

CULTURAL SERVICES BOARD (CSB)

Roles and Duties

Background

The Board was originally established as the Museum Board on November 16, 1954 (Ord. #540). Council authorized the Museum to accept gifts November 16, 1984. (Ord. #2063). May 4, 1999, Council established the Cultural Services Board and abolished the Museum Board (Ord. # 4428).

Roles and Duties of the Commission

The duties are established by Municipal Code 2.60.090, as follows:

Cultural services board.

- A. There is established a cultural services board consisting of seven members appointed by the city council. The term of office of each member shall be four years.*
- B. The purpose of the cultural services board shall be to serve as an advisory body to the city council on such policies, procedures, rules, and regulations and other matters as the board believes necessary and proper for the administration, management, and development of the cultural services department and its facilities. In addition to any other duties as may be delegated to it by the city council, the board shall:*
 - 1. Review and make recommendations regarding the establishment of policies and fees affecting the cultural services department;*
 - 2. Support communication and cooperation between the cultural services department and other cultural service organizations in the community;*
 - 3. Represent the cultural services department at local events, activities, and functions in the cultural services department; (Ord. 5569 § 6, 2011)*
 - 4. Review exhibit and programming ideas and offer conceptual ideas to staff for future exhibits and programs;*
 - 5. Assist with fundraising for special cultural services department projects when appropriate;*
 - 6. advise city staff on the development of the annual budget for the cultural services department and serve as advocates for the cultural services department; and*
 - 7. Make final decisions on de-accessioning and disposition of collection items in accordance with the policies established by the city council.*

Current Commission Operations, 2017

Membership:	Seven (7) members
Terms/Renew schedule	Four (4) years - December
Qualifications:	General provisions found in 2.60.020.
Meetings:	Monthly, fourth Tuesday, 4:30 p.m. Loveland Museum
City Council Liaison:	John Fogle
City Council Liaison Alt:	Richard Ball
Department:	Cultural Services
Staff Liaison:	Susan Ison