



**PARKS AND RECREATION DEPARTMENT**  
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**LOVELAND GOLF ADVISORY BOARD**  
**Wednesday, September 27, 2017, 5:15 pm**  
**Parks and Recreation Conference Room, 500 E. 3<sup>rd</sup> Street, Loveland**

**AGENDA**

**NOTICE OF MEETING POSTED**

**Call to Order at 5:15 p.m.**

**Citizen Comments** (By Citizens present at meeting)

**Council Liaison Report**

**Approval of 08/23/2017 Minutes**

**Non-Action Items**

- |  |                |
|--|----------------|
| 1. Golf Division Funding                                   | Steve Southard |
| * Presentation at meeting                                  |                |
| 2. Marketing Course Improvements                           | Steve Southard |
| 3. The Olde Course at Loveland: Forward Tees Project       | Steve Southard |
| * Presentation at meeting                                  |                |
| 4. Preparation for 2018 Policy and Procedure Manual Review | Andrea Sheldon |
| * Handout at meeting                                       |                |

**Reports/Correspondence**

- |                                   |                |
|-----------------------------------|----------------|
| 5. Golf Operations Manager Report | Steve Southard |
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**Board Member Comments:**

**Next Regular Meeting Date: 10/25/2017**

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**LOVELAND GOLF ADVISORY BOARD**  
**MINUTES**  
08/23/17  
THE OLDE COURSE AT LOVELAND MAINTENANCE SHOP

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PRESENT: Joe Lopo Charlie Dyer, Jan Wall, Hope Chrisman, Robert Walkowicz, Rex Lamoreaux, Chuck Weirauch, Jack Stringer  
ABSENT: Jim Whitenight, Julie Nelson,  
STAFF: Steve Southard, Andrea Sheldon,  
COUNCIL: Absent  
CITIZENS PRESENT: None

Notice of meeting posted.

Chair Robert Walkowicz called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, August 23, 2017 at 5:15 pm.

<b>Minutes</b>	The minutes for the 06/28/17 meeting approved as submitted.
<b>Citizen Comments</b>	None

**NON-ACTION/INFORMATION ITEMS**

**Update: Council Study Session  
08/08/17 – PILT Removal**

Steve Southard reviewed the results of the City Council study session meeting of 08/08/17. Council directed the Budget department and City Manager to prepare a budget without the requirement of PILT from golf. Council also asked staff to look at the options for either renovating the existing clubhouse or building a new clubhouse at OCAL

***No action taken.***

**2018 and Beyond: Forthcoming  
budget challenges**

Steve reviewed multiple 10-year cash flow plan scenarios that address both the increase in minimum wage and the costs involved with borrowing funds to build a new clubhouse building. Minimum wage will increase each year until it reaches \$12.00 per hour in 2020. Staff expects the seasonal labor expense line item to increase approximately 33% during this time. Borrowing money to build a new facility, would add significantly to the expense side as well.

To offset projected increases, staff is looking at the following areas for cost saving or revenue generating opportunities:

- Permanent removal of PILT
- Possible fee increases
- Deferment of capital improvement projects.
- Deferment of equipment replacement
- Reduction in service levels

***No Action Taken***

**Roadmap to Growth:  
Opportunities at Cattail  
Creek/Skills Course**

Steve talked about Cattail Creek golf course and the possibilities that may exist to both make the course easier for beginners and at the same time, incorporate short course options, like a “Horse Course” or Dave Pelz training facility that challenge the experienced golfer.

***The general consensus of the Board was to begin to take steps in this direction.***

**DISCUSSION/ACTION ITEMS**

**Added Item: Wrap Up of Council Meeting**

Robert Walkowicz opened the table for a discussion regarding the City Council study session and Council’s direction to bring back clubhouse options. Topics discussed included

- Size and scope of services offered at the clubhouse
- Comments from Council that golf was part of the “fabric of the community,”
- Seemingly eagerness by some members of City Council for Golf to take on debt without knowing all the ramifications
- Concerns that City Council did not hear the entire financial message regarding not only, PILT, but also internal service transfers, etc.
- Should Council be petitioned for financial assistance?

***After a lengthy discussion; Charlie Dyer motioned that staff prepare financial options for clubhouse funding and present those options to the Parks and Recreation Director and City Manager within 2 weeks. The motion was seconded with unanimous approval.***

**REPORTS/CORRESPONDENCE**

**Golf Operations Report**

None; addressed in previous agenda items

**Board Member Comments**

Hope Chrisman: Can concrete be replaced by #5 green at MBGC  
Charlie Dyer: Visited with couple from out-of-town who love OCAL and the setting of OCAL  
Robert Walkowicz: Approached by member of Council regarding quality of food service at MBGC

**There being no further business, the meeting was adjourned at 7:40 p.m.**

**Respectfully submitted,**

**Andrea Sheldon**