



MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING
Tuesday, August 8, 2017 City Council Chambers 5:30 PM

COUNCIL PRESENT:

Fogle, Johnson, Ball, Clark, and Olson. Krenning arrived at 5:35 p.m. Overcash and Gutierrez arrived after the start of the Study Session.

COUNCIL ABSENT: Shaffer

SPECIAL MEETING

1. INTRODUCTION

1.1. CALL TO ORDER

1.2. ROLL CALL

2. AGENDA

2.1. MUNICIPAL COURT

**MUNICIPAL COURT JUDGE QUARTERLY PERFORMANCE
MEETING AND UPDATE WITH POSSIBLE EXECUTIVE SESSION**

Geri Joneson, Municipal Court Judge, presented the quarterly reports of the Court. The purpose of the reports are to update City Council on any trends the Court sees regarding the types and volume of cases filed in Municipal Court, as well as inform City Council of any major changes in Court procedures, legislation, employee status, etc., that may affect Municipal Court. Mayor Gutierrez opened Public Comment. Kirk Conn, Loveland resident, spoke in support of the judge. Larry Sarner, Loveland resident, expressed concern regarding the performance of the judge.

Council thanked Judge Joneson for her excellent performance and did not motion to go into executive session.

3. ADJOURN TO STUDY SESSION

Mayor Pro Tem Fogle adjourned the August 8, 2017 Special Meeting of Council at 6:20 p.m.

4. STUDY SESSION

Mayor Pro Tem Fogle called the August 8, 2017 Study Session to order at 6:30 p.m.

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**4.1. PARKS AND RECREATION
GOLF ENTERPRISE FUND DISCUSSION**

Steve Southard, Golf Operations Manager and Elizabeth Kayl, Parks and Recreation Director, presented this item to Council. The Golf Division is asking that Council consider changing policy to remove the yearly 3% Payment in Lieu of Taxes (PILT) transfer requirement currently charged to the Golf Division. Page 525 of the 2017 Budget Manual, defines PILT as, "the estimated amount of taxes that would be chargeable to a utility if owned privately."

Removing the PILT transfer from the Golf Enterprise Fund would allow:

- For the continued ability of the golf courses to remain competitive and compete in the marketplace
- For the continued maintenance of a consistent level of equipment replacement and care of aging golf assets; for the long-term protection of assets
- For the ability to meet critical capital needs in the future
- For the strategic, long-term funding of large-scale capital needs that are currently unfunded

At the April 26, 2017 Golf Advisory Board meeting, the Board presented the attached Recommendation from the City of Loveland Golf Advisory Board (Attachment 2) to staff. At that same meeting, the Board made a motion to request that City Council consider the removal of the PILT transfer charge to the Golf Enterprise Fund. The motion passed with unanimous approval.

The Golf Division operates three golf courses within the bounds of the Golf Enterprise Fund. City Council requires the golf courses to be 100% financially self-sustaining with all expenses paid by revenues earned from voluntary user fees. Expenses include not only normal maintenance and operation cost plus items on the 10 year Capital Improvement Plan, but also transfers of revenue from the Golf Division to the General Fund to pay for Internal Services (i.e. City Attorney, Human Resources, Facility Maintenance, Accounting, IT) and 3% of actual gross revenues for PILT. No tax-generated revenues or General Fund dollars support the golf courses.

Council directed staff to bring options to provide a funding mechanism for the clubhouse.

Information Only

**4.2. FINANCE
DRAFT 2018-2027 CAPITAL IMPROVEMENT PROGRAM (CIP)
INTERACTIVE PRIORITIZATION PROCESS**

Brent Worthington, Finance Director; Theresa Wilson, Budget Manager; and Matthew Elliott, Senior Budget Analyst, presented this item to Council. The purpose of this item is to do the following:

1. Provide update regarding TABOR Excess Revenue Audit.
2. Review the DRAFT Financial Master Plan with City Council.

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3. Review Staff's Capital Improvement Program (CIP) Prioritization Effort with City Council.

4. Facilitate a CIP Balancing Exercise with City Council.

Completing these steps with City Council, will enable Staff to complete the DRAFT 2018 Budget, scheduled for presentation to City Council during the September 12, 2017 Study Session.

Council directed staff to bring a proposal with a couple of options for Council to choose from for the prerequisite projects.

Information Only

5. ADJOURN

Mayor Gutierrez adjourned the August 8, 2017 Study Session at 10:06 p.m.

Respectfully Submitted,




Beverly A. Walker, Acting City
Clerk


Cecil A. Gutierrez, Mayor

