

**CITY OF LOVELAND
PLANNING COMMISSION MINUTES
December 11, 2017**

A meeting of the City of Loveland Planning Commission was held in the City Council Chambers on December 11, 2017 at 6:30 p.m. Members present: Acting Chairwoman Dowding; and Commissioners Molloy, McFall, Roskie, and Hitchcock. Members absent: Fleischer and Forrest. City Staff present: Bob Paulsen, Current Planning Manager; Moses Garcia, Assistant City Attorney; Linda Bersch, Interim Planning Commission Secretary.

These minutes are a general summary of the meeting. A complete video recording of the meeting is available for two years on the City's web site as follows: <https://loveland.viebit.com/>

CITIZEN REPORTS

There were no citizen reports.

CURRENT PLANNING UPDATES

1. **Robert Paulsen**, Current Planning Manager, reported that there are no items scheduled for the January 8, 2018 meeting. Unless the Commission sees a specific need, he recommends the meeting be canceled. This date could also be rescheduled as a study session.
2. **Mr. Paulsen** noted that upcoming UDC study sessions are scheduled for December 18th and January 15th. It is possible more study sessions will be scheduled in January and February.

Commissioner McFall made a motion to cancel the Monday, January 8, 2018 Planning Commission meeting. Commissioner Hitchcock seconded the motion, which was unanimously approved.

CITY ATTORNEY'S OFFICE UPDATES

Moses Garcia, Assistant City Attorney, reported that Mr. Clay Douglas, City Attorney, has resigned effective the end of February, 2018.

COMMITTEE REPORTS

Commissioner Molloy reported that the Title 18 Committee is continuing to review UDC updates.

COMMISSIONER COMMENTS

There were no comments.

APPROVAL OF THE MINUTES

Commissioner McFall made a motion to approve the November 13, 2017 Planning Commission minutes; upon a second from Commissioner Molloy, the minutes were unanimously approved.

CONSENT AGENDA MOTION

Commissioner McFall make a motion to move the Drake Loveland Commons Easement Vacation from the Regular Agenda to the Consent Agenda. Commissioner Roskie seconded the motion which was unanimously approved.

CONSENT AGENDA

1. Drake Loveland Commons - Easement Vacation

This Public Hearing is for the purpose of considering a request to vacate portions of access, emergency access, utility and drainage easements totaling 348 square feet for a property located at the SE quadrant of the intersection of Hwy. 287 and 57th Street. More particularly, the property is Lot 3, Block 1, Wagner First Subdivision. This Lot is located within the overall development site where Tractor Supply has recently developed. The vacation of the easement is necessary to accommodate a proposed commercial development that is currently under review by the City. The applicant is Drake Real Estate Services, represented by Mike Minor.

Development review staff is supporting this request. The Planning Commission's role is to conduct a public hearing and forward a recommendation to the City Council for final action.

COMMISSIONER COMMENTS:

Acting Chairwoman Dowding noted that there was now one item on the Consent Agenda. She inquired if anyone in the audience, any staff member or any Commissioner wished to have the item removed from the consent agenda. No response was received.

Commissioner McFall moved to approve the Consent Agenda consisting of the Drake Loveland Commons easement vacation. Following a second by Commissioner Roskie, the motion was unanimously approved.

ADJOURNMENT

Commissioner McFall, made a motion to adjourn. Upon a second by **Commissioner Roskie**, the motion was unanimously approved.

Acting Chairwoman Dowding adjourned the meeting at 7:40 p.m.

Approved by: Carol Dowding
Carol Dowding, Acting Planning Commission Chair

Linda Bersch
Linda Bersch, Interim Planning Commission Secretary.