

City of Loveland
CDBG Proposal
Operating Budget

Depending on the project the CPO may ask for an Operating Budget.
Staff will send you this form to fill out and return prior to your presentation.

Program Revenue			Program Expenses		
Source	Amount	(P) Pending (C) Confirmed (B) Both	Expense Category	Amount	Amount to be paid for with city grant \$
Federal Grants			Salaries & Benefits		
State Grants			Program Supplies		
City of Loveland			Rent/Mortgage/Utilities		
Foundations			Professional Fees		
Donations			Transportation		
Fundraising			Travel		
United Way			Training		
Client Fees			Volunteer Recognition		
City of Fort Collins			Fundraising		
*Other:			Marketing		
*Other:			*Other:		
Total Agency Revenue:	\$		Total Agency Expense:	\$	\$

**If the budget includes revenue sources or expense line items not listed in the columns above, use the "other" lines to include those amounts and include the source or item.

Expense	Details of Expense
Salaries & Benefits	
Program Supplies	
Rent/ Mortgage/ Utilities	
Professional Fees	
Transportation	
Travel	
Training	
Volunteer Rec	
Fundraising	
Marketing	
*Other:	
*Other:	
*Other:	

Please do not list depreciation as an expense. List only cash expenses.