

	HAZMAT PROGRAM MANAGEMENT	2015revA
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	APPROVED BY: Fire Chief Mark Miller 	EFFECTIVE DATE: 5/23/2015 REVISION DATE: 5/23/2018

Procedure:

The responsibility of Special Operations Staff (Hazmat) is to ensure the strategic and tactical objectives established by the Special Operations Team (SOT) of Loveland Fire Rescue Authority (LFRA) are carried out with regard to all applicable Federal, State and Local regulations and standards.

The team's mission statement is as follows: *"The Special Operations Team goal is to provide coordinated and efficient specialized rescue services and hazardous materials response to the citizens of Loveland and the Loveland Rural Fire District.*

The Special Operations Staff member (Hazmat) will ensure the readiness and competence of the Hazardous Materials personnel on the SOT in regards to the goals and objectives of the team. The Hazmat Special Operations Staff member is under the supervision of the Special Operations Battalion Chief. The Hazmat Special Operations Staff member shall be either a lieutenant or captain trained and certified to the level of hazardous materials technician. The Hazmat Special Operation Staff member shall:

- Maintain competencies as specified in NFPA 472, *Standard on Professional Competence of Responders to Hazardous Materials Incidents*.
- Provide strategic and tactical leadership to the team based on defined goals and objectives from the Special Operations Battalion Chief, Emergency Response Plan, LFRA Special Operations Program Report and Appraisal, LFRA Incident Guidelines and General Guidelines.
- Provide coordination between Special Operations Team, Operations personnel and Community Safety Division.
- Plan, coordinate and provide direction to personnel assisting with Hazmat equipment, repair, maintenance, calibration and purchasing.
- With the assistance of the training battalion and training captains, coordinate annual hazardous materials training for all members of the Loveland Fire Rescue Authority.

- Plan, coordinate and implement annual Hazardous Materials training for the Special Operations Team.
- Plan, coordinate and implement an annual hazardous materials exercise in conjunction with other organizations and jurisdictions.
- Serve as the LFRA representative at the Front Range Fire Consortium – Hazardous Materials Group.
- Plan, develop and coordinate the annual budget for the Hazardous Materials portion of the Special Operations Team with the Special Operations Battalion Chief, Special Operations Staff and Public Safety Administrative Director.
- Deliver prepared program updates to Special Operations Battalion Chief and staff.
- Assist in the development and implementation of regional hazardous materials response plans to assure effective service delivery in the most effective manner.
- Review and revise the Hazardous Materials Emergency Operations Plans as needed.
- Oversee and document the hazardous materials medical monitoring program.
- Maintain responsibility for Hazmat Incident Billing using the Hazmat Incident Billing General Guideline.
- Serve as Special Operations Staff (Hazmat) for the Special Operations Team under the Special Operations Battalion Chief.
- Perform other duties as assigned.

[Revision History](#)

[References:](#)