require a larger water pipeline to be installed by the Developer. The Utility reimburses the Developer for these increased costs through the Extension and Oversizing program.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010		\$200,250	\$200,250
2011		\$206,260	\$206,260
2012		\$319,610	\$319,610
2013		\$695,290	\$695,290
2014		\$818,040	\$818,040
2015		\$531,250	\$531,250
2016		\$547,190	\$547,190
2017		\$563,600	\$563,600
2018		\$580,500	\$580,500
2019		\$597,920	\$597,920
<b>Total</b>		<b>\$5,059,910</b>	<b>\$5,059,910</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$2,000	\$198,250	\$200,250
2011	\$2,060	\$204,200	\$206,260
2012	\$82,750	\$236,860	\$319,610
2013	\$150,840	\$544,450	\$695,290
2014	\$123,820	\$694,220	\$818,040
2015	\$69,550	\$461,700	\$531,250
2016	\$71,640	\$475,550	\$547,190
2017	\$73,790	\$489,810	\$563,600
2018	\$76,010	\$504,490	\$580,500
2019	\$78,290	\$519,630	\$597,920
<b>Total</b>	<b>\$730,750</b>	<b>\$4,329,160</b>	<b>\$5,059,910</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Pump Station Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
*Chris Watkins*

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
*Planning/Construction*

Project Number:  
*Various*

Duration:  
*2010-2015*

## About the Project

Within the City, varying ground elevations require that water pressure from the water treatment plant be boosted to serve all areas with adequate water pressure. The City has seven separate regions (or pressure zones), which require pump stations. Future growth will require additional new pump stations as well as renovation efforts to existing pump stations to ensure adequate water pressure and fire protection exists throughout the extents of the service area.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010		\$75,000	\$75,000
2011		\$296,130	\$296,130
2012	\$53,050		\$53,050
2013	\$360,600		\$360,600
2014			
2015		\$168,090	\$168,090
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$413,650</b>	<b>\$539,220</b>	<b>\$952,870</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$75,000		\$75,000
2011	\$64,380	\$231,750	\$296,130
2012	\$53,050		\$53,050
2013	\$327,820	\$32,780	\$360,600
2014			
2015	\$110,130	\$57,960	\$168,090
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$630,380</b>	<b>\$322,490</b>	<b>\$952,870</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

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**Total Project Cost:  
\$952,870**

# Morning Dr. Alternate 30" Water Line

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Planning/Construction

Project Number:  
Various

Duration:  
2010-2012

\*\*\*\*\*

**Total Project  
Cost:**  
**\$2,449,220**

## About the Project

The northwest region of the City's water service area is currently supplied by a single 24-inch waterline installed in the 1960's. Increasing repair frequency and water demands as well as an increase in the number of water customers relying on this line necessitates a new, alternate waterline. This new waterline will ensure that City customers relying on this critical water delivery system have the supply and redundancy necessary to provide adequate service in the coming decades.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010		\$150,000	\$150,000
2011		\$1,158,750	\$1,158,750
2012		\$1,140,470	\$1,140,470
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>		<b>\$2,449,220</b>	<b>\$2,449,220</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$150,000		\$150,000
2011	\$128,750	\$1,030,000	\$1,158,750
2012	\$79,570	\$1,060,900	\$1,140,470
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$358,320</b>	<b>\$2,090,900</b>	<b>\$2,449,220</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# 29<sup>th</sup> St. Tank Project

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
Chris Watkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Planning/Construction

Project Number:  
Various

Duration:  
2016-2017

## About the Project

As the City's population grows, the need for water storage also grows. This project will provide water storage to supply adequate water and fire service for future population growth. This proposed 4 million gallon tank will be in addition to the existing 4 million gallon above grade steel tank at the west end of 29th Street in Northwest Loveland.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016		\$477,620	\$477,620
2017		\$6,272,360	\$6,272,360
2018			
2019			
<b>Total</b>		<b>\$6,749,980</b>	<b>\$6,749,980</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016	\$477,620		\$477,620
2017	\$368,960	\$5,903,400	\$6,272,360
2018			
2019			
<b>Total</b>	<b>\$846,580</b>	<b>\$5,903,400</b>	<b>\$6,749,980</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

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**Total Project Cost:**  
**\$6,749,980**

# Southwest Booster Station

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
Chris Matkins

Phone Number:  
970.962.3712

Email:  
[matkic@ci.loveland.co.us](mailto:matkic@ci.loveland.co.us)

Project Category:  
Planning/Construction

Project Number:  
Various

Duration:  
2018-2019

\*\*\*\*\*  
**Total Project  
Cost:**  
**\$1,860,130**

## About the Project

To effectively serve anticipated future population growth in the City, this pump station is anticipated to transfer water from the water treatment plant to the south and east regions of the City.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018		\$190,020	<b>\$190,020</b>
2019		\$1,670,110	<b>\$1,670,110</b>
<b>Total</b>		<b>\$1,860,130</b>	<b>\$1,860,130</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010			
2011			
2012			
2013			
2014			
2015			
2016			
2017			
2018	\$190,020		<b>\$190,020</b>
2019	\$104,380	\$1,565,730	<b>\$1,670,110</b>
<b>Total</b>	<b>\$294,400</b>	<b>\$1,565,730</b>	<b>\$1,860,130</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Raw Water Court Cases

\*\*\*\*\*

Department:  
Water & Power

Division:  
Raw Water

Project Manager:  
*Larry Howard*

Phone Number:  
970.962.3703

Email:  
[howarl@ci.loveland.co.us](mailto:howarl@ci.loveland.co.us)

Project Category:  
*Planning*

Project Numbers:  
W207AA, W134AA,  
W0509A, W0707A

Duration:  
2010-2012

\*\*\*\*\*

**Total Project Cost:**  
**\$516,070**

## About the Project

The City is involved in application for decrees in the Division I Water Court in Greeley to legally change the types and places of use of agricultural water it has acquired, to municipal and domestic uses. This water is typically obtained through the process of development. The water cannot otherwise be used beneficially by Loveland. These applications result in cases, monitored by a Water Court Referee, or heard by the Water Court Judge. They involve extensive engineering and legal preparation, negotiation, and ultimately may end in trial.



## Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years			
2010	\$385,000		\$385,000
2011	\$51,500		\$51,500
2012	\$79,570		\$79,570
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$516,070</b>		<b>\$516,070</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$385,000		\$385,000
2011		\$51,500	\$51,500
2012		\$79,570	\$79,570
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$385,000</b>	<b>\$131,070</b>	<b>\$516,070</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Windy Gap Firming Project

\*\*\*\*\*

Department:  
Water & Power

Division:  
Raw Water

Project Manager:  
Larry Howard

Phone Number:  
970.962.3703

Email:  
[howarl@ci.loveland.co.us](mailto:howarl@ci.loveland.co.us)

Project Category:  
Planning

Project Numbers:  
W038AA

Duration:  
2010-2012

## About the Project

The Windy Gap Firming Project as currently envisioned will provide a total of 90,000 acre-feet of storage to hold water developed in the original Windy Gap Project. It is anticipated the storage will be permitted in Chimney Hollow, the next valley immediately west of Carter Lake. Loveland's portion of the total is currently subscribed at 7,000 acre-feet of storage. This storage will ensure that the City's 4,000 acre-feet of yield from the original Windy Gap Project will be available to the City on a reliable, or firm, basis. Environmental permits are still pending. Current projections have engineering design beginning in 2010, and construction could begin in 2012 or 2013, ending three to four years later depending on conditions experienced during construction.



## Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years			
2010	\$567,000		\$567,000
2011	\$260,590		\$260,590
2012	\$20,012,820		\$20,012,820
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$20,840,410</b>		<b>\$20,840,410</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$567,000		\$567,000
2011	\$260,590		\$260,590
2012		\$20,012,820	\$20,012,820
2013			
2014			
2015			
2016			
2017			
2018			
2019			
<b>Total</b>	<b>\$827,590</b>	<b>\$20,012,820</b>	<b>\$20,840,410</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

\*\*\*\*\*  
Total Project Cost:  
**\$20,840,410**

# Colorado Big Thompson Water Purchases

\*\*\*\*\*

Department:  
Water & Power

Division:  
Raw Water

Project Manager:  
*Larry Howard*

Phone Number:  
970.962.3703

Email:  
[howarl@ci.loveland.co.us](mailto:howarl@ci.loveland.co.us)

Project Category:  
*Planning*

Project Numbers:  
*Various*

Duration:  
*2010-2012*

\*\*\*\*\*

**Total Project Cost:**  
**\$5,000,000**

## About the Project

These funds will allow purchase of Colorado Big Thompson Project units should favorable opportunities become available. The water originates in the Colorado River Basin and is brought to the North Front Range through a system of tunnels, pipelines and turbines, where power is generated along the way. Having this flexible source of raw water available in addition to water diverted from the Big Thompson River provides redundancy in the City's raw water supplies and spreads the risk of water shortages due to drought out over a larger geographic area.



## Funding Sources

Revenue	Raw Water Fund	Water SIF	Total
Prior Years			
2010	\$500,000		\$500,000
2011	\$500,000		\$500,000
2012	\$500,000		\$500,000
2013	\$500,000		\$500,000
2014	\$500,000		\$500,000
2015	\$500,000		\$500,000
2016	\$500,000		\$500,000
2017	\$500,000		\$500,000
2018	\$500,000		\$500,000
2019	\$500,000		\$500,000
<b>Total</b>	<b>\$5,000,000</b>		<b>\$5,000,000</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010	\$500,000		\$500,000
2011	\$500,000		\$500,000
2012	\$500,000		\$500,000
2013	\$500,000		\$500,000
2014	\$500,000		\$500,000
2015	\$500,000		\$500,000
2016	\$500,000		\$500,000
2017	\$500,000		\$500,000
2018	\$500,000		\$500,000
2019	\$500,000		\$500,000
<b>Total</b>	<b>\$5,000,000</b>		<b>\$5,000,000</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available

# Miscellaneous Water General Plant Projects

\*\*\*\*\*

Department:  
Water & Power

Division:  
Water

Project Manager:  
*Steve Adams*

Phone Number:  
970.962.3559

Email:  
[adamss@ci.loveland.co.us](mailto:adamss@ci.loveland.co.us)

Project Category:  
*Construction*

Project Number:  
WA930

Duration:  
2010-2019

\*\*\*\*\*

**Total Project  
Cost:  
\$1,076,220**

## About the Project

Budgeted dollars are to cover the capital expenses for equipment which is necessary to operate and maintain the water utility. Such expenses might include vehicles, software, large tool and equipment purchases.



## Funding Sources

Revenue	Water Fund	Water SIF	Total
Prior Years			
2010	\$28,500		<b>\$28,500</b>
2011	\$99,890		<b>\$99,890</b>
2012	\$126,020		<b>\$126,020</b>
2013	\$81,360		<b>\$81,360</b>
2014	\$157,090		<b>\$157,090</b>
2015	\$101,530		<b>\$101,530</b>
2016	\$116,570		<b>\$116,570</b>
2017	\$120,010		<b>\$120,010</b>
2018	\$118,770		<b>\$118,770</b>
2019	\$126,480		<b>\$126,480</b>
<b>Total</b>	<b>\$1,076,220</b>		<b>\$1,076,220</b>

## Project Cost Estimates By Year

Elements	Planning	Construction	Total
Prior Years			
2010		\$28,500	<b>\$28,500</b>
2011		\$99,890	<b>\$99,890</b>
2012		\$126,020	<b>\$126,020</b>
2013		\$81,360	<b>\$81,360</b>
2014		\$157,090	<b>\$157,090</b>
2015		\$101,530	<b>\$101,530</b>
2016		\$116,570	<b>\$116,570</b>
2017		\$120,010	<b>\$120,010</b>
2018		\$118,770	<b>\$118,770</b>
2019		\$126,480	<b>\$126,480</b>
<b>Total</b>		<b>\$1,076,220</b>	<b>\$1,076,220</b>

## Operations Impact

Expenditures	Personnel	Supplies	Purchased Svcs	Fixed Costs	Total	FTEs
2010**						
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0</b>

\*\*Information Not Available



City of Loveland