



## PARKS AND RECREATION DEPARTMENT

Civic Center • 500 East Third Street • Loveland, Colorado 80537  
(970) 962-2727 • FAX (970) 962-2903 • TDD (970) 962-2620  
[www.cityofloveland.org](http://www.cityofloveland.org)

### LOVELAND GOLF ADVISORY BOARD

Wednesday, March 28, 2018 – 5:15 p.m.

Parks and Recreation Conference Room

#### NOTICE OF MEETING POSTED

**Call to Order at 5:15 p.m.**

**Citizen Comments (By Citizens present at meeting)**

**Approval of 02/28/2018 Minutes**

Council Liaison Report

#### Discussion/Action

1. Budget Process 2019  
Preliminary Discussions: M&O, Capital Expenses  
\*Handout at meeting

Andrea Sheldon

#### Non Action Items – Information

2. Frost Delays

Dennis Kling

#### Reports/Correspondence

3. Golf Manager Report

Dennis Kling

#### Board Member Comments

Next Regular Meeting Date 04/25/2018 * Mariana Butte Maintenance Facility
---

*The City of Loveland is committed to providing an equal opportunity for services, programs and activities and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) or 970-962-2372. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City's ADA Coordinator [ADACoordinator@cityofloveland.org](mailto:ADACoordinator@cityofloveland.org) or 970-962-3319.*

*“La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en [ADACoordinator@cityofloveland.org](mailto:ADACoordinator@cityofloveland.org) o al 970-962-3319.*

**LOVELAND GOLF ADVISORY BOARD**  
**MINUTES**  
02/28/2018  
PARKS AND RECREATION CONFERENCE ROOM

---

PRESENT: Joe Lopo, Julie Nelson, Jan Wall, Robert Walkowicz, Chuck Weirauch, Jim Whitenight, Charlie Dyer, Jack Stringer, Greg Oehmen  
ABSENT: Rex Lamoreaux  
STAFF: Andrea Sheldon, Elizabeth Kayl, Jim Dargis, Winston Howe  
COUNCIL: Don Overcash  
CITIZENS: Edward Provow

Notice of meeting posted.

Vice Chair, Julie Nelson called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, February 28, 2018 at 5:15 pm.

**Minutes**                      The minutes for the 01/24/18 meeting approved as submitted.

**Citizen**                      None  
**Comments**

**DISCUSSION/ACTION Items**

**Election Of Officers**                      Julie Nelson opened the floor for nominations for chair and vice chair. Nominations were solicited and closed for voting.  
***Action: Robert Walkowicz was elected as Chair, Julie Nelson was elected as Vice Chair.***

**Annual Boards and Commission Event**                      Andrea Sheldon reviewed the information included in the packet. Discussion of ideas for the “World Café” portion of the evening included:

- How can we get information to non-golfers?
- What would it take to get non-golfers to try golf?
- What are the reasons non-golfers have not tried golf?

Andrea will finalize questions for the golf table. All Board members are invited to attend the event.

*Councilor Overcash arrives at 5:23 pm*

**NON-ACTION/INFORMATION Items**

**Golf Operations Manager Replacement Process Update**                      Elizabeth Kayl distributed copies of the 2017 Parks and Recreation annual report. Winston Howe and Edward Provow (citizen) were asked to leave the room, as they were both involved in the Golf Operations Manager process. Elizabeth reviewed the current plan to select a new Golf Operation Manager. The target would be to have an individual hired and working as soon as possible, but realistically, may be late April, early May.

**Denver Public Golf Expo**                      Andrea Sheldon reviewed the expo. Per the EXPO organizers, attendance was down again for 2018. This did not equate to fewer sales though, as

overall sales were up from 2017 reaching over \$34,000 of pre-sale round revenue.

**Board Member**                      • Chuck Weirauch: Would like to try to find a way to honor Dave  
**Comments**                              Spencer, long time starter at The Olde Course, who recently passed.  
**There being no further business, the meeting was adjourned at 6:45 p.m.**

**Respectfully submitted,**

**Andrea Sheldon**



## PARKS AND RECREATION DEPARTMENT

Civic Center • 500 East Third Street • Loveland, Colorado 80537  
(970) 962-2727 • FAX (970) 962-2903 • TDD (970) 962-2620  
[www.cityofloveland.org](http://www.cityofloveland.org)

**AGENDA ITEM:** 1

**MEETING DATE:** 03/28/2018

**DESCRIPTION:** Budget 2019: Preliminary Discussions: Expenses

### **SUMMARY:**

#### **2019 Expenditures:**

- **Capital Improvements and Equipment Budget:**
  - 10-year Cash Flow Capital Plans:
    - 2018 projects include parking lot repairs at the Mariana Butte and beginning a financial feasibility study for the OCAL clubhouse.
    - 2019-2029 Capital Improvement: *Discussions regarding improvement projects for 2019 – forward. A final 10-year plan presented at the April meeting as part of the total budget package for approval.*
- **Line Item Maintenance and Operation Budgets**
  - Staff has not received official word on a city-wide operational budget increase percentage. Increases to personnel line items is warranted for 2019 due to the requirements of the mandated increase to minimum wage. budgets include transfers to the General Fund for services rendered. There is a chance that these charges will increase for 2019. No final decision has been made.
    - *2019 Maintenance and Operations Budget - \$3,622.989*
    - *2017: Discussion regarding maintenance and operation expenses and possible changes for 2017.*

**Discussion:** Review information for discussion at meeting.