

LIBRARY BOARD (LB)

Roles and Duties

Background

The Commission was originally established as the Library Board on January 2, 1985 (Ord. #3124), with seven (7) members. On October 6, 1998 the three (3) year terms were increased to (5) five years (Ord. #4381). In 1999 and 2002 the Library Board duties were amended (Ord. #'s 4429 and 4700). Rules and procedures are approved by Resolution.

Roles and Duties of the Commission

The duties are established by Municipal Code 2.60.180, as follows:

Library board.

A. There is established a library board consisting of seven members appointed by the city council. The term of office of each member shall be five years.

B. The purpose of the library board shall be to serve as an advisory body to the city council on all issues pertaining to the operation of the library. In addition to any other duties as may be delegated to it by the city council, the board shall:

1. Advise the city council on such policies, procedures, rules, regulations, and other matters as the board believes necessary and proper for the administration, management, and development of the library and its facilities, collection, and equipment;

2. Take such actions as the board believes necessary and proper to encourage the making of grants and gifts in support of the library;

3. Accept on behalf of the city such gifts of money or property for use for library purposes in accordance with city policies;

4. Make an employment recommendation to the city manager on hiring and retaining the library director;

5. Recommend an annual operations and capital budget and report on the expenditure of library funds and operations after the close of the fiscal year; and

6. To the extent authorized by any policy adopted by the city council by resolution, hear and decide appeals taken by users of the library concerning the application of library policies, rules, regulations, or procedures.

Current Commission Operations, 2017

Membership:	Seven (7) members
Terms/Renew schedule	Five (5) years - December
Qualifications:	General provisions found in 2.60.020.
Meetings:	Monthly, third Thursday, 5:00 p.m., Public Library
City Council Liaison:	Richard Ball
City Council Liaison Alt:	Jeremy Jersvig
Department:	Library
Staff Liaison:	Diane Lapierre