

**City of Loveland  
Meeting of the Construction Advisory Board  
September 27th, 2017  
City Council Chambers  
500 East 3<sup>rd</sup> Street  
6:00 PM**

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- I. CALL TO ORDER**
- II. ROLL CALL**
- III. MINUTES: August 23<sup>rd</sup>, 2017**

*Anyone in the audience will be given time to speak to any item on the Agenda. Please ask for that item to further discuss. You will be given an opportunity to speak to the item before the CAB acts upon it.*

*Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself after being recognized by the Chairperson.*

*Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit your comments to no more than ten minutes.*

- IV. CITIZEN COMMENTS**
- V. REPORTS:**
  - a. Board/Commission Members**
  - b. City Council Liaison, John Fogle**
  - c. Chief Building Official, John Schumacher**
- VI. REGULAR AGENDA:**
  - a. Hearing related to complaint by Janice Johnson against John Moore Plumbing**
  - b. Hearing related to complaint by Les Garner against Northern Colorado Home and Design Center**
  - c. Discussion concerning the possible adoption of the Uniform Code for the Abatement of Dangerous Buildings**
  - d. Discussion of plan review processes and times**
- VII. AJOURNMENT**

City of Loveland Construction Advisory Board

Meeting Minutes

August 23, 2017

**Roll Call:**

**Board Members Present:** Jason Baker, Andrew Ross, Blaine Rappe, Roger Lewis, Kent Kerwood, Christopher Rosenberger, Jon Rudolph, Bob Dehn, Adam Trainor

**Board Members Absent:** None

**City Staff Members Present:** Christine Schraeder, Christine Elmer, Tanner Randall, Jim Lees, Elizabeth Allen, Ashley Iverson, John Schumacher

**City Council Members Present:** John Fogel

**Call to Order:** Chris Rosenberger

**II: Approval of Minutes:**

Motion to approve June 28<sup>th</sup> meeting minutes made by Roger Lewis, seconded by Bob Dehn. Motion passed unanimously.

**III. Citizen Comments**

- a. None

**IV. Reports**

- a. **Board and Commission Reports:** None
- b. **Council Liaison:** John Fogel – excitement among citizens regarding the Foundry project. John meeting – political agendas; disappointing study session. John asked board members to attend next council meeting in support of Building changes. Jon R. asked for copy of presentation from June. Jason Baker expressed disappointment in council's decision. Bob Dehn – differentiation between council and CAB/CAB safety.
- c. **Staff:** Chief Building Official John Schumacher – future hearings moved to September and October meetings.

**V. Regular Agenda**

**Review of Complaint Handling Process by Elizabeth Allen:** Mock hearing, briefing – agreed upon information provided, but no full briefing.

- Chairman: specify no conflicts of interest
- Will know general information about violator, any members can recuse themselves.
- Chairman can make decision to have Board member not participate.
- Fogel cannot sit with Board during hearing – will be present as citizen.

- Jon requested uniform procedures prior to first having roles.
- Introduction of parties - John Schumacher
  - Outline case, alleged violation
  - Present justification for hearing
- Defense opening statement
- John's evidence and steps:
  - Plenty of proof from John
  - Use homeowner as witness
  - Prosecutor and defense questions homeowner
  - Board responsible for interpretation of code
  - Closing arguments (connect the dots)
  - Chairman impartially narrows down opinions before calling for vote
  - Final determination:
    - Oral determination can be presented immediately
    - Written determination can be provided 10 days later, can supersede oral determination.

### **Notable Projects/Capital Projects Using Plant Investment Fees (PIF's) by Christine Schraeder**

- Slide 1 – Aging infrastructure, power project extending new conduit from Foothills Substation – Rio Blanco to Van Buren, cost: \$1,566,793. Duration: 2019-2020
- Slide 2 – Feeder from Foothills Substation to Hunters Run for Development, cost: \$1,500,000. Duration: 2018
- Slide 3 – Extend new feeders from Byrd Dr. and Fairgrounds along Crossroads for Brands Development, cost: \$500,000. Duration: 2018
- Slide 4 – Bolster downtown area; Valley Substation New Switchgear & Transformer, cost: \$2,507,410. Duration: 2022-2023
- Slide 5 – Installation of new feeder from MCR to Kendall Pkwy & I-25, cost: \$400,000. Duration: 2018
- Slide 6: Installation of new feeder from Boise and 402 to I-25 toward future substation, cost: \$2,022,860. Duration: 2020-2021. Jon asked: do long term plans coincide with long term planning? Yes. Intent is consistency.

### **Water & Wastewater Capital Projects Using System Impact Fees (SIF's) by Tanner Randall**

Work in coordination with long range planning.

- Slide 1 – Raw water: Windy Gap Firming Project. 90,000 acre foot reservoir; 12 project participants; project design: 2016-2018; project construction: 2019-2021.
- Slide 2 – Water Treatment Plant: Expansion Project; Phase II completed in 2016 to expand plant capacity from 30 MGD to 38 MGD.
- Slide 3 – Water Distribution System Overview – 25,986 customers

- Slide 4 –Large Diameter Waterline Extensions – projects to meet demand & to supply adequate water pressure and resiliency to future customers; large diameter transmission main around city.
- Slide 5 –Water Tanks; meet peak water demand, provide minimum pressure, meet fire flow demands.
- Slide 6 – Pump Stations: boost pressure; fill water tanks; move water throughout the system.
- Slide 7 – Wastewater Collection: System Overview – 33,957 customers.
- Slide 8 – Wastewater Collection System – Analyze existing interceptor capabilities; enlarge or extend large diameter wastewater lines to meet current & proposed loading; new Boyd Lake interceptor.
- Slide 9 – Wastewater Lift Stations – convey flows from low elevation to the gravity system & to the WWTP; enlarge or build new wastewater lift stations based on future loadings.
- Slide 10 – Wastewater Treatment Plant: Expansion Projects – Increase capacity.

### **City Water & Power Impact Fees for 2018 by Jim Lees**

- Slide 1 – Water impact fees (SIF) Single family homes would increase 2.3%
- Slide 2 – Water SIF Calculation
- Slide 3 – Wastewater Impact Fees (SIF) Single family homes would increase 3.8%
- Slide 4 – Wastewater SIF Calculation
- Slide 5 – Electric Impact Fees (PIF) Single family homes would increase 4.6%
- Slide 6 – Electric PIF Calculation
- Slide 7 – Residential comparison
- Slide 8 – Commercial comparison
- Slide 9 – Comparison through years

Motion was made by Jon Rudolph to approve proposed fee changes to SIFs and seconded by Adam Trainor. Motion passed with unanimous approval.

### **VI. Other business: None**

**VII. Adjournment:** A motion was made by Adam Trainor and seconded by Jason Baker (Check recording) to adjourn the meeting at 8:46 pm. The motion passed unanimously.