



PARKS AND RECREATION DEPARTMENT

Civic Center • 500 East Third Street • Loveland, Colorado 80537
(970) 962-2727 • FAX (970) 962-2903 • TDD (970) 962-2620
www.cityofloveland.org

LOVELAND GOLF ADVISORY BOARD

Wednesday, May 24, 2017 – 5:15 p.m.

☛ The Olde Course at Loveland Maintenance Facility ☛

2115 W. 29th Street, Loveland

(Please note change of location and time of meeting)

Notice of Meeting Posted

Call to Order at 5:15 p.m.

Citizen Comments

Council Liaison Report

Approval of 04/26/2017 Minutes

Non-Action Items – Information

1. Introduction of OCAL Maintenance Staff/2017 Goals Dennis Kling
2. Industry Snapshot Steve Southard
NGF, 2016 Participation, Facility Reports
*verbal at meeting
3. Mariana Butte Trail: Follow up Steve Southard
Signage, follow up documentation
*verbal at meeting

Discussion/Action Items

4. Budget 2018 Steve Southard
*Budget Package Summary-agenda; addtl. handout at meeting

Reports/Correspondence

5. Financial Report Andrea Sheldon
6. Golf Operations Report Steve Southard

Board Member Comments

Next Regular Meeting Date 06/28/17 – Parks and Recreation Conference Room

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LOVELAND GOLF ADVISORY BOARD
MINUTES
04/26/17
PARKS AND RECREATION CONFERENCE ROOM

PRESENT: Joe Lopo, Julie Nelson, Jan Wall, Robert Walkowicz, Chuck Weirauch, Charlie Dyer, Hope Chrisman, Rex Lamoreaux, Jack Stringer

ABSENT: Jim Whitenight,

STAFF: Steve Southard, Andrea Sheldon, Jordan McCormick, Winston Howe

COUNCIL: Don Overcash

GUESTS: Dean Dobbins

Notice of meeting posted.

Robert Walkowicz called the regular meeting of the Loveland Golf Advisory Board to order Wednesday, April 26, 2017 at 5:15 pm.

Minutes The minutes for the 02/22/17 were approved as submitted.

Citizen Comments Dean Dobbins, who lives on the east side of #7 fairway, addressed the board regarding the number of golf balls striking his home. He feels the number is increasing, and that the majority of balls are coming from the back tee. He is not sure what the Board can do, but he wanted to make the Board aware of the situation. Steve Southard gave Mr. Dobbins the contact information for the City's Risk Management department.

Council Liaison Report Councilor Overcash related that he had conversations with both the City Manager and the Department of Parks and Recreation regarding PILT and a forthcoming request for a Council study-session review of PILT, possibly in June.

NON-ACTION/INFORMATIONAL ITEMS

2017 Mariana Butte Maintenance Staff Jordan McCormick reviewed the information in the packet and spoke about the following projects and goals:

- Trees – lost 7 big Cottonwoods due to age and flood damage
- Planted new trees on 16 & 17; chose Elm trees that grow similar in size to Cottonwoods, but have smaller leaves
- Huge elk herds this year created a lot of work, but golfers love to see them
- Annual flood mitigation work; continue to add rip rap to areas along Dry Creek and around bridges

Goals

- Audubon Society Certification; finish site assessment and course measurements such as water features, open water, etc.
- Leveling tee boxes
- Reworking irrigation on tee boxes and areas that are no longer mowed
- Tee sign replacement

Jordan also distributed a handout regarding MBGC maintenance and a USGA publication regarding aerification.

**2017 Mariana
Butte Pro Shop
Staff**

Golf Professional, Winston Howe reviewed the information in the packet and distributed a handout. Last Fall, Mariana Butte rolled out scorecards that offered combo-tees. He also reviewed upcoming changes to the MBGC Ladies League and how their tee times are structured.

DISCUSSION/ACTION ITEMS

**Budget 2018:
Preliminary
Discussions**

Steve Southard distributed a handout covering the budget, 10 year plan options and Capital Improvement plans for 2018. Courses have to plan to replace everything at some point in time (e.g. irrigation lines, drain tiles, pump stations, equipment, buildings etc.)

Steve reviewed the progress of 2017 spring projects and indicated that both the repairs to the MBGC parking lot and the start of the CCGC irrigation replacement remain as projects for 2017.

2018 Projects include the CCGC parking lot, pedestrian and cart bridge repair/rehab on MBGC and OCAL. A single bridge rehab was estimated \$7000 not counting extra worker protection and protection of the waterways under the bridge.

Steve distributed 3, 10-year plan scenarios. Much is unknown at this time including how the new TPC course in Berthoud will affect revenues.

A lengthy discussion ensued. Topics discussed included, among others:

- *the continued and continuous increase of costs to the golf courses (e.g. increase in cost for equipment, supplies, maintenance etc.), and how to afford them;*
- *the need to stay competitive with Loveland's golf product in a tight market and a need to keep the courses in prime condition;*
- *the restaurant vendor at MBGC and whether that continued to be a good fit financially;*
- *that golfers play the course for the course and not for the clubhouse.*

Robert Walkowicz distributed copies of a proposed recommendation from the Golf Advisory Board to City staff reviewing the need for the removal of the PILT charge to the golf courses and requesting a Council study session.

Julie Nelson made the motion that the recommendation be forwarded to the Parks and Recreation Director to seek the full removal of the PILT fee from City Council. Rex Lamoreaux seconded. Discussion included the mandated cash reserve

amounts, the need for the proposal to come from the Board, and other Enterprise funds within the City and if they have to be competitive for user fee dollars.

After discussion, the motion passed with unanimous approval.

**Financial
Report
Board Member
Comments**

Andrea Sheldon distributed the 1st quarter financial report. Revenues through end of March are tracking ahead of last year; so are expenses.

- Hope Chrisman expressed her strong displeasure at the lack of communication regarding the new trail on the MBGC. None of the HOA's in the area were contacted, nor was the Board informed. Hope feels the trail is an imposition against golfers and feels strongly that it will enable problems to come on the course and into the neighborhoods. Robert questioned the safety of the hikers as the cross cart paths. Julie stated that as an avid hiker of the Devil's Backbone trail and as a supporter of the new trail, it should be realized that adjustments may need to be made after trail use is monitored for a while. Julie did agree that communication was poor. Jack Stringer asked if it was a safety issue to have hikers and golfers mix. Chuck asked about signage etc.
 - The consensus of the Board was to ask for a trail plan to be brought forward with safety issues addressed, and a sign and communication plan delineated.
- Hope also related that someone had fallen down the steps at the MBGC pro shop and asked if a railing could be added. Steve: The Risk Management Department is aware and is review the situation.
- Julie Nelson related that more *Ground Under Repair* was needed on #7 at OCAL
- Jack Stringer said the tee signs at OCAL are in desperate need of replacement.

There being no further business, the meeting was adjourned at 7:45 p.m.

**Respectfully submitted,
Andrea Sheldon**



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AGENDA ITEM: 1

MEETING DATE: 05/24/17

DESCRIPTION: **Introduction of The Olde Course at Loveland Maintenance Staff
& Goals for 2017**



SUMMARY:

Dennis V. Kling – Golf Course Superintendent – Dennis has over 25 years of full-time employment with the Golf Division and is a CSU graduate of turfgrass/forestry studies.



Charlie Hicks – Grounds Technician II. Charlie grew up in Loveland and started with the city in 1997. During his tenure, Charlie has been part of the maintenance operations at both Mariana Butte and The Olde Course and was a large part of constructing the Mini-Course at Cattail Creek.



Dale Bassett – Mechanic II. Dale has been a full-time employee of the Golf Division for more than 38 years.



Katherine E. Miller – Irrigation Technician. Kathe has been a full-time employee of the Golf Division for 25 years. Kathe's duties include maintain the rental cart fleet at The Olde Course/Cattail Creek.

Discussion: Information Only



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AGENDA ITEM: 3
MEETING DATE: 05/24/17
DESCRIPTION: Budget Process 2018; Summary of Process
SUMMARY:

The following is a summary of the proposed budget components as part of the 2018 budget. The figures presented below are based on a line item "status quo" 2018 budget. They are subject to change based on any administrative budgetary requirement implemented for 2018 and may also change based on re-projections of revenue and expense based on current year-to-date information. Please review the information for questions to be addressed at the May meeting.

2018- Projected Revenues

Operating Revenues:	\$3,946,675
Includes; Green Fees, Contract Revenue, Pro Shop Operations	
Interest on Fund Balance	49,478
Total Projected Revenues	\$3,996,153

Revenue Budget Highlights

- No increase to user fees proposed
- Projected a 2.5% overall decrease in revenues due to new TPC course in Berthoud.

2018 Projected Expenses

Operations and Maintenance	
Includes: M&O at all 3 golf courses, MBGC & CCGC pro shop and clubhouse, PILT, and play and tee managers	3,618,320
Total Projected Expenditures	(\$3,618,320)

Expenditure Budget Highlights

- Most operational supplies/services budget remains status quo
- Final budget direction has not been made regarding changes to salary base, insurance deductibles, etc. however, an increase in internal services charges is reflected; PILT charge included

Net Change in Working Cash Balance Before Capital	\$ 377,833*
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2018 Capital Outlay	(\$628,107)
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Capital Outlay Highlights*

- Pedestrian bridge rehab, equipment replacement, CCGC irrigation repairs
- Capital Items will be purchased only if, and to the extent that, the fund balance allows.

Discussion: Discussion of 2018 budget package. A recommendation for approval as proposed, including fees and capital plan, is requested. Recommendation will be part of overall staff budget process prior to consideration by City Council for adoption.